

EXECUTIVE MEETING
MAYOR AND COUNCIL
January 16, 1956

Mayor Miller called the meeting to order at 8:00 p.m. Those present: Councilmen Collison, Forehand, Juhl, Kozel, McKenzie and Tymeson. Absent: Councilman Sidell.

Motion was made to dispense with the reading of the minutes of December 12, 1955, and that they be accepted as correct. Upon being seconded and put to question, the motion was carried.

CORRESPONDENCE:

1. Copy of a letter from J. Bond Smith, General Counsel for the Park and Planning Commission, to Mrs. R. F. Davis, Secretary, North Takoma Citizens' Association, regarding dedication of certain land for park use adjacent to Forest Park. Referred to Parks and Recreation Committee.
2. Letter from Carlton Pyles, Chairman, Park and Planning Commission, offering technical advice in selecting and planning a site for park land. Referred to Parks and Recreation Committee.
3. Letter from Kenly S. Bell, President, North Takoma Citizens' Association, opposing the closing of the B & O Bridge to vehicular traffic, but favoring improvement of this bridge. Referred to Public Works Committee.
4. Letter from Franklin G. Connor, President, Hampshire Greens Community Association, stating that in the event the Charter Amendment for overlapping terms of Mayor and Council should be effected, the term of mayor should not be more than two years. Referred to Law and Ordinances Committee.
5. Letter from Franklin G. Connor, President, Hampshire Greens Community Association, requesting a reduction in the City tax rate from \$1.00 to 75¢ per \$100 assessed valuation. Referred to Finance Committee.
6. Letter from Franklin G. Connor, President, Hampshire Greens Community Association, opposing rezoning of the property proposed to be the site for the Langley Park Post Office. Referred to Civic Improvements Committee.
7. Letter from J. Glenn Beall, U. S. Senate, in connection with naming the post office to be erected in Takoma Park, "Takoma Park, Maryland, Post Office". Referred to Civic Improvements Committee.
8. Letter from Mrs. Alice Fagerstrom, Secretary, Central Takoma Citizens' Association, transmitting a resolution opposing the sale of alcohol in Takoma Park. Referred to Law and Ordinances Committee.
9. Copy of a letter from Mrs. Alice Fagerstrom, Secretary, Central Takoma Citizens' Association, to Chief Foster, including a resolution, expressing appreciation to the Chief of the improvement in morale, efficiency and appearance of members of the police force. Referred to Council files.
10. Letter from Herbert D. Smith, Secretary, Community League, to Chief Foster, expressing the Community League's opinion regarding our Police Department. Referred to Council files.
11. Letter from John M. Butler, U. S. Senate, concerning the Takoma Park Post Office. Referred to Civic Improvements Committee.

12. Letter from Clifton E. Olmstead, President, Takoma Park Historical Society, pertaining to certain important official records of the Town of Takoma Park. Referred to Civic Improvements and Finance Committees.

13. Letter from Kenly S. Bell, President, North Takoma Citizens' Association, attaching copy of a letter sent to Senator Butler, opposing establishment of Langley Park Post Office in Takoma Park. Referred to Civic Improvements Committee.

14. Letter from Robert J. Sisk, 7327 Takoma Avenue, regarding hazardous traffic condition on Takoma Avenue. Referred to Public Safety Committee.

15. Letter from Harry L. Grubbs, Jr., President and General Manager of the Jacobs Transfer Company, thanking the Police and Fire Departments for their ready assistance on January 9th when one of their trucks skidded on ice and turned over on Holly Avenue. Referred to Council files.

16. Letter from Franklin G. Connor, President, Hampshire Greens Community Association, relative to proposed amendments to City Charter. Referred to Law and Ordinances Committee.

Mayor Miller welcomed all of the citizens to the first Council meeting of the new year and wished everyone a happy and prosperous year.

A Mr. Bortner representing the Potomac Electric Power Company, owners of three lots in New Hampshire Highlands Subdivision, informed the Council that there exists a 36 inch drain at the lower end of the ditch on New Hampshire Avenue at Merwood Drive, but the State Roads Commission refuses to proceed any further with the drainage on Merwood Drive, which makes it impossible for PEPCO to complete their construction work or install a driveway, etc. Therefore, in order to obtain adequate service needed, they requested the Council to install a storm drain about 40 feet on Merwood Drive from New Hampshire Avenue.

PUBLIC WORKS COMMITTEE:

Relative to the Forest Park storm drainage, Councilman Collison stated that the Committee has studied this matter and advanced to the point where the City can start negotiating the project, and they will have a definite decision to bring before the Council at the next meeting.

In accordance with the memorandum requesting personal car allowances for Ward Fetrow (\$2.50), Donald Magness (\$5.00), and Norman Tuohey (\$2.50), Councilman Collison moved that these allowances per week be approved as recommended by the Public Works Department. Councilman Tymeson seconded the motion. Upon being put to question, the motion was carried.

Councilman Collison advised the Council that the Public Works Department will purchase a small power lawn mower, to be charged to Budget account number 12.202B.

Councilman Collison read a memorandum from Ward Fetrow of the Public Works Department relative to the establishment of a newspaper in Takoma Park. Following a discussion on this project, Mayor Miller asked the Finance Committee to deliberate the matter and determine the costs involved as well as the feasibility of undertaking such a task.

Pursuant to a meeting of the Committee with Mr. Shapiro and his Attorneys, the Public Works Department was requested to obtain a progress report from the Washington Suburban Sanitary Commission on the completion of plans for the proposed Brashears Run addition. The results of this report concluded that it

would be feasible to lower the sewer to the necessary length at the intersection of Maple and Lincoln Avenues to Sligo Creek main sanitary sewer.

After receiving three bids for additional street trash cans, Councilman Collison moved that the Public Works Department be authorized to purchase 10 additional street trash cans from the Maryland State Prison at a cost of \$31.50 each (a total of \$315.00 plus pickup charge/in Budget item 22.1. ^{in Baltimore to be appropriated from} Councilman Forehand seconded the motion. Upon being put to question, the motion was carried.

LAW AND ORDINANCES COMMITTEE:

Councilman McKenzie moved the adoption of an Ordinance authorizing the City Clerk to call a caucus for nominating candidates for Mayor and Council in the March Election.* Councilman Kozel seconded the motion. Upon being put to question, the Ordinance was adopted with the roll call vote recorded as follows: Yeas: Councilmen Collison, Forehand, Juhl, Kozel, McKenzie and Tymeson. Nays: None. Absent: Councilman Sidell.

Councilman McKenzie suggested that the proposed Charter Amendments should be incorporated in the above Ordinance, but he had a request to hold the matter over until the next meeting, with the possibility of sending it back to the Citizens' Planning Committee for further study.

*Following the above suggestions, Councilman McKenzie moved to hold the original Ordinance up for one week (until the meeting of January 23rd) for the incorporation of the proposed amendment. Councilman Tymeson seconded the motion. Upon being put to question, the motion was carried.

PARKS AND RECREATION COMMITTEE:

Concerning the acquisition of supplementary land to Forest Park, Councilman Kozel stated that the next arrangement is to meet with Mr. Manuel and determine the metes and bounds of that particular area.

It was reported that the Library will start to move books into the new building Wednesday and further that the new Library will open by February the 2nd.

PUBLIC SAFETY COMMITTEE:

After polling the Committee, Councilman Forehand stated that the two-way radio for the ambulance had been ordered, and moved the adoption of an Ordinance confirming the purchase of one G.E. two-way radio.

ORDINANCE NO. 1354

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT after having duly advertised according to law and carefully considered the bids received, the Mayor and Council do hereby approve the purchase of one (1) G. E. two-way radio, Model ME 16, W-60 watt transmitter and receiver (for use in the Fire Department ambulance) to Mobile Communications, 530 Forest Glen Road, Silver Spring, Maryland, for a price of \$675.00, in accordance with purchase order number A-1577, to be charged to account number 11.213 in the Budget.

Section 2. IT IS UNDERSTOOD THAT this two-way radio will be delivered and equipped in accordance with specifications as per bid dated December 12, 1955.

Councilman Collison seconded the motion. Upon being put to question, the Ordinance was adopted with the roll call vote recorded as follows:
Yeas: Councilmen Collison, Forehand, Juhl, Kozel, McKenzie and Tymeson.
Nays: None. Absent: Councilman Sidell.

Inasmuch as there is an amount of \$475.00 in the Budget for a radio recorder, Councilman Forehand stated that the Police Department has a radio recorder hooked-up to the Station and the Scout Cars, on a trial basis, which recorder costs \$480.00; therefore, Councilman Forehand recommended the purchase of this recorder, \$475.00 to be charged to 11.113G (Radio Recorder) and the remaining \$5.00 to 11.114C (Contingent Fund). Councilman Tymeson suggested holding this purchase in abeyance until he could contact a Mr. Enright to demonstrate the Stenorette Recorder.

Councilman Forehand moved the adoption of the following Ordinance to accept the bid of Glenn D. Culbert Company for certain fire hose (total cost of \$1502.00) to be charged to 11.212L:

ORDINANCE NO. 1355

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT after having duly advertised according to law for the purchase of 1200 feet of fire hose (300' 3/4" booster hose, 400' 1 1/2" Dacron Puritan hose, and 500' 2 1/2" Dacron Puritan hose) for use by the Fire Department, as provided for under account number 11.212L in the Budget, and after having carefully considered the bids received, the Mayor and Council do hereby accept the bid of Glenn D. Culbert Company, 3217 - 12th Street, N. E., Washington 17, D. C.

Section 2. AND THAT the contract for the purchase of this fire hose be and is hereby awarded to Glenn D. Culbert Company for a total price of \$1502.00, as per specifications in bid dated December 12, 1955.

Councilman Collison seconded the motion. Upon being put to question, the Ordinance was adopted with the roll call vote recorded as follows:
Yeas: Councilmen Collison, Forehand, Juhl, Kozel, McKenzie and Tymeson.
Nays: None. Absent: Councilman Sidell.

After receiving bids on bodyguard equipment for the Fire Department, Councilman Forehand moved the adoption of the following Ordinance for the acceptance of the bid of F. L. Anderson Company for 15 coats @ \$432.00; 15 boots @ \$216.75; and 15 helmets @ \$210.00 (a total of \$858.75) to be appropriated from account number 11.212J:

ORDINANCE NO. 1356

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT after having duly advertised according to law for the purchase of 15 sets of coats, boots and helmets for use by the Fire Department, as provided for under account number 11.212J in the

Budget, and after having carefully considered the bids received, the Mayor and Council do hereby accept the bid of F. L. Anderson Company, Bush and Russell Streets, Baltimore 30, Maryland;

Section 2. AND THAT the contract for the purchase of the following equipment be and is hereby awarded to the F. L. Anderson Company for a total cost of \$858.75:

15 coats	@	\$432.00
15 boots	@	\$216.75
15 helmets	@	\$210.00

Section 3. IT IS UNDERSTOOD THAT this equipment will be furnished in accordance with specifications in bid dated December 9, 1955.

Upon being seconded and put to question, the Ordinance was adopted with the roll call vote recorded as follows: Yeas: Councilmen Collison, Forehand, Juhl, Kozel, McKenzie and Tymeson. Nays: None. Absent: Councilman Sidell.

Since the Police Department did not have any camera equipment, they borrowed certain photographic equipment from Detective Sergeant Pearson of Montgomery County. The current market value of this equipment is \$570.00, but Detective Sergeant Pearson offered to sell this material to the City for \$200.00, to be charged to the Detective Bureau, account number 11.113I transferred from 11.113E. Mayor Miller referred this matter back to the Committee.

FINANCE COMMITTEE:

Councilman Tymeson moved the approval of the bills for the month of November, in the amount of \$12,603.00. Upon being seconded and put to question, the motion was carried.

Relative to the revision of the Merit Plan, Councilman Tymeson reported that his Committee will make suggested changes in the near future for the Law and Ordinances Committee to study.

In connection with the State Roads Commission's traffic study and survey to ascertain the need of a traffic light at Philadelphia and Maple Avenues, Councilman Tymeson stated that Mr. Hilliard contacted the State Roads Commission and they said the City would be responsible for the entire cost of this light. The State Roads Commission submitted a detailed report of their survey.

Councilman Tymeson reported that Mr. Hilliard is checking on a suitable location for the new Civil Defense Generator also the cost of installation. It was suggested to install a gas tank for the Police cars and at the same time have the CD Generator connected to the tank.

In connection with the washing of Police cars, inadvertently, there has never been an appropriation for this item in the Budget, henceforth it is to be charged to account number 22.1.

Councilman Tymeson stated that the Budget is approximately 1/2 or 1% off of what it should be, which is the best report we have had in the past 6 years.

CIVIC IMPROVEMENTS COMMITTEE:

In view of the fact that the property across the street from Lots 1 thru 12, inclusive, and 20 thru 24, inclusive, in Block 4, New Hampshire Gardens Subdivision, has been rezoned to C-2 zone, Councilman Juhl moved that Zoning Amendment Petition

A-2664 described above, request for reclassification from R-18 and R-55 zone to C-2 zone, be approved. Councilman Tymeson seconded the motion. Upon being put to question, the motion was carried. Councilman Forehand not voting.

DEPARTMENT HEADS:

Chief Carter said he hoped at some future date, the Fire Department could order an electric hose washer.

Chief Carter stated that the County Fire Board approved a Central Alarm Center or system to be operated by the County Government, and he suggested that since the City operates from the switchboard at Silver Spring and the expenses involved are so great, it is felt that the City should also be under this Central Alarm System and a letter be written to that effect.

Mrs. Betty McDevitt complimented the City for sanding the streets during the recent ice storm.

There being no further business to come before the Council at this time, Councilman McKenzie moved, it being seconded and carried, the meeting adjourned at 10:00 p.m.

George M. Miller
Mayor

Harold J. Hilliard
Clerk and Treasurer

REGULAR MEETING
MAYOR AND COUNCIL
January 23, 1956

Mayor Miller called the meeting to order at 8:00 p.m. Those present: Councilmen Collison, Forehand, Juhl, Kozel, McKenzie, Sidell and Tymeson. Absent: None.

Reverend R. Paul Schearrer of the Takoma Park Presbyterian Church rendered the Invocation.

Councilman Collison moved to dispense with the reading of the minutes of January 16, 1956, and that they be accepted as correct. Upon being put to question, the motion was carried.

Mr. Hilliard presented the Financial Statements for the months of November and December 1955, as follows:

FINANCIAL STATEMENT
November 1955

	Revenues Nov. 1955	Revenues toll/30/55	Bal. Bud. to 6/30/56	Total Budget
10/31/55 Bal. Citizens Bank	118669.74			
10/31/55 Bal. Sub. Trust Co.	<u>67629.24</u>			
10/31/55 Bal. Both Banks	186298.98			
<u>REVENUES</u>				
1. Taxes: General	20597.70	349062.12	60285.87	409347.99
1. Penalties & Interest	46.30	82.01	617.99	700.00
2. Licenses & Permits	3282.71	21216.84	2633.16	23850.00
3. Fines & Forfeitures	36.00	349.70	1950.30	2300.00
4. Use of Money & Property	.00	.00	125.00	125.00
5. Revenue: other sources	1428.18	163.18	31564.91	31728.09
6. Service Charges	171.00	1159.50	1340.50	2500.00
Room & Apt. Registration	14.50	246.80	8003.20	8250.00
Towing Charges	48.00			
Accounts Received	2.32			
	<u>25626.71</u>	372280.15	106520.93	478801.08
	211925.69			
<u>DISBURSEMENTS</u>				
10.1 Clerk's Office	2633.39	14697.18	28962.82	43660.00
10.812 Gov't Bldgs.	479.72	2004.59	2975.41	4980.00
10.100 P/W Repair Shop	871.06	6273.69	8726.31	15000.00
11.1 Police Dept.	6787.86	27072.40	52396.19	79468.59
11.2 Fire Department	4787.37	24471.77	37136.23	61608.00
11.39 Protective Inspection	502.92	2272.37	2707.63	4980.00
12.1 P/W Dept: Office	1873.77	8095.36	14054.64	22150.00
12.2 " " General	8060.30	40271.01	52216.99	92488.00
12.2 " " Highways	276.00	5701.00	99.00	5800.00
12.4 " " Lighting	1319.94	6273.92	9926.08	16200.00
13.1 " " Sanitation	708.00	6139.72	12360.28	18500.00
19.3 " " Recreation	261.05	3515.50	3134.50	6650.00
19.1 Cultural: Library	.00	11147.08	4758.00	15905.08
21.1 Misc. Expense	230.96	7723.53	2626.47	10350.00
22.1 Council Appropriation	.00	740.00	2859.85	3599.85
22.1 Capital Budget	5255.54	16736.92	16602.60	33339.52
23.1 Insurance	20.00	4339.62	4021.83	8361.45
Towing Account	102.00			
Accounts Received	2.32			
Special Imp. Account	432.00			
	<u>34604.20</u>	187475.66	255564.83	443040.49
	177321.49			

Estimated Appropriation 7/1/55 426600.97
 From Unappropriated Surplus 16439.52
 Estimated Appropriation 11/30/55 443040.49
SPECIAL LIBRARY BUILDING ACCOUNT

SPECIAL IMPROVEMENT ACCOUNT

10/31/55 Bal. Citiz. Bank 23290.90
 Deposit 897.56
24188.46
 Withdrawal 122.50
 11/30/55 Bal. Citizens Bank 24065.96

10/31/55 Bal. Citiz. Bank 78.24
 No deposit or withdrawals .00
78.24

FINANCIAL STATEMENT

December, 1955

	Revenues Dec. 1955	Revenues to 12/31/55	Bal. Bud. to 6/30/56	Total Budget
10/31/55 Bal. Citiz. Bk.	109028.89			
10/31/55 Bal. Sub. Tr. Co.	68292.60			
10/31/55 Bal. Both Banks	177321.49			
<u>REVENUES</u>				
1. Taxes: General	16844.40	365906.52	43441.47	409347.99
1. Interest & Penalties	106.92	188.93	511.07	700.00
2. Licenses & Permits	584.08	21800.92	2049.08	23850.00
3. Fines & Forfeitures	50.00	399.70	1900.30	2300.00
4. Use of Money & Prop.	.00	.00	125.00	125.00
5. Revenue-other sources	285.92	364.68	31363.41	31728.09
6. Service Charges	28.00	1187.50	1312.50	2500.00
Registration Fees	.00	246.80	8003.20	8250.00
Towing Charges	53.00			
Accounts Received	2.92	17955.24		
		<u>195276.73</u>	88706.03	478801.08
<u>DISBURSEMENTS</u>				
10.1 Clerk's Office	4362.44	19059.62	24600.38	43660.00
10.812 Gov't Bldgs.	636.55	2641.14	2338.86	4980.00
10.100 P/W Repair Shop	2034.17	8307.86	6692.14	15000.00
11.1 Police Dept.	9226.31	36298.71	43779.13	80077.84
11.2 Fire Dept.	4015.83	28487.60	33120.40	61608.00
11.39 Protective Insp.	585.95	2858.32	2121.68	4980.00
12.1 P/W Dept; Office	2238.51	10333.87	11816.13	22150.00
12.2 " " General	8783.70	49054.71	43433.29	92488.00
12.2 " " Highways	.00	5701.00	99.00	5800.00
12.4 " " " Lighting	1344.85	7618.77	8581.23	16200.00
13.1 " " Sanitation	698.10	6837.82	11662.18	18500.00
19.3 " " Recreation	621.08	4136.58	2513.42	6650.00
19.1 Cultural: Library	.00	11147.08	4758.00	15905.08
21.1 Misc. Expense	76.96	7763.29	2586.71	10350.00
22.1 Council Appropriations	482.60	1222.60	2377.25	3599.85
22.1 Capital Budget	361.16	17098.08	16241.44	33339.52
23.1 Insurance	746.66	5039.06	3322.39	8361.45
Accident Account	250.00			
Accounts Received	2.92	36467.79		
		<u>158808.94</u>	223606.11	443649.74
12/31/55 Bal. Both Banks		158808.94		
12/31/55 Bal. Citiz. Bank	90040.93			
12/13/55 Bal. Sub Tr Co	68768.01			
12/31/55 Bal. Both Banks	158808.94			
		Estimated Appropriations		
		7/1/55	426600.97	
		From Unapprop. Surplus	17048.77	
		Est. Appropriations 12/31/55		443649.74

SPECIAL IMPROVEMENT ACCOUNT

11/30/55	Bal. Citz. Bk.	24065.96
	Deposit	874.77
		<u>24940.73</u>
	Withdrawal	3458.50
12/31/55	Bal. Citz. Bank	21482.23

SPECIAL LIBRARY BUILDING ACCOUNT

10/31/55	Bal. Citizens Bank	78.24
	No deposit or withdrawals	.00
		<u>78.24</u>

CORRESPONDENCE:

1. Letter from H. Earle Russell, President, Lincoln Valley Citizens' Association, endorsing the Takoma Park Joint Committee of Prince George's County's action relative to the proposed Charter Amendments. Referred to Law and Ordinances Committee.

OPEN MEETING:

Mrs. Roderic F. Davis, 707 New York Avenue, asked if it would be possible for the Health and Welfare to move into 8 Sherman Avenue for the first meeting in February of the Child Hygiene Clinic, to which Councilman Sidell said it is very doubtful inasmuch as the first floor of this building will have to be renovated.

Mr. S. Michael Derato, 413 Lincoln Avenue, said he thought the proposed amendments to the Charter should be submitted to the public at a meeting in order that the public would have an opportunity to become familiar with these amendments before election day.

Mr. Walter McClenon, 7211 Cedar Avenue, endorsed Mr. Derato's statements by saying a public hearing should be held on the "exact draft" of the Charter Amendments, then the citizens could voice their pros and cons on this subject and come to a definite decision.

EXECUTIVE SESSION:

PUBLIC WORKS COMMITTEE:

Relative to the investigation of traffic over the B & O Railroad Bridge, Chief Foster requested additional time in order to have a 24 hour period in which to take an accurate vehicular check of the traffic during a weekday, instead of basing a report on the traffic survey he took during the holiday season.

Councilman Collison moved that the City Clerk be authorized to advertise for bids on the Forest Park Storm Drainage Project in accordance with plans and specifications; closing date for acceptance of bids to be February the 9th at 4:00 p.m. Councilman Sidell seconded the motion. Councilman Tymeson questioned the preceding motion and stated that we could determine the cost of this project by the bids received, and, in the event the amount would run over the amount appropriated in the budget, the money would have to come from some other source. Upon being put to question, the motion was carried.

Councilman Collison stated that the Potomac Electric Power Company sent him a letter reiterating their statements of the last meeting; therefore, he moved that McNeill Surveyors be authorized to make plans and specifications and a cost estimate for the drainage work on Merwood Drive down to where the County line ends or to where the drain pipe terminates. Councilman Sidell seconded the motion. Upon being put to question, the motion was carried.

Councilman McKenzie moved the adoption of the following Ordinance:

ORDINANCE NO. 1357

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. The City Clerk shall call a meeting of citizens for the making of nominations for Mayor and Councilmen at 8 p.m., Tuesday, March 13, 1956, at the Municipal Center in the Fire House at the corner of Philadelphia and Carroll Avenues. The said meeting shall be conducted as prescribed in section 1422(h) of the City Charter.

Section 2. There shall be a City election to elect a Mayor and seven Councilmen at the Municipal Center between the hours of 7 a.m. and 7 p.m., on Tuesday, March 27, 1956, also a referendum authorizing the registered voters of Takoma Park to approve or disapprove the amendment to the City Charter of the City of Takoma Park, said referendum to provide for staggered terms of office for the Mayor and Council, which referendum shall be conducted at this election in accordance with section 9 of article 23A of the Annotated Code of Maryland (1955 Supplement) subheading "Home Rule Classification", sections 11 to 18, inclusive, subheading "Charter Amendments". The said election shall be conducted in accordance with the provisions of section 1422 of the City Charter; it shall be conducted by means of voting machines, and so far as practicable all laws and regulations governing the use of voting machines in elections in Montgomery County shall apply to the use of voting machines in the said City election.

Section 3. The City Clerk shall make arrangements with the Board of Election Supervisors of Montgomery County for the use of twelve voting machines at the said City election, and shall arrange to have placed on each voting machine the names of all candidates nominated at the citizens' meeting of March 13, except any who may within three days thereafter have filed with the City Clerk his refusal to have his name so placed. The City Clerk shall also arrange to have placed on each voting machine the words "For Charter Amendment" and "Against Charter Amendment", and he shall also arrange to have placed on each voting machine the words "Amendment to the City Charter to give the Mayor and Council staggered terms of office, effective with the 1958 election".

Section 4. The City Clerk shall cause a notice of the citizens' meeting and the City election to be inserted in the Maryland News and the Prince George's Post for the first week in March. He shall also cause the insertion in the Maryland News and the Prince George's Post, the third week in March, of a facsimile of the arrangement of the names and words on the voting machines.

Section 5. The City Clerk shall prepare cards bearing the names and addresses of all voters certified by the Boards of Election Supervisors of Montgomery and Prince George's Counties, and shall furnish such cards to the judges and clerks of election.

Section 6. The City Clerk shall recommend to the Council the names of seventeen persons for designation by the Council as judges and clerks of election.

Section 7. The City Clerk, with the assistance of the Chief of Police, shall see that the City election is conducted in accordance with the provisions of this Ordinance and of section 1422 of the City Charter.

Section 8. The judges of election shall meet at the City office (8 Columbia Avenue) as a board of election at 10 a.m., Wednesday, March 28, 1956, and shall determine and certify the results of the election, as provided in section 1422(i) of the City Charter. The Council shall meet in special session to receive the certification from the judges at 8 p.m. on Wednesday, March 28, 1956.

Upon being seconded and put to question, the Ordinance was adopted unanimously.

Councilman McKenzie moved the adoption of the following Ordinance on the Charter Amendment effecting the tenure of office of Mayor and Council:

ORDINANCE NO. 1358

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. WHEREAS, in accordance with Section 9 of Article 23A of the Annotated Code of Maryland (1955 Supplement) subheading "Home Rule Classification", Sections 11 to 18, inclusive, subheading "Charter Amendments", that the entire Section 1422(a) of the Charter of the City of Takoma Park be repealed, and that the following be substituted thereof:

"Every resident of said City whose name shall be certified to the Mayor and Council under the provisions of section 1423 of this Charter shall be entitled to vote in the municipal elections in the said City, and no person whose name shall not be so certified shall vote in any such municipal election. The residents of said City whose names shall be so certified are hereby designated the voters of the City, and by that designation they shall elect as Councilmen seven persons not less than 25 years of age, and as Mayor one person at least 30 years of age, each of whom shall have resided in said City at least one year previous to his election and be a voter of the City and a property owner therein.

"The Mayor so elected shall serve for two years, beginning with the second Monday in April ensuing after his election, or until his successor is duly qualified.

"The Councilmen so elected shall, except as otherwise provided herein with respect to certain Councilmen elected in 1958, serve for four years, beginning with the second Monday in April ensuing after their election, or until their successors are duly qualified.

"The Mayor and Councilmen shall be elected at large, but the Councilmen shall have the following residence requirements: two shall reside in each of the first, second, and fourth areas hereinafter described, and one in the third area. The areas shall be as follows: (1) the 4th and 20th Precincts of the 13th Election District of Montgomery County; (2) the 6th and 21st Precincts of the said 13th Election District; (3) the 9th Precinct of the said 13th Election District; and (4) so much of Prince George's County as lies within the City.

"The Council, by ordinance, shall provide for said elections, which shall take place on the fourth Tuesday of March, in 1958, and every two years thereafter; shall designate in said ordinance a convenient polling place or places; shall appoint judges and clerks of election; shall designate the manner of holding said election; shall designate whether voting machines or paper ballots shall be used; shall provide the voting machines or paper ballots, as the case may be; and shall conduct said elections in accordance with the provisions of this section. For the purpose of convenience in voting in City elections, the judges and clerks of election shall enter in alphabetical order, on cards which the Council shall provide, the names, addresses, and election precincts of all persons whose names shall appear on the lists certified by the Boards of Election Supervisors under the provisions of section 1324. In the event that the Council shall establish more than one polling place, it shall by ordinance provide for the separation by districts of the cards bearing the names of the voters, and for furnishing the said cards for each district so established to the judges and clerks at the respective polling places.

"On the fourth Tuesday in March, 1958, a Mayor and seven Councilmen shall be chosen, as follows: the candidate receiving the largest number of votes for Mayor shall be declared elected for a term of two years. The person receiving the largest number of votes cast for any candidate for Councilman residing in area 3 shall be declared elected for a term of two years. The person receiving the largest number of votes cast for any candidate for Councilman residing in areas 1, 2 and 4, respectively, shall be declared elected for a term of four years, and the person receiving the second largest number of votes cast for any candidate for Councilman from each of these areas shall be declared elected for a term of two years.

"On the fourth Tuesday of March, 1960, and on the fourth Tuesday of March every fourth year thereafter, a Mayor and four Councilmen shall be chosen. The candidate receiving the largest number of votes for Mayor shall be declared elected for a term of two years. The person receiving the largest number of votes cast for any candidate for Councilman from each of the four areas shall be declared elected for a term of four years.

"On the fourth Tuesday of March, 1962, and on the fourth Tuesday of March every fourth year thereafter, a Mayor and three Councilmen shall be chosen. The candidate receiving the largest number of votes for Mayor shall be declared elected for a term of two years. The person receiving the largest number of votes cast for any candidate for Councilman residing in areas 1, 2 and 4, respectively, shall be declared elected for a term of four years. No Councilman shall be elected from area 3."

Section 2. WHEREAS, the amendment to the Charter, as stipulated in this Ordinance, shall be submitted to the electorate in a referendum to be held on March 27th, the date of the general election, said referendum to be conducted according to the procedures and practices observed for regular municipal elections;

Section 3. WHEREAS, if the proposed amendment is adopted by the majority of the voters of the electorate, then it shall become a part of the Charter of the City of Takoma Park;

Section 4. WHEREAS, the City Clerk is hereby authorized and directed to have this question placed on the voting machines with the words "For Charter Amendment" and "Against Charter Amendment", also arrange to place on each voting machine the words "Amendment to the City Charter to give the Mayor and Council staggered terms of office";

Section 5. AND WHEREAS, the City Clerk is authorized and directed to give notice by posting and publication of the exact text of the proposed Charter amendment for not less than four weeks immediately preceding election and to have posted in the City Municipal Building or in other public places; also arrange to place a similar copy at the place or places designated for voting.

Section 6. AND WHEREAS, in the event this proposed Charter amendment is adopted by the voters, the Mayor shall, within ten days, make public by proclamation the result of the referendum.

Councilman Forehand seconded the motion. Upon being put to question, the Ordinance was adopted with the roll call vote recorded as follows: Yeas: Councilmen Collison, Forehand, Juhl, Kozel, McKenzie, Sidell and Tymeson. Nays: None. Absent: None.

Councilman Collison moved that the above Ordinance be placed in the Maryland News, the Prince George's Post and the Hyattsville Independent; a copy to be sent to each of the Citizens' Associations, as well as being posted at specific locations.* Councilman McKenzie seconded the motion. Upon being put to question, the motion was carried.

*Councilman Tymeson amended the preceding motion to include only the actual changes to be selected by the Chairman of the Law and Ordinances Committee, Councilman McKenzie, Mr. Hilliard, and Mr. Gingerich. Councilman McKenzie seconded the motion. Upon being put to question, the motion was carried.

PUBLIC WELFARE COMMITTEE:

Concerning the request for sidewalks on Poplar Avenue from Elm Avenue to the City line, Councilman Sidell advised that letters had not been sent because the proposed sidewalk would be adjacent to an embankment and construction at this location would be costly, but this matter will be discussed further with the Committee and deleted from the agenda next Council meeting.

Councilman Sidell said he personally thought that there is not enough money in the budget to promote the repair of sidewalks in the City, nor is there enough employees to do this particular work.

Relative to sidewalk construction on Boston Avenue from Takoma to Chicago Avenues, Councilman Sidell reported that the storm drainage contract has been let and they have started to install pipes.

Councilman Sidell said he hoped the Committee would be able to make an offer to the County officials as to the use and also the cost for the County Health and Welfare to use the building at 8 Sherman Avenue as a Health and Welfare Center for Takoma Park. He also stated that Mr. Remsen gave a report as to the estimate cost for renovating the first floor which would amount to approximately \$1170.00 (this amount includes installation of sink in kitchen, connecting old dental chair, painting walls, venetian blinds, etc.).

Councilman McKenzie moved that the City advertise for bids on the renovation of the first floor of 8 Sherman Avenue according to specifications submitted by Mr. Remsen; closing date to be February 2nd at 4:00 p.m. Councilman Kozel seconded the motion. Upon being put to question, the motion was carried, with Councilman Juhl voting nay.

PARKS AND RECREATION COMMITTEE:

Councilman Kozel reported that the Committee rejected the recent two applications for the use of the gymnasium due to the fact that the gym was occupied by some other group for the time requested.

FINANCE COMMITTEE:

Councilman Tymeson moved that the bills in the amount of \$19,329.96 for the month of December 1955, be approved. Upon being seconded and put to question, the motion was carried.

Councilman Tymeson gave the following summary of the traffic survey made by the State Roads Commission on January 11, 1956 at the intersection of Philadelphia and Maple Avenues:

School children crossing from 8 a.m. to 4 p.m. - (709)
Cars passing thru intersection from 7 am. to 6 pm. - (9750)

Councilman Tymeson advised the Council that the City office had received report sheets from the State Retirement System to be filled out with each payroll instead of the mimeographed reports originally submitted. Mr. Tymeson said this will require extra work and will be an additional burden on the office staff. But, he commented the City will receive more revenue from the State since the State and Federal taxes will also be listed on these reports.

Councilman Tymeson reported that the City is less than 1/2 of 1% (50.401% to be exact) over the budget thru December 1955, which is an excellent report.

In accordance with the Finance Committee's recommendation, Councilman Tymeson advised that any employee who attends a convention out of the City should refund the City the amount of money not spent and give an itemized statement of expenses. He added that Mr. Remsen gave a full report of his trip to the Miami Convention and refunded the City \$20.00.

PUBLIC SAFETY COMMITTEE:

According to the Fire Department's suggestion, Councilman Forehand moved that Pvt. David B. Weimer be granted permission to attend a three day training course in a Home Protection Instruction Course at Olney Civil Defense School, January 27 thru 29; also that Pvt. G. L. Minton be granted time off from his regular Fire Department duties to instruct a two week course of Civil Defense training for the members of the Wheaton Rescue Squad. Councilman Sidell seconded the motion. Upon being put to question, the motion was carried.

Councilman Forehand stated that a few items in the new ambulance were not in accordance with specifications, therefore, he referred this matter back to Chief Carter with instructions to contact the Calvin Hearse and Ambulance Company and see that the specifications are complied with.

Councilman Forehand reported that the Detective Bureau has processed 171 cases and recovered hundreds of dollars of property for owners, since the establishment of this bureau November 1st to December 1st.

CIVIC IMPROVEMENTS COMMITTEE:

Councilman Juhl asked Mr. Hilliard if he knew of any proposed attempt to curtail the amount of State Distributed Revenue to the political subdivisions at the Session of the Legislature to convene next month. Mr. Hilliard replied that he had been advised that Senator Turnbull would again attempt to get some Legislation enacted that would, in effect, result in a reduction in the amount of State Distributed Revenue paid to its political subdivisions.

Councilman Juhl suggested that Zoning Amendment Petition No. A-2685, request for reclassification from R-18 to C-1 Zone located on University Lane adjacent to Anne Street, be held in abeyance until the next Council meeting.

DEPARTMENT HEADS:

Chief Foster informed the Council that in the past when arrests were not expedited, they were placed in a separate file. He said the Police Department has prepared a form letter which is being mailed to everyone mentioned in this file, and he anticipates a rather abundant revenue.

Mr. Remsen requested a letter of commendation be written to John Boetker, Sr., for his extensive overtime work and keeping the streets sanded during the snow and ice storms.

Mayor Miller directed Mr. Hilliard to write a letter to John Boetker, Sr., expressing the Council's appreciation for the excellent work he has done.

Mr. Hilliard reported that he is sending Pvt. Weimer, Corp. Farran, and Pvt. Anderson to Olney for the purpose of taking a Home Protection Course.

There being no further business to come before the Council at this time, upon motion made seconded and carried, the meeting adjourned at 9:30 p.m.

George M. Miller
Mayor

Howard Hilliard
Clerk and Treasurer