



Takoma Park City Council Meeting – February 8, 2023 Agenda Items 1 and 2

Voting Session

Ordinance Approving FY23 Budget Amendment No. 5

Ordinance Approving FY23 Stormwater Management Budget Amendment No. 2

Recommended Council Action

Adopt the budget amendments.

Context with Key Issues

The Fiscal Year (FY) 2023 Budget was adopted by the City Council on May 25, 2022. Budget Amendment No.1, and Budget Amendment No.2 was adopted on July 27, 2022, Budget Amendment No.3 was adopted on September 21, and Budget Amendment No.4 was adopted on October 12. Since the last amendment, either new operational needs have arisen with unforeseen costs, or delayed expenditures need to be addressed which require changes to the approved Fiscal 2023 budget. In addition, the salary savings due to position vacancies are significant. Staff from the Human Resources worked tirelessly to calculate the salaries and fringe benefits savings for the period covering July 1st through January 31st. With the availability of Federal Aid, a number of community projects are moved from current year and repurposed in Fiscal Year 2024 due to staff capacity. In the Housing and Community Development Department and Public Works, several new grant receipts are accounted for in this budget amendment.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Government-Finance	General Fund	Interest & Dividends	Budget increase due to bank interest rate adjustment	(\$220,000.00)
General Government-Finance	General Fund	Interest Bond Trust Fund	Budget increase due to market interest rate adjustment	(\$25,000.00)
<i>General Government Revenue Subtotal</i>				(\$245,000.00)
General Government-Legislative	General Fund	Salaries	Budget increase for the Mayor and Council salaries for 7 months	\$17,921.19
General Government-IT	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$50,064.38)
General Government-IT	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$13,019.34)
General Government-Human Resources	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$78,638.99)
General Government-Human Resources	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$25,374.43)
<i>General Government Expenditure Subtotal</i>				(\$149,175.95)

Department	Funding Source	Account Title	Reason for Amendment	Amount
Police-Operations	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$77,851.01)
Police-Operations	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$53,439.93)
Police-Administration	General Fund	Salaries-Part Time	Budget reduction for the salary savings from July 1 st through January 31 st	(\$23,877.89)
Police-Administration	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$13,987.35)
<i>Police Subtotal</i>				(\$169,156.18)
Public Works-Admin	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$22,963.60)
Public Works-Building Maintenance	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$24,998.74)
Public Works-Building Maintenance	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$6,795.78)
Public Works-Right of Way	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$20,577.28)
Public Works-Right of Way	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$7,857.60)
Public Works-Sustainability	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$36,564.99)
Public Works-Sustainability	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$12,915.15)
Public Works-City Engineer	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$25,937.97)
<i>Public Works Expenditure Subtotal</i>				(\$158,611.11)
Recreation-Community Programs	General Fund	Salaries-Part Time	Budget reduction for the salary savings from July 1 st through January 31 st	(\$16,882.14)
Recreation-Community Programs	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$13,577.84)
Recreation-TP Community Center	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$43,869.83)
Recreation-TP Community Center	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$11,184.80)
<i>Recreation Expenditure Subtotal</i>				(\$85,514.61)

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
HCD-Administration	General Fund	Salaries-Part Time	Budget reduction for the salary savings from July 1 st through January 31 st	(\$19,549.74)
HCD-Administration	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$5,978.05)
HCD-Housing & Community Service	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$73,213.20)
HCD-Housing & Community Service	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$30,915.63)
HCD-Code Enforcement	General Fund	Salaries	Budget reduction for the salary savings from July 1 st through January 31 st	(\$34,641.63)
HCD-Code Enforcement	General Fund	Fringe Benefits	Budget reduction for the fringe benefits savings from July 1 st through January 31 st	(\$16,185.65)
<i>Housing and Community Development Subtotal</i>				(\$180,483.90)
<i>General Fund Subtotal</i>				(\$987,941.75)
Public Works	Special Revenue Fund	PEPCO Grant	Budget increase for reimbursement due to new grant awarded for the restoration of Circle Woods	(\$10,000)
Public Works	Special Revenue Fund	PEPCO Grant	Budget expenditure increase due to new grant awarded for the restoration of Circle Woods	\$10,000
Housing & Community Development	Special Revenue Fund	Kim Lamp-Maple Avenue Complete Street	Budget increase for reimbursement due to new grant awarded for the Maple Avenue Connectivity Project	(\$304,000)
Housing & Community Development	Special Revenue Fund	Kim Lamp-Maple Avenue Complete Street	Budget expenditure increase due to new grant awarded for the Maple Avenue Connectivity Project	\$304,000
Housing & Community Development	Special Revenue Fund	MD State Arts Grant A	Budget increase for reimbursement due to new grant awarded for the assistance of the existing arts operational programming	(\$4,898)
Housing & Community Development	Special Revenue Fund	MD State Arts Grant A	Budget expenditure increase due to new grant awarded for the assistance of the existing arts operational programming	\$4,898
Housing & Community Development	Special Revenue Fund	MD State Arts Grant B	Budget increase for reimbursement due to new grant awarded for the assistance of the existing arts operational programming	(\$7,530)

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Housing & Community Development	Special Revenue Fund	MD State Arts Grant B	Budget expenditure increase due to new grant awarded for the assistance of the existing arts operational programming	\$7,530
<i>Special Revenue Fund Subtotal</i>				\$0
General Government-IT	ARPA Fund	Document Management Platform	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$92,200)
Housing & Community Development	ARPA Fund	Workforce Development	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$100,000)
Housing & Community Development	ARPA Fund	Crossroads Business Incubator	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$250,000)
Housing & Community Development	ARPA Fund	Social Services-Grants to Non-Profit	Budget reduction-project delayed due to staff capacity in the current fiscal year	(\$125,000)
<i>ARPA Fund Subtotal</i>				(\$567,200)
Grand Total				(\$1,310,141.75)

*In general, the amount in bracket () represents budget decrease in expenditure and budget increase in revenue. The amount not in bracket represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions.

Council Priority

Fiscally Sustainable Government

Environmental Considerations

None of the items in this budget amendment directly promote energy efficiency practices; however, the City received a \$10,000 grant from Pepco's Sustainable Maryland Communities program for Circle Woods. This project will remove existing invasive plants, and replant with native plants and install wood chip pathways to improve the habitat, aesthetics and recreation value of the site.

Funding spent on the design process for the Maple Avenue Connectivity Project will have no environmental impacts. However, once constructed, the project would advance the city's climate resilience and sustainability goals in a number of ways. Safer and more comfortable bicycle and pedestrian infrastructure encourages increased riding and walking, which creates incentives to use personal vehicles less frequently. Fewer personal vehicle trips reduces the City's carbon emissions and improves local air quality, especially in the context of pick-up and drop-off at Piney Branch Elementary School where idling vehicles add concentrated small-particle air pollution to Maple Ave. According to the University of Maryland's ENvironmental Screening tool (MD EJSCREEN), the census tract that includes Maple Avenue already has a pollution exposure burden that is 78% higher than the rest of the state. Also, a redesign of the road offers opportunities to build in enhanced stormwater

management facilities, which become increasingly important along Maple Avenue, because of its location within a floodplain and the increasing frequency of high-intensity storms.

Fiscal Considerations

Funding Source	Budget Amendment Type
	FY23 Expenditure
General Fund	\$ (987,941.75)
Special Revenue -Grants	\$ 0.00
ARPA Fund	\$ (567,200.00)
Stormwater Fund	\$ (8,645.99)
Total	\$ (1,563,787.74)

Appropriation by Department	Budget Amount
General Fund Total	\$
Revenue	\$ (245,000.00)
Revenue Subtotal	\$ (245,000.00)
Expenditure	
General Government	\$ (149,175.95)
Police	\$ (169,156.18)
Public Works	\$ (158,611.11)
Recreation	\$ (85,514.61)
Housing and Community Development	\$ (180,483.90)
Library	\$ -
Inter-Departmental	\$ -
Capital Improvement Program	\$ -
Expenditure Subtotal	\$ (987,941.75)
Special Revenue - Grants Total	\$ -
Public Works	\$ -
Housing and Community Development	\$ -
Library	\$ -
Grand Total	\$ -
ARPA - Grants Total	\$ -
General Government	\$ (92,200.00)
Police	\$ -
Housing and Community Development	\$ (475,000.00)
Library	\$ -
Grand Total	\$ (567,200.00)
Stormwater Fund	\$ -
Public Works	\$ (8,645.99)
Grand Total	\$ (1,563,787.74)

Racial Equity Considerations

The grant from Pepco's Sustainable Maryland Communities program for Circle Woods project will begin in the spring 2023 and extend through 2024. There will be a community information session prior to

the project start. The project intends to engage community volunteers for involvement in the project. Public information signs will be posted at the entrances and a "Ribbon Cutting" will be scheduled upon completion. The project will serve as a way to educate and inform community members about invasive plants in our area, ways to remove them, and alternative native plants. The ARPA items once implemented will assist members in the community that are disproportionately affected by COVID-19 through direct and indirect funding as intended by both the US Treasury and the City Council. The Maryland State Arts Council provided additional state funding for FY 23 and established a relief funding program to provide additional funds to current grantees. These funds will assist the City in increasing the availability for more culturally specific programming.

Maple Avenue, from end to end, is one of the most socioeconomically, racially, and culturally diverse corridors in the City. However, it is demographically divided, with Philadelphia Ave as the dividing line. To the south, nearly every home is a single-family residence, and residents are some of the whitest (88%) and most affluent in the City (95% have median household incomes over 200% of the poverty line.) The northern portion of Maple Ave is a mirrored opposite. Every residence is a multi-family apartment or condo building, many reserved for low-income and senior residents. Demographically, over 72% of residents are Black and about 40% live below 200% of the poverty line. About 20% of residents in northern Maple Ave don't own a car, compared to 2% on southern Maple Ave, which means a substantial number of residents rely on walking, biking, and transit to get around. Additionally, northern Maple is a primary corridor for thousands of students attending the three public schools nearby. Roadway upgrades that increase the safety and comfort for people who need or want to walk, bike, or access public transit offer more choice and autonomy for residents. The inclusion of the full corridor in the scope of this project also advances the equity of this project because it ensures that systemwide connections are created, rather than isolated, individual improvements. A full roadway upgrade creates connectivity to public transit hubs (Takoma Metro station), the City's civic center, retail and shopping opportunities (Old Takoma and DC's Takoma neighborhood), recreation (Sligo Creek Trail), and other bikeway networks that continue to grow from either end of the corridor.

Attachments and Links

- Draft FY23 Budget Amendment Ordinances No. 5 and FY 23 Stormwater Ordinance No. 2.