

REGULAR MEETING OF MAYOR AND COUNCIL
TOWN OF TAKOMA PARK, MARYLAND
OCTOBER 17th, 1932.

The council met at 8:00 P. M.

There were present the Mayor, Councilmen Adams, Iverson, Remsen and Sherburne. Councilmen Ware and Rogers were out of Town.

The minutes of the last regular meeting, September 19th, 1932 were read by the Clerk and approved as read. Also minutes of the Special meeting of September 19th, 1932 and September 21st, 1932, were read and approved.

The monthly report of the Treasurer, examined and approved by the Finance Committee, was submitted as follows:--

F I N A N C I A L R E P O R T

TOWN OF TAKOMA PARK, MARYLAND

MONTH OF SEPTEMBER, 1932.

RECEIPTS:

| | | |
|------------------------|---------|-----------|
| General taxes | | \$1169.22 |
| Discounts allowed | \$24.70 | |
| Interest and penalties | | 16.24 |
| Special Assessment | | 152.00 |
| Building Permits | | 31.00 |
| Electric Permits | | 19.00 |
| Excavation Permits | | 6.00 |
| Dog tax | | 4.25 |
| Overpayment taxes | | .97 |
| Miscellaneous | | 500.10 |
| | | <hr/> |
| | | \$1898.78 |

BANK STATEMENT:

| | | | |
|----------|-----------------------------------|----------------|-----------------|
| Aug. 31, | On hand Citizens Bank | \$7108.83 | |
| | Deposits Month of Sept. | <u>10.00</u> | |
| Sep. 30, | Balance on hand | | \$7118.83 |
| Aug. 31, | On hand Takoma Pk. Bk. | \$15111.49 | |
| | Deposits month of Sept. | <u>1888.78</u> | |
| | | 17000.27 | |
| | Withdrawals Sept. | <u>4299.89</u> | |
| | Balance on hand | | <u>12700.38</u> |
| Sep. 30, | Total balance on hand | | 19819.21 |
| Sep. 30, | Savings acct. bal. Takoma Bk. Bk. | | 434.05 |

DISBURSEMENTS:

| | | | | |
|-----------------|------------------------|---------------|---------------|------------------|
| STREETS: | Labor | \$493.80 | 493.80 | |
| | Slag, Bipac, etc. | <u>512.90</u> | | |
| | Hardware, tools, etc. | 18.45 | | |
| | Cement | 28.12 | | |
| | Sewer Pipe | 23.35 | | |
| | Gas-Auto upkeep | <u>46.67</u> | <u>629.49</u> | |
| | Total | | | \$1123.29 |
| PARKS: | Labor | | | 118.00 |
| PLAYGROUNDS: | Field Day expense | | | 8.48 |
| FIRE DEPARTMENT | | | | 150.00 |
| JAIL: | Light | .98 | | |
| | Plumbing | <u>20.61</u> | | 21.59 |
| SERVICE: | Trash Collection-labor | <u>94.40</u> | 94.40 | |
| | Garbage " " | <u>270.00</u> | | |
| | Gas-Auto upkeep | <u>64.54</u> | 334.54 | |
| | Equipment | 2.80 | 2.80 | |
| | Street lighting | 567.05 | <u>567.05</u> | |
| | Total | | | 998.79 |
| SALARIES:- | Supt. Public Works | 180.00 | | |
| | Assistant Clerks | 167.30 | | |
| | Bldg. Inspector | 25.00 | | |
| | Elec. " | <u>25.00</u> | | |
| | Total | | | 397.30 |
| | CARRIED FORWARD | | | <u>\$2817.45</u> |

BROUGHT FORWARD \$2817.45

OFFICE:

| | | |
|-----------------------------|--------------|--------|
| Equipment, files, etc. | 114.93 | |
| Partition in office | 70.00 | |
| Telephone | 8.30 | |
| Supplies, letterheads, etc. | 36.50 | |
| Lettering Office Doors | <u>12.50</u> | |
| | | 242.23 |

POLICE:

| | | |
|-----------------|--------------|--------|
| Salaries | 300.00 | |
| Telephone | 11.69 | |
| Gas-Auto upkeep | <u>48.70</u> | 360.39 |

AUDITOR:

600.00

REFUNDS:

| | | |
|--------------------|--|--------|
| Over-pays on taxes | | 269.07 |
|--------------------|--|--------|

MISCELLANEOUS:

| | | |
|----------------|-------------|--------------|
| Recording Fees | 3.75 | |
| HOSPITAL | <u>7.00</u> | <u>10.75</u> |

GRAND TOTAL \$4299.89

COMMUNICATIONS AND PETITIONS:

A communication was read from Mrs. H. R. Thompson of Post 350, Veterans of Foreign Wars, in regard to planting Ivy on the terraces of Takoma Park Grade School. This was referred to the Civic Improvement Committee.

A letter was read from W. W. Swett, 212 Maple Ave., in regard to parking on Maple Ave., and also in regard to "STOP" sign on Tulip Avenue at the Maple Avenue intersection. Referred to Police Committee.

A communication from J. B. Stanley in regard to land belonging to him being fenced in by Mr. Hodges, Lot 1, Block 62. Referred to Ordinance and Judiciary Committee.

A communication from Mrs. Geo. E. Robertson in regard to planting trees on the Playgrounds at the Maryland Grade School in order to give relief from the heat on the playgrounds in Summer. Referred to Civic Improvement Committee.

A communication from W. Pritchard of the Community League of Takoma Park, Md., in regard to sidewalks at the highway bridge over the B. & O. Railroad tracks in North Takoma. This was referred to the Street Committee.

Mayor Lewton next called attention to the Annual Financial Statement of the Town of Takoma Park, Md., compiled by D. N. Burnham & Co., Accountants and Auditors of Washington, D. C. This report follows:-

TOWN OF TAKOMA PARK, MARYLAND

CONSOLIDATED CASH STATEMENT

Fiscal Year July 1st, 1931 - June 30th, 1932.

Exhibit A.

| | | |
|--|----|-------------------|
| Cash in Savings Account | \$ | 54,940.00 |
| Cash on Hand and in Regular Bank Account of 1930 - 1931 Fiscal Year | | 16,552.45 |
| Recorded Receipts for Fiscal Year (Exhibit B) 1931- 1932 | | 88,324.50 |
| | \$ | <u>159,816.95</u> |
| Less Disbursements for Fiscal Year (Exhibit C) 1931 - 1932 | | 117,678.58 |
| Balance June 30th, 1932 | \$ | <u>42,138.37</u> |

Funds Location

| | | |
|----------------------------|----|------------------|
| Cash in Hands of Treasurer | \$ | 806.03 |
| Cash in Savings Account | | 36,434.05 |
| Cash in Regular Account | | 4,898.29 |
| | | <u>42,138.37</u> |

TOWN OF TAKOMA PARK, MARYLANDSTATEMENT OF RECEIPTSFor the Period July 1st, 1931 to June 30th, 1932Exhibit B.

| | | |
|---------------------------------|--------------|--------------|
| General Taxes | \$ 48,751.66 | |
| Special Taxes | 30,697.77 | |
| Interest - Sinking Fund Account | 1,055.51 | |
| Interest - General Account | 183.48 | |
| Building Permits | 337.00 | |
| Electric Permits | 163.00 | |
| Excavation Permits | 38.00 | |
| | | \$ 81,226.42 |

Miscellaneous:

| | | |
|-----------------------------------|-----------|----------|
| Fines | \$ 197.00 | |
| Garbage Collection | 161.00 | |
| Road Rebate-Prince Georges County | 1,497.99 | |
| Road Rebate-Montgomery County | 1,659.51 | |
| Security Tax-Montgomery County | 736.31 | |
| Bank Tax-Montgomery County | 155.67 | |
| Street Repairs | 33.60 | |
| Miscellaneous | 82.10 | |
| Dog Tax | 514.25 | |
| Interest and Penalty | 68.58 | |
| Refunds and Overpayments | 2.36 | |
| | | 5,108.37 |

| | | |
|--|----------|---------------------|
| Tax Redemptions | 1,909.71 | |
| Building Deposits | 80.00 | |
| | | <u>1,989.71</u> |
| Total Receipts for Fiscal Year 1931-1932 | | \$ <u>88,324.50</u> |

TOWN OF TAKOMA PARK, MARYLANDSTATEMENT OF DISBURSEMENTSFor the Period July 1st, 1931 to June 30th, 1932.Exhibit C.

| | | |
|--|-----------------|--------------|
| Special Improvements- Paving, Etc. | \$ 8,989.00 | |
| Interest-Certificates of Indebtedness. | <u>3,390.00</u> | \$ 12,379.00 |

Street Maintenance and Repairs

| | | |
|--|-----------------|-----------|
| Labor | \$ 5,290.20 | |
| Material | 2,790.37 | |
| Tools and Machinery | 2,833.25 | |
| Miscellaneous | <u>1,774.97</u> | 12,688.79 |
| Retirement of Certificates of Indebtedness | | 66,000.00 |

Salaries:

| | | |
|--------------------------------|--------------|----------|
| Clerk and Treasurer | \$ 2,000.00 | |
| Superintendent of Public Works | 2,400.00 | |
| Electrical Inspector | 2275.00 | |
| Building Inspector | 300.00 | |
| Chief of Police and Assistants | 2,375.00 | |
| Justice of the Peace | 500.00 | |
| Assistant Clerk | <u>15.00</u> | 7,865.00 |

| | | |
|--------------------------------------|-----------------|-----------|
| Garbage Collection | \$ 2,163.75 | |
| Trash Collection | 713.20 | |
| Street Lighting | 6,739.66 | |
| Playground and Parks | 107.65 | |
| Telephone | 143.27 | |
| Printing, Stationery and Advertising | 352.55 | |
| Postage | 115.40 | |
| Rent | 300.00 | |
| Legal Expense | <u>1,648.60</u> | 12,284.08 |

Annual Financial Report Continued:-

Miscellaneous:

| | | |
|---|-------------|---------------------|
| Fire Department | \$ 2,400.00 | |
| Treasurers Bond | 25.00 | |
| Tax Sale Expenses | 99.75 | |
| Tax Refunds | 242.15 | |
| Office Equipment, Supplies and Expense | 125.23 | |
| Registration, Elections and Assessors | 155.00 | |
| Montgomery County Civic Federation dues | 15.00 | |
| Police Department Expense | 910.56 | |
| Justice of Peace Office - Expense | 41.50 | |
| Miscellaneous | 351.01 | |
| | | \$ 4,365.20 |
| Tax Redemptions | \$ 1,976.51 | |
| Building Deposits Refunded | 120.00 | |
| | | 2,096.51 |
| Total Disbursement for Fiscal Year 1931 -1932 | | <u>\$117,678.58</u> |

The Treasurer submitted bills for payment in the amount of \$2733.29. These were approved and ordered paid.

Mayor Lewton advised that Dr. Llewellyn Jordan, due to illness, was unable to address the Mayor and Council as scheduled, and stated that Dr. Jordan would like this privilege extended to the November meeting. This was granted.

STREET COMMITTEE:-

Mr. Remsen, Chairman, in a general report stated:--

1. A number of dirt and semi hard surface streets have had a coat of asphalt put on and were then covered with stone or slag. Among the streets so treated were Manor Circle, Beech, Columbia, Heather, Albany, part of Buffalo, Cleveland, part of Takoma and Eastern Avenues.

2. A number of dirt streets were scraped and gutters cut in.

3. Ash collections (weekly) will start this coming Thursday and will continue throughout the Winter or season. Ashes so collected will be used on streets where necessary and householders therefore should endeavor to keep these ashes free from glass, tin, nails, or such articles as are injurious to tires.

4. The 30" drain pipe on Brashears Ave. has been completed with exception of filling the street to its level. This will be done when dirt becomes available.

Mr. Remsen also introduced a recommendation to the Council in regard to speeding up the work on the Fern Street under-pass construction, and asked that same be adopted and a copy sent to Mr. Lacy Shaw of the Board of County Commissioners, with request that he do whatever possible to bring about the speedy completion of this work. This action was approved.

Mr. Remsen also read to the Mayor and Council two letters which has been directed to Mr. Lacy Shaw, Chairman County Commissioners in regard to drainage problems throughout the Town. Also a reply from Mr. Shaw stating that these matters were being studied, and would advise definitely when the details were completed. The Clerk was instructed to keep in touch with the County officials and ascertain at the earliest possible date the result of their study.

Letter was also read which was directed to Maj. Jno. C. Gotwals, Engineer Commissioner of the District of Columbia, in regard to the increased watershed, etc., draining through the Fern Street under-pass. No reply had been received from the District officials. However, we understand informally that Mr. Gordon, one of the District Engineers, was making a study of the matter. The Clerk was instructed to write the District Commissioner in an effort to get a formal reply before the next regular meeting.

Attention of the Council was called by Mr. Remsen to a letter written to Mr. Harry Shaw in regard to the grades on Boston Avenue.

Mr. Remsen also read a letter sent to Mr. L. R. Graybill in regard to certain street problems. A reply from Mr. Graybill has been received stating that he will give these matters attention as soon as the work he is now on is completed.

The petition of residents living on or near Maple Ave. returned to the files, as the situation will be taken care of as soon as possible by the application of bituminous top surfacing.

Mr. Remsen advised that letters and Petitions of Mr. W. A. Mellen and H. D. Kitwell were being retained by the Street Comm. for further study as the County Engineers are now planing the grades along the properties concerned.

Mr. Remsen called attention to the fact that the motion approved at the September meeting in regard to advertising a hearing for the property owners on Chaney Drive in reference to concrete sidewalks, had not been carried out, as the proper legal publicity has not been given same.

Mr. Adams made a motion that the time for this hearing be set for the November meeting of the Council, and that proper publicity be given same. The motion was seconded and passed.

A letter from Mrs. Morris Bien sent to the Street Committee in regard to preserving grass in the parkings was referred to the Civic Improvement Committee.

Mr. Remsen called attention of the manhole on Tulip Ave. at the Presbyterian Church, which is giving much trouble during heavy rains, and stated that steps should be taken to correct this matter as it was causing continuous expense to the Town for the pumping out of same.

Mr. H. A. Dodge addressed the Council in regard to drainage on Philadelphia Ave., and advised that he could secure 144 ft. of pipe on the Conduit Road for \$1.00 plus a hauling charge of \$120.00, and asked the Town to bear this expense. Mr. Remsen advised Mr. Dodge that he would not care to recommend any action on same until advised by the Laws and Legislation Committee that he had power to do so. Same was referred to Laws and Legislation Committee.

CIVIC IMPROVEMENT COMMITTEE:-

Mr. Adams, Chairman, made a motion that a check for \$15.00 be sent to the Montgomery County Civic Federation for annual dues, and that J. R. Adams, Irvin H. Ware and J. Wilson Dodd be appointed delegates, and Mr. C. C. Waters and Jos. C. Bruce, Alternates. Motion was seconded and passed.

Mr. Sherburne, a former delegate, asked that his resignation as a delegate be accepted, as he would be unable to serve due to additional evening work. Resignation was accepted.

Mr. Adams made a motion that the Annual Financial Report for the Town be published in accordance with the provisions of the Town Charter. Motion seconded and passed.

Mr. Adams made the following motion:-

That the Treasurer be permitted to pay bills promptly on which there is a penalty if not paid within a certain time, such as Electric and Gas, and that the Treasurer also be permitted to pay any bills on which a discount can be obtained for prompt payment, provided the bill is properly O.K'd and passed for payment by the Finance Committee. The motion was seconded and carried.

ORDINANCE AND JUDICIARY COMMITTEE:--

The Committee, excepting Mr. Rogers, met with the Mayor as consultant on October 14. Mr. Rogers was out of the city on business.

The Inhalator recently purchased has been received and the firemen are busy learning its operation.

Three insurance policies have been purchased since the last regular meeting, 1. Employers Liability, 2. Automobile Liability covering the towns trucks and, 3. Automobile Liability covering the police car.

The committee wishes to recommend that the clerk secure a special record book in which he shall record all insurance policies, principal facts in connection therewith, expiration dates etc. It is also recommended that a record of all other papers of a similar nature be likewise recorded both those now in the possession of the town and those which may come into its possession from time to time.

In regard to a communication from Mr. A. L. Wilson submitting ten telephone bills which were paid by him last year, the committee was of the opinion that Mr. Wilson should have had the phone disconnected if the town would not pay the bill and that since he chose to continue the phone for his own benefit the bills must be disallowed. This was held out for further information.

It was pointed out in regard to Dr. Jordan's request for dedication of Brashears Ave. that the installing of the drain pipe in itself admits ownership and therefore in effect is a dedication. This fact was brought out in connection with the B & O siding suit at Rockville.

A letter from Mrs. Grace Close, Secretary to the Citizens Association of Maryland Park, was returned to the files along with the answer to same by Mr. Sherburne.

The petition of property owners on Boyd Ave. was held out for further action.

Mr. Sherburne stated in regard to the proposed printing of Town Ordinances that the Committee wishes to recommend that they be empowered to go ahead and get bids for the printing of these ordinances as they were drawn up last year, same printed in loose leaf form, with ring binder, pocket size. Motion was made and seconded that

The Ordinance Committee secure bids, to be presented at the next meeting of the Council, for the printing of the Town Ordinances in loose leaf form, so that they may be added to when necessary. Motion carried.

HEALTH COMMITTEE:--

Mr. Iverson, Chairman, stated that all complaints had been properly taken care of.

NEW BUSINESS:-

Mr. Iverson laid before the Council the unsightly condition of the Parker Tract bordering on Carroll Ave. extended, due to rubbish of all kinds having been dumped there in the past and stated he thought something should be done about cleaning it up. Mr. Iverson made a motion that

The Committee be authorized to proceed with the cleaning up of the rubbish on that portion of the Parker Tract bordering on Carroll Ave., cost not to exceed \$150.00. Motion was seconded and passed.

Mr. Adams, Chairman of the Civic Improvement Committee, read a letter from Mr. L. S. Cannon in regard to determining the building line for the proposed new bank building of the Citizens Bank, and offered the following motion:-

That the action of the Town Council of April 18th, 1932, be rescinded, and the the Maryland National Capital Park and Planning Commission be requested to determine this building line sixteen (16) feet back from curb, the same as it is on the corner of Willow and Carroll Avenues.

Mayor Lewton stated there was no local ordinance that would conflict with this.

Mr. Iverson seconded the motion, but stated that he would like to make a few remarks as to his understanding of the future plans for that section. After some discussion an aye and nay vote was taken. Motion passed, Mayor Lewton, Councilmen Adams, Remsen, and Sherburne voting aye and Councilman Iverson voting nay.

Mr. N. C. Nelson requested additional lights on Jefferson Ave. This was referred to Police, Fire and Light Committee.

On motion the Council adjourned at 10:45 P. M.

Frederick L. Lewton

Mayor

J. Nelson Dodd

Clerk