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Fiscal Year 2024 Proposed Budget July 1, 2023 - June 30, 2024

Presented by:

Acting Deputy City Manager

David Eubanks

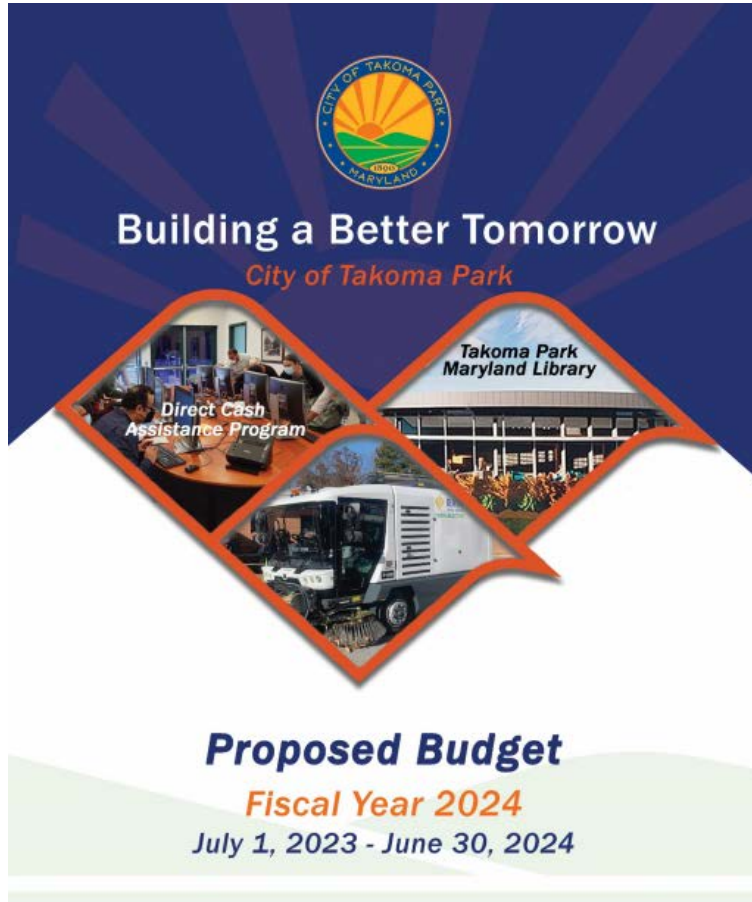
April 19, 2023

Budget Schedule



- April 19: **1st Public Hearing, Operations(cont.) and CIP Budget**
- April 24: **ARPA Budget discussion**
- April 26: **Budget Work Session - Reconciliation**
- May 1: **Reconciliation Meeting and 2nd Public Hearing**
- May 10: **First Reading Ordinances**
- May 17: **Second Reading Ordinances**

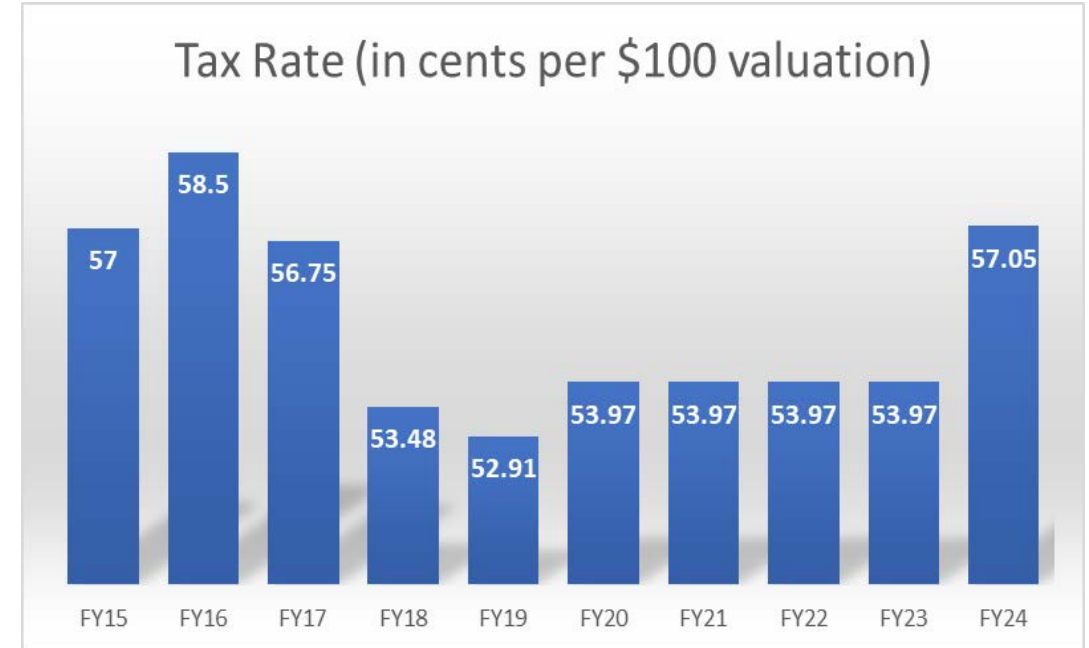
Agenda:



- **Proposed Budget Recap**
- **Capital Improvement Budget Overview**
- **Operations Budget Overview:**
 - Police,
 - Public Works,
 - Housing and Community Development, and
 - Library

Budget Overview & Assumptions

- Maintenance of Effort
 - Preserve the existing level of service,
 - Incorporating all expenses that allow for such service
- Insurance Costs
 - Assumed increase of 15%
- Increase in all personnel costs 6.46% compared to 5.1% ECI
- FTEs and Interns remain constant
- Tax Increase
 - 53.97 to 57.05 cents
 - Impact to household with a median priced home: \$222/year



Budget Overview & Assumptions (p. 29-30)

- Total Budget Expenditure: \$44.6M
- Total Budget Revenue: \$34.17M
- Balance:
 - \$1.1M in Bond Reserves
 - \$9.4M in Other Reserves.

- Total General Fund Expenditure: \$32.2M
- Total General Fund Revenue: \$29.3M
- Balance:
 - \$1.05M in Bond Reserves
 - \$1.7M in Other Reserves

- Net Reserve Fund Loss: \$984,271
- Ideal Contribution: \$1.1M annually

General Fund Fund Balance Projection Detail

	As Of			As Of	
	<u>June 30, 2023</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2024</u>	<u>Net Difference in Reserves</u>
Emergency Reserve	541,646	50,000		591,646	50,000
Equipment Replacement Reserve	3,753,948	550,000	1,618,271	2,685,677	(1,068,271)
Designated-Subsequent Years	3,289,933			3,289,933	
Facility Maintenance Reserve	287,081		107,000	180,081	(107,000)
NonSpendable-Prepaid, Deposits, Inventory	19,060		9,000	10,060	(9,000)
Housing Reserve	924,837	200,000	50,000	1,074,837	150,000
WSSC Contribution for Future Street Work	97,555			97,555	
Bond Reserve (Restricted)	1,310,018		1,050,479	259,539	
Total Reserved/NonSpendable Fund Balance	10,224,078	800,000	2,834,750	8,189,328	(984,271)
Total Unassigned Fund Balance	3,240,000		801,148	2,438,852	(2,834,750)



Budget Structure Review

- Fund Expenditures:
 - General Fund
 - Stormwater Fund
 - Speed Camera Fund
 - Special Revenue Fund
 - ARPA Fund
 - TOTAL ALL FUNDS
- General Fund Reserves
 - Emergency Reserve
 - Equipment Replacement Reserve
 - Facilities Maintenance Reserve
 - Housing Reserve
 - Bond Reserve
 - TOTAL FUND BALANCE

The funding source matters when considering changes from the proposed budget and its impact on the fund balance.



Reserve Fund Balance

- The City's Reserve Fund Balance is made up of the reserves in aggregate
- One of the best measures of the City's Fiscal Health
- Bond funds are borrowed dollars and are deducted from the fund balance in Fiscal Health Analysis

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual
Total Fund Balance	\$ 12,251,861	\$ 13,097,677	\$ 22,070,109	\$ 20,742,258	\$ 20,364,013
Total Bond Balance			\$ 8,968,565	\$ 7,776,707	\$ 7,425,719
Net Total	\$ 12,251,861	\$ 13,097,677	\$ 13,101,544	\$ 12,965,551	\$ 12,938,294
Change in Fund Balance	\$ 986,556	\$ 845,816	\$ 3,867	\$ (135,993)	\$ (27,257)

	2021 Actual	2022 Actual	2023 Adopted	2023 Projected
\$	19,412,194	\$ 20,324,069	\$ 9,414,148	\$ 13,484,078
\$	6,535,194	\$ 6,310,018	\$ 1,310,018	\$ 1,310,018
\$	12,877,000	\$ 14,014,051	\$ 8,104,130	\$ 12,174,060
\$	(61,294)	\$ 1,137,051	\$ (5,909,921)	\$ (1,839,991)



Capital Improvement Budget- (p. 232-233)

- Procurement strategy used to identify purchases/projects that require planning due to cost and scale
- Covers a five-year period and is revised annually.
- Capital assets are defined as having a life of five years or greater and cost more than \$5,000.
- The Capital Improvement Program covers six categories:
 - **Equipment Replacement**
 - **Information and Communication Technology Improvements**
 - **Park Development**
 - **Facility Improvements**
 - **Infrastructure Improvements, and**
 - **Stormwater Management**
- The funding for the CIP items can come any fund or reserve
- CIP is therefore subject to the same policies that guide the City's non-CIP purchases



Capital Improvement Budget- (p. 232-233)

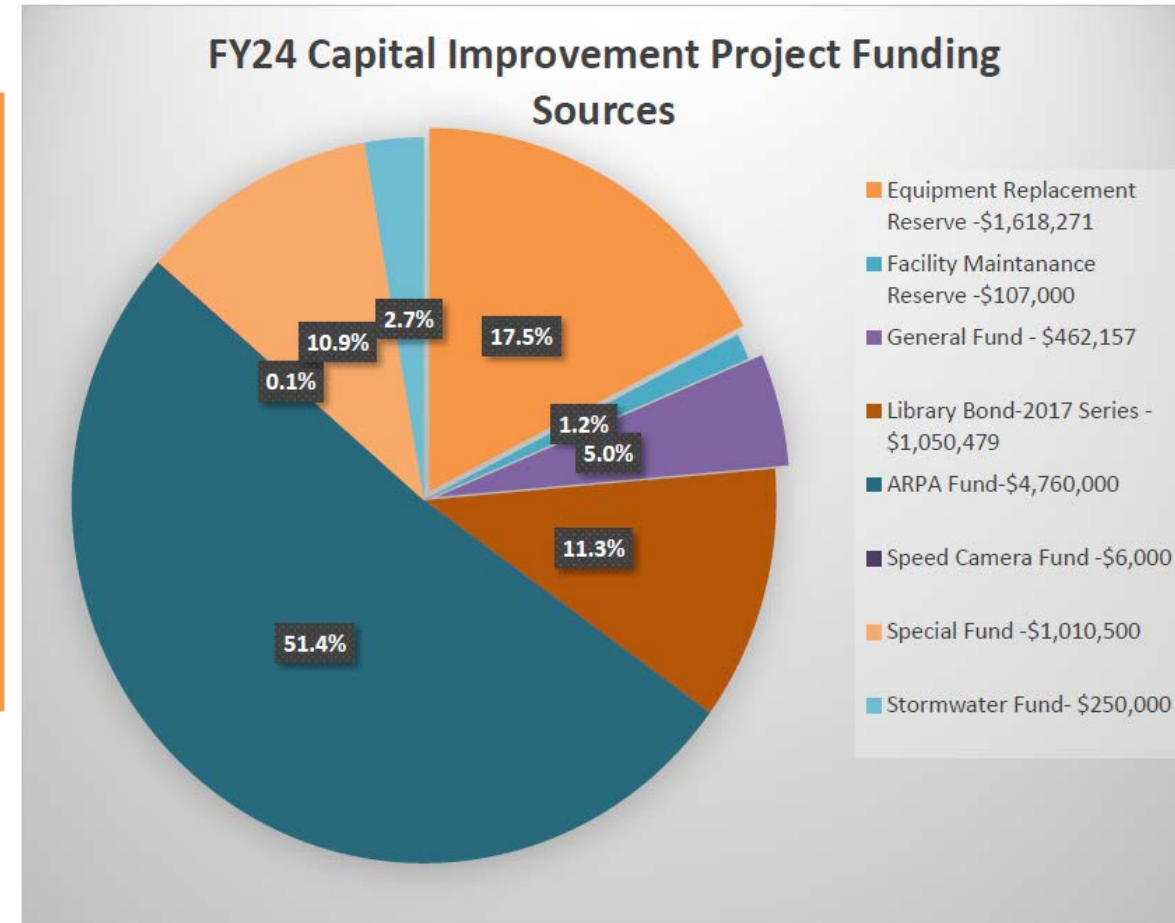
- Helpful Policy Documents for Council and the Public:

- **Police Vehicle Procurement Policy (April 2023)**
- **A Presentation on Takoma Park's ADA Sidewalk Compliance Program (March 2023)**
- **An Overview of the Traffic Calming and Sidewalk Request Process (February 2023)**
- **A Presentation on Stormwater Management (February 2023)**
- **A Presentation on Sustainability and Climate Action in Takoma Park (January 2023)**
- **A Library Project Update (September 2022 and January 2023)**
- **A Presentation on Street Resurfacing (2021)**

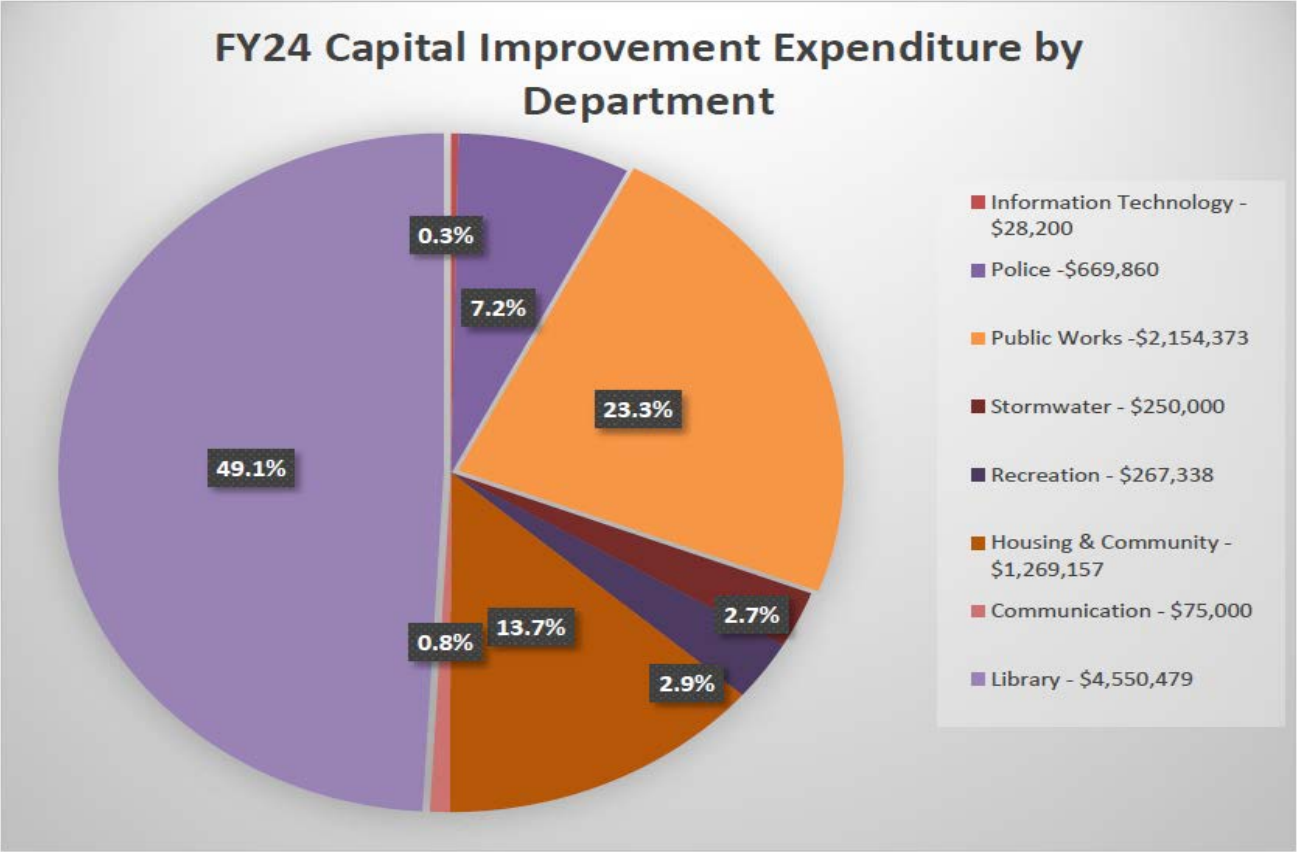


Capital Improvement Budget by Source (p. 236)

FY24 Capital Improvement Project Funding Sources	
Fund	Amount
Equipment Replacement Reserve	\$ 1,618,271
Facility Maintenance Reserve	\$ 107,000
General Fund	\$ 462,157
Library Bond-2017 Series	\$ 1,050,479
ARPA Fund	\$ 4,760,000
Speed Camera Fund	\$ 6,000
Special Revenue Fund	\$ 1,010,500
Stormwater Fund	\$ 250,000
Total Capital Budget	\$ 9,264,407



Capital Improvement Budget by Expenditure (p. 237)



Department	Amount
Information Technology	\$ 28,200
Police	\$ 669,860
Public Works	\$ 2,154,373
Stormwater	\$ 250,000
Recreation	\$ 267,338
Housing & Community	\$ 1,269,157
Communication	\$ 75,000
Library	\$ 4,550,479
Total Capital Budget	\$ 9,264,407



City of Takoma Park

FY24 Operations Budget Overview

Police, Public Works, Housing & Community Development, and
the Library

Police Department



- Protects residents, business, visitors, and property
- Works to promote community building & safety through community engagement and partnerships
- Oversees safe and orderly traffic
- Divisions:
 - Office of the Chief
 - Communications
 - Operations
 - Criminal Investigations
 - Administrative Services
 - Neighborhood Services

Department Operations - Police (p. 83)

- **Total Revenues: \$4.95M**
 - In Lieu Of: \$4M
 - State Aid for Police Protection: \$430,000
 - Fines, fees, & permits: \$287,000
- **Total Expenditures:\$9.3M**
 - Office of the Chief: \$882,000
 - Communications: \$687,000
 - Operations: \$4.8M
 - Criminal Investigations; \$1.8M
 - Administrative Services: \$907,000
 - Neighborhood Services: \$191,000
- **Personnel Percentage: \$\$8.8M or 95%**
- **Operating Expenses: \$493,000**
- **FTEs: 64.68 - No change from FY23**



Department Highlights - Police (p. 85)

- Expenditures increase by \$505,000 compared to projected FY23 expenditures
 - **Primarily due to increase in personnel costs of \$533,000**
 - **Offset by \$28,000 decrease in operating expenses**
- Police Department operating expenses include Community Events (\$11,000)
 - **National Night Out**
 - **Community Police Academy**
 - **Coffee with a Cop**



Capital Improvement Project (p.241-242)

Police Department

POLICE	Fund	FY 23 Proj	FY 24	FY 25	FY 26	FY 27	FY 28
Vehicles							
Parking Enforcement Lease Vehicle Purchase	GF	-	24,000	-	-	-	-
Police Vehicles	ERR	210,000	-	-	-	-	-
6 Police Patrol Cars; \$66,700/car	ERR	400,200	-	-	-	-	-
Parking Enforcement Van	ERR	-	36,600	-	-	-	-
7 Police Patrol Cars; \$70,000/car	ERR	-	490,000	-	-	-	-
Police Small Van	ERR	-	50,760	-	-	-	-
Police Transit Van	ERR	-	-	-	-	60,000	-
Police Truck	ERR	48,000	-	-	-	-	-
7 Police Patrol Cars; \$73,000/car	ERR	-	-	511,000	-	-	-
5 Police Patrol Cars; \$76,000/car	ERR	-	-	-	380,000	-	-
5 Police Patrol Cars; \$80,000/car	ERR	-	-	-	-	400,000	-
4 Police Patrol Cars; \$84,000/car	ERR	-	-	-	-	-	336,000
Equipment							
Camera Trailer	SCF	-	-	-	-	-	-
Fleet Camera	GF	50,358	-	-	-	-	-
Field Radio Equipment	GF	36,500	37,500	37,500	40,000	40,000	45,000
Mobile Computers	GF	25,000	25,000	25,000	25,000	25,000	25,000
Body Camera & Taser Replacement	ERR	32,154	-	32,154	-	-	37,275
License Plate Reader	ERR	-	-	-	-	-	13,400
License Plate Reader	SRF	40,200	-	-	-	-	-
Bike Patrol Unit Equipment	SCF	6,000	6,000	6,000	6,000	6,000	6,000
TOTAL - POLICE (\$)		848,412	669,860	611,654	451,000	531,000	462,675

Includes:

- Patrol Vehicle Purchases \$490,000
- Field Radio Equipment Purchase \$ 37,500
- Mobile Computer \$ 25,000
- Bike Patrol Unit Equipment \$ 6,000



Speed Camera Fund (p. 286)

- **A dedicated revenue generated by Speed Camera and Red Light Cameras**
- **State law limits these funds to be used only for public safety**
- **Generally self-sustaining**
 - Revenues: \$2.1M
 - Expenditures: \$1.6M (conservative estimate due to first Red Light Camera revenue expected at end of FY23)



Public Works



- Responsible for the maintenance of City-owned roads, buildings, stormwater management systems, gardens, parks, playgrounds, vehicles, and equipment.
- Collects trash, yard waste, and recycling
- Divisions:
 - Administration
 - Building Maintenance
 - Equipment Maintenance
 - Right-of-Way Maintenance
 - Solid Waste Management
 - Sustainability
 - Vegetation Maintenance
 - Urban Forest
 - City Engineer

Department Operations - Public Works (p. 110-111)

- **Total Revenues: \$1.6M**

- Road Maintenance Tax Duplication: \$804,806
- Highway User Fees: \$634,575
- Charges, Sales, and Fees

- **Total Expenditures: \$5.9M**

- Administration: \$534,000
- Building Maintenance: \$1.06M
- Equipment Maintenance: \$580,000
- Right-of-Way Maintenance: \$973,000
- Solid Waste Management: \$1.2M
- Sustainability: \$353,000
- Vegetation Maintenance: \$483,000
- Urban Forest: \$342,000
- City Engineer: \$297,000



Department Operations - Public Works (p. 110-111)

- **Personnel Percentage: 64% of the budget or \$3.8M**

- **Operating Expenses: \$2.1M**

- Work Order Management Software - \$26,000

- Building Mnt Service Contracts - \$75,000

- Building Mnt Subcontracts - \$82,000

- Building Electricity - \$247,000

- Building Gas - \$30,000

- Building Water - \$17,000

- Street Light Electricity - \$80,000

- Third Party Vehicle Repairs - \$40,000

- Snow Removal Materials - \$36,000

- Leaf Collection Materials - \$24,000

- Tree Removal and Maintenance - \$100,000

- Right-of-Way Tree Planting - \$25,000

- Tree Takoma Program - \$97,500

- Recycling - \$152,000

- Refuse Disposal - \$234,000

- Engineering Services - \$17,500

- Engineering Subcontracting - \$93,000

- Garden Maintenance Contracts- \$42,750

- **FTEs: Slight increase by 0.05 over FY23, due to adjustment to the hourly assumptions for seasonal staff**



Department Highlights - Public Works (p. 112)

- Department expenditures increase by 1% or \$67,808 compared to FY23 projected expenditures
- Personnel costs increased by \$219,521 or 6%
- Operating expenditures decreased by \$151,173 or 7% compared to FY23
 - **Primarily due to reductions in the Sustainability budget, due to lower grant rebate funding**
 - **One-time allocation in FY23 for the Stormwater Resiliency Study, placed in the Engineering budget is not continued in FY24.**



Capital Improvement Project (p. 243-247):

Public Works

PUBLIC WORKS	Fund	FY 23 Proj	FY 24	FY 25	FY 26	FY 27	FY 28
Vehicles							
Administration Vehicle	ERR	-	45,000	-	-	-	-
Engineer Car	ERR	-	-	-	-	-	40,767
Electric Street Sweeper	ERR	249,985	-	-	-	-	-
Pick Up Truck	ERR	44,567	-	-	44,500	-	-
Building Maintenance Van	ERR	-	-	-	30,680	-	-
Trash Truck (2) \$315,000/truck	ERR	-	630,000	-	-	-	-
Dump Truck	ERR	-	-	-	168,150	94,504	-
Equipment							
Work Order System	GF	-	32,000	-	-	-	-
Roadway Crackfilling Machine	ERR	-	-	45,000	-	-	-
Leaf Collection Vacuums	ERR	-	-	-	70,000	-	42,777
Leaf Boxes	ERR	-	-	-	9,000	-	7,225
Walk Behind Mower	ERR	-	12,000	-	-	-	-
Truck Scale	ERR	-	-	-	-	-	6,713
Roll-Off Trailer	ERR	-	83,373	-	-	-	-
Mechanic Tool Box	ERR	-	-	-	-	-	8,735
Aerial Lift	ERR	38,551	-	-	-	-	-
Transmission Fuel Exchanger	ERR	-	-	-	6,706	-	-
Vehicle Lift 1	ERR	-	-	-	14,065	-	-
Vehicle Bay Exhaust System	ERR	-	-	-	-	41,000	-
Regular Tire Changer	ERR	-	-	11,365	-	-	-
Genisys Master Diagnostic	ERR	-	-	-	5,000	-	-
Fuel Dispensing Software & Equipment	ERR	17,693	-	-	-	-	-
Chipper	ERR	-	-	-	-	57,174	-
Leave Box 2	ERR	-	-	-	-	9,500	-
Leaf Grinder	ERR	-	-	-	-	240,706	-
Leaf Vacuum #1076	ERR	-	-	-	-	60,000	-
Riding Mower 2	ERR	-	-	-	-	18,000	-
Salt Dome Cover	ERR	-	-	-	-	39,726	-

Capital Improvement

PUBLIC WORKS	Fund	FY 23 Proj	FY 24	FY 25	FY 26	FY 27	FY 28
Streets & Sidewalks							
ADA Sidewalk Retrofit - Total FY23 Cost \$800,000							
City Sidewalks	ARP	-	300,000	-	-	-	-
City Sidewalks	GF	160,000	-	300,000	-	-	-
SHA Sidewalks	GF	350,000	-	500,000	500,000	500,000	500,000
SHA Sidewalks	ARP	-	150,000	-	-	-	-
New Sidewalk Design/Construction & Traffic Calming	SCF	300,000	-	-	-	-	-
New Sidewalk Design/Construction & Traffic Calming	ARP	-	300,000	-	-	-	-
New Sidewalk Design/Construction & Traffic Calming	GF	179,000	-	300,000	300,000	300,000	300,000
Street Light Upgrade	GF	20,000	20,000	20,000	20,000	20,000	20,000
Street Rehabilitation	GF	300,275	-	500,000	500,000	500,000	500,000
Street Rehabilitation	ARP	273,825	350,000	-	-	-	-
Building Facilities							
Phase 2 Facility Design	GF	-	-	150,000	-	-	-
Phase 2 Construction	GF	-	-	-	850,000	-	-
Replace Front Gate at Public Works Facility	FMR	-	32,000	-	-	-	-
Community Center							
Community Center Renovation-Atrium Floor	FMR	185,800	-	-	-	-	-
Community Center Renovation-Atrium Floor	ARP	1,000,000	-	-	-	-	-
Community Center Renovation-Atrium Floor	ARP	160,000	-	-	-	-	-
Recreation Center Redevelopment	FMR	40,000	-	-	-	-	-
HVAC Control System	FMR	15,000	-	-	18,000	-	-
Epoxy Coat Walkway and LL Parking area	GF	-	-	-	1,500,000	1,500,000	-
Police Department Construction	SCF	20,000	-	-	-	-	-
Police Station Improvement	ERR	-	-	-	-	-	91,541
Third Floor Renovation (IT and Cable)	FMR	-	75,000	-	-	-	-
City Fund	SFR	-	125,000	-	-	-	-
Cable Grant	ERR	-	-	-	58,254	-	-
Emergency Generator Community Center rear	ERR	-	-	-	-	-	74,515
Community Center rear 1st Floor roof	ERR	-	-	-	-	-	100,000
Front Elevator Upgrade	ERR	-	-	-	-	-	-
SUBTOTAL - PUBLIC WORKS (\$)		3,354,696	2,154,373	1,884,619	4,096,101	3,555,125	1,517,758

PUBLIC WORKS	Fund	FY 23 Proj	FY 24	FY 25	FY 26	FY 27	FY 28
Stormwater Management							
Takoma Branch Stream Restoration - Phase 2	SW	250,000	-	-	-	-	-
Cockerille & Hillwood & EV Sweeper	SW	524,902	-	-	-	-	-
System Improvement	SW	-	-	-	-	-	250,000
Jefferson Ave Bio Retention Facility	SW	-	120,000	-	-	-	-
Albany and Baltimore Ave SW Treatment	SW	-	75,000	-	-	-	-
Houston Ave SW Treatment	SW	-	55,000	-	-	-	-
Extend SW System in Long Branch/Sligo Area	SW	-	-	150,000	-	-	-
Sligo Mill Dead End Erosion Control	SW	-	-	50,000	-	-	-
Maple Ave Parking Lot Program	SW	-	-	-	155,000	-	-
Flower Ave & Cherry Ave Outfall Stabilization	SW	-	-	-	45,000	-	-
Public Private Project on private property	SW	-	-	-	-	200,000	-
SUBTOTAL - STORMWATER MANAGEMENT (\$)		774,902	250,000	200,000	200,000	200,000	250,000
TOTAL - PUBLIC WORKS (\$)		4,129,598	2,404,373	2,084,619	4,236,101	3,755,125	1,767,758

There are thirteen CIP items in the FY24 budget that total \$2.2M. Funding sources include Equipment Replacement Reserve, General Fund, ARPA Fund, Facilities Maintenance Reserve, Special Revenue Fund, and Stormwater Fund.



Capital Improvement Project (p243-247):

- General Fund to the ARPA Fund: \$1.1M
 - ADA Compliant City Sidewalks: \$300,000
 - ADA Compliant SHA Sidewalks: \$150,000
 - New Sidewalk Design/Traffic Calming: \$300,000
 - Street Rehabilitation: \$350,000

- Stormwater Funds: \$250,000
 - Jefferson Ave Bio Retention Facility: \$120,000
 - Albany and Baltimore Ave SW Treatment: \$75,000
 - Houston Ave SW Treatment: \$55,000



Capital Improvement Project (p. 243-247):

- Vehicle and Equipment Purchases:

- Two Trash Trucks: \$630,000
- Roll-Off Trailer: \$83,373
- Walk Behind Mower: \$12,000
- Administrative Vehicle: \$45,000

- Facility Repair/ Upgrade

- PW Front Gate Replacement: \$32,000
- Communication Center 3rd Floor IT/Cable TV Expansion: \$200,000
- Street Light Upgrade: \$20,000



Housing & Community Development

- Responsible for encouraging the expansion of local economic development programming, supporting, the development of diverse affordable housing opportunities, and improving the quality of life for residents
- Divisions:
 - Administration
 - Planning and Development
 - Housing
 - Economic Development
 - Arts and Humanities
 - Code Enforcement



Department Operations- HCD (p. 181-182)

- **Total Revenues: \$360,000**
 - Administration of the City's rental licensing program
- **Total Expenditures:\$2.6M**
 - Administration: \$399,000
 - Planning and Development: \$530,000
 - Housing: \$878,000
 - Economic Development: \$431,000
 - Arts and Humanities: \$111,460
 - Code Enforcement: \$307,000
- **Personnel Percentage: \$1.8M or 67% of the budget**
- **Operating Expenses: \$877,000**
 - Service Contracts: \$164,000
 - Rental Stabilization Contracts: \$361,000
 - Code Enforcement Abatements: \$35,000
 - Site Improvements: \$45,000
- **FTEs: Remain the same as FY23**



Department Highlights- HCD (p. 183-184)

- Expenditures increased by \$595,000 or 29% compared to FY23. Primarily due to filling a significant number of staff vacancies as well as grant transfers from other sections of the budget.
- FY24 budget assumes that three vehicle leases for Code Enforcement will be terminated and will, instead, be purchased. This change will save the City money in the long term.



Capital Improvement Project (p. 249-251):

- Fifteen CIP items for FY24 totaling \$1.2M.
- Projects are funded by a number of sources:
 - Special Revenue Fund (\$810,500),
 - General Fund (\$298,000), and
 - ARPA (\$160,000).

Housing & Community Development

HOUSING & COMMUNITY	Fund	FY 23 Proj	FY 24	FY 25	FY 26	FY 27	FY 28
Community Improvement							
<i>CDBG - Neighborhood Improvement</i>	SRF	141,000	132,000	-	-	-	-
Code Enforcement Lease Vehicles Purchase	GF	-	48,000	-	-	-	-
Bike Improvements	GF	45,000	40,000	40,000	40,000	40,000	-
Bus Shelter Improvements	GF	36,800	-	-	-	-	-
Maple Ave Connectivity Project	SRF	40,000	200,000	64,000	-	-	-
Maple Ave Connectivity Project - City Match 20%	GF	-	50,000	16,000	-	-	-
Metro Branch Trail	SRF	-	40,000	300,000	204,000	-	-
Metro Branch Trail City Match 20%	GF	-	12,000	74,000	50,000	-	-
Public Space Management Plan Implementation	GF	-	30,000	60,000	60,000	60,000	-
Public Space Management Plan Implementation	ARPA	90,000	-	-	-	-	-
<i>New Hampshire Ave Bikeway Design Section A, B & D</i>							
<i>City Fund</i>	GF	46,000	61,200	44,000	18,000	-	-
<i>Grant A - 100%</i>	SRF	130,000	197,500	-	-	-	-
<i>Grant B - 100%</i>	SRF	100,000	56,000	-	-	-	-
<i>Grant D - 100%</i>	SRF	-	40,000	200,000	52,000	-	-
Takoma Park Economic Development Project							
Streetary Partner MOU	SRF	10,000	-	-	-	-	-
Recreation Center Design Grant	SRF	-	145,000	-	-	-	-
Recreation Center Re-development	ARPA	-	160,000	-	-	-	-
Neighborhood Commercial Center Improvements	ARPA	100,000	-	-	-	-	-
Neighborhood Commercial Center Improvements	GF	-	57,457	175,000	100,000	100,000	100,000
Façade Grant-City Match	GF	50,000	-	-	-	-	-
TOTAL - HOUSING & COMMUNITY (\$)		788,800	1,269,157	973,000	524,000	200,000	100,000



Capital Improvement Project (p. 249-251):

- **Special Revenue Fund: \$810,500**
 - **CDBG Infrastructure Projects**
 - **Maple Ave Connectivity Project**
 - **Metro Branch Trail Upgrade**
 - **Recreation Center Design Grant**
 - **New Hampshire Ave Bikeway Design**
- **General Fund: \$298,000**
 - **Code Enforcement Lease***
 - **Bike Improvements***
 - **Grant Matches**
 - **Neighborhood Commercial Center Improvements ***
 - **Public Space Management Plan Implementation***
- **ARPA: \$160,000**
 - **Recreation Redevelopment**

(* General Fund Projects that are not grant matches required by the grantor)



Capital Improvement Project (p. 249-251):

- Code Enforcement Lease Vehicles: \$48,000
 - Purchase of two electric vehicles to replace three leased vehicles

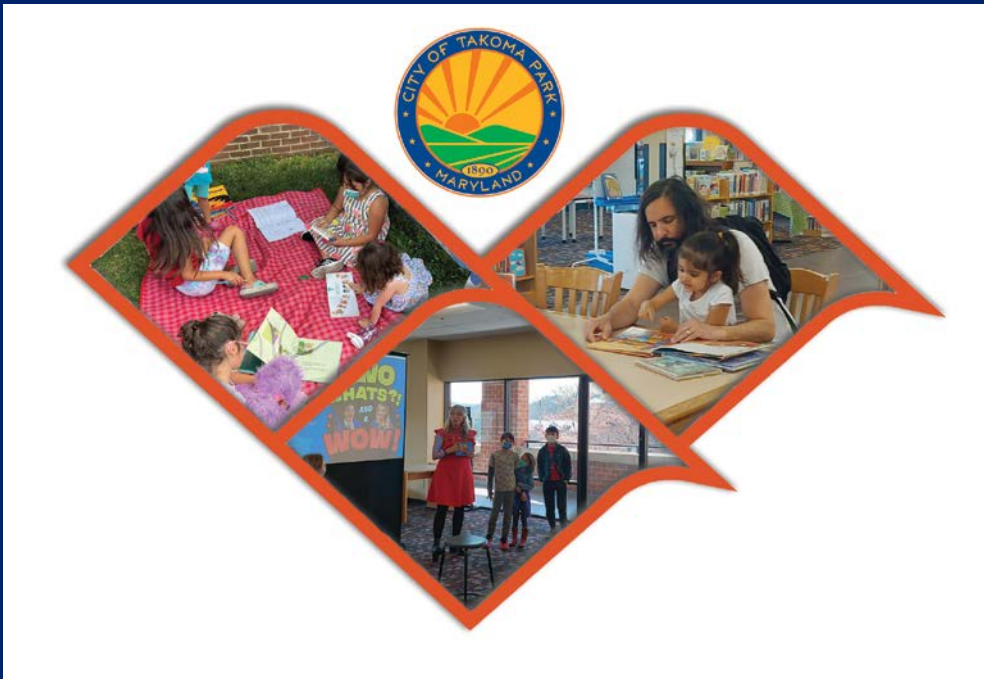
- Bike Improvements: \$40,000
 - Funding for bike infrastructure- bike racks, sharrows (lane markings), bike lanes, repair stations, and signage

- Public Space Management Plan Implementation: \$30,000
 - Items recommended from the PSMP

- Neighborhood Commercial Center Improvements: \$57,400
 - To support the growth of the commercial corridors- focusing on attracting and supporting a range of new, diverse businesses.



Library



- Enhances the quality of life by responding to and inspiring the literary, education, and information needs of a diverse community. The Library also operates the Computer Learning Center.

Department Operations - Library (p. 214-215)

- **Total Revenues: \$176,000**
- **Total Expenditures: \$1.5M**
 - **Library: \$1.4M**
 - **Computer Center: \$135,000**
- **Personnel Percentage: 88% of the budget**
- **Operating Expenses: \$172,404**
- **FTEs: Remain unchanged in FY24**



Department Highlights- Library (p. 216)

- Expenditures increase by 4% or \$62,000 compared to projected FY23. The increase is mainly due to higher personnel costs and funding for contractual services provided to the library.
- The budget includes some shifting between operational expense account to more accurately describe how the departments expected costs are will translate in to use.



Capital Improvement Project (p. 253):

Library

LIBRARY	Fund	FY 23 Proj	FY 24	FY 25	FY 26	FY 27	FY 28
Facilities							
Library Detail Design, Relocation, & Construction - Total Cost							
\$13.5M							
<i>City Fund</i>	Bond	5,000,000	1,050,479	-	-	-	-
ARPA Fund	ARP A	-	3,500,000	500,000	-	-	-
<i>Cable Grants</i>	SRF	2,500,000	-	-	-	-	-
TOTAL - LIBRARY (\$)		7,500,000	4,550,479	500,000	-	-	-

- Library and Community Center Redevelopment Project
 - Bond Reserves: \$7M
 - State Grant: \$300,000
 - Cable Capital Grant: \$2.5M
 - ARPA: \$4,000,000
 - Digital Inclusion Grant: \$75,000

For FY24 \$3.5M from ARPA and \$1.5M in bond funds will fund project construction.



Next Steps



- ~~April 19: Capital Improvement Program Budget & 1st Public Hearing~~
- April 24: ARPA Budget discussion
- April 26: Budget Work Session - Reconciliation
- May 1: Reconciliation Meeting and 2nd Public Hearing
- May 10: First Reading Ordinances
- May 17: Second Reading Ordinances



Questions & Answers