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THE CITY OF TAKOMA PARK, MARYLAND  
Executive Meeting of the  
Mayor and Council  
December 12, 1960

Mayor Miller called the meeting to order at 8:05 P.M. The Roll Call indicated the following present: Councilmen Forshee, Jones, McKenzie, Roth, Sidell, and Turner. Absent: Councilman Collison.

The reading of the Minutes of the last meeting was waived and upon motion duly carried, the Minutes were adopted as submitted.

Correspondence received was read and referred to the appropriate Committees as follows:

1. The family of Grace A. Turner (Mother of Councilman Turner) Card of appreciation for expression of sympathy. Council Files.
2. Washington Missionary College, Sligo School, Louise Stuart, Principal, statement of enjoyment in reading "Takoma Park City Services." Council Files.
3. F. Frank Rubini, The Maryland National Capital Park and Planning Commission reporting that directional signs "Takoma Park Recreation Center" had been erected on and near City Library grounds. Council File.
4. G. M. Thornett, Secretary, Board of Commissioners, D. C. Referring matter of proposed service alley between 7016 and 7024 Eastern Avenue, N. W. to D. C. Department of Licenses and Inspection. Council Files.
5. E. W. Bucklin, Director, Department Inspections and Licenses, Montgomery County's Z.A.P. No. C-531, Wheeler, Korpeck & Clark, Attorneys for Nathan Brisker, applicant R-60 to R-10 Parcel located at S.E. corner of Grant and Maple Avenues, 1.2006 acres more or less. Civic Improvements.
6. Lester H. Ahlswede, President, Hillwood Manor Citizen's Association, Request for permission to string out-door Christmas lights across Erskine Street, one lot east of 13th Avenue. Public Safety Committee
7. Robert L. Rose, 101 Indiana Avenue, N. W., D. C. Suggestion that traffic light be installed at Carroll and Flower Avenues to alleviate existing serious traffic hazard. Public Safety Committee.
8. Charles B. Hirsch, President, Washington Missionary College, Request for consideration of closing part of Flower Avenue in College area. Civic Improvements Committee and City Planning Commission.
9. Marvin H. Rowe, 256 Park Avenue, City, Request for Hearing under Housing Ordinance concerning subject property. Public Welfare Committee.

The Clerk-Treasurer reported cash transactions and Bank balances as of November 30, 1960, as follows:

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BANK STATEMENT:

Citizens Bank of Takoma Park-Gen. Fund:

10/31/60 Balance	\$65537.59
November Receipts	<u>14589.20</u>
	\$80126.79
November Disbursements	<u>50205.06</u>
11/30/60 Balance	\$29921.73

Suburban Trust Company:

10/31/60 Balance	\$13560.57
November Receipts	<u>444.22</u>
	\$14004.79

Citizens Bank - Special Improvement Account:

10/31/60 Balance	\$5766.39
November Receipts	<u>2030.79</u>
	\$7797.18
November Disbursements	<u>315.00</u>
	\$7482.18

Mayor Miller stated that his absence from the last meeting was because of his attendance to the American Municipal Congress in New York City as President of the Maryland Municipal League and that the Council had adopted a Resolution in sympathy to the Turner family and Councilman Turner in particular. At this time, he read the Resolution and presented it to Councilman Turner with a further expression of the sincerity of the Council.

Mayor Miller announced that because December 26th will be a legal Holiday, there would be no further meeting of the Council in December. In behalf of the Mayor and City Council, Mayor Miller wished a Merry Christmas to all citizens of Takoma Park as well as to those present and expressed the hope that the Spirit of Christmas will remain in the hearts of all peoples during the forthcoming New Year. Mayor Miller announced that he would travel to St. Louis, Missouri on December 14th as President of the Maryland Municipal League along with many other Officials and citizens of Prince Georges County to inspect a typical underground natural gas storage facility. The meeting was then opened to the public, however, those present did not care to speak.

PUBLIC WORKS COMMITTEE, In the absence of Councilman Collison, Councilman McKenzie reported:

1. That nothing can be done concerning the request for paving the shoulder of Jefferson Avenue near Carroll Avenue, until arrangements have been completed to correct the bad intersection with Carroll Avenue.
2. That Mr. Rhodes, Director of Public Works, conferred with Attorney Kiley concerning the storm drainage problem on the Kephart property and will attempt to correct the condition to the satisfaction of Mrs. Kephart.
3. That it is expected that work on the Maple Avenue Improvement Project will be started by the Contractor soon after January 1st.
4. That the State Roads Commission has issued a Permit approving the plans for the proposed correction of the ninety (90) degree curbing at the corner of Jefferson and Carroll Avenues with certain stipulated specifications and that now a Permit must be obtained from the Park and Planning Commission.
5. That construction of the Shelter in Washington Park has been completed and that the Public Works Department will grade and sod the site as soon as practicable.

6. Councilman McKenzie moved, upon the recommendation of the Committee, that the supplementary payment to Mr. Julian Seek of \$27.20 per week to implement payments being made under Workmen's Compensation Insurance be continued for the quarter year period January 1st to March 31, 1961. The motion was seconded by Councilman Turner and upon the question, was unanimously carried.

PUBLIC WELFARE COMMITTEE, Councilman McKenzie reported:

1. That Mr. Williams, Building Inspector, had inspected the property across the street from 7910 Lockney Avenue and discussed the complaint conditions with the owners, and that the unsightly cardboard etc. had been removed. It was reported this to be about the extent of City jurisdiction in the matter.

FINANCE COMMITTEE, Councilman Forshee reported:

1. Councilman Forshee moved the approval of payment of \$50,205.06, November expenditures. The motion was seconded by Councilman Jones and upon the question was duly carried.

2. It was reported that registered letters had been mailed by both the Fire Department and the Clerk-Treasurer to Mr. Floyd H. Dickerson, Jr. titled owner of a vacant lot on Colby Avenue concerning the condition of such lot to no avail and that, therefore, the Mayor's authority under Ordinance No. 488 had been exercised. Councilman Forshee therefore moved adoption of the following:

ORDINANCE NO. 1629

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT after due notification through registered mail by both the Fire Department and the Clerk-Treasurer, no efforts had been made by the owner to remove debris, dry brush, dry weeds and other combustible material from Lot 12, Block 35, B. F. Gilbert's Subdivision located on Colby Avenue in Takoma Park, Maryland, AND

SECTION 2. THAT after having been duly advertised in accordance with Ordinance No. 488, the Mayor had caused the Public Works Department of the City of Takoma Park, Maryland to clear off and clean up said Lot 12, Block 35, B. F. Gilbert's Subdivision located on Colby Avenue in Takoma Park, Maryland,

SECTION 3. THEREFORE the total cost of such clearing off and cleaning up, including the cost of advertising in the sum of ONE HUNDRED, FOUR DOLLARS and FORTY-SIX CENTS (\$104.46) is hereby assessed as a tax against said Lot 12, Block 35, B. F. Gilbert's Subdivision and stated amount hereby becomes a tax lien against said property to be collected in the same manner as all other taxes assessed by the City of Takoma Park, Maryland.

Councilman Turner seconded the adoption of the Ordinance and a Roll Call vote was recorded as follows: Yeas: Councilmen Forshee, Jones, McKenzie, Roth, Sidell, and Turner. Nays: None. Absent: Councilman Collison.

3. It was stated that the Fidelity Bond of the Clerk-Treasurer would expire on December 31, 1960, and Councilman Forshee moved that a renewal Bond be placed through Lampson and Ashley Insurance Agency for a three year period beginning January 1, 1961, for the sum of \$1,701.00 inasmuch as they serviced all other insurance matters other

other than the Fire Insurance. The motion was seconded by Councilman Roth. After considerable discussion, the question was called and a vote cast as follows: Yeas: Councilmen Forshee, Roth and Sidell. Nays: Councilmen Jones, McKenzie and Turner. Mayor Miller cast the tie-breaking Aye Vote and the motion was duly carried.

LAW AND ORDINANCES, Councilman Jones reported:

1. That concerning the City Impounding Lot, an Ordinance had been presented on First and Second Reading but was shelved because of citizen's reaction and opposition, therefore, the Law and Ordinances Committee can give no further recommendation at this time. Councilman Sidell stated that the Public Safety Committee had discussed the matter briefly and would like to investigate the matter further. It was, therefore, ordered that the item be transferred to the Public Safety Committee.
2. That considerable reading and study was being given to the Revision of the City Charter.
3. Councilman Jones inquired from Mr. Pridgen, Clerk-Treasurer, on the new quotations for the printing the Codification of the City Laws and Ordinances. Mr. Pridgen stated that some had not yet been received even though the same three firms had been requested to requote on the 8 $\frac{1}{2}$ " by 11" page size. Councilman Jones instructed that prices for Multi-lith process also be obtained.
4. Mayor Miller requested the Law and Ordinances Committee and Mr. Gingerich, Corporation Counsel, to draw up proper Ordinances:
  - a. To authorize supplementary payment only to employees injured in line of duty to make up the difference between their regular salary and any amount being paid by Workmen's Compensation Insurance, that employees are not entitled to sick leave full pay and Compensation payments as well.
  - b. To authorize an arrangement with a Physician as Examining Officer of the City for the purpose of physical examinations of employees upon entrance of employment and upon such other occasions as deemed necessary.

PUBLIC SAFETY COMMITTEE, Councilman Sidell reported:

1. That Items 1 and 2 on the Agenda had been reported by the Public Works Committee and could be removed from the Public Safety Committee Agenda. (1. Paving of shoulder of Jefferson Ave. 2. Storm drainage problem 7135 Carroll Avenue.)
2. That the Committee had thoroughly considered the matter of the change in the Mutual Aid Program in Prince Georges County and in Montgomery County, and that the City Fire Board had endorsed the new Program as worked out between Fire Chief LaScola and the Chiefs of the Chillum-Adelphi Fire Department and the Silver Spring Fire Department and spread out a map on the table explaining the matter to the Mayor and Council with the assistance of Sgt. DeKalk. It was pointed out that the change is needed because of manpower shortage in all departments during the day time and will cause one Engine Company and Ambulance to run on first alarm fire calls into each of the respective Fire Areas. Councilman Sidell moved that Chief LaScola be authorized to execute the necessary agreement as proposed. Councilman Jones seconded the motion and upon the question, the motion was unanimously carried.
3. It was ordered that Item 4 on the Agenda be deleted and that the City Fire Board would meet every month instead of every second month.

4. That Chief Foster, Police Department, is investigating the placement of Traffic Safety Posters.
5. That the lighting situation on Poplar, Hickory, Montgomery, Elm, and Pine Avenues is under investigation and that Potomac Electric Power Company will be asked to make a survey along the lines of Committee recommendations.
6. That Mr. Pridgen, Clerk-Treasurer, had written a letter to Mr. John Funk, Director of the State Highway Commission concerning the hazardous bridge over Long Branch on Carroll Avenue and ordered a copy of the letter forwarded to Senator Northrop.
7. That Chief IaScola and the Fire Department Committee, (M. E. McBride and Sgt. Fickes) were in Columbus, Ohio inspecting the two new fire trucks, prior to painting.
8. Councilman Sidell commented on the request to string Christmas lights across Erskine Avenue, reading parts of Article 13 of the Police Regulations, presenting the matter for discussion. After considerable discussion, Councilman Roth stated this type of Civic interest should be encouraged and moved that permission be granted for the requested period subject to the stipulation that there be a sixteen foot clearance above the roadway, such clearance only to be inspected by a City Official and that the City can accrue no liability in connection with the project. The motion was seconded by Councilman Forshee and upon the question, duly carried.

PARKS AND RECREATION COMMITTEE, Councilman Turner reported:

1. That the Annual Christmas Tree Lighting Ceremony would be held at 6:00 P.M. on December 18th at the City Library and that the time previously announced (7:00 P.M.) was erroneous. It was stated that Santa would be there with candy canes for the kiddies, and Church Choirs would participate along with solo and group singing. Everyone was invited and urged to attend.
2. Councilman Turner was joined by other members of the Council in words of commendation for the excellent work of operational Departments upon the occasion of the heavy snow-fall. The Public Works Department was particularly commended for the snow removal performance, and it was ordered that such commendation be typed and placed on the Bulletin Board.
3. Councilman Turner proposed the following Resolution:

R E S O L U T I O N

WHEREAS, the Municipal Gymnasium located on the lower floor of the Takoma Park Fire House was in great need of interior paint and general clean up, and

WHEREAS, a group of young people, who regularly make use of the facility, offered their services, and

WHEREAS, Mrs. Alice H. Myers, Mr. Anthony P. Monitor, and Mr. Henry J. Myers agreed to supervise the project,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Takoma Park in session duly assembled that this expression of appreciation, is hereby tendered to all those participating in this most worthwhile project, completed November 25th and 26th, 1960.

Adopted this 12th Day of December in the year of Our Lord, Nineteen Hundred and Sixty.

Upon being seconded by Councilman Forshee the Resolution was duly adopted.

CIVIC IMPROVEMENTS COMMITTEE, Councilman Roth reported:

1. That Item 3 could be deleted from the Agenda, as the D. C. Government has reported no request was made for the Service Alley between 7016 and 7024 Eastern Avenue, N. W.
2. That he had conferred with a representative of Little Associates, Inc. and informed him of the position of the City concerning the City owned property on Maple Avenue.
3. After a background report on the previous Re-Zoning Applications on the Green Hill Farms property on New Hampshire Avenue, Councilman Roth moved that Z.A.P. Nos. A-3873 and A-3874 be returned to the Park and Planning Commission with information that the City supported its previous position as good professional planning and the City would do so again on subject Petitions. The motion was seconded by Councilman Jones, however, after much discussion, the second and the motion were withdrawn for further consideration and a report in January.
4. That Item 3 be deleted from the Agenda as there has been no good reason presented to cause the Committee to change its recommendation for denial of Z.A.P. No. 3823, R-55 to R-18 Zone case of Opha Mays.
5. Councilman Roth moved that the City initiate a Petition to re-zone from R-10 back to R-60, the City owned lots on Maple Avenue near the Library described as Lots 1, 2, and 3, Block 102, Takoma Park and the purpose of this action is to influence other property owners in the area that the City is not favorable to R-10 Zoning in the area. The motion was seconded by Councilman Turner and upon the question, was unanimously carried.

Upon motion duly carried the meeting adjourned at 10:20 P. M.

HMP:pd

George M. Miller  
MAYOR

Haynes M. Pindgen  
CLERK - TREASURER

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GENERAL FUND  
STATEMENT OF FINANCIAL TRANSACTIONS  
NOVEMBER, 1960

	Cash Balance Beginning of Period	Cash Balance End of Period
Citizens Bank of Takoma Park-G/F	65,537.59	29,921.73
Citizens Bank of Takoma Park-P/R	403.08	3,557.77
Suburban Trust Company	13,560.57	14,004.79
Petty Cash	150.00	150.00
	<u>79,651.24</u>	<u>47,634.29</u>

REVENUES:	Total Bud- geted Rev. 11/30/60	Budget Bal. as of 11/30/60	Adopted Budget 1960-61	Percent- age to Budget
1.0 Taxes - Local	7604.24	374367.93	38241.71	412609.64 90.7
1.5 Taxes - State Shared	5923.81	18183.41	92166.59	110350.00 16.4
2.0 Licenses and Permits	454.78	12641.26	12033.74	24675.00 51.2
3.0 Fines & Forfeitures	24.00	361.00	1439.00	1800.00 20.0
4.0 Rev. frm use of Money & Prop.	420.00	2101.42	1338.58	3440.00 61.0
5.0 Rev. From Other Agencies	-	-	36938.98	36938.98 -
6.0 Serv. Chgs. for Current Serv.	99.00	1372.83	10351.17	11724.00 11.7
	<u>14525.83</u>	<u>409027.85</u>	<u>192509.77</u>	<u>601537.62</u> 67.9
Non-Budgeted Receipts	603.46			
	<u>15129.29</u>			
Adjustments	95.87	15033.42		
	<u>94684.66</u>			

This month's per centage figure-  
41 and 2/3%

DISBURSED & ACCRUED:	Expended	Balance	Budget	Percent
10.1 Government Administration	3149.09	15655.19	28412.81A	36568.00 35.5
10.8 Government Buildings	2776.87	9263.59	13596.41B	22270.00 40.5
11.1 Police Department	9807.94	48884.50	72013.10C	120269.60 40.4
11.2 Fire Department	8091.93	91396.62	47644.38D	85245.50 65.7
11.3 Protective Inspection	611.76	3038.35	5902.65E	8941.00 33.9
11.9 Other Protection	-	-	100.00F	100.00 -
12.1 P/W Office	1098.69	5431.58	8529.42G	13961.00 38.9
12.2 P/W Highways	5310.98	30067.56	40447.14H	70364.70 42.6
12.9 P/W Repair Shop	3248.36	19362.39	9757.61I	29120.00 66.4
13.0 P/W Sanitation	14073.61	35784.81	35617.69J	62530.50 50.1
19.0 Recreation Division	1103.25	23860.45	25060.96K	46686.41 48.7
22.0 Miscellaneous	5136.86	14404.24	21990.76L	36395.00 39.5
Council Appropriations	-	-	8932.15M	8932.15 -
22.1 Capital Budget	-	72566.69	(70958.41N)	- 451.2
Legal Reserve Fund	-	-	24509.98O	60153.76 59.2
	<u>54409.34</u>	<u>369715.97</u>	<u>271556.65</u>	<u>601537.62</u> -
Non-Budgeted Accounts	2930.76			39735.00
	<u>57340.10</u>			<u>641272.62</u> 54.6
Adjustments	10289.73	47050.37		
	<u>47634.29</u>			

Reserve Surplus	Reserve Fund
(A) -	7500.00
(B) -	590.00
(C) -	628.00
(D) 37500.00	16295.50
(H) -	150.00
(J) -	8872.00
(K) 2235.00	-
(N) -	1608.28
<u>39735.00</u>	<u>35643.78</u>

GENERAL FUND  
BALANCE SHEET ACCOUNTS COMPARISON  
OCTOBER - NOVEMBER, 1960

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ASSETS:	Balance <u>10/31/60</u>	Balance <u>11/30/60</u>	Changes <u>During Mo.</u>
Citizens Bank of Takoma Park-G/F	65537.59	29921.73	-35615.86
Citizens Bank of Takoma Park-P/R	403.08	3557.77	3154.69
Suburban Trust Company	13560.57	14004.79	444.22
Petty Cash	150.00	150.00	-
Taxes Receivable - 1959 Levy	252.65	181.70	-70.95
Taxes Receivable - 1960 Levy	35003.80	28075.63	-6928.17
Taxes Receivable - Delinquent	681.43	681.43	-
Interest Receivable - Delinquent	13.39	8.19	-5.20
Towing Account	126.00	116.00	-10.00
Uniform Account	1905.82	1475.93	-429.89
Protective Apparel	147.78	155.67	7.89
Maple Avenue Improvement	84237.40	84237.40	-
Commercial Trash Accounts Receivable	378.00	294.00	-84.00
Prepaid Insurance	3358.78	4551.38	1192.60
Cumberland Avenue	24.40	24.40	-
Claims	2664.47	2645.61	-18.86
Hayward, Cherry, & Colby Avenues	271.48	271.48	-
Uniform Stock	211.75	459.00	247.25
Capital Assets Control	177403.04	177403.04	-
Due from Special Assessment Fund	6787.41	7637.41	850.00
Certificate of Deposit	150000.00	150000.00	-
Group Hospitalization	-	3.57	3.57
Exchange Account	-	206.00	206.00
Accrued Interest Receivable	1188.92	1563.92	375.00
Contracts Receivable - Pending	-	2300.00	2300.00
	<u>544307.76</u>	<u>509926.05</u>	<u>-34381.71</u>

LIABILITIES:

Escrow Account	856.67	851.67	-5.00
Maryland Withholding Tax	341.20	668.30	327.10
D. C. Withholding Tax	30.80	61.27	30.47
Federal Withholding Tax	-	2813.60	2813.60
Group Hospitalization	19.91	-	-19.91
Certificate of Indebtedness	14000.00	14000.00	-
Accrued Interest Payable	102.54	124.70	22.16
Accounts Payable	94978.18	100577.76	5599.58
Accrued Payroll	2631.31	3509.49	878.18
Overpayment of Taxes	296.38	296.38	-
Exchange Account	61.48	-	-61.48
Commercial Trash Billing	174.00	90.00	-84.00
Sale of City Property Pending	-	2300.00	2300.00
	<u>113492.47</u>	<u>125295.17</u>	<u>11800.70</u>
Unappropriated Surplus	18335.70	18335.70	-
Appropriated Net Asset Value	113602.17	77881.76	-35720.41
Reserve Fund Balance	34971.98	24509.98	-10462.00
General Fixed Assets Fund	261640.44	261640.44	-
Reserved Surplus	2265.00	2265.00	-
Special Improvement Account:	<u>544307.76</u>	<u>509926.05</u>	<u>-34381.71</u>
10/31/60 Balance	5766.39		
November Receipts	<u>2030.79</u>		
	7797.18		
November Disbursements	315.00		
11/30/60 Balance	<u>7482.18</u>		