

EXECUTIVE MEETING
MAYOR & COUNCIL
May 14, 1962

Mayor Miller called the meeting to order at 8:07 p.m. Those present were: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Also present were Corporation Counsel Gingerich and the following Department Heads: Clerk-Treasurer Pridgen, Capt. Merson of the Police Department, sitting in for Police Chief Foster who was absent because of illness, Fire Chief LaScola, Capt. DeKalb of the Fire Department, Director of Public Works Rhodes and Building Inspector Harvey Williams.

At this time, Mayor Miller led the Pledge of Allegiance to the Flag.

Mayor Miller called for a motion to dispense with the reading of the Minutes of the last meeting. Councilman Turner called attention to an error in the Minutes of April 23, 1962, in that the report of the Fire Protection Committee, of which he is Chairman, had been overlooked. The Minutes are to be corrected by the following report of the Fire Protection Committee, Councilman Turner reporting: In accordance with Section 4 of Article 4, Municipal Code (1961) Councilman Turner moved that the Chairman of the Fire Protection Committee be designated as the Official Representative of the Mayor and City Council to the City Fire Board. Councilman Collison seconded the motion which upon the question was duly carried. Upon motion duly made and seconded, the Minutes were accepted as corrected.

CORRESPONDENCE RECEIVED:

1. County Attorney's Office, Montgomery County, Maryland - Request for further information concerning ZAP No. C-711 and C-741. Referred to the Public Works and Civic Improvements Committees.
2. Washington Suburban Sanitary Commission - Transmittal of agreement in connection with payment for relocations by WSSC. Referred to Finance and Public Works Committees.
3. John B. Funk, Director, State Roads Commission - Concerning County Municipal and State Highway Needs Study in accordance with Senate Joint Resolution 13 (1962 Session). Referred to Public Works Committee.
4. Robert E. Copes, Jr., Chief, Park Engineer, The Maryland National Capital and Planning Commission - Permission to construct storm drainage facilities as shown on "Storm Drainage Plan - Maple Avenue", File No. 145. Referred to the Public Works Committee.
5. Technical Staff Report on ZAP No. C-792 - City petition on Maple Avenue, and Cumberland Avenue property. Referred to Civic Improvements Committee.
6. Walter A. Scheiber, City Manager, Rockville, Maryland - Report concerning Montgomery County Chapter, Maryland Municipal League. Referred to Council Files.
7. Robert Mandell, Secretary, Takoma Park Independence Day Committee, Inc. - Request for cooperation in acquiring loan of fencing from State Roads Commission. Referred to Public Works, Fire Prevention and Law Enforcement Committees.

CORRESPONDENCE RECEIVED:

1. County Attorney's Office, Montgomery County, Maryland - Request for further information concerning ZAP No. C-711 and C-741. Referred to the Public Works and Civic Improvements Committees.

CORRESPONDENCE RECEIVED: (continued)

8. James F. Harding, President, Board of Trustees, Grace Methodist Church - Request for street lamp on South side of church property on Kentland Avenue. Referred to Public Works and Law Enforcement Committees.
9. Lewis S. Sasser, 7120 Woodland Avenue, City - Complaint of garage as rat breeding and fire hazard on rear of vacant lot identified as #215 Ethan Allen Avenue. Referred to Public Welfare Committee.
10. Wallace A. Nelson, 7125 Sycamore Avenue, City - Complaint of rats in Community, common around the homes on Sycamore Avenue. Referred to Public Welfare Committee.
11. Walter L. Kimber, 7302 Hilton Avenue, City and Petitioners - Request for repair of street and sidewalks of Hilton Avenue with specific complaints in front of 7300 and 7302. Referred to Public Works and Public Welfare Committees.
12. Raymond L. Worthington, President, Hampshire Greens Community Association - Complaint of under-assessment of land along New Hampshire Avenue:
 1. William Cohen property, Approximately 10 acres, assessed \$24,450.00
 2. Gorin property, Lots 1, 12, 20 and 24, Block 4, NHG, assessed \$18,910.00
 3. Gudelsky (Contee Co.) Lots 5 and 6, Block 27, assessed \$2,510.00
 Referred to Civic Improvements Committee, and Finance Committee.

Mayor Miller welcomed all those present commenting that it was very nice to have former Councilman Ralph F. Sidell in attendance. He stated that tomorrow, Tuesday, 15th is Primary Election Day and urged everyone to vote.

OPEN MEETING:

At this time, Mayor Miller recognized those persons desirous of expressing their views:

1. Mr. Kenneth Druskin of 11200 Viers Mill Road, Wheaton, Maryland, appearing as Representative of the buyers of the property located in the area of Ritchie, Oswego, Niagara and Maple Avenue, asked if there has been any further information in regard to ZAP No. C-711 and C-741. He stated that the buyers wish to start construction as soon as possible. Mayor Miller asked Councilman Roth, Chairman of the Civic Improvements Committee, if he had anything to report on the subject. Councilman Roth stated it will be remembered that the City, sometime ago, asked the Park and Planning Commission to make a study of this area. He further stated that a report on the two Petitions had been received, but due to the fact that important factors apparently had not been considered that a further study had been requested. Councilman Roth further stated that a second report had not been received, but he has been informed that the Park and Planning Commission is working very hard on this study and it should be only a few days until a report is received, just as soon as it is received the Committee should be able to take action soon thereafter.

Mr. Druskin asked for a specific date as to when the report might be received, and stated, that in his opinion, the abandonment of Niagara would not in any way effect the project, since the mailing address of the proposed construction would be #7 and #9 Oswego Avenue, instead of facing on Niagara Avenue. Councilman Roth replied that the Committee could not give Mr. Druskin a specific date, but feels it absolutely necessary to defer any action until a report is received. Councilman Collison stated he whole-heartedly agreed with Councilman Roth.

OPEN MEETING: (continued)

At this time, Mr. Ellis, Takoma Realty, Representative for the Sellers, stated the Sellers are very anxious to finalize this situation and asked what steps can be taken to speed up action.

Mr. Richard Ruben, Contract Owner of one of the lots in this area, stated, that in his opinion, a paved street on which houses are located could not be abandoned. Councilman Roth replied that there is no present proposal for any abandonment and that the Park and Planning study is of primary importance.

Mayor Miller instructed Councilman Roth and his Committee to contact the Park and Planning Commission in regard to a specific date and so inform Mr. Druskin, Mr. Ellis and Mr. Ruben.

2. Mr. Tracy Coleman requested the Mayor and Council give consideration to special exception in regard to off-street parking on Ethan Allen Avenue, West of New Hampshire Avenue. Mayor Miller referred Mr. Coleman's request to the Civic Improvements Committee.

3. Mr. Walter Schmidt, 3rd & Allegheny, City, addressed the Mayor and Council stating that he understands a request has been made to make Allegheny Street a one-way Street, Southbound from Elm to Third Street. Mr. Schmidt further stated that he does not oppose the proposed one-way street but he requests the one-way stop at Highland Avenue, therefore preventing a hardship in gaining access to the driveway at his home. Mayor Miller informed Mr. Schmidt that a report on this item would be given by the Chairman of the Law Enforcement Committee at this meeting.

4. Mrs. Stephen Cooper, 7320 Willow Avenue, City, reported that her property and the health and welfare of her family is being hindered by pigeons. She requested that the Police Department be authorized to correct this situation. Mayor Miller replied that heretofore the Police Department had been authorized to take care of a situation of this type, but now it has been learned an amendment to a previous Ordinance is necessary and the Chairman of the Law Enforcement Committee would give a report on this item also, tonight.

5. Mr. William Hayman, 7518 Jackson Avenue, City, read some interesting facts in regard to polio and an oral vaccine for the disease. Mr. Hayman reported that the State of Arizona is presently engaged in a mass polio immunization program using the oral vaccine. The program is financed entirely by contributions from the people. They ask for a 25¢ donation from each person receiving the vaccine. Mr. Hayman suggested the Mayor and Council consider a mass polio immunization of this type affording Takoma Park the opportunity of being the first City in the State of Maryland to adopt a worthwhile program of this type. Mayor Miller referred Mr. Hayman's suggestion to the Public Welfare Committee. Councilman Turner commented that he thinks the program is an excellent suggestion.

6. Mr. Raymond Worthington, 7505 Glenside Drive, City, requested the Mayor and Council give serious consideration to the facts outlined in his letter of April 27th, in regard to the under-assessment of land in Prince George's County. Mayor Miller agreed that this is a serious situation and informed Mr. Worthington that this matter will be taken up with the Supervisor of Assessments for Prince George's County.

There being no one else to address the Mayor and Council, Mayor Miller called for report of Committees.

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CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting:

1. Councilman Roth reported concerning the matter of a special exception for off-street parking in accordance with the inquiry of Mr. Coleman, stating that the City Council would await an official communication from the County Commissioners of Prince George's County before rendering a decision.

2. In regard to the complaint of the opening in the fence at Hampshire-Langley Shopping Center, Councilman Roth moved that the Clerk-Treasurer be authorized to write to Giant Food Properties, to whom the fence belongs, insisting the opening in the fence be closed and maintenance be continued on the fence according to the agreement with Prince George's County Officials. Councilman Collison seconded the motion which upon the question was duly carried.

3. Councilman Roth gave a resume' explaining the proposed 2000 Year Plan, on which the Washington Metropolitan Regional Conference had requested the views and opinions of the City. He stated that he has studied the outline carefully and as far as he and the Committee are concerned, it is a good plan. The Committee is interested in the plan and agrees with the general concept but could not see any particular impact upon the City of Takoma Park, that it would appear to have considerable effect on the Cities along the corridor highways. Councilman Roth moved that the City Clerk-Treasurer advise the Washington Metropolitan Regional Conference of this fact by letter, and the item be removed from the Agenda. Councilman Jones seconded the motion which was duly carried.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting:

1. In regard to the request for "No Parking To Corner" signs at Poplar and Spring Avenues, Councilman Kennedy moved the adoption of the following Ordinance:

ORDINANCE NO. 1695

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT a "No Parking To Corner" sign be placed on Poplar Avenue at Spring Avenue, AND

SECTION 2. THEREFORE THAT the Director of Public Works is hereby authorized to proceed with the erection of the necessary signs and painting curbs at the appropriate locations, AND

SECTION 3. FURTHER THAT the penalties for the violation of this Ordinance shall be the same as prescribed by ordinances governing traffic regulations in the City of Takoma Park.

Councilman Collison seconded the motion and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen, Collison, Forshee, Jones, Kennedy, McKenzie Roth and Turner. Nays: None. Absent: None.

2. In reference to the request for cross walk lines in area of Savage Store across Erie Avenue, Councilman Kennedy moved the adoption of the following Ordinance:

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting: (continued)
ORDINANCE NO. 1696

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT cross walk lines be painted across Erie Avenue,
West of the Savage Store, AND

SECTION 2. THEREFORE THAT the Director of Public Works is hereby
authorized to paint the cross walk at the location as
designated by the Chief of Police.

Councilman Collison seconded the motion and the Ordinance was adopted with a roll
call vote recorded as follows: Ayes: Councilmen, Collison, Jones, Kennedy, McKenzie,
Roth and Turner. Nays: Councilman Forshee. Absent: None.

3. After considerable discussion on Allegheny Avenue being made one-way
Southbound from Elm to Third Avenue exclusively, Councilman Kennedy moved the
adoption of the following ordinance.

ORDINANCE NO. 1697

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT Allegheny Avenue be designated as one-way
Southbound from Elm Avenue to Second Avenue, AND

SECTION 2. THAT "STOP" signs be placed on both sides of
Allegheny Avenue at Second Avenue, AND

SECTION 3. FURTHER THAT this Ordinance is to become ef-
fective June 1, 1962.

SECTION 4. THEREFORE THAT the Director of Public Works
is hereby authorized to erect the necessary
signs in the appropriate locations, AND

SECTION 5. FURTHER THAT the penalties for the violation
of this Ordinance shall be the same as prescribed
by ordinances governing traffic regulations in
the City of Takoma Park

Councilman Collison seconded the motion and the Ordinance was adopted with a roll
call vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy,
McKenzie Roth, and Turner. Nays: None. Absent: None.

4. Regarding request for 15 mile per hour speed limit, Ritchie Avenue and
investigation of truck traffic, Councilman Kennedy reported that investigation re-
veals that this action would not be practical and requested that the item be drop-
ped from the Agenda.

5. At this time, Councilman Kennedy read a memo signed by Chief Foster
of the Police Department, recommending an amendment to an ordinance to become
part of Article 31 of the City of Takoma Park Municipal Code (1961) as follows:

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting: (continued)

FIRST READING

SECTION 5. "The Police Department is hereby authorized to destroy any wild or domesticated bird or animal when the same is suffering from injury or disease, or upon the written application to the Chief Police Officer, from any resident that said wild or domesticated bird or animal is a general nuisance, and requests that same be destroyed on their property"

6. Councilman Kennedy reported that the matter of reduced speed limit and overhead blinker light on Flower Avenue in the College area will be referred to the State Roads Commission by the Committee.

7. Councilman Kennedy stated that a special study is being made concerning Article 17 of the City Code in connection with the request for clarification by the Takoma-Langly Taxi Association, Inc.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting:

1. In reference to the request for support by the Carole, Highlands-Hillwood Manor Recreation Council, Councilman Jones reported that financial support will be considered after the adoption of the New Budget.

2. Councilman Jones reported the shelter for Spring Park is on the priority list for capital improvements and will be given prompt consideration after the adoption of the New Budget.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting: (continued)

3. Councilman Jones stated that equipment and supplies for the Summer program are on requisition and the Summer Program planning is progressing.

4. Councilman Jones stated that to be Host City for the United States Chess Federation Tournament planned for September would be Nation wide publicity for Takoma Park and therefore moved that the Clerk-Treasurer be authorized to inform Mr. Romanenko, a member of the Federation, that the City will cooperate fully in helping to hold this Tournament. The motion was seconded by Councilman Roth and upon the question was duly carried.

5. Councilman Turner announced that the Takoma Park Art Association is conducting an Outdoor Art Fair on Sunday, May 20th from 1:00 p.m. to 6:00 p.m. at the Takoma Park, Maryland Library.

6. Councilman Turner reported that the Foreign Student Sub-Committee is moving right along with plans for the arrival of the students in July. Conferences are being held with various officials and citizens interested in the project.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting:

1. In regard to the change of the efficiency rating system to conform with Article 6, Section 8 of the Municipal Code, Councilman Turner moved a Resolution be adopted to change certain Sections of Article XI of the Fire Department Rules and Regulations to read as follows:

2. Councilman Jones reported the shelter for Spring Park is on the priority list for capital improvements and will be given prompt consideration after the adoption of the New Budget.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting: (continued)

3. Councilman Jones stated that equipment and supplies for the Summer program are on requisition and the Summer Program planning is progressing.

SECTION 18

Delete: in its entirety as presently written and insert as follows:

(A) An efficiency rating system shall be established in the Takoma Park Fire Department to consist of five (5) specific subjects: (a) Work Quality, (b) Work Quantity, (c) Work Attitudes, (d) Work Habits and (e) Overall Performance. Each specific subject will be rated as outlined in the instruction paragraph on the printed forms. Each specific subject has five (5) different rating qualifications: (a) "Excellent" equals 20 points, (b) "Very Good" equals 18 points, (c) "Satisfactory" equals 16 points, (d) "Fair" equals 14 points and (e) "Unsatisfactory" equals 12 points. There is a possible 100 point total on the rating form. The total points will be the final mark for the rating period of the subsequent six months.

(B) The Fire Chief shall cause to be prepared an efficiency rating on each employee in January and in July of each year to govern promotional examination credits and annual pay increments during the six month period following such rating. The January rating will apply through June 30th inclusive and the July rating will apply through December 31st inclusive. The Fire Chief in January each year may prepare efficiency ratings on all Volunteer Officers.

(C) Each Platoon Officer will rate the employee under his supervision and submit the efficiency rating form to the Officer Second In Command. Such Officer, if he concurs with the rating marks, will approve and submit the efficiency rating form to the Fire Chief, however, if in his opinion, the rating marks are unfair, only after an interview with the Platoon Officer, he may change marks accordingly. The Fire Chief as the Administrative Head and overall observer will check the marks given by Subordinate Officers and if he is of the opinion that the marks given are not correct he shall confer with the Subordinate Officer and determine to his satisfaction why the marks were thus given. Any Officer giving an unsatisfactory rating must justify this mark on the reverse side of the rating form.

(D) The Fire Chief will cause to be completed in quadruplicate an Official Efficiency Rating Sheet on each employee, based on the final points and will certify and give the original copy to the employee, the second copy to the City Clerk-Treasurer and file the two remaining copies in the employee's personnel jacket. The Official Rating Sheet will be used prior to participation of the employee in promotional examinations, upon which case the Fire Chief shall total and average the employee's complete efficiency rating history from date of appointment.

SECTION 20

Delete as presently worded and insert wording as follows:

Efficiency ratings of less than 75 shall be classed as Unsatisfactory; 75-80 as Fair; 80-85 Satisfactory; 85-90 Very Good; 90-100 Excellent. A mark of 85 shall be considered as Average. Overall efficiency rating will govern advancement from Private to Private First Class and promotions to all Officer ranks.

SECTION 21

Delete: as presently worded and insert as follows:

In reaching the final examination and rating total of each man, the efficiency rating shall count as 60% and the written examination as 40%.

SECTION 22

Delete as presently worded and insert as follows:

Credit shall be added to the final mark for length of service at the rate of 1/4th (0.25) of a point for each completed year of service as of December 31st of each year.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting (continued)

SECTION 23

Delete as presently worded and insert the following:

For service at an alarm of fire during which two or more lines of hose, $1\frac{1}{2}$ inch, or larger, were placed in service, credit shall be added at the rate of 1/20th (0.05) of a point. This credit shall not be taken from the records prior to January 1, 1947 but shall include both paid and volunteer service with the Takoma Park Fire Department.

The motion was seconded by Councilman McKenzie and unanimously carried.

2. At this time, Councilman Turner read a memo signed by Fire Chief LaScola requesting permission to send a Pumper, provided all Pumpers are in service, and seven firemen to Hagerstown, Maryland on Friday, June 29th, to participate in a parade conducted by the Maryland State Association of Volunteer Firemen's Convention. The memo stated that this trip would be at no cost to the City. After considerable discussion, Councilman Collison moved that this request be granted. Councilman Turner seconded the motion which upon the question was duly carried.

3. Councilman Turner reported that Chief LaScola asked him to present a request to the Mayor and Council to authorize the Chief to send a letter to the property owners and occupants in the area of Manor Circle, City, to ask for any objections or opinions in regard to burning the Old Manor House at #47 Manor Circle. After some discussion the Chief was authorized to send the letter and render a report of the results to the Council.

4. Councilman Turner announced that Dr. Clifton Olmstead, of the City, is critically ill and asked everyone to remember him. Mayor Miller stated that Dr. Olmsted for a long number of years has been a strong supporter of the City Library and a fine friend. Everyone agreed that he is a fine man and expressed regrets that he is ill.

PUBLIC WORKS COMMITTEE: Councilman Collison reporting:

1. Councilman Collison reported that in regard to the finishing of the enclosure of Brashear's Run, settlement on the A & M Development property is expected at any time, therefore moved that the Clerk-Treasurer be authorized to advertise for bids for work to be done on this project. The bids to be opened at 4:00 p.m. on May 31st. Councilman Forshee seconded the motion and upon the question was duly carried.

2. Councilman Collison, at this time, referred to the letter received from the Takoma Park Independence Day Committee, Inc., in which it was stated that there is great concern for the safety of the crowd at the evening ceremonies on the Fourth of July. It has been determined that the State Roads Commission will lend 1500 feet of snow fence, provided it is picked up, returned and a guarantee made for payment of damages. Councilman Collison stated that since the Independence Day Committee is not in a financial position to do this, the Committee is appealing to the Mayor and City Council for assistance, therefore Councilman Collison moved the City pick up, return, and furnish a written guarantee to the State Roads Commission for the fence. Councilman Kennedy seconded the motion and after considerable discussion, the motion upon the question was duly carried. The Clerk-Treasurer was instructed to inform the Independence Day Committee the cost factors involved in their requests to the City and ask them to keep their requests at a minimum.

PUBLIC WORKS COMMITTEE: Councilman Collison reporting (continued)

3. Councilman Collison referred to the letter read from Mr. Walter L. Kimber and Petitioners, in the 7300 block of Hilton Avenue, in regard to the sinking of street and sidewalks in that area. Councilman Collison stated that permanent repairs have not been done in that area because it was once used as a trash dump and continues to sink. He stated that the Committee would look into the situation, however, and perhaps could enlist the assistance of Mr. Kimber since it appears he has had engineering training.

PUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting:

1. Councilman McKenzie reported that three bids have been received to supply the Sanitation Department with burlaps. The lowest from Bemis Brothers at \$70.05 per hundred or a total of \$840.60. Councilman McKenzie moved the adoption of the following ordinance:

ORDINANCE NO. 1698

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF TAKOMA PARK

SECTION 1. THAT it has been determined that the Sanitation Division is in need of burlap squares for trash removal, AND

SECTION 2. THAT bids have been received from three firms specializing in this type material, AND

SECTION 3. THEREFORE THAT the low bid of \$840.60 for the 1200 lot of squares received from Bemis Brothers, be hereby accepted, AND

SECTION 4. FURTHER THAT the purchase of ONE THOUSAND TWO HUNDRED (1,200) burlap squares 80" x 80", 10 ounce burlap, unhemmed, is hereby authorized for the total sum of EIGHT HUNDRED FORTY DOLLARS AND SIXTY CENTS (\$840.60) order to be placed with Bemis Brothers in accordance with their low bid, sum to be charged to Account 13.402B.

Councilman Turner seconded the motion and the ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nays: None, Absent: None.

FINANCE COMMITTEE: Councilman Forshee reporting:

1. Councilman Forshee read a memo signed by Clerk-Treasurer Pridgen recommending the adoption of an amendment of Ordinance No. 1400. Therefore Councilman Forshee moved the adoption of the following ordinance, to become effective May 1, 1962:

ORDINANCE No. 1699

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK

SECTION 1. THAT in accordance with Section 6, of Article 6, Ordinance No. 1400, and subsequent amendment thereto, known as "The Merit Plan", be further amended to classify an office position to be known as "Administrative Assistant", AND

ORDINANCE NO. 1699 (continued)

SECTION 2. THAT the salary scale for the position be as follows:

1st Year	2nd Year	3rd Year
\$5,230.00	\$5,360.00	\$5,490.00
4th Year	5th Year	6th Year
\$5,620.00	\$5,750.00	\$5,880.00

Councilman Collison seconded the motion and the ordinance was adopted with a roll call vote recorded as follows: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nays: None, Absent: None

2. Councilman Forshee moved the appointment of Mr. Kenneth E. Bandy to the position of Administrative Assistant in the City Office for the probationary period of one year under the Merit Plan, effective May 1, 1962, at a starting salary of \$5,230.00 per year. Councilman Jones seconded the motion which upon the question was duly carried.

3. Councilman Forshee stated that a matter of long standing has been a pending agreement with Washington Suburban Sanitary Commission relating to the cost of relocating water and sewer structures in public rights of way at the request of the City in connection with street or sidewalk construction. An agreement has also been reached concerning the Washington Suburban Sanitary Commission's participation in the cost of the Forest Park Storm Drainage System, therefore Councilman Forshee proposed the following:

ORDINANCE NO. 1700

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK

SECTION 1. THAT whereas upon frequent occasions the City of Takoma Park does request the Washington Suburban Sanitary Commission to relocate certain of its facilities and structures for the benefit of the City, AND

SECTION 2. THAT there is presently due to the Washington Suburban Sanitary Commission the sum of ONE THOUSAND NINE HUNDRED, FIFTY TWO AND 08/100 DOLLARS (\$1,952.08) representing an adjusted and unpaid balance for work performed for the City during the period from February 1949 through February 1958, AND

SECTION 3. THAT an agreement has been developed whereupon the City will pay fifty percent (50%) of the cost of such relocations the remaining fifty percent (50%) of the cost to be absorbed by the Washington Suburban Sanitary Commission, AND

ORDINANCE NO. 1700 (continued)

SECTION 4. THEREFORE the Mayor and the City Clerk-Treasurer are hereby authorized to execute an agreement in behalf of the City with the Washington Suburban Sanitary Commission in accordance with Section 3 of this Ordinance to govern the future activities of this nature, AND

SECTION 5. THAT the City Clerk Treasurer is hereby authorized to pay to the Washington Suburban Sanitary Commission the sum as stated in Section 2 of this Ordinance in settlement of this account, AND

SECTION 6. FURTHER THAT the City Clerk Treasurer is hereby authorized to reduce the Special Assessment Receivable account due from the Washington Suburban Sanitary Commission for its' participation in the Forest Park Storm Drainage Project No. 56-2 (Washington Suburban Sanitary Commission SD #D-14-56008-Y) to the sum of ONE THOUSAND FOUR HUNDRED DOLLARS (\$1,400.00) in accordance with the participation proposed by the Washington Suburban Sanitary Commission in letter by its' Secretary dated July 17, 1959. (Project originally billed \$1,702.88 - Reduction \$302.88 Net \$1,400.00)

The ordinance was seconded by Councilman Collison and a roll call vote was recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner, Nays: None, Absent: None.

4. At this time, Councilman Forshee announced the Public Hearing on the budget will be held May 21st, at 8:00 p.m. at the Fire House.

5. Councilman Forshee moved that due to the Maryland Municipal League Conference in Ocean City the 10th, 11th and 12th of June, the Council meeting scheduled for June 11th be held on June 4th, the motion was seconded by Councilman Collison and upon the question was duly carried.

6. Councilman Forshee reported a letter has been received from the Insurance Buyers Council of Baltimore, offering their consultation services on an annual basis of from \$800.00 to \$1,000.00 per year. Councilman Forshee stated that it is felt that this type service is needed by the City and suggested the Council think about it and perhaps it could be discussed at the next meeting.

At this time, Councilman Collison announced that it is possible that Mr. Julian Seek will soon be placed on State Retirement, thus relieving the City of this obligation.

Mayor Miller announced that Councilman Collison, Clerk-Treasurer Pridgen and Public Works Director Rhodes will attend the State Roads Commission Conference May 18th, in Baltimore, pertaining to the Highway and Street Needs Study to be conducted by the State Roads Commission with the cooperation of the Municipal and County Governments throughout the State. This Study is to determine existing street conditions, a 20 Year Plan for improvements and the planning for financing of such improvements.

Building Inspector, Harvey Williams, announced he would attend, as a Representative of the City, the Metropolitan Washington Council of Governments Public Safety Committee meeting in the District of Columbia on Wednesday, May 16th. This Committee has agreed to set up a group to explore the possibility of developing greater uniformity of Codes and Regulations in the Metropolitan area.

There being no further business to come before the Mayor and City Council, upon motion made, seconded and carried, the meeting adjourned at 11:25 p.m.

George M. Miller
MAYOR

Harvey M. Williams
CLERK-TREASURER

GENERAL FUND
BALANCE SHEET COMPARISON
March - April, 1962

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ASSETS:

	Balance 3/31/62	Balance 4/30/62	Changes During Period
Citizens Bank of Takoma Park -G/F	54925.30	21337.52 -	33587.78
Citizens Bank of Takoma Park -P/R	5055.85	4031.22 -	1024.63
Suburban Trust Company	885.13	885.13	
Petty Cash	150.00	150.00	
Delinquent Taxes	693.48	693.48	
Taxes Receivable 1961	9814.92	4735.90 -	5079.02
Towing Account	226.50	296.50	70.00
Uniform Account	1719.12	1675.37 -	43.75
Protective Apparel	119.13	105.82 -	13.31
Hayward, Cherry & Colby Avenues	271.48	271.48	
Cumberland Avenue Abandonment	567.05	567.05	
Ritchie Avenue P/W Egress	290.00	290.00	
Commercial Trash Accounts Receivable	267.00	304.50	37.50
Prepaid Insurance	1563.04	12549.17	10986.13
Claims	802.42	705.26	97.16
Uniform Stock Account	223.10	223.10	
Capital Assets Control	1085444.52	1085444.52	
Contracts Receivable Pending	7300.00	7300.00	
Exchange Account	1145.55	15.00 -	1130.55
Municipal Center	30293.77	30293.77	
Due from Special Assessment	6465.47	-	6465.47
Brashears Run Storm Drainage	2672.80	2672.80	
Kirklyn Avenue	60.00	60.00	
	1210955.63	1174607.59 -	36348.04

LIABILITIES:

Escrow	4161.67	4111.67 -	50.00
Payroll Withholdings, Taxes, etc.	5123.53	4059.82 -	1063.71
Certificate of Indebtedness	95500.00	95500.00	
Accrued Interest Payable	172.67	323.88	151.21
Accrued Payroll	1897.32	1932.90	35.58
Overpayment of Taxes	232.76	232.76	
Commercial Trash Billing	63.00	100.50	37.50
Sale of City Property Pending	7300.00	7300.00	
Accounts Payable	16909.25	16996.68	87.43
Reserve for Prepaid Expenses	90.71	90.71	
	131450.91	130648.92	801.99
Unappropriated Surplus	(37835.43)	(37828.57)	6.86
Appropriated Net Asset Value	44205.27	9707.66 -	34497.61
Reserve Fund Balance	(42790.91)	(43846.21) -	1055.30
General Fixed Assets	1115925.79	1115925.79	
	1210955.63	1174607.59 -	36348.04

GENERAL FUND
STATEMENT OF FINANCIAL TRANSACTIONS
April, 1962

	Cash Balance Beginning Of Period	Cash Balance End Of Period
Citizens Bank of Takoma Park-G/F	54925.30	21337.52
Citizens Bank of Takoma Park-P/R	5055.85	4031.22
Suburban Trust Company	885.13	885.13
Petty Cash	150.00	150.00
	<u>61016.28</u>	<u>26403.87</u>

REVENUES:

		Total Bud- geted Rev. 4/30/62	Budget Bal. as of 4/30/62	Adopted Budget 61-62	Per- Cent to Budget
1.0 Taxes - Local	5278.96	425989.92	(1288.42)	424701.50	100.2
1.5 Taxes - State Shared	7575.16	64542.77	85257.23	149800.00	43.p
2.0 Licenses & Permits	81.00	1559.60	3915.40	5475.00	28.4
3.0 Fines & Forfeitures	335.85	1552.90	247.10	1800.00	86.2
4.0 Use of Money & Property	132.50	2321.88	5918.12	8240.00	28.1
5.0 Rev. from other Agencies		42768.88	1488.66	44257.54	96.6
6.0 Service Charges	1468.43	14958.68	2308.32	17267.00	86.6
	<u>14871.90</u>	<u>553694.63</u>	<u>97846.41</u>	<u>651541.04</u>	<u>84.9</u>
Non-Budgeted Receipts	8170.73				
	<u>23042.63</u>				
Adjustments	2.35	23044.98	This month's percentage figure 83 1/3%		

DISBURSED & ACCRUED:

		Expended	Balance	Budget	Perce
10.1 Govt. Administration	3195.18	36828.09	8033.91 A	44862.00	82.0
10.8 Govt. Buildings	1964.86	21797.55	3842.45 B	24620.00	84.9
11.1 Police Dept.	12630.55	112776.20	22817.43 C	131404.00	83.1
11.19 Police Dept. Repair Shop	1633.17	8662.73	(2062.73) D	6600.00	131.2
11.2 Fire Dept.	10133.22	88484.93	14459.47 E	100875.00	85.9
11.3 Protective Inspection	674.94	6606.13	3108.87 F	9715.00	67.9
11.9 Other Protection			100.00 G	100.00	
12.1 P/W Office	1375.79	11994.47	2350.53 H	14345.00	83.6
12.2 P/W Highways	5182.61	76011.90	14024.40 I	73047.50	84.4
12.9 P/W Repair Shop	331.92	25920.17	639.83 J	26320.00	97.5
13.0 Sanitation	5399.94	73658.24	11864.84 K	65900.00	86.1
19.0 Recreation	1395.16	40513.52	12119.73 L	47633.25	76.9
22.0 Miscellaneous	1351.25	28188.77	9026.23 M	37215.00	75.7
Council Appropriations	134.58	1056.06	2694.13 N	3750.19	28.1
Capital Budget		52254.98	7614.42 O		
Legal Reserve			(43846.21)	65154.10	167.3
	<u>45403.17</u>	<u>584753.74</u>	<u>66787.30</u>	<u>651541.04</u>	<u>89.7</u>
Non Budgeted Expenditures	12447.38				
	<u>57850.55</u>				
Adjustments	193.16	57657.39			
		<u>26403.87</u>			
			B	1020.00	
			C	4189.63	
			F	2069.40	
			I	16988.80	
			J	240.00	
			K	19623.08	
			L	5000.00	
			O	59869.40	
			Reserve Fund	<u>109000.31</u>	

Mayor Miller called the Hearing to order at 8:15 p.m. Those present were: Councilman Collison, Forshee, Kennedy, Roth and Turner. Absent: Councilmen: Jones and McKenzie.

Mayor Miller welcomed all those present and explained briefly the purpose of the Hearing and then turned the conduct of the Hearing over to Councilman Forshee, Chairman of the Finance Committee, which is the Committee that handles the Budget. Mayor Miller expressed his praise for Councilman Forshee and his Committee for the fine work of many hours spent on the Budget.

Councilman Forshee also welcomed those present and stated that he wished there were more present in that the Budget at hand is unbalanced in the amount of approximately \$18,000.00, and the Mayor and City Council were in hopes of getting suggestions as to how this unbalance could be corrected. Councilman Forshee stated that any suggestions or constructive criticism would be most welcome. At this time, Councilman Forshee asked Clerk-Treasurer Pridgen to outline briefly how estimated revenue figures in the Budget are compiled.

Mr. Pridgen explained that most of the revenue estimates are based on past experience and that some will be over-estimated, but on the other hand, there are a number that will be under-estimated, therefore, offsetting the other. Mr. Pridgen stated that 10% of the estimated \$665,000.00 revenue is required by the City Charter to be held in reserve and cannot be used in computing original appropriations. Mr. Pridgen further explained that estimated figures for the Montgomery County section taxes are based on the computation of assessed valuation and billings the previous year plus the 3/4 or 1/2 year assessable improvements. Prince George's County furnishes a run-down on the assessable base each January 1st, which is adjusted for expected completion of new buildings during the year. The City Building Inspector periodically checks on the new buildings being built in the City, and this is taken into consideration. The Railroad and Utilities figure is furnished by the State Tax Commission therefore the estimate is based on the past year's figures.

Mr. Pridgen explained that there is no competent way to estimate the State-shared income tax except to base it on the income of the past 5 years, plus 10%. According to our population, and based on a computation of the Per Capita income tax being paid by County residents, the estimate should be around \$114,000.00, however, this does not work out factually. Mayor Miller commented that perhaps our figure is lower because a great number of people residing in Takoma Park, but have Hyattsville, Silver Spring or District of Columbia mailing addresses do not realize that they actually live within the City, therefore they fail to note that they are residents of the City when they are preparing the State Income Tax Returns.

Councilman Forshee again took over the conduct of the meeting, thanking Mr. Pridgen for his explanations. Councilman Forshee announced that for several years the fire tax rate has been 12¢ per hundred assessable valuation, but at a recent Council meeting a motion was passed and duly carried to request the Montgomery County Council to approve an increase to 15¢ per hundred assessable valuation. He further stated that the City has not received notice of the approval of this request as yet, but he does not see any reason why it will not be approved.

1. Mr. Robert Mandell, 7003 Woodland Avenue, City, wondered why we couldn't have a liquor tax to increase the City's revenue.

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Mayor Miller informed Mr. Mandell that liquor tax is a State and County tax but that the State and Counties do not share these funds with Municipalities.

2. Mr. Mandell further stated that he feels there are certain commercial properties within Prince George's County that are under-assessed and that this matter should be investigated thoroughly.

Mayor Miller replied that this matter has been brought to the attention of the Mayor and City Council by Mr. Raymond L. Worthington, and that the City is very concerned about the situation, but on the other hand, does not feel it to be proper that the City suggest to the Prince George's County Assessor's Office that they haven't been performing their duties properly.

3. Mr. Clayton Railey inquired as to why Code No. 1.5, Taxes-State Shared, figure had been considerably reduced this year in comparison to last year.

Councilman Forshee stated that he feels that last year the Council was a trifle optimistic in regard to this particular item, but that he hopes this year the figure has been under-estimated, therefore if much more is received it would help to relieve the \$18,000.00 difference.

4. Mrs. Mandell asked Mr. Pridgen on what date will the Prince George's County new assessments be based. Mr. Pridgen stated that the assessments are as of January 1st but that the City billing would be the subsequent June 30th.

5. Mr. Clayton Railey asked if Prince George's County has ever made a rebate to the City for the services of our Police Department.

Mr. Forshee stated that the City has never received any rebate from Prince George's County for Police Department Services.

Mayor Miller announced that he and a group of delegates made a trip to Annapolis to request funds in this respect. A Committee was appointed to make a study along these lines but a report has not yet been received.

Mr. Railey suggested that perhaps if Prince George's County was without the service of our Police Department for a time they would realize the services they had been getting without cost to them, then they would consider making a rebate.

Councilman Forshee, at this time, pointed out some of the larger expenditures and the explanations for same. He called attention to the fact that it was necessary for the City to borrow \$170,000.00, because the State-Shared Tax had not been received. He explained that \$85,000.00 of this amount will be repaid soon after July 1st when the new taxes have been received. He stated that salaries amount to 62% of the Budget and outlined the salaries paid for previous years as follows: 1957, \$309,000.00, 1961, \$339,000.00, and in this Budget the amount is \$369,500.00 or an increase of 10%. This increase is due to an increased number of employees and the Merit Plan System.

Councilman Collison asked if a percentage break-down in regard to salaries has been made for the previous years. Councilman Forshee stated that he did not have that information at hand, but would be glad to submit it to Councilman Collison if he so desired.

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Councilman Forshee pointed out that \$5,000.00 for the Library has been included in this Budget. This is due to a special appropriation by the City. Another item, not appearing in the Budget before, is \$3,000.00 for the Fourth of July Celebration. This figure covers mostly expenditures for labor by the Public Works Department and materials bought to build stands, etc., much of the material is reusable by the City, in preparation for the Celebration. Councilman Forshee stated that the following suggestions have been made and considered as to how to overcome the \$18,000.00 deficit: (1) Increase Tax Rates, (2) Cut Expenses, however, could not decide which one could be cut any more than it already has, and (3) Each Department operate on 5% less, but does not see how this can be done.

Councilman Forshee stated that the Mayor and Council do not have a desire to raise the tax rate.

Mayor Miller stated that it has also been suggested that refuse collection and disposal rates be increased, that it might soon be necessary to haul the refuse to Rockville for disposal if the Lyttonsville incinerator is abandoned. Mayor Miller further stated that "Clean-Up" Month has resulted in added expenses for the Public Works Department, but the City does not desire to eliminate this special service, the Citizens look forward to it every year and it has been a practice in the City for many years.

6. Mr. James F. Holland inquired of Mr. Rhodes, Director of Public Works, if he feels the refuse rate is equitable throughout the City in that there are some dwellings housing a number of tenants that require a larger number of garbage cans that pay the same rate as the single family homes requiring only one or two cans.

Mr. Rhodes replied that it is felt that equability does not exist, it has been discussed considerably but a decision as to how to solve the situation has not been reached. Mr. Holland suggested a flat rate per housing unit. Mr. Pridgen stated, at this time, that this would not be practical because many of the large apartment buildings have their own incinerators and burn most of their trash, therefore, making pick-ups at those locations comparatively light. Mr. Rhodes stated that some of the buildings are old homes that have been converted into apartment buildings, but still have the same rate they have had for many years. Mr. Holland suggested that a study of the situation should be made. Councilman Forshee agreed with Mr. Holland. Mr. Holland further stated that if a study is made and a solution to the problem is reached, he feels there would be an increase in funds in the approximate amount of 10%. Mr. Pridgen stated that if a flat rate is assessed it should be on an equitable basis for service actually rendered.

7. Mr. Robert Mandell stated that he feels 100% that the City should not go into debt. He feels that being an Incorporated Municipality is of most importance. It is wonderful, he stated, to have our own Police Department and Fire Department. He told of instances of experiences of other people living in suburban areas that are not within an Incorporated City, having to wait sometimes thirty or more minutes after calling for aid from the Police Department and Fire Department. He pointed out that this could mean a matter of life or death. He stated that the services of our Police Department, Fire Department and Public Works Department alone are well worth the taxes that are paid in the City. Mr. Mandell suggested that perhaps the item of Street Repair could be cut considerably. He feels that well kept streets invite more traffic, if the streets were in poor condition perhaps the traffic would seek other routes.

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Mr. Mandell stated that several years ago citizens were charged a refuse pick up rate based on tonnage but Mr. Mandell stated that he feels this would not be worthwhile because of the time factor and the payment of labor involved, would not warrant an operation of this type.

Mr. Mandell stated that he is happy to see that a request for funds for the Fourth of July Celebration has been included in the Budget this year. Mr. Mandell further stated that the Committee has not been able to be self-supporting because of the fact that there are not enough interested people who are willing to work to solicit funds for the annual Celebration.

8. Mr. James Holland asked for an explanation of Account No. 10.512, Other Legal Counsel Expense, and asked why such a large amount has been requested for that account. It was explained that the amount of the account is merely an estimate, it is impossible to determine how much money will actually be needed in this respect because of the fact that there is no way to determine how many cases will be presented in court. It was further explained that this particular account covers the expenses incurred by Legal Counsel in preparation and presentation of zoning and housing cases for the City in court. It was further reported that there are a number of cases pending in court at the present time.

Mr. Holland stated that in his opinion, the Fourth of July Committee should be self supporting. Mayor Miller stated that it has been his experience since 1949 that the Committee has always needed volunteers to collect funds for the Celebration, but as yet there have been very few citizens willing to get out and solicit funds for this particular cause. He further stated, and he was sure that Mr. Railey would agree, that the Committee would welcome anyone willing to perform this duty. Mr. Railey agreed with Mayor Miller wholeheartedly that it has never been the matter of not enough money available, but the lack of people willing to go out and collect it.

9. Mrs. Robert Mandell suggested that the Budget request for the Fourth of July Committee be reduced in the next Budget and that the Committee should be so informed. Mrs. Mandell inquired if there is any evidence that the City's Newsletter is being read by residents of Takoma Park, that perhaps this service could be eliminated. Councilman Forshee stated that he feels sure that a majority of the City residents read the Newsletter and, in his opinion, the Newsletter is one of the nicest services ever performed by the City. Mayor Miller agreed and stated that the City felt this Newsletter very important since the City no longer has a newspaper.

10. Mrs. Etta Davis stated that she feels the Newsletter could be eliminated because news of Takoma Park is covered in various County newspapers. Mayor Miller replied that he very seldom sees any articles about Takoma Park in the County papers. Mrs. Davis asked for a break-down of the expenditures for the Newsletter. Mr. Pridgen reported that the cost of postage, mailing and addressing is approximately \$250.00 per month. Cost of printing is approximately the same and that the fee of the Editor is \$100.00 per month, which amounts to a total cost of about \$600.00 per month. Mrs. Davis suggested that an item be inserted soon in the Newsletter in the form of a questionnaire to collect the opinions of the citizens as to whether or not they feel the Newsletter is worthwhile, considering the cost.

11. Mr. Clayton Railey stated that he feels the Newsletter is very worthwhile, that it is a media of letting the public know that the citizens of Takoma Park are proud of their City. Mr. Railey further commented that he feels the Mayor and City Council, as well as the Department Heads, have done a terrific job for the past several years and he feels that the City as a whole is well satisfied with them. Mr. Railey stated

he feels that funds should be used for increases in salaries for the Department Heads. He feels that the 4% raise in salary was not sufficient, that it would be almost impossible to replace the men the City now has, men with the training and experience and dedicated as these men are. Mr. Railey further stated that these raises should be given even if it meant he would have to pay higher taxes.

Councilman Forshee asked for the opinion of those present in regard to an increase in tax rates. Mrs. Davis stated that she feels this would be very unpopular. Mrs. Mandell stated that she would not mind a tax increase.

Mr. Holland stated that he feels a cut in the Budget can be made, and that he too is opposed to the Newsletter.

Councilman Forshee agreed that a solution will have to be found, but that the Mayor and Council do not wish to cut services performed by the City.

Mrs. Mandell stated that she does not feel that the funds for the Library should be decreased. If anything they should be increased.

Mr. Railey announced that as far as he is concerned the Budget can be left to the discretion of the Mayor and City Council.

Councilman Forshee asked if there were any further questions, comments, or suggestions. There being none, Councilman Forshee thanked those present for attending this Public Budget Hearing to help solve some of the problems. He stated that there would be a balanced Budget before long, but could not, at this time, give a definite date.

Councilman Forshee asked the various Councilmen if they had any comments or questions. There being none, the meeting adjourned at 10:05 p.m.

George M. Miller
MAYOR

Haynes M. Lindgren
CLERK-TREASURER

REGULAR MEETING
MAYOR AND COUNCIL
May 28, 1962

Mayor Miller called the meeting to order at 8:04 p.m. Those present were: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Also present were Corporation Counsel Gingerich and the following Department Heads: Clerk-Treasurer Pridgen, Police Chief Foster, Fire Chief LaScola and Director of Public Works Rhodes. Building Inspector Williams and Captain DeKalb were present.

Mayor Miller introduced Rev. Richard L. Fenn of the Sligo Seventh Day Adventist Church, City, who was present to render the Invocation. Mayor Miller stated that the City was indeed honored to have Rev. Fenn present, noting that Rev. Fenn had been an employee of the City while studying for the Ministry at Columbia Union College, performing various duties, one of which was in the capacity of Public Relations, which was most advantageous to the City.

At this time, Rev. Fenn rendered the Invocation.

All those present joined Mayor Miller in the Pledge of Allegiance to the Flag.

Mayor Miller stated if there were no corrections or additions to the Minutes of the previous Council Meeting, the Chair would entertain a motion to dispense with the Minutes in order to expedite business at hand. Mayor Miller explained that copies of the Minutes have been mailed to interested Citizens, posted on the Bulletin Board, and made available to the Public. Councilman Kennedy moved the Minutes be accepted as submitted. Councilman McKenzie seconded the motion, which was duly carried.

Mayor Miller announced that there were a number of distinguished guests present whom he wished to introduce after the reading of correspondence received and the report of the Financial Statement.

CORRESPONDENCE RECEIVED:

1. Miss Senta Liebmann, expression of appreciation for picture received from Mayor Miller. Referred to Council Files.
2. National Assn. of County Officials and American Municipal Association. Notice of "Voluntary City-County Regional Cooperation." The Mayor instructed that a copy be circulated to each member of the Council.
3. Mrs. Bette J. Campbell, Secty., Takoma TOPS Club. Expression of appreciation for notice published in City Newsletter regarding formation of the Club. Referred to Mr. Coffman.
4. Mr. Robert Mandel, Secretary, Takoma Park Independence Day Committee, Inc. Invitation for official representative of the City Council to attend next meeting of Committee with specific suggestions for economies in Celebration activity. Referred to Civic Improvements Committee.
5. Mr. Howard Lee Cook, Jr., Clerk to Montgomery County Council. Confirming the Council's deferment of decision on ZAP C-711 and C-741. Referred to Civic Improvements Committee.
6. Mr. Arthur K. Stellhorn, Director of Planning, Maryland National Capital Park and Planning Commission. "Study of the Maple and Ritchie Avenues Vicinity." Referred to Civic Improvements Committee.

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7. Mrs. Charles C. Shipley, 7411 Maple Avenue, City. Complaint of conditions and activities surrounding and within house at 7413 Maple Avenue, City. Referred to Public Welfare and Civic Improvements Committees.

8. Mr. Albert A. Spear, #1 Valley View Avenue, City. Complaint of conditions and activities surrounding and within house at 7413 Maple Avenue. Referred to Public Welfare and Law Enforcement Committees.

9. M'S Gloria Beavers, #6 Philadelphia Avenue, City. Request for repair of driveway pavement. Referred to Public Works Committee.

10. Prof. S. W. Tymeson, Dept. of Business Administration, Columbia Union College. Commendation of Police Dept. on TV Traffic Court program. Referred to Police Dept.

11. Horn and Horn Restaurant, Hampshire Langley Shopping Center. Commendation of Police Department. Referred to Police Dept.

12. M's. Sadie C. Mullen, 7112 Willow Avenue, City. Commendation of Police Dept. Referred to Police Dept.

BANK STATEMENT:

Citizens Bank - General Fund		Suburban Trust Company	
3/31/62 Balance	54925.30	3/31/62 Balance	885.13
April Receipts	23044.98	No dep. or withdrawals	.00
	77970.28	4/30/62 Balance	885.13
April Disbursements	56632.76		
4/30/62 Balance	21337.52	Special Assessment Acct. Citizens Bank:	
		3/31/62 Balance	18191.59
		Apr. Disb.	6465.47
		4/30/62 Balance	11726.12

Mayor Miller welcomed those present and introduced Borwnie Troop No. 438 and their Leaders; Mrs. Esther Geib and Mrs. Vincent Minton, stating the girls in this Troop are old friends. They were the first Troop to request an interview with the Mayor after his election, and they have had a number of visits since that time. Mayor Miller further stated that the Troop has visited various Departments of the City and were present at this meeting to observe the Mayor and Council in session. It is an honor, the Mayor stated, to have the Troop present and asked them to come again real soon.

Mayor Miller welcomed and introduced former Councilman Sydney Tymeson, who served on the Council faithfully, at one time as Chairman of the Finance Committee, one of the most difficult Chairmanships of the various Committees. The Mayor also welcomed and introduced former Councilman Walter H. McClenon who also served on the Council faithfully for a number of years.

Mr. Clayton Railey, Chairman of the Fourth of July Independence Day Committee was also introduced and welcomed. Mayor Miller commended Mr. Railey for his fine and diligent work as Chairman of the Celebration Committee for a number of years.

Mayor Miller announced that at a recent meeting a Committee was appointed to initiate and help promote Takoma Park as "Azalea City." Mr. L. W. Kephart, 7306 Maple Avenue, City, a foremost authority on azaleas, is Chairman of this new Committee, and members include the following: Mrs. Earl K. Rhodes, whose flowers have won various National prizes; Mrs. Edward Hutmire, daughter of Director of Public Works and Mrs. Rhodes, who is also an admirer and successful grower of flowers; Mrs. Michael Derato, who has over one thousand varieties of azaleas; Mr. & Mrs. John Coffman and Councilman Robert W. Collison, all of whom are experts in the field of growing azaleas. Mayor Miller stated this to be official recognition of the Committee and requested City personnel and citizens to cooperate.

Mayor Miller stated that the Committee will be expanded as the program progresses, and the present Committee will submit a report of various ideas pertaining to the promotion of the program within a few weeks. Mayor Miller further stated that it is felt throughout the Community, Takoma Park has the climate and soil conducive to the fine growth of azaleas. It is not expected that the program will be successful within a year or two, but would take at least a period of approximately six years.

At this time, Mayor Miller stated the Chair would recognize those present in the audience desirous of addressing the Mayor and Council.

OPEN MEETING:

1. Prof. Sydney W. Tymeson, 8118 Flower Avenue, City, stated that he failed to attend the recent Public Hearing on the Budget, the first one he has missed in the last fifteen years. He commended the Mayor and Council for their fine work on the Budget. Prof. Tymeson further stated he would like to comment on two items pertaining to the Budget; one being the crowded condition of the Police Department. It is his feeling the Police Department is desperately in need of a building of its own, to correct the crowded condition. The second item Prof. Tymeson referred to was the Newsletter published by the City. He stated that if at all financially possible, since we no longer have the Takoma Journal, he would like to see the City's Newsletter placed in public places, such as the banks, etc., to be made available to the general public. Because of the various interesting news and actions of the City Government, Prof. Tymeson pointed out that the City merits the advertising of all the good things being done through City Government. Mayor Miller referred Prof. Tymeson's suggestions to the Finance Committee.

2. Mrs. Evelyn Ferry, 24 Hickory Avenue, City, requested the Mayor and Council to consider placing a sign reading "Children Playing - Caution" at the intersection of Columbia and Hickory Avenues, and that curbs be painted yellow for no parking, because of the heavy flow of traffic in this area. Mrs. Ferry also requested better police protection be provided for Spring Park because of its areas of isolation, so that small children could be permitted to play safely in this particular park. Mrs. Ferry further stated that she would be willing to accept an increase in her taxes to provide this service. Mrs. Ferry also requested that the new radar be used on Hickory Avenue.

Mayor Miller informed Mrs. Ferry that the Spring Park situation would be investigated and the Council would give full consideration to her requests.

3. Mr. Kenneth Druskin, 11200 Viers Mill Road, Wheaton, appearing as Representative of the buyers of the property located in the area of Ricthie, Oswego, Niagara and Maple Avenues, thanked the Mayor and Council for the letter written to the Maryland National Capital Park and Planning Commission pertaining to the study of the area in regard to ZAP C-711 and C-741. Mr. Druskin also insisted on a specific date for action by the Council in connection with the area which will affect these two particular zoning applications.

Councilman Roth, Chairman of the Civic Improvements Committee, stated that the Committee is not in a position at this time to make a commitment since the letter from the MNCP&PC was just received in the City office today, even though it was dated May 21, and the Committee has not had an opportunity to study it.

Mayor Miller told Mr. Druskin that the Committee would probably make a recommendation during June, and as soon as the Committee reaches a decision Councilman Roth would instruct Mr. Pridgen to contact Mr. Druskin so he may attend such meeting.

4. Mrs. Esther Geib at this time, thanked the Mayor on behalf of Mrs. Minton and the Troop, for inviting the girls to the meeting. Mayor Miller stated that it had been a pleasure to have the Troop present, and invited them to come again soon. At this time, the Mayor distributed to each of the girls a copy of the Historical Brochure, and Capt. DeKalb took a picture of the Troop, along with the Mayor and Council.

OPEN MEETING (continued):

Mayor Miller informed each of the girls that they would receive a picture.

5. Mr. Walter McClennon requested the Mayor and Council to consider repairing a hole in the sidewalk on Carroll Avenue South of Tulip. Mr. McClennon stated that everytime it rains the hole fills with water and forms a puddle completely across the sidewalk. Mayor Miller referred Mr. McClennon's request to the Public Works Committee. Councilman Collison indicated that the Public Works Department is in the process of repairing the subject location.

6. Mrs. Ferry reported that Dr. Olmsted is now at home from the hospital and suggested that cards be sent to him at 7210 Maple Avenue.

Mayor Miller stated that if no one else wished to address the Mayor and Council, he would ask for a report of the Committees, and announced that because of the Maryland Municipal League Convention to be held in Ocean City on June 10th, 11th and 12th, the Council would meet on the evening of June 4th, instead of the regular date of June 11th.

PARKS AND RECREATION COMMITTEE, Councilman Jones reporting:

1. Councilman Jones reported that progress is being made on the preparation of the United States Chess Tournament to be held in the City in September. He stated that the Chess Group has scheduled a meeting June 2nd, and has invited him to attend. Councilman Jones further stated that publicity and a listing of motels and hotels has been started.

2. Councilman Jones reported that Mrs. Edwin Turner and Mrs. Esther Geib have circulated requests for rooms in preparation for the visiting of Foreign Students in July.

3. Councilman Jones moved that the Clerk-Treasurer be authorized to draw a check in the amount of \$100.00, payable to the Carole Highlands-Hillwood Manor Recreational Council as the City's annual participation in their Summer Program. Councilman Jones stated that this money is already in the Budget. Councilman Turner seconded the motion which was duly passed.

4. Councilman Jones stated that because of the present Budget condition he had nothing to report on the proposed shelter for Spring Park.

5. Councilman Jones reported that he had been informed by Fire Chief LaScola a number of requests have been received from various recreational groups in the City to permit the children to ride the fire apparatus at least once during the Summer Program. After considerable discussion in regard to liability insurance coverage, Mr. Pridgen stated that he had talked this matter over with Mr. Ashley, of Lampson & Ashley Insurance Company, and was informed that as long as the ride was an authorized activity, there would be automatic coverage. It was recommended that action on this matter be deferred until a letter containing a statement of full coverage is received from Lampson & Ashley Insurance Company.

6. Councilman Jones stated that he agreed with Mrs. Ferry that the Spring Park

FIRE PROTECTION COMMITTEE: Councilman Turner reporting:

1. in regard to the burning of the Old Manor house, Councilman Turner reported that 26 letters asking for opinions were sent to property owners and residents in the Manor Circle area, 9 of these letters were returned to the Fire Department, 8 in favor and only 1 objecting. Councilman Turner, therefore, moved that the Fire Chief be given permission to proceed with the burning. Councilman McKenzie seconded the motion which was duly passed. Chief LaScola stated that the burning is tentatively set for Sunday, June 3rd and our Fire Department will be assisted with men and equipment from the Silver Spring, Adelphi and University of Maryland Fire Departments.
2. Councilman Turner read a memo signed by Chief LaScola referring to the recent Silver Spring fire in which one fireman lost his life. Chief LaScola said it is believed that the death was due to suffocation because of an improper mask, that several Firemen have died of suffocation in surrounding cities because of improper masks, Councilman Turner therefore moved that funds in the amount of \$341.21 be transferred to Account No. 11.213 for the purchase of 2-15 minute and (2-thirty minute masks.) Councilman McKenzie seconded the motion which was duly passed. (Funds to be transferred from Account No. 11.211, \$116.00, Account No. 11.212B \$120.00 and Account No. 11.212D2 \$105.21).
3. Councilman Turner read a recommendation signed by Chief LaScola, with the approval of the Fire Board, that the Rules and Regulations of the Fire Department, Article 11, Section 4, Line 9, be changed to read: "4 Captains, 4 Lieutenants and 4 Sergeants". Councilman Turner stated that this recommendation is being made because the present men are not always available. Councilman Turner stated that the Committee would defer action until a written Recommendation is received from the City Fire Board.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting:

1. Councilman Roth stated that the Committee will act as promptly as possible in regard to Z.A.P. C-711 and C-741.
2. Councilman Roth suggested that the City Office investigate the property along New Hampshire Avenue to see what has been rezoned, and to communicate with the Tax Assessor of Prince George's County in regard to this matter. Councilman Forshee moved that the Clerk-Treasurer be authorized to do this. Councilman Roth seconded the motion which was duly passed.
3. Councilman Roth announced that a Baltimore firm has been asked to make a six to eight months study of the proposed Corridor Highway.
4. Councilman Roth stated that the Montgomery County Council has approved Z.A.P. C-696.

PUBLIC WORKS COMMITTEE: Councilman Collison reporting:

1. Councilman Collison announced that a bid opening on Brashears Run would be held in the Council Room at 4:00 p.m., May 31st.
2. Councilman Collison reported that there had been some changes made in the street lighting near the Grace Methodist Church and asked Mr. Pridgen to write to Mr. Harding of the Church to see if the changes are satisfactory.
3. In regard to the request for repairs to street and sidewalk in the 7300 block of Hilton Avenue, Councilman Collison stated that he and Director of Public Works, Mr. Rhodes, met with Mr. Kimber, the resident making the request, and informed him that repairs would be made as best as can be done on a temporary repair basis. Councilman

PUBLIC WORKS COMMITTEE: (continued):

Kennedy stated that it was his understanding Mr. Kimber inquired if the fire plug in that area is in proper working order. Mayor Miller instructed Chief LaScola to investigate the fire plug.

4. Councilman Collison stated that eventhough the funds are not presently available to build a shelter at Spring Park, estimates to do the work could be obtained. Councilmen Collison stated that Mr. Rhodes could contact various builders and obtain estimates.

5. Councilman Collison read a memo signed by Mr. Rhodes in which he stated the State Roads Commission has agreed to lend the City 1500 feet of snow fence, plus 150 posts for the July 4th Celebration. Mr. Shook stated in his letter that normally State Roads would require a certified check in the amount of \$500.00 prior to lending the fence and post, however, would accept the City's Certification of Responsibility.

6. Councilman Collison reported that an investigation has been made of the driveway and curbing located at #6 Philadelphia Avenue and it is in bad need of repair, however, this property is under the jurisdiction of the State Roads Commission. Councilman Collison stated the Committee desires that Mrs. Beavers be informed of this fact and also that repairs to driveways is the responsibility of the property owner.

7. Councilman Kennedy asked if it would be helpful in obtaining a right of way dedication in regard to the North Takoma Storm Drainage, if he presented the problem before the North Takoma Citizens Association. Councilman Collison stated that it might be helpful and feels it certainly could do no harm and reported that the Public Works Department and the Committee have done all they can in an effort to gain this right of way; that the Committee will refer the matter to the Washington Suburban Sanitary Commission's Right of Way Department to see what can be done. Mayor Miller stated that the City has been fortunate to have had the help of the Washington Suburban Sanitary Commission. He further stated the Commission has performed a number of projects within the City at no cost to the City.

FINANCE COMMITTEE: Councilman Forshee reporting:

1. Councilman Forshee stated the Highway and Street Needs Study being conducted throughout the State must be reported on by August. Councilman Forshee further stated that a number of surveyors had been contacted but they were all too busy to be able to do the City survey and submit a report by August. Councilman Forshee pointed out, however, that we are fortunant in that Councilman Collison is an Engineer and therefore moved that Councilman Cillison be authorized to do the job and that he be reimbursed accordingly. Councilman Forshee stated he feels Councilman Collison is more than well qualified to do the job since he knows the City well and has resided in the City most of his adult life. Councilman Roth seconded the motion which upon the question was duly passed.

2. Councilman Forshee moved the approval of the expenditures for the month of May in the amount of \$56,687.32. The motion was seconded by Councilman Turner and duly passed.

3. Councilman Forshee announced that a Public Hearing on the Budget was held on Monday evening, May 21st in the Fire House. The Committee will be ready to make a definite recommendation at the next Council meeting.

4. In regard to the proposed purchasing of the Consultant Services of the Insurance Buyers Counsel, Councilman Forshee stated that the Company is a reputable firm having existed for over 40 years and Arlington County in Virginia uses their services and reported they are well satisfied. Councilman Forshee moved that the City enter into a

FINANCE COMMITTEE: (continued):

contract with the Insurance Buyers Counsel and have them make a study of the City's insurance needs and to make recommendations accordingly. Councilman Collison seconded the motion which was duly carried.

5. Councilman Forshee announced that the proceeds from the Car Auction held on May 11th, amounted to \$595.00. He further stated that this was one of the better sales.

PUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting:

1. in regard to the complaint of the garage fire hazard and rats at the rear of a vacant lot at 215 Ethan Allen Avenue, Councilman McKenzie reported that Fire Marshall, Captain DeKalb, visited the owner and informed him he would be given a certain amount of time to make the correction.

2. Referring to the complaint of rats on Sycamore Avenue, Councilman McKenzie stated that the City Building Inspector and County Inspector visited all residents in this area and advised them to get metal garbage cans to be covered by metal lids. Another visit to this area will be made again soon.

3. Councilman McKenzie reported that the City has purchased new rat traps to loan to citizens and would provide them with the name of the type of bait to use. An inquiry was made as to the amount of the cost of the bait. Mr. Rhodes replied that it costs 45¢ per pound. It was suggested that the City buy the bait and make it available to the citizens free of charge. Mr. Pridgen stated that if this was done the bait would be uniform. It was also pointed out that this type bait was not dangerous to children and animals, only rodents. Councilman McKenzie moved the City buy the bait. Councilman Turner seconded the motion which upon the question was duly carried.

4. In regard to the complaint of the condition of the property located at 7413 Maple Avenue, Councilman McKenzie stated that this property has been investigated and one of the old cars removed and the owner promised to move the other car soon. The Detective Bureau is patrolling the area to watch for other things that might be occurring there.

5. Councilman McKenzie asked Councilman Forshee to read a memo signed by Mr. Pridgen in regard to progress being made on the proposed Sabin Oralvaccine Immunization Program. "The Montgomery County Health Department is presently engaged in a free polio immunization program throughout the County through the immunization system using the Salkvaccine. Dr. Peeples, along with health officials throughout the Metropolitan area, are in the process of a thorough investigation of the new Sabin oralvaccine and have tentatively set a target date of October 1, 1962, as the inaguration of a Metropolitan wide immunization program using the new vaccine. The vaccine must be dispensed under medical supervision and control, therefore, it will be the responsibility of the individual Health Departments to supervise any specific community project as has been recommended for Takoma Park. It appears that the initial problem is the financial outlay necessary to stock pile the supply for the first dosage. Dr. Peeples indicated that his Department presently does not have sufficient funds to provide the vaccine for a County wide program, however, it is possible that the County will make provisions for this if the Metropolitan wide program is to succeed. Dr. Peeples indicated that the program could very well be self sustaining financially in that a small fee of 25¢ to 50¢ may be charged for each dosage after the initial supply has been acquired. Dr. Peeples indicated it may be possible that Takoma Park could be the "Kick Off" area for the Sabin oralvaccine immunization program, particularly if the City would provide the necessary funds for the first dosage. It is thought that the combined publicity efforts of both the City and the County may have the effect of a much more successful program throughout the County. At this initial stage, of course, the immunization would be strictly voluntary.

PUBLIC WELFARE COMMITTEE: (continued):

Dr. Peeples indicated that if Takoma Park would wish to undertake this "Kick Off" program he would be glad to give us full consideration, However, at the moment there are some unknown factors such as; how much money may be required for the initial dosage outlay."

Councilman McKenzie stated that Denver, Colorado gave 250,000 doses and Cleveland, Ohio gave 900,000 doses in one day. Councilman Turner feels this program is a wonderful idea and stated the program should be pushed. It was stated that it may be necessary for the City to buy the supply for the first dosage and charge from 25¢ to 50¢ for each of the doses, therefore being reimbursed for the initial outlay of money. Councilman McKenzie moved that the Clerk-Treasurer communicate with Dr. Peeples officially indicating the Council's interest in the program, however, withholding any financial commitment until further information is obtained in this respect. Motion was seconded by Councilman Turner and upon the question duly carried.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting:

1. Councilman Kennedy upon recommendation of Police Chief Foster, proposed the adoption of the following Ordinance:

ORDINANCE NO. 1701

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT the Police Department is hereby authorized to destroy any Pigeon or Pigeons when the same is suffering from injury or disease or upon the written application to the Chief Police Officer, from any resident that said Pigeon or Pigeons is or are a general nuisance, and requests that same be destroyed, on their property.

Councilman Jones seconded the motion and a roll call vote was recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth, and Turner. Nays: None. Absent: None.

2. Councilman Kennedy, upon the recommendation of Chief Foster, proposed the adoption of the following Ordinance:

ORDINANCE NO. 1702

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT STOP signs be placed at Lockney Avenue on Anne Street, AND

SECTION 2. THAT STOP signs be placed at Anne Street on Kennewick Avenue, AND

SECTION 3. THAT the Public Works Department is hereby authorized to proceed with the erection of the necessary signs at the appropriate locations, AND

SECTION 4. FURTHER THAT the penalties for the violation of this Ordinance shall be the same as prescribed by Ordinances governing traffic regulations in the City of Takoma Park.

The motion was seconded by Councilman Collison and, after considerable discussion, the

LAW ENFORCEMENT COMMITTEE (continued):

Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Kennedy, Roth and Turner. Nays: Councilmen Forshee, Jones and McKenzie. Absent: None.

3. Councilman Jones stated he would like to see some action taken on the suggestion of installation of overhead blinker light on Flower Avenue at Morrison Hall. He further stated that this should be done immediately in an effort to avoid an accident. It was suggested that Chief Foster visit with Dr. Hirsch of the College to see if the College would be willing to pay for the light and the City would install it. Chief Foster said he would do this. The Clerk-Treasurer was also instructed to communicate with the State Roads Commission concerning the blinker light and the suggested pedestrian control light.

4. Councilman Kennedy announced that the radar equipment has been received by the Police Department and moved a Resolution as follows:

RESOLUTION

WHEREAS, increased incidence of complaints denote that vehicles speeding along residential streets are an ever increasing hazard to life and property, AND

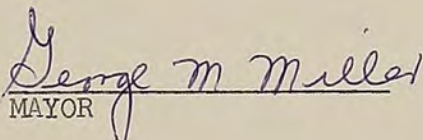
WHEREAS, the City has acquired adequate and efficient Radar equipment for the use of the Police Department to cope with this problem, THEREFORE,

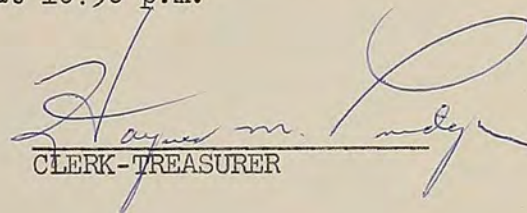
BE IT RESOLVED THAT the Takoma Park Police Department be hereby authorized to institute the full use of Radar equipment beginning on July 1st, 1962, and thereafter and that the Takoma Park Public Works Department be hereby authorized to erect radar warning signs in appropriate locations previously determined on or about June 15th, 1962, AND

BE IT FURTHER RESOLVED THAT this action is for the sole purpose of the protection of the life and property of citizens and not for the primary purpose of punitive penalization.

Councilman Turner seconded the motion for the adoption of the Resolution which upon the question was duly carried. It was also suggested that a notice be inserted in the June issue of the City's Newsletter that the radar will be in effect the 1st of July.

There being no further business to come before the Mayor and Council the meeting, upon motion made, seconded and carried, adjourned at 10:50 p.m.


MAYOR


CLERK-TREASURER