



Takoma Park City Council Meeting – October 23, 2024 Agenda Items 1 and 2

Voting Session

First Reading Ordinance Approving FY25 Budget Amendment No. 2

Recommended Council Action

Adopt the ordinances.

General Fund

The City Council adopted the Fiscal Year (FY) 2025 Budget on May 15, 2024, followed by Budget Amendment No. 1 on July 31, 2024. Since then, unforeseen operational needs and additional expenditures have arisen, requiring further adjustments to the FY 2025 budget. These adjustments include the receipt of two new grants, adjustment to Library Construction expenditures, and funding for office equipment and a staff engagement initiative. In the General Fund, the departmental operating budget will increase by \$32,000, while \$391,200.85, the remaining budget for Library Construction in FY24, is re-appropriated in this year.

ARPA Fund

As discussed in recent Council meetings, the City has encountered challenges effectively “obligating” several FY25 ARPA expenditures, as that term is defined by the U.S. Treasury, by the ARPA deadline of December 31, 2024. In order to maintain this funding a reallocation of the ARPA budget is necessary. To accomplish this goal, staff recommends that \$1,431,322.62 in expenditures from the General Fund, and \$1,140,382.56 from the Speed & Red-Light Camera Fund be reallocated to the ARPA budget.

In order to be able to continue the ARPA projects and programs that will be defunded by this reallocation, staff recommends that those \$2,291,535.05 in expenditures be transferred to the General Fund and Speed Camera Fund. These programs will now receive funding by designating anticipated surplus created in both of those accounts through the ARPA reallocation. It was originally anticipated that this would occur through the formation of a new “special fund” account. However, this has presented a significant administrative burden for the finance team and it is therefore recommended that the transfer mechanically occur through a budget amendment that increases general fund expenditures. These increases will be supported by anticipated surplus caused by the expenditure decreases in the general fund from the reallocation of ARPA funds. These new expenditure budget line items such as the \$1,000,000 for the Community Center Renovation will now proceed as with any other line item within the FY25 budget.

Stormwater Fund

In the Stormwater Fund, the budget adjustment reflects an expenditure reduction of \$268,128.44, due to the early completion of the Brashear’s Run project in FY 2024. The budget amendment includes the items below.

*In general, the amount in brackets () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in brackets represents budget increase in expenditure and budget decrease in revenue. In the Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the “reason for amendment” column for budget item descriptions. The items highlighted in light orange represent budget increase items.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Fund Expenditure				
Recreation Department	General Fund	Special Events	Budget increase to provide funds for the engineering work for Monster Bash road closure	\$6,000
<i>Recreation Department Expenditure Subtotal</i>				<i>\$6,000</i>
Housing Administration	General Fund	Office Equipment	Budget increase to provide funds for implementation of office renovation	\$20,000
<i>Housing & Community Development Expenditure Subtotal</i>				<i>\$20,000</i>
Inter-Departmental	General Fund	Recognition Non-Cash	Budget increase to provide funds for DEI&B and staff recognition initiative	\$6,000
<i>Inter-Departmental Expenditure Subtotal</i>				<i>\$6,000</i>
Capital Improvement	General Fund	Library Construction Expenditure	Budget re-appropriate to provide funds for the Library Construction project	\$391,200.85
<i>Capital Improvement Expenditure Subtotal</i>				<i>\$391,200.85</i>
General Fund Subtotal				\$423,200.85
Special Revenue Fund				
Public Works	Special Revenue Fund	Sligo Mill Road Project	Budget Increase in revenue due to new grant awarded for improvements of the Sligo Mill Road	(\$92,000)
Public Works	Special Revenue Fund	Sligo Mill Road Project	Budget Increase in expenditure due to new grant awarded for improvements of the Sligo Mill Road	\$92,000
Special Revenue Fund Subtotal				\$0
Grant Total				\$423,200.85
Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Fund Transfer To ARPA				
Police-Office of Chief	General Fund	Salaries	Reallocate the remaining salaries of four employees to ARPA Fund	(\$382,045.62)
Police-Office of Chief	ARPA Fund	Transfer Salaries	Reallocate the remaining salaries of four employees from the General Fund	\$382,045.62
Police-Parking Enforcement	General Fund	Salaries	Reallocate the remaining salaries of two employees to ARPA Fund	(\$94,500)
Police-Parking Enforcement	ARPA	Transfer Salaries	Reallocate the remaining salaries of two employees from General Fund	\$94,500

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Fund Transfer to ARPA				
Housing-Administration	General Fund	Salaries	Reallocate 60% salaries of the Grant Coordinator to ARPA Fund	(\$45,220)
Housing-Administration	ARPA	Transfer Salaries	Reallocate 60% salaries of the Grant Coordinator from General Fund	\$45,220
Housing-Community Development	General Fund	Salaries	Reallocate 65% salaries of the Community Engagement Specialist to ARPA Fund	(\$42,422)
Housing-Community Development	ARPA	Transfer Salaries	Reallocate 65% salaries of the Community Engagement Specialist from General Fund	\$42,422
Public Works-Sustainability	General Fund	Salaries	Reallocate 20% salaries of the Sustainability Manager to ARPA Fund	(\$22,735)
Public Works-Sustainability	ARPA	Transfer Salaries	Reallocate 20% salaries of the Sustainability Manager from General Fund	\$22,735
Housing-Community Development	General Fund	Contracts	Reallocate County contract for rental license inspections to ARPA Fund	(\$305,000)
Housing-Community Development	ARPA	Contracts	Reallocate County contract for rental license inspections from General Fund	\$305,000
Inter-Departmental	General Fund	HCD Grants	Reallocate Quality of Life Grant to ARPA Fund	(\$50,000)
Social Services Grant	ARPA	Grants to Non-profits	Reallocate Quality of Life Grant from General Fund	\$50,000
Capital Improvement Program	General Fund	Street Improvements	Reallocate Street Improvement project to ARPA	(\$100,000)
Capital Improvement Program	ARPA	Street Rehabilitation	Reallocate Street Improvement project from General Fund	\$100,000
Capital Improvement Program	General Fund	Sidewalks	Reallocate Sidewalks project to ARPA	(\$130,000)
Capital Improvement Program	ARPA	Sidewalks	Reallocate Sidewalks project from General Fund	\$130,000
Capital Improvement Program	General Fund	Equipment Replacement Expenditure	Reallocate purchase of roadway crack-filling machine to ARPA	(\$45,000)
Capital Improvement Program	ARPA	Equipment Replacement Expenditure	Reallocate purchase of roadway crack-filling machine from General Fund	\$45,000
Capital Improvement Program	General Fund	Capital Improvement Expenditure	Reallocate Streetlight replacements to ARPA	(\$20,000)
Capital Improvement Program	ARPA	Equipment Replacement Expenditure	Reallocate Streetlight replacements from General Fund	\$20,000

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Fund Transfer to ARPA Fund				
Human Resources	General Fund	Contracts	Reallocate remaining Compensation & Reclassification contract funding to APRA	(\$99,400)
Contracts	ARPA Fund	Contracts	Reallocate remaining Compensation & Reclassification contract funding to APRA	\$99,400
Human Resources	General Fund	Software	Reallocate remaining HRIS contract funding to APRA	(\$95,000)
Software	ARPA Fund	Software	Reallocate remaining HRIS contract funding to APRA	\$95,000
ARPA Expenditure Increase Subtotal				\$1,431,322.62
Transfer Within ARPA Fund				
Contracts	ARPA	Document Management	Savings from final contract with selected vendor	(\$74,157)
Capital Improvement Program	ARPA	Public Space Management	Re-appropriate FY24 remaining balance from Public Space Management project	(\$23,380)
ARPA-Administration Salaries	ARPA	Transfer Salaries	Reallocate the project savings to support 20% administration salaries of the ARPA Fund	\$19,508
ARPA-Temporary Assistance	ARPA	Temporary Assistance	Reallocate the project savings to support 80% administration salaries of the ARPA Fund	\$78,029
Reallocation Project Savings to Admin Salaries Subtotal				\$0
ARPA Fund Transfer to General Fund				
Housing-Community Development	ARPA Fund	Emergency Rental Assistance	Reduction based on unallocated project amount by Dec 2024	(\$136,535.05)
Inter-Departmental	General Fund	HCD-Grant	Reduction based on unallocated project amount by Dec 2024	\$136,535.05
Housing-Community Development	ARPA Fund	Social Services-Community Connectors	Reduction based on unallocated project amount by Dec 2024	(\$350,000)
Inter-Departmental	General Fund	HCD-Grant	Reduction based on unallocated project amount by Dec 2024	\$350,000
Police	ARPA Fund	Mental Health	Reduction based on unallocated project amount by Dec 2024	(\$295,000)
Inter-Departmental	General Fund	Mental Health	Reduction based on unallocated project amount by Dec 2024	\$295,000
Capital Improvement Program	ARPA Fund	Community Center Renovation	Reduction based on unallocated project amount by Dec 2024	(\$1,000,000)
Capital Improvement Program	General Fund	Community Center Renovation	Reduction based on unallocated project amount by Dec 2024	\$1,000,000

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Capital Improvement Program	ARPA Fund	Rec Center Re-development	Reduction based on unallocated project amount by Dec 2024	(\$160,000)
Capital Improvement Program	General Fund	Rec Center Re-development	Reduction based on unallocated project amount by Dec 2024	\$160,000
Contracts	ARPA Fund	Multi-Family	Reduction based on unallocated project amount by Dec 2024	(\$350,000)
Inter-Departmental	General Fund	HCD- Grant	Reduction based on unallocated project amount by Dec 2024	\$350,000
ARPA Expenditure Savings Subtotal				(\$2,291,535.05)
Speed & Red-Light Camera Fund Transfer to APRA				
Salaries-Red Light	Speed & Red-Light Camera	Salaries	Reallocate the salaries and fringe benefits of Corporal position to ARPA Fund	(\$145,187.28)
Transfer Salaries	ARPA Fund	Transfer Salaries	Reallocate the salaries and fringe benefits of Corporal position from Speed Camera & Red-Light Camera Fund	\$145,187.28
Contracts	Speed & Red-Light Camera	Contracts	Reallocate remaining Speed Camera contract payments to APRA	(\$528,495.28)
Contracts	ARPA Fund	Contracts	Reallocation remaining Speed Camera contract payments from Speed Camera Fund	\$528,495.28
Contracts	Speed & Red-Light Camera	Contracts	Reallocate remaining Red-Light Camera contract payments to APRA	(\$266,700)
Contracts	ARPA Fund	Contracts	Reallocation remaining Red-Light Camera contract payments from Speed Camera Fund	\$266,700
Capital Improvement	Speed & Red-Light Camera	Capital Improvement Expenditure	Reallocate capital expenditure of Traffic Study, Sidewalks and Traffic Calming to APRA	(\$200,000)
Capital Improvement	ARPA Fund	Capital Improvement Expenditure	Reallocate capital expenditure of Traffic Study, Sidewalks and Traffic Calming from Speed Camera Fund	\$200,000
ARPA Expenditure Increase Subtotal				\$1,140,382.56
Total Inter-Fund Reallocation To ARPA				\$280,170.13

Council Priority**Fiscally Sustainable Government**

By reallocating the General Fund and Speed & Red-light Camera Fund to the ARPA Fund, the City ensures that it fully utilizes the available ARPA award, preventing any unused federal funds from being forfeited. This reallocation helps meet federal compliance standards, reducing potential penalties or risks associated with non-compliance. Additionally, by drawing on both the General Fund and specific funds like the Speed & Red-Light Camera Fund, the City ensures a balanced and equitable distribution of financial responsibilities, preserving long-term fiscal health while addressing immediate funding needs for critical projects. This efficient use of resources strengthens the City's financial sustainability and ensures continued federal support.

Environmental Considerations

None of the items in this budget amendment directly promote energy efficiency practices; however, the City received a grant from the Community Health and Safety Works program. This project will help to improve the Sligo Mill Road to reduce littering, and improve stormwater and recreation value of the site.

Fiscal Considerations

Funding Source	Budget Amendment Type
	FY25 Revenue & Expenditure
General Fund	\$ 892,212.43
Speed Camera Fund	\$ (1,140,382.56)
ARPA Fund	\$ 280,170.13
Subtotal	\$ 32,000.00
Stormwater Fund	\$ (268,128.44)
Total	\$ (236,128.44)

Appropriation by Department	Budget Amount
General Fund Total	
Revenue	\$ 0.00
Revenue Subtotal	\$ 0.00
Expenditure	
General Government	\$ (194,400.00)
Police	\$ (181,545.62)
Public Works	\$ (22,735.00)
Recreation	\$ 6,000.00
Housing and Community Development	\$ 463,893.05
Library	\$ -
Inter-Departmental	\$ (44,000.00)
Capital Improvement Program	\$ 865,000.00
Expenditure Subtotal	\$ 892,212.43
General Fund Total	\$ 892,212.43
Special Revenue - Grants Total	
Public Works	\$ -
Housing and Community Development	\$ -
Grand Total	\$ 0.00
ARPA Fund- Total	
Human Resources	\$ 194,400.00
Inter-Governmental	\$ 50,000.00
Police	\$ 1,321,928.18
Public Works	\$ 22,735.00
Housing and Community Development	\$ (443,893.05)
Capital Improvement Program	\$ (865,000.00)
Grand Total	\$ 280,170.13
Stormwater Fund	
Public Work	\$ (268,128.44)
Grand Total	\$ (268,128.44)
Speed Camera Fund	
Police	\$ (1,140,382.56)
Grand Total	\$ (1,140,382.56)
Total	\$ (236,128.44)

Racial Equity Considerations

The ARPA items will assist members in the community that are disproportionately affected by COVID-19 through direct and indirect funding. The interest and dividends increase will help to provide additional funds to current programs. These funds will assist the City in increasing the availability for more culturally-specific programming.

Attachments and Links

- Draft FY25 Budget Amendment Ordinances

General Fund FY25 Adopted Budget and 2nd Amendment

	Adopted FY25	1st Amendment Budget Increase	2nd Amendment Budget Increase	Current FY25
Total Revenues	30,616,257	0	0	30,616,257
EXPENDITURES				
General Government	4,788,886		(194,400)	4,594,486
Police	10,057,430		(181,546)	9,875,884
Public Works	6,262,525		(22,735)	6,239,790
Recreation	2,184,732		6,000	2,190,732
Housing and Community Development	2,562,859		463,893	3,026,752
Communications	917,374			917,374
Library	1,600,246			1,600,246
Inter-Departmental	1,576,357		(44,000)	1,532,357
Capital Outlay**	1,379,623	19,934	865,000	2,264,557
Debt Service	739,885			739,885
Total Expenditures	32,069,917	19,934	892,212	32,982,063
Net (deficiency) of revenues over expenditures	(1,453,660)	(19,934)	(892,212)	(2,365,806)
Unassigned Reserve	5,186,760			4,274,614
Unassigned Reserve Ratio	16.94%			13.96%
Estimated GF Ending Fund Balance	12,635,278			11,723,132

Note: In the FY25 second budget amendment, the City introduced two separate ordinances. The first ordinance follows the traditional format, including \$32,000 in budget increases and \$391,200.85 in re-appropriations within the General Fund. The second ordinance is specifically focused on ARPA fund reallocations, moving \$1,431,322.62 from General Fund expenditures to ARPA. Additionally, the City is transferring \$2,291,535.05 from unallocated ARPA projects to the General Fund, where it will be held in a Restricted Reserve for future expenditures.

The combined effect of these ordinances results in a net increase of \$892,212.43 in General Fund expenditures. The estimated Unassigned Reserve balance is projected to be \$4.3 million, representing 14% of total General Fund revenue.

Introduced by:

First Reading:

Second Reading:

Effective Date:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2024-

FISCAL YEAR 2025 BUDGET AMENDMENT NO. 2 – GENERAL FUND AND STORMWATER

WHEREAS, the Fiscal Year (FY) 2025 budget was adopted by the City Council on May 15, 2024, and Budget Amendment No.1, was adopted on July 31, 2024; and

WHEREAS, since this date, certain expenditures are more or less than originally anticipated requiring modification to the Fiscal Year 2025 budget; and new operational needs have arisen that were not accounted for in the Fiscal Year 2025 budget including the receipt of grant funding, expenditure adjustments to Library Construction, street closure, office equipment and staff engagement initiative; and

WHEREAS, those budget adjustments are listed in the table below by Department with an explanation for the adjustment and the amount to be adjusted in the Fiscal Year 2025 budget for each funding source:

*In general, the amount in brackets () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in brackets represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions. The items highlighted in light orange represent budget increase items.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Fund Expenditure				
Recreation	General Fund	Special Events	Budget increase to provide funds for the engineering work for closing streets of Monster Bach	\$6,000
<i>Recreation Expenditure Subtotal</i>				<i>\$6,000</i>
Housing Administration	General Fund	Office Equipment	Budget increase to provide funds for implementation of office renovation	\$20,000
<i>Housing & Community Development Expenditure Subtotal</i>				<i>\$20,000</i>
Inter-Departmental	General Fund	Recognition Non-Cash	Budget increase to provide funds for DEI&B and staff recognition initiative	\$6,000
<i>Inter-Departmental Expenditure Subtotal</i>				<i>\$6,000</i>

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Capital Improvement	General Fund	Library Construction Expenditure	Budget re-appropriate to provide funds for the Library Construction project	\$391,200.85
<i>Capital Improvement Expenditure Subtotal</i>				\$391,200.85
General Fund Subtotal				\$423,200.85
Special Revenue Fund				
Public Works	Special Revenue Fund	Sligo Mill Road Project	Budget Increase in revenue due to new grant awarded for improvements of the Sligo Mill Road	(\$92,000)
Public Works	Special Revenue Fund	Sligo Mill Road Project	Budget Increase in expenditure due to new grant awarded for improvements of the Sligo Mill Road	\$92,000
Special Revenue Fund Subtotal				\$0
Grant Total				\$423,200.85

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2025 Budget is amended as follows:

General Fund – Expenditures

1. Appropriate \$20,000 to account 5500-68005, Office Equipment, to provide funds for the implementation of HCD office renovation.
2. Appropriate \$6,000 to account 4400-71005, Special Events, to provide funds for the engineering work for closing streets for the Monster Bash.
3. Appropriate \$6,000 to account 9000-70001, Recognition Non-Cash, to provide funds for DEI&B and staff recognition initiative.
4. Appropriate \$391,200.85 to account 9100-80013, Library Construction, to provide funds for the Library Construction project in FY25.

Special Revenue Fund – Revenues

1. Appropriate \$92,000 to account 0010-33660, Sligo Mill Road Project, to provide funds for new grant awarded to improve the stormwater management of the Sligo Mill Road.

Special Revenue Fund – Expenditures

1. Appropriate \$92,000 to account 0010-68012, Sligo Mill Road Project, to provide funds for new grant awarded to improve the stormwater management of the Sligo Mill Road.

SECTION 2. The City's Capital Improvement Program for FY 2025 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this _____ by Roll-Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT:

Introduced by:

First Reading:

Second Reading:

Effective Date:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2025-

FISCAL YEAR 2025 BUDGET AMENDMENT NO. 2 – ARPA REALLOCATIONS

WHEREAS, the Fiscal Year (FY) 2025 budget was adopted by the City Council on May 15, 2024, and Budget Amendment No.1, was adopted on July 31, 2024; and

WHEREAS, through two installments, the City received approximately \$17.5M through the American Rescue Plan Act (ARPA) during Fiscal Year (FY) 2022; and

WHEREAS, in 2022, after a six-month process reviewing over 40 city staff, council, and publicly submitted spending options, the City Council approved a five-year spending plan that included allocations for approximately 30 programs, capital projects, and services; and

WHEREAS, since the five-year spending plan was approved, City Council has since assessed the status and feasibility of each of the approximately 30 programs, and has, in each budget cycle, amended its five-year plan by reallocating the full \$17.5M balance of ARPA funds between various programs, capital projects, and services; and

WHEREAS, since Budget Amendment No. 1, certain planned American Rescue Plan Act (ARPA) expenditures that were anticipated in FY 2025 have seen project delays or insufficient rates of individual grant requests and awards, and, it is now anticipated these budgeted expenditures will not be formally “obligated”, as that term is defined by the US Treasury, by the ARPA obligation deadline of December 31, 2024; and

WHEREAS, the City Council desires to reallocate and obligate any anticipated unobligated ARPA funds to other ongoing projects and expenditures within the FY 2025 budget; and

WHEREAS, the City Council additionally desires to continue the ARPA projects and programs within the City’s ARPA five-year spending plan that will be defunded through reallocation; and

WHEREAS, in order to accomplish both goals budget adjustments are listed in the table below by Department with an explanation for the adjustment and the amount to be adjusted in the Fiscal Year 2025 budget for each funding source:

*In general, the amount in brackets () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in brackets represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the “reason for amendment” column for budget item descriptions. The items highlighted in light orange represent budget increase items.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Fund Transfer To ARPA				
Police-Office of Chief	General Fund	Salaries	Reallocate the remaining salaries of four employees to ARPA Fund	(\$382,045.62)
Police-Office of Chief	ARPA Fund	Transfer Salaries	Reallocate the remaining salaries of four employees from the General Fund	\$382,045.62
Police-Parking Enforcement	General Fund	Salaries	Reallocate the remaining salaries of two employees to ARPA Fund	(\$94,500)
General Fund Transfer to ARPA				
Police-Parking Enforcement	ARPA	Transfer Salaries	Reallocate the remaining salaries of two employees from General Fund	\$94,500
Housing-Administration	General Fund	Salaries	Reallocate 60% salaries of the Grant Coordinator to ARPA Fund	(\$45,220)
Housing-Administration	ARPA	Transfer Salaries	Reallocate 60% salaries of the Grant Coordinator from General Fund	\$45,220
Housing-Community Development	General Fund	Salaries	Reallocate 65% salaries of the Community Engagement Specialist to ARPA Fund	(\$42,422)
Housing-Community Development	ARPA	Transfer Salaries	Reallocate 65% salaries of the Community Engagement Specialist from General Fund	\$42,422
Public Works-Sustainability	General Fund	Salaries	Reallocate 20% salaries of the Sustainability Manager to ARPA Fund	(\$22,735)
Public Works-Sustainability	ARPA	Transfer Salaries	Reallocate 20% salaries of the Sustainability Manager from General Fund	\$22,735
Housing-Community Development	General Fund	Contracts	Reallocate County contract for rental license inspections to ARPA Fund	(\$305,000)
Housing-Community Development	ARPA	Contracts	Reallocate County contract for rental license inspections from General Fund	\$305,000
Inter-Departmental	General Fund	HCD Grants	Reallocate Quality of Life Grant to ARPA Fund	(\$50,000)
Social Services Grant	ARPA	Grants to Non-profits	Reallocate Quality of Life Grant from General Fund	\$50,000
Capital Improvement Program	General Fund	Street Improvements	Reallocate Street Improvement project to ARPA	(\$100,000)
Capital Improvement Program	ARPA	Street Rehabilitation	Reallocate Street Improvement project from General Fund	\$100,000
Capital Improvement Program	General Fund	Sidewalks	Reallocate Sidewalks project to ARPA	(\$130,000)

Capital Improvement Program	ARPA	Sidewalks	Reallocate Sidewalks project from General Fund	\$130,000
Capital Improvement Program	General Fund	Equipment Replacement Expenditure	Reallocate purchase of roadway crack-filling machine to ARPA	(\$45,000)
Capital Improvement Program	ARPA	Equipment Replacement Expenditure	Reallocate purchase of roadway crack-filling machine from General Fund	\$45,000
Capital Improvement Program	General Fund	Capital Improvement Expenditure	Reallocate Streetlight replacements to ARPA	(\$20,000)
Capital Improvement Program	ARPA	Equipment Replacement Expenditure	Reallocate Streetlight replacements from General Fund	\$20,000
Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Fund Transfer to ARPA Fund				
Human Resources	General Fund	Contracts	Reallocate remaining Compensation & Reclassification contract funding to APRA	(\$99,400)
Contracts	ARPA Fund	Contracts	Reallocate remaining Compensation & Reclassification contract funding to APRA	\$99,400
Human Resources	General Fund	Software	Reallocate remaining HRIS contract funding to APRA	(\$95,000)
Software	ARPA Fund	Software	Reallocate remaining HRIS contract funding to APRA	\$95,000
ARPA Expenditure Increase Subtotal				\$1,431,322.62
Transfer Within ARPA Fund				
Contracts	ARPA	Document Management	Savings from final contract with selected vendor	(\$74,157)
Capital Improvement Program	ARPA	Public Space Management	Re-appropriate FY24 remaining balance from Public Space Management project	(\$23,380)
ARPA-Administration Salaries	ARPA	Transfer Salaries	Reallocate the project savings to support 20% administration salaries of the ARPA Fund	\$19,508
ARPA-Temporary Assistance	ARPA	Temporary Assistance	Reallocate the project savings to support 80% administration salaries of the ARPA Fund	\$78,029
Reallocation Project Savings to Admin Salaries Subtotal				\$0
ARPA Fund Transfer to General Fund				
Housing-Community Development	ARPA Fund	Emergency Rental Assistance	Reduction based on unallocated project amount by Dec 2024	(\$136,535.05)
Inter-Departmental	General Fund	HCD-Grant	Reduction based on unallocated project amount by Dec 2024	\$136,535.05
Housing-Community Development	ARPA Fund	Social Services-Community Connectors	Reduction based on unallocated project amount by Dec 2024	(\$350,000)
Inter-Departmental	General Fund	HCD-Grant	Reduction based on unallocated project amount by Dec 2024	\$350,000

Police	ARPA Fund	Mental Health	Reduction based on unallocated project amount by Dec 2024	(\$295,000)
Inter-Departmental	General Fund	Mental Health	Reduction based on unallocated project amount by Dec 2024	\$295,000
Capital Improvement Program	ARPA Fund	Community Center Renovation	Reduction based on unallocated project amount by Dec 2024	(\$1,000,000)
Capital Improvement Program	General Fund	Community Center Renovation	Reduction based on unallocated project amount by Dec 2024	\$1,000,000
Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Capital Improvement Program	ARPA Fund	Rec Center Re-development	Reduction based on unallocated project amount by Dec 2024	(\$160,000)
Capital Improvement Program	General Fund	Rec Center Re-development	Reduction based on unallocated project amount by Dec 2024	\$160,000
Capital Improvement Program	ARPA Fund	Multi-Family	Reduction based on unallocated project amount by Dec 2024	(\$350,000)
Inter-Departmental	General Fund	HCD- Grant	Reduction based on unallocated project amount by Dec 2024	\$350,000
ARPA Expenditure Savings Subtotal				(\$2,291,535.05)
Speed & Red-Light Camera Fund Transfer to APRA				
Salaries-Red Light	Speed & Red-Light Camera	Salaries	Reallocate the salaries and fringe benefits of Corporal position to ARPA Fund	(\$145,187.28)
Transfer Salaries	ARPA Fund	Transfer Salaries	Reallocate the salaries and fringe benefits of Corporal position from Speed Camera & Red-Light Camera Fund	\$145,187.28
Contracts	Speed & Red-Light Camera	Contracts	Reallocate remaining Speed Camera contract payments to APRA	(\$528,495.28)
Contracts	ARPA Fund	Contracts	Reallocation remaining Speed Camera contract payments from Speed Camera Fund	\$528,495.28
Contracts	Speed & Red-Light Camera	Contracts	Reallocate remaining Red-Light Camera contract payments to APRA	(\$266,700)
Contracts	ARPA Fund	Contracts	Reallocation remaining Red-Light Camera contract payments from Speed Camera Fund	\$266,700
Capital Improvement	Speed & Red-Light Camera	Capital Improvement Expenditure	Reallocate capital expenditure of Traffic Study, Sidewalks and Traffic Calming to APRA	(\$200,000)
Capital Improvement	ARPA Fund	Capital Improvement Expenditure	Reallocate capital expenditure of Traffic Study, Sidewalks and Traffic Calming from Speed Camera Fund	\$200,000

ARPA Expenditure Increase Subtotal	\$1,140,382.56
Total Inter-Fund Reallocation To ARPA	\$280,170.13

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2025 Budget is amended as follows:

General Fund to ARPA Fund Transfers

1. Transfer \$382,045.62 from 2100-40010, Salaries, to account 0070-40012, Transfer Salaries to reallocate funds for the four employees in the Police Office of Chief Division.
2. Transfer \$94,500 from 2600-40010, Salaries, to account 0070-40012, Transfer Salaries, to reallocate funds for the two employees in the Parking Enforcement Division.
3. Transfer \$45,220 from 5500-40010, Salaries, to account 0070-40012, Transfer Salaries, to reallocate funds for 60% salary of the Grants Coordinator in Housing Community Department.
4. Transfer \$42,422 from 5800-40010, Salaries, to account 0070-40012, Transfer Salaries, to reallocate funds for 65% salary of the HCD Community Engagement Specialist position.
5. Transfer \$22,735 from 3600-40010, Salaries, to account 0070-40012, Transfer Salaries, to reallocate funds for 20% salary of the Sustainability Manager in Public Works.
6. Transfer \$305,000 from 5800-61040, Contracts, to account 0070-61040, Contracts, to reallocate funds for County contract for rental license inspections.
7. Transfer \$50,000 from 9000-71700, HCD Grants, to account 0070-61048, Social Services-Grants to non-profits, to reallocate funds for the Quality of Life Grant.
8. Transfer \$100,000 from 9100-80007, Street Improvements, to account 0070-80007, Street Rehabilitation, to reallocate funds for Street Improvement Capital project.
9. Transfer \$130,000 from 9100-80009, Sidewalks, to account 0070-80008, Sidewalks, to reallocate funds for Sidewalks Capital project.
10. Transfer \$45,000 from 9100-80003, Equipment Replacement Expenditure, to account 0070-80010, Equipment Replacement Expenditure, to reallocate funds for the purchase of Crack filling Machine.
11. Transfer \$20,000 from 9100-80000, Capital Improvement Expenditure, to account 0070-80010, Equipment Replacement Expenditure, to reallocate funds for Street light Improvement project.
12. Transfer \$99,400 from 1160-61040, Contracts, to account 0070-61040, Contracts, to reallocate funds for compensation and reclassification study.
13. Transfer \$95,000 from 1160-61041, Software, to account 0070-61040, Contracts, to reallocate funds for HRIS implementation.

ARPA Fund to ARPA Fund Transfers

1. Reduce \$74,157 to account 0070-61044, Document Management, due to savings from the final contract with selected vendor.
2. Reduce \$23,380 to account 0070-80005, Public Space Management, due to savings from the prior year Public Space Management planning.
3. Appropriate \$19,508 to account 0070-40010, Administration Salaries, to reallocate fund to support 20% of the Administration Salaries of the ARPA programs.
4. Appropriate \$78,029 to account 0070-40700, Temporary Assistance, to reallocate fund to support 80% of the Administration Salaries of the ARPA programs.

ARPA Fund to General Fund Transfers

1. Transfer \$136,535.05 from 0070-61043, Emergency Rental Assistance, to account 9000-71700, HCD Grant to reallocate funds based on projected amount of funds unallocated by December 2024.
2. Transfer \$350,000 from 0070-61049, Social Service Community Connectors, to account 9000-71700, HCD Grant to reallocate funds based on projected amount of funds unallocated by December 2024.
3. Transfer \$295,000 from 0070-61056, Mental Health, to account 9000-61040, Mental Health to reallocate funds based on projected amount of funds unallocated by December 2024.
4. Transfer \$1,000,000 from 0070-80004, Community Center Renovation, to account 9100-80014, Community Center Renovation to reallocate funds based on projected amount of funds unallocated by December 2024.
5. Transfer \$160,000 from 0070-80003, Rec Center Redevelopment, to account 9100-80011, Rec Center Redevelopment to reallocate funds based on projected amount of funds unallocated by December 2024.
6. Transfer \$350,000 from 0070-61047, Multi Family, to account 9000-71700, HCD Grant to reallocate funds based on projected amount of funds unallocated by December 2024.

Speed & Red-Light Camera Fund to APRA Fund Transfers

1. Transfer \$145,187.28 from 0060-40010, Salaries, to account 0070-40013, Transfer Salaries to reallocate funds for the salary and fringe benefits of the Corporal position.
2. Transfer \$528,495.28 from 0060-61040, Contracts, to account 0070-61041, Contracts, to reallocate funds for the remainder of annual contract payments of the Speed Camera account.
3. Transfer \$266,700 from 0060-61042, Contracts, to account 0070-61041, Contracts, to reallocate funds for the remainder of annual contract payments of the Red-light Camera account.
4. Transfer \$200,000 from 0060-80001, Capital Expenditure, to account 0070-80011, Capital Expenditure, to reallocate funds for the Traffic Study, Sidewalks and Traffic Calming projects.

SECTION 2. The City's Capital Improvement Program for FY 2025 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this _____ by Roll-Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: