

# Community Quality of Life Grants Program FY24

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*City of Takoma Park*

## *Evaluation Questions*

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### **Project Name**

Name of Project

*Character Limit: 75*

### **Q1) Project will provide greater community access to the arts and sciences\***

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

**Scoring Options:** 1 - 5

### **Q1 Notes**

*Character Limit: 5000*

### **Q2) Proposed program, project or event is clearly defined with a beginning and an end\***

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

Projects must begin and conclude between July 1 and June 30. Even if the proposed program will continue after June 30th, the funding year does not. For this reason, the program must be able to report meaningful progress and accomplishments within the grant year.

**Scoring Options:** 1 - 5

### **Q2 Notes**

*Character Limit: 5000*

### **Q3) Budget is reflective of typical costs incurred for project of this size / nature\***

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral

- 4 - Agree
- 5 - Strongly Agree

**Scoring Options:** 1 - 5

### Q3 Notes:

*Character Limit: 5000*

### Q4) The proposed program is aligned with the organizations core mission and work.\*

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

Some considerations:

- Does the proposed program logically fit with the past work of the applicant organization?
- Does the applicant organization have the expertise to provide this program?
- Is the proposed program integrated into the mission and core work of the organization?

**Scoring Options:** 1 - 5

### Q4 Notes

*Character Limit: 5000*

### Q5) This project would have a meaningful impact on low-and-moderate income residents of Takoma Park\*

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

For reference: The primary focus of the Quality of Life Grant program is to provide a benefit to individuals and households with low and moderate incomes, defined as 80% of the Area Median Income (AMI) as determined by the U.S. Department of Housing and Urban Development. Specifically, at least 51% of participants must meet this income requirement.

**Scoring Options:** 1 - 5

### Q5 Notes

*Character Limit: 5000*

**Q6) Realistic plan for engaging low/moderate income populations\***

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

Some considerations:

- Does the applicant organization currently work in Takoma Park?
- If not, is the organization partnered with another organization or group with access to an audience that wants/needs this program?
- If neither is true, does this applicant have a well-considered and developed outreach plan that goes beyond posting flyers in the area or at targeted buildings?

**Scoring Options:** 1 - 5

**Q6 Notes**

*Character Limit: 5000*

**Q7) The project will benefit Takoma Park and its residents.\***

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

**Scoring Options:** 1 - 5

**Q7 Notes**

*Character Limit: 5000*

**Q8) The project as described seems feasible\***

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

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Some considerations:

- Does the organization have a good track record of financial stability and fiscal responsibility?

- If necessary for the success of the project, does the organization have credible and committed funders/partners?
- Are the intended outcomes of the project accomplishable by this organization and this project?
- Are the answers provided by the organization well-thought-out, organized, and professional?
- If the applicant is a returning grantee, have they completed all required reporting to date? Link to FY21 Grantee Dashboard:

**Scoring Options:** 1 - 5

### Q8 Notes

*Character Limit: 5000*

### Q9) Race Equity\*

This organization has a meaningful approach to addressing race equity as an organization.

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

Some things to consider:

- Does leadership reflect the demographics of communities that are being served?
- Does the organization have a race equity track record that predates the summer of 2020?
- Does the organization work with partners that prioritize race equity?
- Is the organization engaged in an active effort to increase diversity in leadership roles?

For reference: In 2017, the City Council of the City of Takoma Park passed a resolution committing itself to systematically and deliberately applying a racial equity lens in all decision-making.

**Scoring Options:** 1 - 5

### Q9 Notes

*Character Limit: 10000*

### Q10) Workforce Development\*

While not required, The City of Takoma Park encouraged applications that incorporated workforce development and entrepreneurial programming into their arts and sciences programming.

These scores will only be used for discussion and will not be a part of the final tally for each organization. If an organization did not provide additional information on this subject, please select N/A.

This application's workforce development or entrepreneurial aspects is an appropriate and meaningful enhancement to the project that would result in a tangible benefit to unemployed/underemployed or under-credentialed Takoma Park residents.

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

**Scoring Options:** 1 - 5 or N/A

### Q10 Notes

While not required, The City of Takoma Park encouraged applications that incorporated workforce development and job readiness aspects into their arts and sciences programming.

Please use this space to note any observations and/or opinions on the workforce or job readiness aspects of the proposed program.

*Character Limit: 10000*

### Q11) Virtual Capability\*

I am reasonably confident that the organization could complete this program virtually should the need arise.

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Cannot Determine / Neutral
- 4 - Agree
- 5 - Strongly Agree

**Scoring Options:** 1 - 5

### Q11 Notes

*Character Limit: 10000*

**Q12) Would you recommend providing support to this organization?\***

**Choices**

Yes

No

Yes, but recommend a lesser grant amount than requested

Unsure - suggest further consideration in group discussion

**Q13) If you answered yes, how much would you recommend?**

*Character Limit: 20*

**Q12 & Q13 Notes**

*Character Limit: 5000*

**Additional Notes**

*Character Limit: 10000*