



## Takoma Park City Council Meeting – September 14, 2022 Agenda Item 4

### **Voting Session**

Resolution Designating Resident Agent for Service of Process

### **Recommended Council Action**

Approve the resolution.

### **Context with Key Issues**

Maryland Code, Section 1-301 of the Local Government Article requires the governing body of every political subdivision to file with the State Department of Assessments and Taxation a certification of a resident agent. If there is a change in the designated resident agent or change in address for the resident agent, the City must file, for the record, said change with the State Department of Assessments and Taxation.

The designated resident agent for the City is former Deputy City Manager Jessica Clarke. The resolution to be considered designates City Manager Jamal T. Fox as the resident agent.

### **Council Priority**

Engaged, Responsive, and Service-Oriented Government

### **Environmental Considerations**

Not applicable.

### **Fiscal Considerations**

Not applicable.

### **Racial Equity Considerations**

None.

### **Attachments and Links**

Draft resolution.

Introduced by: Councilmember \_\_\_\_\_

**CITY OF TAKOMA PARK, MARYLAND**

**RESOLUTION 2022-\_\_  
DESIGNATING A RESIDENT AGENT  
FOR THE CITY OF TAKOMA PARK**

**WHEREAS**, Maryland Code, Section 1-301 of the Local Government Article requires the governing body of every political subdivision to file with the State Department of Assessments and Taxation a certification of a resident agent; and

**WHEREAS**, if there is a change in the designated resident agent or change in address for the resident agent, the City must file, for the record, said change with the State Department of Assessments and Taxation.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF TAKOMA PARK, MARYLAND** hereby designates Jamal Fox, City Manager, as the resident agent for the City of Takoma Park; and

**BE IT FURTHER RESOLVED THAT** the City Clerk shall forward a certified copy of this Resolution and the completed State of Maryland “Form to Designate or Change a Resident Agent for Service of Process by a Government Entity” to the State Department of Assessments and Taxation.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2022

AYE:

NAY:

ABSENT:

ABSTAIN:

Attest:

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Jessie Carpenter, CMC  
City Clerk