

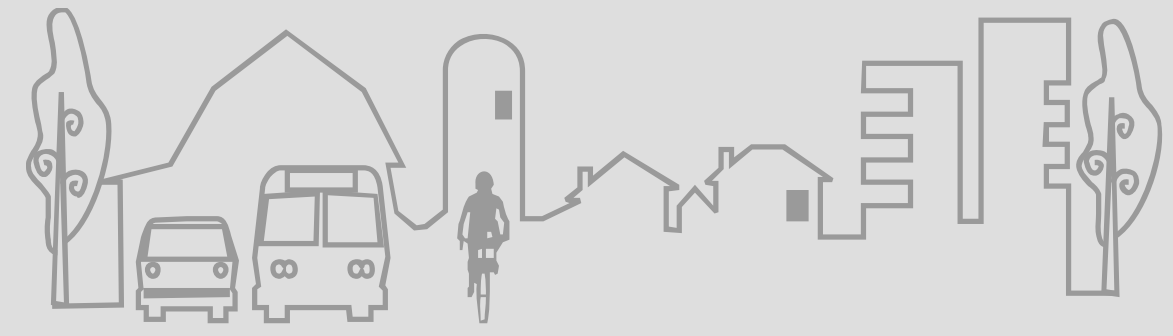


Montgomery Planning

03/24/2021

# Takoma Park Minor Master Plan Amendment

Planning Process Briefing



# Takoma Park Minor Master Plan Amendment Process

- Comprehensive Review, but of a smaller Plan Area
- Same process in a compressed timeline
  - City Council
  - Planning Board
  - County Council
- Defined Scope of Work
- Focused public engagement

# Why this Plan is Important

- State Law requires a comprehensive review through the master plan process before any zoning changes are made
- To assess the future needs of the Washington Adventist Hospital Campus and the Surrounding Community
- Plan will provide goals and recommendations for any future development
- Open and Transparent Process

# Equity In Planning

The Montgomery County [Racial Equity and Social Justice Act](#), which the County Council signed into law in December 2019 to actively address racial disparities within the county, requires the Planning Board to consider racial equity and social justice impacts when preparing a Master Plan. Pursuant thereto, all Plan process elements will be implemented with the lens of equity.

# Partnership - MOU

- Define and coordinate roles and responsibilities
- Define process and schedule
- Introduce Communications and Outreach Plan
- Establish Primary Points of Contact

# Partnership – MOU Roles

- The Planning Department is the Lead Agency in the administration, engagement, development, quality assurance, and production of all deliverables for the Plan through all phases of the planning process.
- The City will provide support and collaborate in the engagement, development, quality assurance, and production of all deliverables for the Plan.
- Planning and City staff will brief the City Council at key milestones prior to briefing the Planning Board
- Planning staff and City of Takoma Park staff will coordinate regularly during ongoing project coordination meetings (biweekly)

# Schedule

Phase	Deliverable(s)	Anticipated Schedule
Pre-Kick-Off	<ul style="list-style-type: none"> <li>Process Briefing by County and City Planning staff to Takoma Park City Council</li> </ul>	March 24, 2021
Kick-Off	<ul style="list-style-type: none"> <li>Community Engagement and Communications Plan</li> <li>Scope of Work and Plan Area Boundary Report</li> </ul>	April – May 2021
Existing Conditions Research	<ul style="list-style-type: none"> <li>Community engagement</li> <li>Existing Conditions Analysis Report</li> <li>Presentation to Community</li> <li>Presentation to City Council</li> <li>Presentation to Planning Board</li> </ul>	May – November 2021
Visioning & Development of Preliminary Recommendations	<ul style="list-style-type: none"> <li>Community engagement</li> <li>Visioning &amp; Preliminary Recommendations Presentation</li> <li>Presentation to Community</li> <li>Presentation to City Council</li> <li>Presentation to Planning Board</li> </ul>	December 2021 – April 2022
Preparation of Staff Working Draft Plan	<ul style="list-style-type: none"> <li>Staff Working Draft Plan</li> <li>Presentation to Community</li> <li>Presentation to City Council</li> <li>Presentation to Planning Board</li> <li>Work sessions with City Council</li> <li>Work sessions with Planning Board</li> </ul>	May – September 2022
Planning Board Public Hearing Draft and Public Hearing	<ul style="list-style-type: none"> <li>Public Hearing Draft Plan</li> <li>Public Hearing</li> </ul>	September 2022

# Schedule

<b>Planning Board Worksessions</b>	<ul style="list-style-type: none"> <li>• <b>Worksession Staff Reports and Presentations</b></li> </ul>	<b>September – December 2022</b>
<b>Planning Board Draft Plan</b>	<ul style="list-style-type: none"> <li>• Planning Board Draft Plan</li> </ul>	December 2022
<b>County Council Public Hearing</b>		January 2023
<b>County Council Committee Worksessions and Full Council Approval</b>	<ul style="list-style-type: none"> <li>• As requested</li> <li>• Approved Plan</li> </ul>	February – May 2023
<b>Preparation of Approved Plan for Adoption by M-NCPPC</b>	<ul style="list-style-type: none"> <li>• <b>Approved and Adopted Plan (Final)</b></li> </ul>	<b>June 2023</b>
<b>Sectional Map Amendment (SMA)</b>	<ul style="list-style-type: none"> <li>• Sectional Map Amendment Zoning Maps</li> <li>• Planning Board Staff Report for Request to File SMA</li> <li>• SMA Application to County Council</li> </ul>	July – September 2023
<b>SMA Public Hearing</b>		
<b>SMA Worksessions</b>	<ul style="list-style-type: none"> <li>• As requested</li> </ul>	
<b>SMA Approval by County Council and M-NCPPC (Full Commission)</b>	<ul style="list-style-type: none"> <li>• Final Revised Zoning Maps</li> </ul>	



# Next Steps



BACKGROUND RESEARCH



DRAFT STUDY AREA AND PLAN  
BOUNDARY OPTIONS



BEGIN BUILDING COMMUNICATION  
PLAN AND PUBLIC OUTREACH &  
ENGAGEMENT PLAN