



Takoma Park City Council Meeting – July 24, 2024

Agenda Items 1 and 2

Voting Session

First Reading Ordinance Approving FY25 Stormwater Management Budget Amendment No. 1
 First Reading Ordinance Approving FY25 Budget Amendment No. 1

Recommended Council Action

Adopt the budget amendments.

Context with Key Issues

The Fiscal Year (FY) 2025 Budget was adopted by the City Council on May 15, 2024. Due to delays in certain expenditures originally anticipated to occur during FY 2024, a modification to the FY 2025 budget is required in order to re-appropriate funds for those purposes. The budget amendment includes the items below. Note that the re-appropriation amount for the departmental operating budgets and Capital Improvement Project budget totals \$2,748,739.98 and the new FY 2025 budget expenditure increase is \$19,934. The total budget adjustment is \$2,768,673.98 in the General Fund. In the Special Revenue Fund and Stormwater Fund, the total re-appropriation amounts are \$248,000 and \$458,272 respectively.

In addition, the City has received funding from the Treasury since 2022. The American Rescue Plan Act (ARPA) Funds can be used in the following primary categories per federal guidelines: Public Health and Economic Impacts, Premium Pay, Investments in Infrastructure and Standard Allowance. The ARPA Fund re-appropriation amount in this budget amendment is totaling \$6,034,349.79 which includes the \$1 million Community Center Atrium Floor Infill Project, \$3.5 million for Library Construction, and \$605,570.25 for Multi-Family Property Rehabilitation, originally budgeted in Fiscal Year 2024.

*In general, the amount in bracket () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in bracket represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions. The items highlighted in light orange represent budget increase items.

| Department/Division | Funding Source | Account Title | Reason for Amendment | Amount |
|------------------------------------|----------------|--------------------|---|-------------------|
| General Fund Expenditure | | | | |
| Police | General Fund | Emergency Response | Re-appropriate amount of FY24 unspent funds to provide for purchase of four police vests | \$9,155.23 |
| <i>Police Expenditure Subtotal</i> | | | | <i>\$9,155.23</i> |
| Public Works | General Fund | Special Projects | Re-appropriate the unused balance of the Shop and Row Project | \$6,400 |
| Public Works | General Fund | Contracts | Re-appropriate funds for incomplete portion of the Multi Family Energy project and delay of Outreach contract | \$95,000 |

| | | | | |
|--------------|--------------|-------------------|---|----------|
| Public Works | General Fund | Sub-Contract Work | Re-appropriate the unused balance of the Rasevik, Bio and Streetscape maintenance project | \$27,926 |
|--------------|--------------|-------------------|---|----------|

| Department | Funding Source | Account Title | Reason for Amendment | Amount |
|---|----------------|-----------------------------------|--|---------------------|
| Public Works | General Fund | Water | Re-appropriate funds for WSSC water meter renewal project due to longer billing cycle | \$4,100 |
| Public Works | General Fund | Sub-Contract Work | Re-appropriate the unused balance of the small repair projects including sidewalk and speed hump repairs and, etc. | \$8,600 |
| <i>Public Works Expenditure Subtotal</i> | | | | \$142,026 |
| Human Resources | General Fund | Software | Re-appropriate amount of FY23 unspent funds to provide for HRIS system implementation | \$256,023.56 |
| Human Resources | General Fund | Contract | Re-Appropriate amount of FY24 unspent funds to provide for Classification Study and Leadership Training | \$105,000 |
| <i>General Government Expenditure Subtotal</i> | | | | \$361,023.56 |
| Housing & Community Development | General Fund | Site Improvement | Re-appropriate funds for on-going bus shelter installation project | \$45,000 |
| Housing & Community Development | General Fund | Contracts | Re-appropriate funds for Learn to Bike Ride class and additional planned traffic studies | \$31,600 |
| Housing & Community Development | General Fund | Transit & Pedestrian | Re-appropriate funds for the required grant match for the Safe Route to School grants | \$11,000 |
| Housing & Community Development | General Fund | Software | Re-appropriate funds for remaining contract cost of Rental Licensing Software | \$20,000 |
| <i>Housing and Community Development Expenditure Subtotal</i> | | | | \$107,600 |
| Communications | General Fund | Website | Re-appropriate funds for the WordPress Hosting and Engagement Tools due to delay of CivicPlus launch | \$28,000 |
| <i>Communications Expenditure Subtotal</i> | | | | \$28,000 |
| <i>Departmental Expenditure Subtotal</i> | | | | \$647,804.79 |
| Capital Improvement | General Fund | Capital Equipment Expenditure | Budget increase to provide funds for city match for New Avenue Section A and B and Maple Avenue projects | \$19,934 |
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Re-appropriate for FY22 police vehicle purchase not yet delivered | \$210,000 |
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Re-appropriate funds for FY23 police vehicles ordered but not delivered | \$151,845 |

| | | | | |
|---|-----------------------------|---|--|-----------------------|
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Re-appropriate funds for FY24 police vehicles not purchased | \$249,364.19 |
| Department/Division | Funding Source | Account Title | Reason for Amendment | Amount |
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Re-appropriate funds for FY24 trash truck order delay | \$630,000 |
| Capital Improvement | General Fund | Equipment Replacement Expenditure | Re-appropriate funds for FY24 compressor order delay | \$9,279 |
| Capital Improvement | General Fund | Facility Maintenance Expenditure | Re-appropriate for FY24 IT & Cable renovation project delay | \$75,000 |
| Capital Improvement | General Fund | Library Construction Expenditure | Re-appropriate funds for Library construction project due to FY24 project delay | \$775,447 |
| <i>Capital Improvement Expenditure Subtotal</i> | | | | \$2,120,869.19 |
| General Fund Subtotal | | | | \$2,768,673.98 |
| Special Revenue Fund | | | | |
| Public Works | Special Revenue Fund | Pepco-Stuart Armstrong Grant | Re-appropriate amount of funds not used in FY24 due to Pepco project delay | \$1,000 |
| Public Works | Special Revenue Fund | Cable Grant Capital Improvement Project | Re-appropriate for FY24 IT & Cable renovation project delay | \$125,000 |
| Communications | Special Revenue Fund | Cable Grant-Capital Improvement Project | Re-appropriate funds due to FY23 Control Room relocation and equipment replacement delay | \$122,000 |
| Housing & Community Development | Special Revenue Fund | Program Open Space-CIP | Budget expenditure increase due to additional grant funds allocated by Montgomery County | \$242,000 |
| Housing & Community Development | Special Revenue Fund | Program Open Space-CIP | Budget revenue increase due to additional grant funds allocated by Montgomery County | (\$242,000) |
| Housing & Community Development | Special Revenue Fund | Washington McLaughlin School | Re-appropriate FY24 unused funds due to project delay | \$29,437 |
| Housing & Community Development | Special Revenue Fund | Washington McLaughlin School | Re-appropriate reimbursement to cover for the grant expenditure | (\$29,437) |
| Housing & Community Development | Special Revenue Fund | CDBG Neighborhood Improvements | Budget expenditure increase due to new grant awarded | \$91,000 |
| Housing & Community Development | Special Revenue Fund | CDBG Neighborhood Improvements | Budget revenue increase due to new grant awarded | (\$91,000) |

| | | | | |
|--------------------------------------|-----------------------|---|--|------------------|
| Housing & Community Development | Special Revenue Fund | Recreation Center Design Grant CIP | Re-appropriate FY24 unused funds due to project delay | \$145,000 |
| Department/Division | Funding Source | Account Title | Reason for Amendment | Amount |
| Housing & Community Development | Special Revenue Fund | Recreation Center Design Grant CIP | Re-appropriate reimbursement to cover for the grant expenditure | (\$145,000) |
| Housing & Community Development | Special Revenue Fund | Tenant Opportunity to Purchase Support Fund | Budget expenditure reduced due to emergency expenditure in FY24 | (\$58,186) |
| Housing & Community Development | Special Revenue Fund | Tenant Opportunity to Purchase Support Fund | Budget revenue reduced due to emergency spending not reimbursed | \$58,186 |
| Housing & Community Development | Special Revenue Fund | Richard School of Music Rehab project | Budget expenditure reduced to correct allocated grant amount in FY25 original budget | (\$25,000) |
| Housing & Community Development | Special Revenue Fund | Richard School of Music Rehab project | Budget revenue reduced to correct allocated grant amount in FY25 original budget | \$25,000 |
| Housing & Community Development | Special Revenue Fund | Aging in Place | Budget expenditure increase due to new grant awarded | \$26,000 |
| Housing & Community Development | Special Revenue Fund | Aging in Place | Budget revenue increase due to new grant awarded | (\$26,000) |
| Housing & Community Development | Special Revenue Fund | New Avenue Bikeway Section A | Re-appropriate unused funds due to FY24 project delay | \$3,401.53 |
| Housing & Community Development | Special Revenue Fund | New Avenue Bikeway Section A | Re-appropriate reimbursement to cover for the grant expenditure | (\$3,401.53) |
| Housing & Community Development | Special Revenue Fund | New Avenue Bikeway Section B | Budget expenditure reduced due to emergency expenditure in FY24 | (\$18,812.35) |
| Housing & Community Development | Special Revenue Fund | New Avenue Bikeway Section B | Budget revenue reduced due to emergency spending not reimbursed | \$18,812.35 |
| Housing & Community Development | Special Revenue Fund | Kim Lamp-Maple Ave CIP | Budget expenditure reduced due to expenditure in FY24 | (\$63,353.19) |
| Housing & Community Development | Special Revenue Fund | Kim Lamp-Maple Ave CIP | Budget revenue reduced due to spending not reimbursed | \$63,353.19 |
| Housing & Community Development | Special Revenue Fund | MD State Arts Grant Section B | Re-appropriate unused funds due to FY24 project delay | \$22,421.64 |
| Housing & Community Development | Special Revenue Fund | MD State Arts Grant Section B | Re-appropriate reimbursement to cover for the grant expenditure | (\$22,421.64) |
| Special Revenue Fund Subtotal | | | | \$248,000 |
| ARPA Fund | | | | |

| | | | | |
|---------------------------------|-----------------------|-------------------------------------|--|-----------------------|
| Public Works | ARPA Fund | Community Center Renovation | Re-appropriate amount of unused funds for Atrium infill project due to project start delay | \$1,000,000 |
| Department/Division | Funding Source | Account Title | Reason for Amendment | Amount |
| Public Works | ARPA Fund | Sidewalk Traffic Calming | Re-appropriate remaining funds from FY24 | \$333,119 |
| Library | ARPA Fund | Library Construction | Re-appropriate unused funds from FY24 budget | \$3,500,000 |
| Housing & Community Development | ARPA Fund | Multifamily Property Rehabilitation | Re-appropriate unused funds by the grantees for current year expenditure | \$605,570.25 |
| Housing & Community Development | ARPA Fund | Emergency Rental Assistance | Re-appropriate amount of remaining funds from FY23 for the Rental Assistance Program | \$169,567.80 |
| Housing & Community Development | ARPA Fund | Neighborhood Commercial Center | Re-appropriate amount of unused funds for current year expenditure | \$77,073.87 |
| Housing & Community Development | ARPA Fund | Public Space Management | Re-appropriate amount of FY24 unused funds due to delay in completion of the plan | \$23,380 |
| Housing & Community Development | ARPA Fund | Capital Improvement Project-HCD | Re-appropriate amount of FY24 unused city match funds due to delay in completion of the projects | \$127,638.87 |
| Housing & Community Development | ARPA Fund | Rec Center Development | Re-appropriate amount of FY24 unused funds due to delay in completion of the plan | \$160,000 |
| Housing & Community Development | ARPA Fund | Small Business Grants | Re-appropriate amount of unused funds for current year expenditure | \$38,000 |
| ARPA Fund Subtotal | | | | \$6,034,349.79 |
| Grand Total | | | | \$9,051,023.77 |

Council Priority

Fiscally Sustainable Government

Environmental Considerations

None of the items in this budget amendment directly promote energy efficiency practices; however, the City received a grant from Pepco's Stuart Armstrong Maryland Communities program. This project will remove existing invasive plants, replant with native plants, and install wood chip pathways to improve the habitat, aesthetics and recreation value of the site.

Fiscal Considerations

| Funding Source | Budget Amendment Type |
|-------------------------|------------------------|
| | FY25 Expenditure |
| General Fund | \$ 2,768,673.98 |
| Special Revenue -Grants | \$ 248,000.00 |
| ARPA Fund | \$ 6,034,349.79 |
| Subtotal | \$ 9,051,023.77 |
| Stormwater Fund | \$ 458,272.00 |
| Total | \$ 9,509,295.77 |

| Appropriation by Department | Budget Amount |
|---------------------------------------|------------------------|
| General Fund Total | |
| Revenue | \$ |
| Revenue Subtotal | \$ |
| Expenditure | |
| General Government | \$ 361,023.56 |
| Police | \$ 9,155.23 |
| Public Works | \$ 142,026.00 |
| Communication | \$ 28,000.00 |
| Housing and Community Development | \$ 107,600.00 |
| Library | \$ - |
| Inter-Departmental | \$ - |
| Capital Improvement Program | \$ 2,120,869.19 |
| Expenditure Subtotal | \$ 2,768,673.98 |
| General Fund Total | \$ 2,768,673.98 |
| Special Revenue - Grants Total | |
| Communication | \$ 122,000.00 |
| Public Works | \$ 126,000.00 |
| Library | \$ - |
| Grand Total | \$ 248,000.00 |
| ARPA - Grants Total | |
| Police | \$ - |
| Public Works | \$ 1,333,119.00 |
| Housing and Community Development | \$ 1,201,230.79 |
| Library | \$ 3,500,000.00 |
| Grand Total | \$ 6,034,349.79 |
| Stormwater Fund | |
| Public Works | \$ 458,272.00 |
| Grand Total | \$ 458,272.00 |
| Total | \$ 9,509,295.77 |

Racial Equity Considerations

The ARPA items once implemented will assist members in the community that are disproportionately affected by COVID-19 through direct and indirect funding as intended by both the US Treasury and

the City Council. The Multi-Family Property Rehabilitation and Emergency Rental Assistant program provided additional federal funding for FY 25 and established a relief funding program to provide additional funds to city residents. These funds will assist the City in increasing the availability for more housing programming.

Attachments and Links

- Draft FY25 Budget Amendment Ordinances

| General Fund Adopted Budget and 1st Amendment | | | |
|---|-------------------------|--|-------------------------|
| | Adopted FY25 | 1st Amendment Budget Increase | Current FY25 |
| Total Revenues | 30,616,257 | 0 | 30,616,257 |
| EXPENDITURES | | | |
| General Government | 4,788,886 | | 4,788,886 |
| Police | 10,057,430 | | 10,057,430 |
| Public Works | 6,262,525 | | 6,262,525 |
| Recreation | 2,184,732 | | 2,184,732 |
| Housing and Community Development | 2,562,859 | | 2,562,859 |
| Communications | 917,374 | | 917,374 |
| Library | 1,600,246 | | 1,600,246 |
| Inter-Departmental | 1,576,357 | | 1,576,357 |
| Capital Outlay** | 1,379,623 | 19,934 | 1,399,557 |
| Debt Service | 739,885 | | 739,885 |
| Total Expenditures | 32,069,917 | 19,934 | 32,089,851 |
| Net (deficiency) of revenues over expenditures | (1,453,660) | (19,934) | (1,473,594) |
| Unassigned Reserve | 5,186,760 | | 5,166,826 |
| Unassigned Reserve Ratio | 16.94% | | 16.88% |
| Estimated GF Ending Fund Balance | 12,635,278 | | 12,615,344 |

FY25 Fiscal Year

Budget Amendment No#1 Due July 3rd

Department : All Dept

Note: ** For Requested Amendment Amount in both revenue and expenditure, please use (-) for amount reduction.

| General Fund | | | | | | | |
|---|--------------------------|---------|----------------------------|----------------------|-----------------------|----------------------|---|
| Items | General Fund Expenditure | | Budget Account Title | Approved FY25 Budget | **Requested Amendment | Amended FY25 Budget | Explanation of Requested Amendment (Please explain in detail the reason for the requested amendment) |
| | Division | Account | | | | | |
| 1 | 1160 | 61040 | Contracts | \$ - | \$ 105,000.00 | \$ 105,000.00 | Reappropriation of the \$100K that was budgeted in FY24 for the Classification Study. The study is expected to be conducted in FY25. Also, requesting to rollover the \$5K that was budgeted for Leadership Training in FY24. Hoping to utilize this in FY25. |
| 2 | 1160 | 61041 | Software | \$ 116,300.00 | \$ 256,023.56 | \$ 372,323.56 | Reappropriation of remaining funds from FY24 for the HRIS Implementation. System expected to be implemented in FY25. |
| 3 | 2100 | 71110 | Emergency Response | | \$ 9,155.23 | \$ 9,155.23 | Reappropriation of FY24 funds for the purchase of 4 vests due to vendor delay. |
| 4 | 3200 | 61044 | Special Projects | \$ 17,200.00 | \$ 6,400.00 | \$ 23,600.00 | Reappropriation of FY24 funds for facilities project, delayed painting of mechanic shop and ROW building exterior. |
| 5 | 3600 | 61040 | Contracts | \$ 220,000.00 | \$ 95,000.00 | \$ 315,000.00 | Reappropriation of FY24 funds for MF energy grant awards not completed in FY24 and associated outreach contract. |
| 6 | 3700 | 61045 | Sub-Contract Work | \$ 51,000.00 | \$ 27,926.00 | \$ 78,926.00 | Reappropriation of FY24 funds due to delay in award of Rasevik, bio and streetscape maintenance project. |
| 7 | 3700 | 67300 | Water | \$ 8,000.00 | \$ 4,100.00 | \$ 12,100.00 | Reappropriation of FY24 funds for the WSSC water meter renewal anticipated in late August due to the longer billing cycle. |
| 8 | 3900 | 61045 | Sub-Contract Work | \$ 100,300.00 | \$ 8,600.00 | \$ 108,900.00 | Reappropriation of FY24 funds due to the delay in completion of projects - subcontractor (NZI) was supposed to be back in June to complete numerous projects, but was not. The projects are small repairs from a list kept by the Construction Manager (sidewalk repairs, speed hump repairs, etc). |
| 9 | 5400 | 53070 | Site Improvements | \$ - | \$ 45,000.00 | \$ 45,000.00 | Reappropriation of FY24 funds for ongoing bus shelter installations at: Flower/Winding Hill Way, Carroll/Laurel, Philadelphia/Maple |
| 10 | 5400 | 61040 | Contracts | \$ 20,000.00 | \$ 31,600.00 | \$ 51,600.00 | Reappropriation of FY24 funds due to delay in completion for Learn to Ride Bike Class partnership and additional planned traffic studies |
| 11 | 5400 | 70014 | Transit-Pedestrian Project | \$ - | \$ 11,000.00 | \$ 11,000.00 | Reappropriation of FY24 funds that are required for grant match for outstanding SRTS grant funds (SRTS TIP 2020 & SRTS Enhanced Biking) |
| 12 | 5800 | 61041 | Software | \$ 29,800.00 | \$ 20,000.00 | \$ 49,800.00 | Reappropriation of FY24 funds for Rental Licensing Software. Implementation was delayed from FY2024 when original vendor ended contract. New vendor has been selected |
| 13 | 6000 | 62007 | website | | \$ 28,000.00 | \$ 28,000.00 | Reappropriation of FY24 funds for WordPress Hosting and Engagement Tools due to delay of CivicPlus launch |
| Subtotal Departmental Expenditure Budget | | | | \$ 446,300.00 | \$ 647,804.79 | \$ 723,926.00 | |

FY25 Fiscal Year

Budget Amendment No#1 Due July 3rd

Department : All Dept

Note: ** For Requested Amendment Amount in both revenue and expenditure, please use (-) for amount reduction.

| Items | GF Capital Expenditure Account 9100 | | Budget Account Title | Approved FY25 Budget | **Requested Amendment | Amended FY25 Budget | Explanation of Requested Amendment (Please explain in detail the reason for the requested amendment) |
|--|-------------------------------------|---------|----------------------------|------------------------|------------------------|------------------------|--|
| | Department | Account | | | | | |
| 1 | HCD | 80001 | HCD Capital Improvement | \$ 196,000.00 | \$ 19,934.00 | \$ 215,934.00 | Increase budget due to the City match requirement for New Ave A, New Ave B, and Maple Avenue grants |
| 2 | POLICE | 80003 | Equipment Reserve - Expend | | \$ 210,000.00 | \$ 210,000.00 | Reappropriation of FY24 funds - Police Vehicles from FY22 still on back order |
| 3 | POLICE | 80003 | Equipment Reserve - Expend | | \$ 151,845.00 | \$ 151,845.00 | Reappropriation of FY24 funds - Police Vehicles from FY23 still on back order |
| 4 | POLICE | 80003 | Equipment Reserve - Expend | | \$ 249,364.19 | \$ 249,364.19 | Reappropriation of FY24 remaining budget for patrol vehicles due to Ford not accepting new orders |
| 5 | PUBLIC WORKS | 80003 | Equip Replace Reserve | \$ 1,109,194.00 | \$ 630,000.00 | \$ 1,739,194.00 | Reappropriation of FY24 funds due to delay in receipt of trash truck order |
| 6 | PUBLIC WORKS | 80003 | Equip Replace Reserve | \$ 1,109,194.00 | \$ 9,279.00 | \$ 1,118,473.00 | Reappropriation of FY24 funds due to delay in order of compressor (Budget Amd #4 FY24) |
| 7 | PUBLIC WORKS | 80008 | Fac. Mnt Reserve | \$ - | \$ 75,000.00 | \$ 75,000.00 | Reappropriation of FY24 funds for the Gen Fund portion of IT & Cable Renovation project, delayed in FY24 |
| 8 | Library | 80013 | Library Construction | | \$ 775,447.00 | \$ 775,447.00 | Reappropriation of FY24 funds for Library Redevelopment (accounting for FY24 remaining expenditure) |
| Subtotal Capital Improvement Expenditure Budget | | | | \$ 2,218,388.00 | \$ 2,120,869.19 | \$ 3,708,114.00 | |
| Total General Fund Revenue Budget | | | | \$ - | \$ - | | |
| Total General Fund Expenditure Budget | | | | \$ 2,768,673.98 | \$ 4,432,040.00 | | |
| Total General Fund Fund Balance | | | | \$ 2,768,673.98 | \$ - | | |

FY25 Fiscal Year

Budget Amendment No#1 Due July 3rd

Department : All Dept

Note: ** For Requested Amendment Amount in both revenue and expenditure, please use (-) for amount reduction.

| Special Revenue Fund -Revenues | | | | | | | |
|--|--------------|------------|---|------------------------|------------------------|--------------------------|--|
| Items | SRF Revenues | | Budget Account Title | Approved FY25 Budget | **Requested Amendment | Amended FY25 Budget | Explanation of Requested Amendment (Please explain in detail the reason for the requested amendment) |
| | Department | Account | | | | | |
| 1 | HCD | 0010-37170 | Tenant Opportunity to Purchase Support Fund | \$ (500,000.00) | \$ 58,186.00 | \$ (441,814.00) | Budget reduced to reflect FY2024 actual spend to date |
| 2 | HCD | 0010-37400 | Richardson School of Music Rehab Project | \$ (175,000.00) | \$ 25,000.00 | \$ (150,000.00) | Budget reduced to reflect FY2024 actual spend to date |
| 3 | HCD | 0010-37100 | Washington McLaughlin School Grant | \$ - | \$ (29,437.00) | \$ (29,437.00) | Reappropriation of FY24 remaining balance of grant funding |
| 4 | HCD | 0010-33650 | CDBG Neighborhood Improvement | \$ (91,000.00) | \$ (91,000.00) | \$ (182,000.00) | Budget Increase due to the addition of FY25 award of \$91,000 |
| 5 | HCD | 0010-38350 | Recreation Center Design Grant | \$ - | \$ (145,000.00) | \$ (145,000.00) | Reappropriation of FY24 funds to reflect FY2024 actual spend to date |
| 6 | HCD | 0010-38200 | Program Open Space Projects | \$ (60,000.00) | \$ (242,000.00) | \$ (302,000.00) | Budget Increase to reflect theoretical allocation identified by Montgomery Parks |
| 7 | HCD | 0010-37450 | Aging In Place | \$ - | \$ (26,000.00) | \$ (26,000.00) | Budget Increase due to the new grant award |
| 8 | HCD | 0010-39162 | New Ave Bikeway-Section A | \$ (270,000.00) | \$ (3,401.53) | \$ (273,401.53) | Reappropriation of FY24 funds to reflect FY2024 actual spend to date |
| 9 | HCD | 0010-39163 | New Ave Bikeway-Section B | \$ (80,000.00) | \$ 18,812.35 | \$ (61,187.65) | Budget reduced to reflect FY2024 actual spend to date |
| 10 | HCD | 0010-38340 | Kim Lamp-Maple Ave | \$ (240,000.00) | \$ 63,353.19 | \$ (176,646.81) | Budget reduced to reflect FY2024 actual spend to date |
| 11 | HCD | 0010-33671 | MD State Arts Grant | \$ - | \$ (22,421.64) | \$ (22,421.64) | Reappropriation of FY24 remaining balance of grant funding |
| SRF Departmental Revenue Budget | | | | \$ (916,000.00) | \$ (393,908.63) | \$ (1,809,908.63) | |

FY25 Fiscal Year

Budget Amendment No#1 Due July 3rd

Department : All Dept

Note: ** For Requested Amendment Amount in both revenue and expenditure, please use (-) for amount reduction.

| Special Revenue Fund -Expenditure | | | | | | | |
|--|-----------------|-----------------|---|------------------------|-----------------------|------------------------|--|
| Items | SRF Expenditure | | Budget Account Title | Approved FY25 Budget | **Requested Amendment | Amended FY25 Budget | Explanation of Requested Amendment (Please explain in detail the reason for the requested amendment) |
| | Department | Account | | | | | |
| 1 | PUBLIC WORKS | 68025 | PEPCO - Stuart Armstrong grant | \$ 9,614.00 | \$ 1,000.00 | \$ 10,614.00 | The grant was awarded in FY24, but will not be spent completely until FY25; multi-year project and will be completed by FY25 |
| 2 | PUBLIC WORKS | 72411 | Cable Grant - CIP Communication | | \$ 125,000.00 | \$ 125,000.00 | Reappropriation of FY24 funds; SRF portion of IT & Cable Renovation Project, delayed in FY24. |
| 3 | Communications | 0010-0010-74211 | Cable Grant - CIP Communication | | \$ 122,000.00 | \$ 122,000.00 | Reappropriation of FY24 funds, represents funds from FY23 to FY25 for Control Room Relocation and Equipment Replacement related to the Library renovation project. |
| 4 | HCD | 0010-0010-68003 | Tenant Opportunity to Purchase Support Fund | \$ 500,000.00 | \$ (58,186.00) | \$ 441,814.00 | Budget reduced to reflect FY2024 actual spend to date |
| 5 | HCD | 0010-0010-68014 | Richardson School of Music Rehab Project | \$ 175,000.00 | \$ (25,000.00) | \$ 150,000.00 | Budget reduced to reflect FY2024 actual spend to date |
| 6 | HCD | 0010-0010-68033 | Washington McLaughlin School HCD | \$ - | \$ 29,437.00 | \$ 29,437.00 | Reappropriation of unspent FY24 funds |
| 7 | HCD | 0010-0010-68056 | CDBG Neighborhood Improvement CIP HCD | \$ 91,000.00 | \$ 91,000.00 | \$ 182,000.00 | Budget Increase due to the addition of FY25 award of \$91,000 |
| 8 | HCD | 0010-0010-71860 | Recreation Center Design Grant CIP | \$ - | \$ 145,000.00 | \$ 145,000.00 | Reappropriation to reflect FY2024 actual spend to date |
| 9 | HCD | 0010-0010-71890 | Program Open Space-CIP HCD | \$ 60,000.00 | \$ 242,000.00 | \$ 302,000.00 | Budget Increase to reflect theoretical allocation identified by Montgomery Parks |
| 10 | HCD | 0010-0010-68047 | Aging In Place | \$ - | \$ 26,000.00 | \$ 26,000.00 | Budget Increase due to the new grant award |
| 11 | HCD | 0010-0010-68029 | New Ave Bikeway-A CIP HCD | \$ 270,000.00 | \$ 3,401.53 | \$ 273,401.53 | Reappropriation of FY24 funds to reflect FY2024 actual spend to date |
| 12 | HCD | 0010-0010-68030 | New Ave Bikeway-B CIP HCD | \$ 80,000.00 | \$ (18,812.35) | \$ 61,187.65 | Budget reduced to reflect FY2024 actual spend to date |
| 13 | HCD | 0010-0010-71880 | Kim Lamp-Maple Ave-CIP HCD | \$ 240,000.00 | \$ (63,353.19) | \$ 176,646.81 | Budget reduced to reflect FY2024 actual spend to date |
| 14 | HCD | 0010-0010-68021 | MD State Arts Grant | \$ - | \$ 22,421.64 | \$ 22,421.64 | Reappropriation of unspent FY24 funds |
| SRF Departmental Expenditure Budget | | | | \$ 1,185,614.00 | \$ 641,908.63 | \$ 1,868,454.18 | |
| Total Special Revenue Fund Fund Balance | | | | | \$ 248,000.00 | | |

FY25 Fiscal Year

Budget Amendment No#1 Due July 3rd

Department : All Dept

Note: ** For Requested Amendment Amount in both revenue and expenditure, please use (-) for amount reduction.

| ARPA Fund -Transfer | | | | | | | |
|----------------------------------|------------------|-----------------|---------------------------------------|----------------------|-----------------------|---------------------|--|
| Items | APRA Transfer | | Budget Account Title | Approved FY25 Budget | **Requested Amendment | Amended FY25 Budget | Explanation of Requested Amendment (Please explain in detail the reason for the requested amendment) |
| | Department | Account | | | | | |
| 1 | 0070 | 61053 | Energy Efficiency Upgrades | \$ 100,000.00 | \$ (100,000.00) | \$ - | Budget transfer to Multi-Family Housing Rehab |
| | 0070 | 61047 | Multi-Family Housing Rehabilitation | \$ - | \$ 100,000.00 | \$ 100,000.00 | Budget transfer from Energy Efficiency Upgrades |
| ARPA Departmental Revenue Budget | | | | \$ - | \$ - | \$ - | |
| ARPA Fund -Expenditure | | | | | | | |
| Items | ARPA Expenditure | | Budget Account Title | Approved FY25 Budget | **Requested Amendment | Amended FY25 Budget | Explanation of Requested Amendment (Please explain in detail the reason for the requested amendment) |
| | Department | Account | | | | | |
| 1 | PUBLIC WORKS | 80004 | 6.1 TE CIP Com Center Renovation | \$ - | \$ 1,000,000.00 | \$ 1,000,000.00 | Reappropriation of FY24 funds due to delay in starting the project, lower level renovation of police lobby, dispatch area. |
| 2 | PUBLIC WORKS | 80008 | 6.1 TE CIP Sidewalk & Traffic Calming | \$ - | \$ 333,119.00 | \$ 333,119.00 | Reappropriation of FY24 Funds due to contractor delays |
| 3 | HCD | 0070-0070-61043 | Emergency Rental Assistance | \$ - | \$ 169,567.80 | \$ 169,567.80 | Reappropriation of FY24 funds for ongoing FY24 programming |
| 4 | HCD | 0070-0070-61046 | Small Business Grants | \$ - | \$ 38,000.00 | \$ 38,000.00 | Reappropriation of FY24 funds for ongoing FY24 programming |
| 5 | HCD | 0070-0070-61047 | Multi-Family Housing Rehabilitation | \$ 100,000.00 | \$ 605,570.25 | \$ 705,570.25 | Reappropriation of FY24 funds for ongoing FY24 programming |
| 6 | HCD | 0070-0070-80003 | CIP-Rec Center Redevelopment | \$ - | \$ 160,000.00 | \$ 160,000.00 | Reappropriation of FY24 funds for ongoing FY24 programming |
| 7 | HCD | 0070-0070-80005 | CIP-Public Space Management | \$ - | \$ 23,380.00 | \$ 23,380.00 | Reappropriation of FY24 funds for ongoing FY24 programming |

FY25 Fiscal Year

Budget Amendment No#1 Due July 3rd

Department : All Dept

Note: ** For Requested Amendment Amount in both revenue and expenditure, please use (-) for amount reduction.

| | | | | | | | |
|---|---------|-----------------|------------------------------------|------------------------|------------------------|------------------------|--|
| 8 | HCD | 0070-0070-80006 | CIP-Neighborhood Commercial Center | \$ - | \$ 77,073.87 | \$ 77,073.87 | Reappropriation of FY24 funds for ongoing FY24 programming |
| 9 | HCD | 0070-0070-80009 | CIP-HCD Projects | \$ - | \$ 127,638.87 | \$ 127,638.87 | Reappropriation of FY24 funds for ongoing FY24 programming |
| 10 | Library | 0070-0070-80002 | Library Construction | \$ 1,000,000.00 | \$ 3,500,000.00 | \$ 4,500,000.00 | Reappropriation of FY24 funds Library Construction |
| ARPA Departmental Expenditure Budget | | | | \$ 1,100,000.00 | \$ 6,034,349.79 | \$ 7,134,349.79 | |

| Stormwater Fund | | | | | | | |
|-------------------------------|------|---------|-----------------------|----------------------|----------------------|------------------------|---|
| SWF Revenue & Expenditure | | | Budget Account Title | Approved FY25 Budget | Requested Amendment | Amended FY25 Budget | Explanation of Requested Amendment (Please explain in detail the reason for the requested amendment) |
| Items | Fund | Account | | | | | |
| 1 | 0030 | 53350 | Outside Labor & Parts | \$ 200,000.00 | \$ 154,176.00 | \$ 354,176.00 | Reappropriation of FY24 funds due to delay in project completion. A portion of the funds will be used for Brashear's Run, the remainder will go towards the project s on the list, or others that become higher priority during the year. |
| 2 | 0030 | 61005 | Engineering Services | \$ 70,000.00 | \$ 47,490.00 | \$ 117,490.00 | Reappropriation of FY24 unspent funds for engineering support to be used in FY25 |
| 3 | 0030 | 61045 | Sub Contract Work | \$ 150,000.00 | \$ 72,960.00 | \$ 222,960.00 | Reappropriation of FY24 funds due to delay in completion of contractors work in FY24 |
| 4 | 0030 | 80001 | Capital Expenditures | \$ 230,000.00 | \$ 183,646.00 | \$ 413,646.00 | Reappropriation of FY24 funds due to delay in payment for Brashear's Run project |
| 5 | | | | | | \$ - | |
| 6 | | | | | | \$ - | |
| Stormwater Fund Budget | | | | \$ 650,000.00 | \$ 458,272.00 | \$ 1,108,272.00 | |

| | |
|---|------------------------|
| Total Budget Amendment (All Funds) | \$ 9,509,295.77 |
|---|------------------------|