



Takoma Park City Council Meeting – June 23, 2021 Agenda Item 2

Voting Item

Changing the City of Takoma Park's registered agent, on record with the State Department of Assessments and Taxation, to the Deputy City Manager.

Recommended Council Action

Approve a resolution designating a new resident agent for the City of Takoma Park.

Context with Key Issues

Each municipality within the State of Maryland must have a registered agent on file with the State Department of Assessments and Taxation. On March 9, 2009, the City of Takoma Park adopted Resolution 2009-9, in which the City Council approved designating the present City Manager as the City's resident agent on file with the State Department of Assessments and Taxation. Because the City Manager is retiring, effective July 1, 2021, the City must change its resident agent on file with the State Department of Assessment and Taxation.

Council Priority

Engaged, responsive, and service-oriented government.

Environmental Considerations

This action has little to no environmental impact.

Fiscal Considerations

This action has no fiscal impact.

Racial Equity Considerations

Staff does not believe there are any racial equity considerations related to this action.

Attachments and Links

Draft Resolution

Introduced by: Councilmember _____

CITY OF TAKOMA PARK, MARYLAND

**RESOLUTION 2021-__
DESIGNATING A RESIDENT AGENT
FOR THE CITY OF TAKOMA PARK**

WHEREAS, Maryland Code, Section 1-301 of the Local Government Article requires the governing body of every political subdivision to file with the State Department of Assessments and Taxation a certification of a resident agent; and

WHEREAS, if there is a change in the designated resident agent or change in address for the resident agent, the City must file, for the record, said change with the State Department of Assessments and Taxation.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF TAKOMA PARK, MARYLAND hereby designates Deputy City Manager Jessica Clarke as the resident agent for the City of Takoma Park; and

BE IT FURTHER RESOLVED THAT the City Clerk shall forward a certified copy of this Resolution and the completed State of Maryland “Form to Designate or Change a Resident Agent for Service of Process by a Government Entity” to the State Department of Assessments and Taxation.

Adopted this ____ day of June, 2021

AYE:

NAY:

ABSENT:

ABSTAIN:

Attest:

Jessie Carpenter, CMC
City Clerk