

SPECIAL MEETING
Mayor and Council
September 5, 1956

The meeting was called to order at 7:35 p.m. for the purpose of appointing Clayton Forshee Temporary Clerk and Treasurer for the City of Takoma Park. Those present Mayor Miller, Councilmen Forehand, Forshee, McKenzie, Sidell and Councilwoman Monitor. Absent: Councilmen Collison and Kozel.

A unanimous vote was cast by those present to appoint Clayton De. Forshee temporary Clerk and Treasurer, and to transfer the Treasurer's Honesty Bond to Mr. Forshee; Councilman Collison voting yea in absentee.

There being no further business to come before the Council at this time, upon motion made, seconded and carried the meeting was adjourned.

George M. Miller

GEORGE M. MILLER, MAYOR
City of Takoma Park

EXECUTIVE MEETING
MAYOR AND COUNCIL
SEPTEMBER 10, 1956

Mayor Miller called the meeting to order at 8:00 p.m. Those present: Councilmen Collison, Forshee, Forehand, Kozel, McKenzie, Councilwoman Monitor and Councilman Sidell.

Councilman McKenzie moved to dispense with the reading of the minutes of August 27, 1956, and that they be accepted as correct. Councilman Collison seconded the motion. Upon being put to question, the motion was carried.

CORRESPONDENCE:

1. Letter from Lillian T. Ralls, Chairman, Maryland Nursing Home Association, inviting the residents of Takoma Park to be visiting guests of local licensed nursing homes in recognition of Nursing Home Day Sept. 16, 1956. Referred to Civic Improvements and Public Welfare Committee.
2. Letter from Raymond Kass, Kass Realty Co., Inc. offering their assistance in providing a "right of access" to the rear of the Fire Dept. if it will not affect the development or permanent use of the property yielding right of access. Referred to Public Safety Committee.
3. Letter from Bernard J. Beary, 7514 Glenside Drive, concerning the erosion of his lawn due to the regrading of the unpaved strip of road adjacent to his property. Referred to Public Works Committee.
4. Letter from Mr. & Mrs. Thomas Newman, 7414 Birch Avenue, suggesting: South-bound traffic only on Cedar Avenue; north-bound traffic only on Maple Avenue between Phila. and Carroll Avenues; fines for throwing trash from cars; "Caution" or "School Zone" signs at the crest of the hill in the 7400 block of Birch Avenue. Referred to Public Safety Committee.
5. Letter from G. Roy Hartwig, Deputy Director of Civil Defense, Montgomery County, suggesting the Council appoint Mr. Curtis Director of Civil Defense for Takoma Park, per Chief Foster's recommendation. Referred to Public Safety Committee.
6. Copy of letter from County Board of Appeals for Montgomery County giving notification that pursuant to request by petitioner, the Petition of Dr. Ruth Standard, Case No. 440 was dismissed (request for nursing home at 7716 Carroll Ave.). Referred to Civic Improvements and Public Welfare Committees.
7. Letter from Mrs. Concetta Calabro requesting the 2% discount on tax bill. Referred to Finance Committee.
8. Letter from Jack Grove, 104 Indian Spring Drive, requesting street lights in the 100 block of Lee Avenue. Referred to Public Works and Finance Committees.
9. Letter from Milton E. Fagerstrom, President, Chamber of Commerce, Takoma Park, informing the Council of their plans to sponsor a Halloween Party with the Kiwanis Club and Lions Club. Referred to Parks and Recreation Committee.

Mr. Adolph Juhl addressed the Council relative to the zoning problem. He quoted excerpts from the Baltimore Sun listing certain standards of zoning. Mr. Juhl recommended that the Council create a Zoning Commission. Mr. Juhl also suggested that the Charter be amended to the effect that the Chairman of the Finance Committee as well as the Treasurer be required to sign all checks.

Mr. L. M. Hitchcock, 7100 Maple Avenue questioned the Council relative to the plans for the widening of Maple Avenue: Was it definitely proposed to widen Maple Avenue; would it be widened on both sides; is the widening in connection with the new post office; who is going to pay for the widening.

Mayor Miller stated that the Council adopted a resolution to the effect that the street would be widened. The Post Office Dept.'s option on this land was contingent upon whether or not the City would widen Maple Avenue.

Councilman Collison mentioned that plans for the widening of Maple Avenue to Phila. Avenue had been discussed even before the Post Office Dept. chose the site on Maple Avenue.

Mayor Miller advised that if an assessment is anticipated, there will be a public hearing.

Mrs. Saunders, a resident of the second block of Maple Avenue, protested the widening.

PUBLIC WORKS COMMITTEE:

Councilman Collison reported that letters concerning the resurfacing of Houston Avenue had been mailed to the owners of the property abutting the upper end of Houston Avenue.

Councilman Collison advised that the iron railing had been installed adjacent to the steps of the Municipal Building.

Councilman Collison reported that permits and specifications had been obtained to install a traffic signal at Maple and Philadelphia Avenues and Carroll and Flower Avenues. He would also like to give consideration to the installation of a traffic signal at Philadelphia and Carroll Avenues, thereby effecting a savings by installing all three traffic signals at the same time at an estimated cost of \$22,000.00.

Due to the urgency of the need for the traffic signal at Maple and Philadelphia Avenues, it was suggested that the City advertise for bids for the installation of the traffic signal at Maple Avenue and Philadelphia Avenue, and consider the installation of the signals at the two other intersections under one contract price at a later date.

Councilman Collison moved that the City Clerk be authorized to advertise for bids for the installation of the traffic signal at Philadelphia and Maple Avenues, closing date to be September 28, 1956. Upon being seconded and put to question, the motion was carried.

Councilman Collison stated that the P/W Dept. had been informed by PEPCO that the cost for overhead installation to facilitate the relocation of the Coca Cola machine in Spring Park would be \$60.00.

Councilman Collison moved that the overhead installation in Spring Park be authorized for the purpose of relocating the Coca Cola machine and providing power outlets for other equipment at a cost of \$60.00 to be charged to account #19.302F. Upon being seconded and put to question, the motion was carried.

In regard to the request for street lighting by residents on Oswego Avenue, Councilman Collison advised that PEPCO estimated the additional cost to the City for adequate lighting in this area at \$57.06 per year.

Councilman Collison moved that the street lighting on Oswego Avenue be improved according to the agreement between the Public Works Department and the Potomac Electric Power Company; the additional cost for this lighting to be charged to Account #12.401A. Councilman Sidell seconded the motion. Upon being put to question, the motion was carried.

Councilman Collison presented for Council discussion the following information relative to the parking area opposite 8 Columbia Avenue:

1. Grading lower level of lot - \$100.00
2. Removal of large tree - \$100.00
3. Surface treatment of lower level - \$100.00
4. Enclosing area with wire fence to discourage tampering with cars-\$1,435.00

After a lengthy discussion of the aforementioned proposal as a way of providing an inconspicuous area for the storage of impounded cars, Councilman Collison moved that the Public Works Dept. be authorized to grade, surface and fence the lower level of the parking area for a total cost of \$1,735.00. The motion failed for lack of second, and the issue was referred to the Committee for further study.

Councilman Collison moved the adoption of the following Ordinance:

#1397

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK,
MARYLAND:

Section 1. THAT the City Clerk is hereby authorized to advertise for bids for the improvement of Kennebec Avenue between Maple Avenue and Sligo Parkway; Houston Avenue between Roanoke Avenue and Sligo Parkway; and Brighton Avenue between Houston Avenue and Brighton Court as stipulated in Ordinance No. 1294 (27:7) and Ordinance No. 1296 (24:13-14).

Councilman Sidell seconded the motion. Upon being put to question, the Ordinance was adopted with a roll call vote recorded as follows: Yeas: Councilwoman Monitor, Councilmen Collison, Forehand, Kozel, McKenzie and Sidell. Nays: None. Absent: Councilman Forshee.

The closing date for bids on the above improvement was designated for Oct. 5.

Council Collison moved the adoption of the following Ordinance:

ORDINANCE NO. 1398

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK,
MARYLAND:

Section 1. In accordance with Article 1198 Section (b), the Mayor and Council are of the opinion that the public health, safety and comfort require that a storm drainage system be installed from the existing manhole on Merwood Drive to the existing storm water drain as placed under New Hampshire Avenue by the State Roads Commission in front of Lot 11, Block 2, New Hampshire Highlands Subdivision.

Section 2. The necessary storm drainage will be installed in the public right of way under Merwood Drive and the service drive on New Hampshire Avenue.

Section 3. The cost of this entire improvement will be assessed against the abutting property owners except for that portion in the right of way

on Merwood Drive from the existing manhole at the end of the existing 36" line to a new manhole structure which will be installed in the public right of way at the intersection of the two streets mentioned above.

Section 4. A Public Hearing will be held on this proposed improvement by the City Council at the Municipal Building, No. 8 Columbia Avenue, on September 24, 1956 at 7:00 p.m. at which time the abutting property owners and all interested parties will be heard in connection with this proposed construction work.

Councilman Sidell seconded the motion. Upon being put to question, the Ordinance was adopted with a roll call vote recorded as follows: Yeas: Councilwoman Monitor, Councilmen Forehand, Collison, Kozel, McKenzie and Sidell. Nays: None. Absent: Councilman Forshee.

Councilman Collison moved that the City pay \$180.00 to McNeill Surveys, Inc. for costs incurred prior to November 1954 to produce a contour map of the 6 acres of the Roberts property purchased by the City in 1954, such payment to be charged to Account #10.60A. Upon being seconded and put to question, the motion was carried.

LAW AND ORDINANCES COMMITTEE:

Councilman McKenzie moved that Ordinance No. 1234 be repealed in its entirety and replaced with the following Ordinance:

ORDINANCE NO. 1400

(New Merit Plan - to be forwarded)

Councilwoman Monitor seconded the motion. Upon being put to question, the Ordinance was adopted with a roll call vote recorded as follows: Yeas: Councilmen Collison, Forehand, Forshee, Kozel, McKenzie and Sidell and Councilwoman Monitor. Nays: None.

Mayor Miller informed the Council that he had discussed the Takoma Park zoning problem with Mr. Sickles and Mr. Northrop, and reported that Mr. Sickles was under the impression that the City has zoning power under the Home Rule Amendment. He suggested that the City work out a veto power with the Counties. Corporation Counsel Gingerich is studying this proposal.

PUBLIC WELFARE COMMITTEE:

Councilman Sidell requested the Council members to submit any suggestions regarding the rules and regulations for regular refuse collections to the Committee before Sept. 19.

PUBLIC SAFETY COMMITTEE:

Councilman Forehand moved the adoption of the following Ordinance:

ORDINANCE NO. 1399

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT "No Parking" signs be erected on the east side of Prince George's Avenue from Ethan Allen Avenue to the curve.

Section 2. AND THAT the Superintendent of Public Works is hereby authorized to proceed with the erection of the necessary signs.

ORDINANCE NO. 1400

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MD.:

Section 1--Classification of Employees.

(a) Permanent or Regular Employees:

Permanent or regular employees are those appointed by the City Council to fill a full-time position in a Department of the City government at a fixed annual salary.

(b) Probationary Employees:

Probationary employees are those employees who are appointed by the City Council for such probationary period and salary as shall be designated by the City Council.

(c) Hourly Employees:

Hourly employees are those hired by the head of a department at an hourly rate of pay.

(d) Temporary Employees:

Temporary employees are those appointed by the Mayor under Charter provisions, or those appointed by Department heads for special or emergency work.

Section 2--Compensation.

(a) The minimum and maximum salary for each position in the City Government shall be as hereinafter provided in Section 8.

(b) Adjustments:

On the effective day of any amendment to Section 8, each employee whose pay is less than the minimum rate therein stated for his position shall be automatically advanced to the stated minimum rate. Each employee whose pay is in excess of the minimum rate stated for his position shall continue to receive pay at the higher rate but he shall receive no further pay increase except in accordance with the amendment to Sec. 8.

(c) When an employee is promoted, transferred, or demoted to a new class of position, his rate of pay shall be determined as follows:

1. If his rate of pay in his previous position was less than the minimum for the new position, his rate of pay shall be increased to the minimum for the new position.

2. If his rate of pay in his previous position was more than the maximum for the new position, it shall be reduced to this maximum.

3. In all other cases the previous rate of pay shall remain unchanged.

Section 3--Hours of Work.

(a) The head of each Department with the approval of the City Council shall prescribe the hours of work for employees in his Department.

(b) The head of each Department may set up such requirements or procedures as he may see fit to enforce the prompt appearance of all employees for work at the hour specified. He may, with the approval of the City Council, establish penalties for infractions, up to and including suspensions without pay, and dismissal for repeated offenses.

(c) The following days shall be recognized as holidays for City employees:

- New Year's Day (Jan. 1)
- inauguration Day (Jan. 20, 1957, and every 4th year thereafter.
- Washington's Birthday (Feb. 22)
- Memorial Day (May 30)
- Independence Day (July 4)
- Labor Day (First Monday in September)
- Thanksgiving Day (Fourth Thursday in November)
- Christmas Day (Dec. 25)

286
240 B

(If any of these days fall on Sunday, the following day, Monday, shall be treated as a Holiday.)

- (d) Permanent or regular, probationary or temporary employees required to be on duty on any of the foregoing holidays shall receive compensatory time off. An hourly employee required to be on duty on any of the foregoing holidays shall receive time-and-one-half pay for the hours worked in accordance with his hourly rate.

Section 4--Leave of Absence.

- (a) Each permanent employee of the City shall be entitled to the following amounts of vacation leave, at full pay, during each calendar year:
1. Employees not on the pay roll as of the first day of year, one day for each two months of service or major fraction thereof, up to July 1st of that year.
 2. Employees on the pay roll as of January 1st of the year but not on the pay roll as of July 1st the preceding year, the number of days equivalent to one work week.
 3. Employees on the pay roll continuously since July first of the preceding year but not since July 1st of the 10th preceding year, a number of days equivalent to two work weeks.
 4. Employees on the pay roll since July 1st of the 10th preceding year, a number of days equivalent to three work weeks.
- (b) All vacation leave shall be taken at such times as may be approved by the head of the Department. Vacation leave of the heads of Departments shall be taken at such time as may be approved by the chairman of the Council Committee having jurisdiction with respect to that Department, after consultation with the Mayor.
- (c) Each employee of the City shall have, in addition to vacation leave, the following amounts of sick leave at full pay during the calendar year. Employees serving not less than one year and not more than two years prior to time of sickness, 12 days.
Employees serving two years or more prior to time of sickness, 15 days, plus one day for each two months of service over two years.
Employees will earn one day of sick leave for each two months of service over two years, which may be accumulated to a total of 30 days over and above the 15 days granted after two years. Total accumulation permitted, 45 days.
- (d) Sick leave shall be allowed only on presentation of evidence acceptable to the head of the Department. The head of each Department, with the consent of the Committee Chairman, may engage a physician to determine whether or not any employee in his Department is entitled to sick leave. Sick leave shall not be granted for a period of more than three consecutive days except upon the presentation of a physician's statement.
- (e) Permanent or regular and probationary employees incapacitated due to injury in the line of duty shall receive additional sick leave at the discretion of the City Council.

Section 5--Discipline.

- (a) Statement of charges: reply. No person holding a permanent appointment under the Merit Plan shall be removed, demoted, or suspended without pay, unless he is given a statement in writing of the reasons for such action. Any person holding such an appointment who receives a statement that he has been, is thereby, or will be removed, demoted, or suspended without pay shall have the right to reply to such statement in writing. Such reply shall within 10 days after he receives such statement, be addressed to the Mayor and Council and delivered to the office of the City Clerk.

- (b) Requests for hearing. Any person making a reply to a statement, as provided in sub-section (a), shall have the right to accompany the reply with a request for reconsideration of the action or for a hearing to determine whether or not the removal, demotion, or suspension is unjustified.
- (c) Hearing board. Whenever a request for a hearing is made as provided in sub-section (b), the City Clerk shall promptly notify the Mayor or acting Mayor that such request has been made. The Mayor or acting Mayor shall with all reasonable dispatch, and not later than 10 days after the request has been received in the office of the City Clerk, appoint a hearing board composed of three registered voters of Takoma Park, and shall designate one of them as chairman. Any member of the Council, but not more than one such member, may be appointed to the hearing board; no member of the Council may be designated as chairman of the board. The Mayor may sit with the hearing board during its hearings and deliberations. The hearing board is empowered to call witnesses.
- (d) Hearings. Within 10 days after its appointment, the hearing board shall hold a meeting to determine whether or not the removal, demotion, or suspension was unjustified. The hearing shall be open or closed, as the board shall determine. The employee removed, demoted or suspended shall have the right to be present during all sessions of the hearing, with a representative of his own choosing, and to present oral or written evidence to the board.
- (e) Report. Within seven days after the conclusion of the hearing the board shall, on the basis of the evidence presented to it as the hearing, report in writing to the Council, thru the City Clerk, whether or not in its opinion the removal, demotion, or suspension is unjustified.
- (f) Action of Council. The Council shall, not later than its second regular meeting after receiving the report of the hearing board, rescind or affirm the removal, demotion or suspension. A suspension may be rescinded regardless of whether or not the period of suspension has expired.
- (g) Effect of rescission. Any removed, demoted or suspended employee who is reinstated or whose demotion or suspension is rescinded, shall be paid compensation, at the rate received by him immediately prior to such removal, demotion, or suspension, for the period of the removal, demotion or suspension, less any amounts earned by him thru other employment during such period, and for all purposes shall be deemed to have rendered service during such period in the position from which he was removed, demoted, or suspended; and his leave shall be calculated as though he had never been removed, demoted or suspended.
- (h) Exception. Nothing in this section shall be applicable to employees in the Fire Department except the following sub-section (i).
- (i) Any employee of the City of Takoma Park who shall wilfully fail to pay his or her just debts shall be guilty of conduct prejudicial to the best interests of the City. Upon a finding of such guilt the employee may be subject to appropriate disciplinary action, including dismissal.

Section 6--Loss of Life.

In case an employee in the Police Department or the Fire Department, other than a desk clerk, loses his life while on duty in such employment:

- (a) His widow shall receive \$60 a month for 10 years, except that, in case she remarries, payment shall be made only until the month following the date of her re-marriage.
- (b) The widow shall also receive \$15 a month for each child of the deceased employee until such child reaches the age of 18, provided, that if any such child has a legal guardian, payment shall be made to the guardian instead of to the widow.

Section 7 -- Exceptions.

The provisions of Section 5, except sub-section (i), shall not apply to the head of any Department. Except as specifically provided therein, the provisions of Section 3 shall not apply to the head of any Department.

Section 8 -- Pay Scales Plans. (Amended by Ordinances 1450 and 1453)

	Starting 1st Year	2nd Year	3rd Year	4th Year	5th Year	6th Year
OFFICE WORKERS						
Bookkeeper	3600	3720	3840	3960	4080	4200
Secretary	3400	3520	3640	3760	3880	4000
Clerk-Stenographer	3200	3320	3440	3560	3680	3800
Clerk	3000	3120	3240	3360	3480	3600

FIRE DEPARTMENT						
Private	3800	3920	4040	4160	4280	4400
Private First Class	4040	4160	4280	4400	4520	4640
Sergeant	4280	4400	4520	4640	4760	4880
Lieutenant	4680	4800	4920	5040	5160	5280
Captain	4880	5000	5120	5240	5360	5480
Dep. Chief & Ass't Fire Marshal	5080	5200	5320	5440	5560	5680

POLICE DEPARTMENT						
Private	3800	3920	4040	4160	4280	4400
Private First Class	4040	4160	4280	4400	4520	4640
Corporal	4280	4400	4520	4640	4760	4880
Sergeant	4680	4800	4920	5040	5160	5280
Lieutenant	4880	5000	5120	5240	5360	5480
Det. Sergeant	4680	4800	4920	5040	5160	5280
Det. Captain	5080	5200	5320	5440	5560	5680

PUBLIC WORKS						
P. W. Supervisor	4600	4720	4840	4960	5040	5160
Street Supervisor	4000	4120	4240	4360	4480	4600
Sanitation Supervisor	4000	4120	4240	4360	4480	4600
Parks Supervisor	3600	3720	3840	3960	4080	4200
Auto Equip. Supervisor	4200	4320	4440	4560	4680	4800
Building Inspector	4500	4620	4740	4860	4980	5100

HOURLY EMPLOYEES						
Street Foreman	1.65	1.70	1.75	1.80	1.85	1.90
Equipment Operator No. 1	1.55	1.60	1.65	1.70	1.75	1.80
Equipment Operator No. 2	1.45	1.50	1.55	1.60	1.65	1.70
Equipment Operator No. 3	1.35	1.40	1.45	1.50	1.55	1.60
Sanitation Driver Foreman	1.45	1.50	1.55	1.60	1.65	1.70
Sanitation Asst. Foreman	1.25	1.30	1.35	1.40	1.45	1.50
Laborer (Any)	1.20	1.25	1.30	1.35	1.40	1.45
Custodial Workers (Any)	1.15	1.20	1.25	1.30	1.35	1.40
Carpenter	1.55	1.60	1.65	1.70	1.75	1.80
Mechanic Helper	1.55	1.60	1.65	1.70	1.75	1.80

Pay Scale increments are to be effective on the first of the month following anniversary dates of appointment of personnel to positions.

Section 9--Repeals:

Ordinance 1234 of November 23, 1953, is repealed in its entirety.

Section 10--Separability Clause.

If any provision of this Ordinance, or the application thereof to any persons or circumstances, is held invalid, the remainder of the Ordinance and the application of that provision to other persons or circumstances shall not be affected thereby.

Section 11--Effective Date.

The provisions of this Ordinance shall take effect July 1, 1956, but service prior to this date shall be included in all computations of services for the purpose of this Ordinance.

Section 9--Repeals:

Ordinance 1234 of November 23, 1953, is repealed in its entirety.

Section 10--Separability Clause.

If any provision of this Ordinance, or the application thereof to any persons or circumstances, is held invalid, the remainder of the Ordinance and the application of that provision to other persons or circumstances shall not be affected thereby.

Section 11--Effective Date.

The provisions of this Ordinance shall take effect July 1, 1956, but service prior to this date shall be included in all computations of services for the purpose of this Ordinance.

Section 3. AND FURTHER THAT THE PENALTIES FOR THE VIOLATION of this Ordinance shall be the same as prescribed by Ordinance governing traffic regulations in the City of Takoma Park.

Upon being seconded and put to question, the Ordinance was adopted with a roll call vote recorded as follows: Yeas: Councilwoman Monitor, Councilmen Collison, Forehand, Forshee, Kozel, McKenzie and Sidell. Nays: None. Absent: None.

Councilman Forehand moved the adoption of the following Ordinance:

ORDINANCE NO. 1401

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT the City Clerk and Treasurer is hereby authorized to purchase 21 Autom-A-Ton Automatic Parking Meters from the Koontz Equipment Corporation, Pittsburgh, Pa., at a cost of \$46.50 each, which price includes a trade-in allowance of \$15.00 per meter.

Section 2. AND THAT the total amount of \$976.50 for the purchase of meters as stipulated in Section 1 of this Ordinance be charged to Account #10.62.

Upon being seconded and put to question, the Ordinance was adopted with a roll call vote recorded as follows: Yeas: Councilwoman Monitor, Councilmen Collison, Forehand, Forshee, Kozel, McKenzie and Sidell. Nays: None. Absent: None.

Councilman Forehand moved that Herbert E. Bever be given a permanent appointment with the Police Department effective Sept. 1, 1956. Councilman Sidell seconded the motion. Upon being put to question, the motion was carried.

Upon the recommendation of the Chief of Police, Councilman Forehand moved that Elliott M. Anderson be promoted to Private First Class, effective September 15, 1956. Councilman Sidell seconded the motion. Upon being put to question, the motion was carried.

Councilman Forehand announced that the Halloween Party will be held on Laurel Avenue, Oct. 31 at 7:30 p.m., and will be sponsored by the Lions Club, Kiwanis Club and Chamber of Commerce in conjunction with the City.

CIVIC IMPROVEMENTS COMMITTEE:

Councilman Kozel moved that Zoning Amendment Petition No. A-2846, Ludwig M. Ninaj, et al, owners, Part of Lots 11 and 12, Block 47, Fletcher's Addition to Takoma Park request for reclassification from the R-35 Zone to R-20 Zone be disapproved for the following reasons: The additional unit would cause increased density; the Code does not allow triple attached dwellings unless all three units are erected simultaneously. Councilman Collison seconded the motion. Upon being put to question, the motion was carried.

DEPT. HEADS:

Supt. of Public Works Remsen informed the Council that the Boston Avenue sidewalk has been completed.

Chief Carter, Fire Dept. announced that five firemen had been graduated from the 27th Annual Short Course at Maryland University.

There being no further business to come before the Council at this time, upon motion made, seconded and carried, the meeting adjourned at 10:40 p.m.

George M. Miller
Mayor

Acting Clerk

BOSTON AVENUE HEARING
Sept. 21, 7:30 P.M.

In accordance with Ordinance #1391 a public hearing was held on the proposed improvement of Dundalk Road and Boston Ave. between Alfred Drive and Piney Branch Road. Councilman Collison conducted the hearing; Councilman Sidell and Councilwoman Monitor being present.

Director of Public Works Remsen presented prepared data which summarized the following costs:

Curb: \$2.37 Paving: \$5.15

Total estimated cost for improvement of Boston Ave:	Curb	\$1,866.56
(Concrete curb & gutter -	Paving	6,421.84
4" bituminous top)		<u>8,288.40</u>

Total estimated cost for improvement of Dundalk Rd:	Curb	\$1,781.44
(Concrete curb & gutter -	Paving	3,911.07
4" bituminous top)		<u>5,692.51</u>

Mr. Remsen explained that storm drainage costs were not figured as storm drains were already in on Boston Ave. Mr. Remsen advised that catch basins were in on Alfred Drive. He suggested that extra basins be installed on Dundalk Road, as in all probability this Road will be extended at a latter date. The costs assessable to Lots 30-31, Blk 71-C and Lots 24-25, Blk 72A are provided for in escrow account by C B S Builders.

Property Owners attending the hearing:- The Messrs. Mills, Zlotwitz, Naecher, Stites, Goode, Belings, Roberts, Goldstein, Pforstiehl.

No opposition to this proposed improvement was expressed and the hearing adjourned at 8:00 p.m.

George M Miller
Mayor

Acting Clerk

PUBLIC HEARING
September 24, 1956

A public hearing commencing at 7:10 p.m. was held on the proposed storm drainage system in the vicinity of Merwood Drive and New Hampshire Avenue.

Mayor Miller, Councilmen Collison, Forshee, McKenzie, Councilwoman Monitor and Director of Public Works Mr. Remsen were present.

The proposed improvement involved two property owners: Potomac Electric Power Company, owner of Lots 11, 12, 13; Block 2, New Hampshire Highlands Subdivision, and Helen and King Lee, owners of Lots 14, 15, 16; Block 2, New Hampshire Highlands Subdivision. Mr. and Mrs. Lee were present; also Mr. L. E. Reed and Attorney Odea, representing PEPCO.

Mr. Remsen stated that the plans had been approved, and he quoted an estimated cost assessable against the property owned by Mr. and Mrs. Lee as follows:

180 feet at \$12.00 per foot
\$550.00-sewer
\$180.00 - engineering
plus incidental costs - the total share would
be approximately \$3,100.00.

In answer to Mr. Lee's question as to the length of time in which to pay this assessment, Mr. Remsen stated that it would probably be five or ten years, but this would be determined by the Council.

The entire cost of the project was estimated to be \$9,300.00, of which the City would pay approximately one-third; PEPCO one-third, and Mr. & Mrs. Lee one-third.

Mr. Reed commented that this proposed improvement was necessary in order to provide adequate power in the area.

There being no further discussion relative to this project, the meeting adjourned at 7:30 p.m.

George M Miller
Mayor

Acting Clerk

REGULAR MEETING
MAYOR AND COUNCIL
SEPTEMBER 24, 1956

245

Mayor Miller called the meeting to order at 8:00 p.m. Those present: Councilmen Collison, Forehand, Forshee, McKenzie and Councilwoman Monitor. Absent: Councilmen Kozel and Sidell.

CORRESPONDENCE:

1. Letter from M. E. McBride, Chairman, Fire Board, submitting recommendations relative to the recently adopted merit plan. Referred to Law and Ordinances and Finance Committees.
2. Letter from Mrs. Ruth D. Smith, 7708 Takoma Avenue, requesting provisions to prohibit parking on either side of driveway. Referred to Public Safety Committee.
3. Letter from Robert F. Wagner, President, American Municipal Association, informing the Council of the 33rd Annual American Municipal Congress to be held in St. Louis November 25 through 28. Referred to Council files.
4. Letter from County Board of Appeals for Montgomery County giving notice of public hearing for Case No. 410, Petition of Mrs. Russell H. Bretz (request for nursing home at 608 Philadelphia Avenue) on October 2, 1956. Referred to Law and Ordinances Committee and Corporation Counsel.
5. Petition signed by residents on Philadelphia Ave. requesting one-way traffic on Phila. Ave. from Carroll Ave. to Maple Ave. Referred to Public Safety Committee.
6. Memorandum from Maryland Municipal League informing the Council of the League's Ninth Annual Convention on November 15, 16 and 17 in Annapolis. Referred to Council files.
7. Letter from Thomas V. Moore, President, Bladensburg Volunteer Fire Dept. and Rescue Squad, Inc. requesting a government surplus BC 603 radio transmitter from the City. Referred to Public Safety Committee.
8. Letter from Noah J. Menard, 7213 Holly Ave. requesting the retiming of the traffic signal at Ethan Allen and Carroll Avenues. Referred to Public Safety Committee.
9. Letter from S. W. Tymeson relative to the contemplated work on Houston Ave. between Flower and Roanoke Aves. Referred to Public Works Committee.
10. Letter from R. E. Orange opposing an improvement on Houston Avenue between Flower and Roanoke Aves. Referred to Public Works Committee.
11. Letter from J. W. Adams opposing dedication of 5 feet along Holly Ave. Referred to Public Works Committee.
12. Letter from Edmund H. Longen opposing Holly Avenue dedication. Referred to Public Works Committee.

The financial statement for the month of August 1956 is as follows: SEE
PAGE 248.

OPEN MEETING:

Mr. Walter McClenon invited the Mayor and Council and all interested citizens to the regular meeting of the Community League at which debate will be conducted regarding the Silver Spring Hospital Referendum.

Mr. M. R. Marchwicki addressed the Council relative to a ticket issued to him for parking on Wabash Ave. at Roanoke Ave., which is a dead end street. Mayor Miller referred this matter to the Chief of Police and the Public Safety Committee for investigation.

Mr. Adolph Juhl, 804 Jackson Avenue, commended the Public Works Department on the work they have been doing on the streets in his neighborhood.

Mayor Miller congratulated Mrs. Etta Davis on the safety program over Station WGAY Sunday night.

FINANCE COMMITTEE:

Councilman Forshee moved that Haynes M. Pridgen, Sr., be appointed Clerk and Treasurer for the City of Takoma Park, Maryland for the usual six month probationary period at a salary of \$7,000.00 per year, this appointment to be effective October 1, 1956. Councilman Forehand seconded the motion. The motion was carried with the following roll call vote: Yeas: Councilmen Collison, Forehand, Forshee, McKenzie and Councilwoman Monitor. (Councilmen Kozel and Sidell voting yea in absentee) Nays: None.

Councilman Forshee moved the following: Resolved, that the Citizens Bank of Takoma Park be and hereby is, authorized to recognize the signature of Haynes M. Pridgen, Treasurer, for the account which is in the name of the City of Takoma Park, Maryland, to sign or make all or any changes and orders for the payment of money; this to be effective October 1, 1956; all prior authorizations for this account are hereby annulled and cancelled. Councilman Collison seconded the motion. Upon being put to question, the motion was carried.

Councilman Forshee moved the following: Resolved, that the Suburban Trust Company be and hereby is, authorized to recognize the signature of Haynes M. Pridgen, Treasurer for the account which is in the name of the City of Takoma Park, Maryland, to sign or make all or any changes and orders for the payment of money; this to be effective October 1, 1956; all prior authorizations for this account are hereby annulled and cancelled. Councilwoman Monitor seconded the motion. Upon being put to question, the motion was carried.

Councilman Forshee moved that bills in amount of \$18,301.56 for the month of August be approved for payment. Councilwoman Monitor seconded the motion. Upon being put to question the motion was carried.

PUBLIC WORKS DEPARTMENT:

Councilman Collison reported that the Public Works Dept. is working on obtaining the necessary dedications for the improvement of Niagara and Ritchie Avenues.

Councilman Collison advised the Council that a public hearing was held on the proposed improvement of Boston Avenue and Dundalk Avenue at which no opposition was expressed. The Committee is preparing to advertise for bids.

Councilman Collison moved the adoption of the following Ordinance:

ORDINANCE NO. 1402

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT THE FOLLOWING SECTION be incorporated in Ordinance No. 1397 adopted by the Mayor and Council on September 10, 1956:

"Section 2. AND THAT the closing date for the bids on the improvements specified in Section 1 be October 18, 1956."

Upon being seconded and put to question, the Ordinance was adopted with a roll call vote recorded as follows: Yeas: Councilmen Collison, Forehand, Forshree, McKenzie and Councilwoman Monitor. Nays: None. Absent: Councilmen Kozel and Sidell.

Councilman Collison moved that the City advertise for bids for the installation of the storm drainage system on Merwood Drive; bids due October 15, 1956. Upon being seconded and put to question, the motion was carried.

LAW AND ORDINANCES COMMITTEE:

Councilman McKenzie stated that bids for the traffic light at Philadelphia and Maple Avenues would be opened on Friday, September 28.

Councilman McKenzie requested that letters be addressed from the City office to the civic associations in the Prince George's County section of Takoma Park asking suggestions for a Justice of Peace for that area.

PUBLIC WELFARE COMMITTEE:

Councilman McKenzie, reporting for Councilman Sidell in his absence, requested that \$5,000.00 be provided in order to start immediate repairs of sidewalks and curbs. Mayor Miller referred this matter to the Finance Committee for a recommendation at the next meeting.

PUBLIC SAFETY COMMITTEE:

Councilman Forehand directed that a letter be addressed to Mr. Buddy Paul, 132 Grant Avenue informing him that the Council cannot comply with his request to install "No Parking" signs opposite his driveway.

PARKS AND RECREATION COMMITTEE:

Councilwoman Monitor moved the adoption of the following Ordinance:

ORDINANCE NO. 1403

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT the request by the Takoma Park Library Board for \$1,496.05 to provide supplementary furniture and equipment for the Takoma Park Library, be approved.

Section 2. AND THAT the cost for the following furnishings and work be charged to Account #19.102B Library Improvements: Book bin truck, book truck, units for charging desk, wood slat folding doors, bamboo shades, window shades, adding machine, posture chair, combination typewriter desk and filing case, mail and book drop, gate and door.

Section 3. IT IS UNDERSTOOD THAT THE furnishings and work designated in Section 2 of this Ordinance will be in accordance with specifications submitted by the Library Board July 26, 1956.

Councilman McKenzie seconded the motion. Upon being put to question, the Ordinance was adopted with a roll call vote recorded as follows: Yeas: Councilmen Collison, Forehand, Forshee, McKenzie and Councilwoman Monitor. Nays: None. Absent: Councilmen Kozel and Sidell.

Councilwoman Monitor advised that the ball diamond at Spring Park had been cleared of one-third of the rock. Councilwoman Monitor announced that adult help will be needed to conduct the Halloween Party October 31, 1956.

There being no further business to come before the Council at this time, upon motion made and seconded and carried, the meeting adjourned at 9:10 p.m.

FINANCIAL STATEMENT-August 1956

	Revenues July 1956	Revenues to 8/31/56	Bal. Budget to 6/30/57	Total Budget
7/31/56 Bal. Citizens Bank		138201.19		
7/31/56 Bal. Sub. Tr. Co.		8893.66		
7/31/56 Bal. Both Banks		<u>147094.85</u>		
<u>Revenues</u>				
1. Taxes: General	58743.52	291623.29	140498.31	432121.60
1. Interest & Penalties	7.87	1923.93	1323.93*	600.00
2. Licenses & Permits	889.38	1478.72	22271.28	23750.00
3. Fines & Forfeitures	69.00	73.00	2027.00	2100.00
4. Use of Money & Property	90.00	135.00	405.00	540.00
5. Revenues: Other Sources	263.85	239.80	31810.20	32050.00
6. Service Charges	54.00	511.50	1988.50	2500.00
Rm. & Apt. Reg. Fee	75.00	150.50	6736.80	6896.30
Coca Cola Machine	1.81			
Towing	29.00			
Escrow	350.00			
		<u>60573.43</u>		
		<u>207668.28</u>		
	Less Discounts	802.04		
		<u>206866.24</u>		
<u>Disbursements</u>				
10.1 Clerk's Office	2609.09	5515.58	31359.42	36875.00
10.812 Govt. Bldgs.	321.44	800.31	4759.69	5560.00
10.10012 P/W Repair Shop	1218.75	2559.57	10190.43	12750.00
11.1 Police Dept.	7200.20	13996.39	84694.61	98691.00
11.2 Fire Dept.	7970.46	12538.99	51574.01	64113.00
11.39 Protective Inspection	471.05	932.72	5963.58	6896.30
12.1 P/W Dept. Office	2724.47	5660.75	28539.25	34200.00
12.2 " " General	7254.12	13535.27	77786.53	91321.80
12.2 " " Highways	.00	.00	500.00	500.00
12.4 " " St. Lighting	1232.68	2442.75	13757.25	16200.00
13.1 " " Sanitation	.00	851.47	13398.53	14250.00
19.3 " " Recreation	1119.40	1480.02	3169.98	4650.00
19.1 Cultural: Library	9858.45	9858.45	8062.63	17921.08
21.1 Misc. Expense	3925.43	3935.78	10064.22	14000.00
22.1 Council Appropriations	33.00	33.00	7687.34	7720.34
22. Capital Budget	.00	5000.00	7782.00	12782.00
23.1 Insurance	507.31	1834.27	7185.12	9019.39
Towing	19.00			
4th of July Expense	<u>1443.81</u>	<u>47908.66</u>	<u>366474.59</u>	<u>447449.91</u>
		<u>158957.58</u>		
Special Improvement Account				
Balance Citizens Bank 8/31/56	149047.43	Balance Citizens Bank 7/31/56	18112.23	
Balance Sub.Tr.Co. 8/31/56	9910.15	Deposits	499.14	
Balance Both Banks 8/31/56	<u>158957.58</u>		<u>18611.37</u>	
Special Library Building Account				
7/31/56 Balance Citizens Bank		78.24		
No deposits or withdrawals		.00		
8/31/56 Balance Citizens Bank		<u>78.24</u>		
Mayor			Acting Clerk	