

#TogetherTKPK



Council- Appointed Committees

by: Councilmembers Dyballa, Kostiuik, Searcy

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Goals for Tonight's Discussion

- Summarize recruitment plans including stipends for recruiting
- Summarize content of code changes
- Review status of individual Boards, Commissions and Committees
- Next week: actual code language



Recruitment and Appointments

Goal: more diverse, productive committee members from many segments of our community

- Semiannual recruitment & appointments, emphasis on annual
- Recruitment this August & September
- Applications due Sept. 30
- Council appointments by Oct. 15, with subgroup review of applications
- Common application
- Common criteria for member selection
- Member supports include \$40 stipends for Commissions/Boards & reimbursement for childcare/transportation for all groups



Code Changes: Purposes

Overarching

- Common standing committee purposes, some individualized
 - Work with committees on minor Code changes as needed
- Retain individual purposes and procedures for quasi-judicial & regulatory committees
- More consistent naming: Boards/Commissions and Committees

Not in Code

- Common “model” bylaws and procedures for standing committees not in code
- Strengthened member orientation and training
- Code of conduct
- Annual Council review of committee purposes and tasks (during priority setting)
- Strengthened Council-committee connections



Code Changes: Membership

Membership generally (with some exceptions):

- 7-9 committee members ideal
- Members should be residents of Takoma Park
- Three-year terms for quasi-judicial & regulatory boards, two-year terms for standing committees
- Six-year total limit, followed by minimum one-year hiatus from that group (could join a different committee); allow for exceptions where needed for continuity of operations
- Staggered term appointments only to start
- Required adherence to Code of Conduct



Code Changes: Exceptions

Exceptions:

- Youth Council - maintain current term structure
- COLTA - specific membership slots as defined in current code, allow non-resident rental property owners
- Emergency Preparedness Committee – retain institutional members
- Elections Board – extend term limit to three 3-year terms
- AHC - allow non-resident members who work or have art business in TP
- Police Pension Board - different structure, only 2 resident members (not in this part of code)



Code Changes for Individual Groups

Specific Committees Recommended to Be Discontinued or Revised:

- Personnel Appeals Board – discontinue
- Facade Advisory Board - discontinue
- Complete Safe Streets Committee – discontinue, consider future Task Force
- Committee on the Environment - reconstitute as Sustainable MD Green Team
- Commemoration Commission – discontinue in code, seek committee advice for transition
- Nuclear Free Committee – discontinue in code, seek committee advice for transition



Items for Council

Actively recruit in wards and with community groups (Aug.-Sept.)

Approve funds for stipends (Sept.)

Approve code changes (Sept.)

Subgroup to review applicants (early Oct.)

Annual review & feedback on committee charges and tasks (Jan.)



Recommended City Committees

Retain 5 groups

- Board of Elections (BOE)
- COLTA
- Ethics Commission
- Tree Commission
- Noise Control Board (Retain for now, consider within broader context)

Treat separately as most members are not residents

- Police Pension Board

Retain 6 groups

- Arts and Humanities Committee (AHC)
- Emergency Preparedness Committee
- Grants Review Committee
- Recreation Committee (rename)
- Green Team
- Youth Council (application period over)



Thank you!!!!

Please let us know if you have any questions about the ideas outlined in this presentation!

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Clarify Purpose and Charge of Committees

- Purpose or Charge of Committees
- Number of Committees
- Committee Structure
 - Size
 - Term Lengths
 - Operational Requirements
- Selection Criteria

March 2021

Adopt Code Changes and Review Administrative Committee Function(s)

- Application and Administrative Processes
- Orientation Program
- Code of Conduct and Reporting Mechanism
- Equity Training
- Adopt Code Changes

April 2021

Create a New Recruitment Strategy for Committees

- Explore ways to increase diversity on committees
 - Outreach Approaches
 - Compensation/ Incentives

May 2021



Recommendations: Standing Committees

Retain 5 groups

- Arts and Humanities Commission (AHC)
- Emergency Preparedness Committee
- Grants Review Committee
- Recreation Committee (rename)
- Youth Council

Discontinue 4 groups in current form

- Committee on the Environment (reconstitute as Sustainable MD Green Team)
- Complete Safe Streets (consider Vision Zero task force)
- Commemoration Commission (seek group input on transition)
- Nuclear Free Committee (seek group input on transition)



Recommendations: Quasi Judicial & Regulatory Committees

Retain 5 groups and recruit members

- Board of Elections (BOE)
- COLTA
- Ethics Commission
- Tree Commission
- Noise Control Board (Retain for now, consider within broader context)

Discontinue two groups

- Personnel Appeals Board
- Façade Advisory Board

Treat separately as most members are not residents

- Police Pension Board

