



## Takoma Park City Council Meeting – March 1, 2023 Agenda Item 3

### **Voting Session (Consent Agenda)**

Resolutions Providing for Appointments to Boards and Committees

### **Recommended Council Action**

Adopt the appointment resolutions as part of the consent agenda.

### **Context with Key Issues**

The Council makes appointments and reappointments twice a year to the city's 11 boards, commissions and committees after a recruiting process. At the work session on February 15, the City Council heard the Council Subcommittee's recommendations on appointments to fill vacancies after a winter recruitment. A first group of appointments was made on February 22. Also on February 22, the Subcommittee made appointment recommendations for the Commission on Landlord-Tenant Affairs and the Nuclear-Free Takoma Park Committee.

Appointment resolutions are scheduled for adoption at the March 1, 2023 meeting.

In the current semi-annual recruitment process, 20 applications for appointment were received from eligible applicants for up to 18 vacancies (not all vacancies need to be filled). Some groups have no current vacancies, and the Nuclear Free Committee has 5 vacancies. The next semi-annual recruitment will be in May and June 2023.

On February 1, 2023, the City Council was briefed on the committee system, appointment process and a few issues that have not been finalized.

### **Council Priority**

Engaged, Responsive & Service-oriented Government: Improve and Formalize Systems for Council-Appointed Committees.

Goal: Improve and formalize systems for Council-appointed committees.

Strategy: Review existing structure, appointment processes, and practices for Council-appointed committees, and make changes to increase efficiency and effectiveness and attract new members; explore innovative ways to engage residents who tend to be harder to reach.

Desired outcome: Diverse, engaged, productive, and rewarding committee membership.

### **Environmental Considerations**

There is no direct environmental impact from Council appointments to city committees.

### **Fiscal Considerations**

Providing stipends to committee members, and some of the updated recruitment, administrative and operational procedures, have modest staff and budget impacts. Estimated costs were considered in decisions about adopting changes, and funds for stipends were budgeted for FY23.

## **Racial Equity Considerations**

Previous Council-appointed committees did not generally reflect the diversity of the population of Takoma Park. The implemented changes, strengthened recruitment, and Council appointment guidelines that explicitly consider diversity and inclusion in appointments, all support more diverse and representative Council-appointed committees. For example, the fresh approach to recruitment and appointment of Committee members has resulted in appointments that more closely reflect the diversity of our community.

## **Attachments and Links**

- Appointment Resolutions:
  - Resolution Providing for Appointments to the Commission on Landlord-Tenant Affairs
  - Resolution Providing for Appointments to the Nuclear-Free Takoma Park Committee
- [Feb. 1, 2023 – Council appointments to City commissions, boards and committees, Agenda cover sheet and presentation on committees \(Agenda Item 2\)](#)
- [Takoma Park Code, Chapter 2.16 Advisory Committees](#)
- [Takoma Park Code, Chapter 2.17 Boards and Commissions](#)
- October 6, 2021 – [City Council Discussion of Committee Member Appointment and Selection Process](#)

Introduced by:

**CITY OF TAKOMA PARK, MARYLAND**

**RESOLUTION 2023-**

**PROVIDING FOR APPOINTMENTS  
TO THE COMMISSION ON LANDLORD-TENANT AFFAIRS**

WHEREAS, the Takoma Park Commission on Landlord-Tenant Affairs (COLTA) is established in Chapter 6.24 of the Takoma Park Code and its responsibilities are listed therein; and

WHEREAS, the Commission is to consist of at least seven, but no more than 12, members appointed by the City Council. The Council shall make every effort to ensure that the Commission has representation from landlords, tenants and homeowners; and

WHEREAS, COLTA members are appointed to staggered three-year terms, however, these mid-term appointments are to fill vacancies with one term to expire on June, 30, 2024 and two terms to expire June 30, 2023; and

WHEREAS, after the initial terms have expired, the appointees are eligible to apply for full terms; and

WHEREAS, a subcommittee of three City Councilmembers reviewed applications and made recommendations to the full Council on February 22; and

WHEREAS, Faith Ogbonna, Samuel Bryson, and Jeffrey Hopkins were recommended for appointment to the Commission on Landlord-Tenant Affairs; and

WHEREAS, the City Council has considered the recommendations.

NOW, THEREFORE, BE IT RESOLVED THAT the following individuals are appointed to the Commission on Landlord-Tenant Affairs for the terms indicated:

- |    |                 |        |                             |
|----|-----------------|--------|-----------------------------|
| 1. | Samuel Bryson   | Ward 3 | Term Expires: June 30, 2023 |
| 2. | Jeffrey Hopkins | Ward 3 | Term Expires: June 30, 2023 |
| 3. | Faith Ogbonna   | Ward 4 | Term Expires: June 30, 2024 |

BE IT FURTHER RESOLVED THAT COLTA membership is subject to provisions of Chapter 2.17 of the Takoma Park Code.

BE IT FURTHER RESOLVED THAT this resolution shall be effective upon adoption.

Adopted this \_\_\_\_ day of March, 2023.

Attest:

Jessie Carpenter, CMC  
City Clerk

Introduced by:

**CITY OF TAKOMA PARK, MARYLAND**

**RESOLUTION 2023-**

**PROVIDING FOR APPOINTMENT AND REAPPOINTMENTS TO THE  
NUCLEAR-FREE TAKOMA PARK COMMITTEE**

WHEREAS, the Takoma Park Nuclear-Free Committee is established in Chapter 2.16, Article 8 of the Takoma Park Code and its responsibilities are listed therein; and

WHEREAS, the committee is composed of up to nine members appointed by the City Council; and

WHEREAS, Nuclear-Free Takoma Park Committee members are appointed to staggered two-year terms, however, these mid-term appointments are to fill vacancies with terms to expire on June 30, 2023 ; and

WHEREAS, at the expiration of the short-term appointments, the appointees are eligible to apply for full terms; and

WHEREAS, a subcommittee of three City Councilmembers reviewed applications and made recommendations to the full council at the work session on February 22; and

WHEREAS, Adam Frank and William Allen-DePraw were recommended for appointment to the Nuclear-Free Takoma Park Committee; and

WHEREAS, the City Council has considered the recommendations.

NOW, THEREFORE, BE IT RESOLVED THAT Adam Frank (Ward 2) and William Allen-DuPraw are appointed to the Nuclear-Free Takoma Park Committee with terms to expire on June 30, 2023; and

BE IT FURTHER RESOLVED THAT Nuclear-Free Takoma Park Committee membership is subject to provisions of Chapter 2.16 of the Takoma Park Code; and

BE IT FURTHER RESOLVED THAT this resolution shall be effective upon adoption.

Adopted this \_\_\_ day of March, 2022.

Attest:

Jessie Carpenter, CMC  
City Clerk