

Takoma Park, Md., July 7, 1902.

The Council met at 8 p.m., with the following members present: Mayor Kinnear and Messrs Blodgett, Derrick, Douglas, Morrison, Scudder and Severance.

The minutes of the regular meetings of June 2, and of the special meeting held June 17, were read by the Clerk and approved, with slight correction.

Bids having been asked for for the installation of a duplicate pumping plant, to be opened on this date, the clerk announced the receipt of but one bid, which upon being opened, proved to be the bid of Messrs. Rosser and Castoe, of Bellaire, Ohio, who offered to do all work required by and in strict accordance with the specifications, for the sum of \$2080.00, the Town to provide the crushed stone and sand necessary to put in the necessary foundations.

Mr. F. J. Lung, representing Rosser and Castoe, was present and at some length, answered such questions as were asked him by the Mayor and Council relative to the bid submitted.

Upon motion of Mr. Severance the bid of Messrs. Rosser and Castoe was referred to the Water Committee with instructions to prepare recommendations thereon and report to a special meeting of the Council to be hereafter called.

The communication of Mr. Geo. A. Warren proffering the use of his barn for storage purposes, was returned by the Finance committee with the recommendation that it is deemed impracticable to accept Mr. Warren's generous offer at this time. Relative to Mr. Warren's offer to retain the water gauge in his house, the water committee recommended acceptance. Both recommendations were approved by the Council.

The communication of Mr. F. D. Hopkins, requesting two additional lamps on Carroll Ave., was returned by the Committee on Streets and Lights recommending that the lamps be erected where most needed. Recommendation approved and erection of lights ordered.

The ordinance committee, to whom instructions were given at last meeting to frame an ordinance relative to proper use of water, etc., reported progress and requested additional time in which to report, which extension was granted.

The Chairman of the street committee returned application of the C. and P. Telephone Co. for erection of certain poles, with indorsement that such poles had been erected in accordance with the permission granted by the Mayor and Council.

Communication of H. C. Emery relative to condition of the Smiley house on Holly Ave, was returned by the inspector of buildings with the information that he had carefully examined the house and deemed that no danger from fire was imminent.

The Chairman of the Street Committee reported having repaired to some extent the Priest road and requested an appropriation of not exceeding ten dollars for further work thereon. On motion of Mr. Douglas an appropriation not exceeding ten dollars was ordered for the purpose.

The Mayor presented a communication from Mr. George F. Harris relative to the opening of Harris Avenue, which communication was referred to the Street Committee for investigation and report.

Communications were also presented from Messrs. Dodson & Hodgson and from Miss Mary A. Peler protesting against their respective assessments for the current year and such communications were referred to the Finance Committee for investigation and report.

The Finance Committee submitted the following report:

To the Mayor and Council of Takoma Park, Md.

July 7, 1902

Gentlemen: The Finance Committee has to report that they have carefully examined the following bills and accounts submitted to the committee for report. We have approved the following and recommend payment:

Engineering News Publishing Co., Advertising for bids. . . . .	3.00	E. E. Blodgett, Ins. of Plumbing, Tapping fees. . . . .	\$ 11.00
George E. Walker, Lumber . . . . .	16.44	" " Work on Streets, etc. . . . .	6.00
Wm. E. Stockett & Co., Tax book . . . . .	9.50	" " Labor and Material for bridge repairs, etc. . . . .	22.50
Evening Star Newspaper Co. Advertising . . . . .	8.85	George L. Tarbell, Oil and gasoline . . . . .	46.13
National Publishing Co., Printing . . . . .	7.50		\$ 130.92

In the matter of the accounts of Giddings & Waters and Mr. Gould we have withheld approval pending investigation.

(Signed) LISLE MORRISON }  
E. M. DOUGLAS } Committee.  
C. W. SCUDDER }

The Finance Committee submitted the following special report.

To the Mayor and Council of Takoma Park, Md.

Takoma Park, Md., July 7, 1902.

Gentlemen: I have to report that for the month ending June 30, 1902, the amount of bills approved for payment for material and labor furnished the Town of Takoma Park, Md., was \$130.92.

Your attention is invited to the following inclosures to this report:

- 1st. Memorandum covering rules for the government of the Finance and other committees in connection with the disbursement of town funds.
- 2nd. Memorandum showing financial condition of the town of Takoma Park when the present Council took charge on June 2, 1902.
- 3rd. Circular to tax payers furnishing for their information statement as to the obligations that absolutely have to be met during the current year, the means with which to meet them, and the balance remaining for repairs and incidental expenses.

It is respectfully recommended that the memorandum in regard to rules be approved by the Council and incorporated in the Book of Rules and Regulations governing transactions pertaining to town business, and that the other memorandum and circular be approved and made a part of the permanent records of the town.

Referring to the items on the "Circular to Tax Payers" under the head of "Operating Expenses," it is the opinion of your committee that as expenses are incurred for "Oil for Street Lamps," "Oil and Gasoline at Pump House," same be charged against these respective appropriations so that the Council may be in pos-

sition to know what it actually costs during one year for said supplies. It is also believed that the amount received from counties of Montgomery and Prince George from road taxes should be deducted from the balance indicated in the circular previously mentioned and that amount expended exclusively for street and road work in the counties mentioned. Action on these matters is respectfully requested.

By direction of the Finance Committee:

Very respectfully,

(Signed) LISLE MORRISON, Chairman.

Inclosure 1.

**Circular for Information of Tax Payers.**

Statement showing the financial condition of the town of Takoma Park, Md., on June 2, 1902, with the estimated receipts, the fixed charges and operating expenses for the fiscal year beginning July 1, 1902.

Cash on hand June 2, 1902 ----- \$ 32.96

**Estimated Receipts for Fiscal Year.**

From miscellaneous sources ----- \$ 1,375.00  
 From taxes on real estate and improvements thereon 6,425.00  
 Total ----- 7,800.00  
 Total funds available for ensuing fiscal year \$ 7,832.96

**Liabilities to be met during Fiscal Year.**

Accounts due and unpaid June 2, 1902 \$ 560.03  
 General bonded indebtedness, one bond due  
 June 1, 1902 ----- 500.00  
 \$ 1,060.03

**Fixed charges:**

Interest on bonded indebtedness of \$57,000  
 at 4 per cent ----- 2,280.00  
 Int. on general bonds, \$2,000, at 6 per cent ----- 120.00  
 Redemption of general bonded indebtedness, one bond maturing June 1, 1903 ----- 500.00  
 Sinking fund as required by law ----- 500.00  
 3,400.00

**Operating Expenses:**

Redemption of certificate of indebtedness, including interest, due August 1, 1902 ----- \$ 507.50  
 Salaries of permanent employes ----- 1,248.00  
 Oil for street lamps ----- 300.00  
 Gasoline and oil for pump house ----- 250.00  
 Rents ----- 100.00  
 2,405.50  
 Total liabilities to be met during fiscal year ----- 6,865.53  
 Balance for repairs and incidental expenses ----- 967.43

Inclosure 2.

Statement showing the condition of the Treasury of the Town of Takoma Park, Md., when the present Council took charge, June 2, 1902.

Balance on hand ----- \$ 40.96  
 Of the above balance, the following sum was in postage stamps 8.00  
 Actual cash balance on hand ----- \$ 32.96

**Accounts due and payable:**

Salary of Town Clerk and Treasurer, April and May. \$ 40.00  
 Lumber ----- 16.44  
 Telephone service ----- .60  
 Services of Civil Engineer ----- 100.00  
 Advertising ----- 8.99  
 Legal services ----- 394.00  
 Total ----- \$ 560.03

**Bonds matured but not redeemed:**

One bond, General Bonded Indebtedness \$500. 500.00  
 Total liabilities as above ----- 1,060.03  
 Deficit ----- \$ 1,027.07

Inclosure No. 3 consists of proposed changes in rules of the Council relating to matters pertaining to the finances of the Town and are filed with the original report among the town records.

Mr. Derrick moved, in line with the recommendations of the Finance Committee that there be expended upon the streets of the Town lying within the counties of Montgomery and Prince George, not less than the amount received from said respective counties as a rebate for road improvements.

The motion was adopted and it was so ordered.

Relative to the recommendation of the Committee regarding changes in the rules relating to matters of finance Mr. Scudder moved that a special committee of three members be appointed to revise all the rules of the council. Carried.

The Mayor appointed as such committee Messrs. Scudder, Morrison and Derrick.

Mr. Derrick moved that the special report of the Finance Committee, including the statement of the financial condition of the Town on June 2, 1902 and the circular to tax payers, be entered upon the minutes. The motion carried and it was so ordered.

Mr. Scudder, from the Health Committee reported that the committee had under investigation several complaints, which investigations were not completed. He also reported that a bacteriological analysis of the water from the water works, by a government chemist, showed the water to be of the highest degree of purity.

Mr. Blodgett, from the Street Committee reported verbally as to the work done on streets during the month. He recommended that a barrel of globes for street lights be purchased.

On motion of Mr. Derrick, the purchase of globes as recommended was approved.

The Judiciary Committee submitted the following report:

*The matter of drawing up proper specifications covering the supply of a duplicate pumping plant was turned over to this committee, The committee has drawn up such specifications, after due consideration and they have been used by the clerk. This is all that has been submitted to the committee.*  
 July 7, 1902 (Sgd) CASSELL SEVERANCE, Chairman.

Mr. Douglas, from the Committee on Water and Sewers submitted the following report:

*To the Mayor and Council,* *Takoma Park, Md., July 7, 1902.*  
 Sirs:- During the past month the following work has been done on account of the Water and Sewer Systems: One piece defective 4 in pipe replaced; "L" put on outer end of inlet pipe to well; filter cleaned twice but is not yet working in a satisfactory manner; Cess pool No. 1 cleaned and treated with chloride of lime and a cover made for the first compartment; all hydrants were flushed out and one repacked; an average of 26,000 gallons of water per day pumped during week ending June 28 and 31,000 gallons for week ending July 5; Sewer farm No. 2 inspected. It was found that the system in use is defective; it appears that the water is flowing directly into the creek, but does not seem to be creating a nuisance. It is recommended that four additional "Keys" be purchased for use in turning off the

water when necessary at "cut-offs," the same to be left at convenient places in the town. Also that authority be granted for the purchase of a set of battery renewals at an expense of \$7.20.

Respectfully submitted,  
 E. M. DOUGLAS,  
 Chairman, Water and Sewer Committee.

On motion of Mr. Scudder the report was accepted and the recommendations approved.

The Treasurer submitted his annual report as follows:

Receipts.		Disbursements.	
Balance on hand July 1, 1901	\$ 536.80		
Received from general taxes	5,495.21		
" " loans	575.00		
" " permits, fines and miscellaneous	268.49		
" " water rents	870.75		
Proceeds, Certificate of indebtedness	500.00		
Road tax, Montgomery County	531.63		
" " , Prince George County	68.36		
Proceeds of bond issue	10,000.00		
Accrued interest on bonds and interest on deposits	86.85		
Rec'd for redemption of property sold at tax sale (redemption fund)	159.03		
	<u>Total Receipts, \$ 18,892.12</u>		
		<b>RENTS:</b> Presbyterian chapel, meetings of Council \$ 32.50 Log cabin, storage and lock-up 48.00 80.50 Interest on bonds and loans 2,523.46 Tools 32.81 Fire apparatus 10.90 Loans repaid 575.00	
		<b>SALARIES:</b> George A. Warren, Treasurer, 8 months 80.00 Ben G. Davis, Town Clerk, 8 months 80.00 Ben G. Davis, Town Clerk and Treasurer, 1 month 20.00 William Jones, Lamplighter, etc., 540.00 George Day, Engineer at pump house, etc. 468.00 1 188.00 H. A. Pressey, Civil Engineer, on account 200.00 Rosser & Castoe, on account 9,000.00 Refund of unpaid check for road tax, Prince George Co. 68.36 Paid from redemption fund for redemption of property sold for taxes 130.94 Total disbursements \$ 18,789.83 Balance on hand 102.29 <u>\$ 18,892.12</u>	
<b>WATERWORKS:</b> Maintenance expenses, including repairs, tapping fees, etc. \$ 564.47 Purchase of marginal lots along the Sliquo for protection of stream 65.42 629.89		<b>LIABILITIES:</b> Salary due clerk and Treasurer, 3 months \$ 60.00 Balance due H. A. Pressey, Civil Engineer 100.00 A. M. Gould, Corporation attorney, legal services 394.00 Balance due Rosser & Castoe, Contractors 4,931.39 <u>\$ 5,485.39</u>	
<b>SEWER FIELDS:</b> Expenses of reconstruction of upper field 1,777.99		<b>BONDED INDEBTEDNESS:</b> General Bonds \$ 2,000.00 Water and Sewer Bonds, first issue 40,000.00 Water and Sewer Bonds, second issue 10,000.00 <u>\$ 52,000.00</u>	
<b>STONE CRUSHER:</b> Cost of crusher 400.00 Building, pulleys, belt, etc. 448.04 848.04 Pump house maintenance expenses, including oil and gasoline 198.67			
<b>STREET WORK:</b> Material 91.77 Services and labor 547.50 639.27			
<b>STREET LIGHTING:</b> Lamps, Globes, Matches, etc. 73.73 Oil 283.41 357.14 General Expenses 528.86			

The Seven Thousand dollars of additional water and sewer bonds authorized by Act of the Legislature of April 8, 1902, have been sold to the Washington Loan and Trust Company and the proceeds thereof will be placed to the credit of the Town as soon as the bonds are properly prepared.

Respectfully submitted,

BEN G. DAVIS, Treasurer,

On motion of Mr. Scudder the report ~~was~~ ordered referred to the Finance Committee with instructions to audit the accounts of the Treasurer.

The Mayor announced that the rent of the loq cabin had been reduced from \$48<sup>00</sup> to \$24<sup>00</sup> per annum, the Town to make slight necessary repairs.

Mr. Douglas moved that the appointment of George Day as Engineer, at \$9<sup>00</sup> per week, be made permanent. Carried.

Mr. Blodgett moved that the appointment of William Jones as lamp lighter, etc., at \$45<sup>00</sup> per month, services to include use of horse and cart, be made permanent and it was so ordered.

Major Daniel O'Driscoll appeared before the Council and in behalf of the property owners along the Sligo urged the improvement and widening of Sligo Avenue. The Street Committee was instructed to give the matter consideration.

Mr. George A. Warren requested that a new street crossing be placed near his residence on Pine Avenue, that the gutters be cleaned and that gravel be placed where necessary - and that he be permitted to reimburse the Town for the money expended.

Mr. Scudder moved that the Chairman of the Street Committee be instructed to have done the work desired by Mr. Warren - to keep an account of the cost thereof and to present bill for same to Mr. Warren. The motion carried and it was so ordered.

Mr. Severance moved that the Mayor be authorized to visit Upper Marlborough, Md., on the 15th inst., and present the matter of road taxes due the Town of Takoma Park, to the County Commissioners in session that day. Carried and so ordered.

The Mayor presented a request from Mr. James F. Phillips for permission to run one water pipe to supply his two houses, he to pay two water rents.

On motion of Mr. Douglas such permission was granted so long as the two houses remained the property of Mr. Phillips.

On motion of Mr. Morrison the Mayor was instructed to urge upon Mr. Gould the importance of early completion of all rights of ways, deeds, etc.

There being no further business the Council thereupon at 11:00 o'clock P.M. adjourned.

Approved:

BEN G. DAVIS Clerk.

J. K. Kincaid Mayor

Takoma Park, Md., July 10, 1902.

A special meeting of the Council was held in the basement of the Presbyterian church, upon call of the Mayor, this date, to act upon bids received for the installation of a duplicate pumping plant.

There were present the Mayor and Councilmen Blodgett, Morrison, Scudder and Severance.

Mr. Scudder, from the Committee on Water and Sewers, to which committee had been referred the bid of Messrs. Rosser & Castoe, of Bellaire, Ohio, for consideration and recommendation, reported that the committee had considered the same and recommended its acceptance.

Thereupon the following ordinance was presented:

Ordinance No. 94.

An Ordinance Awarding a Contract for the Installation of a Duplicate Pumping Plant.

Be it ordained by the Mayor and Council of the Town of Takoma Park, Maryland:

Section 1. That in accordance with specifications duly adopted by the Town of Takoma Park, Md., for the installation of a duplicate pumping plant in the pumping station of said town, the contract for such installation is hereby awarded to the firm of Rosser & Castoe, of Bellaire, Ohio, for and in the sum of Two Thousand Eighty dollars (2,080.00) as per their bid dated July 3, 1902.

Section 2. The Mayor is hereby authorized to sign said contract for and in the name of the Town of Takoma Park with said Rosser and Castoe for the installation of said duplicate pumping plant.

The ordinance was passed and approved by the following vote: Voting aye, the Mayor and Messrs. Blodgett, Morrison, Scudder and Severance, Voting nay-none.

The water and sewer committee, through Mr. Scudder, thereupon submitted the following contract:

**This Agreement** made and entered into this 15th day of July, 1902, by and between the Town of Takoma Park, Md., a municipal corporation duly established under the laws of the State of Maryland, party of the first part, and Charles Rosser and Martin A. Castoe, doing business under the firm name of Rosser & Castoe, of Bellaire, Ohio, parties of the second part, witnesseth:

That the said parties of the second part do by these presents agree with the said party of the first part, for the consideration hereinafter named and in accordance with their proposal of July 3, 1902, and in accordance with the specifications hereto annexed, all of which form a part of this contract, to furnish and install at their own cost a gasoline engine and triplex pump, including the construction of the necessary foundations and making all connections with the engine and pump, also to make such changes in the present pumping plant as will put it in first class working order, also to furnish and set a fire plug with all necessary connections, near the pumping plant, the exact location of said fire plug to be determined by the party of the first part.

It is further agreed by the parties of the second part that the work herein specified shall be commenced promptly upon receipt of notice of the approval of the bond hereto attached, and will be carried on in such a manner as will complete it in all its parts on or before August 16, 1902. And it is expressly covenanted and agreed by the parties of the second part that if they fail to complete the work by the time specified herein they will pay unto the party of the first part the sum of Five Dollars (\$5<sup>00</sup>) for each and every day the said party of the second part shall be in default.

It is further covenanted and agreed that all material furnished and work done under this contract shall be subject to the inspection of the Mayor and Council of Takoma Park, Md., or their duly authorized agents, with the right to reject any or all work or material not in accordance with this contract, and that

all materials and work shall be in every respect to the entire and complete satisfaction of the party of the first part

And it is further agreed that the parties of the second part will not delay the pumping operations at said pumping plant more than twenty-four hours at any one time and will allow the engineer of said town to operate the plant at such times as will enable him to keep on hand a sufficient supply of water for the use of said town.

It is further agreed that the parties of the second part will leave the premises and building in which said plant is located in as good condition as it was when the work herein specified was undertaken.

It is further agreed by the parties of the second part that they will be responsible for all damages to person or property which may occur in connection with this work.

And the party of the first part hereby covenants and agrees to furnish at the pump house all the sand and crushed stone necessary for the foundation work.

And the party of the first part further agrees to pay the party of the second part the sum of two thousand and eighty dollars (\$2,080.00) for furnishing and installing the pumping plant and fire plug and repairing the old pumping plant; all to be completed in accordance with this contract.

And it is further mutually agreed that of the above amount one thousand five hundred and eighty dollars (\$1,580.00) shall be paid upon the completion of the work, and the balance of five hundred dollars (\$500.00) shall be withheld for sixty (60) days thereafter as a guarantee that the work has been properly done and if any defect is found during that time and is not rectified by the contractor within thirty (30) days after he is notified of said defect, the party of the first part may use such part of the five hundred dollars (\$500.00) as may be necessary to rectify such defect.

In witness whereof, the said Town of Takoma Park, by its Mayor thereto duly authorized, has caused these presents to be signed, and has hereunto set its corporate seal as party of the first part, and the said parties of the second part have also hereunto set their hands and seals and have executed this agreement in triplicate; one part of which is to remain with said Mayor, one other to be filed with the Clerk of the Town of Takoma Park, and the third to be delivered to the said parties of the second part; the day and year herein first above written.

Signed and sealed in the presence of

\_\_\_\_\_  
Mayor.

\_\_\_\_\_  
Contractors

On motion of Mr. Morrison the contract as submitted was approved and the Clerk directed to have same prepared and signed without delay.

On motion of Mr. Scudder the Clerk was authorized to purchase 25 pounds of cotton waste for use at the pumping station.

On motion of Mr. Scudder the Mayor was authorized to pay the general bond of \$500 due June 1st, 1902, whenever the finances of the Town will permit.

There being no further business the Council, at 9:30 P.M. adjourned.

Ben G. Davis, Clerk.

Approved:

*J. K. Kinnear*

Mayor.



Takoma Park, Md., July 22, 1902.

A special meeting of the Council was held this date at 7 o'clock P.M., at the residence of the Town Clerk for the purpose of considering certain changes made by Messrs. Rosser and Castoe in the contract for installation of duplicate pumping plant, recently sent them for signature. There were present, the Mayor and Messrs. Blodgett, Derrick, Morrison, Scudder and Severance.

The changes in the contract were carefully considered and some of them agreed to, It was deemed for the best interests of the Town that some portions of the contract stricken out should be reinserted and on motion of Mr. Scudder, the Clerk was instructed to re-write the contracts in accordance with the changes made and forward the same to the contractors.

The bond filed by the Messrs. Rosser & Castoe was not entirely approved and the clerk was instructed to prepare form of bond that would meet all legal requirements and protect the Town, and to forward such form to the contractors. On motion of Mr. Morrison the sum of one thousand dollars was considered sufficient for said bond.

The finance committee returned communications from Miss. M.A. Poler and from Messrs. Dodson & Hodgson, protesting against their tax assessments, which communications had been referred to said committee for consideration, with the recommendation that the parties be informed that their assessments are considered equitable and not excessive. The recommendations of the Committee were approved, and the clerk instructed to notify the parties in accordance therewith.

Mr. Derrick, from the Ordinance Committee, submitted draught of proposed ordinance governing and regulating the use of water. After an interchange of views thereon the proposed ordinance was referred to the Water committee for consideration and recommendation relative thereto.

There being no further business the Council thereupon adjourned.

Ben G. Davis

Clerk

Approved:

J. B. Kearney

Mayor.

Takoma Park, Md., August 4, 1902.

The Council met at 8 o'clock p.m. There were present the Mayor and Messrs. Blodgett, Derrick, Morrison, Scudder and Severance.

The minutes of the last regular meeting and of the several special meetings were read and approved.

Under unfinished business the chairman of the street committee reported that he had been unable as yet to investigate the opening of Harris Avenue, which matter, upon a communication from Mr. Fred Harris, had been referred to his committee.

The Finance Committee, to whom had been referred the annual report of the Town Treasurer with instructions to examine and in connection therewith, to audit the accounts of the Treasurer for the past year, returned the same, with the following indorsement:

Takoma Park, Md., August 4, 1902.

Respectfully returned to the Mayor and Council of Takoma Park, Md., with the information that the instructions contained in the first indorsement hereon have been complied with, and the accounts of the Town Treasurer, as covered by the within statement, were found to be correct.

LISLE MORRISON,  
CHAS. W. SCUDDER.

A communication was presented from Mr. Charles W. Scudder, of Chestnut Ave., requesting a permit to do plumbing work in the Town of Takoma Park, Md., and on motion of Mr. Morrison, such permit was granted.

A communication from Mr. Samuel Queen, requesting a street lamp near his residence and also permission to use dirt off the hills on Elm Avenue, was referred to the Street committee for investigation and report.

Mr. C.W. Scudder, Chairman of the special committee to revise the rules of the Council, reported progress.

Mr. Blodgett, from the Street committee, submitted the following report:

Takoma Park, Md., August 4, 1902.

To the Mayor and Council:

Gentlemen:- I have the honor to submit the following report relative to street work: The street complained of by Mr. Priest I have had repaired as well as means on hand will permit. I have inspected it and find it in good condition with the small amount expended on it which was \$8.10. There were two lamps to be placed on Carroll Avenue which have been completed. In regard to the communication of Major O'Driscoll I sent Mr. Jones and Mr. Day to repair street complained of and they report that it is in fair condition and no danger to the Major but will do more work if needed.

E.E. BLODGETT, Chr. Street Committee.

On motion of Mr. Severance the report was adopted.

Mr. Blodgett also reported relative to the bad condition of Buffalo Avenue, caused by washing out of drain pipes and caving in

of dirt, and estimated that \$20<sup>00</sup> would be required to properly repair it. On motion of Mr. Scudder the sum of \$20<sup>00</sup> or so much thereof as may be necessary, was appropriated for this purpose.

Attention being called to the bad condition of the sidewalks throughout the town, the Chairman of the Street Committee was directed to inspect the same and to submit an estimate of amount and cost of material and labor required for necessary repairs.

On motion of Mr. Morrison the Ordinance Committee was instructed to prepare and submit an ordinance relative to the opening, widening, grading and naming of new streets and avenues.

The Finance Committee submitted the following report:

To the Mayor and Council of Takoma Park, Md.		August 4, 1902.	
Gentlemen:- The Finance Committee has to report that they have carefully examined the following bills and accounts submitted to the committee for report. We have approved the following and recommend payment:			
S. S. Shedd & Bras. Pipe and fittings	\$ 54.09	Andrew B. Graham, Lithographing	\$ 7.50
J. B. Kinnear, Reimbursement expenses, etc.	1.88	C. & P. Telephone Co., Messages	.40
Giddings & Waters, Supplies	7.37	B. G. Davis, Treds. Contingent expenses	1.85
George L. Tarbell, Oil and gasoline	50.10	J. B. Kinnear, Rosin for pump house (belt)	.10
Barber & Ross, Hardware	.40	E. E. Blodgett, Tapping fees	10.00
M. Du Perow, Batteries for engine	7.00	E. E. Blodgett, Services 2 days	6.00
			\$ 146.69.
		LISLE MORRISON } Committee. CHAS. W. SCUDDER }	

On motion of Mr. Severance the report was adopted and payment of the bills ordered.

The Mayor informed the Council that during the month payment had been made of the certificate of indebtedness for \$500 due August 1st, and interest thereon; also of the \$500 of general bonds due June 1st, and that the indebtedness due Rosser and Castoe, contractors for the water and sewerage system, had been settled in full.

The Mayor laid before the Council the matter of \$100 balance due Mr. Pressey on account. The matter was discussed at some length approval of the bill being withheld until it is definitely ascertained if Mr. Pressey has furnished complete maps, measurements, and plans of the water works, the clerk being instructed to correspond with Mr. Pressey in regard to the matter.

Permission was granted Mr. Wildman to clean the gutters of the street in front of his residence and lots and to have the sand taken therefrom.

The Treasurer submitted the following report:

To the Mayor and Council of Takoma Park, Md.		Takoma Park, Md., July 31, 1902	
Gentlemen: I have the honor to submit herewith report of receipts and expenditures for the month of July, 1902:			
RECEIPTS.		DISBURSEMENTS.	
Balance on hand last report.....	\$ 102.29	Pumping Plant, Maintenance. Gasoline.....	\$ 27.61
General taxes collected.....	2430.08	Waterworks. Tapping fees and labor.....	11.70
Proceeds of bond issue.....	7000.00	Sewerage system. Labor, etc.....	8.25
Accrued interest on bond issue.....	46.67	Street work. Labor.....	22.35
Water rents collected.....	14.00	" " Material.....	23.04
Permits issued.....	8.00	Street lighting. Oil.....	18.53
Redemption of property sold for taxes.....	5.98	General expenses.....	28.85
	\$ 9607.02	Interest.....	146.94
		Salary due clerk and treasurer.....	80.00
		Salary of lamplighter for July.....	45.00
		Salary of engineer for July.....	36.00
		Balance due on waterworks and sewerage system.....	4931.39
		Paid from redemption fund.....	29.73
		Paid certificate of indebtedness.....	500.00
		Redemption of 5 bonds general indebtedness.....	500.00
			\$ 6409.39
		Balance on hand.....	3197.63
			9607.02

Respectfully submitted:

BEN G. DAVIS, Treasurer

Mr. Derrick called the attention of the Council to needed repairs on Poplar Avenue and on motion of Mr. Scudder an appropriation of \$8<sup>00</sup> or so much thereof as may be necessary, was authorized for this purpose.

The Committee on Water and Sewers submitted the following report:

To the Mayor and Council.		Takoma Park, Md., August 4, 1902	
The committee on Water and Sewer respectfully report that during the month of July there has been a large quantity of water used by the citizens of the Town; it being necessary to pump each day at least 2½ hours and some days 4 hours.			
The pumping plant has been out of order for several months, and under the extra amount of work it is now compelled to do, is, in our opinion, liable to break down. It is therefore recommended that the new plant be installed at as early a date as possible.			
The ordinance for regulating the use of water, and other purposes, which was referred to this committee, is submitted herewith amended in several particulars, and it is recommended that it be passed, printed and distributed to all water takers as soon as possible.			
CHAS. W. SCUDDER, CASSELL SEVERANCE.			

The ordinance submitted with the above report is as follows:

## Ordinance No. 95.

### An Ordinance to Regulate the Use of Water, Prevent its Pollution, and Protect the Water and Sewer System.

Be it ordained by the Mayor and Council of Takoma Park, Maryland:

Section 1. That no person, firm or corporation, who occupies premises into which the water has been introduced, shall permit the same to run to waste unnecessarily from any hydrant, cock, jet, street washer, lawn sprinkler, or other fixture; or allow the water to flow therefrom into or on adjacent premises, excepting in case of fire; or, if any hydrant, cock, jet, street washer, lawn sprinkler or other fixture be permitted to leak or is found to be leaking, and said occupant, owner, or agent of the premises shall neglect or refuse to have the necessary repairs made, or said fixture or fixtures adjusted without delay, the person, firm or corporation so offending shall pay a fine of not less than \$5<sup>00</sup> nor more than \$30<sup>00</sup> for each offense, and that the supply of water shall be cut off from said premises until such necessary repairs are made, and any fines resulting therefrom paid to the Town Treasurer.

Section 2. That no person shall use a fountain, street washer, lawn sprinkler, or other hose connections except between the hours of 7 o'clock and 8 o'clock, A.M., and 5 o'clock and 8 o'clock P.M., under a penalty of a fine of not less than \$2<sup>00</sup> nor more than \$10<sup>00</sup> for each offense, and that the supply of water shall be cut off from the premises until said fine is paid to the Town Treasurer.

Section 3. If any occupant of premises into which the water has been introduced allows any person or persons not residing on the premises to habitually use said water without permission from the Mayor and Council, the person occupying the premises and so offending, shall pay a fine of not less than \$5<sup>00</sup> nor more than \$15<sup>00</sup>, and the supply of water shall be cut off from said premises and not again restored until said fine, a penalty of \$2<sup>00</sup> and the actual expenses incurred by the Town in shutting off and restoring the flow of water, are paid.

Section 4. Water rents are due and payable in advance annually on the 1st day of January of each year. A proportionate amount of the full annual rate is allowed only in cases when the water is originally introduced into the premises. If any person, firm or corporation shall fail to pay water rent within thirty (30) days after the same is due and payable the supply shall be cut off from the premises and will not be restored until the water rent, a penalty of \$2<sup>00</sup> and the actual expenses incurred by the town in shutting off and restoring the water, are paid. The water shall not be introduced into any premises until the full annual water rent has been paid, excepting as herein provided.

Section 5. Every person who maliciously breaks, injures, defaces or destroys any sewer pipe, man-hole, lantern-hole, or any portion of the sewer system or sewage disposal cesspool or field, or breaks, injures, defaces or destroys any main, or pipe, pipe fitting or hydrant, or injures or destroys any machinery, building or structure which are used for the distribution of water throughout the town of Takoma Park, Md., shall be punishable by a fine of not less than \$25<sup>00</sup> nor more than \$500, or imprisonment in the county jail for not more than one year.

Section 6. Every person who maliciously commits any act by reason of which the supply of water, or any part thereof, to the Town of Takoma Park, Md., becomes impure, filthy or unfit for use, shall be fined not less than \$50<sup>00</sup> nor more than \$500, or imprisoned in the county jail for not more than one year.

Section 7. If any person or persons, not duly authorized by the Council, shall remove the cover from any stop cock box, or turn on or off the supply of water by means of said stop cock on the service pipe or otherwise, or turn on the supply of water from any fire hydrant, such person or persons shall be liable to a fine of not less than \$10<sup>00</sup> nor more than \$50<sup>00</sup> for each offense.

Section 8. This ordinance shall be in full force and effect on and after the 15th day of August, 1902.

Mr. Morrison moved that the ordinance be adopted and on an aye and nay vote the ordinance was adopted by the following vote:

Voting aye, the Mayor and Messrs. Blodgett, Derrick, Morrison, Scudder and Severance, Voting nay, none. Absent and not voting, Mr. Douglas.

repealed by no. 1065 (2-1-17)  
 Dec 17, 1928  
 Dec 18, 1928

Mr. Scudder, from the Committee on Water and Sewer presented the following resolution:

Resolved, that all persons taking water are hereby required to keep their service pipes and all the fixtures connected with such service pipes in good condition and repair and protect them from frost at their own expense. That the Mayor and Council reserve the right to restrict the flow of water and cause it to be temporarily shut off whenever they deem it necessary.

Resolved, that the following annual water rates be and are hereby authorized by the Council:

For one "fixture" in a house with street or lawn sprinkler.....	\$ 7.00
For one water closet.....	2.00
For additional water closets, each.....	1.00
For each additional fixture.....	1.00

The minimum charge shall be \$7.00 per annum. A "fixture" includes the hot and cold water faucets, one or both.  
For fountains, business, building or other purposes, special rates will be furnished upon application.

On motion of Mr. Severance the resolution was adopted.

Mr. Morrison moved the appointment of a special committee of three members to investigate the illegal sale of liquor within the corporate limits and to make recommendations in regard to the suppression thereof.

The motion was adopted and the Mayor appointed as such committee Messrs. Morrison, Scudder and Severance.

Mr. Jones, poundmaster, reported collection of 50 cents for chickens impounded.

On motion said amount was order paid to the poundmaster.

Mr. Scudder moved that the salary of Mr. Wm. Jones as lamplighter, including the use of a horse and cart, be increased from \$95<sup>00</sup> to \$50 per month. Adopted and so ordered.

There being no further business the Council at 10:45 P.M., adjourned.

Approved:

*J. K. Kinman,*

Mayor.

*Ben D. Davis*

Town Clerk.

Takoma Park, Md., August 12, 1902

A special meeting of the Mayor and Council was held at the residence of the Town Clerk, convening at 8 o'clock p.m., the following being present: Mayor Kinnear and Councilmen Blodgett, Derrick, Morrison, Scudder and Severance, Councilman Douglas being absent from the city.

The Mayor stated that the special object of the meeting was to consider several changes in the terms of the contract for installation of the duplicate pumping plant, such changes having been suggested at a consultation held this date between the Mayor and Mr. Castoe, representing the contractors.

The Council proceeded to consideration of the proposed changes, and after thorough discussion thereof, on motion of Mr. Scudder, such proposed changes, as agreed to by the Mayor and Mr. Castoe, were approved, and the Clerk instructed to prepare revised copies of the contract, as amended and have same attested and completed without delay.

Mr. Scudder moved that Mr. Blodgett be appointed Inspector, on behalf of the Mayor and Council, during the installation of the pumping plant and that for the time actually employed in such inspection he be given compensation at the rate of \$3.00 per day. Carried and so ordered.

Mr. Scudder moved further that the crushing of stone for the foundations of the new machinery be done under the direction of Mr. Blodgett and that for the time actually employed thereat, he be compensated at the rate of \$3.00 per day; and that he be further authorized to purchase the necessary materials and construct a sifter for use during crushing of the stone. Carried and so ordered.

The Mayor laid before the Council a letter from Mr. H. A. Pressey, urging immediate payment of balance of \$100 due him for engineering services in connection with the water and sewerage system and on motion of Mr. Morrison said amount was approved and ordered paid.

Mr. Morrison moved that the Chairman of the Committee on Water and Sewers and the Town Clerk be instructed to confer with Mr. Pressey and ascertain what maps, plans, etc., were prepared in connection with installation of water and sewer and to obtain for the records of the Town all data relative thereto that is obtainable. Carried and so ordered.

On motion of Mr. Scudder the Clerk was authorized to purchase 500 stamped envelopes.

There being no further business the Council thereupon, at 10 o'clock p.m. adjourned.

Approved:

*J. K. Kinnear*  
Mayor.

*Ben D. Davis*

Clerk.

September 1, 1902

The Council met at 8 o'clock p.m., with the following members present: Mayor Kinnear and Councilmen Blodgett, Morrison and Scudder, Councilmen Douglas, Derrick and Severance being absent from the city.

The minutes of the last regular meeting and of the special meeting held August 12th, were read and approved.

The chairman of the street committee reported that he had examined the matter of opening up Harris Ave., as directed by the Council and recommended that something be done to give Mr. Harris a thoroughfare from Carroll Avenue to his residence.

Mr. Scudder moved that the street committee be directed to ascertain for what sum this street can be put through by contract. Carried.

Mr. Scudder, from the special committee to revise the rules of the Council reported that such revision was ready but in view of the absence of three members of the Council, recommended that consideration be postponed for the present and such action was taken.

In response to instructions of the Council the Chairman of the Street Committee reported that he had examined the sidewalks of the Town and that about 5000 feet of lumber would be required to repair the same.

The report was accepted with recommendation that no further action be taken at present.

The Chairman of the Street Committee submitted the following report of street work for the month of August:

To the Mayor and Council.

September 1, 1902.

Gentlemen: - I have the honor to submit the following report of street work for month ending August 31, 1902. Hickory Avenue gutters were cleaned out and street repaired where washed out. Pipe under same street were cleaned out. Man holes were built on several other streets. Pipe was put in on Poplar Avenue and one man hole constructed. Sent Mr. Jones to Terra Cotta for purchase of one two-foot pipe for Buffalo Ave. Have had weeds cut on streets. Have worked same at pump house and done other small jobs during the month.

E. E. BLODGETT, Chr. Street Committee.

The Committee on Water and Sewer submitted the following report:

To the Mayor and Council.

September 1, 1902.

Gentlemen: - The Committee on Water and Sewer respectfully report that the contract for the new pumping plant has been signed and it specifies that the plant shall be completed by October 1 next. The contractor has shipped the cement for the foundation and it is now stored at the pump house. The stone crusher has been repaired and a few loads of stone crushed. During July and August repeated showers made it necessary to clean the mud from the filter many times which wore down the surface to such an extent as to allow the water to pass through without thorough filtration. This surface has been renewed and the water is again clear. The stream has been patrolled as usual and found in good condition. It is with regret that we report that the pump has broken down and a new part sent for. It is with pleasure that we call attention to the faithful services of Mr. George Day and respectfully recommend that his valuable services to the Town be recognized in a very substantial way in the near future.

CHAS. W. SCUDDER.



with the terms of their contract, to send a man immediately to make necessary repairs.

On motion of Mr. Morrison the Committee on Water and Sewers was directed to investigate and report upon proper charges to be made for use of water for building purposes.

The Treasurer submitted his monthly report as follows:

To the Mayor and Council of Takoma Park, Md.		Takoma Park, Md., September 1, 1902.	
Gentlemen: I have the honor to submit herewith report of receipts and expenditures for the month of August, 1902:			
Balance on hand last report -----	\$ 3197.63	<b>DISBURSEMENTS:</b>	
RECEIPTS: From general taxes -----	\$ 717.22	Pumping plant maintenance, gasoline -----	\$ 32.20
" water rents -----	10.17	" " " " miscel. -----	7.10      39.30
" permits -----	5.00	Water-works: extra supplies -----	54.09
For redemption of property sold for taxes -----	6.27	tapping fees -----	10.00
Deposit of Rosser and Castoe -----	200.00      938.66	labor -----	3.00
	4136.29	hardware -----	.40      67.49
		Sewerage System: Supplies -----	7.37
		Street work: labor -----	3.00
		Street lighting: oil -----	17.90
		General expenses: miscellaneous -----	11.63
		return of deposit R. & C. -----	200.00      211.63
		Salaries: Engineer -----	45.00
		lamplighter -----	50.00
		Clerk and Treasurer -----	20.00      115.00
		Balance due H. A. Pressey -----	100.00
			561.69
		Balance on hand -----	3574.60
			4136.29
Respectfully Submitted;			
BEN G. DAVIS, Treasurer.			

There being no further business the Council thereupon, at 10:20 P.M. adjourned.

Approved:

*J. O. Keim*

Mayor.

*Ben G. Davis*

Clerk

Monday Evening, October 6, 1902.

The Council met at 8 o'clock p.m. There were present the Mayor and Councilmen Blodgett, Derrick, Douglas, Morrison and Scudder.

The minutes of the previous meeting were read and approved.

The Mayor, commenting upon the number of citizens present at the meeting, suggested that perhaps some of them desired to address the Council and without objection, it was decided to pass the regular order of business and give opportunity to those who so desired, to speak.

Thereupon Mr. Morris Bien, representing residents of Pine and Elm Avenues, briefly invited the attention of the Mayor and Council to the deplorable condition of those streets and the sidewalks thereon, urging that something be done immediately to remedy the bad state of affairs. Mr. Bien also called attention to hedges that overhang the sidewalks, to the posting of bills upon the log cabin and to the clogging of drain pipes at various crossings. Relative to the new walks needed Mr. Bien urged that a system of well constructed board sidewalks be commenced at once and constructed as the finances of the Town would allow and recommended that, if necessary, a certificate of indebtedness should be issued to cover the necessary cost of such work.

Upon completion of Mr. Bien's remarks the Mayor referred the various suggestions made to the appropriate committees for investigation and report.

Mr. Louis H. Lee, of Pine Ave also urged the recommendations of Mr. Bien.

Messrs. Van Horn and Harris, of Ridge Ave., addressed the Council relative to deep washouts on that street and also to the improper location of the lines of the street. Mr. Van Horn also requested permission to cut timber from the street as properly laid out. This request, together with repairs of the wash-out referred to, were referred to the street Committee for investigation and report.

The Mayor laid before the Council unfinished business as follows:

Opening of Harris Avenue.— The Chairman of the Street Committee submitted bids for cutting off of trees so as to make suitable driveway, bidders to be given the wood cut, as follows: Samuel Queen, \$8.75; James F. Phillips, \$6.00. On motion of Mr. Scudder, the bid of Mr. Phillips was accepted, the work to be done as directed by the Chairman of the Street Committee.

Use of Water for Building purposes at residence of Mr. E. V. Crittenden: The Committee on Water and Sewer reported recommending that until completion of his residence Mr. Crittenden be charged for water at the rate of \$7.00 per annum. Recommendation adopted.

The Mayor called attention to the necessity of having the Sligo carefully watched and patrolled above the pumping station and recommended that rubber hip boots be purchased for Mr. Day so that the patrolling may be properly done.

Mr. Morrison moved an appropriation of Ten Dollars, or so much thereof as may be necessary for the purchase of hip boots and slicker. Carried.

Mr. Morrison moved that the Committee on Water and Sewer be directed to report relative to compensation for services of Mr. George Day upon completion of the new pumping plant. Carried.

On motion of Mr. Scudder the Committee on Water and Sewer was authorized to purchase certain articles needed at the pumping station.

The Finance Committee submitted the following report:

<i>To the Mayor and Council of Takoma Park, Md.</i>		<i>September 1, 1902</i>	
<i>Gentlemen: The Finance Committee has to report that they have carefully examined the following bills and accounts submitted to the committee for report. We have approved the following and recommend payment:</i>			
<i>Evening Star Newspaper Co., Advertising</i> -----	<i>2.97</i>	<i>E. E. Blodgett, Services on Streets</i> -----	<i>3.00</i>
<i>W. H. Keene, Lead and Packing and Services</i> -----	<i>2.24</i>	<i>E. E. Blodgett, Services and Material, Stone Crusher</i> ..	<i>7.00</i>
<i>Ben G. Davis, Treasurer, Contingencies</i> -----	<i>1.95</i>	<i>E. E. Blodgett, Tapping water main</i> -----	<i>4.00</i>
<i>Potomac Terra Cotta Co., Pipe</i> -----	<i>1.25</i>		<i>22.41</i>
		<i>LISLE MORRISON</i>	
		<i>CHAS. W. SCUDDER      Committee.</i>	

Mr. Scudder moved that the report be adopted and payment of the bills ordered as recommended. Carried.

The Health Committee submitted the following report:

<i>To the Mayor and Council.</i>	<i>September 1, 1902.</i>
<i>Gentlemen:- The Committee on Health and Sanitation respectfully transmit the papers in three complaints of nuisances which have been investigated and two of them remedied without delay. The complaint by W. J. Giddings that a drain which emptied near the house occupied by him was a nuisance, has been investigated and the owners of the property notified to close the drain which they verbally agreed to do, and Mr. Giddings was authorized by them on August 15th last to close said drain and deduct the cost from the rent, but he has not done this and it is presumed that the drain is still a nuisance.</i>	
<i>CHAS. W. SCUDDER.</i>	

On motion of Mr. Morrison the report was accepted and the clerk instructed to notify Mr. Giddings that the health authorities have taken all action possible regarding his complaint, the solution of which now seems to rest entirely in his own hands.

On motion of Mr. Morrison the committee on Water and Sewers was authorized to purchase six lamp-hole covers at a cost not to exceed \$2.00

On motion of Mr. Scudder the Clerk was instructed to telegraph Messrs. Rosser & Castoe that the pump has broken down, and in accordance

Revision of the Rules for the government of the Council. The special committee appointed for the purpose reported as follows:

To the Mayor and Council.

Takoma Park, D. C., September 1, 1902

Gentlemen: The special committee to revise the rules of order for the guidance of the Mayor and Council of Takoma Park, Md., respectfully submit herewith said rules, followed by the list of the committees of the Council and the duties of each. The oath of office and a directory of the Mayor and Council is appended thereto.

CHAS. W. SCUDDER.

L. MORRISON

J. B. DERRICK.

### Rules of Order.

#### Rule 1. - Order of Business.

The order of business for each meeting shall be as follows:

- A. Roll Call
- B. Reading of minutes of prior session.
- C. Unfinished business.
- D. Communications and bills.
- E. Reports of special committees.
- F. Reports of standing committees.
  1. Finance
  2. Health and Sanitation.
  3. Streets and Street Lighting.
  4. Water and Sewer.
  5. Ordinance.
  6. Judiciary.
- G. Petitions.
- H. New business.

#### Rule 2. - Meetings of Council.

The Council shall meet on the first Monday of each month, and at such times as are fixed by the Council.

Special meetings may be called by the Mayor at such times as he may deem necessary, and shall be called by the Mayor (or in the absence of the Mayor by the Clerk) upon the request in writing, signed by three members of the Council.

#### Rule 3. - Reports of Committees.

Reports of special or standing committees shall be called for by the Mayor or in the order named in Rule 1 at each regular session and at each special session if requested by a majority of the Council. The Chairman presenting the report will state briefly the substance thereof. It will then be laid on the table to be acted on under "New business" and under this heading such reports shall have preference.

Any recommendation or matter appearing in a report on which final action is not taken will be presented to the Council at the next meeting under "Unfinished business."

#### Rule 4. - Communications and Complaints.

All communications, complaints, etc., addressed to the Mayor or Council, or to any officer thereof, shall be read by the clerk and referred by the Mayor to the committee charged with the specific duties covered by the communication without motion to that effect, except when objection is made, in which case its disposition shall be directed by vote of the Council.

#### Rule 5. - Communications and Complaints.

All communications received during a recess of the Council by the Mayor, any Councilman, or any officer of the Town shall be sent to the Clerk to be forwarded to the Chairman of the Committee charged with the specific duties covered by the communication.

#### Rule 6. - Disposition of Bills.

All bills and accounts shall be referred to the Finance Committee for investigation and report before action is taken thereon by the Council.

#### Rule 7. - Disposition of Bills.

All bills which may be received by the Mayor or any member of the Council or officer thereof, shall be forwarded to the Chairman of the Finance Committee at once in order that said committee may submit a report thereon at the next meeting of the Council.

No bills shall be paid by the Treasurer unless certified by two members of the Finance Committee.

#### Rule 8. - Payment of Temporary Employees.

In the case of public improvements duly authorized by the Council, the Treasurer may pay the laborers engaged thereon on pay roll, setting forth the names of the persons engaged, nature of the services, length of service, rate per day, and total amount authorized by the Council for such improvements as heretofore referred to, and is certified as correct by the Committee on Streets and Street Lighting, or the Committee on Water and Sewers, or a majority of said Committees.

Any official of the Town who receives a stated salary may be paid weekly or monthly by the Treasurer.

Rule 9. - Emergency Expenditures.

The Committees on Water and Sewers, Streets and Street Lighting, Health and Sanitation are authorized, in cases of emergency and where the public interests will not admit of delay, to incur expenses not exceeding Twenty Dollars (\$20.00) during a recess of the Council. A report in writing, setting forth the emergency in detail, must be made at the first meeting of the Council thereafter.

Rule 10. - Contingent Fund Held by Treasurer.

The Treasurer is authorized to hold the sum of Five Dollars (\$5.00) in his possession from which to pay small incidental expenses of the Town. A detailed account of these expenditures will be submitted to the Council at each regular meeting.

Rule 11. - Treasurer's Monthly Report.

The Treasurer shall submit at each regular meeting of the Council an itemized statement showing the amount of the receipts and disbursements since the previous regular meeting, and the amount of available funds on hand.

Rule 12. - Duties of Clerk.

The Clerk shall keep a roster, independent of the minutes, which shall contain:  
1st. The title or subject of all matters unacted upon at a previous meeting, which will be presented for action under "Unfinished Business."

2nd. A list of all special committees appointed, with date thereof, and a notation of the subjects referred thereto.

3rd. A list of all subjects or matters referred to any standing committee. Said list will be presented to the Mayor at each meeting and under the appropriate head of business the Mayor will call upon each Chairman of a committee for a report.

It shall be the further duty of the Clerk to transmit without delay all papers received at a stated meeting, or which may be on file among the records of the Town, bearing upon any subject referred to a committee, to the chairman thereof, with a brief notification of the matters so referred.

Rule 13. - Chairman of Committees During Absence of Regular Chairman.

During the absence or disability of the chairman of a committee the second member named on that committee shall act as chairman.

Rule 14. - Changes in Rules.

Any standing rule of this Council may be rescinded, changed, or temporarily waived by a majority vote of the members present.

Cushings Manual shall be the authority for all parliamentary proceedings.

Committees, and Duties Thereof.

The standing committees of the Council shall be as follows: Finance, Health and Sanitation; Streets and Street Lighting, Water and Sewer, Ordinance and Judiciary.

Finance Committee.

The Committee on Finance shall audit all bills and accounts; make recommendations in regard to receipts and disbursements, rates of taxation, collection of taxes, apportionment of funds and methods of keeping and rendering accounts.

Health and Sanitation Committee.

The Committee on Health and Sanitation is charged with the duty of enforcing all ordinances for the preservation of the health of the Town and such other duties as are prescribed by Ordinance XV.

Streets and Street Lighting Committee.

The Committee on Streets and Street Lighting is charged with the supervision of all street work, street lighting, and the employes and laborers engaged thereon.

Water and Sewer Committee.

The Committee on Water and Sewers is charged with the supervision of the water and sewer plants and all the employes and laborers engaged thereon.

Ordinance Committee.

The Ordinance Committee is charged with the duty of presenting in proper form all matters requiring the enactment of an ordinance; also the revision of the ordinances from time to time as may appear proper.

Judiciary Committee.

The Judiciary Committee is charged with the consideration of all matters involving legal questions and the supervision of the Bailiff and Deputy Bailiffs.

Oath of Office.

I will support the Constitution of the United States, the State of Maryland, and will diligently and faithfully discharge the duties of the office to which I am appointed (or elected) without favor, partiality or prejudice.

Mr. Douglas moved that the report be adopted and it was unanimously so ordered.

The Finance Committee submitted the following report:

<i>To the Mayor and Council.</i>		<i>Takoma Park, Md., October 6th. 1902.</i>	
<i>Gentlemen:- The Finance Committee has to report that they have carefully examined the following bills and accounts submitted to the committee for report. We have approved the following and recommend payment:</i>			
<i>B. &amp; O. Ry. Freight charges on lamps</i>	<i>----- \$ .25</i>	<i>Geo. L. Tarbell, Oil for street lamps, September</i>	<i>----- \$ 17.00</i>
<i>U. S. Express Co., Exp. chgs. on pump supplies</i>	<i>----- 1.10</i>	<i>" " " " " " " " October</i>	<i>----- 18.45</i>
<i>Forsberg &amp; Murray, Valves, etc.</i>	<i>----- .80</i>	<i>" " " Vaseline for pump. August</i>	<i>----- 35.00</i>
<i>Ben G. Davis, Treas., Contingent expenses.</i>	<i>----- 3.30</i>	<i>" " " " " " " " September</i>	<i>----- 36.48</i>
<i>Louis Hartig, Cotton waste</i>	<i>----- 2.50</i>	<i>E. E. Blodgett, Tapping fees</i>	<i>----- 15.00</i>
<i>Geo. F. Muth &amp; Co. Street lamp globes</i>	<i>----- 3.20</i>	<i>Angus Lamond, Terra Cotta drain pipe</i>	<i>----- 7.00</i>
<i>A. D. Maxwell, Hauling pump</i>	<i>----- .75</i>	<i>Samuel Queen, Subsistence of prisoners, etc.</i>	<i>----- 3.00</i>
<i>Geo. L. Tarbell, Oil for street lamps, August</i>	<i>----- 17.43</i>		<i>----- 161.06</i>
		<i>L. MORRISON,</i>	
		<i>CHAS. W. SCUDDER.</i>	
		<i>E. M. DOUGLAS</i>	<i>Committee.</i>

On motion of Mr. Derrick the report was adopted and payment of the bills ordered.

The Chairman of the Street Committee submitted the following report:

<i>To the Mayor and Council.</i>	<i>Takoma Park, Md., Octo. 6. 1902</i>
<i>Gentlemen:- I have the honor to submit the following report relative to work done on Streets; Buffalo Avenue washout repaired at a cost of \$13.87 out of the appropriation of \$20.00, said \$13.87 including cost of cleaning out gutters from washout to Albany Avenue and a short distance on Albany Ave. The broken pipe in middle of Carroll Avenue at Mr. Priest's gate replaced with new one and washout filled; also small jobs on other streets. Placed extra lamp corner Hickory and Elm Avenues.</i>	
	<i>E. E. BLODGETT, Chairman Street Committee.</i>

On motion of Mr. Douglas the report was adopted.

Mr. Scudder, from the Committee on Water and Sewers submitted a communication from Mr. Thomas Bushby, of Carroll Avenue, requesting extension of water main from Mr. Jackson's place to place below lots 1, 2, 3 and 4, block 50, with recommendation that it is impracticable to extend the main as requested, but that Mr. Bushby be permitted to lay service pipe in the public street from the main to the property specified, provided such work be done at his own expense, in accordance with the plumbing regulations and under the direction of the Chairman of the Street Committee and the Inspector of Plumbing.

On Motion of Mr. Morrison the recommendation of the acting chairman of the Water and Sewer Committee was adopted and the clerk directed to notify Mr. Busby of the action taken.

The Committee on Water and Sewer submitted the following report:

Takoma Park, Md., October 6, 1902.

To the Mayor and Council,

Gentlemen:- The Committee on Water and Sewer regret to report that the duplicate pumping plant has not been installed although the date fixed for its completion by the terms of the contract is October 1st. As a matter of fact this committee is not aware that the work has been begun. The old plant is in poor condition and the pump works unevenly, at times throwing a sudden heavy pressure on the mains, which is undoubtedly a factor in causing blow-outs and breaks in the mains. It is therefore respectfully requested that some action be taken by the Council that will hasten the installation of this duplicate plant. The pump was in such a bad condition that it was deemed necessary to advise the contractor to repair it as agreed to by contract and he authorized the employment of a machinist, but after he rebabbitted it, it still works imperfectly.

The tank at the sewer farm during the recent rains overflowed and should be emptied. Authority is therefore requested to incur an expenditure for this purpose not to exceed \$30.00. Authority is also asked to purchase chloride of lime and employ assistance to clean dam.

CHAS. W. SCUDDER,  
E. M. DOUGLAS.

On motion of Mr. Derrick the report was adopted and authority granted for the expenditures requested.

The Treasurer submitted the following report:

Takoma Park, Md., September 30, 1902.

To the Mayor and Council,

Gentlemen:- I have the honor to submit herewith report of receipts and expenditures for the month of September, 1902,

<p>Balance on hand last report ----- \$ 3574.60</p> <p><b>RECEIPTS:</b></p> <p>From general taxes ----- \$ 266.75</p> <p>" water rents ----- 9.88</p> <p>" permits ----- 25.00</p> <p>" redemption fund ----- 64.00</p> <p style="text-align: right;"><u>365.63</u></p> <p style="text-align: right;">3940.23</p>	<p><b>DISBURSEMENTS:</b></p> <p>Water Works ----- \$ 6.24</p> <p>Street Work; Material ----- \$ 1.25</p> <p style="padding-left: 20px;">Labor ----- <u>15.62</u> 16.87</p> <p>General Expenses ----- 35.50</p> <p>Stone Crusher; Repairs and screen ----- 7.00</p> <p>Salaries; Engineer ----- 36.00</p> <p style="padding-left: 20px;">Lamp lighter ----- 50.00</p> <p style="padding-left: 20px;">Clerk and Treasurer ----- <u>20.00</u> 106.00</p> <p>Paid from redemption fund ----- <u>70.27</u></p> <p style="text-align: right;">241.88</p> <p style="text-align: right;">Balance on hand ----- <u>3698.35</u></p> <p style="text-align: right;">3940.23</p>
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Respectfully submitted,

BEN G. DAVIS, Treasurer

On motion of Mr. Douglas the report was accepted.

A communication from Mr. Louis H. Lee, of Pine Avenue, requesting permission to run several lengths of terra cotta pipe under side walk for

purpose of draining his lawn was ordered referred to the Chairman of the Street Committee with authority to take such action as he may deem proper.

A communication from Mr. George Day requesting permission to cut wood off some of the unimproved streets near the pumping station was referred to the Chairman of the Street committee for investigation and report.

Mr. Scudder presented the following memorial:

The Mayor and Council of the Town of Takoma Park, Maryland, have heard with regret of the recent death of Mr. Fred J. Lung, for many years, and until recently, a member of the Council and Chairman of its Committee on Streets and Lights.

It is deemed fitting and it is hereby ordered that there be placed upon the minutes of our proceedings this expression of our sorrow over the untimely death of Mr. Lung. As a former member of the Council he brought to the service of the Town a large experience as a builder and as a mechanic - an experience that was often availed of to the advantage of our community.

The Mayor and Council deplore his death and they tender to his bereaved family their heartfelt sympathy in this sad bereavement.

On motion of Mr. Derrick the memorial was adopted and the Clerk instructed to transmit a copy thereof to the family of Mr. Lung.

The Council proceeded to a discussion of the condition of the sidewalks of the Town, in connection with which the recommendation of Mr. Bien for the issue of a certificate of indebtedness for this purpose was referred to the Finance Committee for consideration and recommendation.

Mr. Douglas moved that the Chairman of the Street Committee be authorized to purchase one thousand feet of lumber for repair of sidewalks. The motion prevailed and it was so ordered.

On motion of Mr. Scudder the Ordinance Committee was instructed to investigate the question of requiring hedges to be set back from the sidewalks and the preparation of an ordinance relative thereto should such action be deemed proper.

On motion of Mr. Scudder, Mr. Louis M. Mooers was unanimously elected Registrar of Vital Statistics for the Town of Takoma Park, Md.

The Committee on Water and Sewers was directed to report upon the annual water rent to be charged Mr. Charles Rea, lots 1, 2, 3 and 4, Carroll Ave, for his two greenhouses.

There being no further business the Council thereupon adjourned

Approved:

*J. K. Scudder*

Mayor.

*Ben G. Davis*, Clerk



Takoma Park, Md., November 3, 1902.

The Council met at 8 o'clock P.M., with the following members present: Mayor Kinnear and Messrs. Derrick, Morrison, Scudder and Severance. Mr. Blodgett was absent because of illness and Mr. Douglas because of absence from the city.

The minutes of the previous meeting of the Council were read by the Clerk and approved.

Unfinished business was laid before the Council and acted upon as follows:

The Ordinance Committee requested further time for preparation of ordinance relative to new subdivisions and the same was granted.

The special committee to investigate illegal sale of liquor within the corporation reported progress.

The Finance Committee reported progress in the consideration of issue of certificate of indebtedness for sidewalk improvements.

The Ordinance Committee reported progress in consideration of question of requiring hedges to be set back from sidewalks.

The Mayor laid before the Council a communication from Mr. E. M. Douglas requesting permission to do plumbing in Town of Takoma Park, Md. On motion of Mr. Scudder such permission was granted.

Plumbing permit  
to E. M. Douglas

A communication from Mrs. W. W. Anderson, of Oak Avenue requesting that something be done to protect her lot and walks from flooding from adjoining lots and house roof, was ordered referred to Street Committee for investigation and report.

The Clerk read a communication from Mr. L. M. Mooers accepting the position of Registrar of Vital Statistics proffered him at the last meeting of the Council and calling attention to the duties of the position and to the fees allowed in connection therewith.

Acceptance of Registrar of Vital Statistics by L. M. Mooers

The Committee on Water and Sewer presented the following report:

Takoma Park, Md., Nov. 3, 1902.

The Committee on Water and Sewer respectfully report that the cesspool in sewer farm No. 1 has been cleaned at an expense of \$23.50. It is with pleasure that we report progress in the installation of the pumping plant, the pump being in place on a firm foundation. The connections to the well and main will soon be made and it is understood that the old pump will then be sent to the maker and thoroughly overhauled. It is requested that authority be given to purchase 1/2 dozen files at a cost not to exceed \$1.00

C. W. SCUDDER.

Report of Committee on Water and Sewers.

On motion of Mr. Morrison the report was adopted and authority given for the purchase of files as requested.

The Finance Committee submitted the following report:

To the Mayor and Council of Takoma Park, Md.

Takoma Park, Md., Nov. 2, 1902

Gentlemen:—The Finance Committee has to report that they have carefully examined the following bills and accounts submitted to the committee for report. We have approved the following and recommend payment:

E.E. Blodgett, Tapping fees.....	\$ 7.00	National Publishing Company, Printing.....	\$ 9.50
Thomas Redman, Cleaning pit at sewer farm.....	23.40	Forsburg & Murray, Repairs to pump.....	18.33
George L. Tarbell, Oil.....	19.95	Biddings & Waters, Supplies.....	14.07
Contingencies.....	1.77		<u>\$ 94.02</u>

In the matter of the account of Geo. L. Tarbell for Gasoline we have withheld approval pending investigation.

LISLE MORRISON

CHAS. W. SCUDDER, Committee.

On motion of Mr. Derrick the report was adopted and payment of the bills ordered as recommended.

In the absence of the Chairman of the Street Committee the Mayor reported that he had personally inspected Ridge Ave, the bad condition of which had been called to the attention of the Council and that the dangerous washouts had been filled and repaired.

The Mayor also called attention to the bad condition of Flower Avenue and the Street Committee was instructed to examine the same and to report at the next meeting of the council.

Mr. Derrick reported relative to heavy washouts on Columbia Avenue which threatened to expose the water-pipes thereon and the Committees on Streets and on Water and Sewers were directed to conjointly investigate the matter and take such action as they might deem expedient.

On motion of Mr. Morrison the Chairman of the Street Committee was directed to make a personal examination of the condition of the street lamps throughout the Town and to report to the Council relative thereto, together with an estimate of the amount necessary to put said lamps in good condition.

Mr. Morrison moved that Mr. C.W. Scudder be appointed Assistant Building and Plumbing Inspector to act during the absence or disability of the Building and Plumbing Inspector. Carried and so ordered.

Mr. Castoe, the contractor for the installation of the duplicate pumping plant being present, the Mayor and Council proceeded to consult with him regarding certain desired changes in the setting of the machinery in the pump house so that all of said machinery would be within the building, and avoiding any necessity for taking out a portion of the brick walls of the pump house. After some discussion of the matter Mr. Castoe expressed his willingness to make the changes as desired by the Council for the sum of \$25<sup>00</sup> in add-

dition to his contract price, whereupon Mr. Scudder presented the following resolution which was unanimously adopted:

Resolved, That the Mayor and Council hereby agree to the payment of the sum of \$25<sup>00</sup> additional to their contract price of \$2080<sup>00</sup>, to the Messrs Rosser and Castoe, for the installation of duplicate pumping plant, in consideration of certain changes desired by the Mayor and Council in the setting of the machinery, said sum of \$25<sup>00</sup> to cover full cost of all extra labor and material that may be required, except that the stone necessary for additional foundations shall be furnished by said Mayor and Council

Additional allowance for changes in plans of duplicate pumping plant.

Mr. Morris Bien addressed the Council briefly relative to the condition of the gutters on Pine Ave. and the matter was referred to the Street Committee to make such necessary repairs as may be deemed expedient.

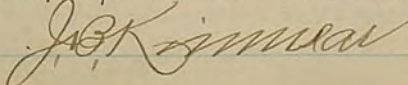
The Treasurer submitted his monthly report as follows:

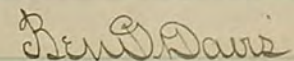
<p>To the Mayor and Council, Gentlemen:- I have the honor to submit herewith report of receipts and expenditures for the month of October, 1902.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Balance on hand last report -----</td> <td style="width: 20%; text-align: right;">\$ 3698.35</td> </tr> <tr> <td colspan="2"><b>RECEIPTS:</b></td> </tr> <tr> <td>From general taxes -----</td> <td style="text-align: right;">\$ 368.61</td> </tr> <tr> <td>" water rents -----</td> <td style="text-align: right;">14.92</td> </tr> <tr> <td>" permits -----</td> <td style="text-align: right;">5.00</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">388.58</td> </tr> <tr> <td></td> <td style="text-align: right;">\$ 4 086.88</td> </tr> </table>	Balance on hand last report -----	\$ 3698.35	<b>RECEIPTS:</b>		From general taxes -----	\$ 368.61	" water rents -----	14.92	" permits -----	5.00		388.58		\$ 4 086.88	<p style="text-align: right;">Takoma Park, Md., Oct. 31, 1902.</p> <p><b>DISBURSEMENTS:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Pumping plant: supplies and repairs -----</td> <td style="width: 10%; text-align: right;">\$ 16.50</td> <td style="width: 10%;"></td> </tr> <tr> <td style="padding-left: 20px;">gasoline -----</td> <td style="text-align: right;">71.48</td> <td style="text-align: right;">87.98</td> </tr> <tr> <td>Waterworks: Tapping fees -----</td> <td style="text-align: right;">15.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">hauling -----</td> <td style="text-align: right;">.75</td> <td style="text-align: right;">15.75</td> </tr> <tr> <td>Street work: material -----</td> <td></td> <td style="text-align: right;">7.00</td> </tr> <tr> <td>Street lighting: oil -----</td> <td style="text-align: right;">52.88</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">globes -----</td> <td style="text-align: right;">3.45</td> <td style="text-align: right;">56.33</td> </tr> <tr> <td>General expenses -----</td> <td></td> <td style="text-align: right;">8.30</td> </tr> <tr> <td>Semi-annual interest on bonds -----</td> <td></td> <td style="text-align: right;">1140.00</td> </tr> <tr> <td>Salaries: Engineer -----</td> <td style="text-align: right;">36.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Lamplighter -----</td> <td style="text-align: right;">50.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Clerk and Treasurer -----</td> <td style="text-align: right;">20.00</td> <td style="text-align: right;">106.00</td> </tr> <tr> <td>Work and material for new pumping plant -----</td> <td></td> <td style="text-align: right;">11.07</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$ 1452.45</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">2654.45</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$ 4 086.88</td> </tr> </table>	Pumping plant: supplies and repairs -----	\$ 16.50		gasoline -----	71.48	87.98	Waterworks: Tapping fees -----	15.00		hauling -----	.75	15.75	Street work: material -----		7.00	Street lighting: oil -----	52.88		globes -----	3.45	56.33	General expenses -----		8.30	Semi-annual interest on bonds -----		1140.00	Salaries: Engineer -----	36.00		Lamplighter -----	50.00		Clerk and Treasurer -----	20.00	106.00	Work and material for new pumping plant -----		11.07			\$ 1452.45			2654.45			\$ 4 086.88
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The Mayor presented a request from the C. & P. Telephone Co. for the erection of a pole on Pine Ave. and permission therefor was granted, the exact location of the pole to be subject to the approval of the Chairman of the street committee.

Authority for erection of telephone pole.

There being no further business the Council thereupon, at 10:20 o'clock p.m., adjourned.

Approved:  Mayor

 Clerk

Takoma Park, Md., December 1, 1902

The Council met at 8 o'clock p.m., with the following members present: Mayor Kinnear and Messrs. Blodgett, Derrick, Morrison, Scudder and Severance. Mr. Douglas was absent from the city.

The minutes of the previous meeting were read by the Clerk and approved as read.

Under unfinished business matters were taken up and disposed of as follows:

The ordinance committee to which had been referred the question of regulating the opening, widening, grading, naming, etc., of new streets, subdivisions, etc. reported the following ordinance, the passage of which was recommended:

### Ordinance No. 96.

#### An Ordinance Relative to the Naming, Widening, Opening and Closing of Streets and Alleys, and the Subdivision of Land.

*Be it Ordained by the Mayor and Council of the Town of Takoma Park, Maryland:*

*Section 1. - That no person, persons, company, or corporation shall name, widen, open or close, or cause to be named, widened, opened or closed, or in any way attempt to name, widen, open or close any street, alley, or other similar opening, within the corporate limits of the Town of Takoma Park, Md., except by consent and authority of the Mayor and Council.*

*Section 2. - That no person, persons, company or corporation shall change, alter, vary, or in any way modify the name, width or opening, or caused to be changed, altered, varied or in any way modified, the name, width or opening of any street, alley, or similar opening within the corporate limits of the Town of Takoma Park, Md., except by consent and authority of the Mayor and Council.*

*Section 3. - That it is further provided that any person, persons, company or corporation desiring to name, widen, open or close or cause to be named, widened, opened or closed or in any way change, alter, vary or modify any street, alley, or other similar opening, within the corporate limits of the Town of Takoma Park, Md., shall submit the same to the Mayor and Council in writing, giving the precise location, together with a plat and complete description of changes, etc., etc., desired, for their approval, before making such changes.*

*Section 4. - And it is further provided that any person, persons, company or corporation desiring to subdivide any portion of land within the corporate limits of the Town of Takoma Park, Md., shall submit a plat and complete description of the same to the Mayor and Council for their approval before making such subdivision; and a copy of said plat, as approved by said Mayor and Council shall be filed in the office of the Clerk of the Town of Takoma Park, Md.*

*Section 5. - That any and every person, company or corporation who shall violate any provision contained in any of the sections of this ordinance, shall be subject to a fine or penalty of not less than \$5.00 nor more than \$50.00, and in default of payment of said fine or penalty, shall be imprisoned in the county jail for a period not exceeding thirty days.*

Mr. Morrison moved the adoption of the Ordinance, and the same was adopted upon an aye and nay vote as follows: Voting aye, the Mayor and Councilmen Blodgett, Derrick, Morrison, Scudder and Severance. Voting nay, none; Councilman Douglas absent and not voting.

Mr. Morrison, from the special committee to investigate the illegal sale of liquor within the corporate limits, submitted the following report which, upon motion of Mr. Derrick, was adopted:

To the Mayor and Council of Takoma Park, Md.

Takoma Park, Md., December 1, 1902.

Gentlemen:- In the matter of the sale of liquor at the place known as "Wildwood," your committee, appointed for the purpose of investigating this question, recommends that no action be taken until the result of the present suits by Prince George's County against the party now running the place is known.

Very respectfully,

LISLE MORRISON  
CHAS. W. SCUDDER, Committee

Report of special Committee to investigate illegal sale of liquor.

The Finance Committee submitted the following report relative to the advisability of issuing a certificate of indebtedness and on motion of Mr. Blodgett the report was adopted:

To the Mayor and Council of Takoma Park, Md.

Takoma Park, Md., December 1, 1902.

Gentlemen:- Referring to the advisability of issuing a certificate of indebtedness in order that certain repairs to sidewalks, etc., might be done, your committee begs to report that, after considering the question fully, they cannot recommend the issue of such a certificate.

Very respectfully,

LISLE MORRISON  
CHAS. W. SCUDDER, Committee.

Report of Finance Com. as to issue of Certificate of Indebtedness.

The Ordinance Committee, in compliance with instructions of the Council submitted the following:

### Ordinance No. 97

An Ordinance to Regulate the Planting, Growing and Maintaining of Hedge Fences.

Be it Ordained by the Mayor and Council of the Town of Takoma Park, Maryland.

Section 1.- That it shall be unlawful for any person or persons, to place, plant, grow, or in any way maintain or allow a hedge of any kind what soever to project or reach over or beyond the line of private property adjoining any sidewalk or street or overhang the public or corporate property under a penalty or fine of not less than \$1<sup>00</sup> nor more than \$5<sup>00</sup> for the first offense and not less than \$5<sup>00</sup> nor more than \$10<sup>00</sup> for any offense thereafter; and in default of payment thereof may be imprisoned in the county jail for a period not exceeding thirty days.

Section 2.- This Ordinance shall take effect immediately upon passage thereof.

Ordinance relating to Hedges.

Mr. Morrison moved the adoption of the Ordinance and the same was adopted upon an aye and nay vote as follows: Voting aye, the Mayor and Messrs. Blodgett, Derrick, Morrison, Scudder and Severance. Voting nay, none; Mr. Douglas absent and not voting.

The Street Committee submitted the following report

To the Mayor and Council:

Takoma Park, Md. Dec. 1, 1902.

Gentlemen: I have the honor to submit the following report relative to work done during the month of November, 1902: Buffalo Avenue repaired at a cost of \$23.75; Sliquo bridge repaired temporarily; Tulip Ave. pipe repaired; new lamp purchased for Elm Ave, where lamp was destroyed by fire - the one Mr. Bien asked for and for which he is to pay bill; I have investigated washout on Columbia Avenue where water pipes run and find the same to be in bad condition and would recommend an appropriation of \$12<sup>00</sup> or so much thereof as may be necessary to put it in good condition. Pine Avenue gutter in bad condition and will cost about \$20<sup>00</sup>

Report of Street Committee

Repealed by No. 43, (8:7)

to repair it. The street in front of Mr. Biers is in a bad condition; it needs filling and pipe put across street, in conclusion I would ask the Council to authorize the purchase of a one-horse plow to plow out gutters.

Respectfully submitted:

E. E. BLODGETT, Chr. St. Com.

Authority for repairs  
Columbia and Pine Aves  
and purchase of plow.

On motion of Mr. Morrison an appropriation of \$12<sup>00</sup> was authorized for repair of Columbia Ave.; on motion of Mr. Derrick an appropriation of \$12<sup>00</sup> was authorized for pipe for Pine Ave; and on motion of Mr. Scudder an appropriation of \$6<sup>00</sup> was authorized for purchase of plow, all in accordance with recommendation of the Chairman of the Street Committee.

A communication was presented from Mr. Frank E. Skinner requesting that a board walk be laid from corner of Montgomery and Hickory Aves, south along Hickory Ave, to his residence, a distance of about 150 feet.

Authority for purchase  
of 1000 ft. lumber.

On motion of Mr. Scudder the Chairman of the Street Committee was authorized to purchase 1000 feet of lumber and to construct the sidewalk requested by Mr. Skinner.

On motion of Mr. Morrison the expenditure of \$23.75 on repairs to Buffalo Avenue, was approved.

Authority for purchase  
of new lamps.

On motion of Mr. Scudder an appropriation of \$25<sup>00</sup> was authorized for the purchase of one-half dozen new lamps, parts of lamps for necessary repairs and globes.

The Finance Committee submitted the following report:

Report of Finance  
Committee.

To the Mayor and Council.

Takoma Park, Md, Dec. 1. 1902.

Gentlemen:-The Finance Committee has to report that they have carefully examined the following bills and accounts submitted to the Committee for report. We have approved the following and recommend payment:

Louis Hartig, Cotton Waste.....\$ 2.25

Eisinger Bros., Lumber and Nails..... 21.40

George L. Tarbel, Oil.....\$21.53

" " " Gasoline..... 40.50

85.68

In the matter of the account of Mr. W. H. Keene we have withheld approval pending investigation.

L. MORRISON  
CHAS. W. SCUDDER, Com.

On motion of Mr. Derrick the report was adopted and payment of the bills ordered as recommended.

The Acting Chairman of the Water Committee submitted the following report.

To the Mayor and Council.

Takoma Park, Md., Dec. 1, 1902.

Gentlemen:-The Committee on Water and Sewer respectfully report that the new pump has been installed and directly connected to the old engine. It is noticed, however, that the suction pipe enters the building above the ground and is therefore liable to freeze; the discharge pipe runs across the central part of the pump house a foot or more above the floor, thus dividing the floor space into two sections and it is regarded as unsightly, dangerous and an obstruction to the free access to the machinery. It is recommended, therefore, that both the suction and discharge pipes be placed below the surface. Many leaks are also noticed in the new connections which should be fixed.

It is regretted that the foundation for the other pump and engine has not been made before cold weather set in, and that nothing has been done on the contract for several weeks.

The Committee recommends that the charge for water for building purposes be fixed at \$7<sup>00</sup> for each dwelling house.

In regard to the water rent charged Mr. Ray for use in his greenhouses it is considered that this is rent of water for business purposes and the domestic rate established does not apply. As the charge is regarded as just and reasonable it is recommended that the present charge of \$8<sup>00</sup> be continued.

CHAS. W. SCUDDER.

On motion of Mr. Derrick the recommendation of the committee as to water rent for Mr. Ray was approved.

Mr. Severance moved that for building purposes a charge of four dollars be made for use of water during building operations, for private houses; and that upon completion of said building operations, the regular water rates shall prevail. The motion was adopted.

Water rate for building purposes.

On recommendation of the water and sewer committee an appropriation of \$8<sup>00</sup> was authorized for construction of proper supports for the sewer pipe at the sewer field.

The Treasurer submitted his monthly report as follows:

To the Mayor and Council;

Takoma Park, D. C. Nov. 30, 1902.

Monthly report of Treasurer.

Gentlemen: I have the honor to transmit herewith report of receipts and disbursements for the month of November, 1902:

Balance on hand last report	\$ 2654.45
<b>RECEIPTS:</b>	
From general taxes	103.70
" permits	1.00
" redemption of tax property	5.60
" water rents	1.50
" road tax, Montgomery County	572.17
	<u>3338.42</u>

<b>DISBURSEMENTS:</b>	
Pumping plant; - lubricating oil	\$ 11.77
Waterworks; - tapping fees	7.00
Sewer system. - cleaning pits	23.40
Street Work: Material, 2.30; labor, 23.75	26.05
Street lighting; oil	19.95
General expenses	11.27
Salaries; Engineer, \$45 <sup>00</sup> ; Lamplighter, \$50 <sup>00</sup>	
Clerk and Treasurer \$20.00	115.00
Paid from redemption fund	5.60
Repairs to pump	18.33
	<u>238.37</u>
Balance on hand	3100.05
	<u>3338.42</u>

Respectfully submitted:

BEN G. DAVIS, Treasurer.

Authority for pay-  
ment of Dec. salaries  
on 23 of month.

On motion of Mr. Morrison the Treasurer was authorized to pay the salaries of the regular employes of the Town for the month of December, on the 23rd inst.

The Clerk presented a communication from the Clerk of the Board of Road Commissioners of Prince George County requesting the presence of a member of the Council at the session of the Board to be held Tuesday, the second inst., relative to road tax due the Town of Takoma Park. On motion of Mr. Morrison the Mayor was authorized to represent the Council as requested and to make the best terms possible in the settlement of the road taxes due the Town.

There being no further business the Council thereupon at 10:45 o'clock p.m. adjourned.

Approved: *J. K. Morrison*

Mayor.

*Ben B. Davis* Clerk.

Takoma Park, Md., Monday Evening, January 5, 1903.

and Severance.

The Council met at 7:30 o'clock P.M., with the following members present: The Mayor and Councilmen Blodgett, Derrick, Douglas, Morrison, Scudder,

The minutes of the previous meeting were read by the Clerk and approved.

Remarks of Prof.  
Galloway as to the  
setting out of trees  
and beautifying of  
the Town.

The Mayor presented to the Council Professor B.T. Galloway, of the Department of Agriculture, a citizen of the District portion of the Town of Takoma Park, who had come upon invitation of the Mayor to discuss with the Council proposed beautifying of the Streets of the Town by the setting out of shade trees, etc. The question was informally discussed, Professor Galloway suggesting methods by which the necessary trees could be secured, proffering his own assistance not only in this direction but in other invaluable ways. The conference ended with the understanding that the Mayor should further confer with Professor Galloway and formulate plans in detail as to the proposed improvements, submitting such plans to the Council at its next meeting.

There being no unfinished business the Council proceeded to action as follows:

The Finance Committee submitted the following report: