

EXECUTIVE MEETING
MAYOR AND COUNCIL
November 11, 1957

Mayor Miller called the meeting to order at 8:12 p.m. Those present: Councilmen Collison, Forshee, Kozel, McKenzie, Sidell and Councilwoman Monitor. Absent: Councilman Forehand.

Councilman Collison corrected the minutes of October 28th as follows: Page 8, that "Councilman Collison requested that Corporation Counsel Gingerich be asked to prepare a statement concerning the legality of using the parking lot opposite #8 Columbia Avenue, as such," be submitted in lieu of "Councilman Collison requested Corporation Counsel Gingerich for a written opinion concerning the legal aspects on the proposed project and contract with Mr. Mason". The minutes were then accepted, as corrected.

CORRESPONDENCE RECEIVED FROM:

1. Frances T. Lindahl, Principal, Carole Highlands Elementary School, Public Safety - School Children. Referred to Public Welfare and Public Safety Committees.
2. David E. Betts, Attorney for Mrs. Fannie E. Abell, 6717 Eastern Avenue, City, Personal Injury Claim. Copy to be sent to Corporation Counsel Gingerich, previously referred to Insurance Adjuster.
3. Mrs. Laretta M. Ruhoff, 7405 Carroll Avenue, City, Personal injury and property damage claim. Copy to be sent to Corporation Counsel Gingerich, previously referred to Insurance Adjuster.
4. County Commissioners, Prince George's County, Special Exception, Lot 3, Block 27, Gilberts Addition - Now zoned C-1, Public Hearing, Hyattsville, Nov. 20, 1957, 10:00 a.m. Referred to Civic Improvements Committee.
5. Russell S. Merson, President, Police Association of City, Invitation to Meeting, Montgomery Jr. College, Nov. 20, 1957, 8:00 p.m. Mayor requested that a copy of invitation be sent to all members of the Council, also personally invited any friends of Council to attend, if they so desire.
6. Mr. A. J. Fahey, 510 New York Avenue, City, Timing of traffic lights. Referred to Public Safety Committee.
7. Hawkins Electric Company, Inc., Wheaton, Md., Quotation to repair traffic signal accessories - Ethan Allen & Carroll and Carroll & Laurel Avenues - \$85.20. Referred to Public Works and Public Safety Committees.
8. Hawkins Electric Company, Inc., Wheaton, Md., New emergency phone number - JUniper 7-5484 in off hours. Mayor requested that notice be sent to all department heads.
9. Rev. Wm. L. Montgomery, Takoma Park Presbyterian Church - Request for study of traffic conditions and need for stop signs - Maple & Tulip Avenues. Referred to Public Safety Committee.
10. Mr. James W. Anderson, 209 Manor Circle South, City, Request for reconsideration of report of Building Inspector. Referred to Public Welfare and Law and Ordinances Committees.

11. Mr. J. Bond Smith, General Counsel, MNCP&PC, Text Amendment B-571 - Public Hearing, Montgomery County Council, Tuesday, Dec. 3, 1957, 2:00 p.m. The Mayor requested that notice of this meeting be sent the Council, also Corporation Counsel Gingerich, and that the Chairman of the Civic Improvements Committee, should attempt to be there.

12. Mr. Patrick Healy Jr., American Municipal Association, Special Bureau of Census Survey. Referred to Civic Improvements Committee.

13. G. M. Mathews, 7303 Trescott Avenue, City, Commendation of Police Department, on checking of property while absent from the City. Referred to the Police File.

14. Honorable Alan Bible, Chairman, Joint Congressional Committee, U. S. Senate, Problems created by growth and expansion of the District of Columbia and its Metropolitan Area. Referred to the Civic Improvements Committee. Mayor Miller requested that Councilman Kozel hold a Committee Meeting prior to November 26th, if possible, in order that a report might be sent to Senator Bible.

OPEN MEETING:

Mayor Miller read an invitation from Board & Staff of Prince George's County Memorial Library inviting members of Council to attend open house on Nov. 21, 1957 at new office, 5403 Annapolis Road, Bladensburg, Md., 7-10 p.m. He further requested the Clerk-Treasurer to notify the Council.

Mayor Miller gave brief highlights on the Memorial Dedication held this afternoon at 2:00 p.m., stating that the Services were indeed a fine accomplishment. Mayor Miller also extended his sincere thanks to all the personnel, City and Other, who participated in the Dedication, for the fine work they had done, small as it may have been, which helped make the Veterans' Memorial and its Dedication such a memorable work. He stated that he was sure the citizens were very proud of their Memorial.

Mr. Howard S. Fisk, representative of the Star Newspaper, stated that he too, thought the Affair was a splendid one indeed. Mr. Fisk appeared in his official uniform, that he had worn to the Dedication Services, and looked very fine.

Mr. Edwin S. Turner, 226 West Grant Ave., City, also commended the City, and all who helped make the Dedication Services so inspiring. He also mentioned that he was able to give a report over Radio Station WGAY, concerning the same; also that the school children had helped in distributing pamphlets for the occasion. Mr. Turner also commended the Council on their change of location for the Memorial. He stated that he had been in favor of the original site, and had not been aware that the location had been changed, however, that the present location is a much better one.

Mr. Melvin E. McBride, 114 Sherman Avenue, Vice President, City Fire Board, thanked the Mayor and Council for the cooperation they have given recent recommendations on promotions; and further questioned the salary designated to recently appointed Lt. Flagg. Mr. McBride pointed out that the Board had recommended \$4800, however, Lt. Flagg received only \$4680, and he requested of the Public Safety Committee the reason for this.

Councilman Collison, Vice Chairman of the Committee, stated that the Committee had designated a salary of \$4680, as the Lieutenant starting salary under the Merit Plan, and that the matter of the previous inequity is under consideration by the Committee, as they were well aware of the discrepancy.

PUBLIC WORKS COMMITTEE:

1. Councilman Collison stated that he hoped to have a recommendation ready on the Car Allowance, Equalization Study by the next Council Meeting.

2. Councilman Collison reported that the contracts for the new public works building plans have been signed with Mr. Mason, Architect, and that it is expected that work on the project will begin shortly.

PUBLIC SAFETY COMMITTEE:

1. Councilman Collison, Vice Chairman, reported that hazardous condition for school children as reported by the Colby Avenue Citizens Association, has been assigned to the Police Department for action.

2. Councilman Collison reported that the Police Department had purchased three of the McHall Helmets for motorcycle police, (2) to replace defective helmets; (1) special size needed. Councilman McKenzie asked upon what authority Chief Foster had purchased the helmets, and was informed by Councilman Collison that the Chief had previously been designated the authority to replace the helmets whenever needed.

3. Councilman Collison reported that a report had been received from PEPCO concerning the street light request for Jackson, however, that he was not satisfied, therefore, would return it back to the Public Works Department, for further investigation.

4. Councilman Collison reported that only one bid had been received from Takoma Motors which was opened on Friday, Nov. 8th, at 4:00 p.m. As the definite figures are not yet available for the 1958 specials, the matter was tabled, and it was expected that these figures would be available by the next Council Meeting, at which time, an Ordinance would be adopted.

5. Councilman Collison reported that the City is awaiting a letter of approval on specifications from PEPCO, and as soon as it is received, installation will proceed on the Winko-Matic Signals.

LAW AND ORDINANCES COMMITTEE:

1. Councilman McKenzie moved that the resignation of Justice of Peace J. Wilson Dodd, be accepted, effective January 1, 1958. Upon being seconded by Councilman Collison, and put to question, the motion was carried.

2. Councilman McKenzie asked of Chief Carter if the copies of the rules & regulations concerning burning of trash had been passed out to the Citizens of Takoma Park. Chief Carter informed Councilman McKenzie that at present they had been delivered to Mr. Mandell, and a few others, however, that the remainder are to be distributed at the next meeting of the Fire Department in order that sufficient personnel may participate in the task.

3. Councilman McKenzie reported that work on the codification is proceeding very well, and that there are several details to be worked out, however, the Committee hopes to have considerable data ready soon.

PUBLIC WELFARE COMMITTEE:

Councilman Sidell gave no report at this time.

PARKS AND RECREATION COMMITTEE:

1. Councilwoman Monitor expressed her sincere thanks to all personnel who helped make the Veterans Memorial Dedication a great success. She also commended Mayor Miller on his address, stating it was one of the finest he has ever made.

2. Councilwoman Monitor requested that letters of thanks be sent to Mr. Albert Ground, for his cooperation in the War Memorial Dedication; also to the Organizations that helped sponsor the Halloween Party, thanking them for their efforts; and to the Police Association for their efforts in the Halloween Party.

3. Councilwoman Monitor reported that Mrs. W. E. Hicks, 7307 Holly Avenue, City, called her this past Friday that she had two Spruce trees, which she thought would be nice for the Memorial Site. Thanks to Mr. Remsen, Director of Public Works, the trees were obtained and planted the same day, back of the Memorial. Councilwoman Monitor asked that the Clerk-Treasurer send a letter of appreciation to Mrs. Hicks.

4. Councilwoman Monitor reported that the sale of the abandoned colored elementary school building, had taken place on last Friday, the building going to a Mr. Robert Bainum for \$5,000. She further suggested that her Committee get together with the Public Works Committee and discuss the possible erection of a building in the area desired, that might be used for the use of the people in that area. She also mentioned that the School Board is still interested in the Ball Diamond Property.

5. Councilwoman Monitor reported that the Boys Club of Takoma Park will be starting a drive soon, to obtain funds for a Club Building. The drive will be a house to house canvass.

6. Councilwoman Monitor, per request of Mayor Miller, moved the adoption of a Resolution, to be sent to Mr. John W. Coffman Jr., in appreciation for his submitting the wording of the inscription placed on the Veterans' Memorial. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

7. Councilwoman Monitor reported that the skating program has been rather slow thus far, however, due to the efforts of co-sponsors, the Montgomery County Recreation Department, former skating groups have been notified, thus the response is getting better. The Scouts are also taking an interest in the program.

FINANCE COMMITTEE:

Councilman Forshee reported that most of the items on his committee had been taken care of by other Committees, and those remaining, are not completed.

CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Kozel reported that a good project to be undertaken by the City or some organization would be the sponsoring of a foreign student, which would cost approximately \$600, and necessitate the finding of a home for the student. This project could be started at any time, in preparation of undertaking next year, and allowance be made on next year's budget. He further stated that he would like to see the Council approve this action.

2. Councilman Kozel opposed the request for Special Exception for permission to use Lot No. 3, less 1,000 sq. ft., Block 27, Gilbert's Addition, presently zoned C-1, for purposes of an automobile filling station. However, after considerable discussion, the majority opinion of the Council, was that this permission would be granted in the final decision, and as it is already zoned C-1, Councilman Collison moved the approval of the request. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried. Opposed: Councilman Kozel.

Mayor Miller requested of Director Remsen when leaf collection would be taken care of on Eastern Avenue, and was informed that it would be on Tuesday, November 19th. Mayor Miller also inquired about the placing of blue chips on Hancock Avenue, near Grant, which would help considerably in alleviating the bad street condition, and entrance to Grant Avenue. Director Remsen stated this will be taken care of.

Fire Chief Carter informed the Council that Private Richard L. Rhan is a patient in the Washington Sanitarium, undergoing treatment for an injury received in the line of duty on October 13th.

Councilman Kozel brought to the attention of the Council, the possibility of the City helping to defray the expense incurred by Mr. Ground, for the luncheon, for the various Veterans and Dignitaries. The Mayor felt the gesture a fine one, however, it seems that the Veterans' Organizations undertook the luncheon as their project. Mayor Miller requested the Civic Improvements and Parks and Recreation Committees to investigate the matter further.

Clerk-Treasurer Pridgen reported that the reason for delay of the complete Financial Statements, is that due to the adoption of a new bookkeeping system, and various complications, some over which he had no direct control, however, efforts are being made to release them up-to-date by the next Council Meeting.

Councilman McKenzie reported that the Police Department had helped clear up a distress call, that a local citizen had several dead cats hanging on his clothesline. Upon investigation, it was discovered that the individual had been coon hunting.

There being no further business to come before the Mayor and Council, the meeting adjourned at 9:35 p.m. Thus closed a very memorable day for the Citizens of Takoma Park.

George M Miller

Mayor

Hayden M. Pridgen

Clerk-Treasurer

GENERAL FUND
STATEMENT OF FINANCIAL TRANSACTIONS
August 1957

	Cash Ac- counts and Balances	Cash Bal- ances at end of Month
7-31-57 Bal. Citizens Bank-General Funds	231822.96	8-31-57 103797.12
7-31-57 Bal. Citizens Bank-Payroll Funds	202.57	" 414.98
7-31-57 Bal. Citizens Bank-Library A/C	18.24	" 18.24
7-31-57 Bal. Sub. Tr. Co.-General Funds	33240.59	" 35370.12
7-31-57 Bal. Petty Cash Fund-City Office	125.00	" 125.00
8-1-57 Total Cash in Banks & on Hand	<u>265409.36</u>	<u>138725.46</u>

REVENUES:	August Receipts	Total Budgeted Revenues To 8-31-57	Budget Balances as of 8-31-57	1957-58 Adopted Budget Total	Percen- tage Rev. To Budget
Taxes, Local-Gross	47369.27				
Less: Discount allowed	765.06				
1.0 Net Collections	<u>46604.21</u>	251134.76	107735.66	358870.42	69.9
1.5 Taxes, State Shared	7876.75	48878.03	29471.97	78350.00	62.4
2.0 Licenses and Permits	11041.18	11387.10	12482.90	23870.00	47.7
3.0 Fines and Forfeitures	80.24	187.74	2932.26	3120.00	6.0
4.0 Use of Money & Property	110.76	155.76	1934.24	2090.00	7.4
5.0 Revenues - Other Agencies	-	-	33500.00	33500.00	
6.0 Service Charges & Fees	124.40	361.90	10603.10	10965.00	3.3
Total Budgeted Revenues	<u>65837.54</u>	<u>312105.29</u>	<u>198660.13</u>	<u>510765.42</u>	<u>61.1</u>
Non-Budgeted Receipts:	126.01	276.98			
	<u>65963.55</u>	<u>312382.27</u>			
Less: Accrued Uncollected Revs.	110.76	65852.79			
Total Cash & Receipts	<u>331262.15</u>				

This Month's Percentage
figure 16 2/3

DISBURSED & ACCRUED:	August 1957	Expended Budget To 8-31-58	Budget Balance As At 8-31-57	1957-58 Adopted Budget Total	
10.0 General Government	3813.65	7216.75 (A)	46607.25	53220.00	13.6
11.1 Police Department	7835.28	16586.89 (B)	85990.21	102577.10	16.2
11.2 Fire Department	7338.46	13307.89 (C)	56997.11	70305.00	18.9
11.3 Protective Inspection	406.39	828.81 (D)	6511.15	7339.96	11.3
11.9 Other Protection	916.40	916.40 (E)	210.00	-	
12.1 Public Works Office	11451.91	3110.78 (F)	15904.18	19014.96	16.3
12.2 Public Works Highways	4643.53	6625.64 (G)	56794.36	63420.00	10.4
12.9 Public Works Repair Shop	3069.11	5573.52 (H)	17036.48	22610.00	21.4
13.0 Public Works Sanitation	5050.29	9091.93 (I)	49469.07	58561.00	15.5
19.1 Recreation Division	4324.61	6950.34 (J)	30771.98	35357.82	19.7
21.0 Miscellaneous	2411.66	4823.32 (K)	21886.78	26710.10	18.0
22.1 Council Appropriations	-	- (L)	572.94	572.94	
4th of July Expense	-	1271.92 (M)	-	-	
LEGAL RESERVE FUND			45709.22	51076.54	
Total Budgeted A/C's	<u>41261.29</u>	<u>76304.69</u>	<u>434460.73</u>	<u>510765.42</u>	<u>14.9</u>
NON-BUDGETED A/C's:	* 150154.89	150241.09	RESERVE FUND APPROPRIATIONS		
	<u>191115.18</u>	<u>226545.78</u>	(A) 604.00		
Less: Cash Discounts Taken	78.18	94.74 (E)	1126.40		
Net Expended-August	<u>191338.00</u>	<u>226451.04</u>	(J) 2365.00		
Plus: Expired Assets, Payable and Accruals	1198.69	192536.69	(M) 1271.92		
		Total:	<u>5367.32</u>		
Cash to be Accounted for	<u>138725.46</u>				

* Includes \$150,000.00 - 2% Certificates of Deposit - Citizens Bank of Takoma Park.

GENERAL ACCOUNT
BALANCE SHEET ACCOUNTS COMPARISON
July 31st, 1957 and August 31st, 1957

ASSETS	Balance 7-31-1957	Balances 8-31-1957	Changes During Month
Citizens Bank of Takoma Park - General A/C	231822.96	103797.12	-128025.84
Citizens Bank of Takoma Park - Payroll A/C	202.57	414.98	+212.41
Citizens Bank of Takoma Park - Library A/C	18.24	18.24	-
Suburban Trust Company - General A/C	33240.59	34370.12	+1129.53
Petty Cash Fund - City Office	125.00	125.00	-
Taxes Receivable - 1957 Levy	116232.96	87503.29	-28729.67
Taxes Receivable - 1956 Levy	507.50	176.90	-330.60
Taxes Receivable - Delinquent	572.49	572.49	-
Interest Receivable on 1956 Levy	23.42	2.64	-20.78
Due from Special Assessments Fund	50252.28	50352.28	+100.00
Due from Uniform A/C Policemen	1376.75	1175.70	-201.05
Towing Charges - Receivable	23.00	33.50	+10.50
Prepaid Insurance	5141.06	4157.62	-983.44
Prepaid Maryland Retirement Fund	-	1365.71	+1365.71
Certificates of Deposit	-	150000.00	+150000.00
Accrued Rent & Interest Receivable	-	110.76	+110.76
Total Asset Accounts	439538.82	434176.35	-5362.47

LIABILITIES

Accounts and Commitments Payable	33036.81	34138.65	+1101.84
Certificates of Indebtedness	73500.00	74500.00	-
Escrow Deposits - Refundable	225.00	225.00	-
Accrued Interest Payable	289.42	428.20	+138.78
Accrued Payroll	1706.73	671.45	-1035.28
Maryland State Retirement Fund	1365.72	-	-1365.72
Maryland Income Tax Withheld	169.08	341.94	+172.86
D. C. Income Tax Withheld	33.49	73.04	+39.55
Refundable Overpayment of Taxes	10.00	-	-10.00
Total Liability Accounts	111336.25	110378.28	-957.97
Unappropriated Surplus from Previous Year	4321.59	4321.59	-
Appropriated Unexpended - Net Asset Value	273098.44	273767.26	+668.82
Unappropriated Reserve Fund Balance	50782.54	45709.22	-5073.32
Totals	439538.82	434176.35	-5362.47

Special Improvements Account: 7-31-57 Balance Citizens Bank 13771.33
 August - No Receipts or Disbursements -
 Bank Balance - August 31st, 1957 13771.33

GENERAL FUND
STATEMENT OF FINANCIAL TRANSACTIONS
September 1957

	Cash Ac- counts and Balances	Cash Bal- ances at end of Month
8-31-57 Bal. Citizens Bank-General Funds	103797.12	9-30-57 72813.49
8-31-57 Bal. Citizens Bank - Payroll Fund	414.98	" 607.22
8-31-57 Bal. Citizens Bank-Library A/C	18.24	" 18.24
8-31-57 Bal Sub. Tr. Co. - General Fund	34370.12	" 35420.19
8-31-57 Bal. Petty Cash Fund-City Office	125.00	" 125.00
9-1-57 Total Cash in Banks and on Hand	<u>138725.46</u>	<u>108984.14</u>

REVENUES:	September 1957 Receipts	Total Budgeted Revenues To 9-30-57	Budget Balances as of 9-30-57	1957-58 Percen- tage Adopted Budget Total	Reven- ue To Budget
Taxes, Local-Gross	21348.62				
Less: Discounts Allowed	<u>141.06</u>				
1.0 Net Collections	21207.56	272342.32	86528.10	358870.42	75.9
1.5 Taxes, State Shared	-	48878.03	29471.97	78350.00	62.3
2.0 Licenses & Permits	390.50	11777.60	12092.40	23870.00	49.3
3.0 Fines & Forfeitures	254.80	442.54	2677.46	3120.00	14.1
4.0 Use of Money & Property	295.00	450.76	1639.24	2090.00	21.5
5.0 Revenue, Other Agencies	-	-	33500.00	33500.00	-
6.0 Service Charges & Fees	127.00	488.90	10476.10	10965.00	4.4
Total Budgeted Revs.	<u>22274.86</u>	<u>334380.15</u>	<u>176385.27</u>	<u>510765.42</u>	<u>65.4</u>
Non-Budgeted Receipts	527.29				
	<u>22802.15</u>				
Less: Accrued Uncollected Rev.	250.00	22552.15			
Total Cash and Receipts		<u>161277.61</u>			

This Month's Percentage
Figure 25%

DISBURSED & ACCRUED:	September 1957	Expended Budget To 9-30-57	Budget Balance As of 9-30-57	1957-58 Adopted Budget Total	Per- centage To Budget
10.0 General Government	3651.89	10868.64 (A)	43250.36	53220.00	20.1
11.1 Police Department	8054.08	24640.97 (B)	77936.13	102577.10	24.0
11.2 Fire Department	6423.72	19731.61 (C)	50573.39	70305.00	28.1
11.3 Protective Inspection	405.00	1233.81 (D)	6106.15	7339.96	16.8
11.9 Other Protection	-	916.40 (E)	210.00	-	81.4
12.1 Public Works Office	1317.97	4428.75 (F)	14586.21	19014.96	23.3
12.2 Public Works Highways	4186.32	10811.96 (G)	52608.04	63420.00	17.0
12.9 Public Works Repair Shop	2557.20	8130.72 (H)	14729.23	22610.00	35.6
13.0 Public Works Sanitation	5470.12	14562.05 (I)	43998.95	58561.00	24.9
19.1 Recreation Division	990.31	7941.15 (J)	29781.67	35357.82	21.1
21.0 Miscellaneous	2411.65	7234.97 (K)	19475.13	26710.10	27.1
22.1 Council Appropriations	-	- (L)	572.94	572.94	0.0
4th of July Expense	-	1271.92 (M)	-	-	100.0
LEGAL RESERVE FUND	-	-	45164.27	51076.54	8.8
Total Budgeted A/Cs'	<u>35468.26</u>	<u>111772.95</u>	<u>398992.47</u>	<u>510765.42</u>	<u>21.8</u>
NON-BUDGETED A/Cs'	64.62	150305.71	RESERVE FUND		
	<u>35532.88</u>	<u>262078.66</u>	(A) 899.00		
Less: Cash Discounts Taken	28.51	123.25 (E)	1126.40		
Net Expended-August 1957	<u>35504.37</u>	<u>261955.41</u>	(H) 249.95		
Plus: Expired Assets, Payable and Accruals	16789.10	52293.47	(J) 2365.00		
	<u>52293.47</u>		(M) 1271.92		
Cash to be Accounted for	<u>108984.14</u>	Total	<u>5912.27</u>		

GENERAL FUND
BALANCE SHEET ACCOUNTS COMPARISON
August 31st, 1957 and September 30th, 1957

<u>ASSETS</u>	Balance 8-31-1957	Balance 9-30-1957	Changes During Month
Citizens Bank of Takoma Park -General A/C	103797.12	72813.49	-30983.63
Citizens Bank of Takoma Park - Payroll A/C	414.98	607.22	+192.24
Citizens Bank of Takoma Park - Library A/C	18.24	18.24	-
Suburban Trust Company - General A/C	34370.12	35420.19	+1050.07
Petty Cash Fund, City Office	125.00	125.00	-
Taxes Receivable - 1957 Levy	87503.29	67146.85	-20356.44
Taxes Receivable - 1956 Levy	176.90	156.90	-20.00
Taxes Receivable - Delinquent	572.49	572.49	-
Interest Receivable on 1956 Levy	2.64	2.64	-
Due from Special Assessments Fund	50352.28	50467.83	+115.55
Due from Uniform A/C Policemen	1175.70	1250.47	+74.77
Towing Charges - Receivable	33.50	33.50	-
Prepaid Insurance	4157.62	3111.68	-1045.94
Prepaid Maryland Retirement Fund	1365.71	-	-1365.71
Certificates of Deposit	150000.00	150000.00	-
Accrued Rent & Interest Receivable	110.76	315.76	+205.00
Total Asset Accounts	434176.35	382042.26	-52134.09

<u>LIABILITIES</u>			
Accounts and Commitments Payable	34138.65	14524.15	-19614.50
Certificates of Indebtedness	74500.00	74500.00	-
Escrow Deposits. - Refundable	225.00	525.00	+300.00
Accrued Interest Payable	428.20	566.98	+138.78
Accrued Payroll	671.45	912.45	+241.00
Maryland Income Tax Withheld	341.94	501.97	+160.03
D. C. Income Tax Withheld	73.04	105.25	+32.21
Deferred Rental Income	-	45.00	+45.00
Total Liability Accounts	110378.28	91680.80	-18697.48
Unappropriated Surplus from Previous Year	4321.59	4321.59	-
Appropriated Unexpended - Net Asset Value	273767.26	240875.60	-32891.66
Unappropriated Reserve Fund Balance	45709.22	45164.27	-544.95
Totals	434176.35	382042.26	-52134.09

Special Improvements Account: 8-31-57 Balance Citizens Bank 13771.33
September - No Receipts or Disburse-
ments -
Bank Balance - September 30, 1957 13771.33

REGULAR MEETING
MAYOR AND COUNCIL
November 25, 1957

Mayor Miller called the meeting to order at 8:12 p.m. Those present: Councilmen Collison, Forshee, Kozel, McKenzie, Sidell and Councilwoman Monitor. Absent: Councilman Forehand.

Councilman Kozel moved that the minutes of November 11, 1957 be accepted as correct. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.

The Financial Statement for the Month of October was read as follows:
See pages 216 & 217 for complete statement

Citizens Bank of Takoma Park-General Fund		Suburban Trust Company-General Fund	
Bank Bal. Sept. 30, 1957	\$72,801.49	Bank Bal.-Sept. 30, 1957	\$35,420.19
Plus-June 1957-Check Cancelled	12.00	Receipts - Oct. 1957	1,579.08
	<u>72,813.49</u>	Balance - Oct. 31, 1957	<u>\$36,999.27</u>
Receipts - October 1957	32,163.93	(No Disbursements)	
	<u>104,977.42</u>	Special Improvements Account	
Disbursements - Oct. 1957	43,287.52	Citz. Bank-Sept.30, 1957	\$13,771.33
Bank Bal.-Oct. 31, 1957	<u>\$61,689.90</u>	Receipts - Oct. 1957	126.48
			<u>\$13,897.81</u>
Special Library Building A/C		Disbursements-Oct.1957	42.50
Citizens Bal.-Sept. 30, 1957	\$18.24	Balance-Oct. 31, 1957	<u>\$13,855.31</u>
No Deposits or Disbursements	-		
Balance - October 31, 1957	<u>\$18.24</u>		

CORRESPONDENCE RECEIVED FROM:

1. Alger Y. Barbee, States Attorney for Montgomery County, Acknowledgment of invitation to Veterans' Memorial Dedication Service. Referred to Council File.
2. C. Philip Nichols, Delegate, Prince George's County, Acknowledgment of invitation to Veterans' Memorial Dedication Service. Referred to Council File.
3. Lansdale G. Sasscer, Jr., Delegate, Prince George's County, Acknowledgment of invitation to Veterans' Memorial Dedication Service. Referred to Council File.
4. Ruth B. Pratt, Librarian, Takoma Park Maryland Library, Acknowledgment of invitation to Veterans' Memorial Dedication Service. Referred to Council File.
5. William G. Robey, Norwood Road, Silver Spring, Md., Regarding inspection report Apartment #1, 7106 Poplar Avenue "Multiple Family Dwelling". Referred to the Public Welfare Committee.
6. Lampson & Company, 7010 Carroll Avenue, City, Regarding renewal of Bond, City Clerk-Treasurer. Referred to the Finance Committee.
7. Patrick Healy, Jr., Executive Director, American Municipal Association, Regarding Membership Fees. Referred to the Finance Committee.
8. Copy of letter to Board of County Commissioners, Prince George's County by Howard C. Paine, 6910 N. H. Ave., City, Regarding Petition for exception to zoning, Lot 3, Block 27, B. F. Gilbert's Addition to permit erection of gas station. Referred to the Civic Improvements Committee.
9. Hampshire Greens Community Association and copy of letter to County Commissioners Prince George's County regarding Petition for zoning amendment #A-3057. Referred to the Civic Improvements Committee.

10. Hartford Accident & Indemnity Company, Regarding Claim 56-L-64595, Laretta Ruhoff, Denied. Referred to Council File.
11. Hammaker Brothers, Thurmond, Md., Regarding completed Veterans' Memorial. Referred to Parks and Recreation Committee.
12. George A. Cook, Citizens Bank Building, Application for appointment as Justice of the Peace. Referred to Law and Ordinances Committee.
13. C. & P. Tel. Co., Regarding outdoor public pay telephone in Washington Park. Referred to Parks and Recreation Committee.
14. Robert Bainum, Real Estate, Regarding Inspection #607, 7106-7108 Maple Avenue, Owner, Eli Weinkrantz. Referred to Public Welfare Committee.

OPEN MEETING:

Mayor Miller announced to those present that the Maryland Municipal League Members of this area will be guests of the City of Takoma Park on the evening of December 19th. The Meeting will be held in the Council Chamber, and discussions will be held on mutual problems which affect the Municipalities in Prince George's and Montgomery Counties.

Mayor Miller also announced that there would be only one meeting of the Council in December on the 9th, after which the Council would adjourn for the Holiday Season. He further pointed out that it would give the Council the opportunity to try and clean many items of long standing from the Agenda.

Mr. Constatine Valanos, 7500 Piney Branch Road, representing his father, unable to be present because of illness, requested of the Council to investigate the condition being created in back of their home between Piney Branch Road and East-West Highway, and Boston Avenue. He stated that his father was charged \$600 assessment for the street, and stated that in completing the area the bank is to be sloped off and sodded, and Mr. Valanos was concerned about the drainage problem and hazardous condition it would create in the future. Mayor Miller referred Mr. Valanos' request to Councilmen Collison and Sidell for further investigation.

Mr. Walter McClenon, 7211 Cedar Avenue, inquired of the Council if his area could expect another leaf collection soon, as there hadn't been one since October. He was informed by Councilman Sidell that he could.

PUBLIC WORKS COMMITTEE:

1. Councilman Collison brought to the attention of the Mayor and Council the plaster work that should be done on the front stairway of the City Building, prior to painting. After considerable discussion, Councilman Sidell moved that an Ordinance be adopted to accept the bid submitted by T. M. Woodall, Inc. Upon being seconded by Councilwoman Monitor, and put to question, the proposed Ordinance was dropped due to a roll call vote as follows: Nays: Councilmen Collison, Forshee, Kozel. Yeas: Councilman Sidell and Councilwoman Monitor. Councilman McKenzie, passed. There was more discussion, at which time, Director of Public Works Remsen pointed out that the stairways should be replastered before painting.

PUBLIC SAFETY COMMITTEE:

1. Councilman Collison reported on work suggested by Hawkins Electric Company, Inc., on the traffic lights at Ethan Allen & Carroll Avenues, and Carroll and Laurel Avenues. He stated that Public Works had investigated the lights and that the work should be done, therefore, Public Works will direct Hawkins Electric Company, Inc., to take care of the necessary repair, in the amount of \$85.20.

2. Councilman Collison requested that the Clerk-Treasurer notify Mr. A. J. Fahey that the Council will consider his request for timing of the traffic lights in the City, in the event a traffic light is placed at the Intersection of Carroll Avenue and Philadelphia Avenue at the Fire House.
3. Councilman Collison moved that, effective December 1st, 1957 the existing car allowances now set at \$20.00 per month be increased each to \$25.00 per month, making a total increase overall of \$30.00 per month to be absorbed by the Contingent Funds of the respective Departments affected as follows: City Office-\$5.00; Police Department-\$5.00; Fire Department-\$10.00; Protective Inspection \$5.00 and Public Works-\$5.00. Councilman Forshee seconded the motion, upon being put to question, the motion was carried.
4. Councilman Collison moved that a street light be installed on Jackson Avenue in the middle of the block between Ethan Allen Avenue and Boyd Avenue on the existing PEPCO pole at that point, in accordance with the drawing submitted by PEPCO at the estimated annual cost of \$19.02 per year. Upon being seconded by Councilman Sidell, and put to question, the motion was carried.
5. Councilman Collison moved, upon the recommendation of Chief of Police Samuel A. Foster, that Private James Newton be advance to the rank of Private First Class, effective December 1st, 1957, at the starting PFC salary according to the Merit Plan. (\$4,040.00 per annum).
6. Councilman Collison reported on the 1957 Annual Report, Division of Fire Protection, City Fire Department, prepared by Deputy Chief LaScola. Copies have been furnished all members of the Council. Councilman Collison stated he thought it was an excellent piece of work, and that enough copies should be prepared in order to place it in the hands of the Civic Organizations and PTAs.
7. Councilman Collison read an excerpt from the minutes of August 12th, concerning Councilman Forehand's investigation of Rev. Montgomery's request for a stop sign at the corner of Maple & Tulip Avenues. Councilman Collison stated that he too had investigated the area and that there did not seem to be any apparent need for stop signs at this point, therefore, concurred with Councilman Forehand. Rev. Montgomery is to be so notified. Mayor Miller stated that there is considerable need for control of the speeding traffic on Maple Avenue, and requested that Chief of Police Foster look into the situation.
8. Councilman Collison reported on Item 5 - Public Safety, School Children, Colby Avenue Citizens Association, also ltr from the Principal, Carole Highlands Elementary School; that Councilman Sidell had suggested that the matter be turned over to the Park and Planning Commission with the suggestion that a foot bridge be placed across the creek, in the area in question, into the playground of the Park & Planning Property Area, because it is not practical to place a sidewalk or crossing guard at the point in question.
9. Councilman Collison upon the recommendation of Fire Chief Carter, and the City Fire Board, moved that David B. Weimer be reinstated with the City Fire Department, effective January 1, 1958, as a Private at the starting salary of \$3,800.00, according to the Merit Plan. Upon being seconded by Councilman Sidell, and put to question, the motion was carried.

10. Councilman Collison moved the adoption of the following Ordinance:

ORDINANCE NO. 1471

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT after having been duly advertised in accordance with law, bids have been received and publicly opened for a new police cruiser.

Section 2. AND THAT a LOW NET bid has been submitted by the Takoma Motor Company of \$1,219.00 (\$2,194.00 less trade-in allowance of \$825.00 and tax exemption) to furnish one 1958 Ford Custom 300 four door sedan to meet all specifications for use as a Police Cruiser and trade-in of Police Car #5.

Section 3. THEREFORE THAT the contract for purchase is hereby awarded to Takoma Motor Company in the net sum of ONE THOUSAND TWO HUNDRED NINETEEN DOLLARS (\$1,219.00).

Section 4. AND THAT the Clerk-Treasurer be hereby authorized to assign to Takoma Motor Company the title of 1956 Ford Sedan Serial No. M6CG-121332, and transfer from the RESERVE FUND the amount of this appropriation.

Upon being seconded by Councilman Sidell, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, Kozel, McKenzie, Sidell and Councilwoman Monitor. Absent: Councilman Forehand.

11. Councilman Collison moved the adoption of the following Ordinance:

ORDINANCE NO. 1472

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT a TWENTY-FIVE mile per hour sign be placed on CEDAR Avenue at EASTERN, at the EAST curb.

Section 2. AND THAT the Public Works Department is hereby authorized to proceed with the erection of the necessary sign.

Section 3. AND FURTHER THAT the penalties for the violation of this Ordinance shall be the same as prescribed by Ordinances governing traffic regulations in the City of Takoma Park.

Upon being seconded by Councilman Sidell, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, Kozel, McKenzie, Sidell and Councilwoman Monitor. Absent: Councilman Forehand.

Corporation Counsel Gingerich brought up the subject of parking meters and need for repairs. He pointed out that the situation is rather bad in the City, and that something should be done soon. Councilman Sidell will look into the matter.

Councilman Collison requested to be excused from the meeting. The request was granted by Mayor Miller.

LAW AND ORDINANCES COMMITTEE:

Councilman McKenzie reported that he is making good progress on work on the codification. He further checked with Chief Foster concerning the Police Regulations and was informed by the Chief that he had not been aware that his committee was awaiting suggestions from his department, but that he would look into the matter as soon as possible.

PUBLIC WELFARE COMMITTEE:

1. Councilman Sidell brought to the attention of the Council the Public Hearings scheduled for the evening of December 4th, and further requested that an appointment be set up for a hearing on the Bainum-Weinkrantz request, due as a result of an inspection by Mr. Ferry, Building Inspector for the City. The Clerk-Treasurer is to notify the gentlemen involved as to time and place of scheduled hearing.

2. Councilman Sidell moved the adoption of the following Ordinance:

ORDINANCE NO. 1473

BE IT ORDAINED BY THE MAYOR AND CCUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT in the interest of maintaining City Property, the stairway walls at #8 Columbia Avenue require replastering.

Section 2. AND THAT a LOW BID for performing the necessary work, both labor and materials, has been submitted by T. M. Woodall, Inc., for the sum of SIX HUNDRED TWENTY-FIVE DOLLARS (\$625.00) and such work to be started immediately upon award.

Section 3. THEREFORE THAT the contract be awarded to T.M. WOODALL, INC., as set forth in Section 2.

Section 4. AND THAT the sum be transferred from the RESERVE FUND.

Upon being seconded by Councilwoman Monitor, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Kozel, Sidell, and Councilwoman Monitor. Nays; Councilmen Forshee, McKenzie. Absent: Councilmen Collison and Forehand.

It was also requested that all activities scheduled for the Council Room be re-scheduled for the week of the 1st to the 7th of December.

PARKS AND RECREATION COMMITTEE:

1. Councilwoman Monitor reported that there will be no further action on the sharing of the City in the luncheon expense for the Veterans' Day Services of the Memorial, that the Veterans Organizations of the City are taking care of the expense.

2. Councilwoman Monitor reported that the item "Sponsorship of Majoretts under name of "Takoma Park Fire Department" could be deleted from the agenda.

3. Councilwoman Monitor reported that the telephone company had submitted their suggestions concerning the telephone booth to be installed at Washington Park, and that they can be notified to proceed with installation.

4. Councilwoman Monitor informed the Mayor and Council that the Isaac Walton League had donated a water cooler to the Health Center, and that the Clerk-Treasurer be directed to extend sincere thanks , in behalf of the Mayor and Council, to the League for their generosity.

5. Councilwoman Monitor informed those present that the Christmas Tree lighting ceremonies at the Library will be held on December 22nd, 5 p.m. Corporation Counsel Gingerich will lead the singing. She also stated that a group from our Lady of Sorrows Church will arrange a religious display in the Library this year.

CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Kozel brought to the attention of the Mayor and Council the Public Hearing, MNCP&PC Text Amendment B-571, Dec. 3rd, 2:00 p.m., before the Montgomery County Council at Rockville.

2. Councilman Kozel further reported that he had quoted the wrong figure on the sponsoring of a foreign student, in that the amount is \$650, and that should the Council decide to undertake such a project, that all information should be in the hands of the Foreign Field Service by February 15th, 1958.

3. Councilman Kozel reported that the Prince Georges County Commissioners had approved the Special Exception for Lot No. 3, Block 27, Gilbert's Addition.

FINANCE COMMITTEE:

1. Councilman Forshee moved for authorization to approve the bills for the Month of October in the amount of \$43,287.52. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

2. Councilman Forshee stated that his Committee has the Ready-Meter Company new style parking meters under consideration, and will report at a later date.

There being no further business to come before the Mayor and Council, the meeting adjourned at 10 p.m.

George M. Miller

Mayor

Haynes M. Lidger

Clerk-Treasurer

EXECUTIVE MEETING
MAYOR AND COUNCIL
December 9, 1957

Mayor Miller called the meeting to order at 8:00 p.m. Those present: Councilmen Forshee, Kozel, McKenzie, Sidell and Councilwoman Monitor. Absent: Councilmen Collison and Forehand.

Councilman McKenzie moved that the minutes of November 25, 1957 be accepted as correct. Upon being seconded, and put to question, the motion was carried.

The Financial Statement for the Month of November was read as follows:

See pages 218 & 219 for complete statement

Citizens Bank of Takoma Park-General Fund		Suburban Trust Company - General Fund	
Bank Balance Oct. 31, 1957	\$61689.90	Bank Balance Oct. 31, 1957	\$36999.27
Receipts - November	32820.70	Receipts - November	870.93
	<u>94510.60</u>		<u>37870.20</u>
Disbursements - November	40664.92	Disbursements - None	-
Bank Bal. November 30, 1957	\$53845.68	Bank Bal.-Nov. 30, 1957	\$37870.20

Special Improvement Account - Citizens Bank of Takoma Park

Bank Bal.-Oct. 31, 1957	\$13855.31
Receipts - November	2532.44
Bank Bal.-Nov. 30, 1957	\$16387.75
Disbursements - None	

CORRESPONDENCE RECEIVED FROM:

1. Frederick C. Reiss, Secretary, Sligo Temperance Society, Safety Program. Referred to Public Safety Committee.
2. Harry H. Millard, Attorney at Law, Washington, D. C., Veterans' War Memorial. Referred to Council Files.
3. Clifford J. Waldron, Corresponding Secretary, Spring Park Community Association, Sidewalk, 210 Spring Avenue, City. Referred to Public Works Committee.
4. Sylvia S. Mostow, Sec., of Board of Trustees, Takoma Park, Maryland Library Assn., Takoma Park, Maryland Library. Referred to Parks and Recreation Committee.
5. Sylvia S. Mostow, Sec., of Board of Trustees, Takoma Park, Maryland Library Assn., Revised Constitution and set of By-laws. Referred to Parks and Recreation Committee.
6. G. Roy Hartwig, Rear Admiral, USN (Ret.), Deputy Director of Civil Defense, Newsletter concerning Civil Defense. Referred to Public Safety Committee.
7. D. Y. Hovespian, Montgomery County Chapter, Maryland Municipal League., Final Approval of Plan for County Municipalities and Items for H CON RES 172 Committee. Referred to Civic Improvements Committee.
8. Harry F. and Lempi L. Wickline, 7812 Takoma Ave., City, commendation-Police Department. Referred to Council Files.

Mayor Miller presented an Honorary Citizenship Certificate to Mrs. Jean Belle Porter, in appreciation for the outstanding work she did in writing the newspaper article on October 1st, 1957 titled, "Takoma Park Residents Combine New With Old", which appeared in the Washington Post and Times Herald. The Mayor thanked Mrs. Porter for the untiring efforts she displayed in developing the article. Mrs. Porter graciously accepted the Mayor's presentation, and then spoke a few words of thanks.

OPEN MEETING:

Mr. Reid N. Painter, 703 Devonshire Road, City, addressed the Mayor and Council concerning a drainage problem on a lot owned by him, next to his home. He stated that he had previously brought the drainage problem to the attention of the Council by letter, however, realized it would be better to present his case in person. Due to considerable drainage from most of the properties in the vicinity, onto his lot, he had been approached by a neighbor, who stated that he was going to seek legal action, because of damage to his property, therefore, Mr. Painter hoped the Council would help work out a solution, and also share some of the expense. He further stated that there was a four inch drain presently installed, by a previous owner, however, it was inadequate.

Mayor Miller asked that Councilman Sidell set up an appointment with Mr. Painter, and after thoroughly investigating the project, determine what can be done, also whether the City should share any of the expense. Councilman Sidell requested that Councilman Forshee accompany him on the investigation.

Mr. Hurley a neighbor of Mr. Painter supported Mr. Painter's statements, also stating that after heavy rains, the situation is very bad.

CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Kozel reported that the Women's Club of Takoma Park held a meeting prior to the Council meeting, and discussed the possibility of obtaining a suitable lot for the construction of a club building. Councilman Kozel requested the Clerk-Treasurer to make up a list of possible City lots that might be available for sale.
2. Councilman Kozel also reported that the Affiliation with a foreign Sister-City project had been turned over to the Women's Club.
3. Councilman Kozel reported that no official report has been received on the Montgomery County Council Hearing of Dec. 3rd, on the MNCP&PC Text Amendment B-571, however, it is understood that the Amendment has been approved by the Council.
4. Councilman Kozel reported that the Special Bureau of Census Survey - per American Municipal League, can be deleted from the agenda, as the project is expensive and the City has no apparent need for such a project at this time.
5. Councilman Kozel reported that the problems created by growth and expansion of District of Columbia and Metropolitan Area - Joint Congressional Committee will be discussed on December 19th, at the joint meeting of the Montgomery County and Prince Georges Chapters of the Maryland Municipal League, here in the City.
6. Councilman Kozel reported that Takoma Park is still the first City in Maryland to install the Winko-Matic lights, as College Park has only had one installed on a trial basis, whereas Takoma has permanently installed eight of the signals.
7. Councilman Kozel reported briefly on a recent letter received from Park and Planning that the Council was reported to have taken rather hasty action concerning the proposed street plan for Silver Spring. Mayor Miller stated that the subject would be discussed more fully at a later date.

Mayor Miller, at this time, introduced Mr. John W. Coffman, Jr., a distinguished gentleman, formerly editor and publisher of the Takoma Journal. The Mayor commended Mr. Coffman for the efforts he has exerted in the City, and especially for his most recent contribution; the words that were inscribed on the Veterans' Memorial which were written by Mr. Coffman. Therefore, Mayor Miller read a Resolution that had been adopted by the Mayor and Council in appreciation of Mr. Coffman's efforts as follows:

R E S O L U T I O N

WHEREAS, John W. Coffman Jr., residing at 435 Ethan Allen Avenue, Takoma Park, Maryland, has unstintingly given of his time and talent to the promotion of the Welfare and Progress of the City of Takoma Park, and

WHEREAS, being the former Editor and Publisher of the Takoma Park Journal, his newspaper reported truly and accurately the facts pertaining to the events of the City of Takoma Park, and

WHEREAS, his Editorials printed in the Takoma Park Journal were the source of inspiration toward efficient Municipal Government, and

WHEREAS, he submitted the wording "Enshrined here is Eternal Tribute to Those who fought our Country's battles", which is now inscribed on the Veterans' Memorial of Takoma Park;

THEREFORE, BE IT RESOLVED, that the Mayor and City Council, hereby express the heartfelt appreciation of the Citizens of Takoma Park, Maryland, to John W. Coffman for his sincere efforts in Civic Improvement, and

BE IT FURTHER RESOLVED, that this Resolution be presented to John W. Coffman as a lasting memento of his service to the City of Takoma Park, Maryland.

Signed and sealed this 11th day of November in the year of our Lord, Nineteen Hundred and Fifty Seven.

/s/ George M. Miller, Mayor
 Robert W. Collison, Councilman
 Oscar J. Forehand, Councilman
 Clayton D. Forshee, Councilman
 John F. Kozel, Councilman
 Gibson E. McKenzie, Councilman
 Emily P. Monitor, Councilwoman
 Ralph F. Sidell, Councilman

Mayor Miller then presented the Resolution to Mr. Coffman, along with a recent photograph taken at the War Memorial Dedication. Mr. Coffman thanked the Mayor and Council for this gesture, and extended his sincere appreciation, further stating that in viewing war memorials in this Country and abroad, that the City had done more than erect a Memorial, for he liked to think of it as a Symbol or warning, of the sacrifices that must be made to keep peace.

PUBLIC WORKS COMMITTEE:

1. Councilman Sidell reported in the absence of Councilman Collison: After investigation of the drainage problem & Hazardous Condition - 7500 Piney Branch Road, it was decided that the contractor be allowed to finish up the project on Boston Avenue, and then determine if the City should do anything further about the condition. The lot in question is several feet above the street grade level which will require terraced treatment, however, the street grade having been established prior to the erection of the building on the lot, absolves it from being a direct responsibility of the City. Councilman Sidell mentioned a possible hazard at the catch basin, however, the Director of Public Works is bricking up the catch basin, and possibly will later place a fence around the basin to prevent anyone falling in. This should

help to correct the situation, however, any further work would appear to be the responsibility of the property owner.

2. Councilman Sidell reported that McNeill Surveys, Inc., had been contacted this past Friday concerning the Niagara & Ritchie Avenues project and that work is progressing well, and they are working on an easy access to Oswego Avenue.

3. Councilman Sidell reported that PEPCO has been requested to make an overall survey of the City lighting situation, and it is probable that it will be recommended to increase the street illumination to a higher intensity at a cost of approximately \$2,800 per annum.

4. Councilman Sidell reported that the sidewalk at 210 Spring Avenue, has been investigated, and that blacktopping would be used to correct the faulty condition.

PUBLIC WELFARE COMMITTEE:

1. Councilman Sidell requested that the date of January 8th, 7:30 p.m. be set to hold the Public Hearings requested by three citizens of the City. The Clerk-Treasurer is to notify the citizens of the date set.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell reported in the absence of Councilman Forehand, and Councilman Collison, Vice Chairman: Councilman Sidell moved the adoption of the following Ordinance:

ORDINANCE NO. 1474

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT Ordinance No. 894, adopted by the Mayor and Council, July 28th, 1947 (18:48-51) and previous amendments thereto, be and is hereby temporarily amended to permit one hour free parking from December 15th, 1957 to January 1st, 1958.

Section 2. THAT the Clerk-Treasurer be hereby authorized to remit in equal amounts to the Christmas Seal Funds of the Tuberculosis Association of each Montgomery and Prince George's Counties, any and all monies that are deposited in the Parking Meters in the City during the period provided in Section 1.

Section 3. THAT the Chief of Police be hereby directed to issue such instructions and place any signs necessary in his discretion to comply with the provisions of this Ordinance.

Upon being seconded, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Kozel, Kozel, McKenzie, Sidell and Councilwoman Monitor. Nays: None. Absent: Councilmen Forehand and Collison.

2. Councilman Sidell reported on the parking meters situation, that it will be improved, as it had been discovered that the meters should be wound up more frequently. Public Works will take care of this situation. There was some discussion on the Ready-meter parking meters, as to whether they would be an advantage to the City. It was pointed out that this type of meter had to be checked every two hours, and would necessitate the hiring of extra help. The matter will be studied further.

3. Councilman Sidell stated that Public Works would be directed to erect a platform in the 7200 Block of Carroll Avenue, for the displaying of a wrecked car during Holiday Safety Week. The Clerk-Treasurer will write the Kass Realty Company, Inc., owners, for permission to use the property, and then will notify Public Works.
4. Councilman Sidell brought up the requests made, by the Sligo Temperance Society, concerning Traffic Safety Week. There was considerable discussion, and it was decided that the Committee should discuss the matter more before making a decision. The Mayor stated that the requests made by the Temperance Society were excellent ones.
5. Councilman Sidell presented to the Mayor and Council the drawing of a proposed sign for the Police Department. The sign is patterned after the isignia worn on the Police officers' coats, and would be lighted at night. It was pointed out that the sign is much needed for the Police Department; and would cost approximately \$215, including installation, the labor being done by Public Works. There were comments that this was too high a price to pay for a sign, therefore, Mayor Miller suggested that Councilman Sidell bring the matter up at the next Council meeting in January, and that other members of the Council should give consideration to this project, in order to be prepared to make a decision.
6. Councilman Sidell reported that Director Remsen had recommended a stop sign be placed at the South end of Niagara Avenue at the Intersection of Maple Avenue, however, that he preferred to hold this item, until he could obtain a recommendation from Chief of Police Foster.

LAW AND ORDINANCES COMMITTEE:

1. Councilman McKenzie moved that Mr. George A. Cook be recommended as Justice of the Peace for Montgomery County, effective January 1, 1958, and that the Clerk-Treasurer write the necessary letter to Governor McKeldin, per instruction of Corporation Counsel Gingerich, in order that official action may be taken on the appointment. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.
2. Councilman McKenzie stated that the Committee working on the codification of the City Laws and Ordinances would like to bring the Fire Department under the same Ordinance of disciplinary action, as stated in the present Merit Plan. The City Fire Board has submitted its suggestions on the matter, and after review by the Committee, it is requested that the remaining members of the Council consider the action in order that a decision can be reached at the January Meeting.

PARKS AND RECREATION COMMITTEE:

1. Councilwoman Monitor reported that she had discussed the 75th Anniversary of the City with Mr. Bien, President of the Takoma Park Historical Society, and that they plan to make up a booklet which will be of use in the project. Councilwoman Monitor also asked the Council to find out where clothing might be obtained for this era, perhaps people could scout around in their attics. Councilman Sidell stated that his wife had worked on a similar project, and that he was quite sure she could be of some help.
2. Councilwoman Monitor stated that the Professional Survey of Library operation and Joint Meeting with the Board of Trustees of the Library Association could be deleted from the agenda, inasmuch as the City cannot make such survey and the Association would have to initiate such action.
3. Councilwoman Monitor reported to the Council that she had attended a luncheon sponsored by the League of Women Voters, this past week, and that the speaker was the Judge of the Juvenile Court. She stated that one of the points brought out in his

speech was that once a child is branded a delinquent, the brand remains; also the important part recreation plays, in preventing juvenile delinquency.

4. Councilwoman Monitor announced that the Teen Club will have its Christmas Dance on Friday evening, December 20th, and that parents were needed to chaperon the affair.
5. Councilwoman Monitor asked the Clerk-Treasurer to send a letter of appreciation to the Prince George's and Montgomery County Recreation Directors, thanking them for the able assistance extended to the City this past year.
6. Councilwoman Monitor asked that everyone who could do so, to attend the Christmas Tree Lighting Ceremony on December 22nd, at 5 p.m., on the Library grounds. She stated that a very fine program is being set up, and that it would be a joy to all.

FINANCE COMMITTEE:

1. Councilman Forshee moved the approval of the payment of the bills for the month of November in the amount of \$40,715.58. Upon being seconded by Councilman Kozel, and put to question, the motion was carried.
2. Councilman Forshee moved the adoption of the following Ordinance:

ORDINANCE NO. 1475

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT a renewal of the fidelity bond of the Clerk-Treasurer in the amount of \$80,000.00 will be due on January 1st, 1958;

Section 2. AND THAT a savings of \$189.00 may be effected by renewing the bond for a three year period;

Section 3. THEREFORE THAT the sum of ONE THOUSAND SEVENTY ONE DOLLARS (\$1,071.00) be transferred from the RESERVE FUND to provide sufficient funds for a three year advance premium;

Section 4. AND FURTHER THAT the renewal bond be awarded to Gates - Norton Agency in the total sum of ONE THOUSAND SEVEN HUNDRED ONE DOLLARS (\$1,701.00) for the three year period beginning January 1st, 1958 and ending December 31st, 1960, the bond being transferable at any time, in the case of a change in the person of the Clerk-Treasurer.

Upon being seconded by Councilman Kozel, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Forshee, Kozel, McKenzie, Sidell and Councilwoman Monitor. Nays: None. Absent: Councilmen Collison and Forehand.

3. Councilman Forshee stated that the final figures have been arrived at in the Houston-Kennebec Project, therefore, the Clerk-Treasurer will send out the statements to the property owners, in the very near future.

Corporation Counsel Gingerich reported that two cases are pending in court and will be acted upon about the middle of January; Chief Foster reported that his men had made a fine showing recently in their police work; Deputy Chief LaScola asked if the Mayor & Council would like a photographer to be present at the Christmas Tree Lighting Ceremony. Councilwoman Monitor stated it would be a nice gesture, therefore, Dept. Chief LaScola will take care of the project.

At this time, Mayor Miller wished the Council Members, the Press, and City Employees a Merry Christmas and expressed his appreciation for the fine cooperation given to him by the Council Members during the past year. Mayor Miller stated that, in this time of great Scientific Research, we should not forget one of the most important events in History, "the Birth of our Saviour", which took place over 2,000 years ago. The Mayor's comments were most appropriate, as we begin the Christmas Holiday Season.

There being no further business to come before the Mayor and Council the meeting adjourned at 10 p.m.

George M Miller
Mayor

Hayes M. Lidger
Clerk-Treasurer