



Takoma Park City Council Meeting – January 27, 2021 Agenda Item 4

Work Session

Update on Process for City Manager Search

Recommended Council Action

Review process for city manager recruitment and hiring.

Context with Key Issues

City Manager Suzanne Ludlow will retire on July 1, 2021. The City Council has contracted with the Novak Consulting Group/Raftelis an executive search firm to assist the new City Council with the recruitment process for hiring a new city manager. Under city code, the city council has responsibility for this.

City Councilmembers and members of the City's staff have shared their initial views on the recruitment process in interviews with the search firm. Council is finalizing with the firm the ways that our community will have input into the process, which will include at the outset of the process:

- Community Conversation on City Manager Search on February 4th from 6pm to 8pm
- An online survey on important skills and values in our city's management, to be launched in early February
- Two stakeholder focus groups on important city management skills and values.

Residents also have the opportunity to provide input through written input to the entire city council through the city clerk, or during public comments at regular council meetings each Wednesday evening.

Council Priority

Engaged, Responsive, and Service-oriented Government

Environmental Considerations

N/A

Fiscal Considerations

N/A

Racial Equity Considerations

The Council will consider race equity as part of its search for new City Manager, as well as how it facilitates community input in the process.

Attachments and Links