

Work Session

FY25 Budget Amendment No. 1 and FY25 Stormwater Management Budget Amendment No. 1

Recommended Council Action

Adopt the budget amendments.

Context with Key Issues

The Fiscal Year (FY) 2025 Budget was adopted by the City Council on May 15, 2024. Due to delays in certain expenditures originally anticipated to occur during FY 2024, a modification to the FY 2025 budget is required in order to re-appropriate funds for those purposes. The budget amendment includes the items below. Note that the re-appropriation amount for the departmental operating budgets and Capital Improvement Project budget totals \$2,748,739.98 and the new FY 2025 budget expenditure increase is \$19,934. The total budget adjustment is \$2,768,673.98 in the General Fund. In the Special Revenue Fund and Stormwater Fund, the total re-appropriation amounts are \$259,364 and \$458,272 respectively.

In addition, the City has received funding from the Treasury since 2022. The American Rescue Plan Act (ARPA) Funds can be used in the following primary categories per federal guidelines: Public Health and Economic Impacts, Premium Pay, Investments in Infrastructure and Standard Allowance. The ARPA Fund re-appropriation amount in this budget amendment is totaling \$6,034,349.79 which includes the \$1 million Community Center Atrium Floor Infill Project, \$3.5 million for Library Construction, and \$605,570.25 for Multi-Family Property Rehabilitation, originally budgeted in Fiscal Year 2024.

*In general, the amount in bracket () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in bracket represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions. The items highlighted in light orange represent budget increase items.

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
General Fund Expendi	ture			
			Re-appropriate amount of FY24	
		Emergency	unspent funds to provide for	
Police	General Fund	Response	purchase of four police vests	\$9,155.23
	Police	Expenditure Subtotal		\$9,155.23
			Re-appropriate the unused	
			balance of the Shop and Row	
Public Works	General Fund	Special Projects	Project	\$6,400
			Re-appropriate funds for	
			incomplete portion of the Multi	
			Family Energy project and	
Public Works	General Fund	Contracts	delay of Outreach contract	\$95,000

Posted: 7/12/2024

Prepared by: Susan Cheung, Finance Director
Approved by: Robert DiSpirito, City Manager

			Re-appropriate the unused balance of the Rasevik, Bio and Streetscape maintenance	
Public Works	General Fund	Sub-Contract Work	project	\$27,926

Department	Funding Source	Account Title	Reason for Amendment	Amount
			Re-appropriate funds for WSSC	
			water meter renewal project due	4
Public Works	General Fund	Water	to longer billing cycle	\$4,100
			Re-appropriate the unused	
			balance of the small repair projects including sidewalk and	
Public Works	General Fund	Sub-Contract Work	speed hump repairs and, etc.	\$8,600
T dono TT onto		orks Expenditure Subtot		\$142,026
			Re-appropriate amount of	ψ11 <u>2</u> ,020
			FY23 unspent funds to provide	
			for HRIS system	
Human Resources	General Fund	Software	implementation	\$256,023.56
			Re-Appropriate amount of	
			FY24 unspent funds to provide	
			for Classification Study and	* 40 = 000
Human Resources	General Fund	Contract	Leadership Training	\$105,000
	General Gove	ernment Expenditure Su		\$361,023.56
Housing &			Re-appropriate funds for on-	
Community	Canada Fund	Cita Imamus vana ant	going bus shelter installation	#45.000
Development	General Fund	Site Improvement	project Re-appropriate funds for Learn	\$45,000
Housing &			to Bike Ride class and	
Community			additional planned traffic	
Development	General Fund	Contracts	studies	\$31,600
Housing &			Re-appropriate funds for the	. ,
Community			required grant match for the	
Development	General Fund	Transit & Pedestrian	Safe Route to School grants	\$11,000
Housing &			Re-appropriate funds for	
Community		0.5	remaining contract cost of	400.000
Development	General Fund	Software	Rental Licensing Software	\$20,000
Hou	sing and Commun	nity Development Expen		\$107,600
			Re-appropriate funds for the	
			WordPress Hosting and	
Communications	General Fund	Website	Engagement Tools due to delay of CivicPlus launch	\$28,000
				\$28,000
Communications Expenditure Subtotal				
	— <i>Берапт</i>	ental Expenditure Subtor	Budget increase to provide	\$647,804.79
			funds for city match for New	
		Capital Equipment	Avenue Section A and B and	
Capital Improvement	General Fund	Expenditure	Maple Avenue projects	\$19,934
		Equipment	Re-appropriate for FY22 police	,
		Replacement	vehicle purchase not yet	
Capital Improvement	General Fund	Expenditure	delivered	\$210,000

Capital Improvement Capita			Equipment	Re-appropriate funds for FY23	
Capital Improvement General Fund Expenditure General Fund Replacement Reportation Repo					
Capital Improvement General Fund Expenditure Expenditure Equipment Replacement Expenditure Capital Improvement General Fund Expenditure Expenditure Capital Improvement Expenditure Expenditure Capital Improvement Expenditure Expenditure Subtotal State Special Public Works Special Revenue Fund Expenditure Expenditure Expenditure Expenditure Subtotal State Special Public Works Special Revenue Fund Expenditure Exp	Capital Improvement	General Fund			¢151 Q15
Reappropriate funds for FY24 \$249,364.19	Capital Improvement	General Fund		delivered	\$131,043
Capital Improvement General Fund Expenditure Police vehicles not purchased \$249,364.19				Do appropriate funda for EV24	
Department/Division	Capital Improvement	Conoral Fund			¢240.264.40
Capital Improvement General Fund Equipment Replacement Expenditure Reappropriate funds for FY24 Se30,000	Capital Improvement	General Fund	Experiulture	police verticles not purchased	φ249,304.19
Capital Improvement General Fund Equipment Replacement Expenditure Reappropriate funds for FY24 Se30,000		Eunding			
Equipment Replacement Expenditure Equipment Replacement Expenditure Equipment Replacement Expenditure Equipment Replacement Rependiture Re-appropriate funds for FY24 IT & Cabital Improvement Expenditure Re-appropriate funds for Expenditure Subtoal Section Project delay \$75,000 Re-appropriate funds for Library construction project delay \$775,447 Respect of Expenditure Subtoal Section Revenue Fund R	Department/Division		Account Title	Passan for Amandment	Amount
Replacement Replacement Expenditure Expenditure Expenditure Expenditure Equipment Replacement Expenditure Equipment Replacement Expenditure Expenditure Re-appropriate funds for FY24 \$630,000	Department/Division	Source		Reason for Amendment	Amount
Capital Improvement Project Cable renovation project delay S123,64 Re-appropriate funds due to FY24 IT & Capital Improvement Project Cable renovation project delay S125,000 Re-appropriate funds due to FY24 It & Cable renovation project delay S122,000 S1				De engraprieta funda far EV24	
Equipment Replacement Replacement Expenditure Re-appropriate funds for FY24 \$9,279	Comital Images and	Comercia			#620 000
Replacement Expenditure Re-appropriate funds for FY24 T & Capital Improvement General Fund Facility Maintenance Re-appropriate funds for FY24 T & Capital Improvement General Fund Expenditure Capital Improvement Capital Improvement Capital Improvement Expenditure Capital Improvement Capital Improvement Capital Improvement Expenditure Capital Improvement Ca	Capital Improvement	General Fund		trash truck order delay	\$630,000
Capital Improvement General Fund Expenditure Capital Improvement General Fund Expenditure Expenditure Expenditure Expenditure Capital Improvement General Fund Expenditure Capital Improvement General Fund Expenditure Subtotal Sepecial Public Works Popular Revenue Fund Public Works Public Works Popular Revenue Fund Cable Grant-Capital Improvement Project Gelay Public Works Popular Revenue Fund Public Works Popular Revenue Fund Public Works Public Works Public Works Popular Revenue Fund Popular Revenue Fund Public Works Popular Revenue Fund Popular Revenue Fund Popular Revenue Fund Popular Revenue Fund Popular Rev				De annumiete fonde fen FV04	
Capital Improvement Project Capital Improvement Information Capital Improvement Project Capital Improvement Information Re-appropriate for FY24 IT & Capital Improvement Information Capital Improvement Information Capital Improvement Infor	Conital Images company	Canaral Fund			фо 0 7 0
Capital Improvement General Fund Capital Improvement General Fund General Fund General Fund General Fund General Fund Expenditure Capital Improvement Capital Improvement General Fund Subtotal Special Revenue Fund Special Revenue F	Capital Improvement	General Fund	Expenditure	compressor order delay	\$9,279
Capital Improvement General Fund Capital Improvement General Fund General Fund General Fund General Fund General Fund Expenditure Capital Improvement Capital Improvement General Fund Subtotal Special Revenue Fund Special Revenue F				Di-t- f 5\\0.4 T-0	
Capital Improvement Capital Improvement Expenditure Capital Improvement Project Cable Grant Capital Improvement Project Cable Grant-Capital Improv	0	0			ф 7 Г 000
Capital Improvement General Fund Expenditure due to FY24 project delay \$775,447 Capital Improvement Expenditure Subtotal \$2,120,869.19 General Fund Subtotal \$2,120,869.19 General Fund Subtotal \$2,120,869.19 General Fund Subtotal \$2,768,673.98 Special Revenue Fund Pepco-Stuart Revenue Fund Pepco Project delay Pepco Project delay Pepco Project delay Pepco Project delay \$12,364 Revenue Fund Pepco-Stuart Revenue Fund Pepco Project delay Pepco Project delay Pepco Project delay \$12,364 Revenue Fund Revenue Fund Project Revenue Fund Program Open Perogram Open Pepco Project delay Program Open Perogram Open Pepco Project delay Program Open Pepco Project delay Project delay Project Project Pro	Capital Improvement	General Fund	Expenditure		\$75,000
Capital Improvement General Fund Expenditure due to FY24 project delay \$775,447			1.7		
Special Revenue Fund Pepco-Stuart Armstrong Grant Pepco Pepco project delay \$12,364	Operital leaves to	0			ф 77 Г 447
Special Revenue Fund Special Revenue Fund Special Revenue Fund Revenue Fu	Capital Improvement	General Fund	Expenditure	due to FY24 project delay	\$775,447
Special Revenue Fund Special Revenue Fund Special Revenue Fund Revenue Fu		Canital Impro	vement Expenditure Su	htotal	\$2 120 860 10
Special Revenue Fund				ototai	
Public Works Special Revenue Fund Pepco-Stuart Armstrong Grant Pepco project delay \$12,364			eral Fund Subtotal		\$2,768,673.98
Public Works Special Revenue Fund Revenue Fun	Special Revenue Fund	d	T		
Public Works Revenue Fund Special Revenue Fund Revenue Fund Revenue Fund Improvement Project Revenue Fund Improvement Project Re-appropriate for FY24 IT & Cable renovation project delay \$125,000 Re-appropriate funds due to FY23 Control Room relocation and equipment replacement delay \$122,000 Re-appropriate funds due to FY23 Control Room relocation and equipment replacement delay \$122,000 Re-appropriate funds due to FY23 Control Room relocation and equipment replacement delay \$122,000 Re-appropriate funds due to FY23 Control Room relocation and equipment replacement delay \$122,000 Re-appropriate funds allocated by Montgomery County \$242,000 Revenue Fund Revenue Fund Space-CIP Revenue increase due to additional grant funds allocated by Montgomery County \$242,000 Re-appropriate FY24 unused funds due to project delay \$29,437 Re-appropriate reimbursement to cover for the grant funds due to project delay \$29,437 Re-appropriate reimbursement to cover for the grant Revenue Fund Revenue					
Public Works Special Revenue Fund Cable Grant Capital Improvement Project Special Revenue Fund Special Revenue Fund Special Revenue Fund Cable Grant-Capital Improvement Project Cable Grant-Capital Re-appropriate funds due to FY23 Control Room relocation and equipment replacement delay \$122,000 Housing & Community Development Housing & Community Development Revenue Fund Special Revenue Fund Special Program Open Space-CIP Community Development Housing & Community Development Revenue Fund Special Revenue Fund Housing & Community Development Housing & Community Development Housing & Community Development Housing & Community Development Revenue Fund Special Revenue Fund Special Revenue Fund Special Revenue Fund CDBG Neighborhood Housing & CDBG Neighborhood Neighborhood Neighborhood Neighborhood Neighborhood Neighborhood Neighborhood Special Revenue increase due Special Revenue Fund Special Revenue Fun			·		
Public Works Revenue Fund Re	Public Works	Revenue Fund	Armstrong Grant	Pepco project delay	\$12,364
Public Works Revenue Fund Re		0	0.11.0	D	
Re-appropriate funds due to FY23 Control Room relocation and equipment replacement delay \$122,000 Housing & Community Development Revenue Fund Revenue Fund Program Open Space-CIP County \$242,000 Housing & Community Development Revenue Fund Program Open Space-CIP County \$242,000 Housing & Community Development Revenue Fund Revenue Fund Revenue Fund Program Open Space-CIP County Space-CIP County Revenue Fund Revenue	Destrict Manda				ф40F 000
Communications Special Revenue Fund Improvement Project Housing & Community Development Housing & Community Development Housing & Community Development Housing & Special Revenue Fund Housing & Community Development Housing & Special Revenue Fund Mashington McLaughlin School Housing & Community Development Housing & Special Revenue Fund Mashington McLaughlin School Housing & Community Development Housing & Special Revenue Fund Revenue F	Public Works	Revenue Fund	Improvement Project	Cable renovation project delay	\$125,000
Communications Special Revenue Fund Improvement Project Housing & Community Development Housing & Community Development Housing & Community Development Housing & Special Revenue Fund Housing & Community Development Housing & Special Revenue Fund Mashington McLaughlin School Housing & Community Development Housing & Special Revenue Fund Mashington McLaughlin School Housing & Community Development Housing & Special Revenue Fund Revenue F				De annuanciata formula dos ta	
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Housing & Special Revenue Fund Space-CIP Space	Communications				¢122.000
Housing & Community Development Revenue Fund Revenue Fund Space-CIP Space-CI	Communications	Revenue runa	improvement Project		\$122,000
Community Development Revenue Fund Revenue Fund Space-CIP Space-Appropriate Fy24 unused funds due to project delay Space-Appropriate Fy24 Space-Appropriate Fy24 Space-Appropriate Fy24 Space-Appropriate Fy24 Space-Appropriate Fy24 Space-Appropriate Fy24 Spa	Housing 9				
Development Revenue Fund Space-CIP County \$242,000 Housing & Community Development Revenue Fund Space-CIP Space-CIP County Space-CIP County (\$242,000) Housing & Community Development Revenue Fund Space-CIP Space-CIP County (\$242,000) Housing & Community Development Revenue Fund Revenue Fund McLaughlin School Special Revenue Fund Revenue Fund McLaughlin School Special Meighborhood Budget expenditure increase due Sp1,000 Housing & CDBG Neighborhood Budget revenue increase due Sp1,000		Special	Drogram Open		
Housing & Community Development Revenue Fund Space-CIP Space-CIP County (\$242,000) Housing & Community Development Revenue Fund Space-CIP Space-CIP County (\$242,000) Housing & Community Development Revenue Fund McLaughlin School Special Special Revenue Fund McLaughlin School Special Special Special Revenue Fund McLaughlin School Special Specia					¢242.000
Housing & Special Revenue Fund Special Program Open Space-CIP County (\$242,000) Housing & Community Development Revenue Fund Special Special Revenue Fund Special Spec	Development	Neveriue Fulla	Space-CIF		φ242,000
Community Development Revenue Fund Space-CIP Housing & Community Development Revenue Fund CDBG Neighborhood Improvements CDBG Neighborhood Improvements CDBG Neighborhood Improvements Budget expenditure increase due to new grant awarded \$91,000	Housing 9				
Development Revenue Fund Space-CIP County (\$242,000)		Special	Program Open		
Housing & Community Development Revenue Fund Revenue Fund McLaughlin School Re-appropriate FY24 unused funds due to project delay \$29,437 Housing & Community Development Revenue Fund Revenue Fund McLaughlin School Re-appropriate reimbursement to cover for the grant expenditure (\$29,437) Housing & CDBG Revenue Fund					(\$242,000)
Community Development Special Revenue Fund Revenue increase due	•	ACTORIGET UTIO	Орасс-ОП	County	(ψ2π2,000)
Development Revenue Fund McLaughlin School funds due to project delay \$29,437 Housing & Re-appropriate reimbursement to cover for the grant expenditure (\$29,437) Housing & CDBG Community Development Revenue Fund		Special	Washington	Re-appropriate FY24 unused	
Housing & Special Revenue Fund	1				\$29 437
Community Development Revenue Fund Revenue F	Dovolopinoni	/ CVOING FUND	Mozaagiiiii Oolool	Tarias ado to project delay	Ψ20,π01
Community Development Revenue Fund Revenue F	Housing &			Re-appropriate reimbursement	
Development Revenue Fund McLaughlin School expenditure (\$29,437) Housing & CDBG Community Special Revenue Fund Neighborhood Improvements due to new grant awarded \$91,000 Housing & CDBG Community Special Neighborhood Budget revenue increase due		Special	Washington		
Housing & CDBG Community Special Revenue Fund Improvements Budget expenditure increase due to new grant awarded \$91,000 Housing & CDBG COBG Neighborhood June to new grant awarded \$91,000 CDBG Community Special Neighborhood Budget revenue increase due					(\$29,437)
Community Special Revenue Fund Improvements Budget expenditure increase due to new grant awarded \$91,000 Housing & CDBG Community Special Neighborhood Budget revenue increase due					
Housing & CDBG Community Special Neighborhood Budget revenue increase due	Community		Neighborhood	Budget expenditure increase	
Community Special Neighborhood Budget revenue increase due	Development	Revenue Fund	Improvements	due to new grant awarded	\$91,000
Community Special Neighborhood Budget revenue increase due					
Community Special Neighborhood Budget revenue increase due					
Development Revenue Fund Improvements to new grant awarded (\$91,000)					
	Development	Revenue Fund	Improvements	to new grant awarded	(\$91,000)

Housing &				
Community Development	Special Revenue Fund	Recreation Center Design Grant CIP	Re-appropriate FY24 unused funds due to project delay	\$145,000
Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Housing & Community Development	Special Revenue Fund	Recreation Center Design Grant CIP	Re-appropriate reimbursement to cover for the grant expenditure	(\$145,000)
Housing & Community Development	Special Revenue Fund	Tenant Opportunity to Purchase Support Fund	Budget expenditure reduced due to emergency expenditure in FY24	(\$58,186)
Housing & Community Development	Special Revenue Fund	Tenant Opportunity to Purchase Support Fund	Budget revenue reduced due to emergency spending not reimbursed	\$58,186
Housing & Community Development	Special Revenue Fund	Richard School of Music Rehab project	Budget expenditure reduced to correct allocated grant amount in FY25 original budget	(\$25,000)
Housing & Community Development	Special Revenue Fund	Richard School of Music Rehab project	Budget revenue reduced to correct allocated grant amount in FY25 original budget	\$25,000
Housing & Community Development	Special Revenue Fund	Aging in Place	Budget expenditure increase due to new grant awarded	\$26,000
Housing & Community Development	Special Revenue Fund	Aging in Place	Budget revenue increase due to new grant awarded	(\$26,000)
Housing & Community Development	Special Revenue Fund	New Avenue Bikeway Section A	Re-appropriate unused funds due to FY24 project delay	\$3,401.53
Housing & Community Development	Special Revenue Fund	New Avenue Bikeway Section A	Re-appropriate reimbursement to cover for the grant expenditure	(\$3,401.53)
Housing & Community Development	Special Revenue Fund	New Avenue Bikeway Section B	Budget expenditure reduced due to emergency expenditure in FY24	(\$18,812.35)
Housing & Community Development	Special Revenue Fund	New Avenue Bikeway Section B	Budget revenue reduced due to emergency spending not reimbursed	\$18,812.35
Housing & Community Development	Special Revenue Fund	Kim Lamp-Maple Ave CIP	Budget expenditure reduced due to expenditure in FY24	(\$63,353.19)
Housing & Community Development	Special Revenue Fund	Kim Lamp-Maple Ave CIP	Budget revenue reduced due to spending not reimbursed	\$63,353.19
4554.5	Special F	Revenue Fund Subtota	1	\$259,364
ARPA Fund			Re-appropriate amount of	
Public Works	ARPA Fund	Community Center Renovation	unused funds for Atrium infill project due to project start delay	\$1,000,000
Public Works	ARPA Fund	Sidewalk Traffic Calming	Re-appropriate remaining funds from FY24	\$333,119

Library	ARPA Fund	Library Construction	Re-appropriate unused funds from FY24 budget	\$3,500,000
Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Housing & Community Development	ARPA Fund	Multifamily Property Rehabilitation	Re-appropriate unused funds by the grantees for current year expenditure	\$605,570.25
Housing & Community Development	ARPA Fund	Emergency Rental Assistance	Re-appropriate amount of remaining funds from FY23 for the Rental Assistance Program	\$169,567.80
Housing & Community Development	ARPA Fund	Neighborhood Commercial Center	Re-appropriate amount of unused funds for current year expenditure	\$77,073.87
Housing & Community Development	ARPA Fund	Public Space Management	Re-appropriate amount of FY24 unused funds due to delay in completion of the plan	\$23,380
Housing & Community Development	ARPA Fund	Capital Improvement Project-HCD	Re-appropriate amount of FY24 unused city match funds due to delay in completion of the projects	\$127,638.87
Housing & Community Development	ARPA Fund	Rec Center Development	Re-appropriate amount of FY24 unused funds due to delay in completion of the plan	\$160,000
Housing & Community Development	ARPA Fund	Small Business Grants	Re-appropriate amount of unused funds for current year expenditure	\$38,000
				\$6,034,349.79 \$9,062,387.77

Council Priority

Fiscally Sustainable Government

Environmental Considerations

None of the items in this budget amendment directly promote energy efficiency practices; however, the City received a grant from Pepco's Stuart Armstrong Maryland Communities program. This project will remove existing invasive plants, and replant with native plants and install wood chip pathways to improve the habitat, aesthetics and recreation value of the site.

Fiscal Considerations

	Budget Amendment Type
Funding Source	FY25 Expenditure
General Fund	\$ 2,768,673.98
Special Revenue -Grants	\$ 259,364.00
ARPA Fund	\$ 6,034,349.79
Subtotal	\$ 9,062,387.77
Stormwater Fund	\$ 458,272.00
Total	\$ 9,520,659.77

Appropriation by Department	Budget Amount
General Fund Total	-
Revenue	\$
Revenue Subtotal	\$
Expenditure	
General Government	\$ 361,023.56
Police	\$ 9,155.23
Public Works	\$ 142,026.00
Communication	\$ 28,000.00
Housing and Community Development	\$ 107,600.00
Library	\$ -
Inter-Departmental	\$ -
Capital Improvement Program	\$ 2,120,869.19
Expenditure Subtotal	\$ 2,768,673.98
General Fund Total	\$ 2,768,673.98
Special Revenue - Grants Total	
Communication	\$ 122,000.00
Public Works	\$ 137,364.00
Library	\$ -
Grand Total	\$ 259,364.00
ARPA - Grants Total	
Police	\$ -
Public Works	\$ 1,333,119.00
Housing and Community Development	\$ 1,201,230.79
Library	\$ 3,500,000.00
Grand Total	\$ 6,034,349.79
Stormwater Fund	
Public Works	\$ 458,272.00
Grand Total	\$ 458,272.00
Total	\$ 9,520,659.77

Racial Equity Considerations

The ARPA items, once implemented, will assist members in the community who are disproportionately affected by COVID-19 through direct and indirect funding as intended by both the US Treasury and

the City Council. The Multi-Family Property Rehabilitation and Emergency Rental Assistant program provided additional federal funding for FY 25 and established a relief funding program to provide additional funds to city residents. These funds will assist the City in increasing the availability for more housing programming.

Attachments and Links

• Draft FY25 Budget Amendment Ordinances

General Fund Adopted Budget and 1st Amendment

	Adopted	1st Amendment	Current
	FY25	Budget Increase	FY25
Total Revenues	30,616,257	0	30,616,257
EXPENDITURES			
General Government	4,788,886		4,788,886
Police	10,057,430		10,057,430
Public Works	6,262,525		6,262,525
Recreation	2,184,732		2,184,732
Housing and Community Development	2,562,859		2,562,859
Communications	917,374		917,374
Library	1,600,246		1,600,246
Inter-Departmental	1,576,357		1,576,357
Capital Outlay**	1,379,623	19,934	1,399,557
Debt Service	739,885		739,885
Total Expenditures	32,069,917	19,934	32,089,851
Net (deficiency) of revenues			
over expenditures	(1,453,660)	(19,934)	(1,473,594)
Estimated GF Ending Fund Balance	12,635,278		12,615,344

Introduced by:

First Reading: Second Reading: Effective Date:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2024-XX

FY 2025 STORMWATER MANAGEMENT FUND BUDGET AMENDMENT NO. 1

WHEREAS,	the Fiscal Year (FY) 2025 Stormwater Management Fund budget was adopted by the City Council on May 15, 2024; and
WHEREAS,	unspent funds in the Capital Improvement Projects in the amount of \$183,646 need to be carried over due to the delay of the Brashear's Run Project; and
WHEREAS,	unspent funds in Stormwater Outside Parts and Labor account in the amount of \$154,176 need to be carried over due to the delay of Brashear's Run Project; and
WHEREAS,	unspent funds in Stormwater Subcontractor account in the amount of \$72,960 need to be carried over due to the delay in the facility contract maintenance project; and
WHEREAS,	unspent funds in Stormwater Engineering Services account in the amount of \$47,490 need to be carried over for the engineering support in FY25; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2025 Stormwater Management Fund Budget is amended as follows:

Stormwater Management Fund-Expenditures

- 1. Appropriate \$183,646 to 0030-0030-80001, Capital Projects Expenditure, to carry over unspent funds in the Capital Projects due to the delay in implementation of the Brashear's Run project.
- 2. Appropriate \$154,176 to 0030-0030-53350, Outside Labor and Parts, due to the delayed Brashear's Run project.
- 3. Appropriate \$72,960 to 0030-0030-61045, Subcontractor, due to delay in completion of the contractor's work.
- 4. Appropriate \$47,490 to 0030-0030-61005, Engineering Services, due to unspent funds for the engineering support in FY24.
- SECTION 2. Use of fund balance in the amount of \$458,272 is hereby authorized to supplement other fund revenues and financing sources.

SECTION 3.	This Ordinance shall become effective upon adoption.
Adopted this	day of July, 2024 by Roll Call vote as follows:
AYE:	
NAY:	
ABSTAIN:	
ABSENT:	

Introduced by:

First Reading: Second Reading: Effective Date:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2024-

FISCAL YEAR 2025 BUDGET AMENDMENT NO. 1

WHEREAS, the Fiscal Year (FY) 2025 budget was adopted by the City Council on May 15, 2024; and

WHEREAS, since this date, certain expenditures are more or less than originally anticipated requiring modification to the Fiscal Year 2025 budget; and new operational needs have arisen that were not accounted for in the Fiscal Year 2025 budget including the receipt of grant funding and delay of capital improvement projects; and

WHEREAS, those budget adjustments are listed in the table below by Department with an explanation for the adjustment and the amount to be adjusted in the Fiscal Year 2025 budget for each funding source:

*In general, the amount in bracket () represents budget decrease in expenditure and budget increase in revenue, which should have a positive effect on the reserve balances. The amount not in bracket represents budget increase in expenditure and budget decrease in revenue. In Special Revenue Fund (SRF), the grant expenditure increases must coincide with revenue (grant reimbursement) increases within the same fiscal/accounting period. Refer to the "reason for amendment" column for budget item descriptions. The items highlighted in light orange represent budget increase items.

Funding Source	Account Title	Reason for Amendment	Amount							
General Fund Expenditure										
General Fund	Emergency Response	Re-appropriate amount of FY24 unspent funds to provide for purchase of four police vests	\$9,155.23							
Police Expenditure Subtotal										
General Fund	Special Projects	Re-appropriate the unused balance of the Shop and Row Project	\$6,400							
General Fund	Contracts	Re-appropriate funds for incomplete portion of the Multi Family Energy project and delay of Outreach contract	\$95,000							
Coporal Fund	Sub Contract Mark	Re-appropriate the unused balance of the Rasevik, Bio and Streetscape maintenance	\$27,926							
	Source ture General Fund Police General Fund	Source Account Title ture Emergency Response Police Expenditure Subtotal General Fund Special Projects General Fund Contracts	Source Account Title Reason for Amendment Review Re-appropriate amount of FY24 unspent funds to provide for purchase of four police vests Police Expenditure Subtotal Re-appropriate the unused balance of the Shop and Row Project Re-appropriate funds for incomplete portion of the Multi Family Energy project and delay of Outreach contract Re-appropriate the unused balance of the Rasevik, Bio and Streetscape maintenance							

Department	Funding Source	Account Title	Reason for Amendment	Amount
Bopartmont	Course	Adddin Thio	Re-appropriate funds for WSSC water meter renewal project due to longer billing	Allount
Public Works	General Fund	Water	cycle	\$4,100
			Re-appropriate the unused balance of the small repair projects including sidewalk and	
Public Works	General Fund	Sub-Contract Work	speed hump repairs and, etc.	\$8,600
	Public Wo	orks Expenditure Subtot		\$142,026
Human Resources	General Fund	Software	Re-appropriate amount of FY23 unspent funds to provide for HRIS system implementation	\$256,023.56
Human Resources	General Fund	Contract	Re-Appropriate amount of FY24 unspent funds to provide for Classification Study and Leadership Training	\$105,000
		rnment Expenditure Su		\$361,023.56
Housing & Community Development	General Fund	Site Improvement	Re-appropriate funds for on- going bus shelter installation project	\$45,000
Housing & Community Development	General Fund	Contracts	Re-appropriate funds for Learn to Bike Ride class and additional planned traffic studies	\$31,600
Housing & Community Development	General Fund	Transit & Pedestrian	Re-appropriate funds for the required grant match for the Safe Route to School grants	\$11,000
Housing & Community Development	General Fund	Software	Re-appropriate funds for remaining contract cost of Rental Licensing Software	\$20,000
Hous	sing and Commun	ity Development Expend		\$107,600
Communications	General Fund	Website	Re-appropriate funds for the WordPress Hosting and Engagement Tools due to delay of CivicPlus launch	\$28,000
	Communica	tions Expenditure Subt	otal	\$28,000
	Departme	ntal Expenditure Subtot	al	\$647,804.79
Conital Improvement	·	Capital Equipment	Budget increase to provide funds for city match for New Avenue Section A and B and	,
Capital Improvement	General Fund	Expenditure Equipment	Maple Avenue projects Re-appropriate for FY22 police	\$19,934
Capital Improvement	General Fund	Replacement Expenditure	vehicle purchase not yet delivered	\$210,000
Capital Improvement	General Fund	Equipment Replacement Expenditure	Re-appropriate funds for FY23 police vehicles ordered but not delivered	\$151,845
Capital Improvement	General Fund	Equipment Replacement Expenditure	Re-appropriate funds for FY24 police vehicles not purchased	\$249,364.19

Department/Division	Funding	Account Title	December Amondment	Amount
Department/Division	Source	Account Title Equipment	Reason for Amendment	Amount
Capital Improvement	General Fund	Replacement Expenditure	Re-appropriate funds for FY24 trash truck order delay	\$630,000
Capital Improvement	General Fund	Equipment Replacement Expenditure	Re-appropriate funds for FY24 compressor order delay	\$9,279
Capital Improvement	General Fund	Facility Maintenance Expenditure	Re-appropriate for FY24 IT & Cable renovation project delay	\$75,000
Capital Improvement	General Fund	Library Construction Expenditure	Re-appropriate funds for Library construction project due to FY24 project delay	\$775,447
	Capital Impro	vement Expenditure Sul	btotal	\$2,120,869.19
	Gen	eral Fund Subtotal		\$2,768,673.98
Special Revenue Fund				
Public Works	Special Revenue Fund	Pepco-Stuart Armstrong Grant	Re-appropriate amount of funds not used in FY24 due to Pepco project delay	\$12,364
Public Works	Special Revenue Fund	Cable Grant Capital Improvement Project	Re-appropriate for FY24 IT & Cable renovation project delay	\$125,000
Communications	Special Revenue Fund	Cable Grant-Capital Improvement Project	Re-appropriate funds due to FY23 Control Room relocation and equipment replacement delay	\$122,000
Housing & Community Development	Special Revenue Fund	Program Open Space-CIP	Budget expenditure increase due to additional grant funds allocated by Montgomery County	\$242,000
Housing & Community Development	Special Revenue Fund	Program Open Space-CIP	Budget revenue increase due to additional grant funds allocated by Montgomery County	(\$242,000)
Housing & Community Development	Special Revenue Fund	Washington McLaughlin School	Re-appropriate FY24 unused funds due to project delay	\$29,437
Housing & Community Development	Special Revenue Fund	Washington McLaughlin School	Re-appropriate reimbursement to cover for the grant expenditure	(\$29,437)
Housing & Community Development	Special Revenue Fund	CDBG Neighborhood Improvements	Budget expenditure increase due to new grant awarded	\$91,000
Housing & Community Development	Special Revenue Fund	CDBG Neighborhood Improvements	Budget revenue increase due to new grant awarded	(\$91,000)
Housing & Community Development	Special Revenue Fund	Recreation Center Design Grant CIP	Re-appropriate FY24 unused funds due to project delay	\$145,000

	Funding			
Department/Division	Source	Account Title	Reason for Amendment	Amount
Housing 9		Poercetion Center	Do appropriate reimburgement	
Housing & Community	Special	Recreation Center Design Grant CIP	Re-appropriate reimbursement to cover for the grant	
Development	Revenue Fund	Design Grant Gir	expenditure	(\$145,000)
Housing &		Tenant Opportunity	Budget expenditure reduced	(, , , , , , , , , , , , , , , , , , ,
Community	Special	to Purchase Support	due to emergency expenditure	
Development	Revenue Fund	Fund	in FY24	(\$58,186)
Housing & Community	Special	Tenant Opportunity to Purchase Support	Budget revenue reduced due to emergency spending not	
Development	Revenue Fund	Fund	reimbursed	\$58,186
Housing &			Budget expenditure reduced to	. ,
Community	Special	Richard School of	correct allocated grant amount	
Development	Revenue Fund	Music Rehab project	in FY25 original budget	(\$25,000)
Housing & Community	Special	Richard School of	Budget revenue reduced to correct allocated grant amount	
Development	Revenue Fund	Music Rehab project	in FY25 original budget	\$25,000
Housing &				
Community	Special	5.	Budget expenditure increase	
Development	Revenue Fund	Aging in Place	due to new grant awarded	\$26,000
Housing & Community	Special		Budget revenue increase due	
Development	Revenue Fund	Aging in Place	to new grant awarded	(\$26,000)
Housing &				·
Community	Special	New Avenue	Re-appropriate unused funds	
Development	Revenue Fund	Bikeway Section A	due to FY24 project delay	\$3,401.53
Housing &			Re-appropriate reimbursement	
Community	Special	New Avenue	to cover for the grant	(#2 404 F2)
Development Housing &	Revenue Fund	Bikeway Section A	expenditure Budget expenditure reduced	(\$3,401.53)
Community	Special	New Avenue	due to emergency expenditure	
Development	Revenue Fund	Bikeway Section B	in FY24	(\$18,812.35)
Housing &			Budget revenue reduced due	
Community	Special	New Avenue	to emergency spending not	¢10 010 25
Development Housing &	Revenue Fund	Bikeway Section B	reimbursed	\$18,812.35
Community	Special	Kim Lamp-Maple	Budget expenditure reduced	
Development	Revenue Fund	Ave CIP	due to expenditure in FY24	(\$63,353.19)
Housing &			5	
Community Development	Special Revenue Fund	Kim Lamp-Maple Ave CIP	Budget revenue reduced due to spending not reimbursed	\$63,353.19
Development		Revenue Fund Subtota		
ARPA Fund	Special F	Revenue Fund Subtota		\$259,364
ARPA FUNG			Re-appropriate amount of	
			unused funds for Atrium infill	
		Community Center	project due to project start	
Public Works	ARPA Fund	Renovation	delay	\$1,000,000
		Sidewalk Traffic	Re-appropriate remaining	
Public Works	ARPA Fund	Calming	funds from FY24	\$333,119
. dans from				+++++++++++++++++++++++++++++++++++++
			Re-appropriate unused funds	
Library	ARPA Fund	Library Construction	from FY24 budget	\$3,500,000

Department/Division	Funding Source	Account Title	Reason for Amendment	Amount
Housing &	Jource	Account Title	Re-appropriate unused funds	Amount
Community		Multifamily Property	by the grantees for current	
Development	ARPA Fund	Rehabilitation	year expenditure	\$605,570.25
Housing &	ANTATUIG	TCHADIIItation	Re-appropriate amount of	ψ000,070.20
Community		Emergency Rental	remaining funds from FY23 for	
Development	ARPA Fund	Assistance	the Rental Assistance Program	\$169,567.80
Housing &	ANTATUIU	Assistance	Re-appropriate amount of	Ψ109,307.00
Community		Neighborhood	unused funds for current year	
Development	ARPA Fund	Commercial Center	expenditure	\$77,073.87
Housing &	ANTATUIG	Oominicrolal Oction	Re-appropriate amount of	ψ11,010.01
Community		Public Space	FY24 unused funds due to	
Development	ARPA Fund	Management	delay in completion of the plan	\$23,380
Вечеюрители	7 I II 7 I I III I	Management	Re-appropriate amount of	Ψ20,000
Housing &			FY24 unused city match funds	
Community		Capital Improvement	due to delay in completion of	
Development	ARPA Fund	Project-HCD	the projects	\$127,638.87
Housing &	7111711 0110	110,0001102	Re-appropriate amount of	ψ121,000.01
Community		Rec Center	FY24 unused funds due to	
Development	ARPA Fund	Development	delay in completion of the plan	\$160,000
Housing &		20.0.0	Re-appropriate amount of	Ţ.00,000
Community		Small Business	unused funds for current year	
Development	ARPA Fund	Grants	expenditure	\$38,000
	AR	PA Fund Subtotal		\$6,034,349.79
		Grand Total		\$9,062,387.77

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2025 Budget is amended as follows:

General Fund – Expenditures

- 1. Appropriate \$105,000 to account 1160-61040, Contracts, to provide funds for the classification study and leadership training.
- 2. Appropriate \$256,023.56 to account 1160-61041, Software, to provide funds for the HRIS implementation.
- 3. Appropriate \$9,155.23 to account 2100-71110, Emergency Response, to provide funds for the purchase of police vests.
- 4. Appropriate \$6,400 to account 3200-61044, Special Projects, to provide funds for paint exterior of Shop and Row project.
- 5. Appropriate \$95,000 to account 3600-61040, Contract, to provide funds for Multi-Family Grants and Outreach contract in the Sustainability Division.
- 6. Appropriate \$27,926 to account 3700-61045, Sub-Contract Work, to provide funds for Rasevik, bio and streetscape project.
- 7. Appropriate \$4,100 to account 3700-67300, Water, to provide funds for the WSSC water meter renewal program.

- 8. Appropriate \$8,600 to account 3900-61045, Sub-Contract Work, to provide funds for a list of small repair works including sidewalks and speed humps and, etc.
- 9. Appropriate \$45,000 account 5400-53070, Site Improvements, to provide funds for the on-going bus shelter installations.
- 10. Appropriate \$31,600 to account 5400-61040, Contracts, to provide funds for the Learn to Ride Bike Class and traffic studies.
- 11. Appropriate \$11,000 to account 5400-70014, Transit Pedestrian Project, to provide matching funds for the Safe Route to School programs.
- 12. Reduction of \$20,000 to account 5800-61041, Software, to provide funds for the Rental License software implementation.
- 13. Appropriate \$28,000 to account 6000-62007, website, to provide funds for the WordPress Hosting Tools.
- 14. Appropriate \$19,934 to account 9100-80001, HCD Capital Improvement Expenditure, to provide funds for the city matching fund of New Avenue Section A and B and Maple Avenue grants.
- 15. Appropriate \$75,000 to account 9100-80008, Facility Maintenance Expenditure, to provide funds for the IT and Cable office renovation projects.
- 16. Appropriate \$1,250,488.49 to account 9100-80003, Equipment Reserve Expenditure, to provide funds for:
 - a. \$210,000 for the police vehicles from FY22 due to back order.
 - b. \$151,845 for three police vehicle purchases from FY23.
 - c. \$249,364.19 for the FY24 patrol vehicle orders not placed.
 - d. \$630,000 for the trash truck order.
 - e. \$9,279 for the order of Compressor.
- 17. Appropriate \$1,594,304.75 to account 9100-80013, Library Construction Expenditure, to provide funds for the project.

Special Revenue Fund – Revenues

- 1. Reduce \$58,186 to account 0010-37170, Tenant Opportunity to Purchase Support, due to FY24 emergency spending that reduce the allocated funds in FY25.
- 2. Reduce \$25,000 to account 0010-37400, Richardson School of Music Rehab Project, to correct original budget to reflect the actual grant funds awarded in FY25.
- 3. Reduce \$18,812.35 to account 0010-39163, New Bikeway Section B, due to FY24 spending that reduce the allocated funds in FY25.
- 4. Reduce \$63,353.19 to account 0010-38340, Kim Lamp Maple Avenue, due to FY24 spending that reduce the allocated funds in FY25.
- 5. Appropriate \$29,437 to account 0010-37100, Washington McLaughlin School, to provide fund for the school project.
- 6. Appropriate \$91,000 to account 0010-33650, CDBG Neighborhood Improvements, to provide fund for improvement program.
- 7. Appropriate \$145,000 to account 0010-38350, Recreation Center Design, to provide fund for the new grant awarded.

- 8. Appropriate \$242,000 to account 0010-38200, Program Open Space Project, to provide fund for additional grant awarded by Montgomery County.
- 9. Appropriate \$26,000 to account 0010-37450, Aging in Place, to provide fund for the new grant awarded.
- 10. Appropriate \$3,401.53 to account 0010-39162, New Avenue Section A, to provide fund to complete the project plan.

Special Revenue Fund – Expenditures

- 1. Reduce \$58,186 to account 0010-68003, Tenant Opportunity to Purchase Support, due to FY24 emergency spending that reduce the allocated funds in FY25.
- 2. Reduce \$25,000 to account 0010-68014, Richardson School of Music Rehab Project, to correct original budget to reflect the actual grant funds awarded in FY25.
- 3. Reduce \$18,812.35 to account 0010-68030, New Bikeway Section B, due to FY24 spending that reduce the allocated funds in FY25.
- 4. Reduce \$63,353.19 to account 0010-71880, Kim Lamp Maple Avenue, due to FY24 spending that reduce the allocated funds in FY25.
- 5. Appropriate \$29,437 to account 0010-68033, Washington McLaughlin School, to provide fund for the school project.
- 6. Appropriate \$91,000 to account 0010-68056, CDBG Neighborhood Improvements, to provide fund for improvement program.
- 7. Appropriate \$145,000 to account 0010-71860, Recreation Center Design, to provide fund for the new grant awarded.
- 8. Appropriate \$242,000 to account 0010-71890, Program Open Space Project, to provide fund for additional grant awarded by Montgomery County.
- 9. Appropriate \$26,000 to account 0010-68047, Aging in Place, to provide fund for the new grant awarded.
- 10. Appropriate \$3,401.53 to account 0010-68029, New Avenue Section A, to provide fund to complete the project plan.
- 11. Appropriate \$12,364, to account 0010-68025, Pepco Stuart Armstrong, to provide fund to complete the project in FY25.
- 12. Appropriate \$247,000 to account 0010-72411, Cable Grant CIP Expenditure, to provide funds for:
 - a. \$125,000 for the IT and Cable Office Space renovation.
 - b. \$122,000 for the Control Room relocation and equipment replacement.

ARPA Fund-Transfers

1. Transfer \$100,000 expenditure from 0070-61053, Energy Efficiency Upgrades, to account 0070-61047, Multi-Family Housing Rehab, to provide funds for the housing project.

ARPA Fund – Expenditures

- 1. Appropriate \$605,570.25 to account 0070-61047, Multi-Family Property Rehab, to provide funds for grantees.
- 2. Appropriate \$23,380 to account 0070-80005, Public Space Management, to provide funds for the operation plan of the project.
- 3. Appropriate \$77,073.87 to account 0070-80006, Neighborhood Commercial Center, to provide funds for the rolling grant program.
- 4. Appropriate \$169,567.80 account 0070-61043, Emergency Rental Assistance, to provide funds for the Rental Assistance Program.
- 5. Appropriate \$1,000,000 to account 0070-80004, Community Center Renovation, to provide funds for the Atrium infill project.
- 6. Appropriate \$333,119 to account 0070-80008, Sidewalk and Traffic Calming, to provide funds for the sidewalk project.
- 7. Appropriate \$38,000 to account 0070-61046, Small Business Grants, to provide funds for the program.
- 8. Appropriate \$160,000 to account 0070-80003, Rec Center Redevelopment, to provide funds for the program.
- 9. Appropriate \$127,638.87 to account 0070-80009, HCD Projects, to provide matching funds for the grant programs.
- 10. Appropriate \$3,500,000 to account 0070-80002, Library Construction, to provide funds for the construction of library.

SECTION 2. The City's Capital Improvement Program for FY 2025 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3.	This Ordinance shall become effective upon adoption.
Adopted this	by Roll-Call vote as follows:
AYE:	
NAY:	

ABSTAIN: ABSENT:

CITY OF TAKOMA PARK

Housing & Community Development



7500 Maple Avenue Takoma Park, MD 20912 T 301.891.7235 F 301.270.4568 pattim@takomaparkmd.gov

Memorandum

DATE: July 12, 2024

TO: Robert DiSpirito, City Manager

FROM: Ira Kowler, HCD Director

BY: Patti Mallin, Grants Coordinator

SUBJECT: Special Revenue Fund Modifications for 1st Budget Amendment

Several modifications have been proposed to HCD Special Revenue Fund lines for the FY2025 budget. This memo provides a brief outline of those modifications and their rationale. Please do not hesitate to reach out if you have any questions.

Most special revenue funds administered by HCD are multiyear grant awards that span two or more fiscal years. In the past, during budget development, we have made our best estimation as to how much of each grant would be spent in the coming year and that is what is set in the budget. This does not accommodate unexpected challenges in executing a program, nor does it make tracking actual expenditures over time an easy process.

For clarity in understanding the overall status of a particular grant, for FY2025 we are no longer estimating a year's expenditures but instead are reflecting the *full balance* of funds available in each grant. Therefore, for several special revenue fund lines, we are showing the original grant amount, less expenditures to date over the multi-year grant, leaving the total funds remaining as the starting point for the new fiscal year. City matches have also been recalculated based on 20% of the full remaining budget in each related grant. This accounts for the requested amendments for the New Ave Bikeways grants, the Tenant Opportunity To Purchase Support Fund, and the CIP and ARPA City Match lines¹.

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¹ Please note that since the HCD Capital and ARPA Capital match lines do have General Fund implications, we have continued to only estimate current fiscal year spend for those lines.

Budget Code	Budget Title	FY25 Certified	Proposed Amendment	New FY25 Total
0010-0010-68029	New Ave Bikeway-A CIP HCD	\$270,000.00	\$21,170.81	\$291,170.81
0010-0010-68030	New Ave Bikeway-B CIP HCD	\$80,000.00	\$(18,812.35)	\$61,187.65
0010-0010-71880	Kim Lamp-Maple Ave-CIP HCD	\$240,000.00	\$(63,353.19)	\$176,646.81
0010-0010-68003	Tenant Opportunity to Purchase Support Fund	\$500,000.00	\$(58,186.00)	\$441,814.00
9100-80001	HCD Capital Improvement	\$196,000.00	\$24,376.32	\$220,376.32
0070-0070-80009	CIP-HCD Projects	\$ -	\$127,638.87	\$127,638.87

In addition to these carry forwards and amendments, we have made changes on new or modified grants where the initial amount put forth did not reflect what we have since learned to be the full funding available. These include the CDBG line which showed only \$91,000 but should reflect both the FY24 and FY25 allocations of \$91,000 each, the Program Open Space line which should show our full allocation of \$302,000, and the new Aging in Place grant awarded by the Maryland Department of Aging in late June 2024 for \$26,000.

Budget Code	Budget Title	FY25 Certified	Proposed Amendment	New FY25 Total
0010-0010-68056	CDBG Neighborhood Improvement CIP HCD	\$91,000.00	\$91,000.00	\$182,000.00
0010-0010-71890	Program Open Space-CIP HCD	\$60,000.00	\$242,000.00	\$302,000.00
0010-0010-68047	Aging in Place	\$-	\$26,000.00	\$26,000.00

Budget Amendment No#1 Due July 3rd

Department: All Dept

	General Fun	d Expenditure	Budget Assessed Title	Approved	**Requested	Amended	Explanation of Requested Amendment
Items	Division	Account	Budget Account Title	FY25 Budget	Amendment	FY25 Budget	(Please explain in detail the reason for the requested amendment)
1	1160	61040	Contracts	\$ -	\$ 105,000.00	\$ 105,000.00	Reappropriation of the \$100K that was budgeted in FY24 for the Classification Study. The study is expected to be conducted in FY25. Also, requesting to rollover the \$5K that was budgeted for Leadership Training in FY24. Hoping to utilize this in FY25.
2	1160	61041	Software	\$ 116,300.00	\$ 256,023.56	\$ 372,323.56	Reappropriation of remaining funds from FY24 for the HRIS Implementation. System expected to be implemented in FY25.
3	2100	71110	Emergency Response		\$ 9,155.23	\$ 9,155.23	Reappropriation of FY24 funds for the puchase of 4 vests due to vendor delay.
4	3200	61044	Special Projects	\$ 17,200.00	\$ 6,400.00	\$ 23,600.00	Reappropriation of FY24 funds for facilities project, delayed painting of mechanic shop and ROW buidling exterior.
5	3600	61040	Contracts	\$ 220,000.00	\$ 95,000.00	\$ 315,000.00	Reappropriation of FY24 funds for MF energy grant awards not completed in FY24 and associated outreach contract.
6	3700	61045	Sub-Contract Work	\$ 51,000.00	\$ 27,926.00	\$ 78,926.00	Reappropriation of FY24 funds due to delay in award of Rasevik, bio and streetscape maintenance project.
7	3700	67300	Water	\$ 8,000.00	\$ 4,100.00	\$ 12,100.00	Reappropriation of FY24 funds for the WSSC water meter renewal anticipated in late August due to the longer billing cycle.
8	3900	61045	Sub-Contract Work	\$ 100,300.00	\$ 8,600.00	\$ 108,900.00	Reappropriation of FY24 funds due to the delay in completion of projects - subcontractor (NZI) was supposed to be back in June to complete numerous projects, but was not. The projects are small repairs from a list kept by the Construction Manager (sidewalk repairs, speed hump repairs, etc).
9	5400	53070	Site Improvements	\$ -	\$ 45,000.00	\$ 45,000.00	Reappropriation of FY24 funds for ongoing bus shelter installations at: Flower/Winding Hill Way, Carroll/Laurel, Philadelphia/Maple
10	5400	61040	Contracts	\$ 20,000.00	\$ 31,600.00	\$ 51,600.00	Reappropriation of FY24 funds due to delay in completion for Learn to Ride Bike Class partnership and additional planned traffic studies
11	5400	70014	Transit-Pedestrian Project	\$ -	\$ 11,000.00	\$ 11,000.00	Reappropriation of FY24 funds that are required for grant match for outstanding SRTS grant funds (SRTS TIP 2020 & SRTS Enhanced Biking)
12	5800	61041	Software	\$ 29,800.00	\$ 20,000.00	\$ 49,800.00	Reappropriation of FY24 funds for Rental Licensing Software. Implementation was delayed from FY2024 when original vendor ended contract. New vendor has been selected
13	6000	62007	website		\$ 28,000.00	\$ 28,000.00	Reappropriation of FY24 funds for WordPress Hosting and Engagement Tools due to delay of CivicPlus launch

Budget Amendment No#1 Due July 3rd

Department : All Dept

		Subtotal Departr	nental Expenditure Budget	\$ 440	6,300.00	\$	647,804.79	\$	723,926.00	
	GF Capital Expend	liture Account 9100	Budget Account Title	Appro	oved	**Req	quested		Amended	Explanation of Requested Amendment
Items	Department	Account	baaget Account Title	FY25 Bi	udget	Amen	mendment FY25 Budget		Y25 Budget	(Please explain in detail the reason for the requested amendment)
1	HCD	80001	HCD Capital Improvement	\$ 19	6,000.00	\$	19,934.00	\$	215.934.00	Increase budget due to the City match requirement for New Ave A, New Ave B, and Maple Avenue grants
2	POLICE	80003	Equipment Reserve - Expend			\$:	210,000.00	\$	210,000.00	Reappropriation of FY24 funds - Police Vehicles from FY22 still on back order
3	POLICE	80003	Equipment Reserve - Expend			\$:	151,845.00	\$	151,845.00	Reappropriation of FY24 funds - Police Vehicles from FY23 still on back order
4	POLICE	80003	Equipment Reserve - Expend			\$	249,364.19	\$	249,364.19	Reappropriation of FY24 remaining budget for patrol vehicles due to Ford not accepting new orders
5	PUBLIC WORKS	80003	Equip Replace Reserve	\$ 1,10	9,194.00	\$ (630,000.00	\$	1,739,194.00	Reappropriation of FY24 funds due to delay in receipt of trash truck order
6	PUBLIC WORKS	80003	Equip Replace Reserve	\$ 1,10	9,194.00	\$	9,279.00	\$	1,118,473.00	Reappropriation of FY24 funds due to delay in order of compressor (Budget Amd #4 FY24)
7	PUBLIC WORKS	80008	Fac. Mnt Reserve	\$	-	\$	75,000.00	\$	75,000.00	Reappropriation of FY24 funds for the Gen Fund portion of IT & Cable Renovation project, delayed in FY24
8	Library	80013	Library Construction			\$	775,447.00	\$	//5.44/.00	Reappropriation of FY24 funds for Library Redevelopment (accounting for FY24 remaining expenditure)
	Subtotal	Capital Improvement	Expenditure Budget	\$ 2,21	8,388.00	\$ 2,	,120,869.19	\$	3,708,114.00	
	Total General Fund Revenue Budget						-	\$	-	
	Total General Fund Expenditure Budget						768,673.98	\$	4,432,040.00	
								_		
			Total General	Fund Fund	Balance	\$ (2,7	768,673.98)	\$	-	

Budget Amendment No#1 Due July 3rd

Department: All Dept

	Special Revenue Fund -Revenues											
	SRF Re	evenues	Budget Account Title	Approved	**Requested	Amended	Explanation of Requested Amendment					
Items	Department	Account	budget Account Title	FY25 Budget	Amendment	FY25 Budget	(Please explain in detail the reason for the requested amendment)					
1	HCD	0010-37170	Tenant Opportunity to Purchase Support Fund	\$ (500,000.00)	\$ 58,186.00	\$ (441,814.00)	Budget reduced to reflect FY2024 actual spend to date					
2	HCD	0010-37400	Richardson School of Music Rehab Project	\$ (175,000.00)	\$ 25,000.00	\$ (150,000.00)	Budget reduced to reflect FY2024 actual spend to date					
3	HCD	0010-37100	Washington McLaughlin School Grant	\$ -	\$ (29,437.00)	\$ (29,437.00)	Reappropriation of FY24 remaining balance of grant funding					
4	HCD	0010-33650	CDBG Neigborhood Improvement	\$ (91,000.00)	\$ (91,000.00)	\$ (182,000.00)	Budget Increase due to the addition of FY25 award of \$91,000					
5	HCD	0010-38350	Recreation Center Design Grant	\$ -	\$ (145,000.00)	\$ (145,000.00)	Reappropriation of FY24 funds to reflect FY2024 actual spend to date					
6	HCD	0010-38200	Program Open Space Projects	\$ (60,000.00)	\$ (242,000.00)	\$ (302,000.00)	Budget Increase to reflect theoretical allocation identified by Montgomery Parks					
7	HCD	0010-37450	Aging In Place	\$ -	\$ (26,000.00)		Budget Increase due to the new grant award					
8	HCD	0010-39162	New Ave Bikeway-Section A	\$ (270,000.00)			Reappropriation of FY24 funds to reflect FY2024 actual spend to date					
9	HCD	0010-39163	New Ave Bikeway-Section B	\$ (80,000.00)			Budget reduced to reflect FY2024 actual spend to date					
10	HCD	0010-38340	Kim Lamp-Maple Ave	\$ (240,000.00)	\$ 63,353.19	\$ (176,646.81)	Budget reduced to reflect FY2024 actual spend to date					
	SRF Departmental Revenue Budget			\$ (916,000.00)	\$ (371,486.99)	\$ (1,787,486.99)						

Budget Amendment No#1 Due July 3rd

Department : All Dept

	Special Revenue Fund -Expenditure									
Items	SRF Exp	enditure Account	- Budget Account Title	Approved FY25 Budget	• •		Explanation of Requested Amendment (Please explain in detail the reason for the requested amendment)			
items	Department	Account								
1	PUBLIC WORKS	68025	PEPCO - Stuart Armstrong grant	\$ -	\$ 12,364.00	\$ 12,364.00	The grant was awarded in FY24, but will not be spent completely until FY25; multi-year project and will be completed by FY25			
2	PUBLIC WORKS	72411	Cable Grant - CIP Communication		\$ 125,000.00	\$ 125,000.00	Reappropriation of FY24 funds; SRF portion of IT & Cable Renovation Project, delayed in FY24.			
3	Communications	0010-0010-74211	Cable Grant - CIP Communication		\$ 122,000.00	\$ 122,000.00	Reappropriation of FY24 funds, represents funds from FY23 to FY25 for Control Room Relocation and Equipment Replacement related to the Library renovation project.			
4	HCD	0010-0010-68003	Tenant Opportunity to Purchase Support Fund	\$ 500,000.00	\$ (58,186.00)	\$ 441,814.00	Budget reduced to reflect FY2024 actual spend to date			
5	HCD	0010-0010-68014	Richardson School of Music Rehab Project	\$ 175,000.00	\$ (25,000.00)	\$ 150,000.00	Budget reduced to reflect FY2024 actual spend to date			
6	HCD	0010-0010-68033	Washington McLaughlin School HCD	\$ -	\$ 29,437.00	\$ 29,437.00	Reappropriation of unspent FY24 funds			
7	HCD	0010-0010-68056	CDBG Neigborhood Improvement CIP HCD	\$ 91,000.00	\$ 91,000.00	\$ 182,000.00	Budget Increase due to the addition of FY25 award of \$91,000			
8	HCD	0010-0010-71860	Recreation Center Design Grant CIP	\$ -	\$ 145,000.00	\$ 145,000.00	Reappropriation to reflect FY2024 actual spend to date			
9	HCD	0010-0010-71890	Program Open Space-CIP HCD	\$ 60,000.00	\$ 242,000.00	\$ 302,000.00	Budget Increase to reflect theoretical allocation identified by Montgomery Parks			
10	HCD	0010-0010-68047	Aging In Place	\$ -	\$ 26,000.00	\$ 26,000.00	Budget Increase due to the new grant award			
11	HCD	0010-0010-68029	New Ave Bikeway-A CIP HCD	\$ 270,000.00	\$ 3,401.53	\$ 273,401.53	Reappropriation of FY24 funds to reflect FY2024 actual spend to date			
12	HCD	0010-0010-68030	New Ave Bikeway-B CIP HCD	\$ 80,000.00	\$ (18,812.35)	\$ 61,187.65	Budget reduced to reflect FY2024 actual spend to date			
13	HCD	0010-0010-71880	Kim Lamp-Maple Ave-CIP HCD	\$ 240,000.00	\$ (63,353.19)	\$ 176,646.81	Budget reduced to reflect FY2024 actual spend to date			
		B	dr B. de et	A 446.000.00	A	A 2.046.052.22				
	SRF	Departmental Exper	nditure Budget	\$ 1,416,000.00	\$ 630,850.99	\$ 2,046,850.99				

Budget Amendment No#1 Due July 3rd

Department : All Dept

	ARPA Fund -T	ransfer									
	APRA Transfer		Budget Account Title	Approved	**Requested	Amended	Explanation of Requested Amendment				
Items	Department	Account	budget Account Title	FY25 Budget	Amendment	FY25 Budget	(Please explain in detail the reason for the requested amendment)				
1	0070	61053	Energy Efficiency Upgrades	\$ 100,000.00	\$ (100,000.00)	\$ -	Budget transfer to Multi-Family Housing Rehab				
	0070	61047	Multi-Family Housing Rehabilitation	\$ -	\$ 100,000.00	\$ 100,000.00	Budget transfer from Energy Efficiency Upgrades				
	ARPA Departmental Revenue Budget			\$ -	\$ -	\$ 100,000.00					
	ARPA Fund -E	xpenditure									
	ARPA Expenditure		Budget Account Title	Approved	**Requested	Amended	Explanation of Requested Amendment				
Items	Department	Account		FY25 Budget	Amendment	FY25 Budget	(Please explain in detail the reason for the requested amendment)				
1	PUBLIC WORKS	80004	6.1 TE CIP Com Center Renovation	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	Reappropriation of FY24 funds due to delay in starting the project, lower level renovation of police lobby, dispatch area.				
2	PUBLIC WORKS	80008	6.1 TE CIP Sidewalk & Traffic Calming	\$ -	\$ 333,119.00	\$ 333,119.00	Reappropriation of FY24 Funds due to contractor delays				
3	HCD	0070-0070-61043	Emergency Rental Assistance	\$ -	\$ 169,567.80	\$ 169,567.80	Reappropriation of FY24 funds for ongoing FY24 programming				
4	HCD	0070-0070-61046	Small Business Grants	\$ -	\$ 38,000.00	\$ 38,000.00	Reappropriation of FY24 funds for ongoing FY24 programming				
5	HCD	0070-0070-61047	Multi-Family Housing Rehabilitation	\$ 100,000.00	\$ 605,570.25	\$ 705,570.25	Reappropriation of FY24 funds for ongoing FY24 programming				
6	HCD	0070-0070-80003	CIP-Rec Center Redevelopment	\$ -	\$ 160,000.00	\$ 160,000.00	Reappropriation of FY24 funds for ongoing FY24 programming				
7	HCD	0070-0070-80005	CIP-Public Space Management	\$ -	\$ 23,380.00	\$ 23,380.00	Reappropriation of FY24 funds for ongoing FY24 programming				

Budget Amendment No#1 Due July 3rd

Department : All Dept

	Note: For Requested Amendment Amount in both revenue and expenditure, please use (-) for amount reduction.									
8	HCD	0070-0070-80006	CIP-Neighborhood Commercial Center	\$	-	\$	77,073.87	\$	77,073.87	Reappropriation of FY24 funds for ongoing FY24 programming
9	HCD	0070-0070-80009	CIP-HCD Projects	\$	-	\$	127,638.87	\$	127,638.87	Reappropriation of FY24 funds for ongoing FY24 programming
10	Library	0070-0070-80002	Library Construction	\$	1,000,000.00	\$	3,500,000.00	\$	4,500,000.00	Reappropriation of FY24 funds Library Construction
	ARPA Departmental Expenditure Budget \$				1,100,000.00	\$	6,034,349.79	\$	7,134,349.79	

	Stormwater Fund											
	SWF Revenue & Expenditure		Budget Account Title	Approved	Requested	Amended	Explanation of Requested Amendment					
Items	Fund	Account	budget Account Title	FY25 Budget	Amendment	FY25 Budget	(Please explain in detail the reason for the requested amendment)					
1	0030	53350	Outside Labor & Parts	\$ 200,000.00	\$ 154,176.00	\$ 354,176.00	Reappropriation of FY24 funds due to delay in project completion. A portion of the funds will be used for Brashear's Run, the remainder will go towards the project s on the list, or others that become higher priority during the year.					
2	0030	61005	Engineering Services	\$ 70,000.00	\$ 47,490.00	\$ 117,490.00	Reappropriation of FY24 unspent funds for engineering support to be used in FY25					
3	0030	61045	Sub Contract Work	\$ 150,000.00	\$ 72,960.00	\$ 222,960.00	Reappropriation of FY24 funds due to delay in completion of contractors work in FY24					
4	0030	80001	Capital Expenditures	\$ 230,000.00	\$ 183,646.00	\$ 413,646.00	Reappropriation of FY24 funds due to delay in payment for Brashear's Run project					
5						\$ -						
6						\$ -						
	Stormwater Fund Budget				\$ 458,272.00	\$ 1,108,272.00						