



Takoma Park City Council Meeting – July 27, 2022 Agenda Items 2 and 3

Voting Session

Ordinance Approving FY23 Stormwater Management Budget Amendment No. 1

Ordinance Approving FY23 Budget Amendment No. 1

Recommended Council Action

Adopt the budget amendments. First reading was held on July 20, 2022.

Context with Key Issues

The Fiscal Year (FY) 2023 Budget was adopted by the City Council on May 25, 2022. Due to delays on certain expenditures originally anticipated to occur during FY 2022, modification to the FY 2023 budget is required in order to carry forward unspent funds. The budget amendment includes the items below. Note that the carryover amount for the departmental operating budget and Capital Improvement Projects totals \$2,020,405 and the budget increase is \$142,877 in the General Fund.

In addition, the City received the first tranche of \$8.7 million in ARPA Funds in FY22 and is expected to receive the second tranche later this month. ARPA funding can be used in the following primary categories per federal guidelines: Public Health and Economic Impacts, Premium Pay, Investments in Infrastructure and Standard Allowance. The ARPA Fund carryover amount is totaling \$335,600 and the budget increase is \$2,652,401 which include the Library Construction expenditure in the amount of \$2 million originally budgeted in Fiscal Year 2024.

| Department/Division | Funding Source | Account Title | Reason for Amendment | Amount |
|--|----------------|----------------------|--|------------------|
| General Government-Finance | General Fund | Investment Expenses | Carryover unused funds to provide for investment consultant cost | \$12,000 |
| General Government-IT | General Fund | Contracts | Carryover unspent funds to provide for HRIS system | \$104,000 |
| General Government-IT | General Fund | Software | Carryover unspent funds to provide for HRIS system | \$21,000 |
| <i>General Government Expenditure Subtotal</i> | | | | <i>\$137,000</i> |
| Public Works | General Fund | Contracts | Carryover unused funds to provide for Electrification Grants and Benchmarking and Outreach Program | \$385,000 |
| Public Works | General Fund | Intern Salary | Carryover unused funds to provide for intern hiring in Urban Forest | \$8,500 |
| Public Works | General Fund | Subcontract Work | Carryover unused funds to provide for LIDAR Analysis project in Urban Forest | \$16,494 |
| Public Works | General Fund | Subcontract Work | Carryover unused fund to provide for bridge repairs | \$45,000 |
| Public Works | General Fund | Engineering Services | Carryover funds for assessing Stormwater Management issues on private property | \$150,000 |
| <i>Public Works Expenditure Subtotal</i> | | | | <i>\$604,994</i> |

| Department | Funding Source | Account Title | Reason for Amendment | Amount |
|---|----------------|-------------------------------|--|---------------------|
| Housing & Community Development | General Fund | Site Improvement | Carryover for placemaking and streetscape improvements | \$9,800 |
| Housing & Community Development | General Fund | Contracts | Carryover for additional services such as translation, outreach and feasibility studies, etc. | \$34,000 |
| Housing & Community Development | General Fund | Transit-Pedestrian Projects | Carryover for work of pedestrian safety, Safe Route to School and bike promotion | \$15,000 |
| Housing & Community Development | General Fund | Computer Supplies | Budget Increase for laptop purchases | \$6,000 |
| Housing & Community Development | General Fund | Contracts | Budget Increase for Recreation Center Appraisal | \$5,500 |
| Housing & Community Development | General Fund | Cell Phones | Budget Increase for cell phone purchases for new hires in Housing Division | \$4,000 |
| Housing & Community Development | General Fund | Office Equipment | Budget Increase for office furniture of Code Enforcement Division | \$20,000 |
| <i>Housing and Community Development Expenditure-Carryover Subtotal</i> | | | | <i>\$94,300</i> |
| Communication | General Fund | Overtime | Carryover unused funds for current year overtime expenditure | \$6,958.49 |
| Communication | General Fund | Website | Budget Increase due to cost increase in IT consulting, website security and Amazon Web Services | \$33,000 |
| <i>Communication Expenditure Subtotal</i> | | | | <i>\$39,958.49</i> |
| Library | General Fund | Fringe Benefits | Budget Increase due to under estimation of health benefit cost for the Library Associate | \$24,376.70 |
| <i>Library Expenditure Subtotal</i> | | | | <i>\$24,376.70</i> |
| Inter-Departmental | General Fund | Grants | Carryover unused funds for the Small Business Support Grant | \$20,000 |
| Inter-Departmental | General Fund | Housing Fund Expenditure | Budget Increase due to no current year budget funding for Home Stretch Program | \$50,000 |
| <i>Inter-Departmental Expenditure Subtotal</i> | | | | <i>\$70,000</i> |
| <i>Departmental Expenditure Subtotal</i> | | | | <i>\$970,629.19</i> |
| Capital Improvement | General Fund | Capital Equipment Expenditure | Carryover for prior year incomplete projects: bus shelter (\$41,700), bike improvement (\$57,500), Façade Grant (\$50,000) | \$164,200 |
| Capital Improvement | General Fund | Street Improvement | Carryover due to late release of hold funding and delayed contractual street work | \$174,100 |
| Capital Improvement | General Fund | Sidewalks | Carryover due to late release of hold funding and delayed contractual sidewalk work | \$179,000 |

| Department | Funding Source | Account Title | Reason for Amendment | Amount |
|---|----------------------|-----------------------------------|---|----------------|
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Carryover due to delay in delivery of Pick Up (\$44,568) and ½ of Street Sweeper (\$249,985) | \$294,553 |
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Carryover due to production delay of the police vehicles | \$210,000 |
| Capital Improvement | General Fund | Facility Maintenance Expenditure | Carryover due to incomplete Community Center Renovation Project | \$185,800 |
| <i>Capital Improvement Expenditure Subtotal</i> | | | | \$1,192,653 |
| <i>General Fund Subtotal</i> | | | | \$2,163,282.19 |
| Housing & Community Development | Special Revenue Fund | New Hampshire 6530/6600 | Carryover unused funds due to project delay | \$500,000 |
| Housing & Community Development | Special Revenue Fund | New Hampshire 6530/6600 | Carryover reimbursement to cover for the grant expenditure | (\$500,000) |
| Housing & Community Development | Special Revenue Fund | Streeterly MOU | Carryover unused funds due to project delay | \$42,801 |
| Housing & Community Development | Special Revenue Fund | Streeterly MOU | Carryover reimbursement to cover for the grant expenditure | (\$45,410) |
| Library | Special Revenue Fund | COVID Library Relief | Budget Increase due to new grant awarded | \$20,000 |
| Library | Special Revenue Fund | COVID Library Relief | Budget Increase reimbursement to cover for the grant expenditure | (\$20,000) |
| Communication | Special Revenue Fund | Cable Grant Expenditure | Carryover funds for cable projects: Close Captioning (\$185,000), Lighting (18,000) and other equipment (\$8,000) | \$211,000 |
| <i>Special Revenue Fund Subtotal</i> | | | | \$208,391 |
| General Government | ARPA Fund | Admin Salaries & Benefits | Carryover unused funds for salaries and benefits | \$227,000 |
| General Government | ARPA Fund | Direct Cash Assistance | Budget Increase due to budget appropriation not established in FY22 | \$540,000 |
| Housing & Community Development | ARPA Fund | Small Business Grants | Carryover unused funds for current year expenditure | \$600 |
| Housing & Community Development | ARPA Fund | Façade Improvement | Carryover unused funds for current year expenditure | \$8,000 |
| Housing & Community Development | ARPA Fund | Emergency Rental Assistance | Reduce current year appropriation due to excess expenditures in FY22 | (\$36,598.63) |
| IT | ARPA Fund | Document Management | Carryover unused funds for current year project implementation | \$100,000 |

| Department | Funding Source | Account Title | Reason for Amendment | Amount |
|---------------------------------|-----------------|--------------------------|---|-----------------------|
| Police | ARPA Fund | Mental Health Counselors | Budget Increase due to budget appropriation not established in FY22 | \$100,000 |
| Library | ARPA Fund | Laptop Lending | Budget Increase due to budget appropriation not established in FY22 | \$11,000 |
| Library | ARPA Fund | WiFi Hotspots | Budget Increase due to budget appropriation not established in FY22 | \$3,000 |
| Library | ARPA Fund | Municipal Broadband | Budget Increase due to budget appropriation not established in FY22 | \$35,000 |
| Library | ARPA Fund | Library Construction | Budget Increase due to appropriate funds originally budgeted in FY24 | \$2,000,000 |
| ARPA Fund Subtotal | | | | \$2,988,001.37 |
| Public Works | Stormwater Fund | Outside Labor & Parts | Carryover funds due to delay start of Cockerille Avenue Project | \$35,000 |
| Public Works | Stormwater Fund | Engineering Services | Carryover funds due to delay of GIS data upgrade project | \$20,607 |
| Public Works | Stormwater Fund | Subcontractor | Carryover funds due to delay in completion of illicit discharge monitoring and contract maintenance | \$76,000 |
| Public Works | Stormwater Fund | Capital Improvement | Carry over funds due to delay Street Sweeper order (\$249,985), Cockerille Project (\$269,917) and plants (\$5,000) for Hillwood Playground | \$524,902 |
| Stormwater Fund Subtotal | | | | \$656,509 |
| Grand Total | | | | \$6,016,183.56 |

*In general, the amount in bracket () represents budget decrease in expenditure and the amount without the bracket represents budget increase in expenditure. On the contrary, revenue increase is represented by the amount in bracket () and revenue decrease is represented by the amount without the bracket. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions.

Council Priority

Fiscally Sustainable Government

Environmental Considerations

Several items in this budget amendment promote energy efficiency and sustainable practices such as the Electrification Grants and purchase of the Electric Street Sweeper. Most of the amendments related to sustainability will enable delayed projects that will have an environmental benefit revisited in Fiscal 2023.

Fiscal Considerations

| Funding Source | Budget Amendment Type | |
|-------------------------|-----------------------|---------------------|
| | FY23 Expenditure | |
| General Fund | \$ | 2,163,282.19 |
| Special Revenue -Grants | \$ | 208,391.00 |
| ARPA Fund | \$ | 2,988,001.37 |
| Stormwater Fund | \$ | 656,509.00 |
| Total | \$ | 6,016,183.56 |

| Appropriation by Department | Budget Amount | |
|---------------------------------------|---------------|---------------------|
| General Fund Total | \$ | |
| Revenue | \$ | - |
| Revenue Subtotal | \$ | - |
| Expenditure | | |
| General Government | \$ | 137,000.00 |
| Police | \$ | - |
| Public Works | \$ | 604,994.00 |
| Communication | \$ | 39,958.49 |
| Housing and Community Development | \$ | 94,300.00 |
| Library | \$ | 24,376.70 |
| Inter-Departmental | \$ | 70,000.00 |
| Capital Improvement Program | \$ | 1,192,653.00 |
| Expenditure Subtotal | \$ | 2,163,282.19 |
| Special Revenue - Grants Total | \$ | - |
| Communication | \$ | 211,000 |
| Housing and Community Development | \$ | (2,609.00) |
| Library | \$ | - |
| Grand Total | \$ | 208,391.00 |
| ARPA - Grants Total | \$ | - |
| General Government | \$ | 867,000.00 |
| Police | \$ | 100,000.00 |
| Housing and Community Development | \$ | (27,998.63) |
| Library | \$ | 2,049,000.00 |
| Grand Total | \$ | 2,988,001.37 |
| Stormwater Fund | \$ | - |
| Public Works | \$ | 656,509.00 |
| Grand Total | \$ | 6,016,183.56 |

Racial Equity Considerations

Many of the carryover items in the ARPA Fund will assist people being disproportionately affected by COVID-19 via direct and indirect funding.

Attachments and Links

- Draft FY23 Budget Amendment Ordinances

Introduced by: Councilmember Kostiuk

First Reading: July 20, 2022

Second Reading:

Effective Date:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2021-28

**FY 2023 STORMWATER MANAGEMENT FUND
BUDGET AMENDMENT NO. 1**

WHEREAS, the Fiscal Year (FY) 2023 Stormwater Management Fund budget was adopted by the City Council on May 25, 2022; and

WHEREAS, unspent funds in the Capital Improvement Projects in the amount of \$524,902 need to be carried over due to the delay of the Cockerille Avenue Project, Hillwood Manor Playground Facility and the purchase of the Electric Street Sweeper; and

WHEREAS, unspent funds in Stormwater Outside Parts and Labor account in the amount of \$35,000 need to be carried over due to the delay of Cockerille Avenue Project; and

WHEREAS, unspent funds in Stormwater Subcontractor account in the amount of \$76,000 need to be carried over due to the delay of completion of illicit discharge monitoring and contract maintenance projects; and

WHEREAS, unspent funds in Stormwater Engineering Services account in the amount of \$20,607 need to be carried over due to the delay of GIS data upgrade project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2023 Stormwater Management Fund Budget is amended as follows:

Stormwater Management Fund-Expenditures

1. Appropriate \$524,902 to 0030-0030-80001, Capital Projects Expenditure, to carry over unspent funds in the Capital Projects due to the delay in implementation of the planned projects.
2. Appropriate \$35,000 to 0030-0030-53350, Outside Labor and Parts, due to the delayed Cockerille Avenue project.
3. Appropriate \$76,000 to 0030-0030-61045, Subcontractor, due to the delayed Stormwater projects.
3. Appropriate \$20,607 to 0030-0030-61005, Engineering Services, due to the delayed Stormwater projects.

SECTION 2. Use of fund balance in the amount of \$656,509 is hereby authorized to supplement other fund revenues and financing sources.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this _____ day of July, 2022 by Roll Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT:

Introduced by: Councilmember Searcy

First Reading: July 20, 2022

Second Reading:

Effective Date:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2022-29

FISCAL YEAR 2023 BUDGET AMENDMENT NO. 1

WHEREAS, the Fiscal Year (FY) 2023 budget was adopted by the City Council on May 25, 2022; and

WHEREAS, since this date, certain expenditures are more or less than originally anticipated requiring modification to the Fiscal Year 2023 budget; and new operational needs have arisen that were not accounted for in the Fiscal Year 2022 budget including the receipt of grant funding and delay of capital improvement projects; and

WHEREAS, those budget adjustments are listed in the table below by Department with an explanation for the adjustment and the amount to be adjusted in the Fiscal Year 2023 budget for each funding source:

| Department/Division | Funding Source | Account Title | Reason for Amendment | Amount |
|--|-----------------------|----------------------|--|------------------|
| General Government-Finance | General Fund | Investment Expenses | Carryover unused funds to provide for the cost of investment consultant | \$12,000 |
| General Government-IT | General Fund | Contracts | Carryover unspent funds to provide for HRIS system | \$104,000 |
| General Government-IT | General Fund | Software | Carryover unspent funds to provide for HRIS system | \$21,000 |
| <i>General Government Expenditure Subtotal</i> | | | | <i>\$137,000</i> |
| Public Works | General Fund | Contracts | Carryover unused funds to provide for Electrification Grants and Benchmarking and Outreach Program | \$385,000 |
| Public Works | General Fund | Intern Salary | Carryover unused funds to provide for intern hiring in the Urban Forest Division | \$8,500 |
| Public Works | General Fund | Subcontract Work | Carryover unused funds to provide for LIDAR Analysis project in Urban Forest | \$16,494 |
| Public Works | General Fund | Subcontract Work | Carryover unused funds to provide for bridge repairs | \$45,000 |
| Public Works | General Fund | Engineering Services | Carryover funds for assessing Stormwater Management issues on private property | \$150,000 |
| <i>Public Works Expenditure Subtotal</i> | | | | <i>\$604,994</i> |

| Department | Funding Source | Account Title | Reason for Amendment | Amount |
|---|----------------|-------------------------------|--|---------------------|
| Housing & Community Development | General Fund | Site Improvement | Carryover for placemaking and streetscape improvements | \$9,800 |
| Housing & Community Development | General Fund | Contracts | Carryover for additional services such as translation, outreach and feasibility studies, etc. | \$34,000 |
| Housing & Community Development | General Fund | Transit-Pedestrian Projects | Carryover for work of pedestrian safety, Safe Route to School and bike promotion | \$15,000 |
| Housing & Community Development | General Fund | Computer Supplies | Budget Increase for laptop purchases | \$6,000 |
| Housing & Community Development | General Fund | Contracts | Budget Increase for Recreation Center Appraisal | \$5,500 |
| Housing & Community Development | General Fund | Cell Phones | Budget Increase for cell phone purchases for new hires in Housing Division | \$4,000 |
| Housing & Community Development | General Fund | Office Equipment | Budget Increase for office furniture of Code Enforcement Division | \$20,000 |
| <i>Housing and Community Development Expenditure Subtotal</i> | | | | <i>\$94,300</i> |
| Communication | General Fund | Overtime | Carryover unused funds for current year overtime expenditure | \$6,958.49 |
| Communication | General Fund | Website | Budget Increase due to cost increase in IT consulting, website security and Amazon Web Services | \$33,000 |
| <i>Communication Expenditure Subtotal</i> | | | | <i>\$39,958.49</i> |
| Library | General Fund | Fringe Benefits | Budget Increase due to under estimation of health benefit cost for the Library Associate | \$24,376.70 |
| <i>Library Expenditure Subtotal</i> | | | | <i>\$24,376.70</i> |
| Inter-Departmental | General Fund | Grants | Carryover unused funds for the Small Business Support Grant | \$20,000 |
| Inter-Departmental | General Fund | Housing Fund Expenditure | Budget Increase due to no current year budget funding for Home Stretch Program | \$50,000 |
| <i>Inter-Departmental Expenditure Subtotal</i> | | | | <i>\$70,000</i> |
| <i>Departmental Expenditure Subtotal</i> | | | | <i>\$970,629.19</i> |
| Capital Improvement | General Fund | Capital Equipment Expenditure | Carryover for prior year incomplete projects: bus shelter (\$41,700), bike improvement (\$57,500), Façade Grant (\$50,000) | \$149,200 |
| Capital Improvement | General Fund | Street Improvement | Carryover due to late release of hold funding and delayed contractual street work | \$174,100 |

| Department/Division | Funding Source | Account Title | Reason for Amendment | Amount |
|---|----------------------|-----------------------------------|--|----------------|
| Capital Improvement | General Fund | Sidewalks | Carryover due to late release of hold funding and delayed contractual sidewalk work | \$179,000 |
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Carryover due to delay in delivery of Pickup Truck (\$44,568) and ½ of Street Sweeper (\$249,985) | \$294,553 |
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Carryover due to production delay of the police vehicles | \$210,000 |
| Capital Improvement | General Fund | Facility Maintenance Expenditure | Carryover due to incomplete Community Center Renovation Project | \$185,800 |
| <i>Capital Improvement Expenditure Subtotal</i> | | | | \$1,192,653 |
| <i>General Fund Subtotal</i> | | | | \$2,163,282.19 |
| Housing & Community Development | Special Revenue Fund | New Hampshire 6530/6600 | Carryover unused funds due to project delay | \$500,000 |
| Housing & Community Development | Special Revenue Fund | New Hampshire 6530/6600 | Carryover reimbursement to cover for the grant expenditure | (\$500,000) |
| Housing & Community Development | Special Revenue Fund | Streeterly MOU | Carryover unused funds due to project delay | \$42,801 |
| Housing & Community Development | Special Revenue Fund | Streeterly MOU | Carryover reimbursement to cover for the grant expenditure | (\$45,410) |
| Library | Special Revenue Fund | COVID Library Relief | Budget Increase due to new grant awarded | \$20,000 |
| Library | Special Revenue Fund | COVID Library Relief | Budget Increase reimbursement to cover for the grant expenditure | (\$20,000) |
| Communication | Special Revenue Fund | Cable Grant Expenditure | Carryover funds for cable projects: Closed Captioning (\$185,000), Lighting (18,000) and other equipment (\$8,000) | \$211,000 |
| <i>Special Revenue Fund Subtotal</i> | | | | \$208,391 |
| General Government | ARPA Fund | Admin Salaries & Benefits | Carryover unused funds for salaries and benefits | \$227,000 |
| General Government | ARPA Fund | Direct Cash Assistance | Budget Increase due to budget appropriation not established in FY22 | \$540,000 |
| Housing & Community Development | ARPA Fund | Façade Improvement | Carryover unused funds for current year expenditure | \$8,000 |
| Housing & Community Development | ARPA Fund | Emergency Rental Assistance | Reduce current year appropriation due to excess expenditure over budget in FY22 | (\$36,598.63) |

| Department/Division | Funding Source | Account Title | Reason for Amendment | Amount |
|---------------------------------|----------------|--------------------------|--|-----------------------|
| IT | ARPA Fund | Document Management | Carryover unused funds for current year project implementation | \$100,000 |
| Housing & Community Development | ARPA Fund | Small Business Grants | Carryover unused funds for current year expenditure | \$600 |
| Police | ARPA Fund | Mental Health Counselors | Budget Increase due to budget appropriation not established in FY22 | \$100,000 |
| Library | ARPA Fund | Laptop Lending | Budget Increase due to budget appropriation not established in FY22 | \$11,000 |
| Library | ARPA Fund | WiFi Hotspots | Budget Increase due to budget appropriation not established in FY22 | \$3,000 |
| Library | ARPA Fund | Municipal Broadband | Budget Increase due to budget appropriation not established in FY22 | \$35,000 |
| Library | ARPA Fund | Library Construction | Budget Increase due to appropriate funds originally budgeted in FY24 | \$2,000,000 |
| <i>ARPA Fund Subtotal</i> | | | | \$2,988,001.37 |
| Grand Total | | | | \$5,359,674.56 |

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2023 Budget is amended as follows:

General Fund-Transfers

1. Transfer \$104,000 from 1150-61040, Contract, and \$21,000 from 1150-61041, Software to account 1160-61041, Software, to provide funds for implementation of HRIS system in Human Resources Division.
2. Transfer \$35,583.49 from 5800-40015, Salaries-Part Time, to account 5500-40015, Salaries-Part Time, to provide funds for the Grants Coordinator position to the HCD Administrative Office.
3. Transfer \$10,946.69 from 5800-40200, Fringe Benefits, to account 5500-40200, Fringe Benefits, to provide funds for the Grants Coordinator position in HCD Administrative Office.
4. Transfer \$3,000 from 5800-70025, Conference, to account 5800-61041, Software, to provide funds for the price increase for landlord training software.

General Fund – Expenditures

1. Appropriate \$12,000 to account 1130-70009, Investment Expense, to provide funds for the cost of consulting services.

2. Appropriate \$104,000 to account 1150-61040, Contracts and \$21,000 to account 1150-61041, Software, to provide funds for HRIS system implementation.
3. Appropriate \$385,000 to account 3600-61040, Contract, to provide funds for Electrification Grants and Benchmarking and Outreach Program.
4. Appropriate \$8,500 to account 3800-40011, Intern Salary, to provide funds for hiring of intern in Urban Forest Division.
5. Appropriate \$16,494 to account 3800-61045, Subcontract Work, to provide funds for LIDAR Analysis project.
6. Appropriate \$150,000 to account 3900-61005, Engineering Services, to provide funds for assessing Stormwater Management issues on private property.
7. Appropriate \$45,000 to account 3900-61045, Subcontract Work, to provide funds for bridge repairs.
8. Appropriate \$9,800 to account 5400-53070, Site Improvements, to provide funds for placemaking and streetscape improvements.
9. Appropriate \$34,000 to account 5400-61040, Contracts, to provide funds for services such as translation, outreach feasibility studies, and etc.
10. Appropriate \$15,000 to account 5400-70014, Transit-Pedestrian Project, to provide funds for work of pedestrian safety, Safe Route to School and Bike Improvement.
11. Appropriate \$6,000 to account 5500-52006, Computer Supplies, to provide funds for laptop purchases for staff in the housing division.
12. Appropriate \$5,500 to account 5500-61040, Contracts, to provide funds for Appraisal for Recreation Center.
13. Appropriate \$4,000 to account 5500-62008, Cell Phones, to provide funds for new hires in the Housing Division.
14. Appropriate \$20,000 to account 5500-68005, Office Equipment, to provide funds for office furniture of the Code Enforcement Division.
15. Appropriate \$6,958.49 to account 6000-40030, Overtime, to provide funds for the staff overtime.
16. Appropriate \$33,000 to account 6000-61039, Website, to provide funds for cost increase in Amazon Web Services, IT Consulting and Website Security.
17. Appropriate \$24,376.70 to account 7200-40200, Fringe Benefits, to provide funds for health benefits for one of the Library Associates.
18. Appropriate \$20,000 to account 9000-71500, Grants, to provide funds for Small Business Support Grant funding.
19. Appropriate \$50,000 to account 9000-72000, Housing Fund Expenditure, to provide funds for the Home Stretch Program.
20. Appropriate \$164,200 to account 9100-80001, HCD Capital Equipment Expenditure, to provide funds for:
 - a. \$41,700 for the Bus Shelter installation.
 - b. \$57,500 for Bike Improvements.
 - c. \$50,000 for Façade Grants.

21. Appropriate \$504,553 to account 9100-80003, Equipment Reserve Expenditure, to provide funds for:
 - a. \$210,000 for the Police Vehicles.
 - b. \$44,568 for Pick-Up Truck.
 - c. \$249,985 for ½ of the Electric Street Sweeper.
22. Appropriate \$179,000 to account 9100-80009, Sidewalks, to provide fund for the ADA sidewalks.
23. Appropriate \$174,100 to account 9100-80007, Street Improvements, to provide fund to complete the street work.
24. Appropriate \$185,800 to account 9100-80008, Facility Maintenance Expenditure, to provide for the completion of the Community Center Renovation Project.

Special Revenue Fund – Revenues

1. Appropriate \$500,000 to account 0010-39150, New Hampshire 6530, to provide fund for new grant fund.
2. Appropriate \$20,000 to account 0010-33750, COVID Library Relief Fund, to provide fund for the new grant fund.
3. Appropriate \$45,410 to account 0010-33636, Streeterly MOU, to provide fund for the Streeterly project.

Special Revenue Fund – Expenditures

1. Appropriate \$500,000 to account 0010-71780, New Hampshire 6530, to provide funds for new grant fund.
2. Appropriate \$20,000 to account 0010-71800, COVID Library Relief Fund, to provide funds for the new grant fund.
3. Appropriate \$42,801 to account 0010-71765, Streeterly MOU, to provide funds for the Streeterly project.
4. Appropriate \$211,000 to account 0010-72410, Cable Grant Expenditure, to provide funds for the Cable Grant Projects such as Servers and Closed Captioning, Auditorium & Studio Lighting, and Set Pieces.

ARPA Fund – Expenditures

1. Appropriate \$227,000 to account 0070-40010, Salaries and 0070-40200, Fringe Benefits, to provide funds for compensation for the administrative positions in the ARPA Fund.
2. Appropriate \$540,000 to account 0070-61050, Direct Cash Assistance, to provide funds for one of the Social Services Partnerships Program.
3. Appropriate \$100,000 to account 0070-61044, Document Management Platform, to provide funds for the Document Management Project.
4. Appropriate \$100,000 to account 0070-61056, Mental Health Counselors, to provide funds for the mental health program in ARPA Fund.

5. Appropriate \$8,000 to account 0070-61042, Façade Improvements, to provide funds for the incomplete Façade Improvement project.
6. Reduce \$36,598.63 from account 0070-61043, Emergency Rental Assistance, due to excess fund use in Fiscal Year 2022.
7. Appropriate \$600 to account 0070-61046, Small Business Grants, to provide funds for the small businesses.
8. Appropriate \$11,000 to account 0070-61054, Laptop Lending, to provide funds for the ARPA program.
9. Appropriate \$3,000 to account 0070-61055, WiFi Hotspots, to provide funds for the ARPA program.
10. Appropriate \$35,000 to account 0070-61063, Municipal Broadband, to provide funds for the ARPA program.
11. Appropriate \$2,000,000 to account 0070-80002, Library Construction, to provide funds for the Library expansion.

SECTION 2. The City's Capital Improvement Program for FY 2023 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this _____ by Roll-Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: