

PUBLIC HEARING  
HAYWARD AVENUE IMPROVEMENT  
November 2nd, 1959

Mayor Miller called the meeting to order at 8:05 p.m. Councilmen Collison, Forshee, McKenzie, Roth, Sidell and Turner were present, also Director of Public Works Mr. Rhodes and Clerk-Treasurer Mr. Pridgen. Mayor Miller stated the purpose of the meeting was to hear owners of property concerning the proposed improvement and assessment of a portion of Hayward Avenue, turning the Hearing over to Councilman Collison as Chairman of the Public Works Committee.

Councilman Collison called attention to a previous Public Hearing on August 31st, 1959 at which time it was contemplated that both Colby Avenue and Hayward Avenue be improved, however, because of the excessively high cost of improving Colby Avenue due to the necessity for retaining walls, the Colby Avenue proposal has been withdrawn and consideration would be given to Hayward Avenue only. Councilman Collison stated that as brought out in the previous Hearing, the Park and Planning Commission Staff is not in favor of Hayward Avenue intersecting with Sligo Creek Parkway because of the extremely hazardous condition that would be created, therefore, it is now proposed that Hayward be improved only partially. He stated that two plans are now being proposed:

Plan "A" - Improve Hayward Avenue from Larch Avenue to the line between Lots 15 and 16, Block 32, B. F. G. at an estimated total cost of \$13,578.26 or a probable assessable front foot benefit of \$25.645 per foot.

Plan "B" - Improve Hayward Avenue from Larch Avenue to the line between Lots 14 and 15, Block 32, B. F. G. at an estimated total cost of \$10,971.75 or a probable assessable front foot benefit of \$25.08 per foot.

Councilman Collison pointed out that Plan "B" is the result of a protest on the part of Mr. & Mrs. Melvin E. Miller, owners of Lots 14 and 15, Block 32, B. F. G. that since the size and shape of these lots appear to call for construction of only one, rather than two, houses, they are not in agreement to an assessment of \$3,630.00 but do agree to an assessment against Lot 14 in an estimated amount of \$2,446.00. A letter from Mr. & Mrs. Miller is here by reference made a part of the minutes of this Hearing.

Mr. Wm. E. Espey, 813 Hayward Avenue asked if the improvement would end into a cul-de-sac or a deadend and was informed that it would not be possible to put in a cul-de-sac without the necessity for acquiring more right of way, therefore, street will terminate into a deadend with a substantial barricade. Considerable discussion ensued concerning the type of barricade as its permanance or mobility, as other barricades in City often are removed and traffic passes through. Councilman Collison assured those questioning this point that the barricade will be sufficiently substantial that there will be no traffic beyond the deadend.

Mr. Stephen J. Niven, 814 Larch Avenue pointed out that either of the Plans presented was predicated on a dedication of the point of land owned by Mrs. Lewis, and inquired whether she was agreeable to this dedication, to which Councilman Collison replied that she had agreed to the dedication at the previous Hearing. At this point Mrs. Lewis, 801 Colby Avenue, stated that she had agreed to the dedication, provided she be relieved of an assessment for the improvement, but pointed out that in both Plans her property is set up for sizeable assessment, which she felt she could not afford.

There was considerable discussion concerning the dedication and the assessment of Mrs. Lewis' property, several people stating that in their opinion the property would not be sufficiently benefitted to justify the proposed assessment. The discussion concerning this and the barricade situation prompted Mayor Miller to point out that the property owners to be assessed were the ones that should express themselves as they are the ones to pay the cost of the improvement.

Mrs. Vera Hash, 424 Lincoln Avenue stated that she and a number of others present represented the Lincoln Valley Citizens Association and their interest is related to the safety of the improvement, that they are very much concerned that Hayward Avenue is not opened into Sligo Creek Parkway thereby creating an even more hazardous condition on the Parkway as well as a short cut from Route 410. The group is opposed to a barricade of less than permanent and substantial structure.

Mr. Bert W. Belt, 812 Larch Avenue expressed his approval of the improvement, provided it does not intersect with Sligo Creek Parkway and that a strong barricade be erected.

Mr. Niven, upon being asked, stated that he is agreeable to the improvement, however, is concerned about the level of his property as related to the street grade, that he doesn't wish to be left high and dry above the street level, also that he wanted assurance of a ten year payment plan.

Councilman Collison stated that it is his impression that the grade of the area as it exists is approximately correct. Mr. Earl Weygandt, 835 Sligo Creek Parkway stated that he had personally gone to a lot of expense to bring the lower end of Hayward Avenue up to proper grade in order to reduce the storm erosion damage to his own property, however, it is his opinion that the upper end will require some fill.

Mr. Lawrence D. Thorn, 811 Sligo Creek Parkway, stated that he is agreeable to an improvement, however, objects to the Plan "B". He pointed out that if the improvement is stopped between Lots 14 and 15, the storm drainage will continue to dump right into the right of way as is. An improvement less than Plan "A" will be of no benefit to his property.

Councilman Collison then questioned each of the affected property owners as to which plan they favor:

Mrs. Lewis favored neither plan under present circumstances.

Mr. Belt favored either plan.

Mr. Niven favored either plan, provided his lot level will not be too much off street grade.

Mr. Thorn favored Plan "A" only.

The letter from Mr. & Mrs. Miller indicates their desire for Plan "B".

Owners of Lots 1 and 2, Block 119, Glazewood Manor, Section 1, were not present, however, one of the owners, Mr. Goldberg had originally requested the improvement, therefore, since he was notified of the Hearing, it could be assumed that he is favorable.

Mr. Niven inquired as to what recourse he or Mrs. Lewis might have if the assessments are much greater than they can assume. Councilman Collison explained that the Mayor and Council are not trying to push this improvement, that property owners had asked for it and that through a Public Hearing such as this is the only method by which the Mayor and Council can arrive at a decision.

Mr. Niven also inquired if the City could contribute to the Storm Drainage cost, inasmuch as it was taking away water that was draining from upper streets and was informed that this would be spending City money for the benefit of a few.

Mr. Hash as President of the Lincoln Valley Citizens Association called attention to the Petition previously rendered and said that while this Petition contemplated the cut thru to Sligo Creek Parkway, he is of the opinion the people signing the Petition still have the same attitude.

Mr. Joseph O'Malley, 811 Hayward Avenue, stated that in the event the street is improved and the Lewis property is assessed, which becomes a lien and in the event she could not pay, the City will be stuck with her property. He also pointed out that

there are a large number of children in the area, presently having to play in the streets because there are no parks nearby and that if the street is ever cut through to Sligo Creek Parkway, will create an extremely hazardous condition for the children. He strongly stated his opposition to a cut through to Sligo Creek Parkway and stated that such cut through will create more expense for the City by the need for more crossing guards and possibly patrolmen.

Mayor Miller pointed out to Mr. O'Malley that the procedure on a delinquent tax or assessment is that property is sold at Public Auction, to which Mr. O'Malley stated this would be in effect condemnation of Mrs. Lewis' property.

Councilman Roth stated he was not agreeable to the assumption that the Lewis property is not worth the assessment. Mayor Miller pointed out that if the same arguments presented here tonight had been considered in the past that very few streets would ever have been improved either in Takoma Park or any other City.

Councilman Collison stated that if the street cannot be improved the only alternative would be abandonment, but what about the abutting property owners.

Mr. O'Malley stated that he is of the opinion that inevitably general tax dollars will have to be used in connection with this improvement and suggested that abandonment may be the better solution, particularly that portion intersecting with Sligo Creek Parkway. Mr. Climon McCalvin, President of the Colby Avenue Citizens Association spoke in behalf of Mrs. Lewis, stating that he thought she is being treated unfairly and that the association will stand behind her. He also complained about the high estimate of the cost of improving Colby Avenue and that he had obtained some figures that indicated a much lower figure.

Councilman Collison pointed out that the high cost was primarily due to the retaining walls necessary in order to put Colby Avenue in on proper grade and that it cannot be done properly otherwise.

Mrs. Mary Waechter, 911 Sligo Creek Parkway, spoke of the existing dangerous curve on the Parkway and that if Hayward Avenue is allowed to intersect at that point, the death rate by traffic accidents in Takoma Park will increase. She also spoke highly of the efforts of Mrs. Lewis concerning the Colby Avenue area and stated that she hoped no hardship will be placed on Mrs. Lewis. Mr. Thorn inquired as to why people in the next block were so opposed to this improvement since they were not having to pay for it.

Mr. Weygandt stated his opinion that Mrs. Lewis can sell her property at a profit and that a nice house could be built on it, with proper architectural design. He also stated that he is of the opinion that the Washington Suburban Sanitary Commission has some responsibility on the storm drainage and that the Commission should be approached on this possibility.

Mr. Weygandt pointed up a possible solution to the problem: (1) Pave Hayward Avenue part of the way, either to Lot 14 or 15; (2) Abandon Hayward Avenue beyond the improvement to Sligo Creek Parkway; (3) Enclose storm drainage all the way down to Sligo Creek and attempt to obtain participation in cost by WSSC. This suggestion led to a general discussion on the benefits of enclosing the storm drainage during which Councilman Collison pointed out that if such project is accomplished that it will be assessable also to the abutting property owners benefitting thereby i.e.: Mr. Weygandt, Mr. Thorn and possibly Mr. Miller and that the abandonment of the end of Hayward Avenue can be considered. At this point Mr. Weygandt stressed the importance of approaching WSSC and if necessary a supporting petition may be obtained from the property owners.

Mrs. Hash questioned if it isn't necessary to obtain over 50% agreement from property owners before proceeding with a proposed improvement.

Councilman Collison stated that such agreement is not necessary and Mayor Miller read Paragraph (c), of Section 1429 of the City Charter.

Mr. Hash indicated that he liked the idea of enclosing the storm drainage and the abandonment and suggested the abandoned area be converted into a City Park as there is need for such in the area. At this point it was stated by Mayor Miller that in order to accomplish the Park, the abandonment proceedings would revert the property back to its original parcel and would then have to be rededicated which may result in complications.

Mrs. Lewis stated that she had originally purchased her land when Cherry Avenue was just a big ditch, with the purpose in mind to build homes on the property for her children, but that nine years ago she was taken ill and could no longer work, therefore, has been unable to accomplish her plan. She said that she has managed to pay for the property even though ill and that she is certainly not opposed to improvement. She stated that at one time, several years ago, she had requested that Hayward Avenue be improved, but that she just can't afford it now and that she did not think the City is justified in taking her property for nothing.

Mayor Miller said that he wanted to clear up this misunderstanding, that he did not wish Mrs. Lewis to think that the Mayor and Council could sit there and vote to take her property away from her. He assured Mrs. Lewis that there was no intention on the part of the Council to work a hardship on her or to take her property from her.

Mr. O'Malley stated that it would have the same net effect.

Mr. Hash said that if WSSC is to be approached the Lincoln Valley Citizens Association will support such a move and offered the assistance of his Secretary who is well acquainted with Members of the Commission.

At this point, Mrs. Hash stated that she is his Secretary and that as Chairman of all the Commissioners in the County, she meets with some of the members each month and will be happy to discuss this situation with them.

Councilman Collison stated that he preferred that an approach not be made at this time as there are a number of other projects pending and it is preferable to handle them in proper order and at the proper time.

Councilman Roth stated that as a Councilman from the Prince George's section of the City, inasmuch as most of those present are also from Prince George's County, he would like to go on record of being in opposition to the cut-through of Hayward Avenue into Sligo Creek Parkway and would vote against it and makes this statement as a public commitment.

Mayor Miller thanked everyone for being present and for the new ideas presented, such as the storm drainage and the abandonment. He pointed out that this is the democratic method of government, that hearings such as this makes for good friends and better neighbors.

The meeting adjourned at 9:45 p.m.

George M. Miller  
Mayor

Hayward M. P. Pugh  
Clerk-Treasurer

EXECUTIVE MEETING  
 Mayor and Council  
 November 9, 1959

Mayor Miller called the meeting to order at 8:05 p.m. Those present were: Councilmen Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor. Excused: Councilman Collison.

Councilman McKenzie moved that the minutes of October 26, 1959 be accepted as correct. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.

CORRESPONDENCE RECEIVED FROM:

1. Mayor and City Council of Laurel, Maryland, Appreciation to Mayor Miller for inspection tour of new Public Works Buildings and congratulations upon accomplishment. Referred to Council Files.
2. Maryland Underwater Rescue Team, Appreciation to Mayor Miller for attendance and remarks at last monthly meeting of team. Referred to Council Files.
3. Mayor of Cleveland, Ohio, A. J. Celebreeze, President, American Municipal Association, Appointing Mayor Miller as Member of AMA's Committee on Resolutions. Referred to Council Files.
4. O. R. Mathews, Chairman, Safety Committee of North Takoma Citizens Association enclosing copy of letter by M's Emma E. Carroll, 7700 Takoma Avenue, Complaint of traffic conditions surrounding Montgomery Junior College. Referred to Public Safety Committee.
5. Mrs. Garrett D. Waters, 105 Hodges Lane, City, Complaint of teenagers using Chestnut and Hodges Lane as a hangout. Referred to Public Safety Committee.
6. Raymond L. Worthington, President, Hampshire Greens Community Association: (1) A & P Food Store illuminated sign; (2) Traffic control, Holton Lane and New Hampshire Avenue. Referred to Civic Improvements Committee, Item 1; Public Safety Committee, Item 2.
7. Alfred H. Carter, County Attorney, Montgomery County, Z. A. P. C-105, (Schaffer) Statement that County Council holding record open from October 29th, 1959 for fifteen days for any additional comments by Mayor and City Council. Referred to Civic Improvements Committee.
8. Lampson & Ashley Insurance Agency, Transmittal of insurance rebate remittances. Referred to Finance Committee.

OPEN MEETING:

Mayor Miller presented Eagle Scout Austin Perrone with a Certificate of Honorary Citizenship. Young Scout Perrone has many accomplishments as an Eagle Scout, for which the Mayor commended him highly. He then introduced him to the other members of the Council.

Mayor Miller spoke of the newly organized, Maryland Underwater Rescue Team, which is composed of members of the Fire Department and Volunteers. He said that he appreciated being invited to a recent meeting and assured the members that the Mayor and Council would support their organization in this most worthwhile venture. He further requested that when Councilwoman Monitor gave her Committee report that she present a motion commending these men highly on their endeavors.

Mayor Miller then reported to the radio audience that members of the Council would be attending the Maryland Municipal League Fall Convention at Frederick, Md., on November 12th through the 14th.

Mayor Miller invited the citizens of Takoma Park to attend the Services being held at the Veterans Memorial in Memorial Park, Maple and Philadelphia Avenues, on Wednesday, November 11th, at 2:30 p.m. He pointed out that the Veterans of Foreign Wars, as well as the American Legion will participate. He further stated that at 4:00 p.m., the same day dedicatory services will be held at the Takoma Park Post #28. He pointed out that it is the policy of the American Legion to name its Posts after a particular deceased veteran, and said that the Takoma Park Post #28 will be named officially, the John B. Latimer Post #28 on this date. He briefly gave the story surrounding this choice. He said that the services will most likely last until about six o'clock and will involve a tea and fellowship. Mr. Latimer's parents will be there, as well as other ranking Legion officials.

#### PARKS AND RECREATION COMMITTEE:

1. Councilwoman Monitor reported on the request for recreation shelter in Washington Park, also consideration of other City Parks; She said that she and Mr. Rhodes had investigated shelters in the Rock Creek Park area, and had then contacted Mr. Mason, Architect, and been told that the type of shelter discussed would cost approximately \$2,000, per building. There will be further report on this.
2. Councilwoman Monitor reported on the suggestion by North Takoma Citizens Association on possible use of City Triangle along B. & O RR at Takoma Avenue for College parking; She said she had no further report at this time, other than she believes it would be wise for the Committee to discuss in further detail the procedures with Mr. Gingerich when he returns.
3. Councilwoman Monitor reported on the request for removal of dead tree near bridge on Takoma Avenue, also request to have trees trimmed along Takoma Avenue, between New York and Albany Avenues; She said that the City does not have qualified men to do this type of work, and it is hoped that during the winter months, that this situation can be taken care of by experts. She stated that Takoma Park is noted for its lovely trees, and that all should be done to take care of them, also should any need to be removed, that this be done and others planted to replace them.
4. Councilwoman Monitor reported as follows on the program for the Heffner Park Recreation Center; She stated that a meeting was held a week ago this past Friday, with a good turnout, which definitely indicated that people are interested in having an organized program for teenagers. She said that the first meeting was held on October 30th, and that Montgomery County furnished a record player and will provide the upkeep on it. She stated that when leaving she overheard the comment, "Our dream has come true after 15 years".
5. Councilwoman Monitor thanked everyone that had participated in the annual Halloween Party, which helped make it a successful venture. She also thanked the City Office for their cooperation in the Party.
6. Councilwoman Monitor sincerely commended the Maryland Underwater Rescue Team for the fine work they intend to accomplish. She recommended that any group that can give them assistance, to do so. She moved that a letter be sent to the organization concerning the Insurance Group that will sponsor them, in order that they can send it on to the Company. This motion was seconded and carried.
7. Councilwoman Monitor reported on the Montgomery County Recreation Programs held at the Municipal Gymnasium on Wednesday and Friday evenings, stating that there has been an attendance of this past week of 1,028; also that the roller skating on Saturday has had an attendance of 387. It is believed that the latter will pick up now that the Fall program has started. She pointed out that on Saturdays from 1 to 4 p.m., skating is for ages of 8 to 12; 7:30 to 10:30 p.m., for teenagers.

## FINANCE COMMITTEE:

1. Councilman Forshee commended Councilwoman Monitor for the fine job she did on the Halloween Party.
2. Councilman Forshee moved for approval the expenditures for the month of October in the amount of \$54,874.07. Upon being seconded by Councilman Roth, and put to question, the motion was carried.

## CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Roth reported on Zoning Application No. C-239, Bess Ninaj's, request for change to R-10 zoning, property located on Kennebec Avenue, that Montgomery County Council denied the request.
2. Councilman Roth reported on Zoning Application No. C-105, the Shaffer property on Lincoln Avenue, concerning letter received from the Montgomery County Council for any additional information on this request, before final action is taken. The Mayor and Council had previously denied their request. Councilman McKenzie pointed out that this property is on Lincoln Avenue; Councilman Roth said that they should be notified that the City has no additional information.
3. Councilman Roth reported on the request by Attorney Shure that City file R-10 Zoning Petition on Murray Property on Lincoln Avenue. He said that he has been reliably informed that Mrs. Murray has sold her property, therefore, that this item should be removed from the agenda; also that Item 3, Notice of application for special exception for permission to use as a private swimming pool, premises, Lot 1, Blk A, Sec. 2, Hampshire Knolls, 6805 Woodland Avenue be removed from agenda as Prince George's County has approved the exception.

## PUBLIC WORKS COMMITTEE:

In the absence of Councilman Collison, Councilman McKenzie gave the following report: (1) That the complaint of road condition existing at intersection of Haverford Road and Wildwood Drive has been repaired, therefore, item can be removed from the agenda.

2. Councilman McKenzie moved that the City readvertise for bids on the Air Conditioning of the Library, and that the date for the bid opening be scheduled for 4:00 p.m., January 14th, 1960, and it is hoped that the project may be completed by April 15th, 1960. Upon being seconded, and put to question, the motion was carried.
3. Councilman McKenzie reported that the Public Hearing had been held on the improvement of Hayward Avenue, however, the Committee Chairman would report on it at a later date; He reported that the kitchen equipment has been installed at the Heffner Park Recreation Center, and all that remains is for the plumber to complete his work.
4. Councilman McKenzie said that at the previous meeting an appropriation was set in the amount of \$400.00 for the purchase of a 115 gallon capacity tar kettle for the Public Works Department. However, it has been determined that the kettle will cost \$608.00, and due to the increased cost the use of propane gas would not be considered at this time, as it can be converted to this at a future time. The prior motion will be deleted and the following Ordinance moved for adoption:

## ORDINANCE NO. 1567

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT inasmuch as there is a need for a tar kettle in the Public Works Department; and the cost of same having been obtained, such kettle to be purchased from the Paving Supply and Equipment Company of Washington, D. C.;

Section 2. AND THAT the sum of SIX HUNDRED EIGHT DOLLARS (\$608.00) be appropriated from the Reserve Fund and transferred to the Public Works Account.

Section 3. AND FURTHER THAT the Director of Public Works be hereby authorized to purchase the kettle as stated in Section 1.

Upon being seconded by Councilman Turner, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Forshee, McKenzie, Roth, Sidell, Turner and Councilwoman Monitor. Nays: None. Excused: Councilman Collison.

5. Councilman McKenzie reported that the greenhouse at the Public Works Department has been completed and that Gardener Vincent Powell would be happy to conduct tours through it; He reported that the parking lot as requested by the Library had not been completed, however, Director of Public Works Rhodes reported that the work on the parking lot has been started.

## PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie reported that bids have been advertised for a new trash truck for the Public Works Department, also specifications are ready and have been mailed to six prospective bidders.
2. Councilman McKenzie reported with regard to the impounded cars; inasmuch as there is objection to parking them on the new P/W site, the Committee, after discussion, will go along with objection.
3. Councilman McKenzie reported that the need for shelves in basement of #8 Sherman Avenue has been taken care of, the shelves having been installed.

## LAW AND ORDINANCES COMMITTEE:

Councilman Turner stated that he had no Committee report at this time, however, he wished to commend Councilwoman Monitor for the work done in connection with the Halloween Party.

## PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell reported that on recent action taken by the Council on a request for a loading zone in the 7200 Block of New Hampshire Avenue, that he wished to report that the State Roads Commission accepted the recommendations as passed on to them by the Council, making them official ordinances.
2. Councilman Sidell, upon recommendation of Fire Chief Carter, moved that Pfc. Karl F. Kearns be allowed to attend the Civil Defense School in New York City, taking the course on Radiation Detection, etc. He further moved that the Clerk-Treasurer be authorized to advance Pfc. Kearns \$75.00 to cover cost of course, which will begin on November 15th, to be charged to the Fire Department Contingent Fund, same to be refunded by Civil Defense matching funds. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.



3. Councilman Sidell reported that word has been received from Deputy Fire Chief S. J. LaScola, that the cause of the Geneva Avenue and Manor Circle Fires have been cleared up, that due to a lead in a local newspaper, the Deputy Chief and the Police Department were able to close these cases, evidence that the Department never drops a case until a satisfactory answer has been found. Councilman Sidell commended both the Fire Department and the Police Department very highly.

4. Councilman Sidell reported the following on the resignation of Fire Chief Carter: He moved that the resignation of Chief Carter be accepted effective November 15th, 1959, with regrets. Councilman Forshee shad that he regretted to see this resignation. Upon being seconded, and put to question, a final vote was taken as follows: Councilmen Forshe, McKenzie, Roth, Sidell and Councilwoman Monitor vote Yea; Councilman Turner - abstained; Councilman Collison - Excused.

Mayor Miller instructed that a letter be directed to Chief Carter thanking him for his services, and expressing the Council's regrets at his resignation.

Councilman Sidell moved that Deputy Chief and Assistant Fire Marshal S. J. LaScola be appointed as Acting Chief until a new Chief is appointed. The motion was seconded by Councilman McKenzie. All voted in favor. Councilman Sidell requested that the Public Safety Committee be furnished with a record of the Chief's leave taken. This will be for the purpose of determining the total amount of leave coming to him. Councilman Sidell further reported that the City Fire Board had recommended that the City advertise widely the vacancy of the Fire Chief, in a local newspaper and two Fire magazines. He so moved that the Clerk-Treasurer advertise for applications for a Municipal Fire Chief, and that he contact Robert W. Hamilton of the City Fire Board as to the names of the two magazines. The advertisement is to state, that applications will be received until December 31st, 1959 at a starting salary of \$6,000 per annum. Councilman Forshee questioned whether the Council would be allowing enough time, at which Councilman Sidell stated he would set up a different date, therefore, the date will be January 31st, 1960. There was also question raised as to the practicability of stating the salary figure, members of the Council being of the opinion that to do this would eliminate some applicants that might apply at a \$7,000 figure. Upon questioning Mr. Hamilton, of the City Fire Board, he said that at the time this matter was discussed he was not in favor of stating a salary figure, however, he did wish to say that it was the Board's unanimous decision that it be stated. Mayor Miller then told Councilman Sidell to state his wishes on the matter. Councilman Sidell then said that he would take it upon himself to eliminate the salary figure. Therefore, he moved that the Clerk-Treasurer advertise for a Municipal Fire Chief, applications to be received until January 31st, and that they be directed to the City Office. Upon being seconded, and put to question, the motion was carried.

Councilman Sidell then moved that the Acting Chief be authorized a employ a temporary fire-fighter, effective November 16th, 1959, on a regular tour of duty, at a salary of \$75.00 per week, until such time as the office of Chief has been filled. The motion was seconded by Councilman Forshee, to which he added that he was in favor of this, as he felt the Department was shorthanded. Upon being put to question, the motion was carried.

5. Councilman Sidell reported in connection with the complaint of Mrs. Waters, whose letter was read earlier in the evening. He stated that the Police Department has been investigating the complaint, and that he had visited the area with Officer Tefteau, also that the students had been talked too, and requested to respect other peoples points of view. It is felt that the situation should soon be cleared up to the satisfaction of all concerned.

Councilman Sidell reported that Chief of Police S. A. Foster has been at home ill with Virus Pneumonia, and the date of his return to duty is not certain.

Councilman Sidell reported that Montgomery County has announced that Civil Defense Day will be held on December 7th, at which time a practice air raid alarm will be sounded at 1:25 p.m. It was requested that when the alarm is sounded that citizens pause for a moment and decide to what shelter they would go.

There being no further business to come before the Mayor and Council at this time, upon motion made, seconded and carried, the meeting adjourned at 9:15 p.m.

George M. Miller  
Mayor

Haynes M. Judson  
Clerk-Treasurer

Mayor Miller called the meeting to order at 8:00 p.m. Those present: Councilmen Forshee, McKenzie, Roth, Sidell and Councilwoman Monitor. Excused: Councilmen Collison and Turner.

The Invocation was rendered by Chaplain Ben George of the Washington Sanitarium and Hospital.

Councilman Sidell moved that the minutes of November 9th, 1959 be accepted as correct. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

CORRESPONDENCE RECEIVED FROM:

1. J. Millard Tawes, Governor, State of Maryland, congratulating Mayor Miller for his re-election to the Council of the Maryland Municipal League. Referred to Council Files.
2. Dick Batterton, Mayor, City and County of Denver, Colorado, personal invitation to Mayor Miller to attend American Municipal Congress on November 28th through December 2nd, 1959. Referred to Council Files.
3. Marine L. Hamilton, Secretary, Ladies Auxiliary, Takoma Park Volunteer Fire Department, invitation to Mayor Miller to act as "Santa" at Christmas for children of Firemen. Referred to Council Files.
4. Roy B. Henderson, 1103 Haverford Road, City, appreciation for the prompt action in connection with street repairs. Referred to Council Files.
5. Raymond Krebill, 7433 Baltimore Avenue City, complaint of condition of sidewalks in 7400 block of Baltimore Avenue. Referred to Public Welfare Committee.
6. Clifford J. Waldron, Corresponding Secretary, Spring Park Community Association, request that City Ordinance concerning shrubs, low trees and weeds be enforced. Referred to Public Welfare Committee. Mayor Miller further instructed the Police Department to continue to check on these items.
7. Clifford J. Waldron, Corresponding Secretary, Spring Park Community Association, requesting reason for dropping from agenda the item of Annexation of Pinecrest. Referred to Civic Improvements Committee.
8. Edwerta B. Barber, Clerk, Montgomery Board of Appeals, Notice of extension of time for decision in Case No. 815, Petition of Takoma Motor Company, Inc. Referred to Civic Improvements Committee.
9. Jesse F. Nicholson, Secretary-Treasurer, Maryland National Capital Park & Planning Commission, Zoning Amendment Petition No. A-3548, Blair H. Smith, Attorney, Lots 1 - 12 inclusive and Lots 20 - 24 inclusive, Block 4, New Hampshire Gardens, R-55 & R-18 to C-0 Zone. Referred to Civic Improvements Committee.
10. John J. Broda, Land Planning Engineer, The Maryland National Capital Park and Planning Commission, proposed plan for subdivision for Lots 1 - 20 of Saratoga Estates (P&P File 2-59322). Referred to Civic Improvements Committee.
11. George N. Lewis, Director, Traffic Division, Maryland State Roads Commission, report on Special Studies 454, Speed Limit on Takoma Avenue. Referred to Public Safety Committee.
12. Resolution read concerning City's Town Affiliation Program. Referred to Parks and Recreation Committee.

## BANK STATEMENT:

The Clerk-Treasurer gave a verbal statement as to cash in the bank of \$50,000 and \$200,000.00 in Certificates of Deposit. (See attached statement)

There being no one wishing to address the Council at this time, the regular session of business began.

## PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell reported on the complaint of traffic condition surround Montgomery Junior College, that inasmuch as the Takoma Park Citizens Safety Committee will hold a meeting on November 24th, and will also discuss this problem, action will be withheld until the next meeting on this item.
2. Councilman Sidell reported on the invisibility of green arrow - traffic light - Ethan Allen & Carroll Avenues; He said that the light had been repaired by Hawkins Electric Company and that a new shade, lens and bulbs have been installed and that the light is much improved. A statement as to cost of repairs has been furnished the Clerk-Treasurer, also item can be removed from the agenda.
3. Councilman Sidell said that he had been informed by Police Chief Foster of the verbal resignation of Pvt. Robert B. Macdonald; He moved that this resignation be accepted, as of November 15th, 1959. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.
4. Councilman Sidell, upon recommendation of Police Chief Foster, moved that Detective Sergeant Russell S. Merson be promoted to the rank of Lieutenant, effective December 1st, 1959, at a salary of \$5,502.00. Sgt. Merson has been with the Department since July of 1948 and has been with the Detective Bureau since July 1st, 1956. Upon being seconded by Councilman Forshee, and put to question, the motion was carried.
5. Council Sidell reported on the compilation of Annual Leave due former Fire Chief Raymond E. Carter. Mr. Carter resigned as of midnight, November 15th. After complete computation, it was found that Mr. Carter is entitled to 35 days and three hours leave, and that the Clerk-Treasurer will see that he is compensated for leave time due.
6. Councilman Sidell reported that the Public Works Department has submitted a comprehensive report on Police Car maintenance costs which will assist the Committee in evaluating the performance and determination of the need for replacements.

## PARKS AND RECREATION COMMITTEE:

1. Councilwoman Monitor stated that she had no report on shelters for recreation areas in City Parks.
2. Councilwoman Monitor reported that Mr. Gingerich had been contacted concerning the possible use of City Triangle along B. & O. RR at Takoma Avenue for College Parking; He said that City should consider the angle of doing the work on the property if it is decided to use it for parking, therefore, the City would have more control over the lot being made into the type of parking area desired.
3. Councilwoman Monitor reported that the dead tree on Takoma Avenue has been removed and that other trees in need of trimming will be taken care of.
4. Councilwoman Monitor reported that plans for the annual tree lighting program on the Library grounds are being arranged. She said that anyone having any suggestions for improvement of past programs, they would be most welcome, or if there was anyone

who would like to help, please contact her. She said that the program will be held on Saturday evening, instead of on Sunday to see if this might help in the attendance. Tentative date has been set for December 12th, 7:30 p.m.

Councilwoman Monitor moved that the Council adopt the resolution read earlier in the evening by the City Clerk-Treasurer, prepared by the Steering Committee of the City's Town Affiliation Program, to adopt a Sister City in the Latin-American Countries; also that steps be taken by the Clerk-Treasurer to contact Mr. Slayton of the American Municipal Association to start negotiations. The motion was seconded by Councilman Sidell. Mayor Miller discussed the program to be followed in the adoption of a Sister City. It was also pointed out that there would be little expense incurred by the City in this program, other than postage stamps, and other minor details. The undertaking is mainly a good will gesture and promotes good public relations between countries. Councilman Roth highly endorsed this undertaking. Upon being put to question, the motion was duly adopted.

#### FINANCE COMMITTEE:

1. Councilman Forshee said that inasmuch as the Maryland Municipal League has requested that Mayor Miller attend the American Municipal Association Congress in Denver, Colorado, on November 29th, and serve on the Resolutions Committee, he moved that the sum of \$400.00 be authorized to cover expenses, amount to be taken from the Reserve Fund. This motion was seconded by Councilman Sidell. Upon being put to question, the motion was carried.

Mayor Miller thanked the Members of the Council for making this trip possible, and said that it is his opinion that if the City doesn't participate in these affairs, that something is lost. He believed that representation at these various League functions was greatly important to Municipal operation.

#### CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Roth reported on the letter read earlier in the meeting from John J. Broda, Land Planning Engineer, MNCP&PC, on proposed plan for subdivision for Lots 1 thru 20 of Saratoga Estates (P&P File 2-59322). He said that the plan had been investigated by Director of Public Works Rhodes and himself, and the Committee moved that the Council recommend approval of adoption of the plan, with the stipulation that the paving of the cul-de-sac be done in accordance with City specifications. The question was asked Acting Fire Chief S. J. LaScola, as to whether fire service could be readily rendered to this area. He pointed out that the main problem would be with a ladder truck, however, that the truck could be safely backed out. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried.

2. Councilman Roth reported on the Letter received from Mr. Hewitt, concerning sale of property on Maple Avenue; He said that he could see no objection to this action, and asked the Clerk-Treasurer that he be so informed.

3. Councilman Roth reported on Mr. Clifford Waldron's request concerning the removal of the Annexation of Pinecrest Subdivision to the City from the agenda. He said that it was removed after having been carried on the agenda for so long a period, and stated that should another interested party request its being placed back on or the case reopened, it would be given consideration. Mr. Waldron is to be notified.

#### PUBLIC WORKS COMMITTEE:

In the absence of Councilman Collison, Councilman McKenzie, Vice Chairman reported that Plan for the North Takoma Storm Drainage Project is now in the hands of the WSSC; He also said that the kitchen facilities at the Heffner Park Recreation Center are installed, except for the plumbers work and that he will complete his job beginning on the morning of the 24th.

## LAW AND ORDINANCES COMMITTEE:

Due to the absence of Councilman Turner because of illness, there was no report given at this time. Mayor Miller did raise the question as to whether or not the Codification of the City Laws and Ordinances would be completed by the first of the year. Councilman Sidell, Vice Chairman of the Committee, said that he thought it would be ready.

## PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie reported that five bids had been received on the purchase of a new trash truck for the City, also ~~four~~ optional bids. Altogether bids have been received on nine different trucks. The Committee will give further study to these bids before making a complete report.

Chief of Police Foster stated that the street lighting had been checked in his area and found to be in order.

Director of Public Works Rhodes reported that leaf collecting is well underway, and that every available man has been placed in operation, even to working overtime. He said there were still a few streets to cover and that they would be taken care of as soon as possible.

Clerk-Treasurer Pridgen said that in the completion of the Coding of the City Laws and Ordinances, that he had some information to be compiled as a result of the recent meeting held with the Law and Ordinances Committee.

There being no further business to come before the Mayor and Council, upon motion made, seconded and carried, the meeting adjourned at 9 p.m.

George M. Miller,  
Mayor

Haynes M. Pridgen  
Clerk-Treasurer

GENERAL FUND  
STATEMENT OF FINANCIAL TRANSACTIONS  
October 1959

	Cash Balance Beginning of Month		Cash Balance End of Month		
9-30-59 Citizens Bank of Takoma Park-G/F	10429.76		56881.37		
9-30-59 Citizens Bank of Takoma Park-P/A	924.18		2713.17		
9-30-59 Suburban Trust Company	2075.12		2819.03		
9-30-59 Petty Cash	125.00		125.00		
	<u>13554.06</u>		<u>62538.57</u>		
				Percent-	
		Total Bud- geted Rev. 10-31-59	Budget Bal. as of 10-31-59	Adopted Budget Totals	tage to Budget
REVENUES:					
1.0 Taxes - Local	54384.97	329376.40	46261.37	375637.77	87.6
1.5 Taxes-State Shared	13234.51	21129.85	80720.15	101850.00	20.7
2.0 Licenses - Permits	10313.65	11853.96	12771.04	24625.00	48.1
3.0 Fines & Forfeitures	42.00	133.00	1667.00	1800.00	7.3
3.0 Rev. from Use of Mo. & Prop.	1087.58	2341.81	598.19	2940.00	79.6
5.0 Rev. from Other Agencies	-	-	34864.95	34864.95	-
6.0 Ser.Chgs.for Current Ser.	513.50	1445.53	10160.47	11606.00	12.4
	<u>79576.21</u>	<u>366280.55</u>	<u>187043.17</u>	<u>553323.72</u>	<u>66.1</u>
Non-Budgeted Receipts	24280.41				
	<u>103856.62</u>				
Adjustments	1513.33	102343.29			
	<u>12566.93</u>				
DISBURSED & ACCRUED:		Expended	Balance	Budget	
10.1 Govt. Administration	2545.46	10764.89	25698.61(A)	36163.50	34.1
10.8 Govt. Buildings	3935.59	11627.53	12298.47(B)	19850.00	41.4
11.1 Police Department	8837.13	38295.94	82648.56(C)	120744.50	31.6
11.2 Fire Department	5139.61	25539.56	49639.44(D)	75179.00	33.9
11.3 Protective Inspection	617.96	2341.02	6314.98(E)	8656.00	27.0
11.9 Other Protection	-	-	100.00(F)	100.00	
12.1 P/W Office	1264.47	4559.94	9175.06(G)	13735.00	33.2
12.2 P/W Highways	4040.55	15592.18	47372.52(H)	62564.70	24.7
12.9 P/W Repair Shop	2565.46	10584.26	18515.74(I)	29100.00	36.3
13.0 Public Works Sanitation	4926.49	21139.66	40164.84(J)	61304.50	34.4
19.0 Recreation Division	4224.96	19846.75	16667.55(K)	36514.30	54.3
22.0 Miscellaneous	6333.60	15129.70	15845.30(L)	30975.00	48.8
22.1 Capital Budget	-	1140.98	1740.18(M)	1800.00	39.5
Council Appropriations	-	-	1304.85(N)	1304.85	
Legal Reserve Fund			49275.21(O)	55332.37	10.9
	<u>44431.28</u>	<u>176562.41</u>	<u>376761.31</u>	<u>553323.72</u>	<u>31.5</u>
Non Budgeted Accounts	7940.37				
	<u>52371.65</u>				
Adjustments	12566.93	39804.72			
	<u>12566.93</u>	<u>62538.57</u>			
			A	300.00	
			B	4076.00	
			C	200.00	
			H	400.00	
			M	1081.16	
				<u>6057.16</u>	

## GENERAL FUND - BALANCE SHEET ACCOUNTS COMPARISON - September-October 1959:

<u>Assets</u>	Balance <u>9-30-59</u>	Balance <u>10-31-59</u>	Changes <u>During Month</u>
Citizens Bank of Takoma Park	10429.76	56881.37	46451.61
Citizens Bank of Takoma Park-Payroll Account	924.18	2713.17	1788.99
Suburban Trust Company	2075.12	2819.93	744.81
Petty Cash	125.00	125.00	-
Taxes Receivable-1959 Levy MC & PG	72665.06	33455.83	-39209.23
Taxes Receivable- Delinquent(56-58)	7677.32	7677.32	-
Interest Receivable-1956 Levy	190.38	190.38	-
Due from S/A Fund	2693.89	-	-2693.89
New Public Works Building	111076.18	111657.34	581.16
Heffner Park Community Building	14711.07	14711.07	-
Towing Account	111.00	73.00	-38.00
Uniform Account	1431.49	1685.87	254.38
Protective Apparel	113.15	91.35	-21.80
Oswego & Niagara Avenues	763.73	6033.73	5270.00
Maple Avenue Improvement	6450.00	6450.00	-
Bennett Property Acquisition	19473.26	19473.26	-
Martin Property	17.30	17.30	-
Glenside Drive Project	7271.09	7271.09	-
Commercial Trash Account Receivable	113.50	337.50	224.00
Commercial Trash Billing	58.50	-	-58.50
Prepaid Insurance	4481.90	4907.61	425.71
Cumberland Avenue	24.40	24.40	-
Kirklyn Avenue	24.40	24.40	-
North Takoma Drainage	1000.00	1000.00	-
Lot 6, Block 104, S.S. Carroll's	150.75	-	-150.75
Contracts in Progress	6000.00	6000.00	-
Air Conditioning - Library	10.65	10.65	-
Claims	318.36	318.36	-
Hayward, Colby & Cherry Avenues	260.48	271.48	11.00
Certificate of Deposit	200000.00	200000.00	-
Accrued Interest Receivable	609.23	1067.56	458.33
Cooperative Purchasing	206.22	206.22	-
	<u>471457.37</u>	<u>485495.19</u>	<u>14037.82</u>
<u>Liabilities:</u>			
Escrow Account	1830.00	886.67	-943.33
Federal Withholding Tax	-	2401.20	2401.20
Maryland Withholding Tax	819.52	253.68	-565.84
D. C. Withholding Tax	94.53	31.66	-62.87
Group Hospitalization	12.13	28.63	16.50
Certificate of Indebtedness	17500.00	17500.00	-
Accrued Interest Payable	97.00	124.70	27.70
Accounts Payable	27834.73	25132.61	-2702.12
Accrued Payroll	4238.61	3267.79	-970.82
Refundable Overpayment of Taxes	112.79	20.97	-91.82
Contracts Payable	6000.00	6000.00	-
Commercial Trash Billing	-	165.50	165.50
Due from S/A Fund	-	7306.11	7306.11
Lot 6, Block 104, S. S. Carroll's	-	13101.56	13101.56
	<u>58539.31</u>	<u>76221.08</u>	<u>17681.77</u>
Unappropriated Surplus from Prev. Year	44164.86	44164.86	-
Appropriated New Asset Value	171242.48	170573.53	-668.95
Unappropriated Reserve Fund Balance	52250.21	49275.21	-2975.00
General Fixed Assets in Progress	145260.51	145260.51	-
	<u>471457.37</u>	<u>485495.19</u>	<u>14037.82</u>
Special Improvement Account:			
Balance 9-30-59	11908.40	Withdrawals(Trans.)	10000.00
Receipts	1685.01	Balance 10-31-59	3593.41
	<u>13593.41</u>		



EXECUTIVE MEETING  
 Mayor and Council  
 December 14, 1959

Mayor Miller called the meeting to order at 8:00 p.m. Those present were: Councilmen Collison, Forshee, McKenzie, Roth and Sidell. Excused: Councilwoman Monitor and Councilman Turner.

Councilman McKenzie requested that the minutes of November 23rd, 1959 be corrected as follows: Under Public Welfare Committee, Item 1, that the word "four" optional bids be submitted in lieu of "three". He, therefore, moved that the minutes be accepted as corrected. Upon being seconded, and put to question, the motion was carried.

CORRESPONDENCE RECEIVED FROM:

1. Christmas Greeting from Attorney General & Mrs. Sybert, State of Maryland. Referred to Council Files.
2. Charlene B. Scott, Secretary, Veterans Council of Takoma Park, appreciation for Mayor's address on Veterans Day. Referred to Council Files.
3. Paul R. Tharp, Manager, Radio Station WGTS-FM, appreciation for Fire Department's cooperation in radio broadcasts during past months. Referred to Public Safety Committee, with copy to Acting Fire Chief.
4. M's Mary E. Baird, 7100 Central Avenue, City, appreciation for prompt consideration and action on her request for new stop sign at corner of Central and Garland Avenue. Referred to Council Files.
5. E. Michael Roll, Chairman, Prince George's County Chapter, Maryland Municipal League, notice of Monthly Meeting, Thursday, December 17th, at College Park Municipal Building. Referred to Council Files. Mayor Miller urged everyone to attend who possibly could.
6. Mrs. Tymeson, Principal John Nevins Andrews School, request for further study on matter of offer to purchase City owned property adjacent to school property. Referred to Civic Improvements and Finance Committee.
7. Robert L. Broadbent, Agent, Nationwide Insurance Companies, request to bid on insurance requirements of City. Referred to Finance Committee.
8. S. Michael Derato, 413 Lincoln Avenue, enclosure of copy of letter to State Roads Commission concerning traffic hazard on New Hampshire Avenue, Northbound before it reaches University Blvd., East. Referred to Public Safety Committee.
9. Mrs. Rose Kramer, President, Board of Education, Montgomery County, reply to Councilman Sidell's letter of December 3rd concerning parking and traffic problems in area of Montgomery Junior College. Referred to Public Safety Committee.

The Financial Statement was presented by the Clerk-Treasurer. (See attached for complete statement)

OPEN MEETING:

Mayor Miller announced that the Council will take a holiday and that there will be no meeting on December 28th; He also said that there will be a half day given to City Employees on December 24th. Those employees of the Fire and Police Departments who will have to be on duty will be given compensatory time.

Mayor Miller reported on his recent trip to the American Municipal Congress in Denver, Colorado and thanked the Council for making this trip possible. He said that

it was quite an honor to have Takoma Park represented at this Congress, also being able to represent the Maryland Municipal League and take an active part in voting.

Mayor Miller reminded the Council and the Radio Audience of his recent Proclamation, proclaiming the remainder of the Month of December as a period for Safe and Sane Traffic Movement, strongly urging everyone to take caution during the holiday season and at all times, in order that everyone might enjoy a happy season.

David J. Weltman, 4615 Linnenan Avenue, N. W., Washington, D. C., addressed the Mayor and Council concerning the Lincoln Avenue Properties, which he recently purchased from Mrs. Murray. He asked that the Council initiate a change for rezoning. He said that in contacting the Park and Planning Commission that they have suggested rezoning of the property, and that he would like to have it rezoned R-10. Mayor Miller suggested that Mr. Weltman arrange a meeting with the Civic Improvements Committee to discuss this matter more thoroughly, and inquired of Mr. Weltman if he had considered the possibility of the R-20 Zone, inasmuch as the access to the property is not too good. Mr. Weltman was agreeable to meeting with the Committee and that the R-20 zoning can also be discussed.

Mr. Thomas C. Mason, 7606 Hammond Avenue, City, spoke with reference to the application for change of zoning of a piece of property on New Hampshire Avenue, best described as being North of Holton Lane. He said that this parcel of land is to be used for office buildings, and implored the Council to take into consideration that he as well as others had purchased property in the area, a thing that most people do once in a lifetime, and inasmuch as the properties are all in the valuation class of \$20,000.00 the residents would not like to see a commercial building backed up against their homes.

Mr. Jack Sabienza, 7605 Hammond Avenue, said that he owned the house that would back up directly to this proposed project, and he would like to see the property stay just as it is.

#### PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie reported on condition of sidewalks in the 7400 Block of Baltimore Avenue, stating that this particular sidewalk has been placed on list of those needing repair, and inasmuch as there are other repairs more urgent, the sidewalk has been temporarily repaired with asphalt.

2. Councilman McKenzie reported on the result of bid opening on trash truck for Public Works Department. He said that a low bid of \$11,966.11 was submitted by Diamond T. Truck Company, however, this bid did not meet with specifications. He said that the next low bid was also submitted by Diamond T. in the amount of \$12,887.25, and the Committee is of the opinion that this truck would satisfy the needs of the Department; He said that this type of truck is in use with WSSC and they have expressed their satisfaction as to its operation. He, therefore, proposed that an Ordinance be adopted accepting this bid.

Mr. Palmer of Hyattsville Ford Company, raised objection at this time, stating that they had submitted a bid in accordance with the specifications. It was pointed out that they submitted their bid as required, and that if other specifications were being considered, they would like to submit another type of bid, however, this bid too, would specify an eight cylinder motor, as their previous one did.

Mr. Rhodes said that the specifications were for a six cylinder engine; Mayor Miller pointed out that the Council is not obligated to accept a bid just because it is the low bid and can accept a higher one if it is better. Councilman Roth asked what the Council's objection is to an 8-cylinder engine. Director of Public Works Rhodes said the reason is that it is harder to get parts for it, also that the mechanic would

need special training in the repair of this type of engine. The following Ordinance was adopted:

ORDINANCE NO. 1568 A

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT after having been duly advertised in accordance with law, bids have been received and publicly opened for a new sanitation truck, AND

Section 2. THAT the second low bid submitted by the Diamond T. Motor Truck Company, Washington, D. C., for one Leach Packmaster, 20 cubic yards capacity Refuse Collection Body mounted on a Diamond T. Truck Chassis, Model 634CH meets all Specifications No. 59-5 with the exception of 331 cu. in. displacement instead of 500 cu. in. displacement, AND

Section 3. THAT after due deliberation the Contract be awarded to the Diamond T. Motor Truck Company in the sum of TWELVE THOUSAND EIGHT HUNDRED EIGHTY SEVEN AND 25/100 DOLLARS (\$12,887.25) for delivery within SEVENTY-FIVE (75) DAYS after receipt of order for the Sanitation Truck as stated in Section 2, AND

Section 4. FURTHER THAT the sum stated in Section 3 above be transferred from the RESERVE FUND.

Upon being seconded by Councilman Collison, and put to question, the above Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Roth and Sidell. Nays: None. Excused: Councilwoman Monitor and Councilman Turner.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell referred to the last letter read by the Clerk-Treasurer on the parking on the City streets by Montgomery Jr. College students; he said his reason for writing this letter was to get it in the hands of the School Board before definite action is taken on the roadway development now being proposed by the Park and Planning Commission.

2. Councilman Sidell reported on the State Roads survey of traffic light, Ethan Allen and Sycamore Avenues. He said that they recommended that another traffic light head be placed on the existing light; also that the Public Safety Committee has been thinking of a combination traffic light for Philadelphia and fire house. Councilman Collison questioned if it would be more expensive to delay a light at this location, or would it be better to work out the two locations at the same time. The matter will be considered further.

3. Councilman Sidell said that he had planned to give a report on bids for purchase of a new police car, however, that a company has come out with a car built for police use only, which the Committee would like to consider, therefore, he will withhold report until this can be studied further.

4. Councilman Sidell asked that the light request by resident at 7403 Garland Avenue for pole between 7400 and 7402 be placed on the agenda.

5. Councilman Sidell said that since the resignation of the Fire Chief, and inasmuch as Acting Chief LaScola has been using his car, not only for the Fire Marshal's

activities, but also in the capacity of Acting Chief, that there is a need for an increase in car allowance for his vehicle. Councilman Sidell moved that his present allowance be increased to \$50.00 per month, to be retroactive to November 15th, and to continue as long as he is serving in his present capacity as Acting Chief; to be charged to Account No. 11.212L2. Upon being seconded by Councilman Roth, and put to question, the motion was carried.

6. Councilman Sidell reported that the Fire Department is in need of fire hose, and moved for authorization to advertise for bids for same. The hose is to be 600 feet,  $1\frac{1}{2}$  inch, 100% dacron with double jacket, and will cost approximately \$600.00. The date of January 15th, 1960 was set for bid opening. Upon being seconded, and put to question, the motion was carried.

7. Councilman Sidell reported to the Council that Budget No. 11.212D6, Apparatus Repair for the Fire Department has been depleted. He moved that the sum of \$500.00 be transferred to this account from the Reserve Fund. It was asked how much was in this account to start with and was told \$1,500.00; It was further asked if \$500.00 would be enough to cover for the remainder of the year and he said that it is hoped that most of the major repairs have been made. Upon being seconded by Councilman Forhsee, and put to question, the motion was carried.

Mayor Miller inquired about the parking lot survey of the Bennett property. The Clerk-Treasurer informed him that a survey has been made by McNeill Surveys, Inc., and that word is being awaited on the suggested use as a parking lot, however, the gentleman handling this request is still out of the City. Mayor Miller asked that he check on how much longer this survey will take and if need be, to refer it to someone else. The item is to be removed from the agenda for the present.

8. Councilman Sidell brought to attention the matter of who is to serve as delegate to the Montgomery County Fire Board. He moved that the Chief or Acting Chief of the Fire Department should serve in this capacity. Upon being seconded by Councilman McKenzie, and put to question, the motion was carried. Mr. Woodall is presently serving as the alternate.

#### PARKS AND RECREATION COMMITTEE:

Due to the illness of Councilwoman Monitor, there is no report at this time. Mayor Miller reported that the Christmas Tree Lighting Ceremony at the Library this past Saturday evening was a tremendous success.

#### CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Roth reported that the items on his Committee are under consideration, therefore, he had no report to give at this time.

#### PUBLIC WORKS COMMITTEE:

1. Councilman Collison reported that he had a communication from Mr. Bowers of the State Roads Commission, as to when they could expect plans and specifications and costs for Maple Avenue Improvement work. He said that the date of March 15th, 1960 has been given to the State Roads Commission; He said that the North Takoma Storm Drainage Plans are still in the hands of the Sanitary Commission; He reported that in request for pavement of portion of Kirklyn Avenue & Service Drive on New Hampshire Avenue, that nothing can be done until WSSC has finished laying their line across the street; The bids for the air conditioning of the Library will be opened on January 15th; Councilman Collison reported that in connection with the request for improvement of Cockerille Avenue - that the John Nevins Andrews School is also requesting use of the parcel of land adjoining the school, this parcel being considered in this improvement, in event of cut through of Cockerille. However, it is thought that a suitable arrangement could

be worked out. Councilman Collison said that progress report on equipment being installed in Heffner Park Recreation Center can be removed from the agenda, as this has been completed, except for a shelf at the serving window, which will be taken care of.

2. Councilman Collison said that he recalled that a communication had been received from Mr. Lee Jordan of the Ritchie Avenue Citizens Association, relating to the hazardous parking situation on Ritchie Avenue. He requested that the Public Safety Committee take over the study of this complaint.

FINANCE COMMITTEE:

1. Councilman Forshee moved for authorization the payment of bills for the month of November in the amount of \$42,077.38. Upon being seconded, and put to question, the motion was carried.

2. Councilman Forshee said that a desk and chair has been requested for the Judge's Chamber, which would cost \$94.50. He so moved authorization of this purchase and that funds be transferred from Reserve. Upon being seconded, and put to question, the motion was carried.

3. Councilman Forshee reported that settlement has been requested on the purchase of the Martin Property, therefore, he proposed the following Ordinance:

ORDINANCE NO. 1569 A

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT Section 3 of Ordinance No. 1542 adopted June 8th, 1959 be amended to read as follows: "NOW, THEREFORE, the City Clerk-Treasurer is hereby authorized to pay over to the County Title Company the sum of NINETEEN THOUSAND SIX HUNDRED TWO AND 24/100 DOLLARS (\$19,602.24) as the full purchase price and transfer adjustment charges of said lots as stated in Section 1, known as the "Martin Property"; AND

Section 2. THAT the sum stated in Section 1 above be transferred from the UNAPPROPRIATED SURPLUS FUND.

Upon being duly seconded, and put to question, the preceding Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Roth and Sidell. Nays: None. Excused: Councilwoman Monitor and Councilman Turner.

Councilman Forshee gave an extensive report on the recent Audit of the City Records as made by Hoyer, Graves and Smith, as follows:

"The Balance Sheet for the City of Takoma Park as of June 30, 1959 shows assets of the General Fund to be greater than liabilities by \$41,124.60 with a bank and cash balance of \$105,011.97.

"Since the Charter prohibits the building of reserves but requires any unused funds to be carried into next year's budget, I believe this is a good showing.

"One is always interested in the results of the year's operating picture. Are we living within our income, or are we exceeding the same? This tells us the way we are headed and warns of danger. It may indicate a need to tighten our belts or perhaps we will be able to go forward with some of our many talked of improvements.

Acting Chief S. J. LaScola announced that there will be graduation of those attending Civil Defense Classes at Olney, Maryland, on Monday evening, December 21st, 7:30 p.m. He also said that at 8:30 a.m., on Sunday, December 20th the houses on the former Murray property on Lincoln Avenue will be burned. He said too, that the Christmas lighting of the fire house is about completed; also that Sgt. DeKalb has been giving the radio broadcasts at the local radio station and doing a fine job. Chief LaScola asked that a letter be sent to County Fire Marshal Charles Howe thanking him for the assistance rendered the Department in the past, also that a similar letter be sent to the Prince George's County Fire Marshal. Chief LaScola pointed out that twice there have been recent fire calls to Ritchie Avenue and it was very difficult to get the trucks into the area, especially the ladder truck because of the parking situation.

Police Chief Foster said that it is a privilege to be head of one of the finest police departments in the State, and urged the citizens of Takoma Park to help make this a happy season and to please "Slow down, and Live".

Clerk-Treasurer Pridgen thanked Councilman Turner for his words of commendation.

There being no further business to come before the Mayor and Council, upon motion, made, seconded, and carried, the meeting adjourned at 10:00 p.m.

*Checked -  
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See Mayor on  
Voting Clerk - Treasurer*

be worked out. Councilman Collison said that progress report on equipment being installed in Heffner Park Recreation Center can be removed from the agenda, as this has been completed, except for a shelf at the serving window, which will be taken care of.

2. Councilman Collison said that he recalled that a communication had been received from Mr. Dee Jordan of the Ritchie Avenue Citizens Association, relating to the hazardous parking situation on Ritchie Avenue. He requested that the Public Safety Committee take over the study of this complaint.

FINANCE COMMITTEE:

1. Councilman Forshee moved for authorization the payment of bills for the month of November in the amount of \$42,077.38. Upon being seconded, and put to question, the motion was carried.

2. Councilman Forshee said that a desk and chair has been requested for the Judge's Chamber, which would cost \$94.50. He so moved authorization of this purchase and that funds be transferred from Reserve. Upon being seconded, and put to question, the motion was carried.

3. Councilman Forshee reported that settlement has been requested on the purchase of the Martin Property, therefore, he proposed the following Ordinance:

ORDINANCE NO. 1569

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT Section 3 of Ordinance No. 1542 adopted June 8th, 1959 be amended to read as follows: "NOW, THEREFORE, the City Clerk-Treasurer is hereby authorized to pay over to the County Title Company the sum of NINETEEN THOUSAND SIX HUNDRED TWO AND 24/100 DOLLARS (\$19,602.24) as the full purchase price and transfer adjustment charges of said lots as stated in Section 1, known as the "Martin Property"; AND

Section 2. THAT the sum stated in Section 1 above be transferred from the UNAPPROPRIATED SURPLUS FUND.

Upon being duly seconded, and put to question, the preceding Ordinance was adopted by a roll call vote as follows: Yeas: Councilmen Collison, Forshee, McKenzie, Roth and Sidell. Nays: None. Excused: Councilwoman Monitor and Councilman Turner.

Councilman Forshee gave an extensive report on the recent Audit of the City Records as made by Hoye, Graves and Smith, as follows:

"The Balance Sheet for the City of Takoma Park as of June 30, 1959 shows assets of the General Fund to be greater than liabilities by \$41,124.60 with a bank and cash balance of \$105,011.97.

"Since the Charter prohibits the building of reserves but requires any unused funds to be carried into next year's budget, I believe this is a good showing.

"One is always interested in the results of the year's operating picture. Are we living within our income, or are we exceeding the same? This tells us the way we are headed and warns of danger. It may indicate a need to tighten our belts or perhaps we will be able to go forward with some of our many talked of improvements.

*Voiced  
See page  
No. 113  
Hayes  
H. Clark*

"For the past fiscal year disbursements exceeded income by \$19,669.20. This was not unexpected. Included in the total expenses of \$626,484.86. were three non-reoccurring items. The new Public Works Building at a cost of \$110,607.85, the Bennett Property which was purchased at a cost of \$19,205.76, and the Recreation Center constructed in Heffner Park at a cost of \$14,305.91, a total of almost \$145,000.00.

"It would not have been possible to meet these additional expenses except for two items on income. First, from 1958 fiscal year we brought forward an amount of \$59,622.65 with the express purpose of applying the same against the Public Works project. Second; two years share of the City's portion of Income Tax was received. These enabled us to complete the Public Works Project without incurring a deficit. Unfortunately, I see no chance of such a reoccurrence.

"Eliminating Public Works and the Bennett Property purchase, the City operated within its budget, in fact better than \$6,000.00 under estimated expenditures. A word of appreciation is due the department heads and workers for this fine showing.

"We are carrying forward into the present fiscal year an amount of \$41,124.60 as unappropriated surplus. Perhaps I should add that \$3,108.43 has been reserved for certain Contingent Liabilities and Deferred Charges, leaving a free balance of \$38,016.17.

Total expenditures for the year were	626,484.86	
General Government - Includes		
City Office, Mayor & Council Expenses,		
Legal, etc., & buildings maintenance	59,487.52	9.4%
Public Safety, Police, Fire & Protective Insp.	188,721.58	30.2%
P/W including Highways & Sanitation & Repair Shop	167,348.73	26.7%
Parks & Recreation including Library	33,438.36	5.3%
Misc. - Employee Retirement, Compensation		
and other Insurance Protection	29,637.71	4.7%
Mayor & Council Special Appropriations		
Public Works, Bennett Property, Heffner Park		
Project, etc. "	147,850.96	<u>23.7%</u>
		100%

Councilman Forshee commended the Clerk-Treasurer on the fine job he is doing in handling the City's financial affairs. Clerk-Treasurer Pridgen said that as soon as work on the Capital Assets Records has been completed the Auditors will make a supplementary report as of June 30th, 1960.

Clerk-Treasurer Pridgen reported that a meeting of Department Heads had been held on the problem of Weeds and overhanging shubbery over City sidewalks as well as several other such matters. He said that the matter had been discussed and it was decided that when a department becomes aware of certain situations and in event they are unable to handle it, they should direct a memo to the City Office, and he would then direct it to the proper department to handle it.

#### LAW AND ORDINANCES COMMITTEE:

Councilman Turner arrived during the report of the Finance Committee.

1. Councilman Turner reported as follows: He highly commended Acting Chief LaScola on the splendid job his department is doing, especially their promptness in answering fire calls. He further said that he had spent considerable time with the Clerk-Treasurer this past week discussing the Codification of the City Laws and Ordinances and felt sure that the Committee would be able to present it to the Council shortly after the first of the year for action. He also commended the Clerk-Treasurer on the splendid job he is doing.



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Police Chief Foster said that it is a privilege to be head of one of the finest police departments in the State, and urged the citizens of Takoma Park to help make this a happy season and to please "Slow down, and Live".

Clerk-Treasurer Pridgen thanked Councilman Turner for his words of commendation.

There being no further business to come before the Mayor and Council, upon motion, made, seconded, and carried, the meeting adjourned at 10:00 p.m.

*George M. Miller*  
\_\_\_\_\_  
Mayor

*Haynes M. Pridgen*  
\_\_\_\_\_  
Clerk-Treasurer

RECEIVED

GENERAL FUND  
STATEMENT OF FINANCIAL TRANSACTIONS  
December 1959

	Cash Balance Beginning of Month	Cash Balance End of Month
10-31-59 Citiz. Bank of Takoma Park-G/F	56881.37	29361.99
10-31-59 Citiz. Bank of Takoma Park-P/A	2713.17	3040.33
10-31-59 Suburban Trust Company	2819.03	3399.50
10-31-59 Petty Cash	125.00	125.00
	<u>62538.57</u>	<u>35926.82</u>

		Total Bud- geted Rev. 11-30-59	Budget Bal. as of 11-30-59	Adopted Budget Totals	Percen- tage to Budget
<b>REVENUES:</b>					
1.0 Taxes - Local	7883.79	337260.19	38377.58	375637.77	89.7
1.5 Taxes - State Shared	20.00	21149.85	80700.15	101850.00	20.7
2.0 Licenses - Permits	4022.88	15876.84	8748.16	24625.00	64.4
3.0 Fines & Forfeitures	23.00	156.00	1644.00	1800.00	8.6
4.0 Rev. frm Use of Money & Prop.	647.28	2989.09	-49.09	2940.00	101.6
5.0 Rev. from Other Agencies	-	-	34864.95	34864.95	-
6.0 Serv. Chgs. for Current Serv.	124.00	1569.53	10036.47	11606.00	13.5
	<u>12720.95</u>	<u>379001.50</u>	<u>174322.22</u>	<u>553323.72</u>	<u>68.4</u>
Non-Budgeted Receipts	2306.30				
	<u>15027.25</u>				
Adjustments	432.28	14594.97			
	<u>77133.54</u>				

		Expended	Balance	Budget	
<b>DISBURSED &amp; ACCRUED:</b>					
10.1 Government Administration	3076.93	13841.82	23021.68(A)	36163.50	37.5
10.8 Government Buildings	2004.20	13631.73	10294.27(B)	19850.00	56.9
11.1 Police Department	10268.78	48564.72	72379.78(C)	120744.50	40.1
11.2 Fire Department	6308.88	31848.44	43330.56(D)	75179.00	42.3
11.3 Protective Inspection	586.52	2927.54	5728.46(E)	8656.00	33.8
11.9 Other Protection	70.00	70.00	30.00(F)	100.00	70.0
12.1 P/W Office	1085.22	5645.16	8089.84(G)	13735.00	41.1
12.2 P/W Highways	5125.31	20717.49	42455.21(H)	62564.70	32.7
12.9 P/W Repair Shop	3342.43	13926.69	15173.31(I)	29100.00	47.8
13.0 P/W Sanitation	4494.17	25633.83	35670.67(J)	61304.50	41.8
19.0 Recreation Division	695.49	20542.24	15972.06(K)	36514.30	56.2
22.0 Miscellaneous	1231.25	16360.95	14614.05(L)	30975.00	52.8
22.1 Capital Budget	16.20	1157.18	1723.98(M)	1800.00	40.1
Council Appropriations	-	-	1304.85(N)	1304.85	-
Legal Reserve Fund	-	-	48667.21(Q)	55332.37	12.0
	<u>38305.38</u>	<u>214867.79</u>	<u>338455.93</u>	<u>553323.72</u>	<u>38.3</u>
Non-Budgeted Accounts	152.43				
	<u>38457.81</u>				
Adjustments	2748.91	41206.72			
	<u>35926.82</u>				
			A 700.00		
			B 4076.00		
			C 200.00		
			H 608.00		
			M 1081.16		
			<u>6665.16</u>		

GENERAL FUND - BALANCE SHEET ACCOUNTS COMPARISON - October - November 1959:

Assets	Balance 10-31-59	Balance 11-30-59	Changes During Month
Citizens Bank of Takoma Park	56881.37	29361.99	-27519.38
Citizens Bank of Takoma Park-P/A	2713.17	3040.33	327.16
Suburban Trust Company	2819.93	3399.50	579.57
Petty Cash	125.00	125.00	-
Taxes Receivable-1959 Levy Montg.&P.G.Co.	33455.83	36577.60	3121.77
Taxes Receivable - Delinquent(56-58)	7677.32	7677.32	-
Interest Receivable - 1956 Levy	190.38	190.38	-
New Public Works Building	111657.34	111657.34	-
Heffner Park Community Building	14711.07	14711.07	-
Towing Account	73.00	106.00	33.00
Uniform Account	1685.87	1018.90	-666.97
Protective Apparel	91.35	158.29	66.94
Oswego - Niagara Avenues	6033.73	6033.73	-
Maple Avenue Improvement	6450.00	6450.00	-
Bennett Property Acquisition	19473.26	19473.26	-
Martin Property	17.30	17.30	-
Glenside Drive Project	7271.09	7271.09	-
Commercial Trash-Accounts Receivable	337.50	268.50	-69.00
Prepaid Insurance	4907.61	3676.36	-1231.25
Cumberland Avenue	24.40	24.40	-
Kirklyn Avenue	24.40	24.40	-
North Takoma Storm Drainage	1000.00	1000.00	-
Contracts in Progress	6000.00	6000.00	-
Air Conditioning - Library	10.65	-	-10.65
Claims	318.36	318.36	-
Hayward, Colby & Cherry Avenues	271.48	271.48	-
Certificate of Deposit	200000.00	200000.00	-
Accrued Interest Receivable	1067.56	1499.84	432.28
Cooperative Purchasing	206.22	-	-206.22
Uniform Stock	-	135.37	135.37
	<u>485495.19</u>	<u>460487.81</u>	<u>-25007.38</u>

Liabilities:

Escrow	886.67	881.67	-5.00
Federal Withholding Tax	2401.20	2408.70	7.50
Maryland Withholding Tax	253.68	512.38	258.70
D. C. Withholding Tax	31.66	61.25	29.59
Group Hospitalization	28.63	49.63	21.00
Certificate of Indebtedness	17500.00	17500.00	-
Accrued Interest Payable	124.70	152.40	27.70
Accounts Payable	25132.61	20311.78	-4820.83
Accrued Payroll	3267.79	3623.44	355.65
Overpayment of Taxes	20.97	20.97	-
Contracts Payable	6000.00	6000.00	-
Commercial Trash Billing	165.50	96.50	-69.00
Due from Special Assessment Fund	7306.11	7306.11	-
Lot 6, Block 104, S. S. Carrolls	13101.56	13101.56	-
	<u>76221.08</u>	<u>72026.39</u>	<u>-4194.69</u>
Unappropriated Surplus from Previous Year	44164.86	45878.47	1713.61
Appropriated Net Asset Value	170573.53	148655.23	-21918.30
Unappropriated Reserve Fund Balance	49275.21	48667.21	-608.00
General Fixed Assets in Progress	145260.51	145260.51	-
	<u>485495.19</u>	<u>460487.81</u>	<u>-25007.38</u>

Special Improvement Account:

10-31-59 Balance	3593.41
November Receipts	100.00
	<u>3693.41</u>
November Disbursements	399.00
	<u>3294.41</u>