



DRAFT – FY25 BUDGET SCHEDULE

*Denotes City Council meeting dates

October 11*	Work session – FY25 budget schedule
October 18*	Voting session – Council approval of FY25 budget schedule
November 1	Councilmember submission of priorities list to Mayor due
November – January	Councilmember engagement with constituents on FY25 budget priorities
November 15* (note, may be rescheduled to 13)	Presentations – Comprehensive FY23 financial report and audit; Final report of City’s long-term financial forecast; Police Pension Plan actuarial valuation
November 20* (special meeting)	Presentation – City Manager FY25 financial forecast: fixed expenditures and projected revenues Work Session – Council FY25 budget priorities
November 29*	Voting Session – Council FY25 budget priorities & potential tax rate goals (tentative) – Development of Balancing Act survey for community release
December 15	Budget guidance and CIP forms provided to Department Heads
January 10	(tentative) Work Session – To discuss results of community feedback from Balancing Act
January 20	Department FY24 projected expenditures and FY25 CIP forms due
February 9	Department draft FY25 budgets due
February 12-23	Management review of draft budget with Department Managers
February 13	City receives Constant Yield Rate
March 5	Management presents draft FY25 budget to Senior Leadership Team
March 27*	City Manager presents overview of draft FY25 budget to Council; Department budget presentations (Part 1) - Administration (City Manager’s Office; IT; HR; Finance; City Clerk; Communications)

April 1*(special meeting)	Department budget presentations (Part 2) – DPW, HCD, Library
April 3*	Department budget presentations (Part 3) – PD, Recreation
April 10*	1st public hearing on FY25 budget; Council budget work session (Part 1) – ARPA
April 17*	Council budget work session (Part 2)
April 24*	2nd public hearing on FY25 budget; Reconciliation work session 1
April 29* (special meeting)	Reconciliation work session 2
May 1*	Voting session – Reconciliation
May 8*	Voting session – First reading of ordinance adopting FY25 budget
May 15*	Voting session – Second reading of ordinance adopting FY25 budget