

#TogetherTKPK



# Council-Appointed Committees 5th Update

*by:* Councilmembers Dyballa, Kostiuik, Searcy

May 12, 2021



# Goals for Tonight's Discussion

- Hear progress on administrative recommendations (handbook, orientation, etc)
- Recap general purposes and factors for prioritizing the need for specific standing committees
- Review last week's recommendations for 3 non-regulatory standing committees
- Discuss recommendations for 5 non-regulatory standing committees



# Proposed Approach to Re-Establish and Recruit For Council Appointed Committees, Boards, and Task Forces

## Clarify Purpose and Charge of Committees

- Purpose or Charge of Committees
- Number of Committees
- Committee Structure
  - Size
  - Term Lengths
  - Operational Requirements
- Selection Criteria

March 2021

## Adopt Code Changes and Review Administrative Committee Function(s)

- Application and Administrative Processes
- Orientation Program
- Code of Conduct and Reporting Mechanism
- Equity Training
- Adopt Code Changes

April 2021

## Create a New Recruitment Strategy for Committees

- Explore ways to increase diversity on committees
  - Outreach Approaches
  - Compensation/ Incentives

May 2021

# Revised Core Charge For Standing Committees, Boards, and Commissions

- Provide the Council with **tangible recommendations** in key **priority areas** or fulfill the City's **regulatory** functions and requirements
- Leverage **residents'** technical **expertise** and **lived experiences** to inform City policies and programs
- Ensure that the Council has regular and timely **information** to use when considering its priorities or important issues
- Create an opportunity to **engage residents** on issues that are important to them as well as enable residents to assist in community education and engagement activities in their priority areas



# Revised Factors to Prioritize Need for Specific Standing Committees

## Primary

- Work supports Council's priorities or a continuing City structural purpose
- Issue is well addressed by a standing committee
- Ongoing attention needed on the issue
- Staff capacity to support committee

## Secondary

- Need for technical expertise and/or lived experience
- Issue is relevant and important to residents
- Can existing entity do the work?



# Current Standing Committees: Last Week

Committee, Board, Commission	Purpose	Appoint Members/Key Issues
<b>Grants Review Committee</b>	Evaluate grant applications and recommend awards	Share best practices of committee and staff
<b>Recreation Committee</b>	<p>Advise on recreation needs, programs and facilities</p> <p>Address a range of community needs--recreation, health, leisure, education, enrichment programs, and opportunities for social development</p>	<p>Consider strengthening focus on community engagement and other community needs</p> <p>Consider name revision to include "community engagement"</p>
<b>Emergency Preparedness</b>	Input and assist with emergency operations planning and preparation, involve residents in emergency prep	<p>Consider amending institutional membership as recommended by staff &amp; committee chair</p> <p>Minor updates to duties as recommended by staff/committee (code clarifications)</p>
<b>ALL</b>		<p>Ask committees to review their purpose, duties &amp; responsibilities in code</p> <p>Apply common member structure &amp; limits (Emergency Preparedness unique due to institutional members)</p>



# Current Standing Committees: Key Issues

Committee, Board, Commission	Purpose	Key Issues
Arts & Humanities	Advise how to serve the public on arts Encourage participation, coordination Facilitate opportunities for art and programs	Retain as a committee Minor updates to Code to standardize/clarify
Youth Council	Active participation in city government system Help address youth issues and plan youth programs	Retain as a council, no significant changes needed to structure/duties
Façade Advisory Board	Advise on commercial façade designs in historic area	Do not retain as a committee. Ask current members for rec's moving forward



# Current Standing Committees: Structure

Committee, Board, Commission	Current Structure	Current Structure	Key Issues
Arts & Humanities	11-15 including nonresidents 2 3-year terms	11-15 including nonresidents 2 3-year terms	Apply common member structure & limits Consider maintaining non-resident membership option for 1/3 as per committee rec
Youth Council	11 members 1 year terms		Retain unique structure
Façade Advisory Board	7 voting members 2 terms limit		Do not continue





# Current Standing Committees: Next Week

Committee, Board, Commission	Purpose	Key Issues
Commemoration Commission	Commemorations, memorials and recognitions Establish and administer program	5-9 voting, 4 non-voting, members, no term limits In practice 4 members
Nuclear Free Committee	Oversee compliance with city nuclear-free zone act	7 members in code, 4 in practice 2 year terms, no term limits
Complete Safe Streets	Advise on transportation-related issues Encourage alternatives to driving	Up to 11 members, 3 2-year terms Currently 4 active members, on self-imposed hold
Committee on the Environment	Advise on all environmental issues including climate Partner on environmental certifications	11-15 members, various categories 3 2-year terms Currently disbanded



# More General Considerations on Standing Committees

- Several committees have their own individual by-laws
- Code requires some not all committees to have by-laws
- Code mentions budget comments as a duty of some not all committees
- A few committees allow non-residential members, for a variety of reasons



# Role of Council in Standing Committees

## To get:

- Tangible recommendations
- Leverage resident experience
- Timely information
- Community engagement

## Council Roles:

- Make appointments
- Regular interaction & feedback on work
- Annual review of purpose & charge
- Hear periodic reports or recommendations
- Assist with recruiting and outreach



# Thank you!!!!

**Please let us know if you have any questions about the ideas outlined in this presentation!**

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