

EXECUTIVE MEETING
MAYOR AND COUNCIL
September 8, 1958

Mayor Miller called the meeting to order at 8:00 p.m. Those present: Councilmen McKenzie, Roth, Sidell and Councilwoman Monitor. Absent: Councilmen Collison, Forshee and Turner.

Councilman Roth moved that the minutes of August 25th, 1958 be accepted as correct. Upon being seconded by Councilwoman Monitor, and put to question, the motion was carried.

The Treasurer's report for the month of July was read as follows:

Citizens Bank:		Suburban Trust Company:	
Balance 7-31-58	147,415.60	Balance 7-31-58	9,097.58
Deposits	30,911.89	Deposits	1,376.60
	<u>178,327.49</u>	Balance 8-31-58	<u>10,474.18</u>
*Disbursements	95,774.60		
Balance 8-31-58	<u>82,552.89</u>	Special Improvement Account:	
		Balance 7-31-58	1,180.30
		Deposits	310.40
		Balance 8-31-58	<u>1,490.70</u>

*Includes \$50,000.00 purchase of Certificates of Deposit at 2% interest income, to bring total interest bearing C/D to \$200,000.00.

CORRESPONDENCE RECEIVED FROM:

1. Robert O. Bonnell, Chairman, State Roads Commission, 108 East Lexington St., Baltimore, Md., Federal Aid urban Program. Referred to Public Works Committee.
2. Mr. Robert W. Hamilton, Recording Secretary, City Fire Board, motion that Ronald E. Holland, 317 Lincoln Avenue, be appointed to City of Takoma Park Fire Department. Referred to Public Safety Committee.
3. PFC Baron E. DeKalb & Private Karl F. Kearns, Takoma Park Fire Department, Invitation to Mayor and Council to attend Civil Defense Rescue Exercises at Olney, Md., Sept. 10, 1958, 8:00 p.m. Referred to Public Safety Committee, also that letter be acknowledged.
4. Mr. George E. Smith, 7203 Trescott Avenue, City, letter of appreciation - square dancing, also request for payment of services. Referred to Parks and Recreation Committee.
5. C. L. Risher, 7308 Cedar Avenue, City, complaint - various items. Referred to Public Safety Committee, also that copy of letter from Mr. Parrish be sent to Mr. Risher.

OPEN MEETING:

Mayor Miller introduced Mr. Harvey D. Williams of Kingston, Pa., to those present, as the City's newly appointed Building Inspector. Mr. Williams stated that he was happy to be present and that he was sure he would be happy serving the City.

Mayor Miller also welcomed Mr. Ronald E. Holland, whose appointment to the City Fire Department was to be brought up later in the meeting.

Mayor Miller stated that for so many years citizens have heard that we pay City and State taxes, also that each incorporated City is a Member of the Maryland Municipal League; heretofore, there have been no contributions from the County funds in lieu of services rendered, and that the League has been working on this. He brought to attention a recent article in the Evening Star newspaper concerning a request for a cut of

approximately 20¢ on the \$2.10 per hundred tax rate on real property within a Municipal Corporation in Prince George's County.

Mayor Miller suggested that a resolution be adopted in recognition of the proposed legislation concerning zoning in Lower Montgomery County, whereby the governing body of each Municipal corporation would be designated as a District Council for all petitions for zoning reclassification in and immediately around the Municipal corporation. He stated that a group of Montgomery County candidates have adopted this proposed legislation as a part of their platform and it is hoped that all the candidates will take this matter under consideration.

The Mayor further reported that on September 2nd, the Legislative Council of the General Assembly accepted for introduction a bill for Urbanization Renewal, and that it will be necessary for the Municipalities to support this legislation to see that it passes.

Mayor Miller refreshed the minds of those present, of the establishment of the MTAS program at the Maryland Municipal League Convention at Ocean City this past summer. He stated that MTAS should not be used as a political football; also that it would benefit smaller municipalities in the State. MTAS will be brought before the General Assembly at the next Session, and it is strongly hoped that it will be carried on to victory.

Mrs. Ward J. Moore, 8000 Maple Avenue, City, suggested that the Council consider placing a crossing guard on Flower Avenue at intersection of Wabash Avenue, for the protection of the 65 to 70 children who cross at this point to attend Rolling Terrace School. Mayor Miller referred this request to the Public Safety Committee.

Chief Carter thanked Mayor Miller for introducing Ronald E. Holland as a prospective appointee to the Fire Department, stating that Mr. Holland was married and had two children, and was presently employed with the Federal government.

Mr. Robert Mandell, 7003 Woodland Avenue, stated that he was quite interested in the letter read from Robert O. Bonnell, State Roads Commission, concerning the allotment of Federal funds to the City. He further stated that the traffic tie-up on Carroll Avenue in the evenings is quite bad, and believed something should be done. He also stated that he believed Poplar Avenue is a State road, and perhaps it could be utilized to help the situation. Mr. Mandel inquired as to the progress of the Codification of the City Laws and Ordinances and was informed by Mayor Miller & the Clerk-Treasurer that work is about completed, and should be ready for the printer within the next few months. Mr. Mandel inquired concerning the Mayor's statements earlier about the zoning board - in that should the Mayor and Council set in on zoning cases, and decision passed, would the parties in question still have the privilege of carrying the matter to a higher board, if they are not satisfied. Mayor Miller stated that individuals would still have right to appeal to the County Appeal Board. There was some question as to what affect the establishment of this type of zoning procedure would have on spot zoning, and the Mayor gave assurance that the adoption of the bill would have no affect. He reported that the zoning and planning map to be presented to the public by Park & Planning in the next couple of months would be a help in the above, however, that there would always be someone requesting exceptions in zoning matters.

PARKS AND RECREATION COMMITTEE:

1. Councilwoman Monitor reported that the suggested flood lights and flag pole for Veterans' Memorial Park have been studied by the Committee and by Director of Public Works Mr. Rhodes, and that they were ready to request bids. It is expected that a report would be ready by the next meeting.

2. Councilwoman Monitor reported concerning the suggested cannon for Veterans' Park, that the Committee recommends it not be placed, therefore, she so moved. Councilman Roth seconded the motion, and stated that as a former veteran of the armed forces, he would like to see the Park represented in a peaceful manner, and that the placing of a cannon would be contrary to this thought. Councilwoman Monitor concurred with him on this. Upon being put to question, the motion was carried.

3. Councilwoman Monitor reported that the Park and Planning Commission had been requested to install sign indicating "Recreation Area" in the Hampshire Greens Community, and that some word was expected soon.

4. Councilwoman Monitor reported that the trophy case has been placed in the hallway of the City Building, #8 Columbia Avenue. She further requested that a letter be sent out to the Civic Associations, that should they have trophies, and nowhere to place them, to contact the City Office.

5. Councilwoman Monitor reported that there will be a "Founder's Day" Committee meeting on Thursday evening, September 11th, 8:00 p.m., at #8 Columbia. It is hoped that final arrangements can be started, as the event date is drawing close. She requested of the Police and Fire Departments, that if they have any old uniforms to gather them together. She also requested that Captain Rhodes attend the meeting; She also reported that Halloween is fast approaching and that letters have been sent out to all the Civic Associations, requesting their assistance again this year. The Lions Club has always given strong support to this event; It was also reported that the sons of Mr. Derato and Mr. Slye have made the football teams this year.

Mayor Miller announced that Mr. Pridgen, the Clerk-Treasurer will be on vacation from September 15th through the 26th.

CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Roth reported that hearings on the five recent requests for zoning changes were being held by the Montgomery County Council in Rockville this evening. Corporation Counsel Mr. Gingerich and Councilman Turner were attending these hearings.

2. Councilman Roth stated that there was nothing further to report on the W. A. Martin property matter.

3. Councilman Roth reported on the request for an opinion in the suggested change of the name of Hammond Avenue. He proposed that a letter be written to the Park and Planning Commission that it be changed to North and South Hammond Avenue. Mayor Miller asked if the Council was in agreement with this, however, after considerable discussion, it was decided that the matter be held over in an attempt to find a definite preference.

4. Councilman Roth reported that he had received notice that in view of improvements on University Lane, that traffic was being increased considerably on Hammond Avenue, and requested that the Police Cruisers investigate the area of the 8000 Block of Hammond Avenue, in an attempt to solve the problem.

5. Councilman Roth reported that a considerable number of stones are gathering around the center islands on New Hampshire Avenue and requested it be investigated to determine whether it is a City matter or one of the State Roads Commission.

6. Councilman Roth reported that after a series of Meetings with the Board of Trustees of the Takoma Park, Maryland Library Association an arrangement has been proposed in the mutual interests of the City of Takoma Park and the Library Board to the best possible use of the City owned Library building for the citizens of Takoma Park. Councilman Roth proposed the following Resolution:

WHEREAS, there has been a series of Meetings whereupon an agreement has been reached between representatives of the City of Takoma Park and the Board of Trustees of the Takoma Park, Maryland Library Association, to set up a division of responsibilities for each as follows:

The City of Takoma Park to:

1. Furnish the maintenance and upkeep of the Library building, including such capital improvements, replacements and repairs as are necessary and including the improvement of the current summer ventilation system, and,
2. Furnish periodic janitorial service as is being currently provided with floors buffed once each week, waxed once each month and windows washed periodically, and,
3. Furnish the necessary care of grounds in a manner comparable to other City owned buildings, and,
4. Carry adequate fire, storm and liability insurance on building, City owned equipment and grounds, to protect City's liability as owner.

The Board of Trustees of the Library Association to:

1. Provide operation of Library facilities, maintaining as high a level of Library service as possible with the funds available, and,
2. Provide day to day janitorial and similar service necessary to efficient Library operation, except as otherwise noted in the Item No. 2 of the City's responsibilities above, and,
3. Give consideration to the proper use of the building, including decisions on requests for use of the building for other than Library purposes, and to give notice in writing to the City Clerk's Office whenever the Board authorizes use of the building outside normal Library hours, and,
4. Carry adequate fire, theft, liability and other insurance as owner of books, records, etc., and as tenant of building, and,
5. Furnish to the City Clerk a copy of the Library budget on adoption and a copy of the Treasurer's annual report upon audit.

THEREFORE, BE IT RESOLVED by the Mayor and City Council that the duties and responsibilities above outlined be assumed as of the date of this Resolution and to continue so long as the Board of Trustees of the Takoma Park, Maryland, Library Association, Inc., fulfills its responsibilities and duties as above outlined.

Upon being seconded by Councilman McKenzie, and put to question, the above Resolution was adopted by a roll call vote as follows: Yeas: Councilmen McKenzie, Roth, Sidell and Councilwoman Monitor. Nays: None. Absent: Councilmen Collison, Forshee and Turner.

Councilman Roth moved that in view of the delineation of the responsibilities outlined in the preceding Resolution, the following Ordinance be adopted:

ORDINANCE NO. 1504

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MD:

Section 1. THAT in recognition of the division of the area of responsibilities by each the City of Takoma Park and the Board of Trustees of the Takoma Park, Maryland Library Association, Inc.; as set forth by Resolution,

Section 2. AND THAT it is presumed such Resolution will be acceptable to the Board of Trustees and that a similar Resolution will be adopted by the Library Association.

Section 3. THEREFORE THAT the City assume the financial responsibility of heating, electricity and water bills and in lieu of the specific payment of periodic bills, the City compensate the Takoma Park, Maryland, Library Association, Inc., by the total sum of TWO THOUSAND DOLLARS (\$2,000.00) per ANNUM in addition to the sum due from tax collections, such payment to be made in QUARTERLY installments on September 30th, December 31st, March 31st and June 30th of each year of FIVE HUNDRED DOLLARS (\$500.00) each, beginning September 30th, 1958.

Section 4. FURTHER THAT, such payment be charged to the current Reserve Fund.

Upon being seconded by Councilman McKenzie, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen McKenzie, Roth, Sidell and Councilwoman Monitor. Nays: None. Absent: Councilmen Collison, Forshee and Turner. Councilman Roth then requested that the Library Board be notified of the action of the Mayor and Council, and after acceptance by the Library Board of their portion of responsibilities as stated in the Resolution of Agreement, the proposals as stated in the Resolution and in Ordinance No. 1504 will become valid.

Councilman Roth reported that the Chairman of the Public Works Committee has been studying the ventilation problem at the Library throughout the summer. He requested that the Library be notified that some arrangement will be made either by the placement of fans, or by air conditioning, before the next summer approaches.

PUBLIC WORKS COMMITTEE:

1. Councilman Collison still being on vacation, Councilman McKenzie, Vice Chairman, reported that Director of Public Works Mr. Rhodes has been checking on the North Takoma Storm Drainage Problem, and is in the process of working out easements. Most everyone involved has been on vacation, however, it is expected that good progress can be made from now on.
2. Councilman McKenzie reported that plans have been approved by the Washington Suburban Sanitary Commission on paving of Glenside Drive, and have been submitted to the Park and Planning Commission.
3. Councilman McKenzie informed the Council that unless the Civil Defense Generator now in custody of City is hooked up it could be removed from the premises, therefore, he moved that the sum of \$308.00 be appropriated from the Reserve Fund, to cover the cost of the electrical work necessary. The work is to be done by Robert C. Marshall, 824 Upshur Street, Washington, D. C. Upon being seconded by Councilwoman Monitor, and put to question, the motion was carried.

PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie reported that the item of sidewalk - Citizens Bank is still being considered; also that Director of Public Works Mr. Rhodes has worked up plans and cost estimates on the sidewalk & driveway in front of 8 Lee Avenue, and that it will be necessary to contact the owners of the adjoining property to obtain their comments.

2. Councilman McKenzie proposed the following Resolution:

WHEREAS, the City of Takoma Park and other Municipalities in Lower Montgomery County are vitally interested in zoning matters within their areas, AND

WHEREAS, there is proposed legislation to designate the governing body of the Municipal Corporations of Lower Montgomery County as a District Council for all Petitions for Zoning Reclassification in and immediately around their areas,

THEREFORE, BE IT RESOLVED by the Mayor and City Council of Takoma Park, THAT the City of Takoma Park hereby acknowledge the recognition given to this proposed legislation and support same to the end of formal enactment into Law.

Upon being seconded by Councilwoman Monitor, and put to question, the above resolution was adopted as follows: Yeas: Councilmen McKenzie, Roth, Sidell and Councilwoman Monitor. Nays: None. Absent: Councilmen Collison, Forshee and Turner.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell brought to the attention of the Council the Clarification of number of paid sergeants in the Fire Department, stating that the question is - will the City authorize the position of the third paid sergeant or should the volunteer group make nominations. He further stated that the City should go along with the suggestion in accordance with Rules and Regulations governing the Fire Service. Councilman Sidell upon the Committee's recommendation, moved that the City authorize establishment of the third position of paid sergeant, and that the opening created be filled by the proper man, upon being recommended by both the Fire Chief and City Fire Board. Councilman McKenzie stated he thought the entire Council should be present to pass such a motion. Councilman Sidell, pointed out that this matter had been carried for some time, and that there is provision in the Budget for promotions. Upon being seconded by Councilwoman Monitor, and put to question, the motion was carried.

2. Councilman Sidell moved the adoption of the following Ordinance:

ORDINANCE NO. 1505

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT "STOP" signs be placed on the NORTHWEST and SOUTHEAST corners of BOSTON Avenue at intersection with TAKOMA Avenue.

Section 2. AND THAT the Public Works Department is hereby authorized to proceed with the erection of the necessary signs.

Section 3. AND FURTHER THAT the penalties for the violation of this Ordinance shall be the same as prescribed by Ordinances governing traffic regulations in the City of Takoma Park.

Upon being seconded by Councilman McKenzie, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen McKenzie, Roth, Sidell and Councilwoman Monitor. Nays: None. Absent: Councilmen Collison, Forshee and Turner.

3. Councilman Sidell moved the adoption of the following Ordinance, upon request of residents on Maple Avenue:

ORDINANCE NO. 1506

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT a 25 mile per hour sign be placed on Maple Avenue, NORTH of the Post Office, on the EAST side of the street.

Section 2. AND THAT the Public Works Department is hereby authorized to proceed with the erection of the necessary sign.

Section 3. AND FURTHER THAT the penalties for the violation of this Ordinance shall be the same as prescribed by Ordinances governing traffic regulations in the City of Takoma Park.

Upon being seconded, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen McKenzie, Roth, Sidell and Councilwoman Monitor. Nays: None. Absent: Councilmen Collison, Forshee and Turner.

4. Councilman Sidell upon recommendation of the Committee, Fire Chief Carter and the City Fire Board, moved that Ronald E. Holland, 317 Lincoln Avenue, be appointed as a Private in the Takoma Park Fire Department, for a six-month probationary period, in accordance with the present Merit Plan, effective September 15th, 1958, at a salary of \$4,000.00 per annum. Upon being seconded by Councilman Roth, and put to question, the motion was carried.

5. Councilman Sidell moved that the resignation of Private Donald R. Carey, from the Takoma Park Police Department, be accepted, effective September 2nd, 1958. Upon being seconded by Councilman Roth, and put to question, the motion was carried.

Chief of Police Samuel A. Foster will be on leave for one week beginning September 9th, 1958. Captain Edwin C. Cissel will be acting chief in his absence.

6. Councilman Sidell informed the Mayor and Council, that Private l/c Baron E. DeKalb has requested official leave during his assigned working evening hours in order to take a course in Public Speaking at Montgomery Jr. College, which would be quite helpful to him in teaching Fire Prevention, as he has been doing. Chief Carter stated that he had no objection to this, and that satisfactory arrangements will be made so that the few times Private DeKalb would be absent, would not cause any difficulty. Therefore, Councilman Sidell moved that upon Chief Carter's recommendation, that this leave be granted. Upon being seconded by Councilwoman Monitor, and put to question, the motion was carried.

7. Councilman Sidell reported that a Mrs. Sines on Aspen Avenue has requested that a "Slow, Children Playing" sign be placed on street, and directed that Chief Foster look into this and determine what arrangement could be made.

Mayor Miller reported that he and Chief Carter attended the banquet at Maryland University in connection with the recent Fire Extension Course. He stated that it was quite a nice affair, and that Tommy Mont, Coach at the University was the guest speaker and gave an extremely enlightening talk. He further stated that this course began in

about 1953 and is now on firm footing, and that those attending the course receive excellent instruction; also that members of our Fire Department have been leaders in the school, and when course was set up, some of our members were on the board. The course is attended by firemen from all parts the world.

Fire Chief Carter presented a certificate given Takoma Park Fire Department in appreciation for cooperation in the Civil Defense program on rescue training and requested permission to have it framed and placed on display at the Fire Department. This permission was granted.

Deputy Fire Chief LaScola inquired of Councilman McKenzie if the proper wiring for the Civil Defense Generator had been placed in the Police Department garage behind the City Office Building; He was informed by Director of Public Works Rhodes that the proper wiring is being installed at present. Deputy Chief LaScola further stated that there will be graduation exercises at Olney, Md., these being the first since the course began. The exercises will be on Wednesday, September 10th, at 7:30 p.m., and will last about two hours, with considerable demonstrations in the means of fighting fire. He further invited anyone that could, to attend; also that he would like to have publicity from the press on this event. An interesting highlight is that PFC DeKalb has been teaching the course at Wheaton, and Private Kearns at Ellicott City, Md.

Mr. Howard S. Fisk, reporter for The Evening Star, brought to the attention of the Mayor and Council a request that a sign signifying the approach to Highway #410, be placed in front of the Fire Department. This matter will be considered.

There being no further business to come before the Mayor and Council, upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

George M. Miller

Mayor

Haynes M. Pridgen

Clerk-Treasurer

REGULAR MEETING
MAYOR AND COUNCIL
September 22, 1958

Mayor Miller called the meeting to order at 8:12 p.m. Those present: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Absent: Councilman Roth.

The Invocation was very ably rendered by Councilman Forshee.

Councilman Collison moved that the minutes of September 8, 1958 be accepted as correct. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

CORRESPONDENCE RECEIVED FROM:

1. Mr. & Mrs. H. M. Tippet, 13 Lee Avenue, and Mr. & Mrs. Daniel Walther, 15 Lee Avenue, storm drainage problem. Referred to the Public Works Committee.
2. Montgomery County Chapter, Maryland Municipal League meeting, September 24, 1958, 8:00 p.m., Gaithersburg Firehouse. Referred to Council Files.
3. Deputy Fire Chief & Ass't Fire Marshal S. J. LaScola, requesting that the Mayor and City Council set aside the week of October 5-11 as Fire Prevention Week for the City of Takoma Park. Referred to the Public Safety Committee.
4. Newsletter - Civil Defense - Montgomery County, referring to School Civil Defense Plan, Radiation Kits for Schools, also Police Course set for November. Referred to Public Safety Committee.
5. Mrs. Elon G. Salisbury, Chairman on Building & Equipment, Board of Trustees, Takoma Park, Md., Library, notice that Takoma Park Historical Society will meet at Library each Tuesday, beginning October 7, for 10 weeks, 8:30-10:00 p.m. Public invited. Referred to Parks & Recreation Committee.
6. Mr. V. T. H. Bien, President, Takoma Park Historical Society, letter of appreciation to City for their financial assistance for the brochure being prepared in connection with "Founder's Day" Celebration, also invitation to Mayor Miller to join Society; and further reference to the Red Cross Bloodmobile scheduled for October 6, 1958, to be held at the Seventh Day Adventist Church, corner of Laurel & Carroll Avenues. Referred to Council Files.
7. Perce L. Wolfe, Associate Director of Parks, MNCP&PC, Riverdale, Md., placing of sign at Long Branch Playground, also correction of name. Referred to Parks & Recreation Committee.
8. E. H. Brient, Hall-Associates, 715 "G" Street, N. W., Washington, D. C., inquiry as to fixed type auditorium seating or stage draperies in new Community Center. Referred to Parks & Recreation Committee.
9. Mrs. Estella A. Main, 6606 Cockerille Ave., City, request for street light on Second Avenue, between Allegheny & Cockerille Avenues. Referred to Public Safety Committee.
10. Mr. Joseph Hayden, 6 Pine Avenue, City, requesting removal of dead tree from City parking lot across from #8 Columbia Avenue. Referred to Parks & Recreation Committee.
11. PFC Baron E. DeKalb & Pvt. Karl F. Kearns, letter of appreciation to Mayor and Council for interest shown in attending Civil Defense Drill on September 10, 1958. Referred to Council Files.

12. PFC Baron E. DeKalb & Pvt. Karl F. Kearns, ltr to Major Samuel A. Foster, extending sincere appreciation to the Chief and his Department for cooperation extended while instructing the Civil Defense Course. Referred to Police Department Files.
13. Geo. N. Lewis, Jr., Director, State Roads Commission, 108 East Lexington St., Baltimore 3, Md., special study and decision on request for traffic signal at exit of parking lot near 7659 New Hampshire Avenue. Referred to Public Safety Committee.

OPEN MEETING:

Mayor Miller addressed those present, introducing PFC Baron E. DeKalb and Private Karl F. Kearns, commending them on the teaching job they have been doing in Civil Defense Rescue work and Firemen's Training and moved the adoption of the following Resolutions:

WHEREAS, Baron E. DeKalb, Private First Class, for the Takoma Park Fire Department, has worked deligently, giving of his time and efforts unstintingly, teaching and serving as a leader in a successful training program, in Heavy Duty Rescue Courses in Civil Defense and Firemen's Training for members of the Takoma Park Fire Department, also lending assistance to outside companies in the State of Maryland;

THEREFORE, BE IT RESOLVED that the Mayor and City Council sincerely commend you for the fine work accomplished in these courses;

BE IT FURTHER RESOLVED THAT this Resolution be given to Private First Class Baron E. DeKalb, as a small token of esteem and appreciation for the deligent service rendered to the City of Takoma Park, Maryland.

Signed and Sealed this 22nd Day of September in the year of our Lord, Nineteen Hundred and Fifty Eight.

AND

WHEREAS, Karl F. Kearns, Private, for the Takoma Park Fire Department, has worked deligently, giving of his time and efforts unstintingly, teaching and serving as a leader in a successful training program, in Heavy Duty Rescue Courses in Civil Defense and Firemen's Training for members of the Takoma Park Fire Department, also lending assistance to outside companies in the State of Maryland;

THEREFORE, BE IT RESOLVED that the Mayor and City Council sincerely commend you for the fine work accomplished in these courses;

BE IT FURTHER RESOLVED THAT this Resolution be given to Private Karl F. Kearns, as a small token of esteem and appreciation for the deligent service rendered to the City of Takoma Park, Maryland.

Signed and Sealed this 22nd Day of September in the year of our Lord, Nineteen Hundred and Fifty Eight.

Both Resolutions were signed by: George M. Miller, Mayor
 City of Takoma Park, Maryland
 Robert W. Collison, Councilman
 Clayton D. Forshee, Councilman
 Gibson E. McKenzie, Councilman
 John D. Roth, Councilman
 Ralph F. Sidell, Councilman
 Edwin S. Turner, Councilman
 Emily P. Monitor, Councilwoman

Upon being seconded by Councilman Sidell, and put to question, both resolutions were adopted by a unanimous vote. Mayor Miller then presented the resolutions to PFC DeKalb and Pvt. Kearns, congratulating them on a job well done, after which they were excused to return to duty.

Mayor Miller mentioned the meeting of the Montgomery County Chapter of the Maryland Municipal League on September 24th, 8:00 p.m., at the Gaithersburg Firehouse, stating that all department heads are welcome. He also reported that there will be a meeting of the Prince George's County Chapter of the League on October 16th, at #8 Columbia Avenue. Mayor Miller has been elected as an officer in the Prince George's County Chapter; He mentioned an article appearing in the Star newspaper this past week concerning Tax Differentials, and said there will be considerable discussion on this at the League meetings.

Mr. Michael Derato, 413 Lincoln Avenue, City, explained a letter received from Lampson and Company, along with a refund check on return premium in amount of \$28.05. The present insurance coverage on special policemen required that ten men be covered; however, as there were only nine, the refund was made. Mr. Derato stated that this premium could fluctuate in the future, in event of increase in number of men on Special Police duty.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell reported on the investigation of increased traffic in 8000 Block of Hammond Avenue, stating the Police Department is aware that this condition is caused by construction work on University Blvd., and that the people in area should be notified.
2. Councilman Sidell reported on the request for a "Slow, Children Playing" sign on Aspen Avenue. As there has been a resubdivision of area, the question has been raised as to whether street is a public right-of-way; As street is deadend, possibly a "dead-end" sign could be erected. The matter will be studied more thoroughly.
3. Councilman Sidell reported on the complaint of underbrush and fence at corner of Dogwood and Birch Avenues, stating that the complaint will be investigated.
4. Councilman Sidell moved that upon recommendation of the Committee, the City advertise for bids for a standard 1958 automobile for use as a detective bureau cruiser, bids being based on a trade-in allowance on Detective Cruiser #3, 1954 Ford two door sedan, Serial #U4CG-128690, with bid opening date set for October 17th, 4:30 p.m., in office of City Clerk-Treasurer. It was specified that the new car contain:

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|-----------------------------|-----------------------|
| (1) Two door sedan. | (7) Heater-Deluxe. |
| (2) Minimum horsepower 150. | (8) Defroster-Deluxe. |
| (3) Automatic transmission. | (9) Back up lights. |
| (4) Black in color. | (10) Two arm rests. |
| (5) One spot light. | (11) Turn signals. |
| (6) Two sun visors. | |

Councilman Turner seconded the motion. Councilman McKenzie questioned the practicality of an automatic transmission, and the effectiveness of its being used for police work. Councilman Sidell stated that the D. C. Police Department has found it to be more economical than standard transmission. Councilman McKenzie questioned whether it would be cheaper to get a six cylinder car rather than an eight.

Councilman Collison amended the motion in that the bidders should be requested to submit bids on both six cylinder and eight cylinder cars. After considerable discussion he withdrew his amendment, in favor of the original motion. Hope was expressed that bids will be received from Plymouth, Chevrolet and Ford agencies. Upon being put to question, the motion was carried.

5. Councilman Sidell moved the adoption of a Resolution setting October 5th to the 11th as Fire Prevention Week. Upon being seconded by Councilman McKenzie, and put to question, the Resolution was adopted as follows:

WHEREAS, the week beginning October 5th, 1958, has been proclaimed Fire Prevention Week by Dwight D. Eisenhower, President of the United States of America, and

WHEREAS, the purpose of Fire Prevention Week is to promote programs for the prevention and control of fire and assist in the National effort to reduce the loss of life and property resulting from fires;

THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Takoma Park, Maryland, do hereby heartily endorse the principles of Fire Prevention Week, and

THEREFORE, call upon the Citizens and Municipal Departments of the City of Takoma Park to cooperate with the National effort and the Fire Department of the City, in the observance of Fire Prevention Week.

Signed and Sealed this 22nd Day of September in the year of our Lord, Nineteen hundred and fifty-eight.

Signed by: George M. Miller, Mayor
City of Takoma Park, Md.
Robert W. Collison, Councilman
Clayton D. Forshee, Councilman
Gibson E. McKenzie, Councilman
John D. Roth, Councilman
Ralph F. Sidell, Councilman
Edwin S. Turner, Councilman
Emily P. Monitor, Councilwoman

PARKS AND RECREATION COMMITTEE:

1. Councilwoman Monitor reported that only one bid was received in response to an advertisement for a flag pole for the Veterans' Memorial Park. It was moved that the American Flag Pole Company be awarded the bid, in the amount of \$197.00, including delivery, but not installation. The motion was seconded by Councilman Turner.

In the following discussion Councilman Collison stated that he was in favor of a flag pole at the location, however, he thought that the original authority was for two poles, one for the American Flag, and the other for the Maryland State Flag, and if this was found to be the case, he would amend the motion, so that two flag poles be purchased.

Director of Public Works Rhodes reported that he did not believe it would be feasible to erect two flag poles as they would interfere with the trees.

Councilman Turner suggested that perhaps the Maryland State flag could be flown below the American flag, on the same pole, as is done in other places.

Mayor Miller stated that one flag pole for the American Flag would be quite appropriate, in that it is a Veterans' Memorial.

Councilman Forshee inquired if there were funds available in the budget for this purchase, and was informed that amount would have to be transferred from the Reserve Fund.

Councilman Collison's amendment to the original motion was seconded by Councilman Forshee, but failed for lack of vote; He further requested that the minutes be checked to see what the original request was. Therefore, the original motion, upon being put to question, was carried.

Councilwoman Monitor moved that the amount of \$197.00 to cover cost of a flag pole be transferred from the Reserve Fund. Upon being seconded, and put to question, the motion was carried.

2. Councilwoman Monitor requested that a letter be written to the Hampshire Greens Civic Association informing them that a sign for their recreation area will be installed soon.

3. Councilwoman Monitor reported that a check has been received from the American Legion Auxiliary Post No. 28 to be used for the Halloween Party to be held in the City at end of October. She further requested that a letter of appreciation be sent them.

FINANCE COMMITTEE:

1. Councilman Forshee reported there being no funds available to undertake Social Security coverage for police and firemen, that item be removed from agenda.

2. Councilman Forshee reported on the solicitation of membership into American Municipal Association, stating that he was of the same opinion as answer given last year, and requested that the item be removed from the agenda.

CIVIC IMPROVEMENTS COMMITTEE:

Due to the absence of Councilman Roth, there was no report given at this time.

PUBLIC WORKS COMMITTEE:

1. Councilman Collison reported on the eleven bids received for the proposed Public Works buildings on Oswego Avenue, ranging from \$101,899.00 to \$129,575.00; and on the Heffner Park Community Building, the eleven bids received ranging from \$13,423.00 to \$16,350.00. He emphasized that all bidders strictly adhered to plans and specifications, so the decision was a matter of accepting the lowest bid. Councilman Collison moved the adoption of an Ordinance, on the Public Works Project, awarding the contract to the Robert W. Blake Company, Inc., for the sum of \$101,899.00:

ORDINANCE NO. 1507

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. WHEREAS the Mayor and City Council have duly considered all bids received for the proposed Public Works Building, to be erected on Oswego Avenue, in the City of Takoma Park, and find that the low bidder is ROBERT W. BLAKE COMPANY, INC., 7240 Wisconsin Avenue, Bethesda, Maryland, who submitted a bid in the amount of ONE HUNDRED ONE THOUSAND EIGHT HUNDRED NINETY-NINE DOLLARS (\$101,899.00), which sum includes Alternate No. 1 as per specifications and plans.

Section 2. WHEREAS the said ROBERT W. BLAKE COMPANY, INC., has agreed that it will begin work on the Public Works Project within TEN (10) days after the signing of a contract and will complete the construction thereof within TWO HUNDRED TEN (210) days, after the date of contract.

Section 3. WHEREAS the ROBERT W. BLAKE COMPANY, INC., has agreed to furnish such Performance and Release of Liens Bonds as may be appropriate to protect the interests of the City of Takoma Park.

Section 4. NOW, THEREFORE, the City of Takoma Park accepts the bid of ROBERT W. BLAKE COMPANY, INC., and authorizes the Mayor and City Council to execute a contract under terms and conditions as outlined in the plans specifications and as provided by this Ordinance for sum of ONE HUNDRED ONE THOUSAND EIGHT HUNDRED NINETY-NINE DOLLARS (\$101,899.00).

Councilman Collison stated the amount of \$101,899.00 would cover entire cost of project, and the only extra would be the installation of a hydraulic lift in the garage. He stated that it is believed that this hydraulic lift could be obtained free from the oil company, and inasmuch as the ROBERT W. BLAKE COMPANY, INC., would install it, a meeting will be held with Mr. Blake, Mr. Mason and Director of Public Works Rhodes, and final details be worked out on the installation.

Councilman Collison further stated that about half of the amount needed for the Public Works project is available, and that the remainder of cost would be covered by Certificates of Indebtedness, to be worked out at a later date.

Therefore, upon being seconded by Councilman Forshee, and put to question, the Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Nays: None. Absent: Councilman Roth.

2. Councilman Collison moved the adoption of an Ordinance awarding the contract for the Heffner Park Community Building to CHARLES BANG, Builder, for the sum of \$13,423.00, however, before formal contract is signed, there are various points to be worked out, at which time the Corporation Counsel will review the contract. The Ordinance is as follows:

ORDINANCE NO. 1508

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. WHEREAS the Mayor and City Council have duly considered all bids received for the proposed Heffner Park Community Building, to be erected on Oswego Avenue in the City of Takoma Park, and find that the low bidder is CHARLES BANG, Builder, 5807 Wyngate Drive, Bethesda, Maryland, who submitted a bid in the amount of THIRTEEN THOUSAND FOUR HUNDRED TWENTY-THREE DOLLARS (\$13,423), as per specifications and plans.

Section 2. WHEREAS the said CHARLES BANG, Builder, has agreed that it will begin work on the Heffner Park Community Project within TEN (10) days after signing the contract and will complete the construction thereof within NINETY (90) days, after the date of contract.

Section 3. WHEREAS, CHARLES BANG, Builder, has agreed to furnish such Performance and Release of Liens Bonds as may be appropriate to protect the interests of the City of Takoma Park.

Section 4. NOW, THEREFORE, the City of Takoma Park accepts the bid of CHARLES BANG, Builder, subject to the execution of a satisfactory contract, and authorizes the Mayor and City Clerk to execute a contract under terms and conditions as outlined in the plans and specifications, and satisfactory to the Mayor and City Clerk, as provided by this Ordinance, for the sum of THIRTEEN THOUSAND FOUR HUNDRED TWENTY-THREE DOLLARS (\$13,423.00).

Upon being seconded by Councilman McKenzie, and put to question, the Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Nays: None. Absent: Councilman Roth.

Mayor Miller informed the Council that Councilman Roth had stated that had he been able to be present, he would have voted Yea on both Ordinances.

3. Councilman Collison pointed out that arrangements will have to be started for ground breaking ceremonies at the new Public Works site as they will have to take place within the ten days following the signing of the contract, and that a special committee should be appointed to handle the details.

Mayor Miller appointed Councilman Collison as Chairman of the Committee and instructed him to choose committeemen to assist him.

4. Councilman Collison reported that the City is faced with an immediate problem of leaf disposal. He stated that the dumping site needs to be cleared and suggested that word be circulated to the citizens of the City that these leaves are at their disposal, and that the Public Works Department will deliver them by the truckload, free of charge. This arrangement seemed agreeable to all, therefore, Councilman Collison moved that this arrangement be adopted. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried. Councilman Collison stated that there will be a problem this Fall on leaf disposal. A suggestion was made that perhaps a survey could be made of the vacant lots in the City, and the owners contacted, requesting permission to dump leaves on them. Then anyone desiring leaves could get them. However, Deputy Fire Chief LaScola stated that this would be against fire regulations, which might need to be changed. It was then decided that the matter be studied further.

5. Councilman Collison reported on request for investigation of stones gathering around center island on New Hampshire Avenue, stating that this is a matter for the State Roads Commission and that they should be notified.

6. Councilman Collison reported on the State Roads Commission concerning Federal Aid Urban Program, in that the City will be allotted \$32,000 for road construction, which will be expended by August 31, 1960, which the City will have to meet. The matter will be studied further.

7. Councilman Collison reported further on the North Takoma Storm Drainage project, stating that property owners had been contacted concerning easements on properties, and that there was no opposition, except in one case where the sewer runs under the property of individual to be affected. There will be no final decision made until this matter is cleared up. The Director of Public Works is aware of this.

8. Councilman Collison moved for authority to advertise for bids for the paving of Glenside Drive between Lancaster Road and Kingwood Drive, Public Hearing having been duly held; the construction will consist of grading, storm drainage structures, concrete curbs and gutters, a 4-inch bituminous base and a 2-inch top course. Full specifications can be obtained from the Public Works Department, 7600 Maple Avenue. The closing date will be Thursday, October 16th, 1958, at 4:00 p.m., at the office of the City Clerk-Treasurer., #8 Columbia Avenue, Takoma Park, Maryland. The City will reserve right to reject any and all bids and advertise anew. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

9. Councilman Collison reported that there should be action soon on the drainage problem at 703-05-07 Devonshire Road, as WSSC has been contacted again.

10. Councilman Collison reported on the request for paving of Hayward Avenue, that it has been discovered there will be need for further dedication of streets, therefore, property owners are to be advised that this will be necessary, and proceedings started to obtain them, as there will not be a public hearing until this has been done.

11. Councilman Collison reported on the request for paving of Wabash Avenue from East-ridge to Sligo Creek Parkway. He said the Park and Planning Commission will not approve

this project, but they have no objection to the improving of the present street, to give two property owners at the end better access. The original request was for street to be cut through at both ends of street. Due to Park and Planning decision, the property owners are to be notified that improvements can be made, and street designated as deadend, if they so desire.

12. Councilman Collison reported that estimates are about ready on the Ladies & Men's rest rooms at #8 Columbia Avenue, and should be ready for presentation at the first Council meeting in October.

13. Councilman Collison reported that air conditioning units are being considered for the City Clerk's office, also for the Council Room, for three (1) horsepower units, and for Chief Foster's office for a 3/4 horsepower unit. He requested that the cost of project be obtained, in order that it can be given consideration.

LAW AND ORDINANCES COMMITTEE:

1. Councilman Turner reported that the complaint of Mr. Risher will be discussed further, and some arrangement worked out.

2. Councilman Turner reported that the suggested increase in P. G. Co. representation - City Council, will be considered at committee meeting.

3. Councilman Turner reported that the consideration of reducing Reserve Figure in City Charter is being considered with the City Clerk-Treasurer and Corporation Counsel.

4. Due to a request by the Health and Welfare Lay Committee, Councilman Turner moved that they be allowed to use the basement room of #8 Sherman Avenue, beginning this Fall through the Spring Season. There was some question that if this permission be granted and the City would have need of the basement room at 8 Sherman, could it gain access; Corporation Counsel Gingerich stated that the granting of permission, reserves the right to regain the room for City use if needed. Upon being seconded by Councilwoman Monitor, and put to question, the motion was carried.

5. Councilman Turner stated that he had been requested by the Boys Club for permission to use portable stakes and ropes, in possession of Public Works Department, for a Boys Club Benefit to be held, and that he was favorably inclined to grant this permission if there were no objections with the Council. There would also be need for the portable lights for benefit. No objection from Council.

6. Councilman Turner moved that a letter be sent to Mr. Shapiro of the Winchester Takoma Apts., Inc., giving notice that roadway in front of apartment building will be used by the Public Works Department as access to new site on Oswego Avenue. Upon being seconded, by Councilman McKenzie, and put to question, the motion was carried.

Corporation Counsel Gingerich stated there should be no opposition to this notice, as the right-of-way belongs to the City of Takoma Park.

PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie reported on the proposed sidewalk & driveway approach in front of Lot 15, Block 8, known as Lee Avenue, stating that an agreement has not yet been reached by parties in question, and that Mr. Trefz has appealed to Board of Zoning appeals, for change of zoning of area.

2. Councilman McKenzie reported that a special meeting had been held with Mrs. James W. Anderson, concerning Housing Ordinance, and she has informed Committee that she is attempting to refinance house, also that Mr. Rhodes & Mr. Williams called on her, checking on changes required to be made, and she states that if she stays on premises, she will see that work is done.

Mayor Miller reported there is a very bad hole in the road in the 300 Block of Ethan Allen Avenue, that should be corrected.

There being no further business, upon motion duly made, seconded and carried, the meeting adjourned at 9:55 p.m.

GENERAL FUND
Statement of Financial Transactions
July 1958

	Cash Balance Beginning of Month	Cash Balance End of Month				
6-30-58 Citizens Bank - General Fund	18278.91	147415.60				
6-30-58 Citizens Bank - Payroll Account	2695.46	2486.61				
6-30-58 Suburban Trust Company	851.66	9097.58				
6-30-58 Petty Cash Fund City Office	125.00	125.00				
Total Cash in Banks & on Hand	21951.03	159124.79				
			Total Bud- geted Rev. to 6-30-58	Budget Bal. as of 6-30-58		
			Adopted Budget Totals	Percentage Rev. To Budget		
Taxes -Local-Gross	224059.05		224059.05	142371.30	366430.35	61.1
Less: Discounts Allowed	3449.11					
1.0 Net Collections	220609.94		56178.36	25621.64	81800.00	68.6
1.5 Taxes-State Shared	56178.36		403.80	23621.20	24025.00	1.6
2.0 Licenses & Permits	403.80		1450.90	-250.90	1200.00	120.9
3.0 Fines & Forfeitures	1450.90		152.50	2287.50	2440.00	6.2
4.0 Rev. Use of Money & Prop.	152.50		-	33329.19	33329.19	-
5.0 Rev. from Other Sources	-		208.50	10876.50	11085.00	1.8
6.0 Service Charges	208.50		-	30000.00	30000.00	-
Bal. from Legal Res. Fund	-		-	-	-	-
Total Budget Receipts	279004.00		282453.11	267856.43	550309.54	51.3
Non-Budgeted Receipts	50999.91					
	330003.91					
Less Accrued & Deferred	667.11		329326.80			
Total Cash & Receipts	329326.80		351277.83			
			This month's percentage figure 8 1/3%			
			Expended Budget to 7-31-58	Budget Bal. as of 7-31-58	Adopted Budget Total	
<u>Disbursed & Accrued</u>						
10.1 General Gov't	2227.38		2227.38	33817.62	(A)36045.00	6.1
10.8 Gov't Buildings	687.33		687.33	16952.67	(B)17640.00	3.8
11.1 Police Department	7747.06		7747.06	94538.94	(C)102286.00	7.5
11.2 Fire Department	7994.78		7994.78	64550.22	(D)72545.00	11.0
11.3 Protective Inspection	-		-	8400.00	(E) 8400.00	-
11.9 Other Protection	-		-	500.00	(F) 500.00	-
12.1 Public Works Office	954.96		954.96	11505.04	(G)12460.00	7.6
12.2 Public Works-Highways	4016.59		4016.59	58063.41	(H)61080.00	6.4
12.9 P/W Repair Shop	2158.05		2158.05	23051.95	(I)25210.00	8.5
13.0 P/W Sanitation	3935.69		3935.69	54161.31	(J)38097.00	6.7
19.0 Recreation Division	2235.79		2235.79	31092.33	(K)53328.12	6.7
21.0 Miscellaneous	2333.52		2333.52	26578.98	(L)28912.50	8.0
22.0 Capital Budget	-		-	27000.00	(M)27000.00	-
22.1 Council Appropriations	-		-	11774.97	(N)11774.97	-
Legal Reserve Fund	-		-	54030.95	(O)55030.95	1.8
	34291.15		34291.15	516018.39	550309.54	6.2
Non-Budgeted Accounts	153494.85					
	187786.00					
Less Cash Discounts	47.33					
	187738.67					
Adjustments	4414.37		192153.04			
	4414.37		159124.79			
					(H) 1000.00	

General Fund
Balance Sheet Accounts Comparison
June 30, 1958 - July 31, 1958

<u>Assets</u>	Balance 6-30-58	Balance 7-31-58	Changes During Month
Citizens Bank of Takoma Park A/C	18278.91	147415.60	129136.69
Citizens Bank of Takoma Park-Payroll	2695.46	2486.61	-208.85
Suburban Trust Company General A/C	851.66	9097.58	8245.92
Petty Cash Fund - City Office	125.00	125.00	-
Taxes Receivable 1958 Levy	-	109675.57	109675.57
Taxes Receivable 1956 Levy	156.90	156.90	-
Interest Receivable 1956 Levy	2.64	2.64	-
Taxes Receivable Delinquent	572.49	572.49	-
Due from Special Assessment Fund	3349.11	3449.11	100.00
New Public Works Building	900.00	3575.31	2675.31
Heffner Park Community Building	-	660.00	660.00
Certificate of Deposit	50000.00	150000.00	100000.00
Towing Account	68.00	28.50	-39.50
Uniform Account	729.62	674.97	-54.65
Prepaid State Retirement	-	2467.00	2467.00
Prepaid Insurance	7594.03	6648.28	-945.75
Taxes Receivable 1957 Levy	2633.52	-	-2633.52
Accrued Interest & Rent Receivable	852.77	-	-852.77
	<u>88810.11</u>	<u>437035.56</u>	<u>348225.45</u>

Liabilities

Escrow Account	875.00	875.00	-
Federal Withholding Tax	2069.70	2154.50	84.80
Maryland Withholding Tax	480.44	249.31	-231.13
D. C. Withholding Tax	110.76	37.82	-72.94
Group Hospitalization	34.56	44.98	10.42
Protective Apparel	2.65	2.65	-
Certificate of Indebtedness	21000.00	21000.00	-
Accrued Interest Payable	16.67	149.92	133.25
Accrued Interest Receivable	-	1.40	1.40
Accounts Payable	10821.63	7938.70	-2882.93
Accrued Payroll	1092.63	335.47	-757.16
	<u>36504.04</u>	<u>32789.75</u>	<u>-3714.29</u>
Unappropriated Surplus from Prev. Yr.	4340.96	53879.15	49538.19
Appropriated Unexpended Net Asset Value	14799.62	296335.71	281536.09
Unappropriated Reserve Fund Balance	33165.49	54030.95	20865.46
	<u>88810.11</u>	<u>437035.56</u>	<u>348225.45</u>

Special Improvement Account

Balance 6-30-58	1155.30
July Receipts	25.00
Total	<u>1180.30</u>

George M. Miller
Mayor

Haynes W. Pugh
Clerk-Treasurer