



## Takoma Park City Council Meeting – July 24, 2024 Agenda Item 4

### **Voting Session**

Single Reading Ordinance Extending the Contract for Engineering Services to Rummel, Klepper & Kahl

### **Recommended Council Action**

Approve the Ordinance.

### **Context with Key Issues**

In 2020, the City contracted with Rummel, Klepper & Kahl (RK&K) for comprehensive engineering services to assist with the implementation of the ADA sidewalk compliance program, new sidewalk design, neighborhood traffic calming requests and bikeways projects. The City entered into this Indefinite Quantities contract through a Rider Clause that extends, under a cooperative purchase, the general terms and conditions of an existing contract to local government in the Metropolitan Council of Governments, as permitted by *Takoma Park Code*, section 07.08.070. The contract was competitively bid by Montgomery County through a Request for Proposals in 2019 and RK&K was selected. The City's contract term with RK&K expired in June 2023, with the option of two one-year extensions. The Department has found their services to be exemplary and wishes to extend this contract for engineering services for the two years allowed, ending in 2025.

### **Council Priorities**

Engaged, Responsive, Service-Oriented Government

### **Environmental Considerations**

Projects require designs that are compliant with environmental regulations related to tree protection, stormwater management, and sediment and erosion control.

### **Fiscal Considerations**

Annual expenditures will depend on funds available in the Capital budget and Special Revenue budget, as well as the type and number of projects for which the contract is utilized.

### **Racial Equity Considerations**

This contract renewal for engineering services is not expected to have a direct impact on racial equity. Staff seeks to identify and remove racial bias in City processes and procedures.

### **Attachments & Links**

- Single Reading Ordinance

Introduced by: Councilmember

Single Reading

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2024-XX**

**CONTRACT FOR CIVIL AND SITE ENGINEERING SERVICES**

WHEREAS, the City's Capital Improvement Program includes a variety of infrastructure projects, including but not limited to the construction of sidewalks, traffic calming, ADA sidewalk improvements and bike improvements, which require comprehensive design, engineering and construction inspection services; and

WHEREAS, the City does not have sufficient capacity or technical resources available on staff to design, engineer, or oversee the construction of all aspects of planned projects; and

WHEREAS, the Council previously authorized entering into a three-year contract with the engineering firm of Rummel, Klepper & Kahl, LLC, working under contract with the Montgomery County Department of Transportation, for comprehensive engineering services to ensure that the planned improvements are developed and constructed in a timely and cost-effective manner; and

WHEREAS, the contract, which expired in June 2023, allows for two one-year renewals; and

WHEREAS, the services to be provided by Rummel, Klepper & Kahl, LLC under this contract meet the identified needs of the City; and

WHEREAS, sufficient funds are available in the capital improvement budget to cover the anticipated cost of these services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

SECTION 1. The City Manager is authorized to enter into a contract extension with Rummel, Klepper & Kahl, LLC for civil and site engineering services, to expire in June, 2025.

SECTION 2. This Ordinance shall become effective upon adoption.

ADOPTED this \_\_\_ day of July, 2024 by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: