

#TogetherTKPK



Council- Appointed Committees 4th Update

by: Councilmembers Dyballa, Kostiuik, Searcy

April 7, 2021



Goals for Tonight's Discussion

- Recap steps toward a new committee process by Council-established deadline of June 30, 2021
- Recap general purpose and common charge for standing committees
- Recap revised factors for prioritizing the need for specific standing committees
- Hear recommendations for the city's 8 quasi-judicial committees on purposes and on common structure

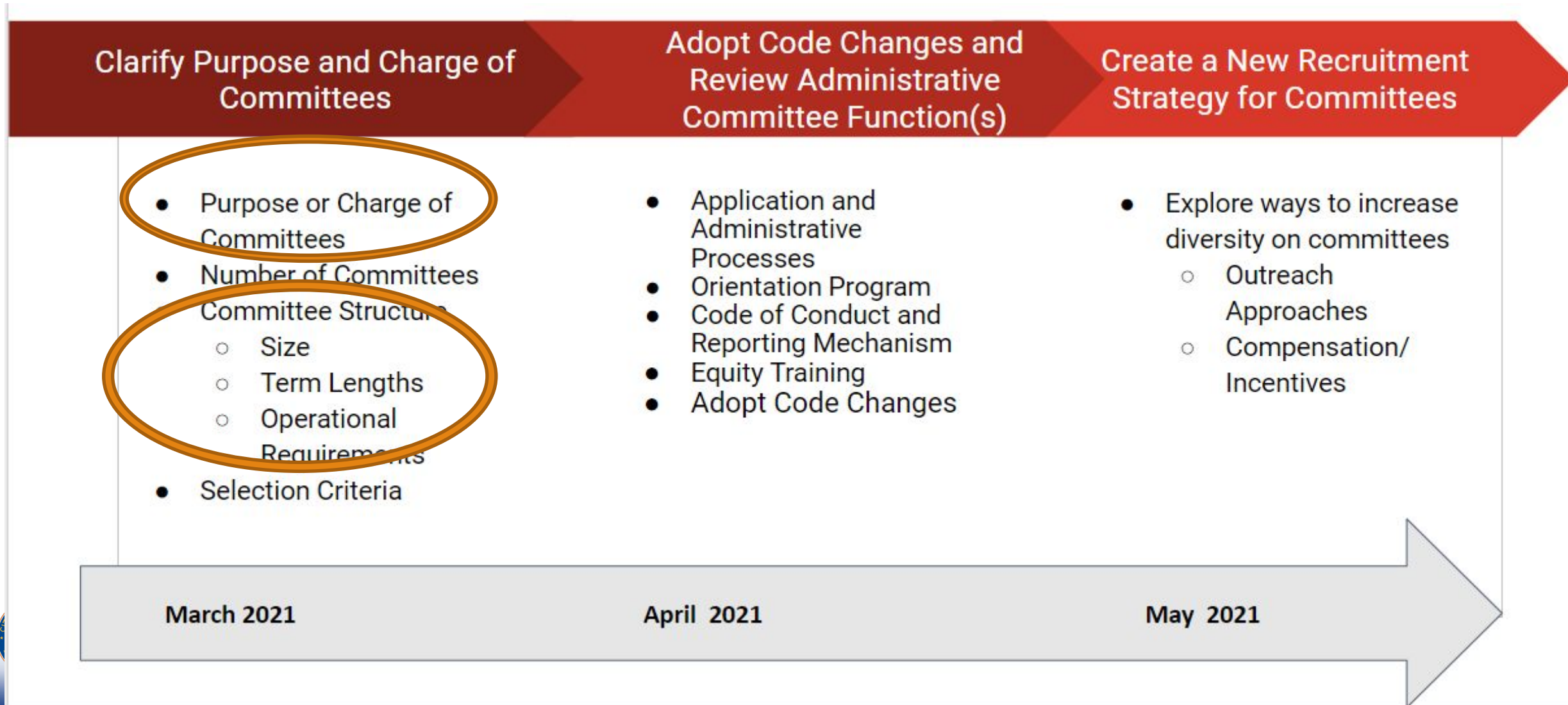


Council Committee Workgroup Recommendations (June 2020)

- **Review the Purpose of the Committees**
- **Establish a Common Structure for All Standing Committees**
- **Clarify Leadership Roles of Council, Staff, and Committee Members**
- **Improve Committee Operations for Members and Officers**
- **Develop Tools to Increase Diversity on Committees**
- **Establish a New Appointment Process**



Proposed Approach to Re-Establish and Recruit For Council Appointed Committees, Boards, and Task Forces



Revised Core Charge For Standing Committees, Boards, and Commissions

- Provide the Council with **tangible recommendations** in key **priority areas** or fulfill the City's **regulatory** functions and requirements
- Leverage **residents'** technical **expertise** and **lived experiences** to inform City policies and programs
- Ensure that the Council has regular and timely **information** to use when considering its priorities or important issues
- Create an opportunity to **engage residents** on issues that are important to them as well as enable residents to assist in community education and engagement activities in their priority areas



Revised Factors to Prioritize Need for Specific Standing Committees

Primary

- Work supports Council's priorities or a continuing City structural purpose
- Issue is well addressed by a standing committee
- Ongoing attention needed on the issue
- Staff capacity to support committee

Secondary

- Need for technical expertise and/or lived experience
- Issue is relevant and important to residents
- Can existing entity do the work?



Current Quasi-Judicial Committees, Boards, Commissions

- Board of Elections
- COLTA
- Ethics Commission
- Façade Advisory Board
- Noise Control Board
- Personnel Appeals Board
- Police Pension Board
- Tree Commission

What we did:

- Review against prioritizing factors
- Consult with staff and individual members
- Consider structural issues



Recommendations

- Board of Elections
- COLTA
- Ethics Commission
- Police Pension Board
- Tree Commission

Recommend:

- Retain committees and their purposes
- Appoint new members
- Work with them on specific issues



Purpose of Current Quasi-Judicial Committees, Boards, Commissions

Committee, Board, Commission	Purpose	Key Issues Post-Appointment
Board of Elections	Manages City elections	Hear Board's suggested Election Code changes Board plans to revise their bylaws
COLTA	Hears cases on landlord-tenant relations, rent increases and rental licenses Advises on rental issues	Consider advisory and education roles
Ethics Commission	Issues opinions on ethics questions Ensures City complies with State law	Review timeframes for issuing opinions
Police Pension Advisory Board	Manages police pension fund	Only 2 are city residents
Tree Commission	Hears appeals of tree permit decisions Advises on tree code, educates residents	Ask group for code revisions on education vs advocacy



Recommendations (continued)

Issues to explore:

- Noise Control Board
- Personnel Appeals Board
- Façade Advisory Board

Recommend:

Board-specific next steps



Purpose of Current Quasi-Judicial Committees, Boards, Commissions

Committee, Board, Commission	Purpose	Key Issues
Personnel Appeals Board	Hears appeals of non-union city staff	Hasn't met, no cases heard No residents appointed Create an alternate appeals process
Facade Advisory Board	Advises on commercial façade designs in historic area	Accept FAB recommendation that formal review role is no longer needed Consider purpose further with other standing committees
Noise Control Board	Hears two-party noise complaints Advises on noise issues	Review regulatory role within context of broader discussions on code enforcement and public safety Seek public safety task force input Five 2-party complaints since 2017 Consider purpose further, such as educational role Reappoint current members while additional review continues



Council Committee Workgroup Recommendations (June 2020)

- **Establish a Common Structure for All Standing Committees**
- **Optimal size 7-9 members**
- **2 or 3 year terms, staggered for continuity**
- **Term limit 6 years, can reappoint after 1-year break**
- **Residents as members**
- **Requires code changes**
- **Exceptions possible**



Quasi-Judicial Committees, Boards, Commissions - Recommendation

- Board of Elections
- COLTA
- Ethics Commission
- Police Pension Board
- Tree Commission

- Noise Control Board

Recommend common structure:
Common size 7-9 members
Common terms 2 3-year terms
Common term limits

Reappoint current members while
additional review continues



Structure of Current Quasi-Judicial Committees, Boards, Commissions

Committee, Board, Commission	Current Number of Members	Current Term Limits	Recommendation
Board of Elections	Up to 7	3 year terms No term limits	Common structure Exception: Allow 3 terms (not 2) for election consistency
COLTA	7-11 (up to 4 non-resident)	3 year terms No term limits	Common structure Structure: Consider role of non-resident property owners as members
Ethics Commission	Up to 7	3 years	Common structure
Police Pension Advisory Board	2 residents of 7 members	No terms or term limits	Common structure
Tree Commission	5	3 year terms No term limits	Common structure
Noise Control Board	5-7 residents	3-year terms No term limits	Extend current appointments while additional review continues
COMMON STRUCTURE Recommendation	7-9 members	2-3 year terms 2 term limit	Resident members Exceptions as needed



Key Takeaways

Retain 5 groups:

- Board of Elections
- COLTA
- Ethics Commission
- Police Pension Board
- Tree Commission

Discontinue one group:

- Personnel Appeals Board

Reconsider one group with non-regulatory committees:

- Façade Advisory Board

Reconsider one group within broader context:

Noise Control Board

Adopt common structure for 5 groups:

7-9 members

2 3-year terms, total 6 years
(exception: BOE)



Council Actions

Committee purpose, charges, structure (April):

- Council decides on individual quasi-judicial committees and charges
- Continue discussion of recommended committee structure and exceptions
- Subgroup reviews other standing committees and charges, consulting with staff, committee members and others

Code changes and administrative functions (Early May):

- Staff administrative report--applications, training, conduct reporting mechanism, etc
- Approve code changes that reflect discussions of first major task

Recruitment and diversity strategy (May):

- Identify ways to recruit and support diversity of members
- Establish member selection criteria
- Consider budget issues

New member appointments (late June/early July)



Thank you!!!!

Please let us know if you have any questions about the ideas outlined in this presentation!

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