

REGULAR MEETING
MAYOR AND COUNCIL
JULY 16TH, 1934.

Meeting called to order at 8:00 P.M.

Those present were Mayor Lewton, Councilmen Adams, Orcutt, Remsen, Sherburne and Taft.

Minutes of the regular meeting of June 18th, were read and approved.

Financial Statement for the month of June was read and approved as follows:--

RECEIPTS:-

General Taxes		\$ 79.05
Interest and Penalties		94.08
Charges		13.50
Special Assessments		389.01
Building Permits		25.00
Electric Permits		19.00
Excavation permit		1.00
Dog Tax		18.25
Fines		7.50
Prince Georges Road Tax		787.00
Montgomery County Road Tax		669.00
	Total	<u>2102.39</u>

BANK STATEMENT:

May 31st - On hand Citizens Bank	\$ 131.62	
No deposits in June		
June 30th - On hand		131.62
May 31st - On hand Takoma Park Bank	6,386.30	
Deposits in June	2,102.39	
	8,488.69	
Withdrawn in June	5,683.91	
	2,804.78	
Plus Check returned uncollected of G.S. Cartier	6.06	
	2,810.84	
Less error bank balance July, fiscal year 1932	4.39	
June 30th - On hand		2,806.45
June 30th - On hand both banks		<u>\$2,938.07</u>
SAVINGS ACCOUNT:-		
May 31st - On hand Takoma Park Bank	1,886.68	
Interest to June 30, 1934	13.93	
June 30th - On hand		1,900.61
May 31st - On hand Citizens Bank	11,757.79	
Interest to June 30th, 1934,	176.35	
June 30th - On hand		<u>11,934.14</u>
June 30th - On hand both banks		<u>13,834.75</u>

DISBURSEMENTS:-

STREETS:		
Labor	441.60	
Material	1477.85	
Gas-Oil-Auto Upkeep	<u>91.47</u>	\$2,010.92
SERVISE:		
Trash-Labor	103.80	
Garbage-Labor	170.00	
" Gas-Oil-Auto Upkeep	58.12	
Street Lights	<u>486.00</u>	817.92
POLICE:		
Salaries	315.00	
Clothing Allowance	30.00	
Gas-Oil-Auto Upkeep	48.03	
Telephones	18.24	
Miscellaneous expense	<u>10.40</u>	421.67
OFFICE:		
Salaries	410.00	
Telephones & Supplies	45.30	
Auto Building Inspector	15.00	
Advertising and printing	130.58	
Postage	<u>47.48</u>	648.36
PARKS AND PLAYGROUNDS:		
Salaries	112.50	
Labor	113.26	
Miscellaneous expense	<u>23.10</u>	248.86
FIRE DEPARTMENT:		
Rental and custodian	150.00	
Bal. Contribution for year	<u>600.00</u>	750.00
MISCELLANEOUS:		
Recording fees	1.50	
Salaries J.P.Mont & Pr.Geo.Co.	60.00	
Labor-Curb-Gutter Eastern Ave.	383.20	
Dog Impounder	13.00	
Office rent May and June	110.00	
Corp. Counsel Comp. & Exp.	100.25	
Tax Sale Court Costs	113.50	
Election Expense	<u>4.73</u>	786.18
Total disbursements for month		<u>\$5,683.91</u>

Bills in amount of \$2348.18 were presented for payment by the Finance Committee and approved for payment.

COMMUNICATIONS:-

Resolution of Takoma Park Post No. 28. American Legion, in regard to the establishment of a Civic Center in Takoma Park. Referred to Civic Improvement Comm.

Financial Statement for the Fiscal year ending June 30th, 1934, was read by the Treasurer, and on motion was approved and ordered published.

Petition from six residents of Elm and Allegheny Ave., in regard to dangerous dog running at large, same belonging to Mr. J. Batemen. Referred to Police Committee.

Letter from Walter C. Scheller asking that additional fire hydrants be placed on Ridge Ave. Referred to Fire and Lights Committee.

Letter from Takoma Park Volunteer Fire Dept. recommending the appointment of Mr. Ed Lee as Fire Marshall. Referred to Fire and Lights Committee.

Dr. Llewellyn Jordan addressed the Mayor and Council regarding certain information which he had received from the State Roads Commission on the East-West Highway project Through Takoma Park.

Frank J. Fleker, of 115 Cockerille Ave., made complaint to Council about non-collection of trash, and in regard to dirt washing down on the pavements from driveways. Also in regard to the old uncompleted house on Cockerille Ave., same being unsightly and a menace. Mayor Lewton advised Mr. Fleker that this would be looked into.

Mr. Walter Pritchard addressed the Mayor and Council in regard to further improvement of Albany and Buffalo Aves.

Mr. Walter D. Lambert also complained of the non-collection of Trash the first week in July. Mayor Lewton explained that the delay had been caused by the 4th of July celebration and the storm, which had necessitated additional clean-up of streets.

Councilman Adams also stated that to his knowledge it was the first time in a year that trash collection had been delayed.

Mrs. A. M. Shadle spoke in regard to Elm Ave. as a one-way Street, and the inconvenience it has caused people in getting to and from her property and asked that a "STOP" sign be used at the corner of Elm and Carroll instead of the One-Way method. Mr. Louis Sherman also spoke to the Council on this subject, and was advised by the Mayor that the Police Committee, he believed, had something to report on this time on the matter.

Mr. H. C. Brockdorff addressed the Mayor and Council in regard to curb and gutter recently constructed in front of his property, and was referred by the Mayor to the clerk for an adjustment in the matter.

Dr. Jordan at this time stated that plans would be available for the paving of Takoma Ave. in the next few days and stated that no doubt the Clerk could obtain a set of these plans by writing for them to the State Roads Commission.

STREET COMMITTEE:- Mr. Remsen, Chairman, stated that the Curb and Gutter on Eastern Ave. between Ash and First Ave. as authorized at a previous meeting of Council had been completed, and recommended that the Curb and Gutter as laid be properly

measured, the cost determined, and after this cost has been approved by the Finance Committee, that then the cost of this improvement be assessed against the property owners affected. Mr. Remsen stated that some work was done on the District side of Eastern Ave. to deepen the gutters to prevent wash across road surface. Cost of a permanent improvement on that side prevents execution at this time.

Committee also reported that the culvert as previously authorized through the property of Mr. Ball on Willow Ave. has been rebuilt. Proper easements were obtained and the work completed the past month.

Committee also reported that the regular trash collection was delayed this month because of the urgent need to complete the culvert mentioned above, but that the trash collection had been attended to.

Committee also reported Houston Ave. grading had been started past month, and that it was necessary that this be done in order that the Gas Company may lay has mains to serve several houses on the property adjacent to same. Also that Holly Ave. was brushed out for a distance of 75 ft. from the North end of its terminus at present for the purpose of providing access to a lot on which Mr. Post intends building, and that this brushing would be continued all the way through and a new foot bridge built across the stream. Some work on Sheridan Ave. was done recently to bring the Street surface to a more passable grade. This work was delayed because of the urgent work elsewhere but will be resumed this month.

In regard to the Cedar Ave. culvert, Mr. Remsen stated that easements had been prepared for the right of way through the property of Mr. F. S. Papot, and that same are now in the hands of the owners for signatures. Mr. Remsen stated that he hoped to turn in the final report and recommendations as a whole at this meeting, and to proceed with the work as soon as these papers had been properly approved and filed, but that the easements not having been returned the report would be read informally for the information of the Council, and unless Council instructs otherwise, the report, easements and plan, will be filed, immediately the easements are returned and the work expedited from that point. The Street Committee report as referred to by Mr. Remsen, follows:--

The Street Committee herewith presents its final recommendations regarding the present stream flow and storm water conditions existing between the two culverts now existing under Cedar Ave. South of Philadelphia Ave.

The Committee wishes to submit for consideration of Council after examination by the Judiciary and Finance Committees certain blue prints and cost data appertaining to the above matter. Should Council accept this report and concur

in the opinion that the work should proceed as rapidly as possible, it is the intention of the Street Committee to ask that these papers and blue prints be properly filed and marked with proper references to previous minutes of Council pertaining to this subject.

Our recommendations are, that

1. To carry out the relief shown on the blue print it will be necessary to break into the South culvert within the street boundary lines and using a suitable radius construct a culvert of reinforced concrete and cement blocks, approximately 4.6 x 4.6, for a distance of approximately 150' North and then using not less than a 10° radius turn the culvert East until it intersects the private culvert built by Mr. F. S. Papot in 1933. This culvert as shown by Mr. Papot on his sketch is on lot line between lots S 508 of 5 and N 50' of 5.

2. That easements be prepared for a six foot strip on either side of the lot line between lots noted above, and follow the old stream bed to rear of N 50' of lot 5. As it is the intention of the Street Committee to recommend the use of this private culvert in order to have jurisdiction over the new intersection of the relief culvert, it will be necessary to prepare these easements in form and to be signed by owners and all holders of trusts.

3. As can be seen from attached blue print the easements will be alike as far as the present 100' of private culvert exists. They vary as noted below:--

A. The easement on Lot N 50' of 5 should cover a 6' width of ground starting at Cedar Ave. and following North of South line to point where present private culvert terminates, and thence with a 12' width follow the C. L. of present stream bed to East limit of property.

B. The easement on Lot S 50' of 5 should cover 6' width of ground starting at Cedar Ave. and following South of North lot line to the point where present private culvert terminates or leaves this line. This point is on the curve of present stream bed, which is approximately 110' east of Cedar Ave. The easement should cover a piece of property 20' x 20' at the Cedar Ave. end to allow Committee to build new connection to the North culvert and the private culvert of Mr. Papot.

4. It is estimated that the 165' of culvert within street lines on Cedar Ave. will cost approximately \$660.00.

5. A paper should be drawn up with Mr. Papot covering compensation of his private culvert for \$175.00.

6. The cost of all culvert along Cedar Ave. to be charged against the property owners as noted in minutes of Council.

Moved, seconded and approved that the report of the Street Committee along with the recommendations be approved.

POLICE COMMITTEE:-- Mr. Sherburne, Chairman, made the following report;-with recommendations:-

First. That the incinerator now at Laurel and Carroll Aves. be moved to a location farther down the street and located at or near the intersection of Laurel and Eastern Aves., and that in place of the incinerator there be substituted a waste receptacle with a swinging top.

Second. At the recommendation of the citizens on the street we submit for your consideration a request for "No Parking" signs on one side of Cedar Ave. from Eastern Ave. to Tulip Ave. We suggest that the signs be placed on the North side of the Street.

Third. We wish to recommend to the Council that the action taken by them in making Elm Ave. a one way street be set aside temporarily until a "Stop" sign can be tried at this intersection to determine which of the two schemes seem suited to the best interests of the people and the safety of the general public. Adoption of this recommendation automatically carries with it the authorization to install the "STOP" sign.

Our Police car has traveled over 31,000 miles and we recommend that the engine be exchanged for a new one according to the practice of the Ford factory; that the clutch which is slipping badly be put in first class shape, and that the brakes be relined and adjusted. This should put the car in very good shape for another 30,000 miles of service.

Committee also gave a summary of the activities of the police dept. during the past month.

It was moved and seconded that the report of the Police Committee with the recommendations be adopted. Motion approved.

CIVIC IMPROVEMENT COMMITTEE:-- Mr. Orcutt, Chairman, submitted the following report:--

Your Committee respectfully submits the following report and recommendations upon the proposed improvement of the Spring and appurtenant land owned by the Town on Balto. Ave.

Your Committee has made a preliminary study of this Spring site and is of the opinion that same should be improved and that appropriate steps should be taken to protect the same from wash-outs and erosion. The premises

owned by the Town consist of a passageway leading Easterly from Baltimore Ave. and a small grove in the rear thereof, in which is located a covered spring; the entire premises are unenclosed and are being subjected to serious wash-outs by heavy rainfalls. Your committee is investigating the question as to whether abutting owners have any easements of rights of way over this passageway, and is of the opinion that, until this matter has been fully investigated, no improvements with respect to this passageway should be undertaken; upon this phase of this matter your Committee will report at a subsequent meeting the results of its investigation.

With respect to the grove and the grounds about the Spring and on the rear of the parcel of land, your Comm. feels that some immediate improvement can and should be made, with a view of protecting the premises from wash-outs, beautifying the grounds, and securing a more convenient use of same by the citizens of the Town.

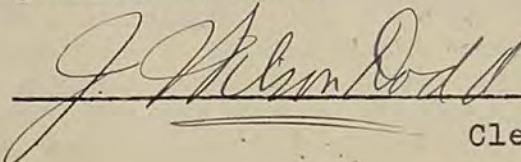
With these ends in view, your Committee, therefore, respectfully recommends that it be authorized to cause suitable flagging of steps to be constructed over the bank West of the Spring to connect with the existing steps leading to the Spring; to cause a suitable gutter to be constructed to carry off surface drainage; to cause the rear portion of this parcel of land to be enclosed with a suitable wall; and to cause that portion of the premises in the vicinity of the Spring to be landscaped and beautified; and that your Committee be authorized to expend for such purposes a sum not to exceed One Hundred (\$100.00) Dollars.

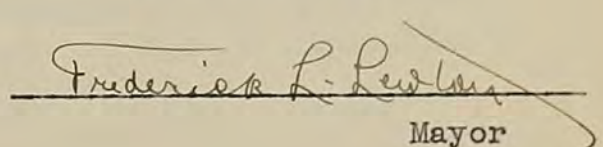
Mr. Orcutt also read a letter from Mr. D. C. Adamson, Supervisor of Playgrounds, giving a report of the activities of the Playgrounds during the past thirty days. Mr. Adamson stated in his letter that during the past four weeks there had been a total playground attendance of 2119.

It was moved and seconded that the report with the recommendations of the Civic Improvement Committee be adopted, and same was adopted.

ORDINANCE AND JUDICIARY COMMITTEE:-- Mr. Taft, Chairman, stated that the matter of having printed copies of the Town Charter for distribution had been given careful study and made a motion that the Clerk be instructed to have this done, and that Two Hundred copies be printed. Motion seconded by Mr. Orcutt and approved.

There being no further business Council on motion adjourned at 9:25.


Clerk


Mayor

SPECIAL MEETING
MAYOR AND COUNCIL
JULY 19-1934.

Meeting called to order at 8:30 P.M.

Those present were Mayor Lewton, Councilmen Adams, Conger, Orcutt and Taft.

The matter of continuance of Mr. D. C. Adamson as Playground Supervisor for the balance of the season was discussed, as the period of one month for which Mr. Adamson had been appointed had expired, and Mr. Orcutt made a motion that Mr. Adamson's appointment be extended for the remaining two months of the Playground season, at the same salary as former appointment. Motion seconded and approved.

Mayor Lewton read a letter from the Mayor and Council of Rockville, Md., inviting the Mayor and Council of Takoma Park to meet with them on Aug. 7th, at 8:00 P.M. at the Fire House in Rockville, to discuss the matter of unequal distribution of taxes for road work to incorporated towns in Montgomery County.


Mr. Conger moved that the Mayor be authorized to accept the invitation and meet with the Mayor and Council of Rockville on August 7th, with such members of the Council as can go. Motion seconded and approved.

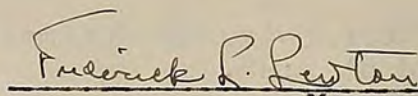
Mr. Adams offered a motion that the Town Clerk and Treas. be given a ten day leave of absence whenever convenient for the Clerk and Treas. to avail himself of same. Motion seconded by Mr. Conger and approved.

Matter of request of the Fire Department for the appointment of a Fire Marshall for the Town to serve during the year was discussed at length, and Mr. Conger moved that Mr. Herman C. Heffner be appointed Fire Marshall. Motion seconded by Mr. Orcutt and approved.

The Clerk called attention of the Mayor and Council to the fact that the liability insurance on the Police Motor Cycle was about to expire, and after discussion Mr. Conger moved that this insurance be placed with the Hartford Company. Motion seconded by Mr. Adams and approved.

On motion Council adjourned at 11:00 P.M.


Clerk


Mayor

SPECIAL MEETING
MAYOR AND COUNCIL
JULY 19-1934.

Meeting called to order at 8:00 P.M.

Those present were Mayor Lewton, Councilmen Adams, Oonger, Orcutt and Taft.

Matter of sewerage in the vicinity of Hancock and Sheridan Avenues was discussed, and Mr. Orcutt for the Civic Improvement Committee offered the following resolution:--

"Whereas, it has been brought to the attention of the Mayor and Council of the Town of Takoma Park, Maryland, that the several dwelling houses situated on that portion of Hancock Ave. which is laid out as a Town way between Sherman and Sheridan Avenues, as well as the several dwelling houses located on said Sheridan Avenue Northwesterly from said Hancock Avenue, all in the said Town of Takoma Park, have no access to the public sewerage system, and that sewerage from said houses is being deposited upon private land; and

Whereas, in the opinion of said Mayor and Council this situation constitutes a menace to the public health, and requires the immediate attention of the proper authorities to abate such menace to the public health.

Now, therefore, be it resolved that the Town Clerk be and is hereby requested and directed respectfully to request the Washington Suburban Sanitary Commission to take such immediate action as, in the judgement of said Commission, shall provide suitable sewerage disposal facilities for the several dwelling houses, within the area hereinbefore described, and to promptly advise the Mayor and Council of such action in the premises as said Commission shall determine necessary and proper to be taken by the Commission, in order that said Mayor and Council, in cooperation with said Commission, may take all necessary and proper action, within the jurisdiction of the said Mayor and Council, to abate the aforesaid menace to the public health; and that the Town Clerk cause a copy of this resolution to be transmitted to the said Washington Suburban Sanitary Commission."

Mr. Orcutt moved the adoption of this resolution and motion was seconded and resolution adopted.

Matter of removal of the Police Department from its present quarters was discussed at length, and Mr. Adams made a motion that the present Municipal Building on Maple Ave. be put in habitable shape for use of the Police Department, and that such storage facilities as are necessary to house the Town equipment used by the Supt. of Public Works be constructed, and that authorization be hereby given to incur the necessary expense for this work. Motion seconded and approved. On motion Council adjourned at 9:35 P.M.

J. Wm. Dodd
Clerk

Fredrick L. Lewton
Mayor

SPECIAL MEETING
MAYOR AND COUNCIL
JULY 30, 1934.

Meeting called to order at 8:00 P.M.

Those present were Mayor Lewton, Councilmen Adams, Orcutt, Remsen and Taft.

Mayor Lewton stated that the meeting had been called to hear a report of the Police Committee on the progress made in connection with the establishment of Police Dept. Headquarters.

Mr. Orcutt of the Police Committee, in the absence of Mr. Sherburne, Chairman, stated that work had begun on renovating the old Municipal Building on Maple Ave., and that same should be ready for occupancy by the Police by the coming week.

Mr. Orcutt moved that the Clerk be requested to notify the Fire Department, in behalf of the Mayor and Council, that the quarters now used for the Town Police in the Fire Dept. Building would be vacated as of August 31st, 1934. Motion seconded and approved.

Mr. Orcutt, for the Civic Improvement Committee, stated that the Municipal Playground at Phila. and Maple Aves. had been staked out for the extension of the East-West Highway, and that this Playground could not be used as a Playground any more.

The use of the tract of land offered to the Town for a ball field during the Summer months by Mr. Roger Hodges for the older boys, was discussed, and Mr. Remsen moved that the Civic Improvement Committee carry on the necessary negotiations with Mr. Hodges for the use of the ball field at Saratoga Ave. and Hodges Lane, which he had already offered, for playground facilities because of the present emergency, and until such time as the Town can procure another Playground. Motion seconded by Mr. Adams and approved.

The matter of use of one room in the Philadelphia Ave. Grade School for the art work in connection with the Playground activities was discussed, and Mr. Orcutt moved that the Town Clerk be requested to write a letter to the local Trustees of the school on Phila. Ave., asking if it is agreeable to the school authorities to continue the arrangement the Town had had for the last two years for the use of one room in the school for playground activities. Motion seconded and approved.

In connection with the Police Dept. organization, Mr. Orcutt moved that Mr. John H. Davis be appointed Chief Police Officer with the rank of Lieutenant, at a salary of \$125.00 per month. Motion seconded by Mr. Adams and unanimously approved.

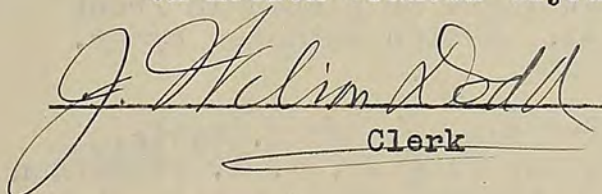
Mr. Remsen moved that the present three police officers be re-appointed. Motion seconded and unanimously approved.

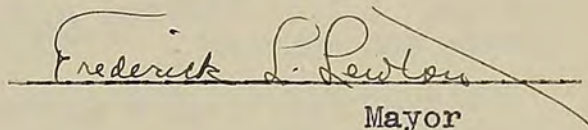
Due to the fact that no definite agreement had been received from the Committee of the Fire Department as to the monthly rental for the space occupied by the Town in the Fire Dept. Building, Mr. Remsen moved that a check for \$100.00 be sent to the Fire Dept. to cover the rental for the month of July, 1934. Motion seconded and approved.

Mayor Lewton advised the Council that a large fenced in lot back of Carroll Ave., with entrance on Lincoln Ave., had been offered to the Town some time ago, and suggested that same would make an ideal place for the storage of Town equipment used by the Supt, of Public Works. Mayor Lewton also stated that this lot had ample sheds on same for the storage of machine equipment.

Mr. Orcutt moved that a joint Committee consisting of the Street Committee and the Ordinance and Judiciary Committee be instructed to investigate the feasibility of this lot for a storage place for equipment and material of the Supt. of Public Works, and also the price at which same can be purchased. Motion seconded by Mr. Adams and approved.

On motion Council adjourned at 10:00 o'clock P.M.


Clerk


Mayor

SPECIAL MEETING
MAYOR AND COUNCIL
AUG. 17-1934.

Meeting called to order at 8:15.

Those present were Mayor Lewton, Councilmen Adams, Conger, Orcutt and Remsen.

Mayor Lewton stated that the meeting had been called to discuss a number of important matters.

Due to the fact that work on the East-West Highway had begun, the Municipal Playground at Phila. and Maple Aves. is not available at this time for further playground activities. The proposition of establishing a playground on the tract of more than four acres belonging to the Town located at Phila. and Holly Aves. was discussed at length. Mr. D. C. Adamson, Playground Supervisor, who met with the Council, stated that he thought he could procure the services of the District of