

EXECUTIVE MEETING
MAYOR AND COUNCIL
June 9, 1958

Mayor Miller called the meeting to order at 8:00 p.m. Those present: Councilmen Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor. Absent: Councilman Collison.

Corporation Counsel Gingerich moved that the minutes of May 26th, be corrected as follows: On Page 5, Item No. 3, 6th paragraph be deleted, and the following statements be submitted instead; "Corporation Counsel Gingerich stated that he understood that when original application was made for ten, some sleeping quarters that might have been available for patients were occupied by members of Mrs. Ralls' family. Subsequently when the addition was constructed, facilities for the family were placed in the new addition. Mrs. Ralls, in making her request back in 1947, did so on the basis that certain members of the family were with her permanently and so did not apply for the maximum of twelve patients, which she would have been entitled to be permitted to house. Now that some of the family have left, she desires to have the number of patients permitted increased to twelve as she feels that she has adequate space to house twelve patients and is in need for additional income which these patients would bring her. He further stated that the question is whether more patients are wanted in the City."

CORRESPONDENCE RECEIVED FROM:

1. Notice of the Re-Hearing, Montgomery County Board of Appeals, Case #599, Appeal & Petition, Mrs. Lillian I. Ralls, 7420 Maple Avenue, City, request for permission to increase authorized capacity from 10 to 12 patients. Referred to the Public Welfare Committee.
2. Notice of Hearing, Montgomery Board of Appeals, Case #639, Petition of Thomas B. & Celeste M. Bowden, 120-122 Geneva Avenue. Request for Special Exception to permit use as a child care home. Referred to the Public Welfare Committee.
3. Henry W. Borgen, 7423 Carroll Avenue, City, request for removal of dead oak tree from City Property. Referred to Public Welfare Committee.
4. Louis V. Milici, 7222 Garland Avenue, City, Commendation for distribution of Council Minutes. Referred to Council Files.
5. J. Edgar Hoover, Federal Bureau of Investigation, commending Chief of Police Samuel A. Foster upon successful completion of course of the FBI National Academy. Referred to Council Files.
6. Sanford M. Harlan, 6710 Westmoreland Avenue, City, regarding 100th birthday of Mrs. E. M. Douglas, 6833 Eastern Avenue, City. Mayor Miller requested the Clerk-Treasurer to acknowledge the letter, and that he plans to take appropriate action.
7. deLesseps S. Morrison, Mayor, New Orleans, La., regarding VII Inter-American Congress of Municipalities in Rio de Janeiro, Brazil. Referred to Council Files.
8. Frederick J. Richardson, President, Maryland Municipal League, Reminder of June Conference at Ocean City, Md. Referred to Council Files.
9. C. F. Noble, Principal, Takoma Park Jr. High School, Commendation of Takoma Park Police Department. Referred to Council Files.

OPEN MEETING:

Mayor Miller addressed those present, stating that during the meetings these past couple of weeks since the budget hearing on the proposed budget for 1958-59, that

many ideas and constructive thoughts had been discussed. In the process of discussion, the Mayor stated he was of the opinion that in order to meet the Capital Budget, it will be necessary to continue a program such as was carried out in the past, on a cash basis, whereby through the issuance of short-term Certificates of Indebtedness it was possible to obtain funds for Capital equipment. He further stated that the Mayor and Council are faced with several large capital expenditures, which will have to be procured on the same basis. In order to be sure that the City can operate on a cash budget, the Mayor requested that the Finance Committee and the Law and Ordinances Committee immediately begin work on amending the City Charter, which will reduce the Reserve, which is set up at 10% to a figure below that, possibly in the amount of 5%. This change would take some time to legally incorporate in the Charter, and to make the change in the budget, and the lower reserve figure should actually be labeled for payment of Certificates of Indebtedness.

Mayor Miller also requested that the Committees work out a plan whereby the working conditions for City employees can be bettered, and that when this plan is worked out that it is to be retroactive to July 1st, 1958, and might involve some revision of the Merit Plan.

Mayor Miller further requested that the Committees have plans on the above two requests ready to submit in at least six weeks time. He also stated that when the Merit Plan was adopted that all were aware that there would be certain changes necessary from time to time. The Mayor also stated that \$11,000 has been set up in the proposed budget for funds to be used for adjustments of personnel salaries. He further stated that the employees should not feel that they are being neglected, and that some arrangement will be worked out, also that the Committees will work closely with the department heads.

Mayor Miller brought to the attention of the Council, the importance of the Maryland Municipal Convention in Ocean City, on June 16th & 17th. He further stated that he will be on a panel for M.T.A.S., a Committee being organized for the purpose of serving municipalities and helping them to solve specific short and long range municipal problems. The Mayor further stated that this committee would not take over any of the problems in the municipalities that have to do with utility companies or with the Park and Planning Commission.

Mr. Michael Derato, 413 Lincoln Avenue, spoke on the Mayor's invitation to attend the convention in Rio de Janeiro, stating that it has always been the policy of the Council not to send their Mayor to any affair West of the Mississippi, however, Rio de Janeiro, being this side of the Mississippi, he thought they should consider sending the Mayor to the convention. Mr. Derato also stated that he had the pleasure of attending the FBI Academy graduation last Thursday, June 12th, and that he felt considerable civic pride when he heard Takoma Park's name mentioned, and that if the City doesn't benefit in any other way, at least they have a much slimmer Chief of Police.

Mr. Derato further stated that some time ago the Council had authorized Mr. Remsen to resurface a portion of Boyd Avenue, and that Mr. Remsen stated he planned to resurface about 100 feet, however, that only about 25 feet had been taken care of, where Boyd intersects with Lincoln Avenue. He further pointed out that the area was a definite accident hazard, and that both Father King and Father Murphy, of Our Lady of Sorrows Church, had been injured in accidents at this point. He suggested that it might be well for the Public Works Department to get together with the Police Department, to attempt to judge where the accidents have been happening, and perhaps remedy the situation. It was further pointed out that there are several dangerous curves on Boyd Avenue and when it rains the road becomes quite slippery.

Mr. Robert Mandel, 7003 Woodland Avenue, stated that he had recently talked with one of the D. C. firemen, and that he was told that on occasion when a D. C. truck has had to hook up hose to a water hydrant, there was no water available. Mr. Mandel

suggested that perhaps the Volunteer Firemen could check the hydrants in the City at least once a week, as a precaution against this same thing happening in Takoma Park.

Fire Chief Carter stated that this service is taken care of by the Washington Suburban Sanitary Commission, and that when a hydrant is out of order they designate it by putting a red two inch band around it, and the Department is then notified.

Mr. Mandel stated that the hydrants in the District are checked by the firemen themselves, on a weekly basis. However, Chief Carter replied that he was safe in stating, that to his knowledge, that never in the history of the City had he run in to a hydrant that was not operating as it should be.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell reported that the request for "No Parking" sign at alley entrance to residence 8010 Maple Ave. has been investigated, and will be studied by the Committee; also that traffic hazard on Grant, Holly & Darwin Avenues has been studied, with possible suggestions of an island being painted in the center of the street, also white lines to indicate the traffic lanes. Both of these items will be given further study.
2. Councilman Sidell reported that in connection with the request for three parking meters on Grant Avenue, he requested that the Police Department check with the merchants in the area, other than Hubbard's, to see if they are also in favor of meters being installed.
3. Councilman Sidell reported on the traffic congestion - Carroll & Philadelphia Aves., stating that ordinarily there is a policeman on duty, however, that when on duty, he is subject to call elsewhere, if needed.
4. Councilman Sidell stated that in reference to the protest of 12 minute parking meters in front of the post office, that after discussing it with the Police Department, it is the Committee's opinion that the 12 minute meters remain.
5. Councilman Sidell reported that Captain Cissel of the Police Department had contacted the Post Office concerning the U. S. Mail Boxes corner of Flower & Erie Aves., and that the Post Office Inspector had them moved to the opposite corner near the G. & H. Market.
6. Councilman Sidell recommended that a letter be written to the State Roads Commission recommending the installation of a traffic control box at exit of parking lot in 7600 Block of New Hampshire Avenue.
7. Councilman Sidell reported that the Committee is studying the request of the Police Association for wage increases and other benefits, and will make a recommendation to the Finance and Law and Ordinances Committees concerning their decision.
8. Councilman Sidell moved the adoption of the following Ordinance:

ORDINANCE NO. 1492

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT parking be prohibited at any time along the WEST side of SYCAMORE Avenue, from Ethan Allen Avenue to Columbia Avenue.

Section 2. AND THAT the Director of Public Works be hereby authorized to erect the necessary signs to indicate this parking restriction.

Section 3. AND FURTHER THAT penalties for violation of this Ordinance will be the same as provided under the Police Regulations for violation of traffic regulations.

Upon being seconded, and put to question, the preceding Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor. Nays: None. Absent: Councilman Collison.

9. Councilman Sidell reported on the request for signs on Dundalk Road, stating that the street sign has been ordered, and further instructed the Public Works Department to erect a "No Thru Street" sign, as requested.

10. Councilman Sidell reported on request for street light installation at rear of 8210 Roanoke Avenue. This request will be affected with the installation of new lighting on Brighton and Houston Courts, and Kennebec Avenue. Contract #5203459, has been let to PEPCO to install, in this area, seven 2500 watt incandescent street lights without globes, at a yearly cost of \$167.09, which will mean an annual increase of \$121.32, for area. He also stated that one of these lights will serve the rear of 8210 Roanoke Avenue. All were in favor of the above action.

Mayor Miller stated that on June 5th, at the meeting of the North Takoma Citizens Association that he was presented with a Certificate of Commendation, in recognition of the work he has done as Mayor of the City of Takoma Park, and that he deeply appreciated the honor bestowed on him. However, at this time Mayor Miller stated that he couldn't have accomplished what he has, without the able assistance of his fellow Council Members, and also the faithful assistance of the City employees.

Councilman Roth stated that he would like to commend the Police Department on the fine job they did on Police Court on television this past Saturday.

PARKS AND RECREATION COMMITTEE:

Mayor Miller brought to the attention of Councilwoman Monitor that he had been approached concerning the lack of Park facilities in the Prince George's section of the City. Forest, Spring and Sligo Creek Parks serve the area off University Blvd., however, it was suggested that due to the number of deadend streets, that perhaps these areas could be put to use by basket ball and shuffle board facilities being erected at the end of these streets. The Mayor requested that the Parks and Recreation Committee look into this situation.

1. Councilwoman Monitor reported that Mrs. Nishimoto had requested two foreign students; also that the Bicycle situation on Merwood Drive is under study.

2. After considerable discussion it was moved that the Clerk-Treasurer write a letter to Mr. Shearin, Attorney for owners of property at 7204 Cedar Avenue, relinquishing the City's claim to title of the lamp, such letter to be worded in accordance with direction of Corporation Counsel Gingerich. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

3, Councilwoman Monitor reported that several homes were needed to house the foreign students who would be guests of the City from July 14th to the 18th. She also stated that the students were going to be entertained on a boat trip.

4. Councilwoman Monitor reported that the Colby Avenue Citizens Association have requested permission to hold a street dance on June 21st, the proceeds to be used for their recreation program, also that the Committee recommends that this permission be granted. All were in agreement with this request.

5. Councilwoman Monitor reported that the Recreation Program for the Parks in Prince George's County will begin on June 30th, in Hampshire Greens, Sligo Creek and Forest Parks; also that Spring Park is the dividing line between counties, and that Montgomery County will begin its programs on June 23rd. The able assistance of Yvonne Jamison has been acquired again this year to help with the Recreation Program in the Parks.

Councilwoman Monitor also reported that the City will sponsor Square Dancing, at Washington Park, on Takoma Avenue, at 7:30 p.m., on the following dates: June 29th, July 13th and 27th, August 10th and 24th. Mr. Ken Smith will be the caller, and in the event of rain on the scheduled nights, the dancing will be held the following Sunday.

Councilwoman Monitor further announced that Montgomery County will sponsor Square Dancing at Montgomery Blair High School, Silver Spring, every Wednesday, 8:30 to 10:30 p.m., during June, July and August, with calling by Emil Press, also that during the month of June there will be guest callers. In case of rain, dances will be held in the girls' gymnasium.

FINANCE COMMITTEE:

- 1. Councilman Forshee moved for authorization the payment of the invoices for the month of May totaling \$86,434.52, which includes the payment of a Certificate of Indebtedness in the amount of \$51,200.00, to the Suburban Trust Company, for the Houston-Kennebec Project. Upon being seconded by Councilman Roth, and put to question, the above motion was carried.
- 2. Councilman Forshee moved the adoption of the following Ordinance, upon request of the City Clerk-Treasurer:

ORDINANCE NO. 1493

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY TAKOMA PARK, MARYLAND:

Section 1. THAT a STENORETTE Machine be purchased from the DeJUR-AMSCO CORPORATION in the amount of TWO HUNDRED AND SIXTY DOLLARS (\$260);

Section 2. AND THAT an IBM ELECTRIC TYPEWRITER be purchased from INTERNATIONAL BUSINESS MACHINES COMPANY in the amount of FOUR HUNDRED AND TWENTY DOLLARS (\$420);

Section 3. AND FURTHER THAT the payment of the Items listed in Sections 1 and 2 be taken from the Reserve Fund, which will in no way affect the amount of the Reserve Fund to be carried over into the proposed budget for 1958-59.

Upon being seconded by Councilman Roth, and put to question, the above Ordinance was adopted by a Roll Call Vote as follows: Yeas: Councilmen Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor. Nays: None. Absent: Councilman Collison.

3? Councilman Forshee recommended the following changes in the proposed budget for 1958-59:

General Government:

- A/C 10.422 Accounting and Auditing-Increase to \$500.00
- A/C 10.592 Municipal Code - Delete \$1,500
(Councilman Forshee suggested that this item be deleted from this account and that it be transferred to Item 22, Page 14, to be taken from \$27,000 savings that will be carried forward).

Public Works Department:

- A/C 12.101A - Salary, Director of Public Works - Decreased to \$6,500.

Recreation Department:

- A/C 19.202H - Golden Age Club - That it be deleted \$400.00 - and that that \$100 of this amount be added to A/C 10.422 for Audit of City Books, and that \$300 be placed in A/C 22.1 General Council Appropriations, thus increasing it from \$474.97 to \$774.97.

Miscellaneous:

A/C 22B to be changed to \$15,500 instead of \$17,000 (New Public Works Project) and that the remaining \$1,500 be placed in A/C 22C - Printing of Municipal Code.

A/C 22.1B - Provision for possible cost of living adjustment be increased to \$11,000.

4. Councilman Forshee moved the adoption of the following Ordinance, setting the tax rate for the City at \$.98:

ORDINANCE NO. 1494

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT a general tax rate of NINETY EIGHT CENTS (\$.98) on each One Hundred (\$100.00) of assessed valuation, be and the same is hereby levied and approved and the TREASURER is hereby authorized to collect taxes on the basis of the \$.98 tax rate on all real and public utilities property lying within the Corporate Limits of the City of Takoma Park, Maryland, and to proceed to advertise for sale such delinquent properties that may be in arrears on the date specified by Law. This tax rate shall also be used as the general tax rate of the City for the purpose of meeting any and all general expenses for the City for the Fiscal Year beginning July 1st, 1958.

Upon being seconded by Councilwoman Monitor, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor. Nays: None. Absent: Councilman Colli-

son. Mayor Miller extended words of appreciation to the Council as a whole for the work they have put in, and time, in the preparation of the Budget. Also that successful operation is due to the help of the Department Heads and Employees, and that the City with the present budget, and it's operation, is a benefit to all concerned.

4. Councilman Forshee moved the adoption of the following Ordinance:

ORDINANCE NO. 1495

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. In accordance with the amendments Sub-section (a) and (b) Section 1194 of the Montgomery County Code (1947 Edition), being Sub-sections (a) and (b) Section 1300 of the Prince George's County Code (1943 Edition), being also Articles 16 and 17, respectively, of the Code of Public Local Laws of Maryland (1930 Edition) title (Montgomery County), sub-title "Takoma Park", sub-heading "Budget and Taxes," the proposed budget for 1958-59 is hereby approved and adopted for the fiscal year beginning July 1, 1958.

Section 2. Salaries as provided in the proposed budget may be paid monthly or semi-monthly, as the recipient may desire. Rental shall be paid at the end of each month. All bills where possible to discount same may be paid within the discount period.

Section 3. Not more than 10% of any Contingent Fund may be spent in any one month except by express authorization of the Council; nor may any such fund be used for salaries or other personal services.

(See Page 31 for complete Budget 1958-59)

Ordinance No. 1495 was adopted by a Roll Call Vote recorded as follows: Yeas: Councilmen Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor. Nays: None. Absent: Councilman Collison.

CIVIC IMPROVEMENTS COMMITTEE:

Councilman Roth reported that the Library Committees still have items under consideration; also the preliminary work has been started on the Annexation Study - Pinecrest and Hampshire Knolls.

PUBLIC WORKS COMMITTEE:

Due to the absence of Councilman Collison, Councilman McKenzie, Vice Chairman of the Public Works Committee reported the following:

1. Councilman McKenzie reported in connection with the trophy case to be installed at #8 Columbia Avenue, plans are being worked on by the Public Works Department of the City; also that the request by Mrs. Fred D. Lindsey to have vacant lot posted near her property is being taken care of; also that the dangerous hole, rear 901 Sligo Parkway has been taken care of.
2. Councilman McKenzie reported that a meeting has been set up with Dr. & Mrs. Flaiz concerning paving of area on Glenside Drive; also that a meeting date be set with representatives of the North Takoma Citizens Association concerning the North Takoma Storm Drainage Project, after June 15th, at which time Councilman Collison will be returning to the City; It was also requested that the City Clerk-Treasurer write to the abutting property owners of Haywood & Larch Aves. to Sligo Creek Parkway, and those on Wabash Avenue from Eastridge to Sligo Creek Parkway, obtaining their interest in the improvement of these streets, in order that cost estimates might be prepared.
3. Councilman McKenzie stated that he and Director of Public Works Rhodes had investigated the dead tree, in alley at 7423 Carroll Avenue, and their opinion is that it should be removed. He also stated that the alley was quite overgrown by weeds, as the City does not maintain alleys, however, they would remedy the situation of the dead oak tree.

Councilman McKenzie stated that he had recently observed a wall that had been constructed near him, and that the wall certainly looked unsafe, and he felt quite sure that the City would not issue a permit to build such a type wall, also that in the vicinity of the Presbyterian Church, there were considerable shrubberies overhanging the sidewalk, thus permitting people to pass only single file. He further requested that the Public Safety Committee investigate these conditions and attempts be made to correct them. He thought perhaps the Police cars when cruising around could keep a lookout for these conditions, and thus aid in elimination of such conditions.

PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie requested that the Clerk-Treasurer write the Board of Appeals, Bethesda, in the case of Mrs. Lillian I. Ralls' request for an increase of patients from 10 to 12; that a continuance be requested until after June 16th, in order that the City's Corporation Counsel can represent the City at the re-hearing, as he will be out of the City until that time.

Councilman Forshee requested in connection with the above, that whoever represents the City in the case of Mrs. Ralls, should point out that there was opposition to the Council's going on record as disapproving her request.

The Clerk-Treasurer asked if the City does ask for a continuance, if it will be granted in view of the fact that we have already written the Board of Appeals disapproving her request. Corporation Counsel Gingerich stated he didn't think it would have any bearing on a continuance.

Councilwoman Monitor stated that she felt the City should remain firm in its decisions concerning exceptions in regard to nursing homes, as they have done in the past.

Mayor Miller stated that Mrs. Ralls' request had little to do with previous decisions on nursing homes, that past discussions were to keep further establishment of nursing homes out of the City, as it was felt the City had enough nursing homes.

2. Councilman McKenzie reported on Case No. 639, Petition of Thomas B. & Celeste M. Bowden, 120-122 Geneva Ave., request for special exception to permit use as a child care home. He stated that the Council had taken action previously on the case, before the building burned, and inasmuch as a new building is being erected in its place, so moved that the Council take no action at this time. Upon being seconded by Councilwoman Monitor, and put to question, the motion was carried.

Mayor Miller stated that the benches placed at the Veterans' Park have added to the improvement of the Park; also the bench placed at Portal Park is appreciated. Mayor Miller requested that the Parks and Recreation Committee investigate the possibility of placing two flood lights, to be turned on at night, at the Veterans' Memorial Site, which would add considerably to the effectiveness of the Memorial. Councilwoman Monitor requested that Director of Public Works Rhodes, investigate the cost of a project of this nature.

LAW AND ORDINANCES COMMITTEE:

1. Councilman Turner reported that he had discussed with the Council, also with Community League Members and other organizations, the extent of changes to the City Charter, and that a decision should be reached soon.
2. Councilman Turner reported that the question of salary for Justice of the Peace, Montgomery County, would be presented by Resolution to the Montgomery County Council.

Fire Chief Carter spoke concerning vacant lots, that if the Police Department when noticing an unusual situation, especially in the dumping of trash, would pass on the information to the Committee, action could be taken, and if necessary an Ordinance be passed prohibiting dumping of trash on vacant lots. He was informed by Chief Foster that there is such an Ordinance in Police Regulations. Chief Carter further stated that he noticed a bad place in the road in the 7100 Block, North side of Carroll Avenue; also one in the 100 Block of Lincoln Avenue.

Captain Rhodes, Director of Public Works stated that his department appreciated knowing about these bad road areas, and that he would see that they are repaired. He also stated that his crew has been working on Grant Avenue.

Clerk-Treasurer Pridgen thanked the Mayor and Council for authorizing the purchase of the Stenorette and Electric Typewriter for the City Office. Also that he had attended the graduation exercises at the FBI Academy, and that he appreciated being able to represent the Mayor and Council. He stated that Chief Foster certainly did himself proud. For the benefit of those who do not know, the Clerk-Treasurer will be on leave the 16th of June through the 20th.

There being no further business to come before the Mayor and Council, the meeting adjourned at 10:20 p.m.

George M. Miller
Mayor

Haynes M. Pridgen
Clerk-Treasurer

SUMMARY OF ESTIMATED REVENUES

Page No. 1

| Code No. | Classification | Revenues 1957-58 Adopted Budget Tax Levy \$.98 | Proposed Budget 1958-59 |
|----------|---|--|----------------------------|
| 1.0 | Taxes - Local | \$358,870.42 | \$366,430.35 |
| 1.5 | Taxes - State Shared | 78,350.00 | 81,800.00 |
| 2.0 | Licenses & Permits | 23,870.00 | 24,025.00 |
| 3.0 | Fines & Forfeitures | 3,120.00 | 1,200.00 |
| 4.0 | Revenue from Use of Money & Property | 2,090.00 | 2,440.00 |
| 5.0 | Revenue from Other Agencies | 33,500.00 | 33,329.19 |
| 6.0 | Service Charges for Current Services | 10,965.00 | 11,085.00 |
| | Balance from Legal Reserve Fund 1957-58 | - | 30,000.00 |
| | TOTAL | 510,765.42 | 550,309.54 |
| | LESS - 10% Legal Reserve | 51,076.54 | 55,030.95 |
| | Net Available for Budget Purposes | \$459,688.88 | \$495,278.59 |

ASSESSMENTS:

| | |
|------------------------|-----------------|
| Montgomery County | \$22,038,085.00 |
| Prince George's County | 11,692,755.00 |
| Railroads & Utilities | 1,787,400.00 |
| TOTAL | \$35,518,240.00 |

ESTIMATED REVENUES

Page No. 2

| Code No. | Classification | Revenues 1957-58 Adopted Budget Tax Levy \$.98 | Proposed Budget 1958/59 |
|-------------|--|--|-------------------------------|
| <u>1.0</u> | <u>Taxes - Local - TOTAL</u> | <u>\$358,870.42</u> | <u>\$366,430.35</u> |
| <u>1.11</u> | <u>Taxes - Real Property</u> | | |
| | A. Montgomery County-(\$22,038,085 @ \$.98) | 210,937.16 | 215,973.23 |
| | B. Prince George's Co.(\$11,692,755 @ \$.98) | 112,409.28 | 114,589.00 |
| | C. 1957-58 Delinquent Taxes | 2,500.00 | 1,375.00 |
| 1.13 | Railroad & Public Utilities - (\$1,787,400 @ \$.98) | 15,073.38 | 17,516.52 |
| <u>1.21</u> | <u>Penalties and Interest on Taxes</u> | <u>1,500.00</u> | <u>1,500.00</u> |
| | <u>Other Taxes</u> | | |
| 1.391 | Bank Share Tax | 3,500.00 | 3,500.00 |
| 1.392 | Corporate Tax | 85.00 | 85.00 |
| 1.393 | Fire Tax - 22nd Precinct-Montg. Cty. | 14,865.60 | 15,141.60 |
| 1.394 | Fire Tax - 17th District-Pr. Geo. Cty. | 1,000.00 | - |
| 1.395 | Fire Tax Equipment | 1,500.00 | 1,500.00 |
| 1.41 | Discount Allowed on Taxes (Subtract) | (4,500.00) | (4,750.00) |
| <u>1.5</u> | <u>Taxes - State Shared - TOTAL</u> | <u>78,350.00</u> | <u>81,800.00</u> |
| 1.51 | Admission | 550.00 | - |
| 1.52 | Income | 38,000.00 | 40,000.00 |
| 1.53 | Franchise | 300.00 | 300.00 |
| 1.54 | Race Track | 15,500.00 | 15,500.00 |
| 1.56 | Highway (Gasoline & Motor Vehicle) | 24,000.00 | 26,000.00 |
| <u>2.0</u> | <u>Licenses and Permits - TOTAL</u> | <u>23,870.00</u> | <u>24,025.00</u> |
| 2.11 | Parking Meter Collections | 4,300.00 | 4,400.00 |
| 2.12 | Taxicab Stand Rental | 700.00 | 700.00 |
| 2.13 | Taxicab Badge Deposits | 50.00 | 75.00 |
| 2.14 | Excavation Permits | 55.00 | 75.00 |
| 2.23 | Traders Licenses | 2,500.00 | 2,500.00 |
| 2.24 | Occupational (Hucksters, Canvassers, etc.) | 65.00 | 75.00 |
| 2.31 | Share Auto Tag Fees | 16,000.00 | 16,000.00 |
| 2.42 | Construction Permits | 200.00 | 200.00 |
| <u>3.0</u> | <u>Fines and Forfeitures - TOTAL</u> | <u>3,120.00</u> | <u>1,200.00</u> |
| 3.11 | Trial Magistrates | 3,000.00 | 1,000.00 |
| 3.21 | Parking Meter Violations | 120.00 | 200.00 |

ESTIMATED REVENUES

Page No. 3

| Code No. | Classification | Revenues 1957-58 Adopted Budget Tax Levy \$.98 | Proposed Budget 1958/59 |
|----------|---|--|-------------------------------|
| 4.0 | Revenue from use of Money & Property - TOTAL | \$ 2,090.00 | \$ 2,440.00 |
| 4.11 | Interest and Dividends | 750.00 | 1,500.00 |
| 4.21 | Rents and Concessions | 540.00 | 540.00 |
| 4.91 | Sale of Impounded Property | 800.00 | 400.00 |
| 4.92 | Sale of City Equipment | - | - |
| 5.0 | Revenue from other Agencies - TOTAL | 33,500.00 | 33,329.19 |
| 5.91 | Library Tax | 7,500.00 | 7,525.95 |
| 5.92 | Police Department Revenue | 26,000.00 | 25,803.24 |
| 6.0 | Service Charges for Current Services - TOTAL | 10,965.00 | 11,085.00 |
| 6.19 | Miscellaneous Fees | 135.00 | 135.00 |
| 6.21 | Protective Inspection | 7,800.00 | 8,400.00 |
| 6.42 | Commercial Trash Pick-Up | 2,280.00 | 1,800.00 |
| 6.121 | Miscellaneous Revenues | 750.00 | 750.00 |

SUMMARY OF ESTIMATED DISBURSEMENTS

Page No. 4

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|----------|--------------------------|---------------------------|----------------------------|
| 10.13 | Mayor and Council | \$ 3,465.00 | \$ 3,675.00 |
| 10.14 | Clerk-Treasurer's Office | 21,935.00 | 22,700.00 |
| 10.2 | Judicial | 1,200.00 | 1,800.00 |
| 10.3 | Election Expense | 1,400.00 | - |
| 10.4 | Finance | 1,450.00 | 2,270.00 |
| 10.5 | Legal | 4,200.00 | 2,700.00 |
| 10.6 | Planning & Zoning | 500.00 | 500.00 |
| 10.8 | Municipal Buildings | 16,130.00 | 17,640.00 |
| 10.9 | Community Promotion | 2,440.00 | 2,400.00 |
| 11.992 | Civil Defense | 500.00 | 500.00 |
| 11.1 | Police Department* | 102,577.10 | 102,286.00 |
| 11.2 | Fire Department | 70,305.00 | 72,545.00 |
| 11.3 | Protective Inspection | 7,339.96 | 8,400.00 |
| 12.1 | Public Works Office | 19,014.96 | 12,460.00 |
| 12.2 | Public Works Highways | 63,420.00 | 61,080.00 |
| 12.9 | Public Works Repair Shop | 22,610.00 | 25,210.00 |
| 13.0 | Public Works Sanitation | 58,561.00 | 58,097.00 |
| 19.1 | Recreation Division | 35,357.82 | 33,328.12 |
| 21.0 | Miscellaneous | 26,710.10 | 28,912.50 |
| 22.0 | Capital Budget | - | 27,000.00 |
| 22.1 | Council Appropriations | 572.94 | 11,774.97 |
| | TOTAL | \$459,688.88 | \$495,278.59 |

10.0 GENERAL GOVERNMENT

Page No. 5

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|---------------|---|---------------------------|----------------------------|
| <u>10.13</u> | <u>Mayor and City Council (Sub-Total)</u> | <u>\$ 3,465.00</u> | <u>\$ 3,675.00</u> |
| 10.131 | Salaries: | | |
| | A. Mayor | 600.00 | 600.00 |
| | B. Councilmen | 2,100.00 | 2,100.00 |
| 10.132 | Mayor and Council Expense | 540.00 | 750.00 |
| 10.133 | Contingent Fund | 225.00 | 225.00 |
| ----- | | | |
| <u>10.14</u> | <u>City Clerk & Treasurer (Sub-Total)</u> | <u>21,935.00</u> | <u>22,700.00</u> |
| 10.141 | Salaries: | | |
| | A. Clerk-Treasurer | 7,150.00 | 7,500.00 |
| | B. Bookkeeper | 4,080.00 | 4,200.00 |
| | C. Secretary | 3,400.00 | 3,520.00 |
| | D. Clerk-Secretary | 3,295.00 | 3,410.00 |
| | E. Additional Clerical | 1,000.00 | 1,000.00 |
| 10.142 | Other Operating Expenses: | | |
| | A. Office Supplies: Postage, Prntg., etc. | 1,400.00 | 1,500.00 |
| | B. Telephone & Telegraph | 720.00 | 720.00 |
| | C. Contingent Fund | 450.00 | 450.00 |
| | D. Car Allowance | 240.00 | 300.00 |
| | E. Maintenance-Office Machines | 100.00 | 100.00 |
| 10.143 | Office Furniture | 100.00 | |
| ----- | | | |
| <u>10.20</u> | <u>Judicial (Sub-Total)</u> | <u>1,200.00</u> | <u>1,800.00</u> |
| 10.291 | Salaries: Justice of Peace | | |
| | A. Montgomery County | 800.00 | 1,200.00 |
| | B. Prince George's County | 400.00 | 600.00 |
| ----- | | | |
| <u>10.312</u> | <u>Election Expense (Sub-Total)</u> | <u>1,400.00</u> | <u>-</u> |
| ----- | | | |
| <u>10.40</u> | <u>Finance (Sub-Total)</u> | <u>1,450.00</u> | <u>2,270.00</u> |
| 10.422 | Accounting and Auditing | 400.00 | 500.00 |
| 10.442 | A. Printing Tax Bills | 800.00 | 800.00 |
| | B. Miscellaneous Tax Collection Expense | 200.00 | 200.00 |
| 10.491 | Parking Meter Collection | - | 720.00 |
| 10.492 | Parking Meter Maintenance | 50.00 | 50.00 |
| 10.493 | New Parking Meters | - | |
| ----- | | | |

10.0 GENERAL GOVERNMENT

Page No. 6

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|---------------|--|---------------------------|----------------------------|
| <u>10.50</u> | <u>Legal Expense (Sub-Total)</u> | <u>\$ 4,200.00</u> | <u>\$ 2,700.00</u> |
| 10.511 | Salary - Legal Counsel | 1,800.00 | 2,200.00 |
| 10.512 | Other Legal Counsel Expense | 900.00 | 500.00 |
| 10.592 | Municipal Code | 1,500.00 | - |
| ----- | | | |
| <u>10.692</u> | <u>Engineering Fees (Sub-Total)</u> | <u>500.00</u> | <u>500.00</u> |
| ----- | | | |
| <u>10.8</u> | <u>Municipal Bldgs. (Mtce. & Opr.) (Sub-Total)</u> | <u>16,130.00</u> | <u>17,640.00</u> |
| 10.811 | Salaries: | | |
| | A. Bldgs. Maintenance Supervisor | 4,160.00 | 4,280.00 |
| | 1. Helper-Labor | - | 1,000.00 |
| | B. Janitorial Labor | 4,000.00 | 3,600.00 |
| 10.812 | Operating Expenses: | | |
| | A. Repair Materials | 1,800.00 | 1,800.00 |
| | B. Sub-Contract Work | 450.00 | 450.00 |
| | C1. Custodial Supplies | 400.00 | 450.00 |
| | 2. Uniforms (Rental & Laundry) | - | 140.00 |
| | D. Electricity | 2,500.00 | 2,850.00 |
| | E. Gas | 350.00 | 350.00 |
| | F. Fuel | 2,100.00 | 2,400.00 |
| | G. Water | 250.00 | 200.00 |
| | H. Car Allowance - Bldg. & Mtce. Supvr. | 120.00 | 120.00 |
| ----- | | | |
| <u>10.9</u> | <u>Community Promotion (Sub-Total)</u> | <u>2,440.00</u> | <u>2,400.00</u> |
| 10.991 | Publicity | 1,040.00 | 1,000.00 |
| 10.992 | Association Dues | 400.00 | 400.00 |
| 10.1002 | A. Advertising | 750.00 | 750.00 |
| | B. Suggestion Fund | 250.00 | 250.00 |
| ----- | | | |
| <u>11.992</u> | <u>Civil Defense (Sub-Total)</u> | <u>500.00</u> | <u>500.00</u> |
| ----- | | | |
| | TOTAL (General Government) | 53,220.00 | 54,185.00 |
| ----- | | | |

11.1 POLICE DEPARTMENT

Page No. 7

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|----------|--------------------------------------|------------------------------|-------------------------------|
| 11.111 | <u>Salaries (Sub-Total)</u> | <u>\$ 88,445.00</u> | <u>\$ 89,655.00</u> * |
| A. | Chief of Police | 5,950.00 | 6,250.00 |
| B. | Captain | 5,222.50 | 5,340.00 |
| C. | Lieutenant: | | |
| | | 5,240.00 | 5,360.00 |
| D. | Detective Sergeant | 4,920.00 | 5,040.00 |
| E. | Corporals: | | |
| | (1) | 4,640.00 | Resigned |
| | (2) | 4,460.00 | 4,580.00 |
| | (3) | 4,335.00 | 4,450.00 |
| | (4) | 4,310.00 | 4,430.00 |
| | (5) | - | 4,360.00 |
| F. | Privates First Class: | | |
| | (1) | 4,110.00 | 4,230.00 |
| | (2) | 4,050.00 | 4,170.00 |
| | (3) | 4,050.00 | 4,150.00 |
| | (4) | 4,000.00 | 4,110.00 |
| G. | Privates: | | |
| | (1) Top Grade | 4,400.00 | 4,400.00 |
| | (2) | 4,005.00 | Resigned |
| | (3) | 3,925.00 | 3,980.00 |
| | (4) | 3,910.00 | 3,960.00 |
| | (5) | 3,900.00 | 3,920.00 |
| | (6) | 3,865.00 | 3,920.00 |
| | (7) | 3,845.00 | 3,890.00 |
| | (8) Replacement for (2) | - | 3,800.00 |
| H. | Motorcycle Riders - Extra Pay | 720.00 | 720.00 |
| I. | Crossing Guards: | | |
| | (1) | 750.00 | 750.00 |
| | (2) | 750.00 | 750.00 |
| | (3) | 725.00 | 750.00 |
| | (4) | 725.00 | 750.00 |
| | (5) | 725.00 | 750.00 |
| | (6) | 712.50 | 725.00 |
| J. | Fund for Promotion Within Department | 200.00 | 120.00 |

* Proposed Budget is based on forty-eight hour work week.

11.1 POLICE DEPARTMENT

Page No. 8

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|----------|--|---------------------------|----------------------------|
| 11.112 | <u>Operational Expendables (Sub-Total)</u> | \$ <u>12,300.00</u> | \$ <u>12,631.00</u> |
| | A-1. Office Supplies | 500.00 | 500.00 |
| | 2. Detective Bureau Supplies | - | 165.00 |
| | B. Ammunition | 150.00 | 150.00 |
| | C. Contingent Fund | 450.00 | 500.00 |
| | D. Expendable Supplies | 350.00 | 350.00 |
| | E. Car Washing | 260.00 | 260.00 |
| | F. Membership Dues ICPA & MLEO | 15.00 | 21.00 |
| | G. Service Radio | 1,075.00 | 1,075.00 |
| | H. Telephone & TTY | 1,900.00 | 1,900.00 |
| | I. Expenses ICPA Convention | - | - |
| | J. Expenses Chief's Car | 240.00 | 300.00 |
| | K. Expenses Detective's Car | 400.00 | 400.00 |
| | L. Clothing Allowance - Police | 4,560.00 | 4,560.00 |
| | M. Clothing Allowance - Crossing Guards | 450.00 | 500.00 |
| | N. Bicycle Licenses | 150.00 | 150.00 |
| | O. Training - FBI Included | 800.00 | 800.00 |
| | P. Special Police | 1,000.00 | 1,000.00 |
| ----- | | | |
| | TOTAL (Police Department) | \$102,577.60 | \$102,286.00 |

11.2 FIRE DEPARTMENT

Page No. 9

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|----------|--|---------------------------|----------------------------|
| 11.211 | <u>Salaries (Sub-Total)</u> | \$ 53,815.00 | \$ 55,285.00 |
| | A. Chief of Fire Service | 5,950.00 | 6,250.00 |
| | B. Deputy Chief | 5,320.00 | 5,440.00 |
| | C. Lieutenant | 4,585.00 | 4,880.00 |
| | D. Sergeant | 4,470.00 | 4,740.00 |
| | E. Sergeant | 4,340.00 | 4,620.00 |
| | F. Privates (1) | 4,235.00 | 4,350.00 |
| | (2) | 4,205.00 | 4,320.00 |
| | (3) | 4,160.00 | 4,280.00 |
| | (4) | 4,010.00 | 4,130.00 |
| | (5) | 3,975.00 | 4,090.00 |
| | (6) | 3,915.00 | 3,960.00 |
| | (7) | 3,850.00 | 3,850.00 |
| | G. Fund for Promotion within Department | 200.00 | 375.00 |
| | H. Fund for Equalization under Merit Plan | 600.00 | - |
| 11.212 | <u>Operational Expendables (Sub-Total)</u> | 12,390.00 | 13,760.00 |
| | A. Office Supplies: | | |
| | 1. General Administration | 300.00 | 500.00 |
| | 2. Fire Prevention Administration | 800.00 | 800.00 |
| | B. Business Telephone | 700.00 | 775.00 |
| | C. Alarm - Communications | 1,340.00 | 1,350.00 |
| | D. Fire Apparatus Expense: | | |
| | 1. Gasoline | 775.00 | 775.00 |
| | 2. Oil | 100.00 | 75.00 |
| | 3. Antifreeze | 30.00 | 40.00 |
| | 4. Grease | 40.00 | 20.00 |
| | 5. Tires, Tubes & Batteries | 800.00 | 800.00 |
| | 6. Apparatus Repairs | 900.00 | 1,000.00 |
| | 7. Miscellaneous Supplies | 150.00 | 150.00 |
| | E. Fire Fighting Supplies | 1,000.00 | 1,000.00 |
| | F. First Aid Supplies | 300.00 | 300.00 |
| | G. Janitor Supplies | 425.00 | 425.00 |
| | H. Work Clothing & Uniforms | 1,700.00 | 2,500.00 |
| | I. Protective Equipment | 900.00 | 900.00 |
| | J. Laundry | 450.00 | 450.00 |
| | K. Photographic Supplies | 250.00 | 350.00 |
| | L. Car Allowances: | | |
| | 1. Chief of Fire Service | 240.00 | 300.00 |
| | 2. Deputy Chief | 240.00 | 300.00 |
| | M. Flags for Building | 100.00 | 100.00 |
| | N. Memphis Conference Training | 200.00 | 200.00 |
| | O. Purdue Arson School | 200.00 | 200.00 |
| | P. Contingent Fund | 450.00 | 450.00 |
| 11.222 | <u>Volunteer Fire Department</u> | 3,500.00 | 3,500.00 |
| 11.213 | <u>Capital Outlay</u> | 600.00 | - |
| | TOTAL (Fire Department) | \$70,305.00 | \$72,545.00 |

11.3 PROTECTIVE INSPECTION

Page No. 10

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|---------------|--|---------------------------|----------------------------|
| <u>11.311</u> | <u>Salaries (Sub-Total)</u> | \$ <u>6,399.96</u> | \$ <u>6,470.00</u> |
| | A. Inspector | 4,710.00 | 4,820.00 |
| | B. Clerk-Stenographer | 1,689.96 | 1,650.00 |
| ----- | | | |
| <u>11.312</u> | <u>Other Operating Expense (Sub-Total)</u> | <u>741.00</u> | <u>1,807.00</u> |
| | A. Office Supplies | 250.00 | 200.00 |
| | B. Contingent Fund | 81.00 | 80.00 |
| | C. Printing | 70.00 | 150.00 |
| | D. Mailing | 65.00 | 65.00 |
| | E. Inspector's Car Expense | 240.00 | 300.00 |
| | F. Typewriter Repairs | 35.00 | 35.00 |
| | G. Overhead Participation | - | 977.00 |
| ----- | | | |
| <u>11.313</u> | <u>Capital Outlay (Sub-Total)</u> | <u>199.00</u> | <u>123.00</u> |
| | A. File Case | - | 98.00 |
| | B. Miscellaneous | 25.00 | 25.00 |
| | C. Card File | 19.00 | - |
| | D. Desk | 155.00 | - |
| ----- | | | |
| | TOTAL-- (Protective Inspection) | \$ 7,339.96 | \$ 8,400.00 |
| ----- | | | |

12.0/13.0 PUBLIC WORKS DEPARTMENT

Page No. 11

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|----------------|--|---------------------------|----------------------------|
| <u>12.1</u> | <u>Public Works Office - TOTAL</u> | <u>\$19,014.96</u> | <u>\$12,460.00</u> |
| <u>12.101=</u> | <u>Salaries (Sub-Total)</u> | <u>16,754.96</u> | <u>10,400.00</u> |
| | A. Director of Public Works & Inspections | 6,850.00 | 6,500.00 |
| | B. Assistant Director (Proposed) | 4,600.00 | - |
| | C. Stenographers (1) | 3,615.00 | 3,400.00 |
| | D. Additional Clerical | 1,689.96 | 500.00 |
| ----- | | | |
| <u>12.102</u> | <u>Operating Expense (Sub-Total)</u> | <u>2,060.00</u> | <u>2,060.00</u> |
| | A. Office Supplies | 500.00 | 500.00 |
| | B. Dues & Convention Expense | 300.00 | 300.00 |
| | C. Telephone | 900.00 | 900.00 |
| | D. Car Allowance - Director | 360.00 | 360.00 |
| ----- | | | |
| <u>12.103</u> | <u>Capital Outlay (Sub-Total)</u> | <u>200.00</u> | <u>-</u> |
| | A. Office Furniture & Equipment | 200.00 | - |
| ----- | | | |
| <u>12.2</u> | <u>Highways Division - (Total)</u> | <u>63,420.00</u> | <u>61,080.00</u> |
| <u>12.201</u> | <u>Salaries (Sub-Total)</u> | <u>31,620.00</u> | <u>31,620.00</u> |
| | A. Street Supervisor | 4,620.00 | 4,620.00 |
| | B. Street Labor | 27,000.00 | 27,000.00 |
| ----- | | | |
| <u>12.202</u> | <u>Expendable Operating Supplies (Sub-Total)</u> | <u>15,500.00</u> | <u>12,160.00</u> |
| | A. Road Materials | 13,500.00 | 10,000.00 |
| | B. Contingent Fund | 450.00 | 450.00 |
| | C. Uniforms | 1,050.00 | 910.00 |
| | D. Equipment Rental | 500.00 | 500.00 |
| | E. Small Tools & Supplies | - | 300.00 |
| ----- | | | |
| <u>12.402</u> | <u>Highway Lighting (Sub-Total)</u> | <u>16,300.00</u> | <u>17,300.00</u> |
| | A. Street Lighting | 15,700.00 | 16,700.00 |
| | B. Traffic Lighting Expense | 600.00 | 600.00 |
| ----- | | | |

12.0/13.0 PUBLIC WORKS DEPARTMENT

Page No. 12

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|---------------|--|---------------------------|----------------------------|
| <u>12.9</u> | <u>Repair Shop - Total</u> | <u>\$22,610.00</u> | <u>\$25,210.00</u> |
| <u>12.901</u> | <u>Salaries & Labor (Sub-Total)</u> | <u>7,910.00</u> | <u>6,000.00</u> |
| ----- | | | |
| <u>12.902</u> | <u>Expendable Operating Supplies (Sub-Total)</u> | <u>14,700.00</u> | <u>19,210.00</u> |
| | A. Outside Labor and Parts | 2,250.00 | 3,000.00 |
| | B. Parts and Supplies | 12,000.00 | 15,500.00 |
| | C. Shop Equip., Repairs & Tools | 450.00 | 450.00 |
| | D. Uniforms | - | 140.00 |
| | E. Wipers, Fender Covers | - | 120.00 |
| ----- | | | |
| <u>13.0</u> | <u>Sanitation Division - Total</u> | <u>58,561.00</u> | <u>58,097.00</u> |
| | <u>Salaries (Sub-Total)</u> | <u>44,986.00</u> | <u>45,922.00</u> |
| 13.101 | Sanitation Supervisor | 4,050.00 | 4,170.00 |
| 13.401 | Sanitation Labor | 40,936.00 | 41,752.00 |
| ----- | | | |
| <u>13.402</u> | <u>Other Operating Expense (Sub-Total)</u> | <u>13,575.00</u> | <u>12,175.00</u> |
| | A. Refuse Disposal Fee | 9,500.00 | 8,900.00 |
| | B. Supplies | 2,250.00 | 2,000.00 |
| | C. Uniforms (Rental & Laundry) | 1,600.00 | 1,050.00 |
| | D. Contingent Fund | 225.00 | 225.00 |
| ----- | | | |
| 12.1 | Public Works Office | 19,014.96 | 12,460.00 |
| 12.2 | Highways Division | 63,420.00 | 61,080.00 |
| 12.9 | Public Works Repair Shop | 22,610.00 | 25,210.00 |
| 13.0 | Sanitation Division | 58,561.00 | 58,097.00 |
| | TOTALS (Summary Sheet) | \$163,605.96 | \$156,847.00 |

19.1 RECREATION DEPARTMENT

Page No. 13

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|----------|--|---------------------------|----------------------------|
| 19.101 | Cultural-Library (Sub-Total) | \$21,231.82 | \$21,658.12 |
| 19.102 | Library Tax (Operating Expense) | 17,266.32 | 17,759.12 |
| 19.103 | Capital Outlay | | |
| | A. Library Improvements | - | - |
| | B. Library Building Certificate of Indebtedness | 3,500.00 | 3,500.00 |
| | C. Interest on Certificate of Indebtedness | 465.50 | 399.00 |
| ----- | | | |
| 19.2 | Recreation, Organized Facilities | 5,330.00 | 4,950.00 |
| 19.201 | Salaries (Sub-Total) | 2,500.00 | 2,500.00 |
| | A. Counsellors | 2,000.00 | 2,000.00 |
| | B. Labor | 500.00 | 500.00 |
| 19.202 | A. Equipment Rental | 100.00 | 100.00 |
| | B. Sub-Contract | - | - |
| | C. Playground Expendable Equipment | 800.00 | 800.00 |
| | D. Summer Programs | 200.00 | 200.00 |
| | E. Christmas Tree Lighting | 200.00 | 200.00 |
| | F. Equipment Maintenance | 250.00 | 250.00 |
| | G. Office Supplies | 75.00 | 75.00 |
| | H. Golden Age Club | 400.00 | - |
| | I. Recreation Convention | 125.00 | 125.00 |
| | J. Contingent Fund | 180.00 | 200.00 |
| 19.203 | Capital Outlay | | |
| | A. Playground Equipment - Transient | 500.00 | 500.00 |
| ----- | | | |
| 19.3 | Municipal Parks (Sub-Total) | 8,796.00 | 6,720.00 |
| 19.301 | Salaries & Labor (Sub-Total) | 6,746.00 | 4,700.00 |
| 19.302 | A. Expendable Supplies | 1,500.00 | 1,500.00 |
| | B. Water - Drinking Fountains | 50.00 | 50.00 |
| | C. Sub-Contract | - | 260.00 |
| | D. Uniforms (Rental & Laundry) | - | 210.00 |
| 19.303 | Capital Outlay | 500.00 | |
| | A. Playground Equipment - Fixed | 500.00 | |
| ----- | | | |
| | TOTAL (Recreation Department) | \$35,357.82 | \$33,328.12 |

MISCELLANEOUS

Page No. 14

| Code No. | Classification | 1957-58 Adopted Budget | 1958-59 Proposed Budget |
|---|--|---------------------------|----------------------------|
| 21.202 | General Retirement Payments | \$15,000.00 | \$17,000.00 |
| 21.302 | Workmen's Compensation Insurance | 4,200.00 | 4,600.00 |
| 21.902 | Other Insurance Protection (Sub-Total) | 7,510.10 | 7,312.50 |
| | A. Clerk's Office - Fidelity Bonds | 712.50 | 712.50 |
| | B. Municipal Bldgs. & Contents | 587.60 | 550.00 |
| | Fire & Steam Boiler Insurance | | |
| | 1. Liability (\$100/300,000 Limits) | 2,250.00 | 2,000.00 |
| | 2. Fire, Theft & Comprehensive | 800.00 | 900.00 |
| | D. General Liability Insurance: | | |
| | 1. City Properties, Streets, Side walks, Parks & Certain Acts of Employees | 2,975.00 | 3,000.00 |
| | 2. Special Contractors Equipment | 185.00 | 150.00 |
| | TOTAL (Miscellaneous) | \$26,710.10 | \$28,912.50 |
| <u>MAYOR AND COUNCIL APPROPRIATION FUND</u> | | | |
| 22.0 | Capital Budget (Sub-Total) | - | - |
| | A. Heffner Park Project | - | 10,000.00 |
| | B. New Public Works Project | - | 15,500.00 |
| | C. Municipal Code | - | 1,500.00 |
| 22.1 | A. General Council Appropriations | 572.94 | 774.97 |
| | B. Provision for possible cost of living adjustment | - | 11,000.00 |
| | TOTAL (Appropriation Fund) | \$572.94 | \$38,774.97 |

REGULAR MEETING
MAYOR AND COUNCIL
June 23, 1958

Mayor Miller called the meeting to order at 8:07 p.m. Those present: Councilmen McKenzie, Roth, Sidell and Turner. Absent: Councilman Forshee and Councilwoman Monitor.

The Invocation was rendered by Mr. Haynes M. Pridgen, Clerk-Treasurer for the City of Takoma Park.

Councilman Collison moved that the Minutes of June 9th, 1958, be accepted as correct. Upon being seconded by Councilman Roth, and put to question, the motion was carried.

The Financial Statement for the Month of May is as follows:

GENERAL FUND
STATEMENT OF FINANCIAL TRANSACTIONS
May 1958

| | Cash Balances Beginning of Month | | Cash Bal- ances at end of Month |
|---------------------------------------|--|---------|---------------------------------------|
| 4-30-58 Citizens Bank-General Fund | 26233.01 | 5-31-58 | 42822.36 |
| 4-30-58 Citizens Bank-Payroll Account | 264.69 | " | 2659.49 |
| 4-30-58 Suburban Trust Company | 125.00 | " | 125.00 |
| 4-30-58 Petty Cash Fund-City Office | 851.66 | " | 851.66 |
| Total Cash in Bank & On Hand | <u>27474.36</u> | " | <u>46458.51</u> |

| | May 1958 Receipts | Total Budgeted Revenues To 5-31-58 | 1957-58 Percen- Adopted tage Budget Rev. To of 5-31-58 Total Budget |
|------------------------------|-------------------------|---|--|
| REVENUES: | | | |
| Taxes: Local Gross | | | |
| 1.0 Total Collections | 3257.77 | 359960.12 | -1089.70 358870.42 100.3 |
| 1.5 Taxes State Shared | 98.75 | 69970.74 | 8379.26 78350.00 89.3 |
| 2.0 Licenses - Permits | 1576.90 | 19158.97 | 4711.03 23870.00 80.3 |
| 3.0 Fines & Forfeitures | 40.00 | 882.64 | 2237.36 3120.00 28.3 |
| 4.0 Use of Money & Property | 145.86 | 2589.62 | -499.62 2090.00 123.9 |
| 5.0 Revenues - Other Sources | - | 34159.03 | -659.03 33500.00 101.9 |
| 6.0 Service Charges & Fees | 140.00 | 10197.60 | 767.40 10965.00 92.9 |
| Total Budgeted Receipts | <u>5259.28</u> | <u>496918.72</u> | <u>13846.70 510765.42 97.3</u> |
| Non-Budgeted Receipts | 97904.44 | | |
| Total Cash & Receipts | 103163.72 | | |
| Less Accrued & Deferred Rev. | 139.85 | <u>103023.87</u> | This month's percentage figure: 91 2/3 |
| Total Cash & Receipts | <u>130498.23</u> | | |

| | Expended | Balance | Budget |
|---------------------------------|----------|--------------|-------------------------|
| DISBURSED & ACCRUED: | | | |
| 10.0 General Government | 3541.10 | 45948.05 (A) | 9336.45 52720.00 83.1 |
| 11.1 Police Department | 8133.72 | 94379.78 (B) | 11640.60 102577.10 89.0 |
| 11.2 Fire Department | 5598.51 | 65421.30 (C) | 5237.70 70305.00 92.6 |
| 11.3 Protective Inspection | 260.00 | 5968.82 (D) | 1371.14 7339.96 81.3 |
| 11.9 Other Protection | - | 1556.93 (E) | 259.47 500.00 85.7 |
| 12.1 Public Works Office | 795.56 | 14769.54 (F) | 4245.42 19014.96 77.6 |
| 12.2 Public Works Highways | 6491.74 | 52070.94 (G) | 14349.06 63420.00 78.4 |
| 12.9 Public Works Repair Shop | 1771.33 | 26480.15 (H) | -3620.20 22610.00 115.9 |
| 13.0 Public Works Sanitation | 3657.95 | 52169.49 (I) | 6391.51 58561.00 89.1 |
| 19.0 Recreation Division | 869.97 | 32926.72 (J) | 6141.10 35357.82 84.3 |
| 21.0 Miscellaneous | 319.77 | 26566.22 (K) | 1214.88 26710.10 95.6 |
| 22.1 Council Appropriations | - | 145.30 (L) | 427.64 572.94 25.4 |

| | | | | | |
|-----------------------|-----------------|------------------|-----------------|------------------|-------------|
| 4th of July Expense | 59.00 | 1330.92 (M) | -59.00 | - | 25.4 |
| Legal Reserve Fund | | | 34095.49 | 51076.54 | 104.6 |
| | <u>31498.65</u> | <u>419734.16</u> | <u>91031.26</u> | <u>510765.42</u> | <u>79.5</u> |
| Non-Budgeted Accounts | 53136.81 | | (A) 2564.50 | | |
| | 84635.46 | | (B) 3443.28 | | |
| Less Cash Discounts | 47.86 | | (C) 354.00 | | |
| | <u>84587.60</u> | | (E) 1316.40 | | |
| Adjustments | -547.88 | 84039.72 | (G) 3000.00 | | |
| | | <u>46458.51</u> | (H) 249.95 | | |
| | | | (J) 3710.00 | | |
| | | | (K) 1071.00 | | |
| | | | (M) 1271.92 | | |
| | | | <u>16981.05</u> | | |

GENERAL FUND
BALANCE SHEET ACCOUNTS COMPARISON
April 30, 1958 and May 31, 1958

| <u>ASSETS</u> | <u>Balance</u> <u>4-30-58</u> | <u>Balance</u> <u>5-31-58</u> | <u>Changes</u> <u>During Month</u> |
|---|----------------------------------|----------------------------------|---------------------------------------|
| Citizens Bank of Takoma Park-General A/C | 26233.01 | 42822.36 | 16589.35 |
| Citizens Bank of Takoma Park- Payroll A/C | 264.69 | 2659.49 | 2394.80 |
| Suburban Trust Company-General A/C | 851.66 | 851.66 | - |
| Petty Cash Fund - City Office | 125.00 | 125.00 | - |
| Taxes Receivable - 1957 Levy | 5426.90 | 2492.98 | -2933.92 |
| Taxes Receivable - 1956 Levy | 156.90 | 156.90 | - |
| Taxes Delinquent | 572.49 | 572.49 | - |
| Interest Receivable on 1956 Levy | 2.64 | 2.64 | - |
| Due from Special Assessment Fund | 48452.55 | 3147.81 | -45304.74 |
| Due from Uniform Account - Policemen | 684.62 | 769.02 | 84.40 |
| Towing Charges Receivable | 64.50 | 137.50 | 73.00 |
| Prepaid Insurance | 8198.85 | 7152.91 | -1045.94 |
| Certificate of Deposit | 100000.00 | 50000.00 | -50000.00 |
| Accrued Rent & Interest Receivable | 1390.76 | 786.62 | -604.14 |
| Prepaid State Retirement | 2731.42 | 1365.71 | -1365.71 |
| Protective Apparel | 84.60 | 15.65 | -68.95 |
| New Public Works Building | 900.00 | 900.00 | - |
| | <u>196140.59</u> | <u>113958.74</u> | <u>-82181.85</u> |
| <u>LIABILITIES</u> | | | |
| Accounts - Commitments Payable | 10196.65 | 9819.97 | -376.68 |
| Certificate of Indebtedness | 74500.00 | 24500.00 | -50000.00 |
| Escrow & Deposit Refundable | 1135.00 | 925.00 | -210.00 |
| Accrued Interest Payable | 1305.69 | 244.47 | -1061.22 |
| Accrued Payroll | 1721.88 | - | -1721.88 |
| Maryland Income Tax Withheld | 190.99 | 326.98 | 135.99 |
| Group Hospitalization Withheld | 43.20 | 64.80 | 21.60 |
| D. C. Income Tax Withheld | 30.50 | 74.40 | 43.90 |
| Federal Withholding Tax | - | 2195.30 | 2195.30 |
| | <u>89123.91</u> | <u>38150.92</u> | <u>-50972.99</u> |
| Unappropriated Surplus from Previous Year | 4332.51 | 4340.96 | 8.45 |
| Appropriated Unexpended Net Asset Value | 65054.18 | 37371.37 | -27682.81 |
| Unappropriated Reserve Fund Balance | 37629.99 | 34095.49 | -3534.50 |
| | <u>196140.59</u> | <u>113958.74</u> | <u>-82181.85</u> |

| | |
|-------------------------------------|----------------------|
| Special Improvement Account 4-30-58 | 5610.80 |
| May Receipts | 42000.00 |
| | <u>47610.00</u> |
| Withdrawals | 47000.00 |
| | <u>610.80</u> |
| Bank error | 122.22 |
| | <u><u>488.58</u></u> |

CORRESPONDENCE RECEIVED FROM:

1. Mrs. Marguerite Ferry, 7114 Poplar Avenue, City, appreciation for Resolution in tribute to Mr. Ferry. Referred to Council Files.
2. Family of Mrs. Ben G. Davis, acknowledgement and appreciation for floral expression of sympathy. Referred to Council Files.
3. Edwerta B. Barber, Clerk to Montgomery County Board of Appeals, postponement of Public Hearing date, Case No. 599, Appeal and Petition of Mrs. Lillian I. Ralls. Referred to Public Welfare Committee.
4. Dr. Clifton E. Olmstead, President, Takoma Park, Maryland, Library Board, formal permission to erect reviewing stand on Library lawn for July 4th parade and celebration. Referred to Council Files.
5. Robert O. Bonnell, Chairman, Maryland State Roads Commission, Traffic Control - Shopping Center, 7600 Block New Hampshire Avenue. Referred to Public Safety Committee.
6. Clifford J. Waldron, Member of Committee, Cub Scout Pack #243, relinquishing reservation of City truck for July 4th parade. Referred to Council Files.
7. Mildred D. Erickson, Secretary, The Official Board, Grace Methodist Church, City, opposition to Zoning Amendment Petition No. A-3150, Blair H. Smith, Agent for Carl B. and Bessie L. Royce, Owners, R-55 Zone to C-1 Zone, Part of Lot 4, Block 27. Referred to Civic Improvements Committee.
8. V. T. H. Bien, President, Takoma Park Historical Society, Resolution pertaining to historical lamp post in front of 7204 Cedar Avenue. Referred to Parks and Recreation Committee.
9. Mrs. Ruth J. Ferraro, 7908 Flower Avenue, City, appreciation for Council's efforts in removal of U. S. Mail box at corner Flower & Erie Avenues. Referred to Council Files.
10. Miss Juliet Strite, 415 Ethan Allen Avenue, City, complaint of debris - Ethan Allen Avenue. Referred to Public Welfare Committee.
11. Louis C. M. Abolin, 204 Philadelphia Avenue, City, inquiry concerning sidewalk construction in front of Lot 12B, Block 85. Referred to Public Welfare Committee.
12. Honorable Charles A. Buckley, U. S. House of Representatives, H. R. 11993, proposed Greenbelt Park, Prince George's County, Md. Referred to Council Files.
13. Honorable DeWitt S. Hyde, U. S. House of Representatives, H. R. 11993, proposed Greenbelt Park, Prince George's County, Md. Referred to Council Files.
14. Honorable Richard E. Lankford, U. S. House of Representatives. H. R. 11993, proposed Greenbelt Park, Prince George's County, Md. Referred to Council Files.
15. Edmund C. Mester, Executive Secretary, Maryland Municipal League, letter of appreciation to Mayor Miller for his contribution to the Maryland Municipal League Convention

in June, on MTAS. Mayor Miller directed the Clerk-Treasurer to acknowledge letter.

16. William C. McAinsh, Jr., CPM, Property Manager, Walker & Dunlop, Inc., Washington, D. C. Commendation of Police Department. Referred to Council Files.

17. Lionel W. Nelson, Director, Public Relations, The Montgomery Junior College, City. Letter of appreciation to Chief of Police. Referred to Council Files.

OPEN MEETING:

Mayor Miller read the Resolution to be presented to Mrs. E. M. Douglas, in honor of her 100th birthday, on June 24th, 1958, which reads as follows:

R E S O L U T I O N

WHEREAS, Mrs. E. M. Douglas did place her faith and confidence in the City of Takoma Park, State of Maryland, in the Year 1891, two years later acquiring a home in the City in which to raise her family, and

WHEREAS, a Community of home-loving and law-abiding citizens is established by such faith and confidence which has been carried through the years by Mrs. E. M. Douglas, and

WHEREAS, on June 24th, 1958, Mrs. E. M. Douglas will celebrate her one hundredth birthday at the home she established in 1893,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Takoma Park, State of Maryland, that they extend to Mrs. E. M. Douglas a hearty wish for a HAPPY BIRTHDAY and many, many happy returns of the day, and

THAT this Resolution be presented to Mrs. E. M. Douglas in her home at 6833 Eastern Avenue, City of Takoma Park, State of Maryland, as a small token of the esteem of the citizens of the City of Takoma Park.

WHEREUPON We, the Mayor and City Council of Takoma Park, Maryland, have set our hands and seals this 23rd day of June, Nineteen Hundred and Fifty-eight, in the year of our Lord, A. D.

/s/ George M. Miller, Mayor,
 City of Takoma Park, Maryland
 Robert W. Collison, Councilman
 Clayton D. Forshee, Councilman
 Gibson E. McKenzie, Councilman
 John D. Roth, Councilman
 Ralph F. Sidell, Councilman
 Edwin S. Turner, Councilman
 Emily P. Monitor, Councilwoman

Mayor Miller stated that MTAS was unanimously adopted at the Maryland Municipal League Convention at Ocean City this month. He also stated that it looks as if MTAS will have a safe passage through channels, and that there might be some public hearings on this project. Also that the Convention, as a whole, was very successful.

Councilman Turner brought to the attention of those present that Mayor Miller had been elected Vice President of the Maryland Municipal League.

Mayor Miller stated that the Committees assigned to investigate a change to the City Charter, also the cost of living increase for City employees, were working on the project, and that they would have reports in the very near future. Mayor Miller further

requested that the Public Works Committee study the possibility of the City again taking over the issuance of building permits, as done in prior years, as this would enable the City to have a better control over laxity in some cases. Also, that the Public Welfare Committee continue the survey of refuse and trash collections.

Mr. William H. Hutton, 1008 Heather Avenue, addressed the Mayor and Council, concerning "No Parking" problem in alley at Heather Avenue. He stated that about three or four years ago an Ordinance was adopted placing "no parking" signs on the North side of Heather Avenue, beginning at the intersection of the Service Drive and Heather Avenue, and extending to the intersection of Heather Avenue and Glengarry Place. He further stated that this Ordinance had created considerable hardship on the property owners on Heather Avenue, and that they would like to have something done to enforce the law, or to remove the Ordinance. He stated that the Police had been lax in enforcing the parking regulations in the alley, and that he would like to have the area investigated very thoroughly. Also that the matter had been reported to the Police Department, but no action taken. It seemed that on weekends the situation becomes very bad. Mayor Miller instructed Councilman Sidell, Chairman of the Public Safety Committee, also Chief of Police Foster to look into this problem, and an attempt be made to remedy the bad situation.

Mayor Miller requested Councilman McKenzie to check into the Cross Property situation per request by Mr. Risher. Corporation Counsel Gingerich stated that little could be done on this, at this time, however, Mayor Miller was of the opinion that perhaps some statement could be sent to the County in connection with this case.

It was announced that the next meeting of the Montgomery Chapter of the Municipal League will be held on July 10th, at the Glen Echo City Hall, at 8:00 p.m. Mayor Miller stated that altho' Councilman McKenzie will be out of town, there should be representation of the Council at the meeting.

PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie requested Councilman Sidell to handle the Anderson Case, since he is familiar with it, therefore, Councilman Sidell set a meeting date of June 30th, 7:30 p.m., in the Council Chamber, to hear the case of Mrs. James W. Anderson, 209 Manor Circle, concerning the City Housing Ordinance. This time was in agreement with other Members of the Public Welfare Committee. Councilman McKenzie had no further report.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell requested that a check be made with the Police Department to find out what had been accomplished in the cutting of shrubbery over-hanging the sidewalks here in the City.

2. The request for parking meters in the vicinity of the High's Dairy Products Store was discussed, and it was reported that Captain Cissel of the Police Department had contacted four of the other store owners in the area, however, no definite decision has been reached.

PARKS AND RECREATION COMMITTEE:

Councilwoman Monitor was absent from the City, therefore, there was no report at this time.

Councilman Turner did state that most of the foreign students had been placed in homes, when they arrive on July 14th.

FINANCE COMMITTEE:

1. Councilman Roth requested that Items 1 & 2, Consideration of reducing Reserve Figure in City Charter, and Provision for cost of living adjustment - City employees, be transferred to the Law & Ordinances Committee. There was no other report at this time.

50 CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Roth reported in reference to letter from Grace Methodist Church, concerning opposition to Zoning Amendment Petition No. A-3150, Blair H. Smith, Agent for Carl B. & Bessie L. Royce, Owners, R-55 Zone to C-1 Zone, Part of Lot 4, Block 27, that he had read in the newspaper, that this request had been granted by the County Commissioner's office in Upper Marlboro. This information was verified by telephone the following day.
2. Councilman Roth also brought to the attention of the Mayor and Council, a request for Zoning Change from C-1 Zone to C-2, of Parcel A, Ben-Mor View Subdivision, located back of the Mighty Mo on New Hampshire Avenue, which, if granted, will permit the erection of a bowling alley on the premises. This is out of the City limits, however, he thought it might be of interest to the Council.
3. Councilman Roth reported that the Council Committee is still meeting with the Library Committee, and that they have been asked by the Library to possibly make arrangements to be responsible for utilities in the building; therefore, he moved that the Council Committee be authorized to work out an arrangement, with the Library, to pay \$2,000 in lieu of utilities, also that they be authorized to include a ventilating system in the Library. Upon being seconded by Councilman Collison, and put to question, the motion was carried.

PUBLIC WORKS COMMITTEE:

1. Councilman Collison reported that he had investigated the need for resurfacing parts of Boyd Avenue, and that he could not see where further resurfacing was warranted at this time. The Committee is of the opinion that the Public Safety Committee be requested to erect warning signs on Jackson Avenue hill, that it is slippery when wet. He further stated that the original agreement with Mr. Remsen, concerning Boyd Avenue was to fix the intersection, which was done. Mayor Miller directed that Councilman Sidell take this matter under consideration on his Committee.
2. Councilman Collison reported that Mr. Winegar, the City Carpenter is to report to the doctor this week, and directed that Mr. Rhodes, Director of Public Works, contact the doctor and attempt to determine when he will be able to return to work. The City is very much in need of a carpenter, and in the event Mr. Winegar is unable to return soon, that other arrangements be made.
3. Councilman Collison reported that Director Rhodes had given the drawing made by Mr. Remsen, concerning Heffner Park, to Mr. Mason the architect, and that he had stated that he could work out a very suitable arrangement with it.

LAW AND ORDINANCES COMMITTEE:

1. Councilman Turner reported that the Consideration of reducing Reserve Figure in City Charter and Provisions for cost of living adjustment - City employees is under consideration; also that the Montgomery County Salary of Justice of the Peace has been settled, and can be removed from the agenda.

Fire Chief Carter reported that the hose tower, Fire House has moved at least a quarter of an inch at the top, due to the recent hard winds and rains, and requested that it be checked to determine the extent of damage.

Deputy Chief LaScola reported to the Mayor and Council that on Wednesday morning around 10:00 a.m., the Fire Department will conduct a demonstration at the lot opposite #8 Columbia Avenue, on the use of fire extinguishers, and that anyone that could attend, would be most welcome.

Councilman Collison reported that one of the Public Works Trash trucks broke down and that he had authorized Mr. Rhodes to go ahead with repairs amounting to \$204.00, and that this amount would have to be taken from the Reserve Fund.

Councilman Turner stated that his Committee is working on the Capital Improvements Problems of the City.

There being no further business to come before the Mayor and Council, the meeting adjourned at 9:30 p.m.

George M. Miller
Mayor

Stephen M. Lindgren
Clerk-Treasurer