

SPECIAL MEETING
MAYOR AND COUNCIL
AUGUST 8, 1939.

Those present were Mayor Adams, Councilmen Conger, Duehring, Huck and Taft.

Clerk presented to the Council a letter of resignation from Councilman Harold W. Orcutt, said resignation dated August 5, 1939, effective forthwith, with the request from Councilman Orcutt that same be accepted by the Mayor and Council at their earliest convenience.

Clerk also presented to the Council letter of resignation dated August 7th, 1939, from Councilman Harold A. Axtell, same effective forthwith with the request that it be accepted at the earliest convenience of the Mayor and Council.

After considering these resignations of Councilmen Orcutt and Axtell, it was moved, seconded and approved, that same be tabled for the present.

Mr. Taft of the Law and Ordinance Committee, presented the following Ordinance and moved its adoption:-

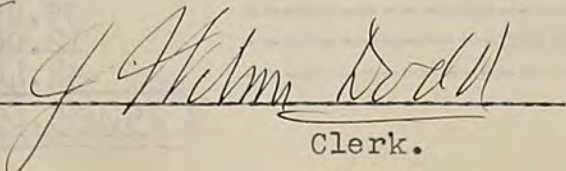
ORDINANCE NO. 690.

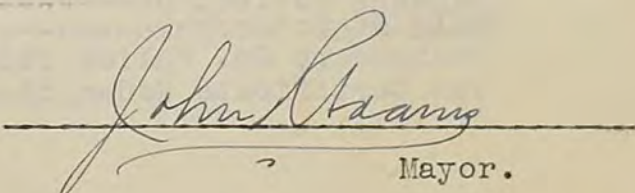
BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF TAKOMA PARK, MARYLAND:--

Section 1. That the subdivision of a part of Block 30, B. F. Gilbert's Subdivision to the Town of Takoma Park, Md., into Lots 1 to 14 inclusive, Block 5, and Lots 1 to 20 inclusive, Block 6, to be known as "NEW HAMPSHIRE AVENUE HIGHLANDS", Addition to Takoma Park, Prince George's County, Maryland, as presented by the New Hampshire Avenue Homes Inc., Charles M. Plunkert, President and Joseph P. Abrahams, Secretary, be and the same is hereby approved and adopted.

Adoption of this Ordinance was seconded by Councilman Conger and upon a "Yea" and "Nay" vote, same was approved and adopted. Voting "Yea", Mayor Adams, Councilmen Conger, Duehring, Huck and Taft. Voting "Nay", none.

On motion properly seconded and approved, Council adjourned at 9:30 P. M.

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Clerk.


Mayor.

REGULAR MEETING
MAYOR AND COUNCIL
AUGUST 21, 1939
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Those present were Mayor Adams, Councilmen Axtell, Conger, Duehring and Huck.

Mayor Adams brought up the matter of resignation of Councilman H. W. Orcutt, which had been presented to the Council at a previous Special meeting, which resignation was tabled at that time. Mayor Adams asked the desire of the Council in connection with this matter and after discussion of same, Councilman Conger moved that the resignation of Councilman Orcutt be accepted. Motion seconded by Mr. Duehring and approved.

Councilman Conger then moved that Mr. Howard H. Harrigan be appointed Councilman to fill the vacancy on the Council created by the resignation of Mr. Orcutt and upon being seconded by Mr. Duehring, motion to appoint Mr. Harrigan to the Town Council was approved. Mr. Harrigan, being present, was called before the Mayor and oath of office was administered to Councilman Harrigan by Mayor Adams.

Mayor Adams also stated that he had before him the resignation of Councilman H. A. Axtell and asked the desire of the Council in connection with same. Mr. Duehring moved that the resignation be accepted and upon being seconded by Councilman Conger, motion was approved. At this time, the Mayor and entire Council voiced their sincere regret in the acceptance of the resignations of Mr. Axtell and Mr. Orcutt, stating that they had given years of valuable service to the Town.

Minutes of the Regular meeting of July 17, 1939 and August 8th, 1939 were approved by the Council.

Financial statement for the month of July was presented by the Treasurer and ordered filed as follows:-

RECEIPTS:-

General Taxes-----	\$ 26,204.45	
Less Discounts-----	<u>1,045.91</u>	\$ 25,158.54
Interest and Penalties-----		2.51
Charges-----		8.50
Special Assessment-----		4.68
Building Permits-----		60.00
Electrical Permits-----		32.00
Excavation Permits-----		4.00
Dog Tax-----		34.00
Vendor & Taxicab Permits-----		48.00
Garbage Collection-----		2.00
Sale of Motorcycle-----		35.00
Montgomery Co. Police Telephone-----		12.00
Tax Certificate Redemption-----		<u>34.46</u>
		<u>\$ 25,435.69</u>

DISBURSEMENTS:-STREETS:

Labor	\$ 590.60	
Material	255.65	
Gas-Oil-Auto Upkeep-Supplies	<u>195.95</u>	\$ 1,042.20

SERVICE:

Trash-Labor	145.60	
Garbage-Labor	270.00	
Garbage-Gas-Oil	26.13	
Street Lights	<u>461.31</u>	903.04

POLICE:

Salaries	893.50	
Clothing Allowance	70.00	
Gas-Oil-Auto Upkeep	38.91	
Telephones-Light-Ice	25.95	
Supplies	<u>14.64</u>	1,043.00

OFFICE:

Salaries	555.00	
Postage-Printing	61.03	
Telephones & Supplies	<u>23.80</u>	639.83

PARKS & PLAYGROUNDS:

Labor	78.00	
Salaries	400.00	
Supplies	<u>42.49</u>	520.49

ASSESSABLE IMPROVEMENTS:

43.20

MISCELLANEOUS:

Tax Certificate Redemptions	63.90	
Dog Expense	8.00	
Recording Fees	3.75	
Gilbert Memorial Expense	10.00	
Municipal Building Expense	5.62	
Montgomery Co.-Police Telephone	12.00	
Welfare Telephone	13.18	
Insurance Premiums	408.15	
Page Advt. Takoma Enterprise	15.00	
Office Rent	55.00	
Library Association	150.00	
Corporation Counsel Salary	50.00	
Building Inspector Expense	15.00	
E. E. Blodgett - Retirement	<u>25.00</u>	834.66
		<u>\$ 5,026.42</u>

BANK STATEMENT:GENERAL ACCOUNT

June 30th - On hand Citizens Bank	415.69	
Deposits in July	<u>20,636.81</u>	
	21,052.50	
Tf. to 1st Nat. Bank-Sandy Spgs. and Pr. Geo. Trust Co.	<u>10,000.00</u>	
	11,052.50	
Withdrawn in July	<u>4,484.41</u>	
July 31st - On hand		\$ 6,568.09
June 30th - On hand Sub. Nat. Bank Tak. Pk.	247.08	
Deposits in July	<u>4,798.88</u>	
	5,045.96	
Withdrawn in July	<u>542.01</u>	
July 31st - On hand		4,503.95
June 30th - On hand Bank of Bethesda	4,997.74	
No deposits or withdrawals		
July 31st - On hand		4,997.74
July 27th - Deposited in 1st Nat. Bank Sandy Springs from Citizens Bank	<u>5,000.00</u>	
July 31st - On hand		5,000.00
July 28th - Deposited in Pr. Geo. Trust Bk. from Citizens Bank	<u>5,000.00</u>	
July 31st - On hand		<u>5,000.00</u>
July 31st - On hand in all Banks		<u>\$26,069.78</u>

REVOLVING FUND

June 30th - On hand Citizens Bank	7,631.86	
No deposits in July		
July 31st - On hand		7,631.86
June 30th - On hand Sub. Bank Tak. Pk.	323.72	
No deposits in July		
July 31st - On hand		323.72
June 30th - On hand Sub. Bank Sil. Spg.	4,040.00	
No deposits in July		
July 31st - On hand		4,040.00
June 30th - On hand Farmers Bank Rockville, Md.	5,000.00	
No deposits in July		
July 31st - On hand		<u>5,000.00</u>
July 31st - On hand in all banks		<u>\$16,995.58</u>

COMMUNICATIONS:

From G. H. Smith, regarding the widening of Mississippi Avenue, referred to Municipal Works Committee.

From G. H. Smith, regarding grading on certain streets prior to building construction pending on same, referred to Municipal Works Committee.

From Stephen W. Williams requesting the grading of Birch Avenue from Cedar Avenue to Elwynn Drive, referred to Municipal Works Committee.

From Mrs. Pauline T. Heffner, Recording Secretary of the Community League of Takoma Park, requesting the use of room in the Community Building for meetings of the Community League on each Monday evening from September through May, referred to the Civic Improvement and Education Committee.

Petition from 53 residents requesting the removal of the Dog Pound from Maple Avenue to another location, referred to the Public Health and Welfare Committee.

From Harry Dobbs, Commander, Veteran's of Foreign Wars, thanking the Mayor and Council for the appointment of Mr. Earl Thomas to the Town Police Force.

Mr. Frank Harris addressed the Council regarding weeds on lot in Allegheny Avenue and asked that the owner of this lot be contacted and the weeds removed.

FINANCE COMMITTEE:

Bills in the amount of \$1,287.11 were presented by the Finance Committee and payment approved.

Annual Report of the Town Treasurer was presented as follows:-

RECEIPTS:

General Taxes-----	\$ 49,109.19	
Less Discounts-----	<u>1,371.82</u>	\$ 47,737.37
Interest and Penalties-----		1,305.40
Charges-----		533.25
Special Assessments-----		7,125.95
Building Permits-----		469.00
Electrical Permits-----		265.00
Excavation Permits-----		18.00
Vendor Permits-----		45.00
Dog Tax-----		535.25
Fines-----		693.65
Garbage Collection-----		29.00
Business Franchise Tax-----		41.00

RECEIPTS: (CONT'D)

Montgomery County Bank & Security Tax-----	\$	2,292.46	
Montgomery County Road Gas Tax-----		2,183.30	
Montgomery County Police Telephone-----		144.00	
Prince George's County Road Gas Tax-----		621.05	
Taxi Cab Permits and Badge Deposits-----		29.00	
Tax Certificate Redemptions-----		542.45	
Side Walk Deposits-----		30.00	
Commission, Pay Telephone, Police Station-----		4.01	
Payment from Insurance Co. on Former Treasurer's Bond-----		175.00	
R. E. Gould, Treas., Old Playground Fund-----		77.91	
Taxes Overpaid-----		5.33	
Interest, Certificate of Deposit-----		58.21	
Interest, Revolving Fund, Citizens Bank-----		12.82	
Interest, Revolving Fund, Suburban Nat'l Bk. Sil. Spg.		40.00	
Interest, Revolving Fund, Suburban Nat'l Bk., Tak. Pt.		3.20	
	\$	<u>65,016.61</u>	

DISBURSEMENTS:

Special Street Construction	\$	5,897.95	
Less: Town's Share		<u>1,490.53</u>	\$ 4,407.42

STREETS:

Labor	4,570.45	
Material	5,331.08	
Gas-Oil-Auto Upkeep-Tools-Supplies	2,073.09	
Equipment	624.67	
Town's Share, Special Street Improvements	<u>1,490.53</u>	14,089.82

SERVICE:

Trash Collection	1,313.57	
Ash Collection	971.58	
Garbage Collection	3,650.48	
" Equipment	1,200.00	
Street Lights	<u>5,603.57</u>	12,739.20

POLICE:

Salaries	4,383.00	
Clothing Allowance	360.00	
Gas-Oil-Auto Upkeep-Misc. Expense	1,103.13	
Equipment	<u>563.53</u>	6,409.66
Amount Forwarde-----		\$ 37,646.10

DISBURSEMENTS: CONT'D

Amount Forward \$ 37,646.10

OFFICE:

Salaries; including Supt. Pub. Works- Clerk & Treasurer, additional Cleri- cal help, Electrical and Building Inspectors	\$ 6,482.75	
Telephone-Supplies-Misc. Expense	507.80	
Printing, Advertising and Postage	<u>344.59</u>	7,335.14

PARKS & PLAYGROUNDS:

Salaries	950.00	
Labor	390.40	
Misc.-Supplies-Work Material	97.84	
Repairs from Special Fund	<u>15.13</u>	1,453.37

FIRE DEPARTMENT:

Fire Protection	<u>4,000.00</u>	4,000.00
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MISCELLANEOUS:

Recording Fees	59.50	
Dog Expense	131.02	
Taxicab Permit Expense & Badge Refunds	15.55	
Office Rental	660.00	
Justice of the Peace-Salary & Expense	764.84	
Library Association	1,800.00	
Dues-Civic Fed. & Municipal League	65.00	
Tax Sale Expense	325.00	
Registration & Election Expense	144.20	
Salary-Corporation Counsel	600.00	
Refund Sidewalk Deposits	80.00	
Refund Electrical Permits	2.00	
Refund Taxes Overpaid	34.74	
Tax Certificate Redemptions	512.95	
Assessors	75.00	
Montgomery & Prince George's Co. Transfers	22.30	
Audit	80.00	
Welfare Center Rent and Telephone	357.70	
Insurance Premiums	548.96	
Montgomery County Police Telephone	144.00	
Building Inspector Expense	180.00	
Purchase, Set of Maryland Code	52.50	
Gilbert Memorial Expense	18.00	
Purchase of Lot and Building-Columbia Ave.	4,000.00	
Repairs-Municipal Building, Columbia Ave.	457.70	
Retirement-E. E. Blodgett	300.00	
Petty Miscellaneous Expense	<u>71.61</u>	<u>11,502.57</u>

TOTAL

\$ 61,937.18

CONSOLIDATED CASH STATEMENT

Balance on hand, June 30th, 1938	\$ 19,576.66	
Receipts-Fiscal Year of 1938	<u>65,016.61</u>	
	84,593.27	
Disbursements-Fiscal Year 1938	<u>61,937.18</u>	
		<u>\$ 22,656.09</u>

FUNDS LOCATION

GENERAL ACCOUNT:-

June 30, 1939-Citizens Bank	\$ 415.69	
June 30, 1939-Suburban Nat'l Bk.Tak.Pk.	247.08	
June 30, 1939-Bank of Bethesda	<u>4,997.74</u>	5,660.51

REVOLVING FUND:-

Interest bearing Certificate of Deposit	7,631.86	
Suburban Nat'l Bk.-Takoma Park	323.72	
Suburban Nat'l Bk.-Silver Spring	4,040.00	
Farmers Trust Co. Bank-Rockville, Md.	<u>5,000.00</u>	16,995.58

TOTAL Funds on Hand in All Banks, June 30, 1939. \$ 22,656.09

Councilman Conger moved that Report be printed in the local newspaper. Motion seconded by Mr. Duhering and approved.

Councilman Conger, Chairman, advised that he had only received one bid in connection with the Annual Audit of the Town Clerk and Treasurer's books and that this bid had come from the F. W. Lafrentz Co., who proposed to audit these books for \$120.00. After discussion of this matter, Councilman Conger moved that the bid for the audit be awarded to the F. W. Lafrentz Company at the price quoted of \$120.00. Motion seconded by Mr. Duhering and approved.

Councilman Conger also moved that the Town subscribe to an Atlas now being prepared, covering Prince George's County, same showing lots, blocks and subdivisions, similar to the one purchased sometime ago covering Montgomery County, at a price of \$125.00, payment for same to be made upon delivery of the completed book. Motioned seconded by Mr. Duhering and approved.

Mayor Adams stated at this time that he would appoint Mr. Howard H. Harrigan, newly appointed Councilman, to fill the Committee vacancies created by the resignation of Mr. Axtell, namely;

- Municipal Works Committee - Chairman
- Municipal Service Committee - Vice-Chairman
- Civic Improvement and Education Committee- Member.

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MUNICIPAL WORKS COMMITTEE:

Councilman, Conger, Vice-Chairman, presented the following Ordinance and moved its adoption:-

ORDINANCE #691

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF TAKOMA PARK, MARYLAND:-

Section 1. That under authority granted by Section 965 of the Town Charter, the Mayor and Council, after due advertising and hearing as provided therein, are of the opinion that the public health, safety and comfort require the improvement of that portion of Boston Avenue, of Domer Avenue and abutting lots 1 and 2, 7 and 8, 42 and 46, Block 45, Carroll Manor Subdivision, as advertised in Ordinance No. 687, adopted by the Mayor and Council, June 19th, 1939, and the improvement of said streets is hereby authorized in such manner as the Mayor and Council may determine, within the terms of said Ordinance. *Sec 14.25*

Section 2. That the cost of the construction of the Curb and Gutter, as advertised in said Ordinance No. 687, be assessed in the regular manner against the property owners abutting the improvement. *Sec 14.25*

Section 3. Assessments for the special improvements herein authorized shall be payable within ninety days from the date of the approval of the assessment thereof by the Mayor and Council; provided that, if so desired, said assessment may be paid in five equal annual installments, the first due and payable within ninety days from the date of the approval thereof, the remaining payments to be likewise due and payable in each succeeding year, provided further, that payments of one-fifth, or excess thereof, may be made at any time within the payment period. All deferred payments shall bear interest at the rate of six per cent per annum, said interest beginning thirty days from the date of levy.

Adoption of this Ordinance was seconded by Mr. Harrigan and same was adopted by a "Yea" and "Nay" vote; Voting "Yea", Mayor Adams, Councilmen Conger, Duhering, Harrigan and Huck; voting "Nay", none.

Councilman Conger also presented the following Ordinance and moved its adoption.

ORDINANCE #692.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF TAKOMA PARK, MARYLAND:-

Section 1. That under authority granted by Section 965 of the Town Charter, the Mayor and Council, after due advertising and hearing as provided therein, are of the opinion that the public

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 public health, safety and comfort require the improvement of that portion of Takoma Avenue, of Erie Avenue and of Valley View Avenue as advertised in Ordinance No. 688, adopted by the Mayor and Council, June 19th, 1939, and the improvement of said streets is hereby authorized in such manner as the Mayor and Council may determine, within the terms of said Ordinance.

Section 2. Two-thirds of the total cost of the work herein authorized shall be assessed against the property ~~ow~~ abutting thereon, and one-third of the said total cost shall be assessed against the revenues of the Town; said cost to include any and all street intersections and exemptions on corner lots and otherwise.

Section 3. Assessments for the special improvements herein authorized shall be payable within ninety days from the date of the approval of the assessment thereof by the Mayor and Council; provided that, if so desired, said assessment may be paid in five equal annual installments, the first due and payable within ninety days from the date of the approval thereof, the remaining payments to be likewise due and payable in each succeeding year, provided further, that payments of one-fifth, or excess thereof, may be made at any time within the payment period. All deferred payments shall bear interest at the rate of six per cent per annum, said interest beginning thirty days from the date of levy.

Mr. Duhering seconded the adoption of this Ordinance and same was adopted on a "Yea" and "Nay" vote; voting "Yea" Mayor Adams, Councilmen Conger, Duhering, Harrigan and Huck. Voting "Nay", none.

MUNICIPAL SERVICE COMMITTEE:

Mr. Duhering, Chairman, moved that the Corporation Counsel be instructed to make out the agreement between the Town of Takoma Park and the Takoma Park Volunteer Fire Department, in order that the same may be executed at the earliest possible date. This motion was seconded by Councilman Conger and approved. The Mayor asked Mr. Duhering to have a meeting with the proper Committee of the Fire Department in order that a proper distribution as to the times and amounts to be dispersed to the Fire Department under this agreement.

Councilman Conger requested that the Dog Catcher be instructed to make a canvas of the lower portion of Flower Avenue, as he had been advised that a number of unlicensed dogs were running at large in this section.

CIVIC IMPROVEMENT AND EDUCATION COMMITTEE:

In regard to the letter from Mrs. Heffner requesting the use of the room in the Municipal Building on Columbia Avenue,

on motion of Mr. Huck, properly seconded and approved, permission was granted to the Community League to use this room on Monday evenings at 7:30, from September 1939 through May 1940.

On motion properly seconded, Council adjourned at 9:15 P.M.

J. Nelson Dodd

Town Clerk.

John Adams

Mayor.

REGULAR MEETING
MAYOR AND COUNCIL
SEPT. 18th, 1939.

Meeting called to order at eight o'clock P. M. Those present were Mayor Adams, Councilmen Conger, Duehring, Harrigan, Huck and Taft.

Minutes of the regular meeting of August 21st, 1939, were ordered approved.

Financial Statement for the month of August, 1939, was presented by the Treasurer and ordered filed, as follows:

RECEIPTS:-

General Taxes-----	\$8,025.73	
Less Discounts-----	289.22	\$7,736.51
Interest and Penalties-----		21.91
Charges-----		17.00
Special Assessments-----		425.43
Building Permits-----		122.00
Electrical Permits-----		39.00
Dog Tax-----		19.75
Vendor Permits-----		3.00
Taxicab Badge Deposit-----		1.00
Garbage Collection-----		2.00
Dog Impounding Fees-----		4.00
Tax Certificate redemption-----		54.98
Montgomery County Police Telephone-----		12.00
Sidewalk Deposits-----		36.00
Street Material Sold (Bollman)-----		9.50
Fines Prince George's County-----		10.00
<u>Total</u>		<u>\$8,508.08</u>