



## Takoma Park City Council Meeting – February 1, 2023

### Agenda Item 1

#### Work Session

Ordinance Approving FY23 Stormwater Management Budget Amendment No. 5

Ordinance Approving FY23 Budget Amendment No. 5

#### Recommended Council Action

Adopt the budget amendments.

#### Context with Key Issues

The Fiscal Year (FY) 2023 Budget was adopted by the City Council on May 25, 2022. Budget Amendment No.1, and Budget Amendment No.2 was adopted on July 27, 2022, Budget Amendment No.3 was adopted on September 21, and Budget Amendment No.4 was adopted on October 12. Since the last amendment, either new operational needs have arisen with unforeseen costs, or delayed expenditures need to be addressed which require changes to the approved Fiscal 2023 budget. In addition, the salary savings due to position vacancies are significant. Staff from the Human Resources worked tirelessly to calculate the salaries and fringe benefits savings for the period covering July 1<sup>st</sup> through January 31<sup>st</sup>. With the availability of Federal Aid, a number of community projects are moved from current year and repurposed in Fiscal Year 2024 due to staff capacity. In the Housing and Community Development Department and Public Works, several new grant receipts are accounted for in this budget amendment.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Government-Legislative	General Fund	Salaries	Budget increase for the Mayor and Council salaries for 7 months	\$17,921.19
General Government-IT	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$50,064.38)
General Government-IT	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$13,019.34)
General Government-Human Resources	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$78,638.99)
General Government-Human Resources	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$25,374.43)
<i>General Government Expenditure Subtotal</i>				(\$149,175.95)

Department	Funding Source	Account Title	Reason for Amendment	Amount
Police-Operations	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$77,851.01)
Police-Operations	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$53,439.93)
Police-Administration	General Fund	Salaries-Part Time	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$23,877.89)
Police-Administration	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$13,987.35)
<i>Police Subtotal</i>				(\$169,156.18)
Public Works-Admin	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$22,963.60)
Public Works-Building Maintenance	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$24,998.74)
Public Works-Building Maintenance	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$6,795.78)
Public Works-Right of Way	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$20,577.28)
Public Works-Right of Way	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$7,857.60)
Public Works-Sustainability	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$36,564.99)
Public Works-Sustainability	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$12,915.15)
Public Works-City Engineer	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$25,937.97)
<i>Public Works Expenditure Subtotal</i>				(\$158,611.11)
Recreation-Community Programs	General Fund	Salaries-Part Time	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$16,882.14)
Recreation-Community Programs	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$13,577.84)
Recreation-TP Community Center	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$43,869.83)
Recreation-TP Community Center	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$11,184.80)
<i>Recreation Expenditure Subtotal</i>				(\$85,514.61)

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
HCD-Administration	General Fund	Salaries-Part Time	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$19,549.74)
HCD-Administration	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$5,978.05)
HCD-Housing & Community Service	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$73,213.20)
HCD-Housing & Community Service	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$30,915.63)
HCD-Code Enforcement	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$34,641.63)
HCD-Code Enforcement	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$16,185.65)
<i>Housing and Community Development Subtotal</i>				(\$180,483.90)
<i>General Fund Subtotal</i>				(\$742,941.75)
Public Works	Special Revenue Fund	PEPCO Grant	Budget increase for reimbursement due to new grant awarded for the restoration of Circle Woods	(\$10,000)
Public Works	Special Revenue Fund	PEPCO Grant	Budget expenditure increase due to new grant awarded for the restoration of Circle Woods	\$10,000
Housing & Community Development	Special Revenue Fund	Kim Lamp-Maple Avenue Complete Street	Budget increase for reimbursement due to new grant awarded for the Maple Avenue Connectivity Project	(\$304,000)
Housing & Community Development	Special Revenue Fund	Kim Lamp-Maple Avenue Complete Street	Budget expenditure increase due to new grant awarded for the Maple Avenue Connectivity Project	\$304,000
Housing & Community Development	Special Revenue Fund	MD State Arts Grant A	Budget increase for reimbursement due to new grant awarded for the assistance of the existing arts operational programming	(\$4,898)
Housing & Community Development	Special Revenue Fund	MD State Arts Grant A	Budget expenditure increase due to new grant awarded for the assistance of the existing arts operational programming	\$4,898
Housing & Community Development	Special Revenue Fund	MD State Arts Grant B	Budget increase for reimbursement due to new grant awarded for the assistance of the existing arts operational programming	(\$7,530)

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Housing & Community Development	Special Revenue Fund	MD State Arts Grant B	Budget expenditure increase due to new grant awarded for the assistance of the existing arts operational programming	\$7,530
<i>Special Revenue Fund Subtotal</i>				\$0
General Government-IT	ARPA Fund	Document Management Platform	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$92,200)
Housing & Community Development	ARPA Fund	Workforce Development	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$100,000)
Housing & Community Development	ARPA Fund	Crossroads Business Incubator	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$250,000)
Housing & Community Development	ARPA Fund	Social Services-Grants to Non-Profit	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$125,000)
<i>ARPA Fund Subtotal</i>				(\$567,200)
<b>Grand Total</b>				<b>(\$1,310,141.75)</b>

\*In general, the amount in bracket ( ) represents budget decrease in expenditure and budget increase in revenue. The amount not in bracket represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions.

### Council Priority

Fiscally Sustainable Government

### Environmental Considerations

The amendment items related to sustainability is the salaries and fringe benefits savings due to the vacancy of the Sustainable Manager which will enable delayed projects that will have an environmental benefit revisited in Fiscal 2024.

## Fiscal Considerations

Funding Source	Budget Amendment Type
	FY23 Expenditure
General Fund	\$ (742,941.75)
Special Revenue -Grants	\$ 0.00
ARPA Fund	\$ (567,200.00)
Stormwater Fund	\$ (8,645.99)
<b>Total</b>	<b>\$ (1,318,787.74)</b>

Appropriation by Department	Budget Amount
<b>General Fund Total</b>	<b>\$</b>
Revenue	\$ -
<b>Revenue Subtotal</b>	<b>\$ -</b>
Expenditure	
General Government	\$ (149,175.95)
Police	\$ (169,156.18)
Public Works	\$ (158,611.11)
Recreation	\$ (85,514.61)
Housing and Community Development	\$ (180,483.90)
Library	\$ -
Inter-Departmental	\$ -
Capital Improvement Program	\$ -
<b>Expenditure Subtotal</b>	<b>\$ (742,941.75)</b>
<b>Special Revenue - Grants Total</b>	<b>\$ -</b>
<b>Public Works</b>	<b>\$ -</b>
Housing and Community Development	\$ -
Library	\$ -
<b>Grand Total</b>	<b>\$ -</b>
<b>ARPA - Grants Total</b>	<b>\$ -</b>
<b>General Government</b>	<b>\$ (92,200.00)</b>
Police	\$ -
Housing and Community Development	\$ (475,000.00)
Library	\$ -
<b>Grand Total</b>	<b>\$ (567,200.00)</b>
<b>Stormwater Fund</b>	<b>\$ -</b>
Public Works	\$ (8,645.99)
<b>Grand Total</b>	<b>\$ (1,318,787.74)</b>

## Racial Equity Considerations

Many of the carryover items in the ARPA Fund will assist people being disproportionately affected by COVID-19 via direct and indirect funding.

## Attachments and Links

- Draft FY23 Budget Amendment Ordinances

Introduced by:

First Reading:

Second Reading:

Effective Date:

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2023-XX**

**FY 2023 STORMWATER MANAGEMENT FUND  
BUDGET AMENDMENT NO. 5**

WHEREAS, the Fiscal Year (FY) 2023 Stormwater Management Fund budget was adopted by the City Council on May 25, 2022; and

WHEREAS, budget reduction in the Salaries in the amount of \$8,645.99 due to vacancy savings from July 1 through January 31<sup>st</sup>.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2023 Stormwater Management Fund Budget is amended as follows:

**Stormwater Management Fund-Expenditures**

1. Reduce \$8,645.99 to account 0030-40010, Salaries, due to vacancy savings from July 1 through January 31<sup>st</sup> in the Stormwater Fund.

SECTION 2. This Ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ day of February, 2023 by Roll Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT:

Introduced by: Councilmember

First Reading:  
Second Reading:  
Effective Date:

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2023-**

**FISCAL YEAR 2023 BUDGET AMENDMENT NO. 5**

WHEREAS, the Fiscal Year (FY) 2023 budget was adopted by the City Council on May 25, 2022; and

WHEREAS, since this date, certain expenditures originally anticipated to occur during the Fiscal Year were delayed, requiring modification to the Fiscal Year 2023 budget; and staff and operational changes have arisen that were not accounted for in the Fiscal Year 2023 budget including the salary and fringe benefit savings incurred during July 2022 and January 2023 and the receipt of grant funding; and

WHEREAS, those budget adjustments are listed in the table below by Department with an explanation for the adjustment and the amount to be adjusted in the Fiscal Year 2023 budget for each funding source:

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Government-Legislative	General Fund	Salaries	Budget increase for the Mayor and Council salaries for 7 months	\$17,921.19
General Government-IT	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$50,064.38)
General Government-IT	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$13,019.34)
General Government-Human Resources	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$78,638.99)
General Government-Human Resources	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$25,374.43)
<i>General Government Expenditure Subtotal</i>				<i>(\$149,175.95)</i>

Department	Funding Source	Account Title	Reason for Amendment	Amount
Police-Operations	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$77,851.01)
Police-Operations	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$53,439.93)
Police-Administration	General Fund	Salaries-Part Time	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$23,877.89)
Police-Administration	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$13,987.35)
<i>Police Subtotal</i>				(\$169,156.18)
Public Works-Admin	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$22,963.60)
Public Works-Building Maintenance	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$24,998.74)
Public Works-Building Maintenance	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$6,795.78)
Public Works-Right of Way	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$20,577.28)
Public Works-Right of Way	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$7,857.60)
Public Works-Sustainability	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$36,564.99)
Public Works-Sustainability	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$12,915.15)
Public Works-City Engineer	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$25,937.97)
<i>Public Works Expenditure Subtotal</i>				(\$158,611.11)
Recreation-Community Programs	General Fund	Salaries-Part Time	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$16,882.14)
Recreation-Community Programs	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$13,577.84)
Recreation-TP Community Center	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$43,869.83)
Recreation-TP Community Center	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$11,184.80)
<i>Recreation Expenditure Subtotal</i>				(\$85,514.61)



Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
HCD-Administration	General Fund	Salaries-Part Time	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$19,549.74)
HCD-Administration	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$5,978.05)
HCD-Housing & Community Service	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$73,213.20)
HCD-Housing & Community Service	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$30,915.63)
HCD-Code Enforcement	General Fund	Salaries	Budget reduction for the salary savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$34,641.63)
HCD-Code Enforcement	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 <sup>st</sup> through January 31 <sup>st</sup>	(\$16,185.65)
<i>Housing and Community Development Subtotal</i>				(\$180,483.90)
<i>General Fund Subtotal</i>				(\$742,941.75)
Public Works	Special Revenue Fund	PEPCO Grant	Budget increase for reimbursement due to new grant awarded for the restoration of Circle Woods	(\$10,000)
Public Works	Special Revenue Fund	PEPCO Grant	Budget expenditure increase due to new grant awarded for the restoration of Circle Woods	\$10,000
Housing & Community Development	Special Revenue Fund	Kim Lamp-Maple Avenue Complete Street	Budget increase for reimbursement due to new grant awarded for the Maple Avenue Connectivity Project	(\$304,000)
Housing & Community Development	Special Revenue Fund	Kim Lamp-Maple Avenue Complete Street	Budget expenditure increase due to new grant awarded for the Maple Avenue Connectivity Project	\$304,000
Housing & Community Development	Special Revenue Fund	MD State Arts Grant A	Budget increase for reimbursement due to new grant awarded for the assistance of the existing arts operational programming	(\$4,898)
Housing & Community Development	Special Revenue Fund	MD State Arts Grant A	Budget expenditure increase due to new grant awarded for the assistance of the existing arts operational programming	\$4,898
Housing & Community Development	Special Revenue Fund	MD State Arts Grant B	Budget increase for reimbursement due to new grant awarded for the assistance of the existing arts operational programming	(\$7,530)

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Housing & Community Development	Special Revenue Fund	MD State Arts Grant B	Budget expenditure increase due to new grant awarded for the assistance of the existing arts operational programming	\$7,530
<i>Special Revenue Fund Subtotal</i>				\$0
General Government-IT	ARPA Fund	Document Management Platform	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$92,200)
Housing & Community Development	ARPA Fund	Workforce Development	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$100,000)
Housing & Community Development	ARPA Fund	Crossroads Business Incubator	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$250,000)
Housing & Community Development	ARPA Fund	Social Services-Grants to Non-Profit	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$125,000)
<i>ARPA Fund Subtotal</i>				(\$567,200)
<b>Grand Total</b>				<b>(\$1,310,141.75)</b>

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2023 Budget is amended as follows:

#### **General Fund-Transfers**

1. Transfer \$5,000 from 4200-71004, Youth Success to account 3700-67300, Water, to provide funds for water bill at Ed Wilhelm Field.
2. Transfer \$28,000 from 4300-40015, Salaries-Part Time, to account 4800-40015, Salaries-Part Time, to provide funds for the Community Center staffing.
3. Transfer \$1,000 from 5800-70050, Training, to account 5900-70050, Training, to provide funds for the necessary staff training of Code Enforcement.

#### **General Fund – Expenditures**

1. Appropriate \$17,921.19 to account 1110-40010, Salaries, to provide funds for the salary increases for Mayor and Council for seven months.
2. Reduce \$50,064.38 to account 1150-40010, Salaries, due to vacancy savings from July 1 through January 31st in the IT Department.
3. Reduce \$13,019.34 to account 1150-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the IT Department.
4. Reduce \$78,638.90 to account 1160-40010, Salaries, due to vacancy savings from July 1 through January 31st in the Human Resources Department.

5. Reduce \$25,374.43 to account 1160-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Human Resources Department.
6. Reduce \$77,851.01 to account 2300-40010, Salaries, due to vacancy savings from July 1 through January 31st in the Operating Division of the Police Department.
7. Reduce \$53,439.93 to account 2300-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Operating Division of the Police Department.
8. Reduce \$23,877.89 to account 2500-40015, Salaries-Part Time, due to vacancy savings from July 1 through January 31st in the Administrative Division of the Police Department.
9. Reduce \$13,987.35 to account 2500-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Administrative Division of the Police Department.
10. Reduce \$22,963.60 to account 3100-40010, Salaries, due to vacancy savings from July 1 through January 31st in the Administrative Office of the Public Works.
11. Reduce \$24,998.74 to account 3200-40010, Salaries, due to vacancy savings from July 1 through January 31st in the Building Maintenance Division of the Public Works.
12. Reduce \$6,795.78 to account 3200-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Building Maintenance Division of the Public Works.
13. Reduce \$20,577.28 to account 3400-40010, Salaries, due to vacancy savings from July 1 through January 31st in the Right-Of-Way Division of the Public Works.
14. Reduce \$7,857.60 to account 3400-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Right-Of-Way Division of the Public Works.
15. Reduce \$36,564.99 to account 3600-40010, Salaries, due to vacancy savings from July 1 through January 31st in the Sustainability Division of Public Works.
16. Reduce \$12,915.15 to account 3600-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Sustainability Division of Public Works.
17. Reduce \$25,937.97 to account 3900-40010, Salaries, due to vacancy savings from July 1 through January 31st in the City Engineering's Office of Public Works.
18. Reduce \$16,882.14 to account 4400-40015, Salaries- Part Time, due to vacancy savings from July 1 through January 31st in the Community Programs of the Recreation Department.
19. Reduce \$13,577.84 to account 4400-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Community Programs of the Recreation Department.
20. Reduce \$43,869.83 to account 4800-40010, Salaries, due to vacancy savings from July 1 through January 31st in the Takoma Park Community Center of the Recreation Department.
21. Reduce \$11,184.80 to account 4800-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Takoma Park Community Center of the Recreation Department.
22. Reduce \$19,549.74 to account 5500-40015, Salaries- Part Time, due to vacancy savings from July 1 through January 31st in the HCD Administration Office.
23. Reduce \$5,978.05 to account 5500-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the HCD Administration Office.
24. Reduce \$73,213.20 to account 5800-40010, Salaries, due to vacancy savings from July 1 through January 31st in the Housing and Community Services.
25. Reduce \$30,915.63 to account 5800-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Housing and Community Services.

26. Reduce \$34,641.63 to account 5900-40010, Salaries, due to vacancy savings from July 1 through January 31st in the Code Enforcement Division.
27. Reduce \$16,185.65 to account 5900-40200, Fringe Benefits, due to vacancy savings from July 1 through January 31st in the Code Enforcement Division.

#### **Special Revenue Fund - Transfers**

1. Transfer \$37,885 from 0010-39162, New Avenue Bikeway A Revenue to account 0010-39163, New Avenue Bikeway B Revenue, to provide funds for Bikeway B project which is ahead of the schedule.
2. Transfer \$37,885 from 0010-68029, New Avenue Bikeway A Expenditure to account 0010-68030, New Avenue Bikeway B Expenditure, to provide funds for Bikeway B project which is ahead of the schedule.

#### **Special Revenue Fund – Revenues**

1. Appropriate \$10,000 to account 0010-33760, Pepco Grant, to provide fund for new grant for the restoration of Circle Woods.
2. Appropriate \$304,000 to account 0010-38340, Kim Lamp-Maple Avenue Complete Streets, to provide fund for the new grant for the design and construction of the Maple Ave Connectivity Project.
3. Appropriate \$4,898 to account 0010-33670, MD State Arts Grant A, to provide fund to assist the existing arts operational programming.
4. Appropriate \$7,530 to account 0010-33671, MD State Arts Grant B, to provide fund to assist the existing arts operational programming.

#### **Special Revenue Fund – Expenditures**

1. Appropriate \$10,000 to account 0010-68024, Pepco Grant, to provide funds for new grant for the restoration of Circle Woods.
2. Appropriate \$304,000 to account 0010-71880, Kim Lamp-Maple Avenue Complete Streets, to provide fund for the new grant for the design and construction of the Maple Ave Connectivity Project.
3. Appropriate \$4,898 to account 0010-68020, MD State Arts Grant A, to provide fund to assist the existing arts operational programming.
4. Appropriate \$7,530 to account 0010-68021, MD State Arts Grant B, to provide fund to assist the existing arts operational programming.

#### **ARPA Fund – Expenditures**

1. Reduce \$92,200 from account 0070-61044, Document Management Platform, project delayed due to insufficient staff capacity to complete the project in the current fiscal year and funds will be repurposed in Fiscal Year 2024.
2. Reduce \$100,000 from account 0070-61051, Workforce Development, project delayed due to insufficient staff capacity to complete the project in the current fiscal year and funds will be repurposed in Fiscal Year 2024.
3. Reduce \$250,000 from account 0070-61052, Crossroads Business Incubator, project delayed due to insufficient staff capacity to complete the project in the current fiscal year and funds will be repurposed in Fiscal Year 2024.
4. Reduce \$125,000 from account 0070-61048, Social Services-Grants to Non-Profit, project delayed due to insufficient staff capacity to complete the project in the current fiscal year and funds will be repurposed in Fiscal Year 2024.

SECTION 2. This Ordinance shall become effective upon adoption.

Adopted this                      by Roll-Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: