



Takoma Park City Council Meeting – February 22, 2023 Agenda Items 4 and 7

Voting Session (Consent Agenda) and Work Session

Resolutions Providing for Appointments to Boards and Committees

Recommended Appointments to Boards and Committees

Recommended Council Action

Adopt the appointment resolutions and receive additional appointment recommendations.

Context with Key Issues

The Council makes appointments and reappointments twice a year to the city's 11 boards, commissions and committees after a recruiting process. At the work session on February 15, the City Council heard the Council Subcommittee's recommendations on appointments to fill vacancies after a winter recruitment.

Appointment resolutions are scheduled for adoption at the February 22 meeting.

In the current semi-annual recruitment process, 20 applications for appointment were received from eligible applicants for up to 18 vacancies (not all vacancies need to be filled). Some groups have no current vacancies, and the Nuclear Free Committee has 5 vacancies. The next semi-annual recruitment will be in May and June 2023.

On February 1, 2023, the City Council was briefed on the committee system, appointment process and a few issues that have not been finalized.

Council Priority

Engaged, Responsive & Service-oriented Government: Improve and Formalize Systems for Council-Appointed Committees.

Goal: Improve and formalize systems for Council-appointed committees.

Strategy: Review existing structure, appointment processes, and practices for Council-appointed committees, and make changes to increase efficiency and effectiveness and attract new members; explore innovative ways to engage residents who tend to be harder to reach.

Desired outcome: Diverse, engaged, productive, and rewarding committee membership.

Environmental Considerations

There is no direct environmental impact from Council appointments to city committees.

Fiscal Considerations

Providing stipends to committee members, and some of the updated recruitment, administrative and operational procedures, have modest staff and budget impacts. Estimated costs were considered in decisions about adopting changes, and funds for stipends were budgeted for FY23.

Racial Equity Considerations

Previous Council-appointed committees did not generally reflect the diversity of the population of Takoma Park. The implemented changes, strengthened recruitment, and Council appointment guidelines that explicitly consider diversity and inclusion in appointments, all support more diverse and representative Council-appointed committees. For example, the fresh approach to recruitment and appointment of Committee members has resulted in appointments that more closely reflect the diversity of our community.

Attachments and Links

- Appointment Resolutions:
 - Resolution Providing for Appointment to the Arts and Humanities Committee
 - Resolution Providing for Appointment to the Board of Elections
 - Resolution Providing for Appointment to the Emergency Preparedness Committee
 - Resolution Providing for Appointment to the Ethics Commission
 - Resolution Providing for Appointments to the Grants Review Committee
 - Resolution Providing for Appointments to the Sustainable Maryland Committee
- Recommendations for Additional Appointments (to be posted)
- [Feb. 1, 2023 – Council appointments to City commissions, boards and committees, Agenda cover sheet and presentation on committees \(Agenda Item 2\)](#)
- [Takoma Park Code, Chapter 2.16 Advisory Committees](#)
- [Takoma Park Code, Chapter 2.17 Boards and Commissions](#)
- October 6, 2021 – [City Council Discussion of Committee Member Appointment and Selection Process](#)

Introduced by:

CITY OF TAKOMA PARK, MARYLAND

RESOLUTION 2023-

**PROVIDING FOR AN APPOINTMENT TO THE
ARTS AND HUMANITIES COMMITTEE**

WHEREAS, the Arts and Humanities Committee is established in Chapter 2.16, Article 2 of the Takoma Park Code and its duties and responsibilities are listed therein; and

WHEREAS, the Committee is composed of up to nine members appointed by the City Council; and

WHEREAS, Arts and Humanities Committee members are appointed to staggered two-year terms, however, this mid-term appointment is to fill a vacancy with a term that expires on June 30, 2023; and

WHEREAS, at the expiration of the short-term appointment, the appointee is eligible to apply for a full term; and

WHEREAS, a subcommittee of three City Councilmembers reviewed applications and made recommendations to the full Council at the work session on February 15; and

WHEREAS, Rick Henry was recommended for appointment to the Arts and Humanities Committee; and

WHEREAS, the City Council has considered the recommendation.

NOW, THEREFORE, BE IT RESOLVED THAT Rick Henry, Ward 3, is appointed to the Arts and Humanities Committee with a term to expire on June 30, 2023; and

BE IT FURTHER RESOLVED THAT Arts and Humanities Committee membership is subject to provisions of Chapter 2.16 of the Takoma Park Code; and

BE IT FURTHER RESOLVED THAT this resolution shall be effective upon adoption.

Adopted this ____ day of _____, 2023.

Attest:

Jessie Carpenter, CMC
City Clerk

Introduced by:

CITY OF TAKOMA PARK, MARYLAND

RESOLUTION 2023-

**PROVIDING FOR AN APPOINTMENT TO THE
TAKOMA PARK BOARD OF ELECTIONS**

WHEREAS, the Takoma Park Board of Elections is established in Chapter 5.24 of the Takoma Park Code and its responsibilities are listed therein; and

WHEREAS, the Board is composed of up to seven members appointed by the City Council; and

WHEREAS, Board of Elections members are appointed to staggered three-year terms, however, this mid-term appointment is to fill a vacancy with a term that will expire on June 30, 2023; and

WHEREAS, at the expiration of the short-term appointment, the appointee is eligible to apply for a full term; and

WHEREAS, a subcommittee of three City Councilmembers reviewed applications and made recommendations to the full Council at the work session on February 15; and

WHEREAS, Joseph Goldman was recommended for appointment to the Board of Elections; and

WHEREAS, the City Council has considered the recommendation.

NOW, THEREFORE, BE IT RESOLVED THAT Joseph Goldman, Ward 1, is hereby appointed to the Board of Elections with a term to expire on June 30, 2023; and

BE IT FURTHER RESOLVED THAT Board of Elections membership is subject to provisions of Chapter 2.17 of the Takoma Park Code; and

BE IT FURTHER RESOLVED THAT this resolution shall be effective upon adoption.

Adopted this ____ day of February, 2023.

Attest:

Jessie Carpenter, CMC
City Clerk

Introduced by:

CITY OF TAKOMA PARK, MARYLAND

RESOLUTION 2023-

**PROVIDING FOR AN APPOINTMENT TO THE
EMERGENCY PREPAREDNESS COMMITTEE**

WHEREAS, the Emergency Preparedness Committee is established in Chapter 2.16, Article 4 of the Takoma Park Code and its duties and responsibilities are listed therein; and

WHEREAS, the Committee is composed of up to nine members appointed by the City Council; and

WHEREAS, Emergency Preparedness Committee members are appointed to staggered two-year terms, however, this mid-term appointment is to fill a vacancy with a term that expires on June 30, 2023; and

WHEREAS, at the expiration of the short-term appointment, the appointee is eligible to apply for a full term; and

WHEREAS, a subcommittee of three City Councilmembers reviewed applications and made recommendations to the full Council at the work session on February 15; and

WHEREAS, Frank Disimino was recommended for appointment to the Emergency Preparedness Committee; and

WHEREAS, the City Council has considered the recommendation.

NOW, THEREFORE, BE IT RESOLVED THAT Frank Disimino, Ward 4, is appointed to the Emergency Preparedness Committee with a term that expires on June 30, 2023; and

BE IT FURTHER RESOLVED THAT Emergency Preparedness Committee membership is subject to provisions of Chapter 2.16 of the Takoma Park Code; and

BE IT FURTHER RESOLVED THAT this resolution shall be effective upon adoption.

Adopted this ____ day of February, 2023.

Attest:

Jessie Carpenter, CMC
City Clerk

Introduced by:

CITY OF TAKOMA PARK, MARYLAND

RESOLUTION 2023-

**PROVIDING FOR AN APPOINTMENT TO THE
TAKOMA PARK ETHICS COMMISSION**

WHEREAS, the Ethics Commission is established in Chapter 3.04, Section 3.04.050 et seq. of the Takoma Park Code and its responsibilities are listed therein; and

WHEREAS, the Ethics Commission is composed of up to seven members appointed by the City Council; and

WHEREAS, Ethics Commission members are appointed to three-year terms, however, this mid-term appointment is to fill a vacancy with a term to expire on June 30, 2025; and

WHEREAS, after the initial term has expired, the appointee is eligible to apply for a full term; and

WHEREAS, a subcommittee of three City Councilmembers reviewed applications and made recommendations to the full Council on February 15; and

WHEREAS, Mark Samburg was recommended for appointment to the Ethics Commission; and

WHEREAS, the City Council has considered the recommendation.

NOW, THEREFORE, BE IT RESOLVED THAT that Mark Samburg, Ward 1, is appointed to the Ethics Commission for a term to expire on June 30, 2025; and

BE IT FURTHER RESOLVED THAT Ethics Commission membership is subject to provisions of Chapter 2.17 of the Takoma Park Code; and

BE IT FURTHER RESOLVED THAT this resolution shall be effective upon adoption.

Adopted this _____ day of February, 2023.

Attest:

Jessie Carpenter, CMC
City Clerk

Introduced by:

CITY OF TAKOMA PARK, MARYLAND

RESOLUTION 2023-

PROVIDING FOR APPOINTMENTS TO THE GRANTS REVIEW COMMITTEE

WHEREAS, the Grants Review Committee is established in Chapter 2.16, Article 6 of the Takoma Park Code and its duties and responsibilities are listed therein; and

WHEREAS, the Committee is composed of up to nine members appointed by the City Council; and

WHEREAS, Grants Review Committee members are appointed to staggered two-year terms, however, these mid-term appointments are to fill vacancies with terms to expire on June 30, 2023 and June 30, 2024; and

WHEREAS, after the initial terms have expired, the appointees are eligible to apply for full terms; and

WHEREAS, a subcommittee of three City Councilmembers reviewed applications and made recommendations to the full Council on February 15; and

WHEREAS, Damaris Wanjiku and Louise Klees-Wallace were recommended for appointment to the Grants Review Committee; and

WHEREAS, the City Council has considered the recommendations.

NOW, THEREFORE, BE IT RESOLVED THAT the following individuals are appointed to the Grants Review Committee for the terms indicated:

- | | | |
|-------------------------|--------|----------------------------|
| 1. Louise Klees-Wallace | Ward 5 | Term Expires June 30, 2023 |
| 2. Damaris Wanjiku | Ward 5 | Term Expires June 30, 2024 |

BE IT FURTHER RESOLVED THAT Grants Review Committee membership is subject to provisions of Chapter 2.16 of the Takoma Park Code; and

BE IT FURTHER RESOLVED THAT this resolution shall be effective upon adoption.

Adopted this _____ day of February, 2023.

Attest:

Jessie Carpenter, CMC
City Clerk

Introduced by:

CITY OF TAKOMA PARK, MARYLAND

RESOLUTION 2023-

**PROVIDING FOR APPOINTMENTS TO
THE SUSTAINABLE MARYLAND COMMITTEE**

WHEREAS, the Sustainable Maryland Committee is established in Chapter 2.16, Article 3 of the Takoma Park Code and its duties and responsibilities are listed therein; and

WHEREAS, the Committee is composed of up to nine members appointed by the City Council; and

WHEREAS, Sustainable Maryland Committee members are appointed to staggered two-year terms, however, these mid-term appointments are to fill two vacancies, one that will expire on June 30, 2023 and the other will expire on June 30, 2024; and

WHEREAS, at the expiration of the short-term appointments, the appointees are eligible to apply for full terms; and

WHEREAS, a subgroup of three City Councilmembers reviewed applications and made recommendations to the full Council at the work session on February 15; and

WHEREAS, Maggie Holland and Melinda Ulloa were recommended for appointment to the Sustainable Maryland Committee; and

WHEREAS, the City Council has considered the recommendations.

NOW, THEREFORE, BE IT RESOLVED THAT the following individuals are appointed to the Sustainable Maryland Committee for the terms indicated:

- | | | |
|-------------------|--------|----------------------------|
| 1. Maggie Holland | Ward 3 | Term Expires June 30, 2023 |
| 2. Melinda Ulloa | Ward 5 | Term Expires June 30, 2024 |

BE IT FURTHER RESOLVED THAT Sustainable Maryland Committee membership is subject to provisions of Chapter 2.16 of the Takoma Park Code; and

BE IT FURTHER RESOLVED THAT this resolution shall be effective upon adoption.

Adopted this ____ day of February, 2023.

Attest:

Jessie Carpenter, CMC
City Clerk