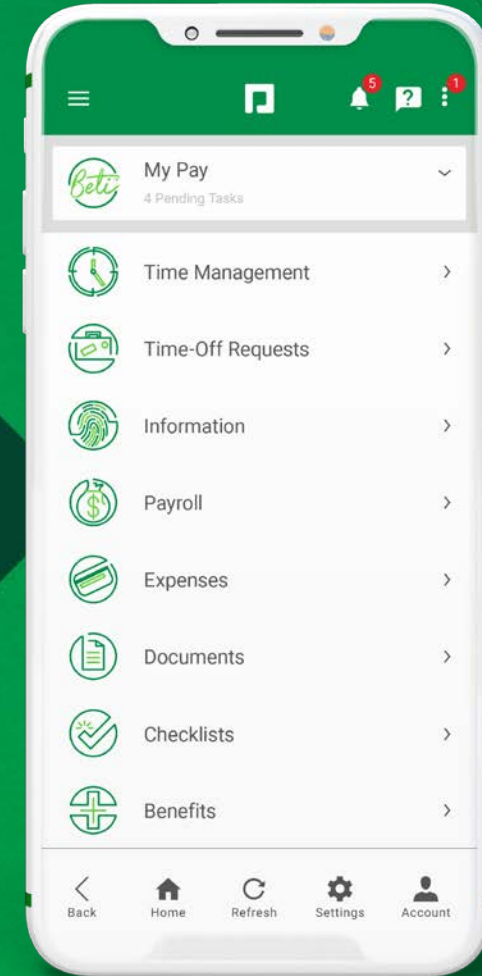
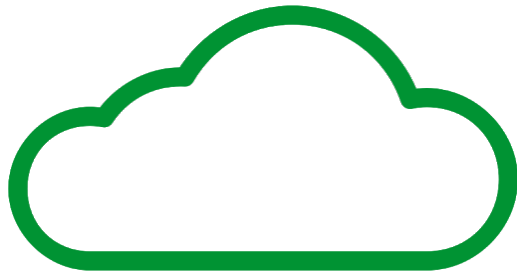


PAYCOM SUMMARY FOR **CITY OF TAKOMA PARK**

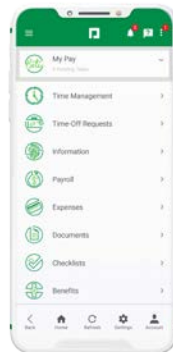


History of Timeline



CLOUD BASED

1998



EMPLOYEE ADOPTION

2017

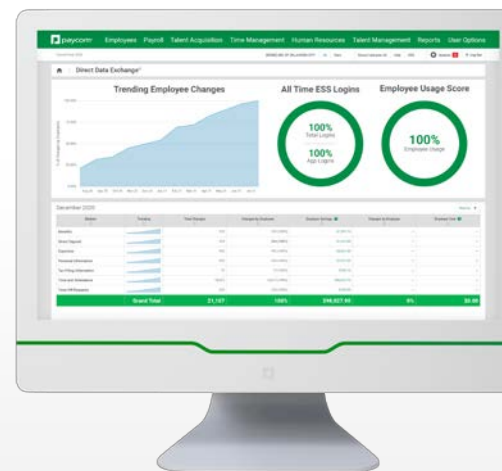


SELF SERVICE PAYROLL

2021

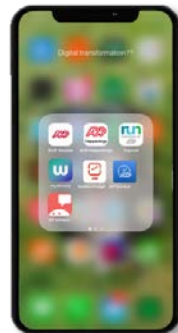
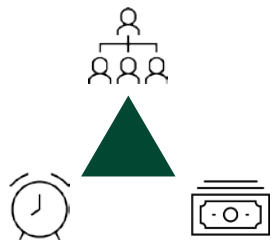


SINGLE DATABASE

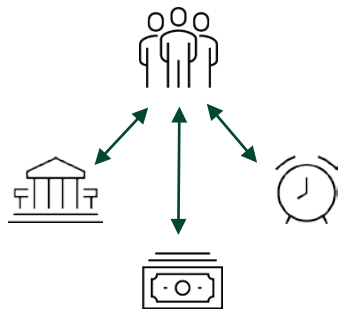


DIRECT DATA EXCHANGE®

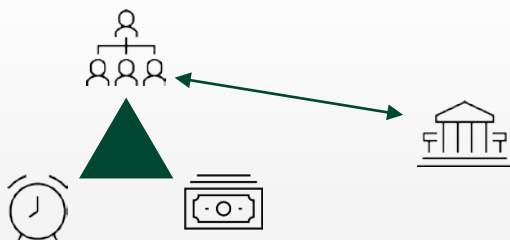
Acquisition



Partnership



Hybrid



Organic



Your Paycom Solution



Position Management



Candidate Tracker



Applicant Tracking



Enhanced Background Checks™



Drug Screening



Tax Credits



Onboarding



Documents and Checklists



E-Verify®



Ask Here



Paycom Learning



Content Subscriptions



Certification Management



Paycom Surveys



Scheduling



Time and Attendance



Geofencing/
Microfence™



Time-Off Requests



Punch Change Requests



Expense Management



Mileage Tracker



Personnel Action Forms



Performance Discussion Forms



Performance Management and Compensation Budgeting



Garnishment Administration



Beti®



Paycom Pay



GL Concierge



Push Reporting



Benefits Administration



Benefit Enrollment Service



Benefits to Carrier



Enhanced ACA



Government and Compliance



COBRA Administration



Clue™



401(k) Reporting



Direct Data Exchange®



SFTP/API



Operational Efficiencies

Compliance

Cultural & Personal

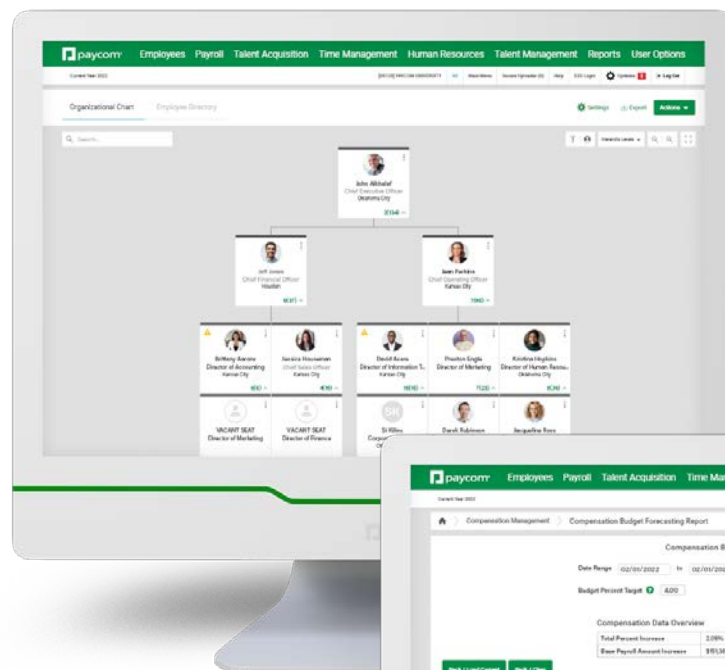
Communication

**Drive
Executive
Strategy**

Operational Efficiencies



- » Automate the Application process
- » Enable Self Onboarding
- » Streamline the Open Enrollment



Compensation Budget Forecasting Report

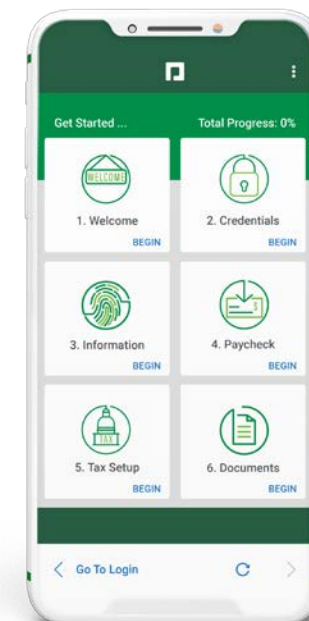
Date Range: 02/01/2022 to 02/01/2023

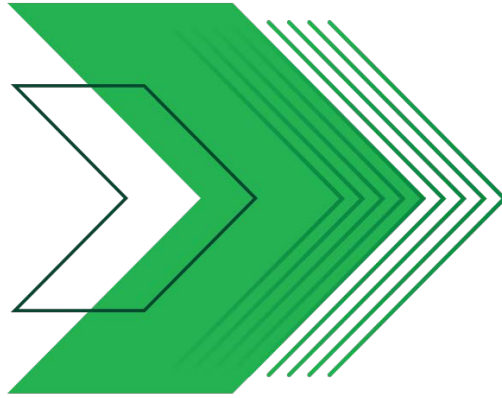
Appropriation Date: This would calculate payroll increases on each employee's anniversary date

Budget Percent Target: 62%

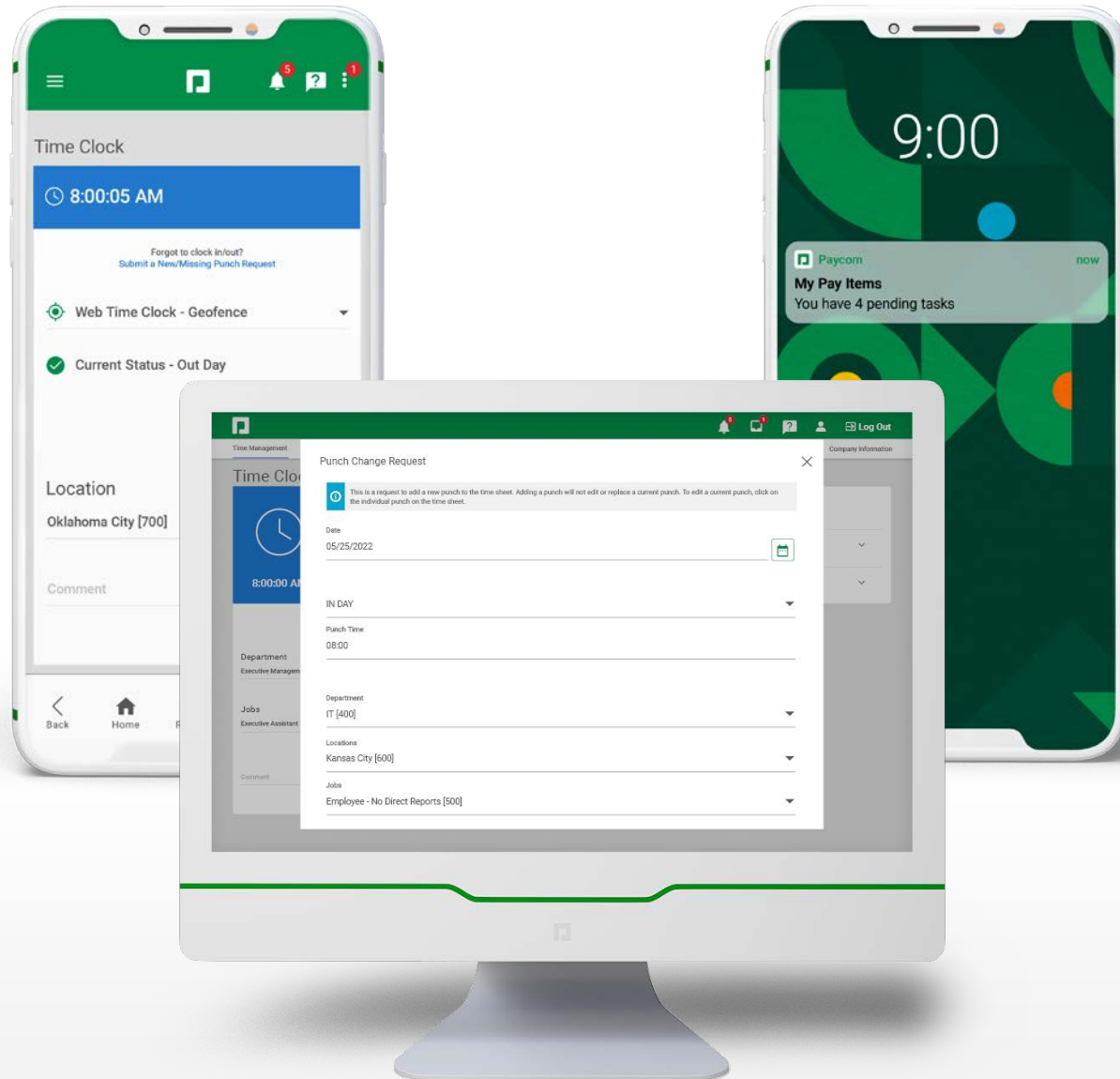
Compensation Data Overview

Anniversary Date	Employee Name	Position Title	Department	Current Pay Period Salary	Current Monthly Salary	Current Annual Salary	Mark Increase Percent	Mark Increase Pay Period Salary	Mark Increase Per Annual Salary	New Pay Period Salary	New Monthly Salary	New Annual Salary	Full Date Range Pay Amount
04/01/2022	ADRIANO BORTOLINI (SANT)	Director of Accounting	Finance	N/A	N/A	\$95,000.00	4.0%	N/A	\$9,900.00	N/A	N/A	\$104,900.00	\$1,258,800.00
09/01/2022	ADRIANO BORTOLINI (SANT)	HR Generalist	Human Resources	N/A	\$7,543	\$44,958.00	4.0%	N/A	N/A	\$7,845	\$47,121.00	\$56,545.20	\$678,541.20
07/01/2022	ALFONSO JAVIER (SANT)	Chief Executive Officer	Executive Management	N/A	N/A	\$200,000.00	4.0%	N/A	\$8,000.00	N/A	N/A	\$208,000.00	\$2,496,000.00
05/01/2022	ALAN L. LAM (SANT)	Director of Information Technology	IT	\$47,500.00	N/A	\$570,000.00	4.0%	\$19,000.00	N/A	\$49,500.00	N/A	\$594,000.00	\$7,128,000.00





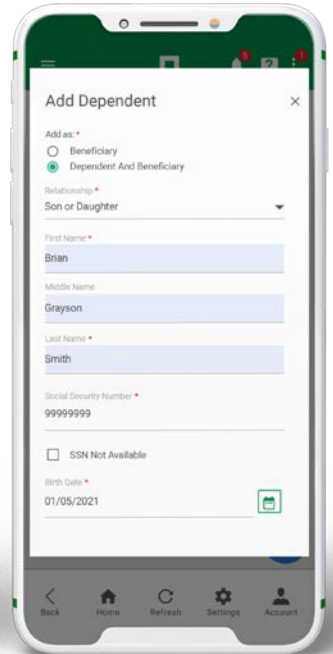
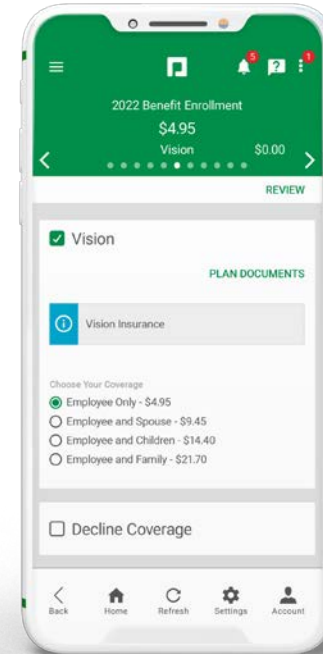
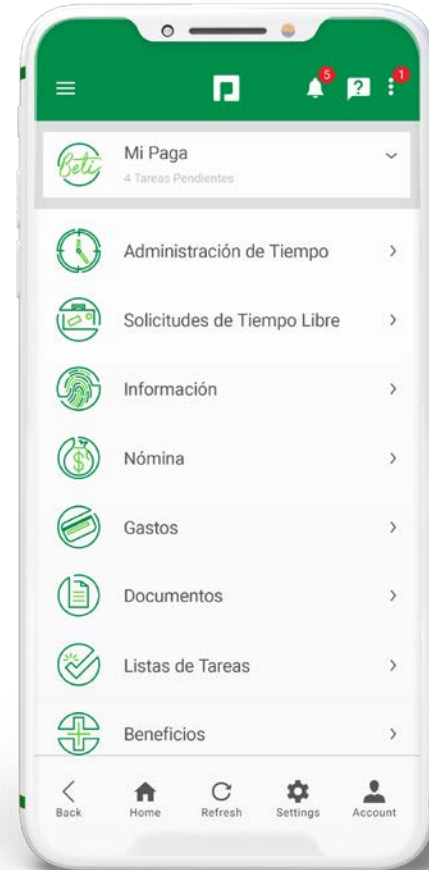
- » Allow employee to own punch change request
- » Proactive Protective Strategy for wage and hour

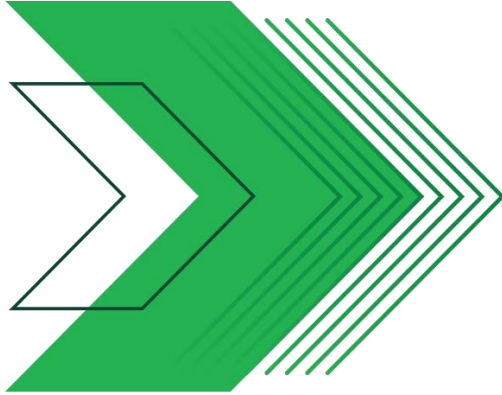


Cultural & Personal Impacts

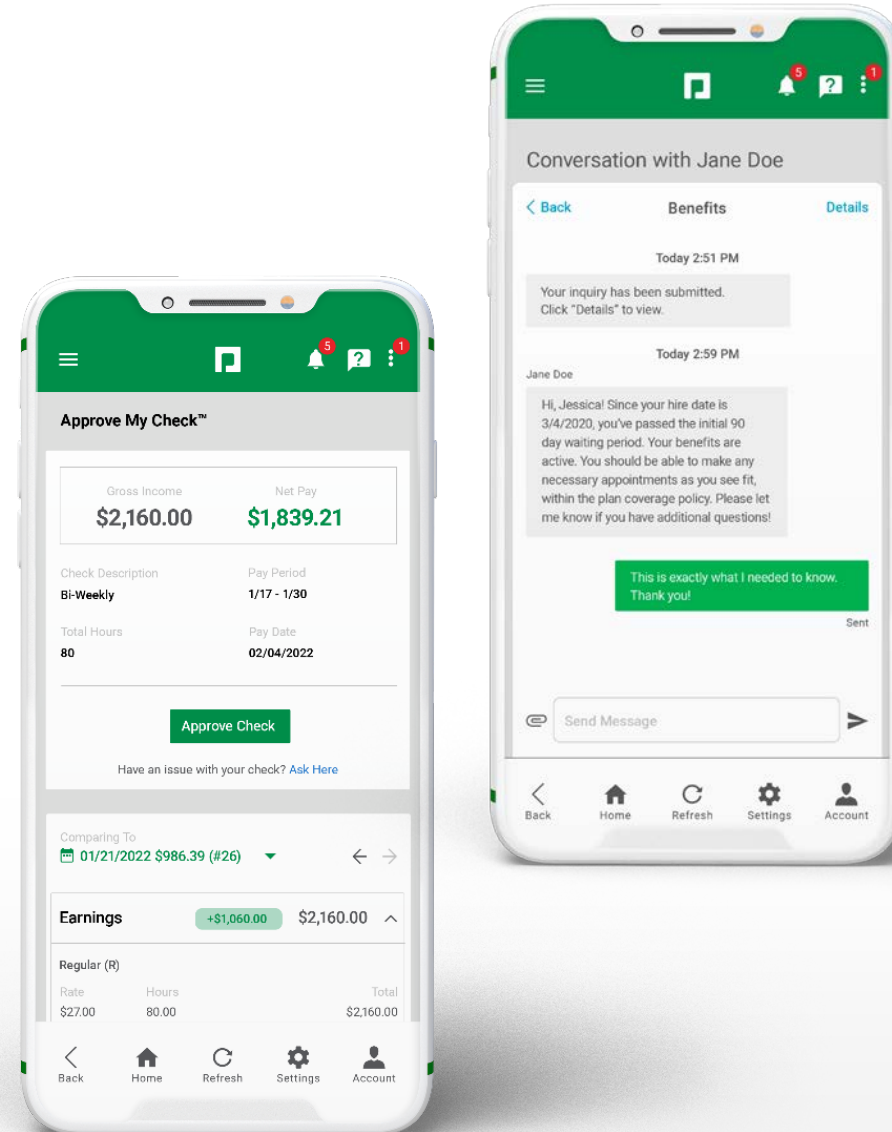


- » Improved Service model for HR team
- » Allow Manager on the Go App Access
- » Ensure employee ownership and 100% usage





- » Alignment of Executive Strategy to entire workforce
- » Enable AskHere Communication Conduit
- » Check approval – adding an additional layer of protection



Why Paycom is the ONLY Solution?

EMPLOYEE-
FOCUSED
ARCHITECTURE



CONSUMER-
GRADE
TECHNOLOGY



IMPLEMENTATION
STRATEGY



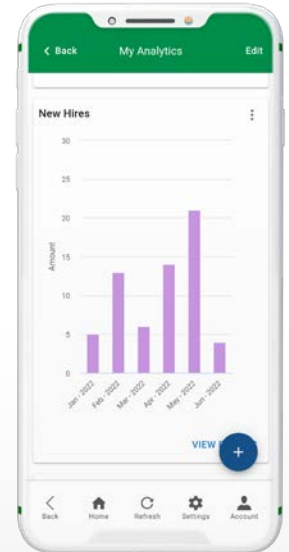
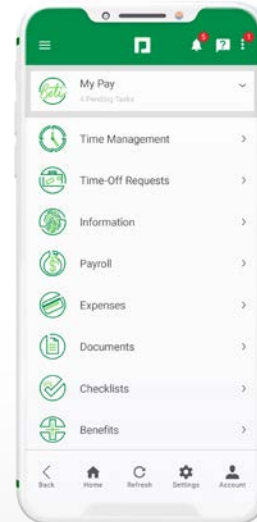
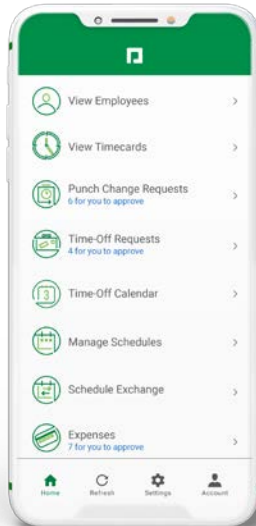
EMPLOYEE
ADOPTION



RETURN ON
INVESTMENT



DRIVE YOUR
EXECUTIVE
STRATEGY





Other Clients Like You





What Does the ROI Mean?

EY COST DISPLACEMENT

Onboarding/ Document & Task Management	\$1,444.20
Benefits Administration	\$10,522.20
Time and Attendance	\$2,152
Cost of Separation	\$12,141
TOTAL SAVINGS	\$26,259.40

Exposure Mitigated

I-9 (average fine of \$1,342.00 X number of employees X human error rate of 2%)	\$4,026
ACA (130 employees X \$270.00 IRS fine for Failure to File X \$270 Fine Not to File or Incorrectly Filed X Human Error Percentage)	\$702
Benefits Exposure (140 employees X \$655 cost a month for benefits X 2% Human Error Percentage)	\$22,008
PTO Liability (140 employees X 3 untracked PTO Days X \$15/Hour)	\$6,300
TOTAL SAVINGS	\$33,036

Explicit Hours Saved

Onboarding (72 hours X \$35 per hour +benefits)	\$2,520
Benefits Enrollment (52 Hours)	\$1,820
Time & Attendance (69.32 Hours)	\$2,426.20
Payroll Automation (404 Hours)	\$14,140
TOTAL SAVINGS	\$20,906.20

TOTAL COST JUSTIFICATION= \$80,201.60

Sales Team

Maria Barrera
Sales Representative

Christiana Steele
Sales Manager

Karys Gettier
Additional Sales Support

Transition Teams

Implementation Project Managers

New Client Setup Specialist (NCS)

- » Serves as client's primary contact for payroll and general ledger throughout implementation
- » Sets up client's company information in the Paycom software
- » Assists with daily processing needs and questions

Transition Specialist Representative (TSR)

- » Serves as lead project manager for the implementation process
- » Serves as HCM consultant and as a customer resource during implementation

Benefits Coordinator

- » Sets up benefit plans

Client Relations

Long-Term Support

Dedicated Paycom Specialist

- » Serves as ongoing and primary point of contact
- » Partners with you and your team to add value to your company through the Paycom software
- » Offers best practices via industry standards and efficiency tools
- » Ensures accurate payroll processing and tax filings

Client Relations Representative (CRR)

- » Partners with CEO and executive teams to continuously benchmark utilization and return on investment
- » Ensures optimization of the Paycom software
- » Understands and analyzes your organizational strategy, providing additional solutions to drive efficiency, increase engagement and reduce exposure



Transition Timeline

Collection of Data – July

Key Meetings:

-Execute required partnership documents for Paycom

-Begin the collection of critical requirements

SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	Paycom Partnership Kickk Off					

Transition Timeline

Payroll and HCM Setup - August

Key Meetings:

- Meet the entire implementation team through a Discovery Call and Kick-Off Meeting
- Start Weekly Calls as necessary as a catch-all feature for setup
- Conduct HCM Setup for core products
- Conduct introductory GL Call
- Continue Weekly Calls as necessary as a catch-all feature for setup

SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
	Collect Critical Documents					
7	8	9	10	11	12	13
	Data Extraction and Verification					
14	15	16	17	18	19	20
	Weekly Call	HCM Build, Setup and Verification				
21	22	23	24	25	26	27
	Weekly Call	HCM Build, Setup and Verification				
28	29	30	31			
	System Overview					

Transition Timeline

Key Meetings:

- Conduct Team System Overview (2 hours)
- Distribute Logins to employees
- Conduct Employee Trainings (30min) and Manager Trainings (45-60min)
- Begin using Paycom for first pay period for T&A
- Hold manager forum to see how live data looks within Paycom
- Perfect First Payroll Meeting to do a run-through and test calculations (1 hour)
- Payroll Processing
- First Check Date!
- Complete any remaining HCM Setup for additional products

Training – September

SUN	MON	TUES	WED	THUR	FRI	SAT
	Employee & Manager Trainings/Verification of information					
4	5	6	7	8	9	10
	Paycom Prep for 1 st Payroll					
11	12	13	14	15	16	17
	Process 1 st Payroll					
18	19	20	21	22	23	24
	Post Payroll Call		Weekly Call			
25	26	27	28	29	30	
	Second Payroll Processing				2 nd Check Date	

THANK YOU!

Questions?

