

# Takoma Park City Council Meeting – August 2, 2023 Agenda Items 1 and 2

# Voting Session

First Reading Ordinance Approving FY24 Stormwater Management Budget Amendment No. 1 First Reading Ordinance Approving FY24 Budget Amendment No. 1

# **Recommended Council Action**

Adopt the budget amendments.

## **Context with Key Issues**

Note: Since first reading, the budget amendment has been revised to remove the word "carryover" and to make some edits related to that change. The revised version is intended to be substantively the same as the ordinances presented and voted on for first reading. A redlined and clean version of the cover memo and ordinances have been provided.

The Fiscal Year (FY) 2024 Budget was adopted by the City Council on May 17, 2023. Due to delays oin certain expenditures originally anticipated to occur during FY 2023, modification to the FY 2024 budget is required in order to <u>reappropriate carry forward funds</u> for those purposes unspent funds. The budget amendment includes the items below. Note that the <u>additional appropriation carryover</u> amount for the departmental operating budgets and Capital Improvement Project <u>budgets</u> totals \$4,245,356.38, the budget revenue increase is \$20,000 and the <u>new FY 2024</u> budget expenditure increase is \$124,090. The net budget adjustment is \$4,349,446.38 in the General Fund.

In addition, the City received \$17.5 million in American Rescue Plan Act (ARPA) Funds. ARPA funding can be used in the following primary categories per federal guidelines: Public Health and Economic Impacts, Premium Pay, Investments in Infrastructure and Standard Allowance. The ARPA Fund reappropriation carryover amount in this budget amendment is totaling \$1,196,998.58 which includes the Community Center Atrium Floor Infill Project in the amount of \$1 million originally budgeted in Fiscal Year 2023.

\*In general, the amount in bracket () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in bracket represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions. The items highlighted in light orange represent budget increase items.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Fund Revenue	)			
Revenue	General Fund	Railroad & Utility Tax	Adjustment to the assessable base as of June	(\$20,000)
General Fund Revenue Total				
General Fund Expendi	ture			
General Government- City Manager	General Fund	Severance Pay Expenses	Budget increase to provide contractual obligation for the prior City Manager	\$31,950

General Government- City Manager	General Fund	Fringe Benefits	Budget increase to provide fringe benefits for the prior City Manager	\$10,477	
General Government-			Reappropriate amount of FY23 Carryover unspent funds to provide for HRIS system		
Human Resources	General Fund	Software	implementation	\$248,440.14	
	General Government Expenditure Subtotal				

	Funding			
Department	Source	Account Title	Reason for Amendment	Amount
			Reappropriate Carryover the	
	o		unused balance of the Multi-	<b>*</b> ( <b>*</b> ) <b>*</b>
Public Works	General Fund	Contracts	Family Grant	\$48,162
			Reappropriate funds for	
			incomplete portion of the	
Public Works	General Fund	Engineering Services	Carryover funds for FY23	¢05.000
Public Works	General Fund	Services	Stormwater Resiliency Study	\$95,000
			Budget increase to provide funds for staff overtime for the	
Public Works	General Fund	Overtime	Community Events	\$3,000
F UDIIC WOIKS		orks Expenditure Subt		\$146,162
	F UDIIC VV	UNS Experialitie Subl	Reappropriate funds	$\phi 140, 102$
			forCarryover for planned buildt	
Housing &			out of HCD Manager's offices	
Community			out of field managers onces	
Development	General Fund	Office Equipment		\$20,000
Development	Conorari ana	enice Equipment	Reappropriate funds for	φ20,000
Housing &			remaining Carryover for contract	
Community			cost of Rental Licensing	
Development	General Fund	Contracts	Software (FY23 project)	\$15,000
	Housing and Community Development Expenditure Subtotal		\$35,000	
	9		Budget increase to provide funds	, <i>,</i>
			for the reclassification of	
			Communications Manager to	
Communications	General Fund	Salaries	Communications Director	\$49,887.16
			Budget increase to provide	
			additional funds for the	
			reclassification of	
			Communications Manager to	
Communications	General Fund	Salaries	Communications Director	\$12,471
			Budget increase to provide funds	
			for the reclassification of	
			Communications Manager to	<b>#0.005.00</b>
Communications	General Fund	Fringe Benefits	Communications Director	\$8,805.08
Communications		Conformer	Budget decrease due to staff	
Communications	General Fund	Conference	inability to attend	(\$5,000)
	Communic	ations Expenditure Su	btotal	\$66, 163.24
	Departm	ental Expenditure Subt	otal	\$538,192.38
			Budget increase to provide funds	
			for additional LGIT insurance	
Inter-Departmental	General Fund	Legal Liability	coverage	\$6,000

			Budget increase to provide funds	
Inter Departmental	General Fund	Droporty	for additional LGIT insurance	ФС <b>БОО</b>
Inter-Departmental	General Fund	Property	coverage	\$6,500
Inter-Departmental Expenditure Subtotal				
			Reappropriate Carryover for prior	\$12,500
		Capital Equipment	year Police Fleet Cameras not	\$50,358
Capital Improvement	General Fund	Expenditure	purchased in FY23	
			Reappropriate for FY22 police	
		Fauinment	vehicle purchase not yet deliveredCarryover from FY22	
		Equipment Replacement	due to delay in delivery of five	
Capital Improvement	General Fund	Expenditure	police vehicles	\$210,000
	Ceneral Fund		Reappropriate funds for	Ψ210,000
			Carryover from FY23 police	
		Equipment	vehicles ordered but not	
		Replacement	delivered due to production delay	
Capital Improvement	General Fund	Expenditure	of the three police vehicles	\$151,845
		Equipment	Reappropriate for Carryover due	
		Replacement	to delivery delay of the FY23	
Capital Improvement	General Fund	Expenditure	Aerial Lift <u>not yet delivered</u>	\$38,551
	Funding	Assessed Title	Dessen for Amondation (	<b>A</b>
Department/Division	Source	Account Title	Reason for Amendment Reappropriate funds for Library	Amount
			construction project due to FY23	
			project delayCarryover due to	
		Library Construction	delivery delay of the construction	
Capital Improvement	General Fund	Expenditure	project	\$3,368,000
	Capital Impr	ovement Expenditure S	Subtotal	\$3,818,754
				<i>v - ) ) -</i>
	<b>C</b> -	nevel Fund Cubtetel		¢ 4 0 40 4 40 0
		neral Fund Subtotal		\$4,349,446.3
Special Revenue Fun		neral Fund Subtotal		\$4,349,446.3
•	d	neral Fund Subtotal	Reappropriate amount of funds	\$4,349,446.3
Housing &	<b>d</b> Special	neral Fund Subtotal	not used in FY23 Carryover	\$4,349,446.3
Housing & Community	<b>d</b> Special Revenue		not used in FY23 Carryover unused funds due to project	
Housing & Community Development	<b>d</b> Special Revenue Fund	neral Fund Subtotal Pepco Grant	not used in FY23 Carryover unused funds due to project delay	<b>\$4,349,446.3</b> \$4,500
Housing & Community Development Housing &	d Special Revenue Fund Special		not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u>	
Housing & Community Development	<b>d</b> Special Revenue Fund		not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the	
Housing & Community Development Housing & Community Development	d Special Revenue Fund Special Revenue Fund	Pepco Grant	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure	\$4,500
Housing & Community Development Housing & Community Development Housing &	d Special Revenue Fund Special Revenue Fund Special	Pepco Grant Pepco Grant	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u>	\$4,500
Housing & Community Development Housing & Community Development Housing & Community	d Special Revenue Fund Special Revenue Fund Special Revenue	Pepco Grant Pepco Grant MD State Arts	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project	\$4,500 (\$4,500)
Housing & Community Development Housing & Community Development Housing & Community Development	d Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant Pepco Grant	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay	\$4,500
Housing & Community Development Housing & Community Development Housing & Community Development Housing &	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special	Pepco Grant Pepco Grant MD State Arts Grant B	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u>	\$4,500 (\$4,500)
Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue	Pepco Grant Pepco Grant MD State Arts Grant B MS State Arts	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the	\$4,500 (\$4,500) \$4,615.68
Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant Pepco Grant MD State Arts Grant B	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure	\$4,500 (\$4,500)
Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing &	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant Pepco Grant MD State Arts Grant B MS State Arts Grant B	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u>	\$4,500 (\$4,500) \$4,615.68
Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project	\$4,500 (\$4,500) \$4,615.68 (\$4,615.68)
Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant Pepco Grant MD State Arts Grant B MS State Arts Grant B	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay	\$4,500 (\$4,500) \$4,615.68
Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue	Pepco Grant Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project	\$4,500 (\$4,500) \$4,615.68 (\$4,615.68)
Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing &	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>Reappropriate FY23Carryover</u>	\$4,500 (\$4,500) \$4,615.68 (\$4,615.68)
Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School CDBG	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>Reappropriate Carryover</u> reimbursement to cover for the grant expenditure	\$4,500 (\$4,500) \$4,615.68 (\$4,615.68) \$71,605
Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development	d Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School	not used in FY23 Carryover unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure <u>Reappropriate FY23Carryover</u> unused funds due to project delay <u>Reappropriate Carryover</u> reimbursement to cover for the	\$4,500 (\$4,500) \$4,615.68 (\$4,615.68) \$71,605

Special	CDBG	ReappropriateCarryover	
Revenue	Neighborhood	reimbursement to cover for the	
Fund	Improvements	grant expenditure	(\$141,000)
Special	CDBG		
Revenue	Neighborhood	Budget Increase due to new	
		grant awarded	\$91,000
Special			
Revenue	Neighborhood	Budget Increase due to new	
Fund	Improvements	grant awarded	(\$91,000)
Special	Tenant Opportunity		
Revenue	to Purchase	Budget Increase due to new	
Fund	Support Fund	grant awarded	\$500,000
Special	Tenant Opportunity		
Revenue	to Purchase	Budget Increase due to new	
Fund	Support Fund	grant awarded	(\$500,000)
Special	Safe Routes to		· · · ·
Revenue	School Enhancing	Budget Increase due to new	
Fund	Biking	grant awarded	\$48,960
Special	Safe Routes to		
Revenue	School Enhancing	Budget Increase due to new	
Fund		grant awarded	(\$48,960)
Special	0	0	
Revenue	New Avenue	Reapporpriate <del>Carryover</del> unused	
Fund	Bikeway Section A		\$92,500
			+ - )
	Account Title		Amount
	Bikeway Section A	grant expenditure	(\$92,500)
			<b>*</b>
	Bikeway Section B		\$33,725
			( <b>*</b>
Fund	Bikeway Section B	<b>v</b>	(\$33,725)
	Projects		
Fund		3) City TV Video \$ 110,000.	\$150,000
Special	<b>Revenue Fund Subto</b>	otal	\$150,000
		Design det Orange and the L	
		ReappropriateCarryover unused	
	Multifamily Property	funds by the grantees for current	
RPA Fund	Multifamily Property Rehabilitation		\$108,274
PA Fund		funds by the grantees for current year expenditure	\$108,274
PA Fund	Rehabilitation	funds by the grantees for current year expenditure <u>Reappropriate amount of</u>	\$108,274
RPA Fund		funds by the grantees for current year expenditure <u>Reappropriate amount of</u> <u>rRemaining funds</u> from FY23 for	
	Rehabilitation Emergency Rental	funds by the grantees for current year expenditure <u>Reappropriate amount of</u> <u>rRemaining funds</u> from FY23 for the Rental Assistance Program	\$108,274 \$3,644.31
	Rehabilitation Emergency Rental Assistance	funds by the grantees for current year expenditure <u>Reappropriate amount of</u> <u>rRemaining funds</u> from FY23 for the Rental Assistance Program <u>ReappropriateCarryover amount</u>	
PA Fund	Rehabilitation Emergency Rental Assistance Neighborhood	funds by the grantees for current year expenditure <u>Reappropriate amount of</u> <u>rRemaining funds</u> from FY23 for the Rental Assistance Program <u>ReappropriateCarryover amount</u> <u>of</u> unused funds for current year	\$3,644.31
	Rehabilitation Emergency Rental Assistance	funds by the grantees for current year expenditure <u>Reappropriate amount of</u> <u>rRemaining funds</u> from FY23 for the Rental Assistance Program <u>ReappropriateCarryover amount</u> <u>of</u> unused funds for current year expenditure	
PA Fund	Rehabilitation Emergency Rental Assistance Neighborhood Commercial Center	funds by the grantees for current year expenditure <u>Reappropriate amount of</u> <u>rRemaining funds</u> from FY23 for the Rental Assistance Program <u>ReappropriateCarryover amount</u> of unused funds for current year expenditure <u>ReappropriateCarryover amount</u>	\$3,644.31
RPA Fund	Rehabilitation Emergency Rental Assistance Neighborhood Commercial Center Public Space	funds by the grantees for current year expenditure <u>Reappropriate amount of</u> <u>rRemaining funds</u> from FY23 for the Rental Assistance Program <u>ReappropriateCarryover amount</u> <u>of</u> unused funds for current year expenditure <u>ReappropriateCarryover amount</u> <u>of FY23</u> unused funds due to	\$3,644.31 \$61,700.27
PA Fund	Rehabilitation Emergency Rental Assistance Neighborhood Commercial Center	funds by the grantees for current year expenditure <u>Reappropriate amount of</u> <u>rRemaining funds</u> from FY23 for the Rental Assistance Program <u>ReappropriateCarryover amount</u> of unused funds for current year expenditure <u>ReappropriateCarryover amount</u>	\$3,644.31
RPA Fund	Rehabilitation Emergency Rental Assistance Neighborhood Commercial Center Public Space	funds by the grantees for current year expenditure <u>Reappropriate amount of</u> <u>rRemaining funds</u> from FY23 for the Rental Assistance Program <u>ReappropriateCarryover amount</u> <u>of</u> unused funds for current year expenditure <u>ReappropriateCarryover amount</u> <u>of FY23</u> unused funds due to	\$3,644.31 \$61,700.27
	Fund Special evenue Fund	FundImprovementsSpecialCDBGsevenueNeighborhoodFundImprovementsSpecialTenant Opportunitysevenueto PurchaseFundSupport FundSpecialTenant Opportunitysevenueto PurchaseFundSupport FundSpecialSafe Routes tosevenueSchool EnhancingFundBikingSpecialSafe Routes tosevenueSchool EnhancingFundBikingSpecialSafe Routes tosevenueSchool EnhancingFundBikingSpecialSafe Routes tosevenueNew AvenueFundBikeway Section ASpecialNew AvenuesevenueNew AvenueFundBikeway Section ASpecialSpecialsevenueNew AvenueFundBikeway Section BSpecialSpecialsevenueNew AvenueFundBikeway Section BSpecialSpecialsevenueNew AvenueFundBikeway Section BSpecialCable Grants- CapitalSpecialImprovementsevenueProjectsFundImprovement	FundImprovementsgrant awardedSpecialCDBGBudget Increase due to new grant awardedSpecialTenant Opportunity to PurchaseBudget Increase due to new grant awardedSpecialSafe Routes to BikingBudget Increase due to new grant awardedSpecialSafe Routes to Bikeway Section ABudget Increase due to new grant awardedFundBikeway Section ABudget Increase due to new grant awardedSpecialNew Avenue Bikeway Section AReappropriateCarryover funds due to FY23 project delaySpecialNew Avenue funds due to FY23 project delayReappropriateCarryover unused funds due to FY23 project delaySpecialNew Avenue Bikeway Section BReappropriateCarryover unused funds due to FY23 project delaySpecialNew Avenue Bikeway Section BReappropri

		project due to <u>project</u> start delay <del>ed</del>	
	\$1,196,998.58		
	Grand Total		\$5,696,444.96

## **Council Priority**

Fiscally Sustainable Government

## **Environmental Considerations**

None of the items in this budget amendment directly promote energy efficiency practices; however, the City received a grant from Pepco's Sustainable Maryland Communities program for Circle Woods. This project will remove existing invasive plants, and replant with native plants and install wood chip pathways to improve the habitat, aesthetics and recreation value of the site.

#### **Fiscal Considerations**

	Budget Amendment Type
Funding Source	FY24 Expenditure
General Fund	\$ 4,349,446.38
Special Revenue -Grants	\$ 150,000.00
ARPA Fund	\$ 1,196,998.58
Subtotal	\$ 5,696,444.96
Stormwater Fund	\$ 321,000.00
Total	\$ 6,017,444.96

Appropriation by Department	Budget Amount
General Fund Total	
Revenue	\$ 20,000.00
Revenue Subtotal	\$ 20,000.00
Expenditure	
General Government	\$ 290,867.14
Police	\$ -
Public Works	\$ 146,162.00
Communication	\$ 66,163.24
Housing and Community Development	\$ 35,000.00
Library	\$ -
Inter-Departmental	\$ 12,500.00
Capital Improvement Program	\$ 3,818,754.00
Expenditure Subtotal	\$ 4,369,446.38
General Fund Total	\$ 4,349,446.38
Special Revenue - Grants Total	
Communication	\$ 150,000.00
Housing and Community Development	\$ -
Library	\$ -
Grand Total	\$ 150,000.00

ARPA - Grants Total	
General Government	\$ -
Public Works	\$ 1,000,000.00
Housing and Community Development	\$ 196,998.58
Library	\$ -
Grand Total	\$ 1,196,998.58
Stormwater Fund	
Public Works	\$ 321,000.00
Grand Total	\$ 321,000.00
Total	\$ 6,017,444.96

# **Racial Equity Considerations**

The ARPA items once implemented will assist members in the community that are disproportionately affected by COVID-19 through direct and indirect funding as intended by both the US Treasury and the City Council. The Maryland State Arts Council provided additional state funding for FY 23 and established a relief funding program to provide additional funds to current grantees. These funds will assist the City in increasing the availability for more culturally specific programming.

# Attachments and Links

• Draft FY24 Budget Amendment Ordinances

	Adopted	1st Amendment	Current
	<u>FY24</u>	<u>Budget</u> Increase	<u>FY24</u>
Total Revenues	29,021,811	20,000	29,041,811
General Government	4,433,239	42,427	4,475,666
Police	9,299,721	3,000	9,302,721
Public Works	5,784,558		5,784,558
Recreation	2,160,020		2,160,020
Housing and Community Development	2,640,193		2,640,193
Communications	820,981	66,163	887,144
Library	1,491,232		1,491,232
Inter-Departmental	1,393,369	12,500	1,405,869

**General Fund Adopted Budget and Amendment** 

Capital Outlay**	2,529,377		2,529,377
Debt Service	741,663		741,663
Total Expenditures	31,294,353	124,090	31,420,443
Net (deficiency) of revenues over			
expenditures	(1,222,063)		(1,326,153)

\*\*Note: In the Adopted Budget of Fiscal Year 24, the total Capital Outlay is \$2.5 million, \$1 million is budgeted for the Library Construction which is partially funded by the 2017 Series Bond. The bond proceed is placed in the restricted reserve.

Introduced by: Councilmember Fulcher

First Reading: July 26, 2023 Second Reading: Effective Date:

#### CITY OF TAKOMA PARK, MARYLAND

#### ORDINANCE NO. 2023-18

## FY 2024 STORMWATER MANAGEMENT FUND BUDGET AMENDMENT NO. 1

- WHEREAS, the Fiscal Year (FY) 2024 Stormwater Management Fund budget was adopted by the City Council on May 17, 2023; and
- WHEREAS, unspent funds in the Capital Improvement Projects in the amount of \$183,000 need to be carried over due to the delay of the Takoma Branch Stream Restoration Project; and
- WHEREAS, unspent funds in Stormwater Outside Parts and Labor account in the amount of \$74,000 need to be carried over due to the delay of Maple Avenue Outfall Repair Project; and
- WHEREAS, unspent funds in Stormwater Subcontractor account in the amount of \$64,000 need to be carried over due to the delay in the facility contract maintenance project; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2024 Stormwater Management Fund Budget is amended as follows:

#### Stormwater Management Fund-Expenditures

1. Appropriate \$183,000 to 0030-0030-80001, Capital Projects Expenditure, to carry over unspent funds in the Capital Projects due to the delay in implementation of the Takoma Branch Restoration project.

2. Appropriate \$74,000 to 0030-0030-53350, Outside Labor and Parts, due to the delayed Maple Ave Outfall project.

3. Appropriate \$64,000 to 0030-0030-61045, Subcontractor, due to the delayed of the facility maintenance project.

SECTION 2. Use of fund balance in the amount of \$321,000 is hereby authorized to supplement other fund revenues and financing sources.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ day of August, 2023 by Roll Call vote as follows:

AYE:

NAY: ABSTAIN: ABSENT: Introduced by: Councilmember Small

First Reading: July 26, 2023 Second Reading: Effective Date:

#### CITY OF TAKOMA PARK, MARYLAND

#### ORDINANCE NO. 2023-19

#### FISCAL YEAR 2024 BUDGET AMENDMENT NO. 1

- WHEREAS, the Fiscal Year (FY) 2024 budget was adopted by the City Council on May 17, 2023; and
- WHEREAS, since this date, certain expenditures are more or less than originally anticipated requiring modification to the Fiscal Year 2024 budget; and new operational needs have arisen that were not accounted for in the Fiscal Year <u>2024</u><del>2023</del> budget including the receipt of grant funding and delay of capital improvement projects; and
- WHEREAS, those budget adjustments are listed in the table below by Department with an explanation for the adjustment and the amount to be adjusted in the Fiscal Year 2024 budget for each funding source:

\*In general, the amount in bracket () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in bracket represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions. The items highlighted in light orange represent budget increase items.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount			
General Fund Revenue							
Revenue	General Fund	Railroad & Utility Tax	Adjustment to the assessable base as of June	(\$20,000)			
	Genera	al Fund Revenue Total		(\$20,000)			
General Fund Expendi	ture						
General Government- City Manager	General Fund	Severance Pay Expenses	Budget increase to provide contractual obligation for the prior City Manager	\$31,950			
General Government- City Manager	General Fund	Fringe Benefits	Budget increase to provide fringe benefits for the prior City Manager	\$10,477			
General Government- Human Resources	General Fund	Software	Reappropriate amount of FY23 Carryover unspent funds to provide for HRIS system implementation	\$248,440.14			
	General Gove	rnment Expenditure Su	Ibtotal	\$290,867.14			

	Funding				
Department	Source	Account Title	Reason for Amendment	Amount	
			Reappropriate Carryover the		
			unused balance of the Multi-		
Public Works	General Fund	Contracts	Family Grant	\$48,162	
			Reappropriate funds for	· ,	
			incomplete portion of the		
		Engineering	Carryover funds for FY23		
Public Works	General Fund	Services	Stormwater Resiliency Study	\$95,000	
			Budget increase to provide funds		
			for staff overtime for the		
Public Works	General Fund	Overtime	Community Events	\$3,000	
	Public W	orks Expenditure Subt	otal	\$146,162	
			Reappropriate funds		
			forCarryover for planned buildt		
Housing &			out of HCD Manager's offices		
Community					
Development	General Fund	Office Equipment		\$20,000	
			Reappropriate funds for		
Housing &			remaining Carryover for contract		
Community			cost of Rental Licensing		
Development	General Fund	Contracts	Software (FY23 project)	\$15,000	
Hous	sing and Commu	nity Development Expe	enditure Subtotal	\$35,000	
11040	nig and commu		Budget increase to provide funds	<i>\\</i> 00,000	
			for the reclassification of		
			Communications Manager to		
Communications	General Fund	Salaries	Communications Director	\$49,887.16	
			Budget increase to provide	<i>•••••••••••••••••••••••••••••••••••••</i>	
			additional funds for the		
			reclassification of		
			Communications Manager to		
Communications	General Fund	Salaries	Communications Director	\$12,471	
			Budget increase to provide funds		
			for the reclassification of		
			Communications Manager to		
Communications	General Fund	Fringe Benefits	Communications Director	\$8,805.08	
			Budget decrease due to staff		
Communications	General Fund	Conference	inability to attend	(\$5,000)	
	Communications Expenditure Subtotal Departmental Expenditure Subtotal				
			Budget increase to provide funds	\$538,192.38	
			for additional LGIT insurance		
Inter-Departmental	General Fund	Legal Liability	coverage	\$6,000	
			Budget increase to provide funds		
			for additional LGIT insurance		
Inter-Departmental	General Fund	Property	coverage	\$6,500	
	\$12,500				
		tmental Expenditure S	Reappropriate Carryover for prior	. ,	
		Capital Equipment	year Police Fleet Cameras not	\$50,358	

			<b>-</b> · · · ·	Reappropriate for FY22 police vehicle purchase not yet			
			Equipment	delivered Carryover from FY22			
	Capital Improvement	General Fund	Replacement Expenditure	due to delay in delivery of five police vehicles	\$210,000		
				Reappropriate funds for	φ210,000		
				Carryover from FY23 police			
			Equipment	vehicles ordered but not			
			Replacement	delivered due to production delay			
	Capital Improvement	General Fund	Expenditure	of the three police vehicles	\$151,845		
			Equipment	Reappropriate for Carryover due			
	Capital Improvement	General Fund	Replacement Expenditure	to delivery delay of the <u>FY23</u> Aerial Lift <u>not yet delivered</u>	\$38,551		
ļ	Capital Improvement	General Fund	Experioliture	Aenal Lin <u>Hot yet delivered</u>	φ30,551		
		Funding					
	<b>Department/Division</b>	Source	Account Title	Reason for Amendment	Amount		
				Reappropriate funds for Library			
				construction project due to FY23			
				project delayCarryover due to			
			Library Construction	delivery delay of the construction	¢0,000,000		
ļ	Capital Improvement	General Fund	Expenditure	project	\$3,368,000		
		Capital Impr	ovement Expenditure S	Subtotal	\$3,818,754		
		General Fund Subtotal					
	Special Revenue Fun	d					
ĺ				Reappropriate amount of funds			
	Housing &	Special		not used in EV22 Corruptor			
				<u>not used in FY23 Carryover</u>			
	Community	Revenue		unused funds due to project	• /		
	Community Development	Revenue Fund	Pepco Grant	unused funds due to project delay	\$4,500		
	Community Development Housing &	Revenue Fund Special	Pepco Grant	unused funds due to project delay <u>ReappropriateCarryover</u>	\$4,500		
	Community Development Housing & Community	Revenue Fund Special Revenue		unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the			
	Community Development Housing & Community Development	Revenue Fund Special Revenue Fund	Pepco Grant Pepco Grant	unused funds due to project delay <u>ReappropriateCarryover</u> reimbursement to cover for the grant expenditure	\$4,500 (\$4,500)		
	Community Development Housing & Community Development Housing &	Revenue Fund Special Revenue Fund Special	Pepco Grant	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover			
	Community Development Housing & Community Development Housing & Community	Revenue Fund Special Revenue Fund Special Revenue	Pepco Grant MD State Arts	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project	(\$4,500)		
	Community Development Housing & Community Development Housing & Community Development	Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay			
	Community Development Housing & Community Development Housing & Community Development Housing &	Revenue Fund Special Revenue Fund Special Revenue Fund Special	Pepco Grant MD State Arts Grant B	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover	(\$4,500)		
	Community Development Housing & Community Development Housing & Community Development Housing & Community	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue	Pepco Grant MD State Arts Grant B MS State Arts	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover unused funds due to project delay         ReappropriateCarryover reimbursement to cover for the	(\$4,500) \$4,615.68		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover unused funds due to project delay         ReappropriateCarryover reimbursement to cover for the grant expenditure	(\$4,500)		
	Community Development Housing & Community Development Housing & Community Development Housing & Community	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue	Pepco Grant MD State Arts Grant B MS State Arts	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover unused funds due to project delay         ReappropriateCarryover reimbursement to cover for the	(\$4,500) \$4,615.68		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B MS State Arts Grant B	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay	(\$4,500) \$4,615.68		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         unused funds due to project delay         Reappropriate Carryover	(\$4,500) \$4,615.68 (\$4,615.68)		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         unused funds due to project delay         Reappropriate Carryover         reimbursement to cover for the	(\$4,500) \$4,615.68 (\$4,615.68) \$71,605		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         unused funds due to project delay         Reappropriate Carryover	(\$4,500) \$4,615.68 (\$4,615.68)		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing &	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School CDBG	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         unused funds due to project delay         Reappropriate Carryover         unused funds due to project delay         Reappropriate Carryover         reimbursement to cover for the grant expenditure	(\$4,500) \$4,615.68 (\$4,615.68) \$71,605		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School CDBG Neighborhood	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         unused funds due to project delay         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure	(\$4,500) \$4,615.68 (\$4,615.68) \$71,605 (\$71,605)		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School CDBG Neighborhood Improvements	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover-unused funds due to project delay	(\$4,500) \$4,615.68 (\$4,615.68) \$71,605		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing &	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School CDBG Neighborhood Improvements CDBG	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         unused funds due to project delay         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure	(\$4,500) \$4,615.68 (\$4,615.68) \$71,605 (\$71,605)		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School CDBG Neighborhood Improvements	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         unused funds due to project delay         Reappropriate Carryover	(\$4,500) \$4,615.68 (\$4,615.68) \$71,605 (\$71,605)		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School CDBG Neighborhood Improvements CDBG Neighborhood Improvements CDBG	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure	(\$4,500) \$4,615.68 (\$4,615.68) \$71,605 (\$71,605) \$141,000		
	Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development	Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund	Pepco Grant MD State Arts Grant B MS State Arts Grant B Washington McLaughlin School Washington McLaughlin School CDBG Neighborhood Improvements CDBG Neighborhood Improvements	unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the grant expenditure         ReappropriateCarryover         reimbursement to cover for the grant expenditure         Reappropriate FY23Carryover         unused funds due to project delay         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         reimbursement to cover for the grant expenditure         Reappropriate Carryover         unused funds due to project delay         ReappropriateCarryover         reimbursement to cover for the         grant expenditure	(\$4,500) \$4,615.68 (\$4,615.68) \$71,605 (\$71,605) \$141,000		

	Housing &	Special	CDBG		
	Community	Revenue	Neighborhood	Budget Increase due to new	
	Development	Fund	Improvements	grant awarded	(\$91,000)
	Housing &	Special	Tenant Opportunity		
	Community	Revenue	to Purchase	Budget Increase due to new	
	Development	Fund	Support Fund	grant awarded	\$500,000
	Housing &	Special	Tenant Opportunity		
	Community	Revenue	to Purchase	Budget Increase due to new	
	Development	Fund	Support Fund	grant awarded	(\$500,000)
	Housing &	Special	Safe Routes to	giantanalaoa	(\$000,000)
	Community	Revenue	School Enhancing	Budget Increase due to new	
	Development	Fund	Biking	grant awarded	\$48,960
	Housing &	Special	Safe Routes to	grant awarded	φ+0,000
	0	Revenue		Pudget Increase due to new	
	Community		School Enhancing	Budget Increase due to new	(\$49.060)
	Development	Fund	Biking	grant awarded	(\$48,960)
	Housing &	Special			
	Community	Revenue	New Avenue	ReapporpriateCarryover unused	<b>*</b> • • • • •
_	Development	Fund	Bikeway Section A	funds due to FY23 project delay	\$92,500
		Eurodina			
	)oportmont/Division	Funding Source		Posson for Amondment	Amount
	Department/Division		Account Title	Reason for Amendment	Amount
	Housing &	Special		Reappropriate Carryover	
	Community	Revenue	New Avenue	reimbursement to cover for the	
	Development	Fund	Bikeway Section A	grant expenditure	(\$92,500)
	Housing &	Special			
	Community	Revenue	New Avenue	ReappropriateCarryover unused	
	Development	Fund	Bikeway Section B	funds due to <u>FY23</u> project delay	\$33,725
	Housing &	Special		Reappropriate Carryover	
	Community	Revenue	New Avenue	reimbursement to cover for the	
	Development	Fund	Bikeway Section B	grant expenditure	(\$33,725)
				ReappropriateCarryover unused	
			Cable Grants-	funds due to FY23 project delay	
			Capital	1) Auditorium AV Integration	
		Special	Improvement	\$20,000;	
		Revenue	Projects	2) Auditorium Lighting \$20,000;	
	Cable TV	Fund	1 10,0000	3) City TV Video \$ 110,000.	\$150,000
					•
		Special	Revenue Fund Subto	otal	\$150,000
F	ARPA Fund				
	Housing &			ReappropriateCarryover unused	
	Community		Multifamily Property	funds by the grantees for current	
	Development	ARPA Fund	Rehabilitation	year expenditure	\$108,274
	Housing &			Reappropriate amount of	•
	Community		Emergency Rental	rRemaining funds from FY23 for	
	Development	ARPA Fund	Assistance	the Rental Assistance Program	\$3,644.31
	Housing &			Reappropriate Carryover amount	<i>vo</i> , <i>o i i i o i</i>
	Community		Neighborhood	of unused funds for current year	
	Development	ARPA Fund	Commercial Center	expenditure	\$61,700.27
-	Housing &			ReappropriateCarryover amount	ψ01,100.21
			Dublic Space	of FY23 unused funds due to	
	Community		Public Space		¢00.000
	Development	ARPA Fund	Management	delay in completion of the plan	\$23,380
				Reappropriate Carryover amount	
				of unused funds for Atrium infill	
				project due to project start	
	Public Works	ARPA Fund	Community Center Renovation	project due to <u>project</u> start delay <del>ed</del>	\$1,000,000

ARPA Fund Subtotal	\$1,196,998.58
Grand Total	\$5,696,444.96

## NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2024 Budget is amended as follows:

#### General Fund – Revenue

1. Appropriate \$20,000 to account 0001-30300, Railroad & Utility Tax, due to the adjustment of the assessable base.

#### **General Fund – Expenditures**

- 2. Appropriate \$31,950 to account 1120-40013, Severance Pay, to provide funds for severance pay to Jamal Fox.
- 3. Appropriate \$10,477 to account 1120-40200, Fringe Benefits, to provide funds for fringe benefits for Jamal Fox.
- 4. Appropriate \$248,440.14 to account 1160-61041, Software, to provide funds for HRIS System implementation.
- 5. Appropriate \$3,000 to account 3400-40030, Overtime, to provide funds for staff overtime for the Community Events.
- 6. Appropriate \$48,162 to account 3600-61040, Contract, to provide funds for Multi-Family Grants in the Sustainability Division.
- 7. Appropriate \$95,000 to account 3900-61005, Engineering Services, to provide funds for Stormwater Resiliency Study.
- 8. Appropriate \$20,000 to account 5500-68005, Office Equipment, to provide funds for planned buildout for the additional HCD Manager's offices.
- 9. Appropriate \$15,000 to account 5800-61040, Contracts, to provide funds for implementation of the Rental Licensing Software.
- 10. Appropriate \$49,887.16 account 6000-40010, Salaries, to provide funds for the position reclassification of the Communications Manager to Communications Director.
- 11. Appropriate \$12,471.00 to account 6000-40010, Salaries, to provide additional funds for the position reclassification of the Communications Manager to Communications Director.
- 12. Appropriate \$8,805.08 to account 6000-40200, Fringe Benefits, to provide funds for the position reclassification of the Communications Manager to Communications Director.
- 13. Reduction of \$5,000 to account 6000-70025, Conference, due to staff inability to attend.
- 14. Appropriate \$6,000 to account 9000-66017, Legal Liability Expenditure, to provide funds for the LGIT insurance increase.
- 15. Appropriate \$6,500 to account 9000-66020, Property Expenditure, to provide funds for the LGIT insurance increase.
- 16. Appropriate \$50,358 to account 9100-80000, Capital Equipment Expenditure, to provide funds for the Police Fleet Camera for the new vehicle purchases.

- 17. Appropriate \$400,396 to account 9100-80003, Equipment Reserve Expenditure, to provide funds for:
  - a. \$210,000 for the police vehicles from FY22 due to back order.
  - b. \$38,551 for the Aerial Lift purchase from FY23.
  - c. \$151,845 for three police vehicle purchases from FY23.
- 18. Appropriate \$3,368,000 to account 9100-80013, Library Construction Expenditure, to provide funds for the project.

#### Special Revenue Fund-Transfers

- 1. Transfer \$4,898 revenue from 0010-33670, Maryland Arts Grant A, to account 0010-33671, Maryland Arts Grant B, for grant account consolidation.
- 2. Transfer \$4,898 expenditure from 0010-68020, Maryland Arts Grant A, to account 0010-68021, Maryland Arts Grant B, for grant account consolidation

#### Special Revenue Fund – Revenues

- 1. Appropriate \$4,500 to account 0010-33760, Pepco Grant, to provide fund for new grant awarded.
- 2. Appropriate \$4,615.68 to account 0010-33671, MD State Arts Grant B, to provide fund for the grant fund.
- 3. Appropriate \$71,605 to account 0010-37100, Washington McLaughlin School, to provide fund for the school project.
- 4. Appropriate \$141,000 to account 0010-33650, CDBG Neighborhood Improvements, to provide fund for improvement program.
- 5. Appropriate \$91,000 to account 0010-33650, CDBG Neighborhood Improvements, to provide fund for the new grant awarded.
- 6. Appropriate \$500,000 to account 0010-37170, Tenant Opportunity to Purchase Support Fund, to provide fund for the new grant awarded.
- 7. Appropriate \$48,960 to account 0010-39211, Safe Routes to School Enhancing Biking, to provide fund for new grant awarded.
- 8. Appropriate \$92,500 to account 0010-39162, New Avenue Section A, to provide fund to complete the final design plans.
- 9. Appropriate \$33,725 to account 0010-39163, New Avenue Section B, to provide fund to complete the final design plans.

## Special Revenue Fund – Expenditures

- 1. Appropriate \$4,500 to account 0010-68024, Pepco Grant, to provide fund for new grant fund.
- 2. Appropriate \$4,615.68 to account 0010-68021, MD State Arts Grant B, to provide fund for the grant fund.

- 3. Appropriate \$71,605 to account 0010-68033, Washington McLaughlin School, to provide fund for the school project.
- 4. Appropriate \$141,000 to account 0010-68056, CDBG Neighborhood Improvements, to provide fund for improvement program.
- 5. Appropriate \$91,000 to account 0010-68056, CDBG Neighborhood Improvements, to provide fund for the new grant awarded.
- 6. Appropriate \$500,000 to account 0010-68003, Tenant Opportunity to Purchase Support Fund, to provide fund for the new grant awarded.
- 7. Appropriate \$48,960 to account 0010-72120, Safe Routes to School Enhancing Biking, to provide fund for new grant awarded.
- 8. Appropriate \$92,500 to account 0010-68029, New Avenue Section A, to provide fund to complete the final design plans.
- 9. Appropriate \$33,725 to account 0010-68030, New Avenue Section B, to provide fund to complete the final design plans.
- 10. Appropriate \$150,000 to account 0010-72411, Cable Grant CIP Expenditure, to provide funds for:
  - a. \$20,000 for the <u>Aa</u>uditorium Hybrid Meeting AV Integration.
  - b. \$20,000 for the Auditorium Lighting.
  - c. \$110,000 for the City TV Video.

## **ARPA Fund-Transfers**

1. Transfer \$27,600 expenditure from 0070-40010, Salaries, to account 0070-40700, Temporary Assistance, due to delay in hiring of finance position.

## ARPA Fund – Expenditures

- 1. Appropriate \$108,274 to account 0070-61047, Multi-Family Property Rehab, to provide funds for grantees.
- 2. Appropriate \$23,380 to account 0070-80005, Public Space Management, to provide funds for the operation plan of the project.
- 3. Appropriate \$61,700.27 to account 0070-80006, Neighborhood Commercial Center, to provide funds for the rolling grant program.
- 4. Appropriate \$3,644.31 to account 0070-61043, Emergency Rental Assistance, to provide funds for the Rental Assistance Program.
- 5. Appropriate \$1,000,000 to account 0070-80004, Community Center Renovation, to provide funds for the Atrium infill project.

SECTION 2. The City's Capital Improvement Program for FY 2024 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this by Roll-Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: