

EXECUTIVE MEETING
MAYOR AND COUNCIL
November 13, 1961

Mayor Miller called the meeting to order at 8:10 p.m. Those present were: Councilmen Collison, Jones, Roth, Sidell and Turner. Excused: Councilman Forshee and Councilman McKenzie. Also present were Corporation Counsel Gingerich and the following Department Heads: Clerk-Treasurer Pridgen, Police Chief Foster, Fire Chief LaScola, Director of Public Works Rhodes, and Building Inspector Williams.

Mayor Miller led all those present in the Pledge of Allegiance to the Flag.

Mayor Miller called for a motion to dispense with the reading of the minutes. There being no additions or corrections, Councilman Roth moved that the minutes be accepted as submitted. Councilman Sidell seconded the motion which was duly carried.

At this time, Mayor Miller announced that the City Fire Department had held a contest during Fire Prevention Week for a Fire Prevention Slogan. Mayor Miller announced that there were three winners and introduced them as follows:

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| 1st Prize: | Anna Maria Chaconas
2004 Erie Street
Adelphi, Maryland
Age 9½ - J. Enos Ray School | Slogan: Playing with matches may seem like fun, but you'll find no one laughing when the damage is done. |
| 2nd Prize: | Nicki Mahoney
902 Prospect Avenue
Takoma Park, Maryland
Age 10 - Our Lady of Sorrows School | Slogan: Be a warden in your home.
Don't give fire a place to roam. |
| 3rd Prize: | Ray Smith
1906 Fox Street
Chillum-Adelphi, Maryland
Age 10 - J. Enos Ray School | Slogan: Live to retire.
Don't die in a fire. |

Mayor Miller congratulated the three winners & presented them with their respective prizes of a Sparky doll, a bracelet, and a Sparky belt. Pictures were taken of the young people with Mayor Miller, Councilman Sidell, Chairman of the Fire Protection Committee and Capt. DeKalb of the Fire Department.

CORRESPONDENCE RECEIVED:

1. Donald J. Balzer, Hayes, Seay, Mattern & Mattern - Letter of appreciation for courtesy and hospitality of Mayor Miller at Cumberland Meeting of Maryland Municipal League. Referred to Council Files.
2. Charles R. Fenwick (Senator, Virginia), Chairman, Washington Metropolitan Regional Conference, Notification of unanimous acceptance of Takoma Park into Conference membership. Referred to Finance Committee.
3. Mrs. Joseph C. Gooch, Recording Secretary, Associated Health and Welfare Agencies of Takoma Park - Request for permission to use basement of Health Center (#8 Sherman Avenue) as Christmas Bureau Headquarters. Referred to Public Welfare Committee.
4. William Bradford, 7404 Wildwood Drive and Petitioners - Petition to improve street lighting on Wildwood Drive by:

- (a) Removal of shade on street light at corner Kingwood and Wildwood
 - (b) Transfer light from west side of Wildwood at Lancaster to existing pole on east side
- Alternative to (b) install new light on east side Wildwood midway between Kingwood and Lancaster. Referred to the Public Works Committee.

5. Charles I. Suplee, Secretary, North Takoma Citizen's Association - Resolutions:

- (a) That Mayor and Council direct a more active police enforcement of parking regulations in area of Montgomery Junior College.
- (b) That Mayor and Council give due consideration to the possibility of erecting signs in North Takoma area setting forth penalties for littering streets.
- (c) Requesting information as to status of plans for improving student parking situation in Montgomery Junior College area. Referred to the Law Enforcement Committee.

6. Rev. W. J. Keith, Pastor, Takoma Park Seventh-day Adventist Church. Request that Council restudy the taxi stand situation adjacent to Church. Referred to the Law Enforcement Committee and the Civic Improvements Committee.

7. William S. Schmidt, Supt. of Schools, Prince Georges County, Request for cooperation in preventing vandalism and destruction to County School buildings. Referred to the Law Enforcement Committee.

8. James A. Stapp, Division Engineer, Washington Suburban Sanitary Commission, Transmitting preliminary plans for enclosure of Brashear's Run with a request that City undertake certain responsibilities in connection with project. Referred to the Public Works Committee.

9. Werner Kloetzli Jr., Senior Planner, The Maryland National Capital Park and Planning Commission - Transmitting copy of memorandum titled "Avoiding additional enclosure of Brashear's Run, Takoma Park, Maryland." Referred to the Public Works Committee.

10. Prince Georges County Municipal Association - Notice of November 16th Meeting, 8 p.m., Hyattsville City Hall. Referred to Council Files.

BANK STATEMENT:

Citizens Bank - General Fund:		Suburban Trust Company:	
9/30/61 Balance	53223.73	9/30/61 Balance	34440.45
October Revenues	59227.57	October Revenues	1042.90
	<u>112451.30</u>	10/31/61 Balance	<u>35483.35</u>
October Disbursements	55078.81		
10/31/61 Balance	<u>57372.49</u>	Special Improvement Fund:	
		9/30/61 Balance	7123.22
		October Revenues	938.12
		10/31/61 Balance	<u>8061.34</u>

Mayor Miller welcomed all those present, and congratulated the members of the Bloodmobile Committee for their efforts in the recent Bloodmobile campaign. Mayor Miller announced that Mr. James F. Holland, Chairman of the Bloodmobile Committee, had reported that citizens had donated 134 pints of blood which is the highest the City Bloodmobile has ever received.

Mayor Miller stated that many are familiar with the fine work of Jack I. Resnicoff in connection with the 4th of July Celebration in the City. Mayor Miller further stated that members of his wife's family met with a great tragedy Saturday afternoon while visiting from New York to attend Mr. Resnicoff's son's Bar Mitzvah. A trailer truck hauling a heavy

piece of road equipment went out of control due to brake failure causing the chain holding the piece of equipment to snap. The large piece of equipment fell over on the car carrying Mrs. Resnicoff's mother, brother, and sister. Mrs. Resnicoff's brother was killed instantly, her sister suffered the loss of an arm and one eye, and her mother who was already a heart patient suffered a fracture and other injuries. Mayor Miller moved the adoption of a resolution to express the sympathy of the Mayor and Council and the citizens of Takoma Park. The motion was unanimously carried.

OPEN MEETING:

Mayor Miller recognized those persons desirous of expressing their views:

1. Mr. Johansen, 7013 Sycamore Avenue, City, raised the question of zoning in reference to a 4 unit apartment dwelling designed for single family use at 7015 Sycamore Avenue. Councilman Collison stated that the Montgomery County portion of Sycamore Avenue is zoned R-60 which is single-family residential. Mr. Johansen stated that the previous owner of the property has passed away and that the new owner plans to use it as four or five apartments. Mrs. Johansen stated that she was under the impression that if such a dwelling changed hands and stood vacant for 30 days that the property would have to revert back to the original zoning. Mr. Gingerich, Corporation Counsel stated that this is not the case. It was stated that the zoning authority rests with the County, but that the City is presently considering asking the County for return of zoning authority to the City government. Councilman Collison stated that apparently the house in question had been used as a multi-family unit before the City's housing ordinance came into existence. Councilman Collison stated that the matter will be investigated.
2. Mrs. Samuel Cohen, 7815 Takoma Avenue, City, Complained of the parking conditions in her neighborhood due to the overflow of Montgomery Junior College students parking on some of these streets. Mrs. Cohen stated that on several occasions the students have been quite rude and impudent to her. She further stated that they have a driveway but that it is much too small for their car, and that she has a six weeks old baby that she has to carry. Mrs. Cohen stated that sometimes she is forced to park a block or more away from her home. Councilman Turner reported that he had looked into the situation and admitted that it is quite a problem but that he can offer no immediate solution at this time. However, an agreement had been reached between the City and the Montgomery County Board of Education that might relieve the problem to a certain extent.
3. Mr. James F. Holland, 19 Pine Avenue, City, inquired as to whether or not the City has any minimum standards in regards to apartment use in the City. It was pointed out to Mr. Holland that the City Housing Ordinance adopted in 1953 was designed for health and safety and that it requires that certain standards be met in connection with sanitary facilities, light, ventilation, and ceiling height as well as others. Councilman Sidell stated that it has been difficult up until now to enforce the housing ordinance as it was thought by many that the ordinance was unconstitutional. Councilman Sidell further stated that finally a case was brought to court and the ordinance was declared constitutional and that now the City can proceed at a faster rate than before.
4. Mr. Max Sittenfeld, A & M Development Company, called the Council's attention to the recent Technical Staff Report of the Park and Planning Commission concerning several possible ideas relating to the properties along Lincoln Avenue and possible changes in the Lincoln Avenue rights of way, pointing out that Mr. Speelman of the County Attorney's Office had inquired from him as to his thoughts in connection with the proposals presented. Mr. Sittenfeld said that he would like to cooperate with the City on the matter and emphasized that apparently the County Council will withhold decisions on the Zoning Cases until an opinion is rendered by the City as well as himself. He further pointed out the urgent need for a decision on his Zoning Case because the plans for the building are complete.

plete and it is economically imperative that the construction begin soon. Some portions of the plans were inspected by members of the Council. Mr. Sittenfeld stated that under present circumstances, at least, he would have to go on record as being opposed to the proposed abandonment of Lincoln Avenue, however, that depends upon further development in his negotiations to acquire more property in the area and an expression of opinion by the Mayor and Council, his attitude would be subject to revision.

5. Mr. James F. Holland, representing some members of the Community League inquired as to the action at the last Council Meeting of deleting from the agenda an item concerning certain official remarks and Council policies. Mr. Holland indicated that it was his understanding that a certain letter had not been answered. After determining that Mr. Holland was not speaking for the Community League as a whole, Councilman Turner stated that the letter in question was in the nature of nonspecific accusations and innuendoes to which a reply was not deemed necessary and further it related to matters occurring before he was appointed Chairman of the Law Enforcement Committee. Councilman Turner further pointed out that a third but unsigned communication had been presented to the police station clerk during the middle of the night which certainly did not require an answer since it was not addressed to anyone in particular. At this point, Mrs. Elaine Rockman, 7105 Carroll Avenue, City, stated that she had written and delivered the communication as a personal letter to a police officer. Councilman Turner read excerpts of the communication and Mrs. Rockman indicated that she was upset at the time of the writing. Councilman Turner further indicated that any remarks he had made concerning this situation were of his own choosing and that he was not speaking for the Mayor and Council. At this point, Mr. Holland stated that he in no way intended to become a part of any character assassination and that he was not aware of the nature of the letter. Mayor Miller further pointed out that a Councilman has a right to speak his own feelings in any given situation and that any such statements are in no way any official council action unless adopted by motion.

6. Mr. Clayton D. Railey, 7410 Cedar Avenue, City, stated that he wondered if Mrs. Rockman is thoroughly familiar with the Police Department. Mr. Railey stated that he has lived in the City for the last 25 to 30 years, and that he defied anyone to find a more efficient Police Department or Fire Department. Mr. Railey further stated that the City has lost some men but that possibly it is better off without some of those men. He also stated that when Chief Foster was appointed, it was apparent that the Mayor and City Council felt he was qualified for the job. Mr. Railey further stated that he had always observed the Police Force to be courteous and efficient.

Mayor Miller stated that there is a large amount of turn over in any of the local police departments. He also stated that if there is sufficient evidence and same is presented to substantiate any irregularities in any department, the Council will immediately and thoroughly investigate the situation.

In connection with the Committee changes as under the new codification, Mayor Miller announced the new Committee members as follows:

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| Civic Improvements Committee: | C John D. Roth |
| | V Russell B. Jones |
| | M Ralph F. Sidell |
| Finance Committee: | C Clayton D. Forshee |
| | V Edwin S. Turner |
| | M Robert W. Collison |
| Fire Protection Committee: | C Ralph F. Sidell |
| | V Robert W. Collison |
| | M Gibson E. McKenzie |

Law Enforcement Committee: C Edwin S. Turner
V Clayton D. Forshee
M John D. Roth

Parks & Recreation Committee: C Russell B. Jones
V John D. Roth
M Edwin S. Turner

Public Welfare Committee: C Gibson E. McKenzie
V Ralph F. Sidell
M Russell B. Jones

Public Works Committee: C Robert W. Collison
V Gibson E. McKenzie
M Clayton D. Forshee

CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Roth reported that the Zoning Petition on the ten acres on New Hampshire Avenue has been granted by the Prince George's County Commissioners, however, he understands that the decision may be carried to the Court of Appeals by the organizations contesting the Petition.
2. Councilman Roth reported that in connection with the Zoning Petitions on Maple Avenue, the Park and Planning Commission had made certain recommendations that would have to be studied further by the Committee before passing an opinion.
3. Councilman Roth reported that Special Exception Case No. 1155 had been continued by the Montgomery County Board of Appeals until November 30th for further testimony.

PUBLIC WORKS COMMITTEE:

1. Councilman Collison questioned the item on his agenda pertaining to the recovery of zoning and building permit authority for the City. Councilman Roth stated that he was responsible for the addition at the last Council Meeting, but that the part about zoning authority could be struck from the Public Works Agenda as this comes under Civic Improvements.
2. Councilman Collison reported that the surfacing of the Fire House parking lot has been completed and that the item could be deleted from the agenda.
3. In connection with the closing of the gap of Brashear's Run, Councilman Collison stated that it appears as though the City will be able to obtain the necessary right of way through a certain piece of private property that will enable the Washington Suburban Sanitary Commission to complete the project in accordance with plans.
4. In connection with bids received for a dump truck with four-wheeled drive and equipped with a sand spreader and snow plough, Councilman Collison reported that due to the expense of such an item as quoted in some of the bids, the Committee favors a substitute proposal to advertise for a 2 $\frac{1}{2}$ ton standard heavy duty truck with two-wheeled drive in accordance with the specifications as prepared by Mr. Rhodes, Director of Public Works. Councilman Collison stated that the bids are to be opened November 22nd. Councilman Roth seconded the motion which was duly carried.
5. Councilman Collison reported that #8 Columbia Avenue, Municipal Building, is presently wired for 160 amps but that during the summer all the air conditioners cannot be turned on at once without blowing a fuse. Councilman Collison further reported that 200 amps would

handle the load but that for \$40.00 extra 300 amp wiring can be installed. Councilman Collison moved that 300 amp wiring be installed at No. 8 Columbia Avenue for the total sum of \$320.00 this amount to come from the Sub-contract portion of the Public Works Budget and that the wiring be accomplished by the R. C. Marshall Company, who installed the original wiring. Councilman Turner seconded the motion which was duly carried.

At this time, Councilman Jones requested that item 7 under the Public Works Committee agenda also be put on the Parks and Recreation Committee agenda.

6. Councilman Collison reported that the Kirklynn Avenue improvement project has been completed but not at the time as specified in the contract, but that the City will be unable to invoke the penalty clause of the contract as the street had been used for sometime before it was actually completed. Councilman Collison, therefore, moved that the Clerk and Treasurer be authorized to pay the bill for the improvement when presented. Councilman Turner seconded the motion which was duly carried.

7. Councilman Collison reported that there are some very nice trees around the house on the former Baker property recently purchased by the City which makes the house impractical to burn without destroying the trees. Therefore, the house will be pushed down and only the remains burned by the Fire Department. Also the house at 7502 Maple Avenue located on recently purchased City land will be burned by the Fire Department. Councilman Collison reported that the Public Works Department made an inspection of the house, and nothing is to be salvaged.

8. Councilman Collison turned the matter of the curb at 339 Boyd Avenue over to the Law Enforcement Committee.

9. In connection with the letter from the Washington Suburban Sanitary Commission containing certain conditions regarding the closing of Brashear's Run by the Commission, Councilman Collison moved that the proposals of the Washington Suburban Sanitary Commission as contained in the letter of November 3rd be accepted without exception. Councilman Roth seconded the motion which was duly carried.

10. Councilman Collison reported that the senior planner of the Park and Planning Commission had submitted a report to the Commissioners, the Washington Suburban Sanitary Commission and the City entitled "Avoiding further enclosure of Brashear's Run, Takoma Park, Maryland." Councilman Collison moved that the City inform the Park and Planning Commission by letter with a copy to the Washington Suburban Sanitary Commission that the City is strongly opposed to any of the proposals in this report. Councilman Jones seconded the motion which was duly carried.

FINANCE COMMITTEE:

1. In Councilman Forshee's absence, Councilman Turner moved that the Clerk-Treasurer, Mr. Pridgen, be authorized to attend the International City Manager's Association's conference in Miami, Florida from November 26th through the 30th for the sum of \$230.00 to come from Council Appropriations. Councilman Collison seconded the motion which was duly carried.

2. Councilman Turner moved that the City join the Washington Metropolitan Regional Conference and that Mayor Miller act as the City's representative. Councilman Jones seconded the motion which was duly carried.

Mayor Miller stated that the Washington Metropolitan Regional Conference is a group commissioned to study the problems of the metropolitan area with reference to such

problems as transportation, planning and the problem of governments on governments. Mayor Miller further stated that only four municipalities are members of this conference. Fairfax, Alexandria, Rockville and Takoma Park are the four member cities.

LAW ENFORCEMENT COMMITTEE:

1. Councilman Turner moved that Detective Sergeant Lane be authorized to attend the Southern Police Institute in Louisville, Kentucky from January 8th through January 19th, 1962, the amount to be charged to Account 11.1120 Police Training. Councilman Sidell seconded the motion which was duly carried.
2. Councilman Turner reported that the Police Department is quite well aware of the parking problem in the Montgomery Junior College area and further reported that since the college opened in September the police department has issued 145 tickets and 27 warning tickets but that the problem is by no means solved as yet. Councilman Turner also reported that the City and the Board of Education had arrived at an agreement which should relieve the parking situation to some extent in that diagonal parking will be created in some areas and parking will be permitted in the triangular areas along the B & O Railroad. These arrangements are subject to certain work to be performed by Montgomery County in the area.
3. As Co-Chairman of the Halloween Party, Councilman Turner thanked all those assisting to make the Halloween Party a success and especially the Lions Club which always works extra hard to contribute toward the success of the program.

Councilman Jones stated that he wished to publicly thank Councilman Turner for taking over the Halloween Party and pulling him out of the hole as he has only been the Chairman of the Parks and Recreation Committee for the matter of approximately one month.
4. In connection with the request to make Montgomery Avenue a one-way street, Councilman Turner reported that it was the request of only one citizen and since apparently the other residents of that street have no interest in such a desire the item can be deleted from the agenda.
5. Councilman Turner moved the adoption of the following ordinance to eliminate the parking restriction in front of 1300-1302 Erskine Street as requested by the Hillwood Manor Citizen's Association:

ORDINANCE NO. 1673

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT Ordinance No. 1634 adopted January 23, 1961 (Vol. 27, Page 298) be hereby repealed in its entirety, AND;

SECTION 2. THAT the curb on the north side of Erskine Street be painted yellow for a distance of forty feet (40) eastward from the intersection with New Hampshire Avenue.

Councilman Roth seconded the motion, and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Jones, Roth, Turner, and Sidell. Nays: None. Absent: Councilman Forshee and Councilman McKenzie.

6. In connection with the complaint of children playing in the street in the Hickory Ave. area, Councilman Turner reported that the Police Department is doing their best to keep the children off the street and directed that the item be deleted from the agenda.

FIRE PROTECTION COMMITTEE:

1. Councilman Sidell reported that the item on the agenda regarding the recommendation that the City support the Municipal Fire Defense Institute is under study by the Fire Board and also the Fire Chief is looking into the matter.
2. Councilman Sidell reported that Fire Chief LaScola was late arriving at the Council Meeting as the Montgomery County Fire Board Standards Committee was inspecting the Fire Department. Chief LaScola reported that the Fire Department would receive \$1500.00 for passing the inspection. The County allows \$500 up to three pumpers if they meet the standards required. All three of the City's pumpers passed the inspection.

PUBLIC WELFARE COMMITTEE:

1. In Councilman McKenzie's absence, Councilman Roth moved that the Council grant permission to the Takoma Park Women's Club to use a portion of the basement of #8 Sherman Avenue and that the building of a partition be authorized to accomodate the equipment of the Club's "Hospital Equipment Loan Closet." Councilman Turner seconded the motion which was duly carried.
2. Councilman Roth moved that the Lay Committee of the Takoma Park Health Center be authorized to use the basement of the Health Center as their Christmas Bureau Headquarters again this year. Councilman Collison seconded the motion which was duly carried.

PARKS AND RECREATION COMMITTEE:

1. Councilman Jones stated that he has no Committee report at this time.

Fire Chief LaScola reported that the Montgomery County Fire Board adopted an amendment to the Fire Code which the City also uses stating that all apartment house owners are to be responsible for keeping restricted parking areas clear and driveways clear for passage at all times. Any such violation will be charged against the property owner. Chief LaScola also reported that Sgt. Robert Jarboe of the Air Force and member of the volunteer fire department has been awarded another citation for his work at Minot Air Force Base in connection with Fire Prevention.

There being no further business to come before the Mayor and Council, the meeting adjourned at 11:02 p.m.

George M. Miller
MAYOR

Hayden M. Lodge
CLERK-TREASURER

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REGULAR MEETING
Mayor & Council
November 27, 1961

Mayor Miller called the meeting to order at 8:00 p.m. Those present were: Councilmen Forshee, Jones, McKenzie, Roth, and Sidell. Excused: Councilman Collison and Councilman Turner. Also present were Corporation Counsel Gingerich and the following Department Heads: Acting Clerk-Treasurer, Mrs. Fahy, Police Chief Foster, Fire Chief LaScola, Director of Public Works Rhodes, and Building Inspector Williams.

The invocation was rendered by Reverend Thomas Miles of the Takoma Park Presbyterian Church, after which, Mayor Miller led all those present in the Pledge of Allegiance to the Flag.

At this time, Mayor Miller stated that he wished to deviate from the regular routine of the agenda in order to present six certificates to outstanding citizens of the community. Mayor Miller read a report from Fire Chief LaScola concerning a fire occurring at 125 Lee Avenue in an apartment house on November 13th at 6:13 p.m. There was reported to be a baby in the apartment on fire. Upon his arrival, Fire Chief LaScola found the baby being carried out of the building by two young men. The only possible means for the men to have gained entrance to the apartment before the fire department arrived was to climb through a window 10 or 11 feet from the ground. The one man lifted the other to the window and they rescued the baby from the smoke-filled apartment. The infant, 7 months old, had been left on the living room floor. For this act of heroism, Mayor Miller presented Mr. William Dobson and Mr. J. W. Wilhelm with Certificates. Pictures were taken of Mr. Dobson and Mr. Wilhelm with Mayor Miller, Councilman Sidell, and Fire Chief LaScola.

Mayor Miller stated that four citizens of the community had been very active in promoting the success of the Bloodmobile. Mayor Miller reported that Mr. James Holland, Chairman of the Bloodmobile Committee, had reported that 134 pints of blood had been donated which is the most that has ever been collected through the City Bloodmobile program. Mayor Miller presented Mr. James F. Holland, Prof. Lester Harris, and Elder Luther L. Moffitt with certificates of appreciation for outstanding civic service. Mr. Harold Aplin was also to receive a certificate but he was not present. Pictures were taken of the Mayor and the three gentlemen.

At this time, Mayor Miller called for a motion to dispense with the reading of the Minutes of the meeting of November 13th. There being no additions or corrections, Councilman Roth moved that the minutes be accepted as submitted. Councilman Sidell seconded the motion which was duly carried.

CORRESPONDENCE RECEIVED:

1. Max Sittenfeld, A & M Development Company, Extending appreciation to City Officials for cooperation given him in planning a new apartment development. Referred to the Civic Improvements Committee.
2. Prof. Sydney W. Tymeson, Columbia Union College, Commendation of certain Police Officers and Police Department for assistance rendered during the cornerstone laying of the new boy's dorm on Flower Avenue. Referred to the Law Enforcement Committee with a copy to the Police Department.
3. Governor J. Millard Tawes, State of Maryland, Extending appreciation to Police Chief Foster for his attendance and participation in the Conference on Civil Defense. Referred to the Law Enforcement Committee.
4. Hon. Charles McC. Mathias, Jr., U. S. Congressman, Forwarding a copy of a letter concerning the parking problem in the Montgomery Junior College area. Referred to the Law Enforcement Committee.

5. Robert L. Terrell, 7708 Chicago Avenue, Silver Spring, Copy of his letter to Congressman Mathias stating the parking problem in the North Takoma-Montgomery Jr. College area. Referred to the Law Enforcement Committee.

6. Mr. James L. Whitehead, Manager, General Outdoor Advertising Company, Letter stating that the Company is not going to erect poster panels as previously planned. Referred to the Civic Improvements Committee.

7. Mr. Robert Mandel, former President of Spring Park Community Association, Thanking Mayor and Council for copy of the newly adopted Codification of City Laws and Ordinances. Referred to Council Files.

8. Clair M. Loughmiller, Sr., President, Morningside Volunteer Fire Department, Thanking City Fire Department for copy of Baby Sitters Course Training Manual and Commendation of same. Referred to the Fire Protection Committee.

OPEN MEETING:

Mayor Miller recognized those persons desirous of expressing their views:

1. Mr. Walter McClenon, #1 Montgomery Avenue, City, Former Councilman, expressed his appreciation for the copy of the Codification and announced that two meetings will be held at the new Presbyterian Church building on Maple Avenue near Tulip Avenue at 8:00 Sunday, December 3rd and the other December 10th. Mr. McClenon invited the Mayor and Council and all those present to participate as the meetings are being held to determine if there is a youth problem in the City and what to do about it. Mr. McClenon further stated that Chief Foster will be among the speakers at these meetings.

2. Mrs. Austin Main, 6606 Cockerille Avenue, City, stated that last July the storm sewer backed up into her basement and ruined some rugs and other items. Mrs. Main reported that the Washington Suburban Sanitary Commission did clean the sewer after the incident occurred but that no restitution has been made for the damaged basement apartment. Mrs. Main stated that she has been given what is commonly known as the run around and asked what might she expect from the City and W.S.S.C. in a case of this nature. Mr. Rhodes, Director of Public Works, stated that this is the first he had heard of the situation and that he will check with W.S.S.C. on the problem.

PUBLIC WORKS COMMITTEE:

1. In Councilman Collison's absence, Councilman McKenzie reported that item No. 1 concerning the street lighting on Wildwood Drive be deleted from the agenda as the matter has been turned over to the Potomac Electric Power Company for survey.

2. In connection with the enclosure of the gap of Brashear's Run, Councilman McKenzie stated that it appears as though the City will be able to obtain the necessary right of way through private property.

3. Councilman McKenzie directed that the item pertaining to the further development of Heffner Park be deleted from the Public Works agenda although Public Works will perform the necessary work as soon as the Parks and Recreation Committee comes up with the necessary plans.

4. Councilman McKenzie directed that the Clerk-Treasurer notify officially bidders for the heavy duty four wheel dump truck, equipped with snow plow and sand spreader that all bids for the four wheel drive truck on P.W. Job #61-7 have been rejected as all bids were felt to be too high.

5. Councilman McKenzie moved the adoption of the following Ordinance to accept the low bid of the Takoma Motor Company, Inc. for the purchase of a heavy duty two wheel dump truck for \$4,117.33.

ORDINANCE NO. 1674

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT after having been duly advertised in accordance with law, bids have been received and publicly opened for heavy duty dump truck for use by the Sanitation Department, AND;

SECTION 2. THAT the low bid submitted by the Takoma Motor Company, Inc., Takoma Park, Maryland, for one 1962 F 700 Ford Chassis and Cab meets all specifications of Public Works Project #61-8.

SECTION 3. AND THAT the contract be awarded to the Takoma Motor Company, Inc. in the sum of FOUR THOUSAND ONE HUNDRED SEVENTEEN DOLLARS AND THIRTY-THREE' CENTS (\$4,117.33), AND;

SECTION 4. AND FURTHER THAT the sum stated in Section 3 of this Ordinance be transferred from the Reserve Fund to Account 13.403.

Councilman Forshee seconded the motion and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Forshee, Jones, McKenzie, Roth and Sidell. Nays: None. Absent: Councilman Collison and Councilman Turner.

6. Councilman McKenzie moved the adoption of an Ordinance to accept the low bid of John C. Louis Company for the purchase of two snow plows and two sand spreaders in the amount of \$2,364.00:

ORDINANCE NO. 1675

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT after having been duly advertised in accordance with law, bids have been received and publicly opened for two snow plows and two sand spreaders for use by the Highways Division, AND;

SECTION 2. THAT the low bid submitted by the John C. Louis Company, Inc., Baltimore 3, Maryland, for one Reversible Snow Plow "Good Roads" Model 101 and one Reversible Snow Plow "Good Roads" Model 112, and two Material Spreaders "Good Roads" Model 4-U meet all specifications of Public Works #61-9, AND;

SECTION 3. THAT the contract be awarded to the John C. Louis Company, Inc. in the sum of TWO THOUSAND THREE HUNDRED SIXTY-FOUR DOLLARS (\$2364.00);

SECTION 4. AND FURTHER THAT the sum stated in Section 3 of this Ordinance be transferred from the Reserve Fund to Account 12.203 B.

Councilman Jones seconded the motion and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Forshee, Jones, McKenzie, Roth and Sidell. Nays: None. Absent: Councilman Collison and Councilman Turner.

7. Councilman McKenzie moved the adoption of an Ordinance to accept the bid of Automotive Distributors to furnish tire chains and other items in the amount of \$1,490.12:

ORDINANCE NO. 1676

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT after having been duly advertised in accordance with law, bids have been received and publicly opened for tire chains for use by the Public Works Department, AND;

SECTION 2. THAT the low bid submitted by the Automotive Distributors, Washington, D. C. for tire chains meets all specifications of Public Works #61-10;

SECTION 3. AND THAT the contract be awarded to the Automotive Distributors in the sum of ONE THOUSAND ^{four hundred} NINETY DOLLARS AND TWELVE CENTS (\$1490.12);

SECTION 4. AND FURTHER THAT the sum stated in Section 3 of this Ordinance be allotted from Account No. 12.902 B2.

Councilman Roth seconded the motion and the ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Forshee, Jones, McKenzie, Roth and Sidell. Nays: None. Absent: Councilman Collison and Councilman Turner.

PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie reported that the rat extermination service of the County is presently working with the Washington Suburban Sanitary Commission here in the City as the Commission ran into a problem with rats while working on one of the City's sewer systems.

FINANCE COMMITTEE:

1. Councilman Forshee moved the approval of the expenditures for the months of September and October in the amounts of \$162,809.06 and \$55,135.03 respectively. Councilman Forshee reported that the expenditures were extremely high due to Certificates of Deposit in the amount of \$100,000.00. Councilman Jones seconded the motion and the motion was duly carried.

2. In connection with the request for City participation in the Souvenir Program of the Reunion Committee of Montgomery Blair High School for an advertisement, Councilman Forshee stated that he had heard nothing further from the representatives and requested that a letter be written informing the group that a municipality is not in the position to contribute to a program of this nature.

FIRE PROTECTION COMMITTEE:

1. Councilman Sidell reported that the item concerning the Municipal Fire Defense Institute is still under study and further stated that there is no further Committee report for this time.

LAW ENFORCEMENT COMMITTEE:

1. In Councilman's Turner's absence, Councilman Forshee stated that the new Committee has not yet had a Committee meeting and there is no report at this time.

PARKS AND RECREATION COMMITTEE:

1. Councilman Jones requested that a letter be written to the Ritchie Avenue Citizen's Association requesting that the Association make recommendations as to what they desire

to be done to Heffner Park as this Association made the request for further development.

CIVIC IMPROVEMENTS COMMITTEE:

1. In connection with the taxi stand situation adjacent to the Church, Councilman Roth reported that it is still under study and that it is hoped that the Law Enforcement Committee and the Civic Improvements can have a joint meeting on this problem.
2. In the matter concerning the zoning of the house at 7015 Sycamore Avenue, Councilman Roth reported that the Montgomery County Zoning Code states that if a house or building of non-conforming use is abandoned for six (6) months, the non-conforming use of such dwelling must be discontinued, but since it is registered, this constitutes continuance.
3. Councilman Roth moved that a letter be directed to the Montgomery County Council informing them that the City is agreeable to the proposal of a cul-de-sac for Lincoln Avenue with the exception that the Lincoln Avenue right of way remain 60 feet as originally planned. Councilman Roth reported that it is the understanding that the property on the west side of Lincoln Avenue is presently being combined as would be necessary. After much discussion, Councilman Forshee seconded the motion which was duly carried. Also Chief LaScola of the Fire Department was authorized to write to the Park and Planning Commission in connection with the fire hydrant on Lincoln Avenue.
4. Councilman Roth reported that the rest of the items on the Civic Improvements Committee agenda are still under study.

Mayor Miller announced that the Mobile Chest X-ray Unit will be in the City at the corner of Ethan Allen and Carroll Avenues on December 6th from 3:00 p.m. to 8:00 p.m. Mayor Miller urged that all who could take advantage of this free x-ray do so.

There being no further business to come before the Mayor and Council, the Meeting adjourned at 9:12 p.m.

George M Miller
MAYOR

Harmon Lidger
CLERK-TREASURER

Jan 1

GENERAL FUND
STATEMENT OF FINANCIAL TRANSACTIONS
OCTOBER 1961

	CASH BALANCE BEGINNING OF PERIOD	CASH BALANCE END OF PERIOD
Citizens Bank of Takoma Park-G/F	53223.73	57372.49
Citizens Bank of Takoma Park-P/R	27.91	3698.71
Suburban Trust Company	34440.45	35483.35
Petty Cash	150.00	150.00
	<u>87842.09</u>	<u>96704.55</u>

<u>REVENUES</u>		Total Bud- geted Rev. 10/31/61	Budget Bal. as of 10/31/61	Adopted Budget 61-62	Percentage to Budget
1.0 Taxes Local	45470.24	360725.64	63975.86	424701.50	84.9
1.5 Taxes - State Shared	12624.50	31635.18	118164.82	149800.00	21.1
2.0 Licenses & Permits	77.67	450.38	5024.62	5475.00	8.2
3.0 Fines & Forfeitures	87.85	289.85	1510.15	1800.00	16.1
4.0 Use of Money & Property	274.70	590.54	7649.46	8240.00	7.1
5.0 Rev. from Other Sources	-	-	44257.54	44257.54	-
6.0 Service Charges	775.38	2126.92	15140.08	17267.00	12.3
	<u>59310.34</u>	<u>395818.51</u>	<u>255722.53</u>	<u>551541.04</u>	<u>60.7</u>
Non-Budgeted Receipts	1134.83				
	<u>60445.17</u>				
Adjustments	174.70	60270.47			
		<u>148112.56</u>			

This month's percentage figure -331/3%

<u>DISBURSED & ACCRUED</u>		Expended	Balance	Budget	Percentage
10.1 Government Administration	3791.26	13726.49	31135.51A	44802.00	30.5
10.8 Government Buildings	2783.37	7733.62	17906.38B	24620.00	30.1
11.1 Police Department	10958.36	43354.67	89522.33C	131404.00	32.6
11.19 P/D Repair Shop	205.89	2948.41	3651.59D	6600.00	44.6
11.2 Fire Department	10317.82	36875.85	64828.55E	100875.00	36.2
11.3 Protective Inspection	651.31	2594.20	7120.80F	9715.00	26.9
11.9 Other Protection	-	-	100.00G	100.00	-
12.1 P/W Office	1381.14	4793.92	9551.08H	14345.00	33.4
12.2 P/W Highways	6100.27	35756.74	50676.76I	73047.50	41.3
12.9 P/W Repair Shop	2397.90	11781.98	14778.02J	26320.00	41.0
13.0 P/W Sanitation	5620.93	38025.48	43380.27K	65900.00	46.7
19.0 Recreation Division	3195.28	21986.81	30646.44L	47633.25	41.7
Miscellaneous	1351.25	10254.61	26960.39M	37215.00	27.5
Council Appropriations	60.56	314.86	3435.33N	3750.19	8.3
Capital Budget	6256.86	16119.47	43749.93O	-	-
Legal Reserve	-	-	(32169.45)	65154.10	149.3
	<u>55072.20</u>	<u>246267.11</u>	<u>405273.93</u>	<u>651541.04</u>	<u>37.7</u>
Non-Budgeted	2059.94				
	<u>57132.14</u>				
Adjustments	5724.13	51408.01	B	1020.00	
		<u>96704.55</u>	C	1473.00	
			E	829.40	
			I	13386.00	
			J	240.00	
			K	15505.75	
			L	5000.00	
			O	59869.40	
				<u>97323.55</u>	

Jim 2

GENERAL FUND
BALANCE SHEET COMPARISONS
September-October, 1961

<u>ASSETS</u>	Balance 9/30/61	Balance 10/31/61	Charges
Citizens Bank of Takoma Park-G/F	53223.73	57372.49	4148.76
Citizens Bank of Takoma Park-P/R	27.91	3698.71	3670.80
Suburban Trust Company	34440.45	35483.35	1042.90
Petty Cash	150.00	150.00	-
Delinquent Taxes	1115.52	895.95	-219.57
Taxes Receivable - 1961 Levy	59817.95	32756.26	-27061.69
Towing Account	275.00	277.50	2.50
Uniform Account	2435.38	2184.08	-251.30
Protective Apparel	125.36	99.26	-26.10
Hayward, Cherry & Colby Avenues	271.48	271.48	-
Cumberland Avenue	357.40	378.65	21.25
Ritchie Ave. P/W Egress	125.00	125.00	-
Commercial Trash Accounts Receivable	222.00	351.00	129.00
Prepaid Insurance	5791.20	4452.23	- 1338.97
Claims	2875.02	2989.76	114.74
Uniform Stock	222.50	222.50	-
Capital Assets Control	1023900.72	1023900.72	-
Contracts Receivable Pending	7300.00	7300.00	-
Kirklynn Avenue	61.42	61.42	-
Exchange Account	356.00	-	-356.00
Prepaid 4th of July	1962.31	-	-1962.31
Municipal Center	159.40	1659.40	1500.00
Cooperative Purchasing	244.80	61.20	- 183.60
Certificates of Deposit	100000.00	100000.00	-
Due from Special Assessments	281.50	1252.50	971.00
Accrued Interest Receivable	180.84	430.84	250.00
	<u>1295922.89</u>	<u>1276374.30</u>	<u>-19548.59</u>
<u>LIABILITIES</u>			
Escrow Account	3101.67	3176.67	75.00
Withholding Taxes	-	3670.80	3670.80
Group Hospitalization	27.91	27.91	-
Certificate of Indebtedness	60500.00	60500.00	-
Accrued Interest Payable	513.04	590.23	77.19
Accrued Payroll	2425.24	3127.54	702.30
Overpayment of Taxes	297.36	232.76	-64.60
Interest on Delinquent Taxes	12.28	269.44	257.16
Commercial Trash Billing	18.00	147.00	129.00
Sale of City Property Pending	7300.00	7300.00	-
Accounts Payable	37690.04	36546.50	-1143.54
	<u>111885.54</u>	<u>115588.85</u>	<u>3703.31</u>
Unappropriated Surplus	(37453.62)	(37710.78)	-257.16
Appropriated Net Asset Value	197004.60	206639.96	9635.36
Reserve Fund Balance	460.65	(32169.45)	-32630.10
General Fixed Assets	1024025.72	1024025.72	-
Special Improvement Account:	<u>1295922.89</u>	<u>1276374.30</u>	<u>-19548.59</u>
9/30/61 Balance	7123.22		
October Revenues	938.12		
10/31/61 Balance	<u>8061.34</u>		

EXECUTIVE MEETING
MAYOR AND COUNCIL
DECEMBER 11, 1961

Mayor Miller called the meeting to order at 8:10 p.m. Those present were Councilmen Collison, Forshee, Jones, McKenzie, Roth, Sidell, and Turner. Absent: None. Also present were Corporation Counsel Gingerich and the following Department Heads: Clerk-Treasurer Pridgen, Police Chief Foster, Fire Chief LaScola, Director of Public Works Rhodes and Building Inspector Williams.

Mayor Miller led all those present in the Pledge of Allegiance to the Flag.

Mayor Miller called for a motion to dispense with the reading of the Minutes of the last meeting. Councilman Collison reported that he had a correction on page 2, paragraph 1 under Public Works Committee. He further reported that the item concerning the street lighting on Wildwood Drive should not be deleted from the agenda as the paragraph says. Specifically, the paragraph states that "Councilman McKenzie reported that item No. 1 concerning the street lighting on Wildwood Drive be deleted from the agenda as the matter has been turned over to the Potomac Electric Power Company for survey." Councilman Collison stated that the item should read as follows: "Councilman McKenzie reported that item No. 1 concerning the street lighting on Wildwood Drive has been turned over to the Potomac Electric Power Company for survey." Upon motion duly made and seconded, the Minutes were accepted as corrected.

CORRESPONDENCE RECEIVED:

1. County Board of Appeals, Montgomery County, Notice of continuance of Case No. 1155 - Petition of Takoma Medical and Dental Center, Inc. Referred to the Civic Improvements Committee.
2. E. W. Bucklin, Director, Dept. of Inspection & Licenses, Montgomery County, Notification of Zoning Petitions filed in November on properties located in Takoma Park as follows: Referred to the Civic Improvements Committee.
 - # C-696 - Morris Manchester, Applicant, Lots 13, 22, 23, 24, 25, 26, 27, 28, & 29, Block 59, B.F.G. Addition to Tk. Pk., north side Maple Ave., South of Geneva St. - 2.5202 acres - R-60 to R-10.
 - # C-734 - Saratogo Estates, Inc., Applicant, Edward L. Dinges property located at Garland and Hudson Avenues, S.S., Md. - 30,315 sq. ft. - R-60 to R-10.
 - # C-740 - Goldkind & Weinkranz, Applicants, Lots 20, 21, 22 & 23, Block 50, B.F.G. Addition to Tk. Pk., Lincoln Ave. between Jefferson & Maple Aves., 1.994 acres - R-60 to R-10.
 - # C-741 - Milton Lubar, Applicant, Lot 9, Block 60, B.F.G. Sub., #9 Oswego Avenue 16,908 sq. ft. - R-60 to R-10.
 - # C-711 Richard Rubin, Applicant, Lot 10, Block 60, B.F.G. Subdivision #7 Oswego Avenue - 25,678 sq. ft. - R-60 to R-10.
3. James F. Stephens Jr. and Ralph A. Calvard, 236 Manor Circle:
 - a. Request for removal of the remains of a tree blocking driveway.
 - b. Request for removal of a "No Dumping" sign. Referred to the Public Welfare Committee.
4. S. Robert Cohen, Central Fuel Co., Washington, D. C., Commendation of Fire Chief Stephen J. LaScola and Captain Baron E. DeKalb. Referred to the Fire Protection Committee with copies of letter to personnel folder of each man.

BANK STATEMENT:

Citizens Bank - General Fund:	Suburban Trust Company:	
10/31/61 Balance	10/31/61 Balance	35,483.35
	November Receipts	444.50
		<u>35,927.85</u>

Bank Statement continued:

Citizens Bank - General Fund:		Suburban Trust Company:	
November Receipts	<u>42,210.60</u>	November Disbursements	<u>28,634.37</u>
	99,583.09	11/30/61 Balance	<u>7,293.48</u>
November Disbursements	<u>50,865.89</u>	Special Improvement Account:	
11/30/61 Balance	48,717.20	10/31/61 Balance	8,061.34
		November Receipts	<u>452.81</u>
Certificates of Deposit on hand - \$100,000.00			<u>8,514.15</u>
		November Disbursements	<u>210.00</u>
		11/30/61 Balance	<u>8,304.15</u>

At this time, Mayor Miller stated that this is the last Council Meeting for the month of December as the regular second meeting night falls on Christmas and that the Council will recess until January 8, 1962. Mayor Miller also stated that recently the City has become a member of the Washington Metropolitan Regional Conference, and welcomed Mr. Samuel Humes, Executive Secretary of the Conference, who was present to observe the City governing body in action.

Mayor Miller stated that the New Year will have arrived before the Council reconvenes in January, therefore, he wished to take this opportunity to thank the civic organizations, our citizens, and City employees for their cooperation throughout the past year. Mayor Miller wished everyone a most happy and blessed Christmas.

OPEN MEETING:

At this time, Mayor Miller recognized those persons desirous of expressing their views:

1. Mrs. Etta Mae Davis, 703 New York Avenue, City, stated that it appears as though the people of her neighborhood are going to have a ten story office building in their area and that the building is in the Silver Spring parking district which means that off-street parking will not have to be provided for the tenants or patrons of this building. Mrs. Davis pointed out that the parking is already extremely limited in this area and that this does not seem to be good use for the land and is not in keeping with the present residential neighborhood. Mayor Miller requested that Mr. Pridgen, Clerk-Treasurer, check into the situation and then turn over the information to the Civic Improvements Committee.

Mayor Miller stated that Councilman Roth, Chairman of the Civic Improvements Committee, is not feeling well and has a very bad cold, therefore, the Civic Improvements Committee report will be first in order to allow Councilman Roth to leave the meeting early.

CIVIC IMPROVEMENTS COMMITTEE:

1. Councilman Roth thanked the Mayor for allowing him to report first.
2. In connection with item No. 1 concerning results on proposals to sell City owned land, Councilman Roth reported that the City is continuing negotiations with the Wuerstlin Bros. with regard to their request to purchase that portion of City owned land between their Lot 25 and Maple Avenue. Councilman Roth further reported that the negotiations are expected to come to a successful conclusion.
3. Regarding the northern corridor route for connection with Route 240, Councilman Roth stated that the Committee is still keeping the matter under surveillance for any further developments.
4. In connection with the proposed Medical and Dental Clinic in the vicinity of the Washington Sanitarium and Hospital, Councilman Roth reported that it is his understanding that the group of doctors involved are now interested in changing the architecture of the building in order to conform with the residential area in which it is to be located.

5. Councilman Roth stated that he would like the Law Enforcement Committee to consider stop signs on Kirklynn Avenue at Wildwood Drive as Wildwood Drive is a through street, consequently people come barreling through Kirklynn Avenue which they consider a through street at Wildwood. Therefore, an accident could easily occur at the intersection of these two streets.

FINANCE COMMITTEE:

1. Councilman Forshee moved the adoption of the following Ordinance:

ORDINANCE NO. 1677

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT whereas a Public Hearing concerning the further improvement of Kirklynn Avenue between New Hampshire Avenue Service Drive and Hammond Avenue was held on April 24, 1961, by authority of Ordinance No. 1646, adopted on April 10, 1961, AND;

SECTION 2. THAT by Ordinance No. 1653, adopted June 26, 1961, contract was awarded and subsequently project was completed including curb and gutters and bituminous paving at a total cost to the City of \$5,390.03;

SECTION 3. NOW THEREFORE, real property specially benefited by this improvement is hereby assessed as of January 1, 1962, such assessment to become a lien against said property due and payable February 1, 1962 in full or in five equal annual installments plus accrued interest on the unpaid principal at the rate of six per cent per annum from February 1, 1962 as follows:

1. Parcel "A" New Hampshire Gardens Subdivision	
178 Linear feet at \$18.56 per foot	\$ 3,303.68
2. Lot 1, Block 4, New Hampshire Gardens Subdivision	
52.50 plus 15.71 plus 7.85 - 76.06 Linear feet at	
\$18.56 per foot\$ 1,411.67
3. Lot 2, Block 4, New Hampshire Gardens Subdivision	
28.50 Linear feet at \$18.56 per foot\$ 528.96
4. Lot 1, Block 9, New Hampshire Gardens Subdivision	
7.85 Linear feet at \$18.56 per foot\$ 145.70
Total Assessment	<u>\$ 5,390.01</u>

Councilman Collison seconded the motion and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, McKenzie, Roth, Sidell, and Turner. Nays: None. Absent: None.

FIRE PROTECTION COMMITTEE:

1. Councilman Sidell reported that the Committee is in receipt of a letter of resignation from Sgt. Karl F. Kearns of the Fire Department to be effective January 15, 1962. Councilman Sidell read Sgt. Kearns' letter of resignation in which he stated that his reasons for leaving the Fire Department were entirely personal and that he would be leaving for the West Coast on January 16th. Councilman Sidell moved that Sgt. Kearns' resignation be accepted with regret. Councilman Jones seconded the motion which was duly carried. Mayor Miller stated that Sgt. Kearns' leaving will be a great loss to the City as he has done an excellent job during his employment.

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PUBLIC WELFARE COMMITTEE:

1. Councilman McKenzie stated that the Law Enforcement Committee has the report on the trash and debris in the North Takoma Area, therefore, there is no Welfare Committee report at this time.

LAW ENFORCEMENT COMMITTEE:

- 1. Councilman Turner requested that Mr. Pridgen, Clerk-Treasurer, write letters to those people who have complained of the parking problems in the Montgomery Junior College-North Takoma area informing them of the attempts that have been made to correct the situation.
- 2. In connection with suggestions received for pedestrian crosswalks on Ethan Allen Avenue, Councilman Turner moved the adoption of the following Ordinance and directed that the item be deleted from the agenda:

ORDINANCE NO. 1678

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT crosswalk lines be painted across Ethan Allen Avenue at a point near the entrance to Manor Circle, AND;

SECTION 2. THAT appropriate signs indicating such crosswalk be erected in proper locations on Ethan Allen Avenue.

Councilman Collison seconded the motion and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, McKenzie, Sidell, and Turner. Nays: None. Excused: Councilman Roth.

3. In connection with the dangerous school crossing at Larch and New Hampshire Avenues, Councilman Turner reported that there is a Crossing Guard at this location and that Police Chief Foster has assigned a Police Officer to this location at the necessary times to assist the Crossing Guard. Councilman Turner stated that there isn't anything that can be done further without involving the State Roads Commission as New Hampshire Avenue is a State route.

4. Regarding the trash and debris in the North Takoma area, Councilman Turner reported that most of the debris is in the general area of State Roads Commission property. Councilman Turner directed that the Clerk-Treasurer contact the State Roads Commission for the placement of proper signs as the State has very definite laws and penalties for littering. Councilman Turner also suggested that possibly the Public Works Department may place some litter bins to encourage more cleanliness in the area.

5. Concerning the request for cooperation in preventing vandalism and destruction to Prince George's County Schools, Councilman Turner reported that correspondence has been received from the Prince George's County School Board indicating that they are pleased with Takoma Park's interest. Therefore, Councilman Turner directed that the item be deleted from the agenda as no further definite action is required.

6. In connection with the broken curb at 339 Boyd Avenue, Councilman Turner reported that the problem at hand is to judge whether or not if it is a curb or a driveway which in either case it definitely needs repairs. The City requires that any citizen wishing to install a driveway must obtain a curb cut permit. Councilman Turner directed that Mr. Pridgen, Clerk-Treasurer, contact the owner of the property at 339 Boyd to find out if they do desire a driveway as it presently has no driveway apron, the curb is just broken up, and if a driveway is desired that it should be installed in accordance with City specifications as to the apron, otherwise the provisions of Article 25 will apply.

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PARKS AND RECREATION COMMITTEE:

1. Councilman Jones announced that the City's Christmas Tree Lighting Ceremony will be held on the Library Grounds at 6:00 p.m. Sunday evening, December 17th, and that Santa Claus is expected to light the tree. Councilman Turner added that the Acadettes from the Takoma Academy will sing a group of carols and also the Takoma Park Junior High School Acappella Choir will present a singing program.

PUBLIC WORKS COMMITTEE:

1. In connection with the complaint of storm drainage at 6606 Cockerille Avenue, Councilman Collison reported that it appears to be a sanitary sewer problem and not a storm drainage problem, therefore, the matter falls under the jurisdiction of the Washington Suburban Sanitary Commission. Councilman Collison recommended that the complaintant be so informed and that the matter be deleted from the agenda.
2. Regarding the enclosure of Brashear's Run, Councilman Collison reported that the new easement papers have been drawn up but have not been presented to the owner for signature. In order to proceed with the project, the City needs to obtain the rightof way easement through private property before the Washington Suburban Sanitary Commission can proceed.
3. In connection with the buildings located on the former Ray property and Baker property, recently purchased by the City, Councilman Collison moved that the house on the Baker property be pushed down away from some existing healthy trees and then burned by the Fire Department and that the Fire Department be authorized to burn the house on the Ray property at 7502 Maple Avenue as soon as necessary water and sewer connections have been removed. Councilman Forshee seconded the motion, which was duly carried.
4. Councilman Collison reported that recently the State Roads Commission widened the bridge on Carroll Avenue just outside the City limits, but that the basic purpose of the improvement has not been accomplished as the type of provisions made for the drainage are worse than before and there still is not a suitable sidewalk for pedestrians to keep them from having to walk in the street. Councilman Collison directed that the State Roads Commission be contacted protesting the present drainage and that the County be contacted with the request for a sidewalk all the way to Takoma Academy.
5. Councilman Collison moved the adoption of the following Ordinance, however, pointing out that with the purchase of the combined snow plow and snow blower, the City will not be responsible for cleaning every sidewalk in the City, only the portions of sidewalk around City buildings such as the Library and those sidewalks around the City parks:

ORDINANCE NO. 1679

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT after being duly advertised in accordance with law, bids had been received for the purchase of one sidewalk snow plow with attachments in accordance with specifications under P/W Project No. 61-11, AND;

SECTION 2. THAT the contract be hereby awarded to G. L. Cornell Company in the amount of ONE THOUSAND, TWO HUNDRED, THIRTY-EIGHT DOLLARS, EIGHTY CENTS (\$1,238.80) AND;

SECTION 3. THAT the sum be transferred from the Reserve Fund to Account 12.203 A.

Councilman McKenzie seconded the motion and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, McKenzie, Sidell and Turner. Nays: None. Excused: Councilman Roth.

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6. In connection with the appointment of Vincent Powell to the position of Park Supervisor and the appointment of Walter B. Winegar to the position of Building Maintenance Supervisor to be effective July 1, 1961, for a six month probationary period, Councilman Collison moved that the two probationary periods be extended to an additional six months making a one year probationary period for both men to comply with the new municipal code. Councilman McKenzie seconded the motion which was duly carried.

7. Councilman Collison reported that one of the Public Works Department employees, who is very well thought of, was stricken with a case of pneumonia last winter and upon examination it was thought that he may have tuberculosis. Mr. Estrada has been admitted to a new hospital near Baltimore for the purpose of further tests which could take anywhere from 6 weeks to 2 months. Councilman Collison stated that it would be most appreciated if the Mayor and members of the Council could send Mr. Estrada a card during his hospital confinement.

Each of the Department Heads including Corporation Counsel Gingerich extended Holiday greetings and best wishes for a Merry Christmas to the Mayor and Council.

There being no further business to come before the Mayor and Council, the Meeting adjourned at 9:13 p.m.

Haynes M. Lindgren

Clerk-Treasurer

George M. Miller

Mayor