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EXECUTIVE MEETING
MAYOR & COUNCIL
June 5, 1961

Mayor Miller called the meeting to order at 8:00 p.m. Those present were: Councilmen Collison, Forshee, McKenzie, Roth, Sidell and Turner. Excused: Councilman Jones.

Mayor Miller called for a motion to dispense with the reading of the Minutes of the previous meeting. Councilman Collison reported that the words Public Works Department should be changed to Public Works Committee on Page 4 next to the last sentence at the bottom of the page where it reads, "the Clerk & Treasurer to advertise bids when so directed by the Public Works Department....." It was then regularly moved and seconded that the reading of the minutes be dispensed with and that they be accepted as corrected.

CORRESPONDENCE RECEIVED:

1. Former Mayor, John R. Adams, St. Petersburg, Florida, Commending City Newsletter. Referred to Council Files with a copy to Mr. John Coffman.
2. Mr. Lester H. Ahlswede, President, Hillwood Manor Citizens Association, Appreciation to Mayor and Council for cooperation on Storm Drainage project and on recreation area. Referred to Council Files and the Public Works Committee.
3. Dr. C. Taylor Whittier, Supt. of Schools, Montgomery County, Regarding action on Resolution 698-60. Referred to the Public Safety Committee.
4. Miss Constance Hechmer, 913 Glazewood Avenue, City, concerning problem of fence and storm drainage. Mayor Miller stated that this appears to be a civil matter and directed that a letter be written to Miss Hechmer informing her of this.
5. Cody Pfanstiehl, Information Director, National Capital Transportation Agency, Replying to Mayor Miller's inquiry concerning a proposed radial between Takoma Park and Hyattsville, designed for an express bus service to downtown Washington. Referred to Council Files.
6. State Roads Commission, Allocation of Federal urban aid funds for 1962 fiscal year (\$30,994.00). Referred to the Public Works Committee.
7. Raffell Real Estate, 7330 Carroll Avenue, City, Regarding tax lien on Margaret B. Murray property. Referred to the Finance Committee and the Civic Improvements Committee.
8. Pvt. R. E. Holland, Takoma Park Fire Dept., Request for permission to remove old shed on City property (107 Philadelphia Avenue). Referred to the Public Works Committee.
9. Karl F. Kearns, Sgt. Takoma Park Fire Dept., Appreciation for time off allowed for attendance to classes at University of Maryland. Referred to Council Files and Public Safety Committee.
10. Maryland Municipal League, Reminder of 13th Annual Conference at Ocean City, June 11th through 13th.

BANK STATEMENT:

Citizens Bank of Takoma Park-General Fund:
 4/30/61 Balance \$ 25,957.52
 May Receipts 823.86
26,781.38
 May Disbursements 5,765.20
 5/31/61 Balance \$ 21,016.18

Suburban Trust Company:
 4/30/61 Balance \$ 59,859.38
 May Receipts 14,539.27
74,398.65
 May Disbursements 38,239.13
 5/31/61 Balance \$ 36,159.52

Special Improvement Account:
 4/30/61 Balance \$ 15,003.70
 May Receipts 733.48
15,737.18
 May Disbursements 8,716.19
 5/31/61 Balance 7,020.99

Mayor Miller welcomed all those present calling attention to the two new flags in the Council room, one being the fifty star American Flag and the other being the Maryland State Flag. Mayor Miller stated that the other two previous flags had been badly worn and congratulated Mr. Rhodes, Director of Public Works, on obtaining the new flags.

There being no one wishing to address the Mayor and Council, the meeting proceeded with the business at hand.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell stated that at the last meeting there was much discussion on the purchase of a radio which would be used in the Fire Chief's car. Councilman Sidell stated that Mr. Pridgen, Clerk & Treasurer, and Chief LaScola went through the Fire Department Budget and came up with the necessary money to finance the purchase of the radio at \$410.00. Councilman Sidell stated that it is merely a transfer of the following funds:

11.211	Salaries	\$165.00
11.212	D-2	50.00
11.212	D-4	20.00
11.212	I	75.00
11.212	0-1	23.00
11.212	0-2	35.00
11.212	0-3	28.00
11.212	0-4	14.00
		<u>\$410.00</u>

The total amount of \$410.00 to be placed into Account 11.213 C, Capital Outlay (Radio). Councilman Sidell moved that a Motorola, two frequency, Model No. T51GGV, Fire Package radio in accordance with Montgomery County Regulations be purchased. Councilman Collison seconded the motion, which after considerable discussion was duly carried.

2. Councilman Sidell stated that the Public Safety Committee has also received a letter from Sgt. Karl F. Kearns of the Takoma Park Fire Department thanking them for recommending that he be allowed to attend the Maryland University to take up a Fire Protection Engineering Course.

PARKS AND RECREATION COMMITTEE:

1. Councilman Turner stated that a letter had been received and read at the last Council Meeting from the Carole Highlands-Hillwood Manor Recreation Council requesting the City's

participation of \$100.00 in their recreation program. Councilman Turner stated this has been done in years past. Councilman Turner, therefore, moved that the amount of \$100.00 be forwarded to the Carole Highlands-Hillwood Manor Recreation Council. Councilman Roth stated that this is usually done after a copy of their Budget is received and reviewed. Therefore, Councilman Turner amended his motion to state that the amount of \$100.00 be forwarded to the Carole Highlands-Hillwood Manor Recreation Council upon receipt and review of their Budget for the 1960 and 1961 summer seasons. Councilman Collison seconded the motion which was duly carried.

2. Councilman Turner read a copy of a communication sent to the City by the American Municipal Association requesting information and maps about the City of Lujan, Argentina, South America as a possible city for sister city affiliation with the City of Takoma Park.

3. Councilman Turner stated that the City's recreation program is about to get into full swing and that several meetings have been held. It is expected that the full operation will begin as of July 1, 1961. Councilman Turner further stated that arrangements have been made to house some thirty-three foreign students who visit the City in the summer and also plans have been made for their entertainment while they are in the City. Councilman Turner stated that students will be coming from Japan, Germany, Pakistan, Norway, Switzerland, Austria, Belgium, Ethiopia, Finland, France, Greece, Indonesia, Italy, Brazil, Spain, England, the Netherlands, the Philippines, and the United Arab Republic, and the program set up for them will be from July 12th through and including July 14th. He stated that Mrs. Turner, Mrs. Geib and Mrs. Fisher of the Takoma Park Presbyterian Church are cooperating in making all the necessary arrangements.

CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Roth stated that a meeting was held with Dr. Hirsch, of the Columbia Union College, State Roads men, and representatives of the Park and Planning Commission and the City in connection with the possible closing of Flower Avenue. Councilman Roth stated that it rests now in the hands of the State Roads Commission as they are to make a statement of their requirements and to make a traffic count or to provide instructions so that one can be taken.

2. Councilman Roth stated that the Council has been informed that the owner of the house on Carroll Avenue at the corner of Manor Circle has given his tenants notice that they may have to move out as he wishes to convert the rooms into apartments. Councilman Roth stated that the house is in the R-60 zone which is residential. Councilman Roth suggested that a letter be sent to the owner informing him that he cannot convert to apartments under this zone. Councilman McKenzie stated that the matter should be checked with Mr. Gingerich, Corporation Counsel, before proceeding. Mayor Miller stated that Mr. Pridgen, Clerk & Treasurer, will check it out with the Corporation Counsel.

PUBLIC WORKS COMMITTEE:

1. Councilman Collison reported that Mr. Rhodes, Director of Public Works, has to prepare the specifications for the resurfacing of Ethan Allen and Philadelphia Avenues before the project can begin.

2. Councilman Collison reported that for all intents and purposes the Maple Avenue Improvement Project is complete and can be deleted from the agenda and in its place an item should be put that simply reads, "To enclose Brashears Run."

3. Councilman Collison reported that McNeill Surveys Incorporated has completed the plans for the proposed improvement of Kirklynn Avenue. In connection with this, Councilman

Collison moved that the Clerk & Treasurer be authorized to advertise for bids to be opened on a date agreeable between Mr. Rhodes, Director of Public Works, and the Clerk. Councilman Forshee seconded the motion which was duly carried. Mr. Pridgen, Clerk & Treasurer, reported that Mr. Rhodes and himself had set the date of June 21st as the opening of bids for the improvement of Kirklynn Avenue.

4. Councilman Collison moved that Clerk & Treasurer, Mr. Pridgen be authorized to proceed to have the utilities removed from the house on the Baker property at 105 Philadelphia Avenue, now owned by the City and that the house be burned by the Fire Department. Councilman McKenzie seconded the motion. Councilman McKenzie stated that the utilities should be removed and the water cut off before the house is burned as it would be far easier to do this before the house is burned than after. Upon being put to question, the motion was duly carried.

5. Councilman Collison said now that McNeill Surveys has finished up a couple of other jobs for the City, the Committee will push the completion of plans for the Spruce Avenue project, as this is the next important item on the Agenda for the Committee.

6. Councilman Collison raised the question, in connection with the letter received from the State Roads Commission regarding the Federal Aid Funds allocated to the City of Takoma Park, as to how much the Federal Government had allocated the previous allocation and how much was left. Mr. Pridgen, Clerk-Treasurer, stated that he would check and advise Councilman Collison of the amount.

FINANCE COMMITTEE:

1. Councilman Forshee moved the approval of the expenditures for the month of April in the amount of \$51,611.23 and stated that these are a normal month's expenditures except for the amount of \$4,687.58 which is partial payment to the Lisbon Construction Company for the Erskine Street Storm Drainage Project. Councilman Collison seconded the motion which was duly carried.

LAW AND ORDINANCES COMMITTEE:

1. Mayor Miller stated that Councilman Jones was absent, having been excused due to a project of prime importance at his regular place of work, and asked if the Vice-Chairman, Councilman Sidell, had anything to report .

2. Councilman Sidell reported that the Clerk & Treasurer had prepared and delivered specifications to companies who might wish to bid for the printing of the codification of the City's laws and ordinances. Councilman Sidell reported that one bid has been received, and moved that an appropriation be made to authorize the Law and Ordinances Committee to proceed with the Codification job as soon as all bids are in. Corporation Counsel Gingerich stated that this should not be done until the bids are in and the job awarded accordingly.

PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie reported that in connection with the complaint of trash pick ups at 7222 Flower Avenue, the regulations require that the men not carry anything which might injure them such as pipes, steel, sharp sticks, broken glass, etc., and that the regulations need not be changed at this time. This is to prevent injury to the men carrying the trash in burlaps on their backs the long distance from the rear of properties to the truck. On the Special pick-up day, the items are placed at the curb and the men throw them directly in the truck hopper, therefore, not near as much liklihood of personal injury. Councilman McKenzie stated that the complaint regarding the garbage cans being turned up-

side down is also a regulation as the cans are turned upside down for drainage purposes but that they will be left rightside up if the owner so wishes. Councilman McKenzie requested that a letter be written to Mr. Rothman explaining the situation and that the regulations will not be changed at this time. He further stated that the City picked up 310,000 pounds of garbage during the Clean Up Campaign period.

2. Councilman McKenzie reported that last fall a petition was received from fourteen residents of the Ethan Allen Avenue Manor Circle area where they were having some trouble with certain groups of teenagers. Councilman McKenzie reported that Police Chief Foster has reported that the situation is not the same and that it seems to have improved a great deal so much so that such a drastic action as a curfew law does not seem necessary. Therefore, Councilman McKenzie directed that a letter be sent to the petitioner or petitioners informing them that the curfew is not needed at this time, but if the situation warrants further action at a later date the Committee will reconsider the matter.

3. Councilman McKenzie reported, in connection with the request from the owner of 7110 Sycamore Avenue, City, that the terrace apartment be permitted to remain occupied until sale of property is effected, that in 1959 a registered letter was sent to Mr. Rice, owner of the property, stating the violations and asking that the conditions be corrected within ninety (90) days. Mr. Rice then wrote and requested a hearing after which he was given six months to correct the conditions. Another registered letter was sent but returned with the markings, "Moved" "No address." The letter was then sent to one of the residents of the apartment house. Finally, Mr. Rice was sent a registered letter to 200 Blair Building in Norfolk, Virginia stating that the terrace apartment should be vacated by June 1st, 1961. Councilman McKenzie reported that the building has not been sold nor the apartment vacated as yet. Therefore, Councilman McKenzie moved that the apartment be vacated within thirty (30) days. Councilman Roth seconded the motion which was duly carried.

Mayor Miller requested the Clerk & Treasurer to write to the Principal of the Takoma Park Elementary School and the President of the P. T. A. thanking them for cooperating by releasing the children an hour early from school so that they could attend the Memorial Day Services.

Councilman Collison requested Councilman Sidell, Chairman of the Public Safety Committee to give a progress report on the new street lights for Montgomery, Hickory, Pine and Elm Avenues. Councilman Sidell stated that the Montgomery, Pine and Elm Avenue lights have been put in but that he has not checked the rest as yet.

Mayor Miller reported that on Wednesday, June 7th, the final judging of the Miss Fire Prevention Contest will take place and invited everyone to attend. He further stated that the girl selected will reign as queen of the Fire Department in the Fourth of July Parade.

Fire Chief LaScola reported that the new fire department car had to be used as an ambulance last Friday to carry oxygen and first aid equipment as the regular ambulance was not working and that the car is proving its worth if for this reason alone. Chief LaScola also invited everyone to attend the Beauty Contest to pick a Miss Fire Prevention. Chief LaScola further reported that the Fire Department will extend its home inspection program starting in July to the 22nd Precinct.

Police Chief Foster reported that the Takoma Park Police Department will be on the television program "Traffic Court" July 1st, at 6:00 p.m.

There being no further business to come before the Mayor and Council, the meeting adjourned at 9:00 p.m.

George M. Miller
MAYOR

Haynes M. [Signature]
CLERK & TREASURER

GENERAL FUND
STATEMENT OF FINANCIAL TRANSACTIONS
 May, 1961

	Cash Balance Beginning of Period	Cash Balance End of Period
Citizens Bank of Takoma Park-G/F	25,957.52	21,019.93
Citizens Bank of Takoma Park-P/R	3,398.52	3,640.00
Suburban Trust Company	59,859.38	36,159.52
Petty Cash	150.00	150.00
	89,365.42	60,969.45

		Total Bud- geted Rev. 5/31/61	Budget Bal. as of 5/31/61	Adopted Budget 60-61	Percentage to Budget
REVENUES:					
1.0 Taxes - Local	3087.79	407425.45	5184.19	412609.64	48.7
1.5 Taxes - State Shared	8027.86	47398.21	62951.79	110350.00	42.9
2.0 Licenses & Permits	1532.18	20077.69	4597.31	24675.00	81.3
3.0 Fines and Forfeitures	1339.33	3619.28	(1819.28)	1800.00	201.0
4.0 Use of Money & Property	743.35	3555.89	(115.89)	3440.00	103.3
5.0 Rev. from other Agencies	-	44065.70	(7126.72)	36938.98	119.3
6.0 Service Charges	238.09	11727.94	(3.94)	11724.00	100.02
	14968.60	537870.16	63667.46	601537.62	89.4
Non Budgeted Receipts	344.13				
	15312.73				
Adjustments	50.40	15363.13			
	104728.55				

This month's percentage figure - 91 2/3

		Expended	Balance	Budget	Percentage
10.1 Government Administration	3247.85	36406.90	7661.10(A)	36568.00	82.6
10.8 Government Buildings	1645.12	21820.11	1039.89(B)	22270.00	95.4
11.1 Police Department	10321.46	110500.12	13460.58(C)	120269.60	89.1
11.2 Fire Department	6307.54	135166.04	5831.96(D)	85245.50	95.8
11.3 Protective Inspection	606.52	6937.56	2003.44(E)	8941.00	77.5
11.9 Other Protection	-	-	100.00(F)	100.00	-
12.1 P/W Office	1067.12	12126.34	1834.66(G)	13961.00	86.8
12.2 P/W Highways	4397.03	72058.10	(1543.40(H))	70364.70	102.1
12.9 P/W Repair Shop	2889.57	37312.87	(8192.87(I))	29120.00	128.1
13.0 P/W Sanitation	6146.07	69236.22	2166.28(J)	62530.50	96.9
19.0 Recreation Division	4602.36	40969.89	7951.52(K)	46686.41	83.7
22.0 Miscellaneous	1376.84	30203.91	6191.09(L)	36395.00	82.9
Council Appropriations	125.14	375.42	8556.73(M)	8932.15	4.2
22.1 Capital Budget	565.25	99349.31	(81200.43(N))	-	547.6
Legal Reserve	-	-	2949.28(O)	60153.76	95.0
	43297.87	672462.79	(31190.17)	601537.62	-
Non Budgeted	182.32		Reserve Surplus	39735.00	
	43480.19			641272.62	104.8
Adjustments	278.91	43759.10			
	60969.45				

	Reserve Surplus	Reserve Fund
(A)	-	7500.00
(B)		590.00
(C)		3691.10
(D)	37500.00	18252.50
(H)		150.00
(J)		8872.00
(K)	2235.00	18148.88
	39735.00	57204.18

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GENERAL FUND
Balance Sheet Accounts Comparison
April-May, 1961

<u>ASSETS</u>	Balance <u>4/30/61</u>	Balance <u>5/31/61</u>	Changes During Period
Citizens Bank of Takoma Park-G/F	25957.52	21019.93	-4937.59
Citizens Bank of Takoma Park-P/R	3398.52	3640.00	241.48
Suburban Trust Company	59859.38	36159.52	-23699.86
Petty Cash	150.00	150.00	-
Taxes Receivable-Delinquent	629.92	629.92	-
Taxes Receivable - 1960 Levy	10716.17	8291.89	-2424.28
Towing Account	308.50	127.50	-181.00
Uniform Account	1751.11	2256.62	505.51
Protective Apparel	29.35	39.22	9.87
Maple Avenue Improvement	78508.70	78508.70	-
Hillwood Manor Storm Drainage	7884.75	8375.00	490.25
Hayward, Cherry, Colby Avenues	271.48	271.48	-
Cumberland Avenue	24.40	24.40	-
North Takoma Storm Drainage	155.60	155.60	-
Ritchie Avenue P/W Egress	50.00	125.00	75.00
Municipal Center	23355.72	23355.72	-
Fire House Parking Lot	840.89	840.89	-
Commercial Trash Accounts Receivable	351.00	222.00	-129.00
Prepaid Insurance	10349.99	8973.15	- 1376.84
Claims	2735.10	2763.05	27.95
Uniform Stock	308.50	308.50	-
Capital Assets Control	177403.04	177403.04	-
Due from S/A Fund	7637.41	7637.41	-
Contracts Receivable-Pending	2000.00	7300.00	5300.00
Kirklynn Avenue	119.20	123.04	3.84
	<u>414796.25</u>	<u>388701.58</u>	<u>-26094.67</u>

LIABILITIES

Escrow Account	1951.67	1956.67	5.00
Federal, Maryland, D.C. Withholding Tax	3360.21	3631.75	271.54
Group Hospitalization	23.92	12.00	-11.92
Certificate of Irdebtedness	114000.00	114000.00	-
Accrued Interest Payable	350.00	497.26	147.26
Accrued Payroll	1310.26	2424.91	1114.65
Overpayment of Taxes	232.68	232.68	-
Interest on Delinquent Taxes	12.28	12.28	-
Commercial Trash Billing	147.00	18.00	-129.00
Sale of City Property Pending	2000.00	7300.00	5300.00
Accounts Payable	42479.74	40064.48	-2415.26
Exchange Account	44.00	39.00	-5.00
	<u>165911.76</u>	<u>170189.03</u>	<u>4277.27</u>
Unappropriated Surplus	19505.82	19505.82	-
Appropriated Net Asset Value	(64034.31)	(94973.42)	-30939.11
Reserve Fund Balance	2949.28	2949.28	-
General Fixed Assets	288198.70	288765.87	567.17
Reserved Surplus	2265.00	2265.00	-
	<u>414796.25</u>	<u>388701.58</u>	<u>-26094.67</u>

Special Improvement Account:

4/30/61 Balance	15003.70
May Receipts	733.48
	<u>15737.18</u>
May Disbursements	8716.19
5/31/61 Balance	<u>7020.99</u>

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REGULAR MEETING
MAYOR & COUNCIL
June 26, 1961

Mayor Miller called the meeting to order at 8:00 p.m. Those present were Councilmen Collison, Forshee, Jones, McKenzie, Roth, Sidell, and Turner. Absent: None.

The Pledge of Allegiance to the Flag was followed by the invocation which was rendered by Father Philip O'Shea of the Our Lady of Sorrows Catholic Church.

Mayor Miller stated that at this time he would deviate from the usual procedure in order to present First Aid Cards and Emergency First Aid Patches to fourteen ladies of the Takoma Park Fire Department Ladies' Auxiliary. Mayor Miller stated that for some time the Ladies' Auxiliary had been desirous of having a first aid course and are to be congratulated upon successfully completing the course. Mayor Miller stated that the Auxiliary is of great service to the Fire Department and the community as well. He further stated that on many occasions the ladies take food and coffee to the firemen when they are fighting a fire at any and all hours of the day and night, and that now they have given up their free time to become of further service to the Fire Department and their community by taking first aid and being able to administer it in the event of an emergency wherever it may arise. Mayor Miller and Captain DeKalb, Instructor for the course and member of the Fire Department presented the following ladies with First Aid Cards and Emergency First Aid Patches:

Margaret Russell	Marion Johnson
Hilda Baker	Claudia Kearns
Barbara Fiske	Jane McBride
Julie Dixon	Alberta Prince
Katharine Foster	Thelma Russell
Dorothy Jenkins	Eleanor Russell
Marine Hamilton	Faye Dawson

The President of the Ladies' Auxiliary thanked Mayor Miller stating that it was an honor to have the Mayor present the cards and patches and that they are glad that they can be of further service to the community. Mrs. Margaret Russell is currently the President.

Mayor Miller called for a motion to dispense with the reading of the Minutes if there are no corrections or additions. Councilman Collison moved that the reading of the Minutes of the Meeting of June 5th be dispensed with. Councilman McKenzie seconded the motion which was duly carried.

CORRESPONDENCE RECEIVED:

1. Mr. A. J. Mazurick, Chairman, Carole Highlands-Hillwood Manor Recreation Council, Expression of appreciation for City participation in Summer Program through \$100.00 contribution. Referred to the Parks and Recreation Committee.
2. Hon. Frederick C. Malkus, Senator, State of Maryland, Commending activity of Maryland Municipal League. Referred to Council Files.
3. Jesse F. Nicholson, Executive Director, The Maryland National Capital Park & Planning Commission:
 - Z.A.P. C-630 - A & M Development Co., Contract Purchasers
Lots 32, 33, 34, & 35, Block 50, B.F. Gilbert's Subdivision
Lincoln & Cumberland Aves. - 2.11 Acres. R-60 to R-10
 - Z.A.P. C-668 - Edith W. Shaffer, Owner
Lot 24, Block 50, B. F. Gilbert's Subdivision
Lincoln & Cumberland Aves. 16,372 sq. ft. R-60 to R-10Referred to the Civic Improvements Committee.

4. E. W. Bucklin, Director, Dept. of Inspection & Licenses, Montgomery County - Hearing dates on Zoning Amendment Petitions:

<u>Z.A.P. C-605</u>	July 20, 1961	Referred to the Civic Improvements Comm.
<u>Z.A.P. C-630</u>	Sept. 7, 1961	Referred to the Civic Improvements Comm.
<u>Z.A.P. C-668</u>	Sept. 7, 1961	Referred to the Civic Improvements Comm.

5. Wuerstlin Brothers, 722 Erie Avenue, City, Proposal to purchase City owned property on Maple Avenue in front of Lot 25, Block 50, B. F. Gilbert's Subdivision upon the abandonment of portion of Cumberland Avenue. Referred to the Civic Improvements Committee.

6. Abraham H. Goldkind and Ely Weinkrans, Kensington, Maryland, Proposal to purchase City owned property on Maple Avenue in front of Lot 24, Block 50, B.F. Gilbert's Subdivision upon proposed rezoning to R-10 and upon the abandonment of portion of Cumberland Avenue. Referred to the Civic Improvements Committee.

7. Joseph C. Rodgers, Surveyor, Rockville, Md., Report of survey concerning street maintenance situation in Takoma Park, outlining procedures and recommending that an Engineering Assistant be employed. Referred to the Public Works Committee.

8. Oliver L. App, 512 Ethan Allen Avenue, City, Request for certain specific information concerning Ethan Allen Avenue. Referred to the Public Works and Public Safety Committees.

9. Mrs. Ethel M. Shaw & Petitioners, #34 Freemont Avenue, City, Concerning traffic and conditions along Freemont, Jefferson and Carroll Avenues. Referred to the Public Safety and Public Works Committees.

10. George N. Lewis, Jr., Chief, Bureau of Traffic, State Roads Commission, Reporting that "Left turn" channeling will be instituted on Ethan Allen Avenue at New Hampshire Ave. Referred to Council Files.

11. Robert C. Kistler, 7315 Flower Avenue, City, Request for guard railing along sidewalk on Flower Avenue at intersection with Jackson Avenue. Referred to the Public Safety Committee.

12. Harry E. Hickey, Asst. Professor, University of Maryland, Commendation of Sgt. Karl Kearns, Takoma Park Fire Department. Referred to the Public Safety Committee with a copy to Sgt. Kearns' personnel folder.

13. Don Hummel, Mayor, Tucson, Arizona, President, American Municipal Association, Recommendation that City support the Municipal Fire Defense Institute. Referred to the Public Safety Committee.

14. Darl R. McBride, Recording Secretary, Takoma Park Volunteer Fire Department, Submitting copies of 1961/62 Adopted Budget of the Takoma Park Volunteer Fire Department. Referred to the Finance Committee with a copy to the Public Safety Committee.

15. David B. Weimer, Chairman Blood Bank Committee, Takoma Park Volunteer Fire Dept., Report of the "Group Participation Program" of Department in cooperation with American Red Cross. Mayor Miller directed that a letter of appreciation be sent to Mr. Weimer and a copy of the letter from Mr. Weimer to be sent to Mr. Coffman.

16. W. L. Shook, District Engineer, State Roads Commission, Information relative to re-surfacing Route #410 in City. Referred to the Public Works Committee and the Public Safety Committee.

17. Mrs. Hester B. Pond, 505 Lincoln Avenue, City, Commendation of Police Department for

surveillance of home while they were in California. Referred to the Public Safety Committee.

18. W. H. Barnett, 5704 39th Avenue, Hyattsville, Md., Commendation of Officer Olson of Takoma Park Police Department for assistance and courtesy in accident case involving his mother, Mrs. Edith H. Barnett. Referred to the Public Safety Committee with a copy to Officer Olson's personnel folder.

19. Jay Shanko, Treasurer, Sligo Seventh-day Adventist Church, City, Appreciation for Police Department escort to Bank with Church Funds. Referred to the Public Safety Committee.

Mayor Miller called attention to the fact that the opening exercise of the Council Meeting had been the Pledge of Allegiance to the flag stating that Mrs. Joyce Fahy, Book-keeper, in Clerk Treasurer Pridgen's Office had suggested that the meetings be opened with the Pledge of Allegiance. Mayor Miller stated that this is only fitting and proper that we do this every meeting to revive our patriotic spirit in this time of international stress. Mayor Miller further stated that this was a fine suggestion and that all the Council Meetings from here on will be opened with the Pledge of Allegiance.

OPEN MEETING:

Mayor Miller recognized those persons desirous of expressing their views:

1. Mr. Walter McClenon, past Councilman, #1 Montgomery Avenue, City, inquired as to whether or not there is an ordinance that restricts the planting of hedges and shrubs where they will encroach on city sidewalks. Mr. McClenon stated that he knows of two places in the City where only one half of the sidewalk is useable, one place being on Pine Avenue and the other on Elm near Sycamore. Mayor Miller referred the matter to Police Chief Foster.
2. Mr. Robert Stevens, 7315 Cedar Avenue, City, stated that in April he wrote a letter to the Mayor and Council requesting that a walk light be placed on the corner of Philadelphia Avenue, (Route #410) and Maple Avenue and asked about the status of that request. Mayor Miller stated that at that time the matter had been referred to the Public Safety Committee, and inquired of the Chairman as to what progress has been made. Councilman Sidell stated that as yet it has not been discussed in Committee. Mr. Stevens stated that he was concerned that the matter was taking so long and wanted to know why. Councilman Sidell stated that the Committee has to make a recommendation and that the State Roads Commission would have to approve. Mr. Stevens stated that his purpose in writing in April was that children would be out of school soon and would be using the Library and the Recreation Center and that because of the dangerous intersection they would either have to stay away from these facilities or be taken across by their parents. Councilman Turner inquired of Police Chief Foster as to whether or not there had been accidents involving children at the intersection. Chief Foster stated that to his knowledge there had not been any. Mr. Stevens stated that he was not certain that this was a fair question as the children crossing is the responsibility of the parents and that they had been watching the children or keeping them away. Mr. Stevens then asked if he was correct in that the Public Safety Committee has not yet discussed the problem. Councilman Sidell replied that it had not been discussed but would be at the next Committee meeting. Mayor Miller stated that the matter would be brought up at the next Council Meeting on July 10th.
3. Mr. Wuertzlin, 309 Boyd Avenue, City, stated that he was attending the meeting on behalf of his two brothers as well as himself in reference to purchasing that portion of Cumberland Avenue, if abandoned and the City property on Maple Avenue that is adjacent to their property, Lot 25 Block 50, B. F. Gilbert's Subdivision. He inquired as to the

number of feet involved and to approximately how much this land would cost, and on what terms it could be purchased. Mayor Miller stated that the matter had been referred to the Civic Improvements Committee and that perhaps they should call Councilman Roth, Chairman of the Committee and arrange for a meeting with the Committee. Councilman Roth stated that the exact number of feet is not known and that the purchase price would be set at fair market value, and would be based on an appraisor's estimate. Mr. Wuertzlin stated that he and his brothers had noticed that when Maple Avenue was completed the driveways were paved at least 10 feet in from the street but that their's was left and was quite muddy. Mr. Rhodes, Director of Public Works, stated that the specifications for the Maple Avenue Improvement Project called for the type of driveway which was there when the construction was started; and that the Wuertzlin property had a gravel driveway which was left. Mr. Rhodes stated that there is no determination that this is the final arrangement of the property nor that this is what Mr. Wuertzlin would want. Mr. Wuertzlin asked what procedures must be followed to get a paved driveway. Mr. Rhodes stated that he would have to obtain a permit and that they would have to put the driveway in themselves.

4. Mrs. Rockman, 7105 Carroll Avenue, City, criticized the Chief of Police for an alleged turn-over in personnel of 50% since the first of the year and for the high increase in the Annual Polic Department Budget, stating that the Police Department is costing the City too much money. She also claimed that the Mayor had failed to return her phone call in connection with an incident concerning snow removal during the winter. Mayor Miller stated that he had in fact returned the call and later received a letter from her thanking him.

EXECUTIVE SESSION:

PARKS AND RECREATION COMMITTEE:

1. Councilman Turner stated that the arrangements for the foreign student visitation are just about complete and that this year's program should be the best the City has had to date. He announced some of the activities scheduled for the program, stating that much of the credit goes to Mrs. Geib, Mrs. Kenneth Fisher, and Mrs. Edwin Turner. Councilman Turner also stated that Mrs. Belle Ziegler has also done a great deal in contributing toward the success of the program.

2. Councilman Turner announced that the water pipe line is in the process of being laid and that the actual construction of the multi-purpose court is underway in Long Branch Park.

3. Councilman Turner stated that the City will again offer the family Square Dancing this year on Takoma Avenue in the street from 7:30 to 9:30 in the evening on July 9th, 23rd, and August 6th and 20th. He stated that the program has been received so well that it may be extended to the first or second Sunday in September. Mr. Turner further stated that in the event of rain the dances will be held the following Sunday.

CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Roth stated that there is one petition for rezoning from R-60 to R-10 on Ritchie Avenue across Piney Branch Road which is approximately two blocks outside the City limits, and due to the fact that the property in question is outside the City limits that the City should refrain from making any recommendation. Councilman Collison said one idea is to get the Park and Planning Commission into the habit of sending us zoning petitions for recommendation even though the property is outside the City limits but close enough to have an effect on the City. Therefore, Councilman Roth tabled the matter until the next meeting in order to give thorough consideration to the petition before making a recommendation.

2. Councilman Roth questioned the item of the Murray property tax lien and Clerk-Treasurer Pridgen reported that he had been informed by Mr. Sittenfeld that he would pay the tax.

3. Councilman Roth requested that item of proposed rezoning on South Manor Circle be deleted from the Agenda as apparently no petition had been filed.

4. Councilman Roth moved that the Civic Improvements Committee be given the authority to authorize the Clerk-Treasurer to obtain appraisals on Lots 24 and 25 of Block 50, B. F. Gilberts Subdivision when the Committee so directs. Councilman Forshee seconded the motion which upon being put to question was duly carried.

Mayor Miller stated that Police Chief Foster requested two minutes in order that he might explain the complaint made by Mrs. Rockman. Chief Foster stated that until this evening, he had never before seen Mrs. Rockman and that he first came in contact with her by telephone last winter in regards to ice and snow removal from city sidewalks. Mrs. Rockman had called Mayor Miller about shoveling the ice from her sidewalk and that Mayor Miller had stated that he would have the Chief of Police come around and explain it to her. Chief Foster stated that he called Mrs. Rockman and that at first she had been quite angry but as they talked she calmed down and became rather friendly and that was the last he had heard from her. Chief Foster stated that only one resignation was accepted since the first of the year.

PUBLIC WORKS COMMITTEE:

1. Councilman Collison stated that the Committee recommends that the shed on the Baker property be sold to the party who requested it for the sum of one dollar (\$1.00) and that this person be responsible for the people working on removing the shed and anyone else who may be around the premises. Councilman McKenzie seconded the motion which was duly carried.

2. Councilman Collison stated that the Clerk-Treasurer advertised for bids on the proposed improvement of Kirklynn Avenue and that ten invitations to bid were sent to reputable companies with whom the City has had previous business. However, only one bid was received from the Contee Sand and Gravel Company with whom the City has done business with in the past. They submitted a bid in the amount of \$4,815.00, which was only \$161.00 more than Mr. Rhode's estimate. Councilman Collison stated that it is the feeling of the Committee that this is a fair bid and that the City is justified in accepting it. Therefore, Councilman Collison moved the adoption of the following ordinance:

ORDINANCE NO. 1653

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT, whereas a Public Hearing was held on April 24th, 1961 in accordance with Ordinance No. 1646 concerning the improvement of a portion of Kirklynn Avenue, AND,

Section 2. THAT invitations for bids have been duly advertised, bids having been opened on June 21st, 1961, in accordance with plans and specifications known as Public Works Project #61-2, AND THEREFORE,

Section 3. THAT, the contract is hereby awarded to the only Bidder, Contee Sand and Gravel Company, Inc. in the amount of FOUR THOUSAND EIGHT HUNDRED FIFTEEN DOLLARS (\$4,815.00); AND,

Section 4. THAT the cost of this Project be fully assessable against properties as outlined in Section 2 of Ordinance No. 1646, upon completion.

Councilman McKenzie seconded the motion and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, McKenzie, Roth, Sidell, and Turner. Nays: None. Absent: None.

3. Councilman Collison stated that in connection with the letter from Mr. Rodgers, the Consultant who was requested to give an estimate on making a survey of the City streets, that his fee of \$8,000.00 is more money than the City can afford for such an item at this time and directed the City Clerk-Treasurer to write to Mr. Rodgers informing him of this.

4. Councilman Collison stated that for some years the City has been interested in correcting the problems of storm drainage in the city and that several years back the Washington Suburban Sanitary Commission prepared a total plan to take care of the drainage in the area of North Takoma and the City and the Commission were to split the cost. However, the City could not afford the large sum of money it required to do the job, therefore, the City worked on areas in a piecemeal fashion. It has now become the understanding of the Public Works Committee that the Commission will do the job at their expense if the City will obtain the necessary rights of way. Councilman Collison further reported that the Committee went right to work and called a meeting of the property owners involved. He stated that most of them were agreeable and that a few were not but gave reasons which were understandable. Councilman Collison stated that he felt that any problems could be worked out with the Commission. Therefore, Councilman Collison moved that the City Clerk and Treasurer write a letter to the Sanitary Commission requesting that they enclose the drainage with the stipulation that the City of Takoma Park will obtain the necessary rights of way. Councilman Forshee seconded the motion which was duly carried.

At this time, Mr. John Phillips of 108 Elm Avenue owner of Lot 25 stated that as far as the drainage project is concerned his main concern is that the Commission follow the property line. Councilman Collison stated that the Committee would try to work this out with the Commission.

5. Councilman Collison moved that Vincent Powell be appointed to the position of Parks Supervisor, effective July 1, 1961, for a six months' probationary period under the Merit Plan with the salary of \$4310.00 per annum. Councilman Forshee seconded the motion which was duly carried.

6. Councilman Collison moved the six month probationary appointment of Walter B. Winegar to the new position in the Merit plan of Building Maintenance Supervisor to be effective July 1, 1961, at an annual salary of \$4730.00. Councilman McKenzie seconded the motion, which upon being put to question, was duly carried.

7. Councilman Collison stated that during the winter there was some complaint of the Health Center at #8 Sherman Avenue being cold and the pipes freezing. Councilman Collison reported that the cold water pipe, which seems to have been causing the trouble, has now been moved and thoroughly insulated.

8. Councilman Collison reported that the utilities at the Baker property, which was recently purchased by the City, have been removed and the work completed.

9. Councilman Collison reported that Mr. Rhodes, Director of Public Works, has not as yet completed the specifications for the Ethan Allen and Philadelphia Avenues (Rt. #410) resurfacing project.

FINANCE COMMITTEE:

1. Councilman Forshee moved the approval of the expenditures for the month of May in the amount of \$44,004.33. Councilman Jones seconded the motion which was duly carried.

2. Councilman Forshee moved the permanent appointment of Mrs. Grace I. O'Brien as Cashier Assistant Bookkeeper in the City Office to be effective June 27th, 1961, at the annual salary of \$3675.00. Councilman Collison seconded the motion which was duly carried.

3. Councilman Forshee moved the transfer of the following funds as suggested by the Clerk and Treasurer; to adjust accounts for fiscal year ending June 30th, 1961, including previously authorized overexpenditures in certain accounts and for Capital Outlay from borrowed funds:

FROM:		TO:	
General Government Accounts	\$ 2793.07	Government Bldgs.	888.46
Police Department	1574.93	Fire Department	453.93
Protective Inspection	1143.68	Public Works Highways	6606.20
Public Works Office	502.42	Public Works Repair Shop	12300.00
Parks Division	774.67	Public Works Sanitation Div.	3425.78
Miscellaneous Accounts	13212.92	Recreation Division	820.82
Legal Reserve Fund	2949.28	Capital Budget Accounts	80700.43
Reserved Surplus Fund	2265.00		
Unappropriated Surplus	79979.65		

Detailed breakdown of individual accounts on file in Clerk-Treasurer's Office.

Councilman Turner seconded Councilman Forshee's motion which was duly carried.

LAW AND ORDINANCES COMMITTEE:

1. Councilman Jones reported that four bids had been recieved for the printing of the Codification of City laws and ordinances, two of which were too high. The other two bids were for \$1,082.33 and \$928.10. Councilman Jones moved that the low bid of \$928.10 of Advertising Displays Services Incorporated be accepted for 500 complete sets and 250 extra sheets of certain specified articles thought to be of special interest to the public.

ORDINANCE NO. 1654

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

Section 1. THAT in the interest of more efficient City Government, the Laws and Ordinances of the City of Takoma Park have been Codified, AND,

Section 2. THAT copies should be made available to City Officials, the Courts, and the general public, AND,

Section 3. THAT the Advertising and Displays Services, Inc., as low Bidder, be hereby authorized to print the City Code for the sum of NINE HUNDRED TWENTY-EIGHT AND 10/100 DOLLARS (\$928.10) in the following manner:

Codification - Ordinance No. 1654 con't.

15 Sets complete sets for proof reading

500 Sets City Code 8 1/2" x 11" complete with two piece cover

250 Extra Sets of fourteen (14) selected Articles.

Councilman McKenzie seconded the motion and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, McKenzie, Roth, Sidell, and Turner. Nays: None. Absent: None.

PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie stated that he had no Committee report at this time.

PUBLIC SAFETY COMMITTEE:

1. Councilman Sidell, upon the recommendation of Police Chief Foster, moved the permanent appointment of Pvt. Volley K. Stafford to be effective July 1, 1961, after having served a satisfactory six month probationary period. Councilman Turner seconded the motion which was duly carried.

2. Councilman Sidell stated that the Budget created two new positions for two full time paid men in the fire department. Upon the recommendation of the Fire Chief, Councilman Sidell moved that Edward W. Adams, Jr. and Robert A. Foote be given a six month probationary appointment to the Municipal Fire Department effective July 1, 1961, under the Merit Plan at \$4,400.00 per annum. Councilman Collison seconded the motion which was duly carried. Councilman Sidell then introduced the two gentlemen who were present.

3. Councilman Sidell, upon the recommendation of Fire Chief LaScola, moved the advancement of Pvt. Richard Rhan to Private First Class to be effective July 1, 1961. Councilman Collison seconded the motion which upon being put to question was duly carried.

4. Councilman Sidell reported that on May 31st charges were placed against Lt. William A. Flag of the Fire Department by Chief LaScola, at which time Mayor Miller activated the Investigative Committee which is the Public Safety Committee. A hearing was held and Lt. Flag was absolved from the charges; this action having been confirmed by a poll of the Council. Councilman Sidell moved confirmation of this action. Councilman Collison seconded the motion which was duly carried.

Councilman Forshee reported that in the new 1961-62 Budget the repairs for the Police Department equipment were placed under the Police Department Budget whereas it had been under Public Works Repair Shop in years past. Councilman Forshee stated that until an arrangement can be made for the Police Department to do their own work, the situation will remain status quo with the Public Works Department handling the repairs for the Police Department.

There being no further business to come before the Mayor and Council, the meeting adjourned at 10:20 p.m.

George M Miller
MAYOR

William M. Lindsey
CLERK & TREASURER