

MAYOR AND COUNCIL
Public Hearing for
ANNEXATION OF SARATOGA VILLAGE
October 12, 1959

Mayor Miller called the hearing to order at 7:35 p.m. Those present were: Councilmen Collison, Forshee, McKenzie, Turner and Councilwoman Monitor. Excused: Councilmen Roth and Sidell.

Mayor Miller turned the meeting over to Councilman Collison, Vice Chairman of the Civic Improvements Committee. Councilman Collison announced the purpose of the Hearing was to hear anyone interested in the proposed Annexation of certain property known as "Saratoga Village" in accordance with the Resolution proposed by the Mayor and City Council under date of August 24th, 1959. The area is bounded by Alfred Drive, Ray Drive, Piney Branch Road and the present corporate boundaries of the City of Takoma Park; and the first of a series of four advertisements of the proposed Resolution were published in the Maryland News on August 28th, 1959 in accordance with Law. Councilman Collison announced that apparently there was no one in objection as there was no one in attendance other than City Officials.

Upon motion made, seconded and carried, the hearing adjourned at 7:39 p.m.

George M Miller
Mayor

Haynes M. Lidger
Clerk-Treasurer

EXECUTIVE MEETING
Mayor and Council
October 12, 1959

33

Mayor Miller called the meeting to order at 8:00 p.m. Those present: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Excused: Councilman Roth.

Mayor Miller said that the meeting would deviate from the usual schedule, inasmuch as there were numerous citizens present as well as the Fire Chiefs from the Silver Spring Volunteer Fire Department and the Chillum Adelphi Department. Mayor Miller said that he had been asked to present these gentlemen with certificates commending them for their cooperation with the Takoma Park Fire Department - Division of Fire Prevention. The Mayor also stated that the Takoma Park Fire Department had been celebrating Fire Prevention Week from October 4th to the 10th, quoting figures of the cost involved by fire; 1957 during Fire Prevention Week to be \$130; 1958 - \$400, and 1959 - none. He commended the Fire Department very highly for the fine work they are doing. Chief Carter and Deputy Chief LaScola personally thanked each person as Mayor Miller presented Certificates to each of the following: Mr. Martin, Mr. Norwitz, Mr. Carl Crezee, Mr. John Emory, Mr. Erickson, Mr. Hogg, Mr. F. A. Gaegler, Jr., Corporal William W. Dalrymple, Chief Nelson Thayer, Chief Jim Dorsey, Mr. Thompson, Mr. L. Rayport, Mr. Joseph J. Carr, Mrs. Kearns.

Councilman Collison requested that the minutes of September 28th, 1959 be corrected as follows: Under Public Works Committee, Item 4, instead of the statement that plan is underway and will be submitted to the WSSC; that plan has been completed by McNeill Surveys, and has been submitted to WSSC for approval. Therefore, upon motion made, seconded and carried, the minutes of September 28th, 1959 were accepted as corrected.

CORRESPONDENCE RECEIVED FROM:

1. Mrs. Charlene B. Scott, Secretary- Takoma Park Veterans' Council - Invitation to attend Veterans' Day Exercises, 2:30 p.m., November 11th. Mayor Miller directed that this letter be acknowledged that he will attend, also that the Members of the Council be notified. Referred to Council Files.
2. Mrs. Thelma Zimmerman, appreciation for Resolution adopted in memory of Mr. Russel Zimmerman. Referred to Council Files.
3. Mrs. Louise Hodges Judd, Mrs. Margaret H. Ray and Mr. J. Rogers Hodges, appreciation for action of Mayor and Council in naming City ball field, "Hodges Field". Referred to Council Files.
4. John E. Slayton, Director of Town Affiliations, American Municipal Association, appreciation for efforts put forth toward Town Affiliation. Referred to Council Files.
5. The Montgomery Construction Company, Laurel, Md., explanation of delays in completion of Contract #59-1, Oswego Avenue Project. Referred to Public Works Committee.
6. North Takoma Citizens Association, recommendation concerning use of part of Washington Park for automobile parking by college students. Referred to Parks and Recreation Committee.
7. B. Herman Adkins, President, Maryland Municipal League - notice of Twelfth Annual Convention, Frederick, Md., Nov. 12, 13 & 14, 1959. Referred to Council Files.
8. V. T. H. Bien, Takoma Historical Society, Suggestion for a Municipal Center along Maple Avenue from Philadelphia Avenue towards Sligo. Referred to Council Files.
9. Sponsoring Committee, National Association of Postmasters, U. S., request for contribution toward Convention expense. Referred to Finance Committee.

10. Louise Hodges Judd and Virginia H. Roberts, appreciation for naming of City ball field "Hodges Field". Referred to Council Files:

BANK STATEMENT: (Complete statement on Pages 51 & 52)

Citizens Bank of Takoma Park		Suburban Trust Company:	
8-31-59 Balance	18253.87	8-31-59 Balance	5769.70
September Receipts	<u>28645.93</u>	September Receipts	<u>1305.42</u>
	46899.80		7075.12
September Disbursements	<u>36470.04</u>	September Withdrawals(Transfer)	<u>5000.00</u>
9-30-59	10429.76	9-30-59 Balance	2075.12
Special Improvement Account:			
	8-31-59 Balance	15615.70	
	September Receipts	<u>6292.70</u>	
		21908.40	
	Sept. Withdrawals(Transfer)	<u>10000.00</u>	
	9-30-59 Balance	<u>11908.40</u>	
	Certificates of Deposit	<u>200000.00</u>	

OPEN MEETING:

Mayor Miller directed the City Clerk-Treasurer to prepare a proclamation in honor of United Nations Day on October 24th.

Mr. Sidney Oliver, 8610 2nd Avenue, Silver Spring, Md., addressed the Mayor and Council concerning Zoning Application C-311, Part of Lot 12, Blk 60 of B.F.G., (Maple & Sherman Aves.), R-60 to R-10 Zone. He said that in August the City had sent a letter to the Montgomery County Council asking them to defer decision on this case until the Zoning Plan for the City was approved. However, since that time the MNCP&PC Technical Staff and Montgomery County Planning Board have given their approval for the Petition Nos. C-237, 238, 311 & 312, which includes the four pieces of property on Maple and Lee Avenues. He said that in view of the Park & Planning Commission's decision, it would be appreciated if the Mayor and Council would recommend approval of Petition C-311. Mayor Miller referred this matter to the Civic Improvements Committee.

PUBLIC WORKS COMMITTEE:

1. Councilman Collison moved for authorization to have McNeill Surveys, Inc., make a survey and plan to eliminate the sharp curb at corner of Jefferson and Carroll Avenues. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.
2. Councilman Collison reported on the Library's request for additional parking space and proper lighting for same, that the Committee has estimates and plans and it is hoped that they will be ready by next meeting.
3. Councilman Collison reported on the readvertisement for bids on air conditioning of Library, that this will be done next month; that the Public Works Greenhouse is progressing well, and that the labor is being done by City Employees and that they are doing an excellent job, item can be removed from agenda. Councilman Collison reported that the replacement of heating system - City Office Building has been completed and that it is ready for operation; He reported that the second Public Hearing for Hayward Avenue Improvement will be held on November 2nd, and moved the adoption of the following Ordinance:

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT in accordance with the provisions of Section 1429 of the City Charter, the Mayor and City Council have under consideration the improvement of a portion of Hayward Avenue from Larch Avenue to the line between Lots 15 and 16 of Block 32, B. F. Gilbert's Subdivision, such improvements to consist of the necessary grading, storm drainage, structures, concrete curbs and gutters and the permanent pavement consisting of a four inch bituminous base course and a two-inch bituminous top course, and

Section 2. THAT the cost of such improvement is estimated to be THIRTEEN THOUSAND, FIVE HUNDRED EIGHTY DOLLARS (\$13,580.00) such cost to be fully assessable against the abutting real property being specially benefited thereby, described as Lots 1, 2 and 3, Block 119, and Lots 8 and 9, Block 116, Glazewood Manor Subdivision, Lots 14 and 15, Block 32 and Lots 1, 15 and 16, Block 34, B. F. Gilbert's Subdivision.

Section 3. THEREFORE, the Mayor and Council at a Special Meeting on November 2nd, 1959, convening at 8:00 p.m., at #8 Columbia Avenue, Takoma Park, Maryland, will hear all property owners to be so assessed, desiring to be heard in reference to the improvement herein proposed.

Upon being seconded by Councilwoman Monitor, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Nays: None. Excused: Councilman Roth.

4. Councilman Collison reported that a final bill had been received from The Montgomery Construction Company with a letter of explanation as to why Contract #59-1, Oswego Avenue improvement, was not completed within the time specified by contract. Councilman Collison said that after thorough investigation, it is the opinion of the Committee that thirty day liquidated damages at \$25.00 per day should be assessed, therefore, an Ordinance was proposed as follows:

ORDINANCE NO. 1560

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT Contract #59-1 for the improvement of a portion of Oswego Avenue was awarded to the Montgomery Construction Company, Inc., on May 25th, 1959 by authority of Ordinance No. 1537.

Section 2. AND THAT formal contract was executed by The Montgomery Construction Company, Inc., and the City of Takoma Park under date of May 29th, 1959, said contract containing clause Article 2, Time of Completion, with provision for completion of project within thirty consecutive calendar days, and provision for liquidated damages at the rate of \$25.00 per day for time in excess of thirty consecutive calendar days for final completion.

Section 3. THEREFORE THAT it has been determined that a total of eighty-nine days elapsed from date of contract execution and date of completion.

Section 4. AND THAT liquidated damages of \$750.00 be assessed and withheld from the payment to Montgomery Construction Company, Inc., for thirty days unexcusable delay.

Upon being seconded by Councilwoman Monitor, and put to question, the preceding Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Nays: None. Excused. Councilman Roth.

5. Councilman Collison reported on traffic light control treadles that are on Philadelphia Avenue and Piney Branch Road, questioning if these treadles are necessary. Matter was turned over to the Public Safety Committee.

6. Councilman Collison reported on the Heffner Park Recreation Center, stating that when it was built only the necessary items were installed, also that at the time of construction a kitchen was not installed in the building. He stated that estimates have been obtained for the necessary plumbing work at \$200.00, an electric stove, kitchen sink and birch cabinets at \$412.00, a water cooler at \$175.00 and electric hand driers at \$250.00 or a total of \$1,037.00. The merits of electric hand driers over paper towel dispensers was discussed at some length. Councilman Collison requested an appropriation from the Reserve Fund not to exceed \$1,100.00 to complete the kitchen installation as previously stated. The appropriation was seconded by Councilman Turner, and upon being put to question, the motion was carried.

7. Councilman Collison reported on the proper removal of the old Public Works site, stating that bids had been obtained for the razing of the buildings, and it is the Committee's opinion that the bid of Federal Wrecking Company be accepted in the amount of \$975.00, and that the amount be taken from the Reserve Fund. This was seconded by Councilman Forshee. Mayor Miller asked Director of P/W Rhodes if this company carried the proper insurance, and he said that this matter would be thoroughly checked before accepting the bid. The following Ordinance was adopted:

ORDINANCE NO. 1561

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT after having properly obtained bids for the razing of the old Public Works buildings at 7600 Maple Avenue;

Section 2. AND THAT a Low Bid for performing the necessary work was obtained from the Federal Wrecking Company, for the sum of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00) and such work to be started immediately upon the awarding the job;

Section 3. THEREFORE THAT the contract be awarded to the Federal Wrecking Company in accordance with all specifications as established by the Director of Public Works, in accordance with Section 2.

Section 4. AND THAT the sum be transferred from the Reserve Fund.

Upon being seconded, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Nays: None. Excused: Councilman Roth.

8. Councilman Collison reported on a previous complaint by J. B. Shapiro, owner of the Winchester Takoma Apartments, concerning the unsightly condition in front of the building created by the Public Works Trucks. The result of this complaint, was that the Public Works Department requested permission of the Park and Planning Commission to use their property at Brashears Run for the storage of the trucks, which was granted. Councilman Collison, therefore, moved that the City Clerk-Treasurer send a letter to the Park and Planning Commission expressing appreciation from the City for the use of this property, releasing its use. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

Mayor Miller asked the Director of Public Works if he had investigated the barricade that had been reported by the North Takoma Citizens Association; Mr. Rhodes replied that he was aware of it, and would take care of it in the very near future.

CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Collison reported in the absence of Councilman Roth the following: He requested that Item 1, Annexation Study-Pinecrest and Hampshire Knolls; Item 2, Suggestion that bulletin boards be placed in strategic locations in City for official notices, new items, etc.; Item 3, Suggestion - "Takoma Park's Need for Newspaper"; and Item 10, Hospitality Program, Visiting Foreign People, all be removed from the agenda.
2. Councilman Collison reported on the Public Hearing held this date at 7:30 p.m., on the annexation to the City of Takoma Park of Saratoga Village, stating that there was no opposition to it at the hearing. He then read the Resolution covering the annexation of the property to the City of Takoma Park, which is in accordance with proper procedures of law. He then moved the adoption of an Ordinance.

ORDINANCE NO. 1562

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

WHEREAS, Heretofore a Petition had been presented to the Mayor and Council of the City of Takoma Park, proposing to enlarge the corporate boundaries of the City of Takoma Park so as to include an area encompassing part of tract of land called "Saratoga Village" bounded by Alfred Drive, Ray Drive, Piney Branch Road and the present corporate boundaries, and containing 3.433 acres, more or less; and thereafter, upon verification, that the requirements of Subsection (c) of Section 19 of Article 23A of the Annotated Code of Maryland (1951 Edition and 1957 Supplement) had been complied with, a Resolution was introduced proposing to change the boundaries as requested by the Petition; and

WHEREAS, thereafter a public notice of said Resolution was published not fewer than four times at not less than weekly intervals in the Maryland News, a newspaper of general circulation in the City of Takoma Park and the area to be annexed, the said notice specifying that a public hearing would be held on said Resolution in the office of the Mayor and Council at 7:30 P.M. or as soon thereafter as it might be heard, on the 12th day of October, 1959; and

WHEREAS, thereafter a public hearing was held at the time and place as set forth in said public notice; and

WHEREAS, the Mayor and Council of the City of Takoma Park having fully considered and deliberated the matters presented at said public hearing and having determined that said Resolution should be adopted.

NOW, THEREFORE, BE IT RESOLVED, BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND,

That the following Resolution adding a new section to the Montgomery County Code (1955 Edition) and the Prince George's County Code (1953 Edition), said new section to be known as Section 48-3(f) in the Montgomery County Code (1955 Edition) and to follow immediately after Section 48-3(e) of said Code and Section 1421(f) of the Prince George's County Code (1953 Edition) to follow immediately after Section 1421(e) of said Code, to provide for the enlarging of the Corporate boundaries of the City of Takoma Park, be and the same is hereby adopted to become effective on the First day of December 1959;

SECTION 1. Be it enacted by the Mayor and Council of the City of Takoma Park, Maryland, that the boundaries of the City of Takoma Park are hereby extended to include the following area, which is added to said City:

Beginning at a point which is South $48^{\circ} 20' 10''$ East 50.19 feet from a stone found at the southerly corner of Lot 8, Block E, as shown on a plat of Saratoga Village recorded in Plat Book 18 at Plat 1128; thence

- (1) North $38^{\circ} 58' 10''$ East 299.64 feet; thence with the arc of a curve to the right, said curve having a radius of 20.00 feet, a long chord bearing and distance of North $83^{\circ} 32' 50''$ West 28.08 feet and
- (2) an arc distance of 31.12 feet; thence
- (3) South $51^{\circ} 52' 30''$ East 449.08 feet; thence with the arc of a curve to the right, said curve having a radius of 20.00 feet, a long chord bearing and distance of South $11^{\circ} 08' 42''$ East 26.10 feet and
- (4) an arc distance of 31.12 feet; thence
- (5) South $29^{\circ} 35' 05''$ West 237.53 feet; thence
- (6) North $61^{\circ} 10' 06''$ West 449.75 feet; thence
- (7) North $48^{\circ} 20' 10''$ West 84.86 feet to the place of beginning containing 3.433 acres of land.

SECTION 2. That all of the territory hereby annexed to the City of Takoma Park, and the persons residing therein, shall, after the effective date of this resolution, be subject to all the laws, ordinances and regulations of said City.

Upon being seconded by Councilman McKenzie, and put to question, the preceding Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Nays: None. Excused: Councilman Roth

3. Councilman Collison reported on the abandonment of Cumberland Avenue stating that the City Clerk-Treasurer had written to the property owners, offering them the property for sale, which abutted their properties, however, the City did not get a majority of agreement to this. He said that the City did not need to abandon Cumberland Avenue for the improvement of Maple, therefore, the Committee is of the opinion that this abandonment be deferred indefinitely. He requested that the Clerk-Treasurer send out another series of letters notifying the property owners that there will be no further consideration to the abandonment of Cumberland Avenue at this time, and so moved. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

4. Councilman Collison reported on Z.A.P. No. C-311, Sidney M. Oliver, Agent for Guy W. and Ida M. Picking, Owners, Part of Lot 12, Blk 60, of B.F.G. Subdivision, (Maple & Sherman Avenues) R-60 to R-10 Zone. After consideration by the Committee, it is moved that the Council go on record as recommending approval of this request. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.

Mr. Oliver expressed his appreciation to the Mayor and City Council for their approving this request.

LAW AND ORDINANCES COMMITTEE:

1. Councilman Turner said he had no Committee report at this time, however, that he has a Law and Ordinances Committee Meeting scheduled for next Monday evening, October 19th. He also congratulated Councilwoman Monitor on the preparation of the dedication ceremonies of "Hodges Field" this past Sunday afternoon.

PUBLIC WELFARE COMMITTEE MEETING:

1. Councilman McKenzie reported that the Committee had discussed the fence at #8 Columbia Avenue and requested that it be removed from the agenda at this time. It was stated at this time that the suggestion had been made to keep the impounded cars on the new Public Works Properties, thus eliminating them being parked for a lengthy time on the City lot, also that this would enable them to be kept under lock at the end of each day. Councilman McKenzie said the Committee would consider this.
2. Councilman McKenzie requested that Item 3, concerning the improvement of the Radio Broadcast of Council Meetings be deleted from the agenda until further information is forthcoming.
3. Councilman McKenzie reported on the offer of the Maryland Department of Health, to assist in solution of any refuse disposal problems. He stated that the City is in need of an incinerator, and may eventually have to get one to dispose of trash, however, it will be some time before this matter can be considered, at which time they would call on the Maryland Department of Health; until that time item can be dropped from the agenda.
4. Councilman McKenzie reported that the Committee has under discussion the need for a new trash truck, for at this time they are using an old Ford Garwood for a spare, putting it into service when the other trucks break down. He said that the Committee has been discussing new models and that Director of P/W Rhodes has drawn up specifications which will be ready by the next meeting to present to the Council.

Councilman Turner reported that it has come to attention a need for shelves in the basement of #8 Sherman for the use of the Health and Welfare Service for storage purposes. Councilman McKenzie said he would check into the matter.

Councilman Collison reported at this time that the greenhouse at the Public Works Buildings is being erected by City employees and they are doing a good job.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell reported that the request by the Takoma Park Maryland Library for a sign with an arrow indicating parking at far end of building will be taken care of by the Public Works Department; He further reported on designation by signs of three parking spaces near rear entrance for staff members, moving the adoption of the following Ordinance:

ORDINANCE NO. 1563

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK,
MARYLAND:

Section 1. THAT parking be authorized by permit only on North side of Library Building, ten feet East of West corner, extending East for 28 feet.

Section 2. AND THAT the Public Works Department is hereby authorized to proceed with the installation of the necessary sign.

Section 3. AND FURTHER THAT the penalties for the violation of this Ordinance shall be the same as prescribed by Ordinance governing traffic regulations in the City of Takoma Park.

Upon being seconded by Councilman Forshee, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Nays: None. Excused: Councilman Roth.

2. Councilman Sidell requested that Ordinance No. 1558, setting date for the Public Auction of cars, etc., impounded by the Police Department, be amended by the following Ordinance:

ORDINANCE NO. 1564

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK,
MARYLAND:

Section 1. THAT Ordinance No. 1558 be amended as follows: That the words "be sold at Public Auction on October 30th, 1959" be substituted in lieu of "be sold at Public Auction on October 23rd, 1959."

The reason for this request is so that there will be sufficient time for the receipt of the Certificate of Title of each vehicle from the Department of Motor Vehicles. Upon being seconded, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Sidell, Turner and Councilwoman Monitor. Nays: None. Excused: Councilman Roth.

3. Councilman Sidell reported on the complaint of parking area problems, 8203 Houston Court, stating that the alleyway suggested by Councilman Collison as a possible means of access to relieve traffic problems, has been investigated and found to be too narrow, being only 10 feet wide, also that the property is too steep to be used. Therefore, the Committee can see no other solution than to use Houston Court as a parking area. He requested that the Clerk-Treasurer write to the gentleman making complaint and inform him of the Council's decision.

4. Councilman Sidell reported on the request for restriction to 25 miles per hour on Takoma Avenue from Piney Branch Road to Philadelphia Avenue. He suggested that a letter be written to the State Roads Commission, proposing that the speed be reduced in the school zone to 25 miles per hour, and requesting that they study this matter and make a recommendation.

5. Councilman Sidell, upon recommendation of Fire Chief Carter and the Committee, moved that Private Karl Kearns of the Takoma Park Fire Department be promoted to the rank of Private First Class, effective November 1st, 1959. Upon being seconded by Councilman Turner, and put to question, the motion was carried.

6. Councilman Sidell read the resignation of Robert E. Colvin from the Takoma Park Fire Department, which had been endorsed by Fire Chief Carter with regret. He moved that his resignation be accepted, effective October 14th, 1959. He said that Private Colvin has accepted a job with the Silver Spring Fire Department at an increase in salary. Upon being seconded, and put to question, the motion was carried.

7. Councilman Sidell reported, that due to the recent resignation of Captain Cissel from the Police Department, he moved upon the recommendation of Police Chief Foster, that Private Richard B. Owen, having satisfactorily completed the necessary examination, be appointed to the Detective Bureau, for one year's probation, at his present rank and salary, effective October 15th, 1959. Upon being seconded by Councilman Collison, and put to question, the motion was carried.

8. Councilman Sidell reported that due to the vacancy created by the transfer of Private Owen to the Detective Bureau, that Norman L. Cofske, upon recommendation by Chief of Police Foster, be appointed to the Takoma Park Police Department, effective October 15th, 1959, for a six months probationary period, at a salary of \$4,000 per annum. Upon being seconded, and put to question, the motion was carried.

9. Councilman Sidell reported that, upon recommendation of Police Chief Foster, that Walter A. Rubenstein, presently a City Crossing Guard, be appointed as a Special Policeman

for the City of Takoma Park, effective October 15th, 1959. Mr. Rubenstein is a retired insurance company employee, and has also served for some time in the District of Columbia Reserve Police Force as a Lieutenant. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.

10. Councilman Sidell stated that specifications are being prepared, and it is planned to replace two of the present police cars.

11. Councilman Sidell reported on the request by Carl O. Klein that he be allowed to paint the curbs of his driveway yellow. He said that it would not be possible to carry this project out over the entire City, and inasmuch as this privilege had been refused on a prior request, that this one be denied. He further recommended that the gentleman be notified that if he is having difficulty with parking that he notify the Police Department of the situation.

Councilman Turner asked at this time, if any further consideration had been given to the need for replacement of the old fire engine for the Fire Department. He was informed by Chief Carter that Engine 22 has had the pumper repaired, and the one in need of replacing is Engine 23 which was bought in 1937. Chief Carter further expressed his appreciation to all the City Officials and others for their cooperation with the Fire Department during Fire Prevention Week.

12. Councilman Sidell requested the Clerk-Treasurer to write a letter to the State Roads Commission concerning the possibility of removing the street treadles on East-West Highway and Piney Branch Road controlling the light at the intersection of Philadelphia Avenue and Piney Branch Road. This is in accordance with the report made by Councilman Collison concerning the need for repairs of one of these treadles.

13. Councilman Sidell brought to attention the matter of a dark room that was discussed some months ago. This was to be established on the second floor of #8 Sherman, however, at this time, nothing has been done on this. He suggested that this matter be worked on, in order that the Police Department could have its own facility, rather than to have to depend on the Fire Department for this work.

PARKS AND RECREATION COMMITTEE:

1. Councilwoman Monitor reported that the dedication of the City Ball Field as "Hodges Field" this past Sunday was a nice affair, and that several members of the Hodges family were in attendance; She reported that two more contributions have been received from two more local organizations for the Halloween Party fund; She said that there will be an Art Contest for the Halloween Program, and that eight local merchants have agreed to allow their store windows to be painted; There will be a skating program for a scout group on Thursday, October 15th, from 10 a.m. to 1 p.m., at the gymnasium, being sponsored by the County - other children are welcome. She also reported that the Teen Recreation Program being planned for Friday nights at the Heffner Park Recreation Center will probably begin operation on October 23rd or 30th, as there has been difficulty in acquiring a leader for the activity; it is believed that a Mrs. Pumphrey will accept the responsibility; Councilwoman Monitor reported that the Fire Department has established an Underwater Rescue Program, which meets in the City Council Room, also that those participating in this project have been given permission to use the pool at the Bethesda Naval Hospital for training. Mr. Bill Wringer, President and Pvt. Karl Kearns of the Fire Department is Secretary; Councilwoman Monitor reported that there will be Teen Recreation Classes sponsored by Prince George's County in Tumbling-Trampoline, registration at Rollingcrest Jr. High School - Jr. Ballroom Dancing, registration at Northwestern Sr. High School - Personality Development, registration at Northwestern Sr. High School - Hawaiian Dancing, registration at Northwestern Sr. High School - and Creative Art, registration at Northwestern Sr. High School. Classes have already started, so it is suggested anyone interested, contact the schools immediately.

FINANCE COMMITTEE:

1. Councilman Forshee reported on notice of lot for sale adjoining City property, that the lady be informed that the City can see no need for the use of this property in the near future.
2. Councilman Forshee, upon notice by the City Clerk-Treasurer, and upon mutual agreement of parties concerned, that the probationary period of Mrs. Darlene Rhan in the City Office be extended another ninety days. Upon being seconded by Councilman Collison, and put to question, the motion was carried.

Fire Chief Carter stated that at this time the pumper engine #22 has been repaired and is back in operation. He also extended his deepest appreciation to all the citizens of Takoma Park, also to the Mayor and Council for helping to make Fire Prevention Week a great success. He said that without their help this would not have been possible.

Police Chief Foster reported that due to recent complaints of bicycle thefts, the Detective Bureau were able to apprehend the young culprits. He said that about 30 bikes had been stolen from the area.

Clerk-Treasurer Pridgen urged the members of the Council to get reservations in to him for the Maryland Municipal League Convention in Frederick next month, as soon as possible in order that he could make arrangements.

Mayor Miller closed the meeting with a brief resume of the progress thus far on the Sister City Program. He said that the success of this matter will depend largely on the Citizens of the City, and to keep this project moving and an active one would require considerable work.

There being no further business to come before the Mayor and City Council, upon motion, made, seconded and carried, the meeting adjourned at 10:15 p.m.

George M. Miller
Mayor

Haynes M. Pridgen
Clerk-Treasurer

GENERAL FUND
STATEMENT OF FINANCIAL TRANSACTIONS
August 1959

	Cash Balance Beginning of Month	Cash Balance End of Month
7-31-59 Citz.Bk.of Takoma Park-G/F	227153.53	18253.87
7-31-59 Citz.Bk.of Takoma Park-P/A	2482.74	2331.12
7-31-59 Suburban Trust Company	9317.65	5769.70
7-31-59 Petty Cash	125.00	125.00
	<u>239078.92</u>	<u>26479.69</u>

		Total Bud- geted Rev. 8-31-59	Budget Bal. as of 8-31-59	Adopted Budget Totals	Percen- tage to Budget
REVENUES:	31527.77				
	383.55				
1.0 Taxes Local	31144.22	261337.34	114300.43	375637.77	69.5
1.5 Taxes - State Shared	7727.34	7892.84	93957.16	101850.00	7.7
2.0 Licenses & Permits	873.56	1001.92	23623.08	24625.00	4.0
3.0 Fines & Forfeitures	19.00	51.00	1749.00	1800.00	2.8
4.0 Rev. from Use.of Mon.& Prop.	350.90	595.90	2344.10	2940.00	20.2
5.0 Rev.from Other Agencies	-	-	34864.95	34864.95	
6.0 Service Charges	211.37	709.90	10896.10	11606.00	6.1
	40326.39	271588.90	281734.82	553323.72	49.0
Non-Budgeted Receipts	5475.45				
	45801.84				
Adjustments	150.40	45651.44			
	<u>45651.44</u>				

This month's percentage
figure: 16 2/3

		Expended	Balance	Budget	
DISBURSED & ACCRUED:					
10.1 Government Administration	2958.50	5448.04	30715.46(A)	36163.50	15.0
10.8 Government Buildings	2004.26	3407.45	16442.55(B)	19850.00	17.1
11.1 Police Department	9686.28	19587.54	101231.96(C)	120744.50	16.2
11.2 Fire Department	5839.27	13568.16	61610.84(D)	75179.00	18.0
11.3 Protective Inspection	488.76	1145.42	7510.58(E)	8656.00	13.2
11.9 Civil Defense	-	-	100.00(F)	100.00	
12.1 Public Works Office	1074.48	2110.05	11624.95(G)	13735.00	15.3
12.2 Public Works Highways	3483.51	7653.16	54911.54(H)	62564.70	12.2
12.9 Public Works Repair Shop	1861.84	4402.98	24697.02(I)	29100.00	15.1
13.1 Public Works Sanitation	4525.39	10480.62	50823.88(J)	61304.50	17.0
19.0 Recreation Division	12835.01	14465.76	22048.54(K)	36514.30	39.6
21.0 Miscellaneous	4082.82	4764.07	26210.93(L)	30975.00	15.3
22.0 Capital Budget	526.40	593.06	1206.94(M)	1800.00	32.9
22.1 Council Appropriations	-	-	1304.85(N)	1304.85	
Legal Reserve Fund	-	-	54957.37(O)	55332.37	.06
	49366.52	87626.31	465397.41	553323.72	15.8
Non-Budgeted Accounts	200342.35	*300.00			
	249708.87	87926.31			
Adjustments	230537.12	19171.75			
	<u>26479.69</u>				

*300.00
(C) 75.00
375.00

*Public Works Open House.

GENERAL FUND
BALANCE SHEE ACCOUNTS COMPARISON
July-August 1959

<u>Assets</u>	<u>Balance 7-31-59</u>	<u>Balance 8-31-59</u>	<u>Changes During Month</u>
Citizens Bank of Takoma Park	227153.53	18253.87	-208899.66
Citizens Bank of Takoma Park-Payroll Account	2482.74	2331.12	-151.62
Suburban Trust Company	9317.65	5769.70	-3547.95
Petty Cash	125.00	125.00	-
Taxes Receivable-1959 Levy-Montg. Co.	80178.45	57433.28	-22745.17
Taxes Receivable-1959 Levy-P.G.Co.	37757.14	28983.56	-8773.58
Taxes Receivable-1958 Levy	4621.43	4621.43	-
Taxes Receivable-Delinquent	3055.89	3055.89	-
Interest Receivable - 1956 Levy	190.38	190.38	-
Due from Special Assessment Fund	9677.71	11093.05	1415.34
New Public Works Building	110674.52	110907.26	232.74
Heffner Park Community Building	14305.91	14332.07	26.16
Towing Account	74.50	90.00	15.50
Uniform Account	1520.58	1354.24	-166.34
Protective Apparel	114.05	113.15	-.90
Oswego & Niagara Avenues	736.23	736.23	-
Maple Avenue Improvement	6450.00	6450.00	-
Bennett Property Acquisition	19205.76	19473.26	267.50
Martin Property	17.30	17.30	-
Glenside Drive Project	7271.09	7271.09	-
Lee Avenue Improvement	1415.34	-	-1415.34
Commercial Trash Account Receivable	316.00	191.50	-124.50
Prepaid Insurance	7445.91	6813.15	-632.76
Cumberland Avenue	24.40	24.40	-
Kirklyn Avenue	24.40	24.40	-
North Takoma Storm Drainage	1000.00	1000.00	-
Lot 6, Block 104, S. S. Carroll's	110.00	129.50	19.50
Contracts in Progress	6000.00	6000.00	-
Air Conditioning Library	10.65	10.65	-
Claims	-	318.36	318.36
Hayward, Colby & Cherry Avenues	-	260.48	260.48
Certificate of Deposit	-	200000.00	200000.00
Accrued Interest Receivable	-	150.90	150.90
Prepaid State Retirement	-	1700.78	1700.78
	<u>551276.56</u>	<u>509226.00</u>	<u>-42050.56</u>
<u>Liabilities:</u>			
Escrow Account	1830.00	1780.00	-50.00
Federal Withholding Tax	2703.44	2489.53	-213.91
Maryland Withholding Tax	276.99	550.28	273.29
D. C. Withholding Tax	38.66	65.85	27.19
Group Hospitalization	41.76	33.92	-7.84
Certificate of Indebtedness	17500.00	17500.00	-
Accrued Interest Payable	41.60	69.30	27.70
Accounts Payable	24161.13	21840.02	-2321.11
Accrued Payroll	3281.53	3267.31	-14.22
Refundable Overpayment of Taxes	52.50	112.79	60.29
Contracts Payable	6000.00	6000.00	-
Commercial Trash Billing	144.00	19.50	-124.50
	<u>56071.61</u>	<u>53728.50</u>	<u>-2343.11</u>
Unappropriated Surplus from Prev.Yr.	44157.93	44164.86	6.93
Appropriated Net Asset Value	251603.46	211662.68	- 39940.78
Unappropriated Reserve Fund Balance	55257.37	54957.37	-300.00
General Fixed Assets in Progress	144186.19	144712.59	526.40
Special Improvement Account:	<u>551276.56</u>	<u>509226.00</u>	<u>-42050.56</u>
Balance 7-31-59	15002.08		
August Receipts	613.62		
Balance 8-31-59	<u>15615.70</u>		

REGULAR MEETING
Mayor and Council
October 26, 1959

Mayor Miller called the meeting to order at 8:00 p.m. Those present were: Councilmen Collison, Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor.

The Invocation was given by Rev. John W. Osborn, Sligo S. D. A. Church.

Councilman Forshee moved that the minutes of October 12th, 1959 be accepted as correct. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

CORRESPONDENCE RECEIVED FROM:

1. Montgomery County Board of Appeals, Case No. 820, Petition of Potomac Electric Power Company - Petition granted. Referred to Civic Improvements Committee.
2. Justice of Peace George A. Cook, Request that salary of \$1,200.00 per annum paid by City be reduced to \$800.00. Referred to Law and Ordinances Committee.
3. John J. Broda, Land Planning Engineer, MNCP&PC, Request for approval of preliminary plan of resubdivision of Block 104, File No. 1-59245. Referred to Civic Improvements Committee.
4. Roy B. Henderson, 1103 Haverford Road, City, Complaint of road condition existing at intersection of Haverford Road and Wildwood Drive. Referred to Public Works Committee.
5. State Roads Commission, Special Studies #623, Report on survey for traffic signal at Ethan Allen Avenue (Rt. 410) and Sycamore Avenue. Referred to Public Safety Committee.
6. H. S. Nelson, Administrator, Washington Sanitarium & Hospital, Request to withhold action on proposed Ordinance authorizing City to patrol main thoroughfare through grounds of Hospital & Sanitarium. Referred to Public Safety Committee.
7. S. Michael Derato, 413 Lincoln Avenue, City, Suggestions to correct hazardous traffic conditions of a portion of Lincoln Avenue between Aspen and Boyd Avenues. Referred to Public Safety Committee.
8. Excerpt from Minutes of Meeting of State Roads Commission, October 7th, 1959, Resolution prohibiting parking, stopping or standing along South side Ethan Allen Avenue (Route No. 410) from Elm Avenue to New Hampshire Avenue. Referred to Public Safety Committee.
9. John T. Baker, Recording Secretary, City Fire Board, Recommendations for Messrs. Robert E. Rhan and James Edward Jarboe, appointments as paid Privates, Takoma Park Fire Department. Referred to Public Safety Committee.
10. Dr. David Aitchison, 7409 Carroll Avenue, City, complaint against City Housing Ordinance. Referred to Public Welfare Committee.
11. Raymond E. Carter, Municipal Fire Chief, Takoma Park Fire Department, Submission of resignation as Municipal Fire Chief to become effective November 15th, 1959 because of personal reasons.
12. John T. Baker, Recording Secretary, City Fire Board, Acceptance of resignation of Chief Raymond E. Carter, with regrets and recommendation that vacancy be widely advertised and applications received until December 31st, 1959 at minimum starting salary of \$6,000.00. Referred to Public Safety Committee.

13. Greenbelt Consumer Services, Inc., Beltsville, Md., Invitation to Mayor Miller to attend buffet lunch to celebrate the start of construction of a new Takoma Park CO-OP Shopping Center. Mayor Miller asked that the Clerk-Treasurer acknowledge, thanking them for invitation and accepting same.

14. Carey Jarman, Superintendent, Maryland State Police, invitation to Mayor Miller to attend all-day Seminar on November 10th, 1959, concerning Maryland Pedestrian Safety Program. Mayor Miller asked that a letter be sent complimenting on this endeavor, also that a copy of letter be furnished the Police Department.

OPEN MEETING:

Mayor Miller issued the following Proclamations: (1) Proclaiming the Week of November 8th through the 14th as "American Education Week"; (2) He mentioned the Proclamation designating the 24th day of October as United Nations Day. This latter proclamation will be presented at the next meeting to Mr. Roderic F. Davis, UN Day Chairman for the City of Takoma Park. He directed that the Clerk-Treasurer notify Mr. Davis and invite him to be present.

Mayor Miller said that he had been appointed as Chairman of the Action Committee for the Prince George's Tax Differential Study in connection with the Prince George's Municipal League. He said that in meeting with this Committee, that he expected the cooperation of the Council in this matter.

Mr. Carl A. Lundberg, 8212 Houston Court, City, addressed the Council concerning the traffic conditions in Houston Court. He said that he had brought certain conditions to the attention of the Council last February, and that these matters had been gone over with Councilman Sidell, however, he had been out of the City and having just returned, found that the complaints were still apparent. He further said that adding to these complaints is the fact that the City has allowed the construction of a 3¹/₄ unit apartment house, which increases the flow of traffic through the Houston Court area more than originally designed for. He said that this increase in traffic is creating congestion in the Court area. He pointed out that when Mr. Iskow was building on Brighton Avenue, he was very cooperative in keeping the streets clean, however, this can not be said of the builders of the present project. He said that the Police Department had been notified and had investigated it, to no advantage. Mr. Lundberg said that the traffic hazards created by this increase in traffic and parking of cars is a problem and sincerely hopes that steps will be taken to correct it. He thinks that the stopping of parking on Brighton Avenue might help. Mayor Miller asked that Councilman Sidell check into this matter.

Fire Chief Raymond E. Carter requested the Mayor and Council to withhold action on his resignation as Municipal Fire Chief dated October 12th. He said he would appreciate it if they would not take action on it at this meeting.

FINANCE COMMITTEE:

1. Councilman Forshee moved for approval the expenditures for the month of September in the amount of \$36,470.04. Upon being seconded by Councilman Collison, and put to question, the motion was carried.

2. Councilman Forshee said that his Committee did not believe it advisable that the City contribute to private matters, in connection with the National Association of Postmasters, U. S., Convention expense, and so moved. Upon being seconded, and put to question, the motion was carried. He requested that the Clerk-Treasurer notify them of the Council's action.

CIVIC IMPROVEMENTS COMMITTEE:

- 1. Councilman Roth reported on the action of the County Council on various zoning applications; He said that the Council approved the four requests for change of R-60 to R-10 on Maple Avenue between Lee and Sherman Avenues involving Mr. Lopatin and I. Bimblich; Also that the Council denied the request of Frank Robbins and Byrne Austin for a change of zoning, as well as the request of the Schaffers; As yet no word has been received on M's Ninaj's request.
- 2. Councilman Roth reported on the request by John J. Broda, Land Planning Engineer of the Park and Planning Commission for approval of the preliminary plan of resubdivision of Block 104, Takoma Park located on Maple Avenue, involving an additional 10-foot dedication, as recommended by the Park & Planning Staff; He moved that this preliminary plan be approved inasmuch as this additional dedication is needed to allow enough footage in order to put in a sidewalk if ever needed. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.

PUBLIC WORKS COMMITTEE:

- 1. Councilman Collison reported that the old Public Works buildings have been razed and all that remains is the concrete slab. He also said that they would fill the area with dirt and make it more presentable for the time being; He also reported that the kitchen equipment for the Heffner Park Community Center has been received and that work on installation of same will begin immediately, being given priority at this time; He reported that in connection with paving of Niagara & Ritchie Avenues that results will be received soon on survey made by McNeill Surveys, Inc.; Councilman Collison said that he had talked with Mr. Reagan of McNeill Surveys and stressed with him the long delay on the North Takoma Storm Drainage Project; Mr. Reagan promised that a plan will be in the hands of the WSSC by the First of November and we can expect it back from WSSC within a month after their receiving it.
- 2. Councilman Collison reported on the Library's request for additional parking space and proper lighting for same, and said that estimates of the cost have been received, and that an appropriation of about \$500.00 would be needed for the work, therefore, he moved the adoption of the following Ordinance:

ORDINANCE NO. 1565

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT the sum of FIVE HUNDRED DOLLARS (\$500.00) be appropriated from the Reserve Fund and transferred to the Public Works Account, for the construction of additional parking space and proper lighting for same at the Takoma Park City Library.

Section 2. AND THAT the sum of \$500.00 as stated in Section 1 be used to cover the work involved, which will be performed in accordance with plans and specifications under the direction of the Director of Public Works.

Upon being seconded by Councilman Turner, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor. Nays: None.

- 3. Councilman Collison reported on the request for improvement of Cockerille Avenue from First Avenue to Elm Avenue, that Director of Public Works Mr. Rhodes is in the process of preparing estimates and when completed a public hearing will be called.

4. Councilman Collison reported that McNeill Surveys has been asked to prepare necessary plans for a 90° curbing at corner of Jefferson & Carroll Avenues.

5. Councilman Collison urged those present to inspect the new greenhouse at the new Public Works site, that the gentlemen constructing it have done a splendid job. Councilman Forshee and Councilwoman Monitor expressed their praises of the project. Councilman Collison further requested that letters of appreciation be sent those working on the project. Letters will be sent to Messers. John Boetker Sr., & Jr., William Allen and Jim Hardy. He further stated that the cost of the greenhouse will be less than originally asked for.

LAW AND ORDINANCES COMMITTEE:

1. Councilman Turner reported that a good deal of progress was made at the Committee meeting held last Monday evening on the Codification of the City Laws and Ordinances.

2. Councilman Turner took the following action on the request of Justice of the Peace George A. Cook. He moved approval of Mr. Cook's request that his salary from the City for services be reduced from \$1,200 to \$800, effective November 1st, 1959. Upon being seconded, and put to question, the motion was carried.

PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie reported that specifications were ready for the purchase of a new trash truck and moved that the Clerk-Treasurer advertise for bids on a 20 cubic yard trash truck, with rear loading. It is estimated that the truck will cost about \$14,000.00. The motion was seconded by Councilman Collison. The date for opening of bids will be November 20th, at 4:00 p.m., in the office of the Clerk-Treasurer. Upon being put to question, the motion was carried.

2. Councilman McKenzie reported that the Public Works Committee and the Department Heads are opposed to the storage of impounded vehicles at the new Public Works grounds.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell reported that the Committee was unable to obtain specifications on 1959 model cars for use as police cars, therefore, action will be withheld until further information has been obtained. He reported that a letter has been written to the State Roads Commission concerning possibility of removing street treadles on East-West Highway and Piney Branch Road.

2. Councilman Sidell reported that in view of the letter received from the Washington Sanitarium & Hospital concerning the City assuming responsibility of patrolling main thoroughfare through grounds of Sanitarium; that this item be removed from the agenda for the time being, until such time word has been received that they desire the City to take further action.

3. Councilman Sidell reported that Hawkins Electric has taken some steps to correct the invisibility of the green arrow at the traffic light at Ethan Allen & Carroll Avenues, however, he had not had the opportunity to inspect what had been done.

4. Councilman Sidell reported on the request for two new large and luminous dead-end street signs at corner of Garland Avenue and on Central Avenue. He moved that the following Ordinance be adopted:

ORDINANCE NO. 1566

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT deadend street signs be placed at the entrance of last block of Central Avenue;

Section 2. AND THAT the present "no through" street sign be removed.

Section 3. AND FURTHER THAT the Public Works Department be hereby authorized to proceed with the erection and removal of the signs as designated in Sections 1 and 2 of this Ordinance.

Upon being seconded by Councilman Forshee, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor. Nays: None.

5. Councilman Sidell reminded the Council and Citizens of the Auction of the impounded cars and other articles on the City lot at #8 Columbia Avenue on Friday, October 30th, at 10:00 a.m.

6. Councilman Sidell, upon recommendation of the City Fire Board and the Committee, moved that Robert E. Rhan and James Edward Jarboe be appointed as Privates in the Takoma Park Fire Department, for a probationary period of six months, at a salary of \$4,000.00 per annum, effective November 1st, 1959. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

7. Councilman Sidell moved that the resignation of Fire Chief Carter be withheld, if there were no objections by the Council. It was so ordered.

PARKS AND RECREATION COMMITTEE:

1. Councilwoman Monitor reported on the progress of a leader for the Friday evening program at the Heffner Park Community Center; she said that a meeting will be held on Friday, October 30th, 7:30 p.m., with Mrs. Pumphrey, David Robbins, and other leaders from Montgomery County to work out a program. Any others who might wish to, may attend; Councilwoman Monitor reported that plans have been completed for the Halloween Party, and that in case of bad weather, it will be held the following night. She expressed the hope that all will have a good time, and that the Party will be a success. She said that the contributions received from the civic associations and churches have exceeded the goal hoped for.

2. Councilwoman Monitor reported that Prince George's County Recreation Department will sponsor classes in Crafts for corsages & earrings, Christmas gifts, etc., and that anyone interested, contact the County Office on Appleton 7-8696.

Councilman Collison stated at this time that the Public Works Department is in need of various items of equipment, and suggested that it would be well to have a list made up of what is needed. He said that the Director of Public Works is now working up such a list. He said that having priority on the list is the need for a tar kettle, which should be of 175 gallon capacity and would cost about \$700.00. He said that the one they had previously, had been lost by fire, and that in order to repair the streets properly this item was essential. He further said that after discussing this with John Boetker he said that one of 115 gallons would be sufficient and would cost about \$400.00. Therefore, he moved that Director of Public Works Mr. Rhodes be authorized to purchase this size tar kettle and funds be appropriated from the Reserve Fund. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

Councilman Sidell pointed out at this time, that he has found that a kettle fired by propane gas is more effective. Kerosene is usually used. This thought will be taken into consideration in the purchase of the tar kettle.

Councilman Forshee suggested at this time, that all the departments make up lists of what is needed, in order to have an overall picture of all the City Departments. Mayor Miller asked the Clerk-Treasurer to direct a memo to all the department heads in this respect.

Councilman Collison reported on Maple Avenue and its improvement stating that funds required for improvement, would be matched by the Federal Government. He said that even though the project is not undertaken immediately, that it would have to be done eventually, due to the construction of buildings being undertaken on Maple Avenue.

Mayor Miller spoke in behalf of the work that is being done by the Parks and Recreation Committee, informing the Public of the many activities that are available to the Citizens in the City, commending the Parks and Recreation Committee highly upon the fine work it has done.

There being no further business to come before the Mayor and Council, upon motion made, seconded and carried the meeting adjourned at 9:30 p.m.

George M Miller
Mayor

Haynes M. Fudge
Clerk-Treasurer

GENERAL FUND
STATEMENT OF FINANCIAL TRANSACTIONS
September 1959

	Cash Balance Beginning of Month	Cash Balance End of Month
8-31-59 Citiz. Bank of Takoma Park G/F	18253.87	10429.76
8-31-59 Citiz. Bank of Takoma Park P/A	2331.12	924.18
8-31-59 Suburban Trust Company	5769.70	2075.12
8-31-59 Petty Cash	125.00	125.00
	26479.69	13554.06

REVENUES:

		Total Bud- geted Rev. 9-30-59	Budget Bal. as of 9-30-59	Adopted Budget Totals	Percent- tage to Budget
1.0 Taxes - Local	13654.09	274991.43	100646.34	375637.77	73.1
1.5 Taxes - State Shared	2.50	7895.34	93954.66	101850.00	7.7
2.0 Licenses & Permits	538.39	1540.31	23084.69	24625.00	6.2
3.0 Fines and Forfeitures	40.00	91.00	1709.00	1800.00	5.0
4.0 Rev. from Use of Money & Prop.	658.33	1254.23	1685.77	2940.00	42.6
5.0 Rev. from Other Agencies	-	-	34864.95	34864.95	
6.0 Svc.Chgs for Current	222.13	932.03	10673.97	11606.00	8.0
	15115.44	286704.34	266619.38	553323.72	
Non-Budgeted Receipts	15229.77				
	30345.21				
Adjustments	393.86	29951.35			
	29951.35				

This month's percentage: 25%

DISBURSED & ACCRUED:

		Expended	Balance	Budget	
10.1 Govt. Administration	4472.39	9920.43	28244.07(A)	36163.50	25.9
10.8 Govt. Buildings	2583.49	5990.94	14159.06(B)	19850.00	33.6
11.1 Police Department	9871.27	29458.81	91485.69(C)	120744.50	24.3
11.2 Fire Department	6831.79	20399.95	54779.05(D)	75179.00	27.1
11.3 Protective Inspection	577.64	1723.06	6932.94(E)	8656.00	19.9
11.9 Other Protection	-	-	100.00(F)	100.00	
12.1 Public Works Office	1185.42	3295.47	10439.53(G)	13735.00	23.9
12.2 Public Works Highways	3898.47	11551.63	51013.07(H)	62564.70	18.4
12.9 Public Works Repair Shop	3615.82	8018.80	21081.20(I)	29100.00	27.5
13.1 Public Works Sanitation	5732.55	16213.17	45091.33(J)	61304.50	26.4
19.0 Recreation Division	1156.03	15621.79	20892.51(K)	36514.30	42.7
21.0 Miscellaneous	4032.03	8796.10	22178.90(L)	30975.00	28.4
22.0 Capital Budget	547.92	1140.98	1240.18(M)	1800.00	47.8
22.1 Council Appropriations	-	-	1304.85(N)	1304.85	5.5
Legal Reserve Fund	-	-	52250.21(O)	55332.37	
	44504.82	132131.13	421192.59	553323.72	23.6
Non-Budgeted Accounts	1818.51				
	46323.33				
Adjustments	29926.04	16397.29			
	13554.06				

(A) 2001.00

(B) 300.00

(C) 200.00

(M) 581.16

3082.16

<u>Assets</u>	Balance 8-31-59	Balance 9-30-59	Changes During Month
Citz. Bank of Takoma Park	18253.87	10429.76	-7824.11
Citz. Bank of Takoma Park - P/A	2331.12	924.18	-1406.94
Suburban Trust Company	5769.70	2075.12	-3694.58
Petty Cash	125.00	125.00	-
Taxes Receivable-1959 Levy M & PG Cos.	86416.84	72665.06	-13751.78
Taxes Receivable-1958 Levy	4621.43	4621.43	-
Taxes Receivable-Delinquent	3055.89	3055.89	-
Interest Receivable-1956 Levy	190.38	190.38	-
Due from Special Assessment Fund	11093.05	2693.89	-8399.16
New Public Works Buildings	110907.26	111076.18	168.92
Heffner Park Community Bldg.	14332.07	14711.07	379.00
Towing Account	90.00	111.00	21.00
Uniform Account	1354.24	1431.49	77.25
Protective Apparel	113.15	113.15	-
Oswego & Niagara Avenues	736.23	763.73	27.50
Maple Avenue Improvement	6450.00	6450.00	-
Bennett Property Acquisition	19473.26	19473.26	-
Martin Property	17.30	17.30	-
Glenside Drive Project	7271.09	7271.09	-
Commercial Trash Account Receivable	191.50	113.50	-78.00
Commercial Trash Account Billing	-	58.50	58.50
Prepaid Insurance	6813.15	4481.90	-2331.25
Cumberland Avenue	24.40	24.40	-
Kirklyn Avenue	24.40	24.40	-
North Takoma Drainage	1000.00	1000.00	-
Lot 6, Blk 104, S.S. Carroll's	129.50	150.75	21.25
Contracts in Progress	6000.00	6000.00	-
Air Conditioning Library	10.65	10.65	-
Claims	318.36	318.36	-
Hayward, Colby & Cherry Avenues	260.48	260.48	-
Certificate of Deposit	200000.00	200000.00	-
Accrued Interest Receivable	150.90	609.23	458.33
Prepaid State Retirement	1700.78	-	-1700.78
Cooperative Purchasing	-	206.22	206.22
	<u>509226.00</u>	<u>471457.37</u>	<u>-37768.63</u>
<u>Liabilities</u>			
Escrow Account	1780.00	1830.00	50.00
Federal Withholding Tax	2489.53	-	-2489.53
Maryland Withholding Tax	550.28	819.52	269.24
D. C. Withholding Tax	65.85	94.53	28.68
Group Hospitalization	33.92	12.13	-21.79
Certificate of Indebtedness	17500.00	17500.00	-
Accrued Interest Payable	69.30	97.00	27.70
Accounts Payable	21840.02	27834.73	5994.71
Accrued Payroll	3267.31	4238.61	971.30
Refundable Overpayment of Taxes	112.79	112.79	-
Contracts Payable	6000.00	6000.00	-
Commercial Trash Billing	19.50	-	-19.50
	<u>53728.50</u>	<u>58539.31</u>	<u>4810.81</u>
Unappropriated Surplus from Prev. Yr.	44164.86	44164.86	-
Appropriated Net Asset Value	211662.68	171242.48	-40420.20
Unappropriated Reserve Fund Bal.	54957.37	52250.21	-2707.16
General Fixed Assets in Progress	144712.59	145260.51	547.92
	<u>509226.00</u>	<u>471457.37</u>	<u>-37768.63</u>

Special Improvement Account:

Balance 9-31-59	15615.70
Sept. Receipts	<u>6292.70</u>

Total	21908.40
Withdrawals	10000.00 (Trans.)
Bal. 9-30-59	<u>11908.40</u>