

Voting Session

First Reading Ordinance Approving FY24 Stormwater Management Budget Amendment No. 1 First Reading Ordinance Approving FY24 Budget Amendment No. 1

Recommended Council Action

Adopt the budget amendments.

Context with Key Issues

The Fiscal Year (FY) 2024 Budget was adopted by the City Council on May 17, 2023. Due to delays on certain expenditures originally anticipated to occur during FY 2023, modification to the FY 2024 budget is required in order to carry forward unspent funds. The budget amendment includes the items below. Note that the carryover amount for the departmental operating budget and Capital Improvement Projects totals \$4,245,356.38, the budget revenue increase is \$20,000 and the budget expenditure increase is \$124,090. The net budget adjustment is \$4,349,446.38 in the General Fund.

In addition, the City received \$17.5 million in ARPA Funds. ARPA funding can be used in the following primary categories per federal guidelines: Public Health and Economic Impacts, Premium Pay, Investments in Infrastructure and Standard Allowance. The ARPA Fund carryover amount is totaling \$1,196,998.58 which include the Community Center Atrium Floor Infill Project in the amount of \$1 million originally budgeted in Fiscal Year 2023.

*In general, the amount in bracket () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in bracket represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions. The items highlighted in light orange represent budget increase items.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount		
General Fund Revenue	General Fund Revenue					
Revenue	General Fund	Railroad & Utility Tax	Adjustment to the assessable base as of June	(\$20,000)		
	Genera	l Fund Revenue Total		(\$20,000)		
General Fund Expendi	ture					
General Government- City Manager	General Fund	Severance Pay Expenses	Budget increase to provide contractual obligation for the prior City Manager	\$31,950		
General Government- City Manager	General Fund	Fringe Benefits	Budget increase to provide fringe benefits for the prior City Manager	\$10,477		
General Government- Human Resources	General Fund	Software	Carryover unspent funds to provide for HRIS system implementation	\$248,440.14		
	\$290,867.14					

Posted: 2023-07-23

Prepared by: Susan Cheung, Finance Director Approved by: David Eubanks, Acting City Manager

	- "			
Department	Funding Source	Account Title	Reason for Amendment	Amount
Dopartmont	Course	71000unt Titlo	Carryover the unused balance of	Amount
Public Works	General Fund	Contracts	the Multi-Family Grant	\$48,162
Public Works	General Fund	Engineering Services	Carryover funds for Stormwater Resiliency Study	\$95,000
F ublic VVOIRS	General Fund	Services	Budget increase to provide funds	φ93,000
			for staff overtime for the	
Public Works	General Fund	Overtime Out 1	Community Events	\$3,000
Housing &	PUDIIC VV	orks Expenditure Subt	otai 	\$146,162
Community			Carryover for planned built out of	
Development	General Fund	Office Equipment	HCD Manager's office	\$20,000
Housing &				
Community Development	General Fund	Contracts	Carryover for contract cost of Rental Licensing Software	\$15,000
		nity Development Expe		\$35,000
1100	sing and Commu	my Development Expe	Budget increase to provide funds	ψ30,000
			for the reclassification of	
0	Oananal Eurad	O-lavia.	Communications Manager to	¢40.007.40
Communications	General Fund	Salaries	Communications Director Budget increase to provide	\$49,887.16
			additional funds for the	
			reclassification of	
Communications	General Fund	Salaries	Communications Manager to Communications Director	\$12,471
Communications	General Fund	Salaries	Budget increase to provide funds	Φ12,471
			for the reclassification of	
			Communications Manager to	* • • • • • • • • • • • • • • • • • • •
Communications	General Fund	Fringe Benefits	Communications Director Budget decrease due to staff	\$8,805.08
Communications	General Fund	Conference	inability to attend	(\$5,000)
	Communic	ations Expenditure Su	btotal	\$66,163.24
		•		
	Берапп	ental Expenditure Subt	Budget increase to provide funds	\$538,192.38
			for additional LGIT insurance	
Inter-Departmental	General Fund	Legal Liability	coverage	\$6,000
			Budget increase to provide funds for additional LGIT insurance	
Inter-Departmental	General Fund	Property	coverage	\$6,500
		, ,		. ,
	Inter-Depar	tmental Expenditure S	ubtotal	\$12,500
		Capital Equipment	Carryover for prior year Police	\$50,358
Capital Improvement	General Fund	Expenditure	Fleet Camera	
		Equipment Replacement	Carryover from FY22 due to delay in delivery of five police	
Capital Improvement	General Fund	Expenditure	vehicles	\$210,000
- Ap	2 2 1 2 1 2 1 2 1 2 1 2 1	Equipment	Carryover from FY23 due to	+
0 - 2 (-1.)	0	Replacement	production delay of the three	M454 045
Capital Improvement	General Fund	Expenditure Equipment	police vehicles	\$151,845
		Replacement	Carryover due to delivery delay	
Capital Improvement	General Fund	Expenditure	of the Aerial Lift	\$38,551

	Funding			
Department/Division	Source	Account Title	Reason for Amendment	Amount
Capital Improvement	General Fund	Library Construction Expenditure	Carryover due to delivery delay of the construction project	\$3,368,000
Capital Improvement	General Fund	Lxperiditure	of the construction project	φ3,300,000
	Capital Impr	ovement Expenditure S	Subtotal	\$3,818,754
	Ge	neral Fund Subtotal		\$4,349,446.38
Special Revenue Fun	d			
Housing &	Special			
Community	Revenue		Carryover unused funds due to	
Development	Fund	Pepco Grant	project delay	\$4,500
Housing &	Special	·		
Community	Revenue		Carryover reimbursement to	
Development	Fund	Pepco Grant	cover for the grant expenditure	(\$4,500)
Housing 9	Charial			
Housing &	Special	MD State Arts	Corruption united funds due to	
Community Development	Revenue Fund	Grant B	Carryover unused funds due to	\$4,615.68
		Giaill B	project delay	Ψ4,015.00
Housing &	Special	MC Ctata Arta	Carrier or raimburgament to	
Community	Revenue Fund	MS State Arts Grant B	Carryover reimbursement to cover for the grant expenditure	(\$4.64E.60)
Development		Giaill D	cover for the grant expenditure	(\$4,615.68)
Housing &	Special Revenue	Machington	Corryover upused funds due to	
Community	Fund	Washington	Carryover unused funds due to	¢71 605
Development	Special	McLaughlin School	project delay	\$71,605
Housing & Community	Revenue	Washington	Carryover reimbursement to	
Development	Fund	McLaughlin School	cover for the grant expenditure	(\$71,605)
Housing &	Special	CDBG	cover for the grant expenditure	(ψ/ 1,003)
Community	Revenue	Neighborhood	Carryover unused funds due to	
Development	Fund	Improvements	project delay	\$141,000
Housing &	Special	CDBG	project delay	Ψ1-11,000
Community	Revenue	Neighborhood	Carryover reimbursement to	
Development	Fund	Improvements	cover for the grant expenditure	(\$141,000)
Housing &	Special	CDBG	grant oxportant	(4 : : : ; 6 6 6)
Community	Revenue	Neighborhood	Budget Increase due to new	
Development	Fund	Improvements	grant awarded	\$91,000
Housing &	Special	CDBG		. ,
Community	Revenue	Neighborhood	Budget Increase due to new	
Development	Fund	Improvements	grant awarded	(\$91,000)
Housing &	Special	Tenant Opportunity		
Community	Revenue	to Purchase	Budget Increase due to new	
Development	Fund	Support Fund	grant awarded	\$500,000
Housing &	Special	Tenant Opportunity		
Community	Revenue	to Purchase	Budget Increase due to new	
Development	Fund	Support Fund	grant awarded	(\$500,000)
Housing &	Special	Safe Routes to		
Community	Revenue	School Enhancing	Budget Increase due to new	
Development	Fund	Biking	grant awarded	\$48,960
Housing &	Special	Safe Routes to	5 1 11	
Community	Revenue	School Enhancing	Budget Increase due to new	(0.40,000)
Development	Fund	Biking	grant awarded	(\$48,960)
Housing &	Special	N. A		
Community	Revenue	New Avenue	Carryover unused funds due to	#00 F00
Development	Fund	Bikeway Section A	project delay	\$92,500

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Housing &	Special	Account Title	Reason for Americanient	Amount
Community	Revenue	New Avenue	Carryover reimbursement to	
Development	Fund	Bikeway Section A	cover for the grant expenditure	(\$92,500)
Housing &	Special	, , , , , , , , , , , , , , , , , , , ,	<u> </u>	(+- //
Community	Revenue	New Avenue	Carryover unused funds due to	
Development	Fund	Bikeway Section B	project delay	\$33,725
Housing &	Special			
Community	Revenue	New Avenue	Carryover reimbursement to	
Development	Fund	Bikeway Section B	cover for the grant expenditure	(\$33,725)
			Carryover unused funds due to	
		Cable Grants-	project delay	
		Capital	1) Auditorium AV Integration	
	Special	Improvement	\$20,000;	
	Revenue	Projects	2) Auditorium Lighting \$20,000;	# 450.000
Cable TV	Fund		3) City TV Video \$ 110,000.	\$150,000
	Special	Revenue Fund Subto	otal	\$150,000
ARPA Fund				
Housing &			Carryover unused funds by the	
Community		Multifamily Property	grantees for current year	
Development	ARPA Fund	Rehabilitation	expenditure	\$108,274
Housing &				
Community		Emergency Rental	Remaining fund from FY23 for	
Development	ARPA Fund	Assistance	the Rental Assistance Program	\$3,644.31
Housing &		Niciale e de co		
Community	4 D D 4 E d	Neighborhood	Carryover unused funds for	ФС4 7 00 07
Development	ARPA Fund	Commercial Center	current year expenditure	\$61,700.27
Housing & Community		Public Space	Carryover unused funds due to	
Development	ARPA Fund	Management	delay in completion of the plan	\$23,380
Development	ANFAFUILU	ivianayement	Carryover unused funds for	φ23,300
		Community Center	Atrium infill project due to start	
Public Works	ARPA Fund	Renovation	delayed	\$1,000,000
1 45.10 11 011.0	\$1,196,998.58			
	\$5,696,444.96			

Council Priority

Fiscally Sustainable Government

Environmental Considerations

None of the items in this budget amendment directly promote energy efficiency practices; however, the City received a grant from Pepco's Sustainable Maryland Communities program for Circle Woods. This project will remove existing invasive plants, and replant with native plants and install wood chip pathways to improve the habitat, aesthetics and recreation value of the site.

Fiscal Considerations

Funding Source		Budget Amendment Type		
		FY24 Expenditure		
General Fund	\$	4,349,446.38		
Special Revenue -Grants	\$	150,000.00		
ARPA Fund	\$	1,196,998.58		
Subtotal	\$	5,696,444.96		
Stormwater Fund	\$	321,000.00		
Total	\$	6,017,444.96		

Appropriation by Department	Budget Amount
General Fund Total	
Revenue	\$ 20,000.00
Revenue Subtotal	\$ 20,000.00
Expenditure	
General Government	\$ 290,867.14
Police	\$ -
Public Works	\$ 146,162.00
Communication	\$ 66,163.24
Housing and Community Development	\$ 35,000.00
Library	\$ -
Inter-Departmental	\$ 12,500.00
Capital Improvement Program	\$ 3,818,754.00
Expenditure Subtotal	\$ 4,369,446.38
General Fund Total	\$ 4,349,446.38
Special Revenue - Grants Total	
Communication	\$ 150,000.00
Housing and Community Development	\$ -
Library	\$ -
Grand Total	\$ 150,000.00
ARPA - Grants Total	
General Government	\$ -
Public Works	\$ 1,000,000.00
Housing and Community Development	\$ 196,998.58
Library	\$ -
Grand Total	\$ 1,196,998.58
Stormwater Fund	
Public Works	\$ 321,000.00
Grand Total	\$ 321,000.00
Total	\$ 6,017,444.96

Racial Equity Considerations

The ARPA items once implemented will assist members in the community that are disproportionately affected by COVID-19 through direct and indirect funding as intended by both the US Treasury and the City Council. The Maryland State Arts Council provided additional state funding for FY 23 and established a relief funding program to provide additional funds to current grantees. These funds will assist the City in increasing the availability for more culturally specific programming.

Attachments and Links

Draft FY24 Budget Amendment Ordinances

General Fund Adopted Budget and Amendment

	Adopted	1st Amendment	Current
	<u>FY24</u>	<u>Budget</u> Increase	<u>FY24</u>
Total Revenues	29,021,811	20,000	29,041,811
General Government	4,433,239	42,427	4,475,666
Police	9,299,721	3,000	9,302,721
Public Works	5,784,558		5,784,558
Recreation	2,160,020		2,160,020
Housing and Community Development	2,640,193		2,640,193
Communications	820,981	66,163	887,144
Library	1,491,232		1,491,232
Inter-Departmental	1,393,369	12,500	1,405,869
Capital Outlay**	2,529,377		2,529,377
Debt Service	741,663		741,663
Total Expenditures	31,294,353	124,090	31,420,443
Net (deficiency) of revenues over expenditures	(1,222,063)		(1,326,153)

^{**}Note: In the Adopted Budget of Fiscal Year 24, the total Capital Outlay is \$2.5 million, \$1 million is budgeted for the Library Construction which is partially funded by the 2017 Series Bond. The bond proceed is placed in the restricted reserve.

Introduced	by:
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AYE:

First Reading: Second Reading: Effective Date:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2023-XX

	FY 2024 STORMWATER MANAGEMENT FUND BUDGET AMENDMENT NO. 1
WHEREAS,	the Fiscal Year (FY) 2024 Stormwater Management Fund budget was adopted by the City Council on May 17, 2023; and
WHEREAS,	unspent funds in the Capital Improvement Projects in the amount of \$183,000 need to be carried over due to the delay of the Takoma Branch Stream Restoration Project; and
WHEREAS,	unspent funds in Stormwater Outside Parts and Labor account in the amount of \$74,000 need to be carried over due to the delay of Maple Avenue Outfall Repair Project; and
WHEREAS,	unspent funds in Stormwater Subcontractor account in the amount of \$64,000 need to be carried over due to the delay in the facility contract maintenance project; and
NOW, THEREFO	ORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:
SECTION 1.	The Fiscal Year 2024 Stormwater Management Fund Budget is amended as follows:
Stormwater Ma	anagement Fund-Expenditures
	\$183,000 to 0030-0030-80001, Capital Projects Expenditure, to carry over unspent funds rojects due to the delay in implementation of the Takoma Branch Restoration project.
2. Appropriate S Outfall project.	\$74,000 to 0030-0030-53350, Outside Labor and Parts, due to the delayed Maple Ave
3. Appropriate s	\$64,000 to 0030-0030-61045, Subcontractor, due to the delayed of the facility roject.
SECTION 2. other fund reve	Use of fund balance in the amount of \$321,000 is hereby authorized to supplement enues and financing sources.
SECTION 3.	This Ordinance shall become effective upon adoption.
Adopted this	day of August, 2023 by Roll Call vote as follows:

NAY:

ABSTAIN:

ABSENT:

Introduced by: Councilmember

WHEREAS,

First Reading: Second Reading: Effective Date:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2023-

FISCAL YEAR 2024 BUDGET AMENDMENT NO. 1

the Fiscal Year (FY) 2024 budget was adopted by the City Council on May 17, 2023; and

WHEREAS, since this date, certain expenditures are more or less than originally anticipated requiring modification to the Fiscal Year 2024 budget; and new operational needs have arisen that were not accounted for in the Fiscal Year 2023 budget including the receipt of grant

funding and delay of capital improvement projects; and

WHEREAS, those budget adjustments are listed in the table below by Department with an explanation for the adjustment and the amount to be adjusted in the Fiscal Year 2024 budget for each funding source:

^{*}In general, the amount in bracket () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in bracket represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions. The items highlighted in light orange represent budget increase items.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount			
General Fund Revenue	General Fund Revenue						
Revenue	General Fund	Railroad & Utility Tax	Adjustment to the assessable base as of June	(\$20,000)			
	Genera	al Fund Revenue Total		(\$20,000)			
General Fund Expendi	ture						
General Government- City Manager	General Fund	Severance Pay Expenses	Budget increase to provide contractual obligation for the prior City Manager	\$31,950			
General Government- City Manager	General Fund	Fringe Benefits	Budget increase to provide fringe benefits for the prior City Manager	\$10,477			
General Government- Human Resources	General Fund	Software	Carryover unspent funds to provide for HRIS system implementation	\$248,440.14			
	General Government Expenditure Subtotal						

Department	Funding Source	Account Title	Reason for Amendment	Amount
Dublic Works	Conoral Fund	Contropto	Carryover the unused balance of	¢40,400
Public Works	General Fund	Contracts Engineering	the Multi-Family Grant Carryover funds for Stormwater	\$48,162
Public Works	General Fund	Services	Resiliency Study	\$95,000
			Budget increase to provide funds	
Public Works	General Fund	Overtime	for staff overtime for the Community Events	\$3,000
F ublic vvolks		orks Expenditure Subt		\$146,162
Housing &				+ · · · · · · · · · · · · · · · · · · ·
Community		O#: E : .	Carryover for planned built out of	Фоо ооо
Development Housing &	General Fund	Office Equipment	HCD Manager's office	\$20,000
Community			Carryover for contract cost of	
Development	General Fund	Contracts	Rental Licensing Software	\$15,000
Hou	sing and Commu	nity Development Expe	enditure Subtotal	\$35,000
			Budget increase to provide funds	
			for the reclassification of Communications Manager to	
Communications	General Fund	Salaries	Communications Director	\$49,887.16
	0011010111101110		Budget increase to provide	ψ.ο,οοο
			additional funds for the	
			reclassification of	
Communications	General Fund	Salaries	Communications Manager to Communications Director	\$12,471
			Budget increase to provide funds	+ · - , · · · ·
			for the reclassification of	
Communications	General Fund	Fringe Benefits	Communications Manager to Communications Director	\$8,805.08
Communications	General Fullu	Tillige Dellellis	Budget decrease due to staff	ψ0,003.00
Communications	General Fund	Conference	inability to attend	(\$5,000)
	Communic	ations Expenditure Su	btotal	\$66,163.24
	Departme	ental Expenditure Subt	total	\$538,192.38
			Budget increase to provide funds	, ,
	0 15 1	1 11 1 122	for additional LGIT insurance	Фо ооо
Inter-Departmental	General Fund	Legal Liability	coverage Budget increase to provide funds	\$6,000
			for additional LGIT insurance	
Inter-Departmental	General Fund	Property	coverage	\$6,500
	Inter-Depar	tmental Expenditure S	ubtotal	\$12,500
		Capital Equipment	Carryover for prior year Police	\$50,358
Capital Improvement	General Fund	Expenditure	Fleet Camera	. ,
		Equipment	Carryover from FY22 due to	
Capital Improvement	General Fund	Replacement Expenditure	delay in delivery of five police vehicles	\$210,000
Capital Improvement	General Fund	Equipment	Carryover from FY23 due to	ψ∠ ι ∪,∪∪∪
		Replacement	production delay of the three	
Capital Improvement	General Fund	Expenditure	police vehicles	\$151,845
		Equipment	Cormicator de delle come delle	
Capital Improvement	General Fund	Replacement Expenditure	Carryover due to delivery delay of the Aerial Lift	\$38,551
Capital Improvement	Jonesia i unu	Exponditure	or the Acriai Liit	ψου,σο ι

D	Funding	A	Barrer for American	A		
Department/Division	Source	Account Title	Reason for Amendment	Amount		
Capital Improvement	General Fund	Library Construction Expenditure	Carryover due to delivery delay of the construction project	\$3,368,000		
	Capital Improvement Expenditure Subtotal					
		neral Fund Subtotal		\$3,818,754 \$4,349,446.38		
Special Revenue Fund		ilorar r arra Gabtotar		ψ 1,0 10,1 10.00		
Housing &	Special					
Community	Revenue		Carryover unused funds due to			
Development	Fund	Pepco Grant	project delay	\$4,500		
Housing &	Special			·		
Community	Revenue		Carryover reimbursement to			
Development	Fund	Pepco Grant	cover for the grant expenditure	(\$4,500)		
Housing 8	Special					
Housing & Community	Revenue	MD State Arts	Carryover unused funds due to			
Development	Fund	Grant B	project delay	\$4,615.68		
Housing &	Special	Olalit D	project delay	ψ+,010.00		
Community	Revenue	MS State Arts	Carryover reimbursement to			
Development	Fund	Grant B	cover for the grant expenditure	(\$4,615.68)		
Housing &	Special	Ordin B	cover for the grant experiance	(ψ 1,0 10.00)		
Community	Revenue	Washington	Carryover unused funds due to			
Development	Fund	McLaughlin School	project delay	\$71,605		
Housing &	Special	g	project detail	4 1 1 1 0 0 0		
Community	Revenue	Washington	Carryover reimbursement to			
Development	Fund	McLaughlin School	cover for the grant expenditure	(\$71,605)		
Housing &	Special	CDBG		, , ,		
Community	Revenue	Neighborhood	Carryover unused funds due to			
Development	Fund	Improvements	project delay	\$141,000		
Housing &	Special	CDBG				
Community	Revenue	Neighborhood	Carryover reimbursement to			
Development	Fund	Improvements	cover for the grant expenditure	(\$141,000)		
Housing &	Special	CDBG				
Community	Revenue	Neighborhood	Budget Increase due to new			
Development	Fund	Improvements	grant awarded	\$91,000		
Housing &	Special	CDBG				
Community	Revenue	Neighborhood	Budget Increase due to new	(004,000)		
Development	Fund	Improvements	grant awarded	(\$91,000)		
Housing & Community	Special Revenue	Tenant Opportunity to Purchase	Budget Increase due to new			
Development	Fund	Support Fund	grant awarded	\$500,000		
Housing &	Special	Tenant Opportunity	grant awarded	φ300,000		
Community	Revenue	to Purchase	Budget Increase due to new			
Development	Fund	Support Fund	grant awarded	(\$500,000)		
Housing &	Special	Safe Routes to	g. and and add	(4300,000)		
Community	Revenue	School Enhancing	Budget Increase due to new			
Development	Fund	Biking	grant awarded	\$48,960		
Housing &	Special	Safe Routes to				
Community	Revenue	School Enhancing	Budget Increase due to new			
Development	Fund	Biking	grant awarded	(\$48,960)		
Housing &	Special					
Community	Revenue	New Avenue	Carryover unused funds due to			
Development	Fund	Bikeway Section A	project delay	\$92,500		

	Funding			
Department/Division	Source	Account Title	Reason for Amendment	Amount
Housing &	Special			
Community	Revenue	New Avenue	Carryover reimbursement to	
Development	Fund	Bikeway Section A	cover for the grant expenditure	(\$92,500)
Housing &	Special			
Community	Revenue	New Avenue	Carryover unused funds due to	
Development	Fund	Bikeway Section B	project delay	\$33,725
Housing &	Special			
Community	Revenue	New Avenue	Carryover reimbursement to	(000 705)
Development	Fund	Bikeway Section B	cover for the grant expenditure	(\$33,725)
		0-11-0	Carryover unused funds due to	
		Cable Grants-	project delay	
	0	Capital	1) Auditorium AV Integration	
	Special	Improvement	\$20,000;	
Cable TV	Revenue	Projects	2) Auditorium Lighting \$20,000;	¢450,000
Cable I v	Fund		3) City TV Video \$ 110,000.	\$150,000
Special Revenue Fund Subtotal				\$150,000
ARPA Fund				
Housing &			Carryover unused funds by the	
Community		Multifamily Property	grantees for current year	
Development	ARPA Fund	Rehabilitation	expenditure	\$108,274
Housing &				
Community		Emergency Rental	Remaining fund from FY23 for	
Development	ARPA Fund	Assistance	the Rental Assistance Program	\$3,644.31
Housing &				
Community		Neighborhood	Carryover unused funds for	.
Development	ARPA Fund	Commercial Center	current year expenditure	\$61,700.27
Housing &		5.1		
Community		Public Space	Carryover unused funds due to	
Development	ARPA Fund	Management	delay in completion of the plan	\$23,380
		0	Carryover unused funds for	
Dudella Mades	ADDA Firm	Community Center	Atrium infill project due to start	¢4 000 000
Public Works ARPA Fund Renovation delayed				\$1,000,000
ARPA Fund Subtotal				\$1,196,998.58
Grand Total				\$5,696,444.96

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2024 Budget is amended as follows:

General Fund – Revenue

1. Appropriate \$20,000 to account 0001-30300, Railroad & Utility Tax, due to the adjustment of the assessable base.

General Fund – Expenditures

2. Appropriate \$31,950 to account 1120-40013, Severance Pay, to provide funds for severance pay to Jamal Fox.

- 3. Appropriate \$10,477 to account 1120-40200, Fringe Benefits, to provide funds for fringe benefits for Jamal Fox.
- 4. Appropriate \$248,440.14 to account 1160-61041, Software, to provide funds for HRIS System implementation.
- 5. Appropriate \$3,000 to account 3400-40030, Overtime, to provide funds for staff overtime for the Community Events.
- 6. Appropriate \$48,162 to account 3600-61040, Contract, to provide funds for Multi-Family Grants in the Sustainability Division.
- 7. Appropriate \$95,000 to account 3900-61005, Engineering Services, to provide funds for Stormwater Resiliency Study.
- 8. Appropriate \$20,000 to account 5500-68005, Office Equipment, to provide funds for planned buildout for the additional HCD Manager's offices.
- 9. Appropriate \$15,000 to account 5800-61040, Contracts, to provide funds for implementation of the Rental Licensing Software.
- 10. Appropriate \$49,887.16 account 6000-40010, Salaries, to provide funds for the position reclassification of the Communications Manager to Communications Director.
- 11. Appropriate \$12,471.00 to account 6000-40010, Salaries, to provide additional funds for the position reclassification of the Communications Manager to Communications Director.
- 12. Appropriate \$8,805.08 to account 6000-40200, Fringe Benefits, to provide funds for the position reclassification of the Communications Manager to Communications Director.
- 13. Reduction of \$5,000 to account 6000-70025, Conference, due to staff inability to attend.
- 14. Appropriate \$6,000 to account 9000-66017, Legal Liability Expenditure, to provide funds for the LGIT insurance increase.
- 15. Appropriate \$6,500 to account 9000-66020, Property Expenditure, to provide funds for the LGIT insurance increase.
- 16. Appropriate \$50,358 to account 9100-80000, Capital Equipment Expenditure, to provide funds for the Police Fleet Camera for the new vehicle purchases.
- 17. Appropriate \$400,396 to account 9100-80003, Equipment Reserve Expenditure, to provide funds for:
 - a. \$210,000 for the police vehicles from FY22 due to back order.
 - b. \$38,551 for the Aerial Lift purchase from FY23.
 - c. \$151,845 for three police vehicle purchases from FY23.
- 18. Appropriate \$3,368,000 to account 9100-80013, Library Construction Expenditure, to provide funds for the project.

Special Revenue Fund-Transfers

- 1. Transfer \$4,898 revenue from 0010-33670, Maryland Arts Grant A, to account 0010-33671, Maryland Arts Grant B, for grant account consolidation.
- 2. Transfer \$4,898 expenditure from 0010-68020, Maryland Arts Grant A, to account 0010-68021, Maryland Arts Grant B, for grant account consolidation

Special Revenue Fund – Revenues

- 1. Appropriate \$4,500 to account 0010-33760, Pepco Grant, to provide fund for new grant awarded.
- 2. Appropriate \$4,615.68 to account 0010-33671, MD State Arts Grant B, to provide fund for the grant fund.
- 3. Appropriate \$71,605 to account 0010-37100, Washington McLaughlin School, to provide fund for the school project.
- 4. Appropriate \$141,000 to account 0010-33650, CDBG Neighborhood Improvements, to provide fund for improvement program.
- 5. Appropriate \$91,000 to account 0010-33650, CDBG Neighborhood Improvements, to provide fund for the new grant awarded.
- 6. Appropriate \$500,000 to account 0010-37170, Tenant Opportunity to Purchase Support Fund, to provide fund for the new grant awarded.
- 7. Appropriate \$48,960 to account 0010-39211, Safe Routes to School Enhancing Biking, to provide fund for new grant awarded.
- 8. Appropriate \$92,500 to account 0010-39162, New Avenue Section A, to provide fund to complete the final design plans.
- 9. Appropriate \$33,725 to account 0010-39163, New Avenue Section B, to provide fund to complete the final design plans.

Special Revenue Fund – Expenditures

- 1. Appropriate \$4,500 to account 0010-68024, Pepco Grant, to provide fund for new grant fund.
- 2. Appropriate \$4,615.68 to account 0010-68021, MD State Arts Grant B, to provide fund for the grant fund.
- 3. Appropriate \$71,605 to account 0010-68033, Washington McLaughlin School, to provide fund for the school project.
- 4. Appropriate \$141,000 to account 0010-68056, CDBG Neighborhood Improvements, to provide fund for improvement program.
- 5. Appropriate \$91,000 to account 0010-68056, CDBG Neighborhood Improvements, to provide fund for the new grant awarded.
- 6. Appropriate \$500,000 to account 0010-68003, Tenant Opportunity to Purchase Support Fund, to provide fund for the new grant awarded.
- 7. Appropriate \$48,960 to account 0010-72120, Safe Routes to School Enhancing Biking, to provide fund for new grant awarded.
- 8. Appropriate \$92,500 to account 0010-68029, New Avenue Section A, to provide fund to complete the final design plans.
- 9. Appropriate \$33,725 to account 0010-68030, New Avenue Section B, to provide fund to complete the final design plans.
- 10. Appropriate \$150,000 to account 0010-72411, Cable Grant CIP Expenditure, to provide funds for:

- a. \$20,000 for the auditorium Hybrid Meeting AV Integration.
- b. \$20,000 for the Auditorium Lighting.
- c. \$110,000 for the City TV Video.

ARPA Fund-Transfers

1. Transfer \$27,600 expenditure from 0070-40010, Salaries, to account 0070-40700, Temporary Assistance, due to delay in hiring of finance position.

ARPA Fund – Expenditures

ABSENT:

- 1. Appropriate \$108,274 to account 0070-61047, Multi-Family Property Rehab, to provide funds for grantees.
- 2. Appropriate \$23,380 to account 0070-80005, Public Space Management, to provide funds for the operation plan of the project.
- 3. Appropriate \$61,700.27 to account 0070-80006, Neighborhood Commercial Center, to provide funds for the rolling grant program.
- 4. Appropriate \$3,644.31 to account 0070-61043, Emergency Rental Assistance, to provide funds for the Rental Assistance Program.
- 5. Appropriate \$1,000,000 to account 0070-80004, Community Center Renovation, to provide funds for the Atrium infill project.

SECTION 2. The City's Capital Improvement Program for FY 2024 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3.	This Ordinance shall become effective upon adoption.
Adopted this	by Roll-Call vote as follows:
AYE:	
NAY:	
ABSTAIN:	