



# Takoma Park City Council Meeting – May 4, 2022

## Agenda Item 1

### Voting Session

FY 2022 Budget Amendment No. 4

### Recommended Council Action

Approve Draft Ordinance for FY 2022 Budget Amendment No. 4

### Context with Key Issues

The Fiscal Year (FY) 2022 Budget was adopted by the City Council on May 19, 2021, Budget Amendment No.1 was adopted on July 28, 2021; Budget Amendment No. 2 was adopted on October 6, 2021; and Budget Amendment No.3 was adopted on February 9, 2022. Since the last amendment, either new operational needs have arisen with unforeseen costs, or delayed expenditures need to be addressed which require changes to the approved Fiscal 2022 budget. In particular, several Capital Improvement Projects in the General Fund are expected to be delayed, including the Library Construction. In addition, during the preparation of the FY23 Proposed Budget, the staff from all the departments participated in a city-wide cost management activity in an effort to reduce the expenditures and the budget deficit in FY22. With the availability of Federal Aid, a number of community projects are moved from General Fund and consolidated in ARPA Fund. In the Housing and Community Development Department and Public Works, several grant receipts are accounted for in this budget amendment.

| Department/Division                            | Funding Source | Account Title                     | Reason for Amendment  | Amount        |
|--|----------------|-----------------------------------|---|---------------|
| General Government-City Manager's Office       | General Fund   | Salaries and Fringe Benefits      | Increase to provide for position move to City Manager's Office from Recreation                                    | \$14,293.99   |
| General Government-City Manager's Office       | General Fund   | Contracts                         | Reduction due to ARPA funding available for Community Ambassador, Community Engagement and Racial Equity programs | (\$175,000)   |
| General Government-Finance                     | General Fund   | Independent Auditor and Contracts | Increase to provide for Audit Services and Annual Report preparation under new contract                           | \$9,500       |
| General Government-Legal Services              | General Fund   | Labor/Employment Legal Services   | Increase spending expected in the 4 <sup>th</sup> quarter   | \$77,000      |
| General Government-Human Resources             | General Fund   | Salaries                          | Reduction due to vacancy Savings of Human Resources Director  | (\$4,569.89)  |
| <i>General Government Expenditure Subtotal</i> |                |                                   |   | (\$78,775.90) |
| Police-Office of Chief                         | General Fund   | Accreditation                     | Reduction due to program removal in current year  | (\$15,000)    |
| Police-Operation                               | General Fund   | Salaries                          | Reduction due to three vacancy savings  | (\$53,897)    |

Submitted by: Susan Cheung, Finance Director  
 Approved by: Jamal T. Fox, City Manager

Posted: 2022-04-29

|                  |              |          |   |            |
|------------------|--------------|----------|---|------------|
| Police-Operation | General Fund | Overtime | Reduction of overtime hours in Operation Division | (\$25,000) |
|------------------|--------------|----------|---|------------|

| Department                               | Funding Source | Account Title           | Reason for Amendment   | Amount      |
|--|----------------|-------------------------|--|-------------|
| Police-Operation                         | General Fund   | Overtime Court          | Reduction of overtime court hours  | (\$10,000)  |
| Police-Operation                         | General Fund   | Overtime Staff Shortage | Reduction of overtime staff shortage hours                                 | (\$10,000)  |
| Police-Operation                         | General Fund   | Fringe Benefits         | Reduction of fringe benefit due to the three vacant positions              | (\$11,000)  |
| Police-Investigation                     | General Fund   | Overtime                | Reduction of overtime hours  | (\$5,000)   |
| Police-Admin Service                     | General Fund   | Printing                | Reduction of printing costs  | (\$10,000)  |
| <i>Police Expenditure Subtotal</i>       |                |                         |  | (\$139,897) |
| Public Works                             | General Fund   | Salaries                | Reduction due to the freeze of Building Maintenance Specialist position    | (\$10,000)  |
| Public Works                             | General Fund   | Salaries                | Reduction due to the freeze of Mechanic position                           | (\$26,408)  |
| Public Works                             | General Fund   | Seasonal Salaries       | Reduction due to vacancies in the leaf collection unit                     | (\$10,356)  |
| Public Works                             | General Fund   | Temporary Assistance    | Reduction due to expenditure freeze  | (\$10,114)  |
| Public Works                             | General Fund   | Park Supplies           | Reduction due to expenditure decrease                                      | (\$5,000)   |
| Public Works                             | General Fund   | Street Light            | Increase in spending expected in the 4 <sup>th</sup> quarter               | \$7,000     |
| Public Works                             | General Fund   | Salaries                | Reduction due to payment correction from Workers Compensation              | (\$13,913)  |
| Public Works                             | General Fund   | Temporary Assistance    | Increase to provide for additional staff assistance in Sanitation Division | \$129,000   |
| <i>Public Works Expenditure Subtotal</i> |                |                         |  | \$60,209    |
| Recreation                               | General Fund   | Salaries                | Reduction due to freeze of Youth Success Coordinator position              | (\$12,000)  |
| Recreation                               | General Fund   | Contracts               | Reduction due to decrease funding for the teen contractors                 | (\$6,000)   |

|            |              |               |  |            |
|------------|--------------|---------------|--|------------|
| Recreation | General Fund | Youth Success | Reduction due to extended vacancy until the fiscal year ends | (\$12,000) |
|------------|--------------|---------------|--|------------|

| Department/Division   | Funding Source | Account Title             | Reason for Amendment  | Amount         |
|---|----------------|---------------------------|---|----------------|
| Recreation  | General Fund   | Salaries & Fringe         | Reduction due to position move to City Manager's Office                                       | (\$14,293.99)  |
| Recreation  | General Fund   | Rentals                   | Reduction due to Library Construction delay and rental units not required                     | (\$7,000)      |
| Recreation  | General Fund   | Contracts                 | Reduction due to the decrease funding for class contracts                                     | (\$5,000)      |
| <i>Recreation Expenditure Subtotal</i>                        |                |                           |   | (\$56,293.99)  |
| Housing & Community Development                               | General Fund   | Part-time Salaries        | Reduction due to freeze of Grant Coordinator position   | (\$7,417.50)   |
| Housing & Community Development                               | General Fund   | Site Improvement          | Reduction due to decrease in funding  | (\$15,000)     |
| Housing & Community Development                               | General Fund   | Contracts                 | Reduction due to delay of Public Space Management project                                     | (\$65,000)     |
| Housing & Community Development                               | General Fund   | Transit-Pedestrian        | Reduction due to decrease in funding  | (\$14,000)     |
| Housing & Community Development                               | General Fund   | Intern Salaries           | Reduction due to freeze of Economic Development Intern position                               | (\$9,500)      |
| Housing & Community Development                               | General Fund   | Contracts                 | Reduction due to the availability of ARPA Fund for the Recreation Center Feasibility Study    | (\$50,000)     |
| Housing & Community Development                               | General Fund   | Contracts                 | Reduction due to the availability of ARPA Fund for the Work Force Development Study           | (\$10,000)     |
| Housing & Community Development                               | General Fund   | Software                  | Reduction due to the delay of New Avenue Website Redesign Project                             | (\$8,000)      |
| <i>Housing and Community Development Expenditure Subtotal</i> |                |                           |   | (\$178,917.50) |
| Library   | General Fund   | Supplemental Assistance   | Reduction due to the delay of Library Construction and reduced use of supplemental assistance | (\$10,000)     |
| Library   | General Fund   | Contract                  | Reduction due to the delay of the Hotspot Lending Program                                     | (\$15,000)     |
| <i>Library Expenditure Subtotal</i>                           |                |                           |   | (25,000)       |
| Inter-Departmental  | General Fund   | Community Partner Program | Reduction due to the delay of the CP2 Grants  | (\$75,000)     |
| <i>Inter-Departmental Expenditure Subtotal</i>                |                |                           |   | (\$75,000)     |
| <i>Departmental Expenditure Subtotal</i>                      |                |                           |   | (\$493,675.39) |

|                     |              |                                   |  |             |
|---------------------|--------------|-----------------------------------|--|-------------|
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Increase to provide for the extra cost of a police vehicle | \$8,135.95  |
| Capital Improvement | General Fund | Street Improvement                | Reduction due to reduced planned paving                    | (\$250,000) |

| Department/Division                             | Funding Source       | Account Title            | Reason for Amendment                               | Amount                  |
|---|----------------------|--------------------------|--|-------------------------|
| Capital Improvement                             | General Fund         | Sidewalks                | Reduction due to reduced planned sidewalk repair   | (\$200,000)             |
| Capital Improvement                             | General Fund         | Library Construction     | Reduction due to the delay of signing the contract | (\$4,250,479)           |
| <i>Capital Improvement Expenditure Subtotal</i> |                      |                          |  | <i>(\$4,692,343.05)</i> |
| Housing & Community Development                 | Special Revenue Fund | New Hampshire 6530       | Funding Increase due to new grant awarded          | \$500,000               |
| Housing & Community Development                 | Special Revenue Fund | New Hampshire 6530       | Reimbursement to cover for the grant expenditure   | (\$500,000)             |
| Housing & Community Development                 | Special Revenue Fund | Maryland Citizen of Arts | Funding Increase due to new grant awarded          | \$3,150                 |
| Housing & Community Development                 | Special Revenue Fund | Maryland Citizen of Arts | Reimbursement to cover for the grant expenditure   | (\$3,150)               |
| Public Works                                    | Special Revenue Fund | WSSC Flower Avenue       | Funding increase due to the retainage payment      | \$117,873.13            |
| Public Works                                    | Special Revenue Fund | WSSC Flower Avenue       | Reimbursement to cover for the retainage payment   | (\$117,873.13)          |
| <i>Special Revenue Fund Subtotal</i>            |                      |                          |  | <i>0</i>                |
| <b>Grand Total</b>                              |                      |                          |  | <b>(\$5,186,018.44)</b> |

\*In general, the amount in bracket ( ) represents budget decrease in expenditure and the amount without the bracket represents budget increase in expenditure. On the contrary, revenue increase is represented by the amount in bracket ( ) and revenue decrease is represented by the amount without the bracket. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Therefore, the net budget increase in Special Revenue Fund is zero, as can be seen in the Fiscal Considerations section of this memo below. Refer to the "reason for amendment" column for budget item descriptions

### Council Priority

Fiscally Sustainable Government

### Environmental Considerations

None of the items in this budget amendment directly promote energy efficiency and sustainable practices.

### Fiscal Considerations

| Funding Source          | Budget Amendment Type |                       |
|-------------------------|-----------------------|-----------------------|
|                         | FY22 Expenditure      |                       |
| General Fund            | \$                    | (5,186,018.44)        |
| Special Revenue -Grants | \$                    | -                     |
| ARPA Fund               | \$                    | -                     |
| <b>Total</b>            | <b>\$</b>             | <b>(5,186,018.44)</b> |

| Appropriation by Department           | Budget Amount |                       |
|---------------------------------------|---------------|-----------------------|
| <b>General Fund Total</b>             | <b>\$</b>     | <b>(5,186,018.44)</b> |
| Revenue                               | \$            | -                     |
| <b>Revenue Subtotal</b>               | <b>\$</b>     | <b>-</b>              |
| Expenditure                           |               |                       |
| General Government                    | \$            | (78,775.90)           |
| Police                                | \$            | (139,897.00)          |
| Public Works                          | \$            | 60,209.00             |
| Recreation                            | \$            | (56,293.99)           |
| Housing and Community Development     | \$            | (178,917.50)          |
| Library                               | \$            | (25,000.00)           |
| Inter-Departmental                    | \$            | (75,000.00)           |
| Capital Improvement Program           | \$            | (4,692,343.05)        |
| <b>Expenditure Subtotal</b>           | <b>\$</b>     | <b>(5,186,018.44)</b> |
| <b>Special Revenue - Grants Total</b> | <b>\$</b>     | <b>-</b>              |
| Public Works                          | \$            | -                     |
| Housing and Community Development     | \$            | -                     |
| Library                               | \$            | -                     |
| <b>Grand Total</b>                    | <b>\$</b>     | <b>(5,186,018.44)</b> |

### Racial Equity Considerations

The New Hampshire Avenue 6530 project will provide housing improvements for low-income residents. The Public Space Management Plan request for proposals puts a strong emphasis on racial equity and equitable community engagement around use of public spaces.

### Attachments and Links

- Draft Ordinance

Introduced by: Councilmember

First Reading:  
Second Reading:  
Effective Date:

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2022-**

**FISCAL YEAR 2022 BUDGET AMENDMENT NO. 4**

WHEREAS, the Fiscal Year (FY) 2022 budget was adopted by the City Council on May 19, 2021; and

WHEREAS, since this date, certain expenditures are more or less than originally anticipated requiring modification to the Fiscal Year 2022 budget; and new operational needs have arisen that were not accounted for in the Fiscal Year 2022 budget including the receipt of grant funding and a city-wide cost management initiative; and

WHEREAS, those budget adjustments are listed in the table below by Department with an explanation for the adjustment and the amount to be adjusted in the Fiscal Year 2022 budget for each funding source;

| <b>Department/Division</b>                     | <b>Funding Source</b> | <b>Account Title</b>              | <b>Reason for Amendment</b>   | <b>Amount</b>        |
|--|-----------------------|-----------------------------------|---|----------------------|
| General Government-City Manager's Office       | General Fund          | Salaries and Fringe Benefits      | Increase to provide for position move to City Manager's Office from Recreation                                    | \$14,293.99          |
| General Government-City Manager's Office       | General Fund          | Contracts                         | Reduction due to ARPA funding available for Community Ambassador, Community Engagement and Racial Equity programs | (\$175,000)          |
| General Government-Finance                     | General Fund          | Independent Auditor and Contracts | Increase to provide Audit Services and Annual Report preparation under new contract                               | \$9,500              |
| General Government-Legal Services              | General Fund          | Labor/Employment Legal Services   | Increase spending expected in the 4 <sup>th</sup> quarter   | \$77,000             |
| General Government-Human Resources             | General Fund          | Salaries                          | Vacancy Savings of Human Resources Director   | (\$4,569.89)         |
| <i>General Government Expenditure Subtotal</i> |                       |                                   |   | <i>(\$78,775.90)</i> |
| Police-Office of Chief                         | General Fund          | Accreditation                     | Reduction due to program removal in current year  | (\$15,000)           |
| Police-Operation                               | General Fund          | Salaries                          | Reduction due to three vacancy savings  | (\$53,897)           |
| Police-Operation                               | General Fund          | Overtime                          | Reduction of overtime hours in Operation Division   | (\$25,000)           |

| Department                               | Funding Source | Account Title           | Reason for Amendment  | Amount             |
|--|----------------|-------------------------|---|--------------------|
| Police-Operation                         | General Fund   | Overtime Court          | Reduction of overtime court hours                                       | (\$10,000)         |
| Police-Operation                         | General Fund   | Overtime Staff Shortage | Reduction of overtime staff shortage hours                              | (\$10,000)         |
| Police-Operation                         | General Fund   | Fringe Benefits         | Reduction of fringe benefit due to the three vacant positions           | (\$11,000)         |
| Police-Investigation                     | General Fund   | Overtime                | Reduction of overtime hours   | (\$5,000)          |
| Police-Admin Service                     | General Fund   | Printing                | Reduction of printing costs   | (\$10,000)         |
| <i>Police Expenditure Subtotal</i>       |                |                         |   | <i>(\$139,897)</i> |
| Public Works                             | General Fund   | Salaries                | Reduction due to the freeze of Building Maintenance Specialist position | (\$10,000)         |
| Public Works                             | General Fund   | Salaries                | Reduction due to the freeze of Mechanic position                        | (\$26,408)         |
| Public Works                             | General Fund   | Seasonal Salaries       | Reduction due to vacancies in the leaf collection unit                  | (\$10,356)         |
| Public Works                             | General Fund   | Temporary Assistance    | Reduction due to expenditure freeze                                     | (\$10,114)         |
| Public Works                             | General Fund   | Park Supplies           | Reduction due to expenditure decrease                                   | (\$5,000)          |
| Public Works                             | General Fund   | Street Light            | Increase in spending expected in the 4th quarter                        | \$7,000            |
| Public Works                             | General Fund   | Salaries                | Reduction due to payment correction from Workers Compensation           | (\$13,913)         |
| Public Works                             | General Fund   | Temporary Assistance    | Increase due to additional staff assistance in Sanitation Division      | \$129,000          |
| <i>Public Works Expenditure Subtotal</i> |                |                         |   | <i>\$60,209</i>    |
| Recreation                               | General Fund   | Salaries                | Reduction due to freeze of Youth Success Coordinator position           | (\$12,000)         |
| Recreation                               | General Fund   | Contracts               | Reduction due to decrease funding for the teen contractors              | (\$6,000)          |
| Recreation                               | General Fund   | Youth Success           | Reduction due to extended vacancy until the fiscal year ends            | (\$12,000)         |

| Department/Division   | Funding Source | Account Title                     | Reason for Amendment  | Amount         |
|---|----------------|-----------------------------------|---|----------------|
| Recreation  | General Fund   | Salaries & Fringe                 | Reduction due to position move to City Manager's Office                                       | (\$14,293.99)  |
| Recreation  | General Fund   | Rentals                           | Reduction due to Library Construction delay and rental units not required                     | (\$7,000)      |
| Recreation  | General Fund   | Contracts                         | Reduction due to the decrease funding for class contracts                                     | (\$5,000)      |
| <i>Recreation Expenditure Subtotal</i>                        |                |                                   |   | (\$56,293.99)  |
| Housing & Community Development                               | General Fund   | Part-time Salaries                | Reduction due to freeze of Grant Coordinator position   | (\$7,417.50)   |
| Housing & Community Development                               | General Fund   | Site Improvement                  | Reduction due to decrease in funding  | (\$15,000)     |
| Housing & Community Development                               | General Fund   | Contracts                         | Reduction due to delay of Public Space Management project                                     | (\$65,000)     |
| Housing & Community Development                               | General Fund   | Transit-Pedestrian                | Reduction due to decrease in funding  | (\$14,000)     |
| Housing & Community Development                               | General Fund   | Intern Salaries                   | Reduction due to freeze of Economic Development Intern position                               | (\$9,500)      |
| Housing & Community Development                               | General Fund   | Contracts                         | Reduction due to the availability of ARPA Fund for the Recreation Center Feasibility Study    | (\$50,000)     |
| Housing & Community Development                               | General Fund   | Contracts                         | Reduction due to the availability of ARPA Fund for the Work Force Development Study           | (\$10,000)     |
| Housing & Community Development                               | General Fund   | Software                          | Reduction due to the delay of New Avenue Website Redesign Project                             | (\$8,000)      |
| <i>Housing and Community Development Expenditure Subtotal</i> |                |                                   |   | (\$178,917.50) |
| Library   | General Fund   | Supplemental Assistance           | Reduction due to the delay of Library Construction and reduced use of supplemental assistance | (\$10,000)     |
| Library   | General Fund   | Contract                          | Reduction due to the delay of the Hotspot Lending Program                                     | (\$15,000)     |
| <i>Library Expenditure Subtotal</i>                           |                |                                   |   | (\$25,000)     |
| Inter-Departmental  | General Fund   | Community Partner Program         | Reduction due to the delay of the CP2 Grants  | (\$75,000)     |
| <i>Inter-Departmental Expenditure Subtotal</i>                |                |                                   |   | (\$75,000)     |
| <i>Departmental Expenditure Subtotal</i>                      |                |                                   |   | (\$493,675.39) |
| Capital Improvement   | General Fund   | Equipment Replacement Expenditure | To provide funds for the extra cost of a police vehicle                                       | \$8,135.95     |
| Capital Improvement   | General Fund   | Street Improvement                | Reduction due to reduced/delayed planned paving   | (\$250,000)    |



| Department/Division                             | Funding Source       | Account Title            | Reason for Amendment                                     | Amount                  |
|---|----------------------|--------------------------|--|-------------------------|
| Capital Improvement                             | General Fund         | Sidewalks                | Reduction due to reduced/delayed planned sidewalk repair | (\$200,000)             |
| Capital Improvement                             | General Fund         | Library Construction     | Reduction due to the delay of signing the contract       | (\$4,250,479)           |
| <i>Capital Improvement Expenditure Subtotal</i> |                      |                          |  | (\$4,692,343.05)        |
| Housing & Community Development                 | Special Revenue Fund | New Hampshire 6530       | Funding increase due to new grant awarded                | \$500,000               |
| Housing & Community Development                 | Special Revenue Fund | New Hampshire 6530       | Reimbursement to cover for the grant expenditure         | (\$500,000)             |
| Housing & Community Development                 | Special Revenue Fund | Maryland Citizen of Arts | Funding increase due to new grant awarded                | \$3,150                 |
| Housing & Community Development                 | Special Revenue Fund | Maryland Citizen of Arts | Reimbursement to cover for the grant expenditure         | (\$3,150)               |
| Public Works                                    | Special Revenue Fund | WSSC Flower Avenue       | Funding increase due to the retainage payment            | \$117,873.13            |
| Public Works                                    | Special Revenue Fund | WSSC Flower Avenue       | Reimbursement to cover for the retainage payment         | (\$117,873.13)          |
| <i>Special Revenue Fund Subtotal</i>            |                      |                          |  | \$0                     |
| <b>Grand Total</b>                              |                      |                          |  | <b>(\$5,186,018.44)</b> |

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2022 Budget is amended as follows:

**General Fund-Transfers**

1. Transfer \$9,300 from 5400-70015, iCanShine, to account 5400-61040, Contract, to provide funds for contract expenditure in the Planning Division.
2. Transfer \$10,451.72 from 4200-40010, Salaries, to account 1120-40010, Salaries, to provide funds for the change in position to the City Manager’s Office.
3. Transfer \$3,842.27 from 4200-40200, Fringe Benefits, to account 1120-40200, Fringe Benefits, to provide funds for the change in position to the City Manager’s Office.

**General Fund – Expenditures**

1. Reduce \$125,000 to account 1120-61040, Contract, due to the use of ARPA fund for the Community Engagement and Racial Equity.

2. Reduce 50,000 to account 1120-61040, Contract, due to the use of ARPA fund for the Community Ambassador program.
3. Appropriate \$7,500 to account 1130-61015, Independent Auditor, and \$2,000 to account 1130-61040, Contract, to provide funds for the cost increase in audit services and annual report preparation under the new contract.
4. Appropriate \$77,000 to account 1140-61020, Labor Employment Legal Services, due to higher spending expected in the fourth quarter.
5. Reduce \$4,569.89 to account 1160-40010, Salaries, due to vacancy savings of Human Resources Director.
6. Reduce \$15,000, to account 2100-70065, Accreditation, due to removal of program in the current Fiscal Year.
7. Reduce \$53,897 to account 2300-40010, Salaries, due to vacancy savings of three positions.
8. Reduce \$25,000 to account 2300-40030, Overtime, due to reduction of overtime costs in the Police Operation Division.
9. Reduce \$10,000 to account 2300-40034, Overtime Court, due to reduction of overtime costs in the Police Operations Division.
10. Reduce \$10,000 to account 2300-40035, Overtime Staff Shortage, due to reduction of overtime costs in the Police Operations Division.
11. Reduce \$11,000 to account 2300-40200, Fringe Benefits, due to lower fringe costs of the three vacant positions.
12. Reduce \$5,000 to account 2400-40030, Overtime, due to reduction of overtime costs in the Investigation Division.
13. Reduce \$10,000 to account 2500-65015, Printing, due to the reduction of printing costs.
14. Reduce \$10,000 to account 3200-40010, Salaries, due to the freeze of Building Maintenance Specialist position.
15. Reduce \$26,408 to account 3300-40010, Salaries, due to the freeze of Mechanic position.
16. Reduce \$10,356 to account 3400-40016, Seasonal Salaries, due to the staff vacancies in leaf collection unit.
17. Reduce \$10,114 to account 3400-40700, Temporary Assistance, due to the personnel cost reduction.
18. Reduce \$5,000 to account 3400-52800, Park Supplies, due to reduced expenditure in Fiscal Year 2022.
19. Appropriate \$7,000 to account 3400-67130, Street Light, due to the additional supply costs.
20. Reduce \$13,913 to account 3500-40010, Salaries, due to the payment correction from Worker Compensation during the employee injury leave.
21. Appropriate \$129,000 to account 3500-40700, Temporary Assistance, due to addition staff assistance in Sanitation Division.
22. Reduce \$12,000 to account 4200-40010, Salaries, due to freeze of Youth Success Coordinator position through June 2022.
23. Reduce \$6,000 to account 4200-61040, Contracts, due to the reduced funding for the teen contractors.

24. Reduce \$12,000 to account 4200-71004, Youth Success, due to the extended period of vacant position until the end of the fiscal year.
25. Reduce \$7,000 to account 4500-69200, Rentals, due to the delay of Library Construction, so that the funds will not be required in FY22.
26. Reduce \$5,000 to account 4800-61040, Contracts, due to the reduced funding for class contracts.
27. Reduce \$7,417.50 to account 5400-40015, Salaries, due to freeze of Grant Coordinator position.
28. Reduce \$15,000 to account 5400-53070, Site Improvement, due to reduced funding for the project.
29. Reduce \$65,000 to account 5400-61040, Contracts, due to the delay of Public Space Management Project.
30. Reduce \$14,000 to account 5400-70014, Transit-Pedestrian Project, due to the reduced funding for the project in the current year.
31. Reduce \$9,500 to account 5600-40011, Intern Salaries, due to freeze of Economic Development Intern position.
32. Reduce \$50,000 to account 5600-61040, Contracts, due to the use of ARPA fund for the Recreation Center Feasibility Study.
33. Reduce \$10,000 to account 5600-61040, Contracts, due to the use of ARPA fund for the Work Force Development Study.
34. Reduce \$8,000 to account 5600-64011, Software, due to the delay of New Avenue Website Redesign Project.
35. Reduce \$10,000 to account 7000-40800, Supplemental Assistance, due to the use reduction of the supplemental assistance with the delay of the Library Construction.
36. Reduce \$15,000 to account 7000-61040, Contract, due to the delay of the Hotspot Lending Program.
37. Reduce \$75,000 to account 9000-71600, Community Partner, due to the delay of the CP2 Grants.
38. Appropriate \$8,135.95 to account 9100-80003, Equipment Reserve Expenditure, to provide funds for extra cost of the replacement of a police vehicle.
39. Reduce \$250,000 to account 9100-80007, Street Improvement, due to the reduce planned paving to lower the expenditures.
40. Reduce \$200,000 to account 9100-80009, Sidewalks, due to the reduce planned sidewalk repair to lower the expenditures.
41. Reduce \$4,250,479 to account 9100-80013, Library Construction, due to the delay of signing the contract.

**Special Revenue Fund – Revenues**

1. Appropriate \$500,000 to account 0010-39150, New Hampshire 6530, to provide funds for new grant fund.
2. Appropriate \$3,150 to account 0010-37040, Maryland Citizen of Arts, to provide funds for the new grant fund.

3. Appropriate \$117,873.13 to account 0010-36930, WSSC Flower Avenue Green Street, to provide funds for the retainage payment to be reimbursed by WSSC.

**Special Revenue Fund – Expenditures**

1. Appropriate \$500,000 to account 0010-71780, New Hampshire 6530, to provide funds for new grant fund.
2. Appropriate \$3,150 to account 0010-68018, Maryland Citizen of Arts, to provide funds for the new grant fund.
3. Appropriate \$117,873.13 to account 0010-80020, WSSC Flower Avenue Green Street, to provide funds for the retainage of the street project.

SECTION 2. The City's Capital Improvement Program for FY 2022 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ by Roll-Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: