

EXECUTIVE MEETING
MAYOR & COUNCIL
June 4, 1962

Mayor Miller called the meeting to order at 8:06 p.m. Those present were: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth, and Turner. Also present were Corporation Counsel Gingerich and the following Department Heads: Clerk-Treasurer Pridgen, Police Chief Foster, Fire Chief LaScola, Director of Public Works Rhodes. Deputy Fire Marshall DeKalb and Building Inspector Williams were present.

Mayor Miller led all those present in the Pledge of Allegiance to the Flag.

At this time, Mayor Miller stated if there were no corrections or additions to the Minutes of the last meeting, the Chair would entertain a motion to dispense with the reading of the Minutes in order to expedite business at hand.

Councilman Turner called attention to an error in the Minutes of the meeting of May 28, 1962, stating that Item 3 under the Fire Protection Committee report, Page 5, should read as follows:

3. "Councilman Turner read a recommendation signed by Chief LaScola, with the approval of the Committee, that the Rules and Regulations of the Fire Department, Article 11, Section 4, Line 9, be changed to read "2 Captains, 2 Lieutenants and 3 Sergeants". Councilman Turner stated that the Committee would defer action until a written Recommendation is received from the City Fire Board." The motion was seconded and the Minutes were accepted as corrected.

CORRESPONDENCE RECEIVED:

1. Lampson & Ashley Insurance Agency - City, Opinion concerning use of emergency vehicles in summer recreation program. Referred to Parks and Recreation and Fire Prevention Committees.
2. Montgomery County Board of Appeals, Postponement of decision on Case No. 1155, Takoma Medical & Dental Center, Inc. Referred to Civic Improvements Committee.
3. Maryland Municipal League, Highlights of 14th Annual Conference at Ocean City, Maryland on June 10th, 11th, and 12th. Referred to Council Members.
4. Joseph G. Ferrier, 7413 Maple Avenue, City, Statement concerning condition of property. Referred to Law Enforcement Committee.
5. Petition - Residents - Allegheny Avenue, Protesting One-Way Street. Referred to Law Enforcement Committee.

BANK STATEMENT-TENTATIVE: (Subject to Reconciliation to Bank Statement)

Citizens Bank - General Fund		Suburban Trust Company	
4/30.62 Balance	21337.52	4/30 & 5/31 Balance	885.13
May Deposits (includes \$85,000.00 Certificate of Indebtedness)	94948.35	Special Assessment Fund, Citizens Bank:	
	<u>116285.87</u>	Balance 4/30/62	11726.12
Disbursements	51880.21	Receipts	19.14
Balance - 5/31/62	<u>64405.66</u>		<u>11745.26</u>
		Disbursements	8610.00
		Balance 5/31/62	<u>3135.26</u>

Mayor Miller welcomed those present stating this the first meeting in June was called one week ahead of schedule because of the Maryland Municipal League Conference to be held the second week of June. The next meeting of the Council will be held on June 25th.

At this time, Mayor Miller deviated from the Agenda in order to present the following thirteen ladies with Certificates for successfully completing the Baby Sitting Course sponsored by the Fire Department:

Julie A. Brady	Betty Dunnington
Marjorie E. Bredenkamp	Phyllis Lehr
Melaine Dallachiesa	Eileen Moyer
Peggy Debelius	Suzanne Pepper
Carol E. Hewitt	Deborah J. Silber
Ina Lynn Marie Jordan	Jean Marie Stone
	Linda Trofast

Mayor Miller stated that this is the fourth graduating class of the Course and those desirous of obtaining a complete list of all the graduates may do so by contacting Capt. DeKalb of the Fire Department.

Capt. DeKalb introduced the following Instructors of this Class:

Sgt. R.E. Rhan, Fire Prevention Safety
 Mrs. Nancy Hartung, R.N., Infant and Child Care
 Mrs. Jane McBride, R.N., Baby Sitting
 Officer John Saunders, Police Protection

Capt. DeKalb made photographs of the young ladies along with the Mayor, Councilman Turner, Chairman of the Fire Protection Committee, and the Instructors. A round of applause was given for the graduating class.

OPEN MEETING:

At this time, Mayor Miller recognized those present desirous of expressing their views:

1. Mr. M.E. Gustafson, 6701 Allegheny, requested the Mayor and Council to consider making Allegheny Avenue a two-way street. He stated that since Allegheny Avenue was recently made one-way, residents living in the upper part of the street have suffered hardships. He also stated it is almost impossible to get in and out of the street during the winter months because of the steep hill. He further stated that a number of the older residents depend wholly upon taxi service for transportation and have been informed by various taxi companies that they will not travel the street in winter months if the street is still one-way. Mayor Miller referred Mr. Gustafson's request to the Law Enforcement Committee.
2. Mrs. George Mitz, 6714 Allegheny Avenue, also requested that Allegheny Avenue be returned to two-way traffic. She stated that her husband is ill and she is compelled to do all of the driving and feels that because of the steep hill, she would be unable to travel the street in the winter months. She further requested the City to maintain the lot in front of her home, suggesting that gravel be placed on the lot. Mayor Miller referred Mrs. Mitz's requests to the following Committees: Fire Protection, Law Enforcement and Parks and Recreation.
3. Mr. Robert MacLeod, 6707 Allegheny Avenue, City, pointed out the hazard to children in the area that has resulted from Allegheny being made a one-way street. He stated that since the street has been made one-way cars are now speeding. He further pointed out that there is a sharp curve on the street and when the street was two-way traffic slowed at the curve, but now their speed has increased at this point. He also commented on hazardous

OPEN MEETING (continued)

conditions of the street in the winter months. He suggested that perhaps the Stop sign located on Allegheny Avenue could be moved to Second Avenue, thereby relieving some of the hazards.

4. Mr. Frank Bachmura 6617 Allegheny Avenue, commented further on the driving hazards on Allegheny Avenue during the winter months. He stated also that he has found it difficult to direct people to his home since the street has been made one-way, and the inconvenience of having to travel another street before being able to enter Allegheny Avenue.

Mr. Bachmura stated that in regard to the possible Sister City affiliation, he will be happy to assist in any way he can. He at one time taught at a University in La Plata, Argentina and perhaps his experience there might be helpful in the matter. Mayor Miller replied he was sure Councilman Jones, Chairman of the Parks and Recreation Committee would be happy to accept his assistance.

5. Mrs. Evelyn Ferry, 24 Hickory Avenue, City, inquired as to progress made in regard to placing a "Children Playing - Caution" sign at the intersection of Columbia and Hickory Avenues, and police protection in Spring Park.

6. Mrs. Etta Davis, 703 New York Avenue, City, announced that the Historical Society will hold a meeting at the Library on the evening of June 19, 1962, and suggested a notice of this meeting be inserted in the June issue of the Newsletter.

Mrs. Davis inquired as to who was responsible for trash pick up on the Montgomery Jr. College parking lot.

Public Works Director, Mr. Rhodes, replied that the College and County are responsible for the pick up of the trash but the Dean Deyo informed him the College is expanding rapidly and they are having difficulty in this respect. Mr. Rhodes stated the Public Works Department of the City has offered assistance in this matter.

Mrs. Davis also inquired as to the shelters for Spring Park.

Councilman Collison stated that estimates on this project are being obtained by Mr. Rhodes.

7. Mrs. Elaine Rockman, 7105 Carroll Avenue, City, stated that she noticed in the Minutes of the last meeting of the Council that the City plans to move the Police Department. She added that this would not solve the situation. She also stated the truth is not in the Newsletter, that it is slanted to make the Council look good.

8. Mr. Charles J. Webster, #47 Philadelphia Avenue, requested the Mayor and Council to investigate further the truck traffic problem on Route 410, Philadelphia Avenue. Mr. Webster stated that sleep is almost impossible because of noise as a result of the heavy truck traffic.

Mayor Miller informed Mr. Webster that the City has had considerable correspondence and several meetings with the State Roads Commission and Park & Planning Commission in regard to this matter but the City has been informed they will have to provide an alternate route for truck traffic before it can be taken off of Route 410. Mayor Miller further stated that the City Council and the Park & Planning Commission have not been able to find a suitable alternate route.

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FIRE PROTECTION COMMITTEE, Councilman Turner reporting:

1. Councilman Turner reported that Fire Chief LaScola has requested major repairs for one of the fire trucks. He further stated that the Committee would defer action on this recommendation until a complete study has been made, and would possibly have a report on the matter at the June 25th meeting.

CIVIC IMPROVEMENTS COMMITTEE, Councilman Roth reporting:

1. Councilman Roth announced he would attend the Fourth of July Committee meeting to be held on Tuesday evening, June 5th, as a Representative of the City.
2. In regard to ZAP C-711 and C-741, Councilman Roth stated that this matter will be discussed at the special Committee meeting to be held on Thursday evening, June 7th, and is probable that he will be able to give a report on this matter at the next City Council meeting. Councilman Roth pointed out the following suggestions in regard to the matter so that the Council Members could think about them before the meeting: (1) Perhaps Ritchie Avenue could be extended to Maple Avenue. (2) Not in favor of moving center line of Ritchie Avenue to give 80 foot right of way. (3) Perhaps the Winchester-Takoma area should be zoned R-10 instead of the present zoning of R-20, that it is presently overbuilt for even the R-10 zone.
3. Councilman Roth reported that settlement has been made on the property sold to the A & M Development Company and Corporation Counsel Gingerich is working on the settlement of property located West of Lincoln Avenue.
4. Councilman Roth stated that perhaps the Council could consider making Lincoln Avenue a dead-end street to prevent the flow of traffic into Carroll Avenue. Councilman Roth suggested that the Council Members think about this suggestion as this item would also be discussed at the meeting scheduled for the evening of June 7th. He further stated that a request for a proposed structure to be located between Jefferson and Lincoln Avenues will also be discussed at the above mentioned meeting.

PUBLIC WORKS COMMITTEE, Councilman Collison reporting:

1. In regard to the area of depression in the sidewalk on Carroll Avenue, near Maple Avenue, Councilman Collison reported that the Public Works Committee and the Public Works Department have been aware of this situation for some time, but the Public Works Department has been repairing hazardous conditions first and that in the opinion of the Committee, this situation is not hazardous. He requested Mr. Rhodes to put this request on his list of sidewalks to be repaired and to make the repairs as soon as possible. Councilman Collison in referring to a second area on Carroll Avenue in need of repair, stated that that particular work has not been done because it will be necessary to raise a water meter located there.
2. Councilman Collison reported that a bid opening on Project P/W 62-1 was held on May 31st and six bids, ranging from a low of \$47,250.00 to a high of \$69,100.00, were received and that the low bidder, Vinton Construction Company is the same Company that performed the satisfactory work on the Brashears Run project for the Washington Suburban Sanitary Commission. He further stated that the A & M Development Company had been contacted to obtain their opinion of the Vinton Construction Company, and they stated they are of the opinion that the Company is a reputable firm and they would be most happy if they were awarded the bid. Councilman Collison therefore moved the adoption of the following Ordinance:

PUBLIC WORKS COMMITTEE: (continued)

ORDINANCE NO. 1703

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. WHEREAS the Mayor and City Council have duly considered all bids received for the Storm Drainage Project parallel to the South-side of Maple Avenue between Lincoln Avenue and Sligo Creek Parkway, identified as Public Works Project No. 62-1 and find that the low bidder is the VINTON CONSTRUCTION COMPANY, 1013 Woodside Parkway, Silver Spring, Maryland, submitting a bid in the amount of FORTY SEVEN THOUSAND, TWO HUNDRED FIFTY DOLLARS (\$47,250.00) in accordance with specifications as prepared by the Public Works Department, AND

SECTION 2. WHEREAS the said VINTON CONSTRUCTION COMPANY has agreed to complete the project within 75 days after the date of the contract, AND

SECTION 3. WHEREAS the FINTON CONSTRUCTION COMPANY has agreed to furnish such Performance and Release of Liens Bonds as may be appropriate to protect the interests of the City of Takoma Park, AND

SECTION 4. NOW, THEREFORE, the City of Takoma Park hereby accepts the bid of the VINTON CONSTRUCTION COMPANY and authorizes the Clerk-Treasurer to execute a contract under the terms and conditions as outlined in the plans and specifications and as provided by this Ordinance for the sum of FORTY SEVEN THOUSAND, TWO HUNDRED FIFTY DOLLARS (\$47,250.00) AND

PUBLIC WORKS COMMITTEE: (continued)

SECTION 5. THAT the cost of this construction along with other incidental costs thereto be fully assessable against the real property being specifically benefited thereby and to become a lien against said property and collectable in the same manner as are other general taxes.

Councilman McKenzie seconded the motion and the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner, Nays: None, Absent: None.

3. Councilman Collison reported that Mr. Julian Seek, the severely injured employee of the City, has been placed on State Retirement, effective June 1, 1962, therefore the City is relieved of any further obligations.

FINANCE COMMITTEE, Councilman Forshee reporting:

1. Councilman Forshee stated that the Finance Committee is of the opinion that citizens present at the Public Hearing held on the Budget desired that the tax rate of ninety-eight cents on each one-hundred assessed valuation be maintained. He further stated that in order to accomplish this, each Department of the City was requested to cut the cost of expenditures 7%. At this time, Councilman Forshee read a memo of Budget corrections submitted by the Clerk-Treasurer including the decrease of the necessary 7% to balance the Budget, and increases in Department Head salaries as follows:

- Clerk-Treasurer - \$300.00 increase per year
- Director - Public Works - \$300.00 increase per year
- Chief of Police - \$180.00 increase per year
- Fire Chief - \$250.00 increase per year
- Budget A/c 19.201 A - Salaries-Counsellors \$ 300.00 increase.

submitted by the Clerk-Treasurer including the decrease of the necessary % to balance the Budget and increase in Department Head salaries as follows:
 Clerk-Treasurer \$300.00 increase per year
 Director - Public Works \$300.00 increase per year
 Chief of Police \$180.00 increase per year
 Fire Chief - \$250.00 increase per year
 Budget A - \$300.00 increase per year
 Councilman Forshee moved the adoption of the following Ordinance:

ORDINANCE NO. 1701

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. THAT a general tax rate of NINETY EIGHT CENTS (\$.98) on each One Hundred Dollars (\$100.00) assessed valuation, be and the same is hereby levied and approved and the Treasurer is hereby authorized to collect taxes on the basis of the \$.98 tax rate on all real and public utilities property lying within the Corporate Limits of the City of Takoma Park, Maryland, and to proceed to advertise for sale such delinquent properties that may be in arrears on the date specified by Law. This tax rate shall also be used as the general tax rate of the City for the purpose of meeting any and all general expenses for the City for the Fiscal Year beginning July 1st, 1962.

SECTION 2. IN accordance with the amendments Sub-section (a) and (b) Section 1194 of the Montgomery County Code (1947 Edition), being also Articles 16 and 17, respectively, of the Code of Public Local Laws of Maryland (1930 Edition) title (Montgomery County), sub-title "Takoma Park," sub-heading "Budget and Taxes," the proposed budget for 1962-63 is hereby approved and adopted for the fiscal year beginning July 1, 1962 (Copy of Budget attached hereto)

SECTION 3. Salaries as provided in the proposed budget may be paid monthly or semi-monthly, as the recipient may desire. Rentals shall be paid at the end of each month. All bill where possible to discount same may be paid within the discount period.

SECTION 4. Not more than 10% of any Contingent Fund may be spent in any one month except by express authorization of the Council; nor may any such fund be used for salaries or other personal services.

Councilman Collison seconded the motion and after considerable discussion, Councilman Turner proposed an amendment to the Ordinance as follows: That all Department Heads' salaries be increased at a rate of 4%. Councilman Kennedy seconded the motion to the amendment and after considerable discussion pro and con concerning the proposed amendment a roll call vote on the amendment to the Ordinance was recorded as follows: Ayes: Councilman Turner, Nays: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie and Roth. The amendment was defeated. A roll call vote taken on the adoption of the original Ordinance was recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy and Roth, Nays: Councilman Turner, Absent; None.

PUBLIC WELFARE COMMITTEE, Councilman McKenzie reporting:

1. In regard to the proposed Sabin Oral Vaccine Immunization Program, Councilman McKenzie reported that the Clerk-Treasurer has communicated with Dr. Peoples, Director, Montgomery County Health Department to obtain further information in regard to this matter. A report of further progress will be given as soon as this information is received.

LAW ENFORCEMENT COMMITTEE, Councilman Kennedy reporting:

1. In regard to the suggestion of placing an overhead blinker light or a pedestrian controlled light on Flower Avenue in the College area, Councilman Kennedy reported that Mr. Pridgen has written to Mr. George N. Lewis, Jr., Chief, Bureau of Traffic of the State Roads Commission in an effort to obtain the feasibility and approximate cost of installation of the suggested lights. Councilman Kennedy further stated that Chief Foster met with Dr. Hirsch, President of the College, in regard to the matter and was informed that a report would be forthcoming.

Councilman Kennedy stated that the remaining items are still under consideration by the Committee.

PARKS AND RECREATION COMMITTEE, Councilman Jones reporting:

1. Councilman Jones stated that since funds are limited the Committee is not in a position to consider placing a Special Officer in Spring Park. Councilman Jones further stated that it has been suggested possibly the mothers of the children in the area could form a Committee and alternate policing the park.

2. Councilman Jones reported that the meeting scheduled recently by local members of the United States Chess Federation Committee was postponed and the Committee will inform him when the next meeting is scheduled.

3. Councilman Jones thanked Mr. Frank Bachmura for offering his assistance in the Sister City matter.

At this time, Mayor Miller asked all Department Heads if they had anything to report or comment on. There being none, and no further business to come before the Mayor and Council at this time, the meeting, upon motion made, seconded and duly carried, adjourned at 10:00 p.m.

1. In regard to the suggestion of placing an overhead blinker light or a pedestrian controlled light on Flower Avenue in the College area, Councilman Kennedy reported that Mr. Pridgen has written to Mr. George N. Lewis, Jr., Chief, Bureau of Traffic of the State Roads Commission in an effort to obtain the feasibility and approximate cost of installation of the suggested lights. Councilman Kennedy further stated that Chief Foster met with George M. Miller Mayor, in regard to the matter and was informed that a report would be forthcoming. George M. Miller Clerk-Treasurer

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PARKS AND RECREATION COMMITTEE, Councilman Jones reporting:

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2. Councilman Jones reported that the meeting scheduled recently by local members of the United States Chess Federation Committee was postponed and the Committee will inform him when the next meeting is scheduled.

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CITY OF TAKOMA PARK, MARYLAND
1962/63 ADOPTED BUDGET
SUMMARY OF ESTIMATED REVENUES

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
1.0	Taxes - Local	\$424,701.50	\$438,844.66
1.5	Taxes - State Shared	149,800.00	139,800.00
2.0	Licenses & Permits	5,475.00	7,410.00
3.0	Fines & Forfeitures	1,800.00	3,300.00
4.0	Rev. from use of Money & Prop.	8,240.00	3,250.00
5.0	Revenue from Other Agencies	44,257.54	44,816.82
6.0	Service Chgs. for Current Ser.	17,267.00	17,600.00
	TOTAL	<u>\$651,541.04</u>	<u>\$655,021.48</u>
	LESS - 10% Legal Reserve	65,154.10	65,502.15
	Net Available for Budget Purposes	<u>\$586,386.94</u>	<u>\$589,519.33</u>

ASSESSMENTS:	1961-62	1962-63
Montgomery County	\$24,651,500.00	\$24,968,180.00
Prince George's County	13,763,060.00	13,991,200.00
Railroads and Utilities	<u>2,702,940.00</u>	<u>2,950,430.00</u>
TOTAL	\$41,117,500.00	\$41,909,810.00

ESTIMATED REVENUES

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
1.0	<u>Taxes - Local - TOTAL</u>	<u>\$424,701.50</u>	<u>\$430,953.04</u>
1.11	<u>Taxes - Real Property</u>		
	A. Montgomery County) (\$24,968,180 @ .98¢))	241,584.70	243,891.18
	B. Prince Georges' County) (\$13,991,200 @ .98¢))	134,877.99	136,849.16
	C. Delinquent Taxes	4,000.00	5,000.00
1.13	Railroad & Public Utilities (Mont. \$1,962,500)) (P.G. \$ 987,930))	26,488.81	19,232.50 9,681.70
1.21	<u>Penalties and Interest on Taxes</u>	750.00	1,000.00
	<u>Other Taxes</u>		
1.391	Bank Share Tax	3,000.00	2,750.00
1.392	Corporate Tax	250.00	425.00
1.393	Fire Tax - 22nd Precinct - Montg. Co.	17,750.00	24,515.12
1.395	Fire Tax Equipment	1,500.00	1,500.00
1.41	Discount Allowed on Taxes (Subtract)	(5,500.00)	(6,000.00)
1.5	<u>Taxes - State Shared - TOTAL</u>	<u>\$149,800.00</u>	<u>\$139,800.00</u>
1.51	Admission Tax	500.00	650.00
1.52	Income	90,000.00	80,000.00
1.53	Franchise	300.00	300.00
1.54	Race Track	17,000.00	16,350.00
1.561	Highway (Gasoline & Motor Vehicle)	27,000.00	28,000.00
1.562	Highway (Share Auto Tag Fees)	15,000.00	14,500.00
2.0	<u>Licenses and Permits - TOTAL</u>	<u>\$ 5,475.00</u>	<u>\$ 7,410.00</u>
2.12	Taxicab Stand Rental	650.00	1,000.00
2.13	Taxicab Badge Deposits	50.00	00.00
2.14	Excavation Permits	100.00	80.00
2.23	Traders Licenses	4,500.00	6,000.00
2.24	Occupational (Hucksters, Canvassers, etc.)	75.00	150.00
2.42	Construction Permits	100.00	100.00

ESTIMATED REVENUES

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
3.0	Fines and Forfeitures - TOTAL	\$ 1,800.00	\$ 3,300.00
3.9	Parking Meter Violations	300.00	300.00
3.11	Trial Magistrates	1,500.00	3,000.00
4.0	Revenue from Use of Money & Property - TOTAL	\$8,240.00	\$ 3,250.00
4.11	Interest and Dividends	2,200.00	1,000.00
4.21	Rents and Concessions	540.00	1,500.00
4.91	Sale of Impounded Property	500.00	750.00
4.92	Sale of City Equipment	5,000.00	-
5.0	Revenue from Other Agencies - TOTAL	\$44,257.54	\$44,816.82
5.91	Library Tax	12,500.00	12,500.00
5.92	Police Department Revenue	31,757.54	32,316.82
6.0	Service Charges for Current Services TOTAL	\$17,267.00	\$17,600.00
6.129	Miscellaneous Revenues	200.00	100.00
6.19	Miscellaneous Fees	600.00	750.00
6.21	Protective Inspection	9,267.00	9,550.00
6.23	Parking Meter Collections	5,200.00	5,200.00
6.42	Commercial Trash Pick-up	2,000.00	2,000.00

SUMMARY OF ESTIMATED DISBURSEMENTS

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
10.13	Mayor and Council	\$ 4,150.00	\$ 4,050.00
10.14	Clerk-Treasurer's Office	13,647.00	14,050.00
10.2	Judicial	1,800.00	1,800.00
10.3	Election Expense	1,200.00	---
10.4	Finance	11,615.00	11,487.50
10.5	Legal	3,200.00	4,085.00
10.6	Planning & Zoning	500.00	230.00
10.8	Municipal Buildings	24,620.00	23,780.00
10.9	Community Promotion	8,750.00	8,400.00
11.992	Civil Defense	100.00	100.00
11.1	Police Department	138,004.00	141,343.65
11.2	Fire Department	100,875.00	99,739.00
11.3	Protective Inspection	9,715.00	9,820.00
12.1	Public Works Office	14,345.00	14,400.00
12.2	Public Works Highways	73,047.50	70,422.50
12.9	Public Works Repair Shop	26,320.00	28,660.00
13.0	Public Works Sanitation	65,900.00	63,840.00
19.1	Recreation Division-Library	34,258.25	38,380.00
19.2	Recreation-Organized Facilities	4,025.00	6,975.00
19.3	Municipal Parks	9,350.00	9,350.00
21.0	Retirement & Insurance	37,215.00	36,280.00
22.1	Council Appropriations	<u>3,750.19</u>	<u>2,326.68</u>
To balance to Net Revenue Available for Budget Purposes		<u>\$586,386.94</u>	<u>\$589,519.33</u>

Code No.	Classification	1961-62	1962-62
		Adopted	Adopted
		Budget	Budget
<u>10.13</u>	<u>Mayor & City Council</u>	<u>4,150.00</u>	<u>\$ 4,050.00</u>
10.131	Salaries:		
A.	Mayor	600.00	600.00
B.	Councilmen	2,100.00	2,100.00
10.132	A. Mayor & Council Expense	1,200.00	1,100.00
10.132	B. Contingent Fund	250.00	250.00
10.14	City Clerk & Treasurer	13,647.00	14,050.00
10.141	Salaries:		
A.	Clerk-Treasurer	8,320.00	8,620.00
B.	Secretary	3,762.00	3,720.00
10.142	Other Operating Expenses:		
A.	Office Supplies	800.00	675.00
B.	Telephone & Telegraph	375.00	350.00
C.	Contingent Fund	300.00	275.00
D.	Car Allowance	360.00	360.00
E.	Maintenance, Office Machines	50.00	50.00
10.20	Judicial (Sub-total)	1,800.00	1,800.00
10.291	Salaries: Justice of the Peace		
A.	Montgomery County	1,200.00	1,200.00
B.	Prince Georges' County	600.00	600.00
10.312	Election Expense (Sub-total)	1,200.00	
10.40	Finance (Sub-total)	11,615.00	11,487.50
10.421	Accounting Salaries	8,790.00	8,907.50
10.422	Accounting & Auditing	500.00	500.00
10.442	A. Office Supplies	800.00	700.00
B.	Telephone & telegraph	375.00	370.00
C.	Printing Tax Bills	800.00	700.00
D.	Collection Expense	250.00	220.00
E.	Maintenance, office machines	100.00	90.00

10.0 GENERAL GOVERNMENT

Code No	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
10.50	Legal Expense (Sub-total)	3,200.00	4,085.00
10.511	Salary- Legal Counsel	2,400.00	2,700.00
10.512	Other Legal Counsel Expense	800.00	1,385.00
10.692	Engineering Fees (sub-total)	500.00	230.00
10.8	Municipal Buildings, Maint. & Opr. (sub-total)	24,620.00	23,780.00
10.811	Salaries:		
	A. Buildings Maint. Supervisor	4,750.00	4,860.00
	1. Helper-labor	1,000.00	500.00
	B. Janitorial Labor	6,000.00	6,500.00
	Capital Outlay	---	---
10.812	Operating Expenses:		
	A. Repair Materials	1,800.00	1,600.00
	B. Sub-contract work	1,200.00	500.00
	C. 1. Custodial Supplies	900.00	900.00
	2. Uniforms (rental & laundry)	210.00	210.00
	D. Electricity	3,600.00	3,600.00
	E. Gas for Heat & Water	3,000.00	3,000.00
	F. Fuel Oil	1,500.00	1,500.00
	G. Water	300.00	250.00
	H. Car Allowance, Bldg. Maint. Supr.	360.00	360.00
10.9	Community Promotion (sub-total):	8,750.00	8,400.00
10.912	A. Advertising	500.00	200.00
10.991	A. Publicity	500.00	---
	B. City Newsletter	7,200.00	7,200.00
10.1022	Association Dues (sub-total)	550.00	1,000.00
11.992	Civil Defence (sub-total)	100.00	100.00
	TOTAL (General Government)	\$69,582.00	67,982.50
10.812	Operating Expenses:		
	A. Repair Materials	1,800.00	1,600.00
	B. Sub-contract work	1,200.00	500.00
	C. 1. Custodial Supplies	900.00	900.00

11.1 POLICE DEPARTMENT

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
11.111	<u>Salaries (sub-total)</u>	<u>115,550.00</u>	<u>117,135.65</u>
	A. Chief of Police	7,020.00	7,200.00
	B. Police Officers	<u>103,700.00</u>	<u>104,475.65</u>
11.121	Crossing Guards (sub-total)	<u>5,100.00</u>	<u>5,460.00</u>
11.112	<u>Operational Expendables</u>		
	<u>Sub-total</u>	<u>13,954.00</u>	<u>14,408.00</u>
	A-1 Office Supplies	500.00	500.00
	A-2 Detective Bureau Supplies	200.00	200.00
	B. Ammunition	200.00	200.00
	C. Contingent Fund	500.00	500.00
	D. Expendable Supplies	350.00	350.00
	E. Car Washing	260.00	260.00
	F. Membership Dues	44.00	73.00
	G. Service Radio	1,075.00	1,075.00
	H. Telephone & teletype	2,025.00	2,400.00
	I. Expenses Chief's Car	300.00	300.00
	J. Court Expense, Prisoner transport, @ 8¢ per mile	150.00	150.00
	K. Clothing Allowande-police	5,280.00	5,280.00
	L. Motorcycle Riders, Clothing Allowace	720.00	720.00
	M. Crossing Guards Clothing Allowance	500.00	500.00
	N. Bicycle Licenses	150.00	---
	O. Training, FBI incl.	800.00	800.00
	P. Special Police	750.00	650.00
	Q. Rain Equip, motor boots	150.00	150.00
	R. Maint., office machines	7,420.00	7,150.00
	S. Safety Patrol Dinner	103,700.00	104,150.00
11.121	Crossing Guards (sub-total)	<u>5,100.00</u>	<u>5,460.00</u>
11.122	Traffic Light Expense	1,200.00	1,200.00
11.131	Parking Meter Maint.	600.00	600.00
11.132	Parking Meter Parts	<u>100.00</u>	<u>100.00</u>
11.19	<u>Maintenance Mobile Equip.</u>		
	<u>Sub-total</u>	<u>6,600.00</u>	<u>7,900.00</u>
11.191	Shop Labor	1,200.00	1,200.00
11.192A	Outside Labor & parts	1,200.00	2,000.00
11.192B	Parts & Supplies:		

11.1 POLICE DEPARTMENT

Code No.	Classification	1961-62	1962-63
		Adopted Budget	Adopted Budget
11.111	<u>Salaries (sub-total)</u>	<u>115,550.00</u>	<u>117,135.65</u>
	A. Chief of Police	7,020.00	7,200.00
	B. Police Officers	<u>103,700.00</u>	<u>104,475.65</u>
11.121	Crossing Guards (sub-total)	<u>5,100.00</u>	<u>5,460.00</u>
11.112	<u>Operational Expendables</u>		
	<u>Sub-total</u>	<u>13,954.00</u>	<u>14,408.00</u>
	A-1 Office Supplies	500.00	500.00
	A-2 Detective Bureau Supplies	200.00	200.00
	B. Ammunition	200.00	200.00
	C. Contingent Fund	500.00	500.00
	D. Expendable Supplies	350.00	350.00
	E. Car Washing	260.00	260.00
	F. Membership Dues	44.00	73.00
	G. Service Radio	1,075.00	1,075.00
	H. Telephone & teletype	2,025.00	2,400.00
	I. Expenses Chief's Car	300.00	300.00
	J. Court Expense, Prisoner transport, @ 8¢ per mile	150.00	150.00
	K. Clothing Allowance-police	5,280.00	5,280.00
	L. Motorcycle Riders, Clothing Allowance	720.00	720.00
	M. Crossing Guards Clothing Allowance	500.00	500.00
	N. Bicycle Licenses	150.00	---
	O. Training, FBI incl.	800.00	800.00
11.111	P. Special Police	<u>750.00</u>	<u>117,650.00</u>
	Q. Rain Equip, motor boots	150.00	150.00
	R. Maint., office machines	150.00	150.00
	S. Safety Patrol Dinner	103,700.00	104,150.00
11.121	Crossing Guards (sub-total)	<u>5,100.00</u>	<u>5,460.00</u>
11.122	Traffic Light Expense	1,200.00	1,200.00
11.131	Parking Meter Maint.	600.00	600.00
11.132	Parking Meter Parts	<u>100.00</u>	<u>100.00</u>
11.19	<u>Maintenance Mobile Equip.</u>		
	<u>Sub-total</u>	<u>6,600.00</u>	<u>7,900.00</u>
11.191	Shop Labor	1,200.00	1,200.00
11.192A	Outside Labor & parts	1,200.00	2,000.00
11.192B	Parts & Supplies:		
	1. Gas, oil & grease	2,500.00	2,000.00

11.1 POLICE DEPARTMENT

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
11.111	<u>Salaries (sub-total)</u>	<u>\$115,550.00</u>	<u>\$117,135.65</u>
	A. Chief of Police	7,020.00	7,200.00
	B. Police Officers	<u>103,700.00</u>	<u>104,475.65</u>
11.121	Crossing Guards (sub-total)	<u>5,100.00</u>	<u>5,460.00</u>
11.112	<u>Operational Expendables</u>		
	<u>Sub-total</u>	<u>13,954.00</u>	<u>14,408.00</u>
	A-1 Office Supplies	500.00	500.00
	A-2 Detective Bureau Supplies	200.00	200.00
	B. Ammunition	200.00	200.00
	C. Contingent Fund	500.00	500.00
	D. Expendable Supplies	350.00	350.00
	E. Car Washing	260.00	260.00
	F. Membership Dues	44.00	73.00
	G. Service Radio	1,075.00	1,075.00
	H. Telephone & teletype	2,025.00	2,400.00
	I. Expenses Chief's Car	300.00	300.00
	J. Court Expense, Prisoner transport, @ 8¢ per mile	150.00	150.00
	K. Clothing Allowance-police	5,280.00	5,280.00
	L. Motorcycle Riders, Clothing Allowance	720.00	720.00
	M. Crossing Guards Clothing Allowance	500.00	500.00
	N. Bicycle Licenses	150.00	---
	O. Training, FBI incl.	800.00	800.00
	P. Special Police	750.00	650.00
	Q. Rain Equip, motor boots	150.00	150.00
	R. Maint., office machines	---	150.00
	S. Safety Patrol Dinner	---	150.00
11.122	Traffic Light Expense	1,200.00	1,200.00
11.131	Parking Meter Maint.	600.00	600.00
11.132	Parking Meter Parts	100.00	100.00
11.19	<u>Maintenance Mobile Equip.</u>		
	<u>Sub-total</u>	<u>6,600.00</u>	<u>7,900.00</u>
11.191	Shop Labor	1,200.00	1,200.00
11.192A	Outside Labor & parts	1,200.00	2,000.00
11.192B	Parts & Supplies:		
	1. Gas, oil & grease	2,500.00	3,000.00
	2. Auto parts	1,300.00	1,300.00
	3. Tires, tubes & batteries	400.00	400.00
TOTAL (Police Department)		<u>\$138,004.00</u>	<u>\$141,343.65</u>

11.2 FIRE DEPARTMENT

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
11.211	Salaries (sub-total)	81,020.00	82,084.00
	A. Municipal Fire Chief	6,750.00	7,000.00
	B. Firemen	74,520.00	75,084.00
11.212	Operational Expendables, Sub-total	15,355.00	13,155.00
	A. Office Supplies:		
	1. General Admin.	400.00	400.00
	2. Fire Prevention	800.00	600.00
	B. Business Telephone	1,100.00	1,100.00
	C. Alarm Communications	900.00	900.00
	D. Fire Apparatus Expense:		
	1. Gasoline & Varsol	1,100.00	1,300.00
	2. Oil & oil filters	500.00	300.00
	3. Anti-freeze	30.00	30.00
	4. Grease	50.00	50.00
	5. Tires, tubes & batteries	500.00	500.00
	6. Apparatus repairs	1,500.00	1,500.00
	7. Miscellaneous supplies	250.00	200.00
	E. Fire Fighting Supplies	2,500.00	1,500.00
	F. First Aid Supplies	250.00	250.00
	G. Janitor Supplies	375.00	375.00
	H. Work clothing & uniforms	1,950.00	1,250.00
	I. Protective equipment	600.00	500.00
	J. Laundry	600.00	600.00
	K. Photographic supplies	300.00	300.00
	L. Car Allowance:		
	1. Municipal Fire Chief	300.00	300.00
11.211	M. Flags for Building	125.00	150.00
	N. Training:		
	1. Memphis Instructor's	6,750.00	7,000.00
	2. Conference	74,250.00	75,250.00
	3. Purdue Arson School	200.00	---
11.212	3. Int'l. Assoc. Fire Chiefs	---	200.00
	O. Bunkroom Equipment:	15,355.00	13,155.00
	1. Linen & pillows	100.00	100.00
	2. Spreads	75.00	---
	3. Misc. supplies	100.00	50.00
	P. Contingent Fund	500.00	450.00
11.222	Volunteer Fire Department	4,500.00	4,500.00
	TOTAL FIRE DEPARTMENT	100,875.00	99,739.00

Code No.	Classification	1961-62 Budget	1962-63 Adopted Budget
11.310	Salaries (sub-total)	7,490.00	7,725.00
	A. Inspector	5,490.00	5,625.00
	B. Clerk-Steno. (half-time)	2,000.00	2,100.00
11.312	Other Operating Expense		
	Sub-total	2,100.00	2,095.00
	A. Office supplies	200.00	200.00
	B. Contingent Fund	50.00	50.00
	C. Printing	150.00	150.00
	D. Mailing	65.00	60.00
	E. Inspector's Car Expense	400.00	400.00
	F. Typewriter repairs	35.00	35.00
	G. Overhead Participation, (Distributed)	1,200.00	1,200.00
11.313	Capital Outlay (sub-total)	125.00	
	A. Miscellaneous	125.00	
TOTAL PROTECTIVE INSPECTION		9,715.00	9,820.00

Estimated Fees: \$9,550.00

Code No.	Classification	1961-62 Budget	1962-63 Adopted Budget
11.311	Salaries (sub-total)	7,490.00	7,725.00
	A. Inspector	5,490.00	5,625.00
	B. Clerk-Steno. (half-time)	2,000.00	2,100.00
11.312	Other Operating Expense		
	Sub-total	2,100.00	2,095.00
	A. Office supplies	200.00	200.00
	B. Contingent Fund	50.00	50.00
	C. Printing	150.00	150.00
	D. Mailing	65.00	60.00
	E. Inspector's Car Expense	400.00	400.00
	F. Typewriter repairs	35.00	35.00
	G. Overhead Participation, (Distributed)	1,200.00	1,200.00
11.313	Capital Outlay (sub-total)	125.00	
	A. Miscellaneous	125.00	
TOTAL PROTECTIVE INSPECTION		9,715.00	9,820.00

12.0/13.0 PUBLIC WORKS DEPARTMENT

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
<u>12.1</u>	<u>Public Works Office (total)</u>	<u>14,345.00</u>	<u>14,400.00</u>
<u>12.101</u>	<u>Salaries (sub-total)</u>	<u>11,645.00</u>	<u>12,355.00</u>
	A. Director of Public Works & Inspections	7,280.00	7,580.00
	B. Deputy Director- part time	600.00	600.00
	C. Stenographer	4,045.00	4,175.00

<u>12.102</u>	<u>Operating Expense (sub-total)</u>	<u>2,700.00</u>	<u>2,045.00</u>
	A. Office Supplies	500.00	400.00
	B. Dues	50.00	50.00
	C. Telephone	900.00	900.00
	D. Car Allowance - Director	400.00	400.00
	E. Contingent Fund	750.00	200.00
	F. Office Machine repairs	100.00	95.00

<u>12.2 & .4</u>	<u>Highway Division (total)</u>	<u>73,047.50</u>	<u>70,422.50</u>
<u>12.201</u>	<u>Salaries (sub-total)</u>	<u>41,947.50</u>	<u>40,222.50</u>
	A. Street Supervisor	5,722.50	5,722.50
	B. Street Labor	36,225.00	34,500.00

<u>12.202</u>	<u>Expendable Operating Supplies (Sub-total)</u>	<u>13,100.00</u>	<u>11,700.00</u>
	A. Road Materials	11,000.00	10,000.00
	B. Uniforms	1,000.00	1,000.00
	C. Equipment Rental	600.00	200.00
	D. Small tools & supplies	500.00	500.00
	E. Contingent Fund	---	---

<u>12.402</u>	<u>Street Lighting</u>	<u>18,000.00</u>	<u>18,500.00</u>

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
12.9	Repair Shop (Total)	<u>26,320.00</u>	<u>\$28,660.00</u>
12.901	Salaries & Labor (sub-total)	<u>8,600.00</u>	<u>9,000.00</u>
12.902	Expendable Operating Supplies, (Sub-Total)	<u>17,720.00</u>	<u>19,660.00</u>
	A. Outside Labor & parts	2,800.00	3,000.00
	B. Parts & supplies:		
	1. Gas, oil & grease	5,500.00	6,540.00
	2. Auto Parts	6,700.00	7,000.00
	3. Tires, tubes & batteries	1,600.00	2,000.00
	C. Shop Equipment, repairs, & tools	600.00	600.00
	D. Uniforms	160.00	160.00
	E. Wipers, Fender covers	120.00	120.00
	F. Car Allowance, Auto Supr.	240.00	240.00

13.0	Sanitation Division (total)	<u>65,900.00</u>	<u>63,840.00</u>
	Salaries (sub-total)	<u>52,950.00</u>	<u>51,040.00</u>
13.101	Sanitation Supervisor	5,175.00	5,250.00
13.401	Sanitation Labor	47,775.00	45,790.00

13.402	Other Operating Expense Sub-Total	<u>12,950.00</u>	<u>12,800.00</u>
	A. Refuse Disposal Fee	10,000.00	10,050.00
	B. Supplies	1,700.00	1,500.00
	C. Uniforms - rental & laundry	1,250.00	1,250.00

Summary - Public Works Operation:			
12.1	Public Works Office	14,345.00	14,400.00
12.2,4	Highway Division	73,047.50	70,422.50
12.9	Public Works Repair Shop	26,320.00	28,660.00
13.0	Sanitation Division	65,900.00	63,840.00

	TOTALS (Summary Sheet)	<u>\$179,612.50</u>	<u>\$177,322.50</u>

19.1 Recreation Division

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
19.101	Cultural - Library (total)	34,258.25	\$38,380.00
19.102	A. Library Tax (Opr Exp.)	20,558.75	20,800.00
	B. Additional Operating Exp Fund, Incl. Utilities	10,000.00	13,950.00
19.103	Capital Outlay		
	A. Library Bldg. Cert. of Indebtedness	3,500.00	3,500.00
	B. Interest on Cert. of Indebtedness	199.50	130.00
19.2	Recreation, Organized Facilities (total)	4,025.00	6,975.00
19.201	Salaries (sub-total)	2,200.00	2,300.00
	A. Counsellors	1,700.00	2,000.00
	B. Labor	500.00	300.00
19.202	Expendable Opr. Supplies (Sub-Total)	1,525.00	4,675.00
	A. Playground Expendable Equipment	800.00	800.00
	B. Summer Programs	200.00	200.00
	C. Christmas Tree Lighting	100.00	150.00
	D. Equipment Maintenance	250.00	150.00
	E. Office Supplies	75.00	75.00
	F. Fourth of July Expense	---	3,000.00
	G. Halloween Expense	---	200.00
19.101	H. Contingent Fund (total)	100.00	38,100.00
19.102	A. Library Tax (Opr Exp.)	20,558.75	20,800.00
19.203	Capital Outlay (sub-total)	300.00	
	A. Playground Equip-Transient	300.00	13,950.00
19.103	Capital Outlay		
19.3	Municipal Parks (total)	9,350.00	9,350.00
19.301	Salaries & Labor (sub-total)	7,700.00	8,000.00
19.302	Expendable Operating Supplies (sub-total)	1,650.00	1,350.00
	A. Expendable Supplies	1,200.00	1,000.00
	B. Water- Drinking Fountains	50.00	50.00
	C. Sub-Contract	200.00	100.00
	D. Unifroms (rental & laundry)	200.00	200.00
19.2	Recreation, Organized Facilities (total)	4,025.00	6,975.00
19.201	Salaries (sub-total)	2,200.00	2,300.00
	A. Counsellors	1,700.00	2,000.00
	B. Labor	500.00	300.00
19.202	Expendable Opr. Supplies (Sub-Total)	1,525.00	4,675.00
	A. Playground Expendable Equipment	800.00	800.00
	B. Summer Programs	200.00	200.00
	C. Christmas Tree Lighting	100.00	150.00
	D. Equipment Maintenance	250.00	150.00
	E. Office Supplies	75.00	75.00
	F. Fourth of July Expense	---	3,000.00
	G. Halloween Expense	---	200.00
19.101	H. Contingent Fund (total)	100.00	38,100.00
19.102	A. Library Tax (Opr Exp.)	20,558.75	20,800.00
19.203	Capital Outlay (sub-total)	300.00	
	A. Playground Equip-Transient	300.00	13,950.00
19.103	Capital Outlay		
TOTAL RECREATION DEPARTMENT		47,633.25	\$54,705.00

MISCELLANEOUS

Code No.	Classification	1961-62 Adopted Budget	1962-63 Adopted Budget
21,202	General Retirement Fund	21,000.00	20,000.00
21,302	Workmen's Compensation Ins.	7,500.00	7,500.00
21,902	Other Insurance Protection	8,715.00	8,780.00
	(Sub-Total)	8,715.00	8,780.00
	A. Clerk's Office-Fidelity Bonds	765.00	830.00
	B. Fire, theft, comprehensive & boiler insurance		
	1. Municipal Bldg & contents	1,150.00	1,150.00
	2. Motorized Vehicles	800.00	800.00
	3. Special contractors Equip	250.00	250.00
	4. General Liability Insurance		
	1. Motorized Vehicles	2,550.00	2,550.00
	2. City properties, streets, sidewalks, parks & certain acts of employees	3,200.00	3,200.00
	TOTAL MISCELLANEOUS	37,215.00	36,280.00
22.0	Mayor & Council Appropriation Fund		
22.1	A. Interest on Indebtedness	577.08	1,686.00
	A. General Council Appropriations	3,173.11	86.04
	TOTAL APPROPRIATION FUND	3,750.19	2,226.68

REGULAR MEETING
MAYOR AND COUNCIL
June 25, 1962

Mayor Miller called the meeting to order at 8:02 p.m. Those present were: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Also present were the following Department Heads: Clerk-Treasurer Pridgen, Police Chief Foster, Fire Chief LaScola and Director of Public Works Rhodes. Corporation Council Gingerich and Captain DeKalb, of the Fire Department, Building Inspector Harvey Williams were also present.

After Roll Call of the Councilmen, Mayor Miller asked Rev. Paul M. Williams of the Grace Methodist Church, City, to render the Invocation. Rev. Williams rendered the Invocation.

At this time Mayor Miller led the Pledge of Allegiance to the Flag.

Mayor Miller stated if there were no corrections or additions to the Minutes of the Meeting of June 4th, the chair would entertain a Motion to dispense with the reading of the Minutes. Councilman McKenzie moved the Minutes be accepted as submitted. Councilman Kennedy seconded the motion, which was duly passed.

Mayor Miller asked Clerk-Treasurer Pridgen to read the correspondence received.

CORRESPONDENCE RECEIVED:

1. Invitation from Governor J. Millard Tawes to attend the Tidewater Counties Civil War Centennial at Annapolis, Maryland, June 30th to July 4th, 1962. Referred to Council Files.
2. National Municipal League, New York City, Mr. Alfred Willoughby, Executive Director, appointing Mayor Miller as a member of Local Advisory Committee for 68th National Conference on Governments to be held in Washington, D. C., November 15th to 18th, 1962. Referred to Council Files.
3. Carole Highlands-Hillwood Manor Recreation Council, Mr. Andrew J. Mazurick, Chairman, appreciation for City's participation in 1962 Recreation Program. Referred to Council Files.
4. Giant Food Properties, Inc., Washington, D. C. Statement of cooperation concerning fence around Hampshire-Langley Shopping Center. Referred to Civic Improvements Committee.
5. Mr. William M. Lee, #7 Oswego Ave., City, Request for Council action regarding ZAP C 711. Referred to Civic Improvements Committee.
6. Mr. William R. Rafferty, Attorney, Washington, D. C. Request for Council action regarding ZAP C741. Referred to Civic Improvements Committee.
7. Maryland National Capital Park and Planning Commission. Transmittal of copies and maps on Zoning Ammendment Applications requesting recommendations:
 - (a) C 809, James R. Miller Jr., Attorney for contract owners, Abraham Goldkind and Ely Weinkranz, applicants Lot 25, Block 50, B. F. Gilberts addition to Takoma Park, 13,200 sq. ft., located at 7612 Maple Ave. R 60 Zone to R 10 Zone.

(b) C 816, Fitzgerald and Fitzgerald, Attorneys for Edwards and Renick applicants, part of Lots 3, 4 and 6, Block 56 C, B. F. Gilberts addition to Takoma Park. 4,625 sq.Ft. located at 8306 Flower Ave., and 8301 Eastridge Ave. R 60 Zone to R 10 Zone.

(c) C 817, same as above, part of Lots 5 and 6, Block 56, B. F. Gilberts addition to Takoma Park. 3,875 sq. ft., located at 8306 Flower Ave. R 60 Zone to R 10 Zone. Referred to Civic Improvements Committee.

8. Montgomery County Maryland, Department of Inspections and Licenses, E. W. Bucklin, Director. Listing of all Zoning Applications filed in May 1962. Referred to Civic Improvements Committee.

9. Dr. William J. Peeples, Montgomery County Health Department . Regarding Sabin oral Polio immunization program. Referred to Public Welfare Committee.

10. Mr. James F. Harding Jr., President, Board of Trustees, Grace Methodist Church. Further request for improved street lighting on Kentland Ave. Referred to Public Works Committee.

11. Mr. William M. Greene, 7127 Willow Ave., City. Request for improved street lighting on Willow Ave. Referred to Public Works Committee.

12. Mr. George N. Lewis Jr., Chief, Bureau of Traffic, State Roads Commission. Initiating Special Study - 718 regarding pedestrian traffic crossing Flower Ave., adjacent to Morrison Hall, Columbia Union College Campus. Referred to Law Enforcement Committee.

13. Mrs. Gertrude P. Silverman, 7428 Carroll Ave., City. Request for improvement of trash collection service at her home. Referred to Public Welfare Committee.

14. Petition, four Property Owners. Request for improvement of Service Drive parallel to West side of New Hampshire Ave., between Merwood Drive and Glenside Drive. Referred to Public Works Committee.

15. Lt. Kenneth H. White, Takoma Park Squadron, Civil Air Patrol. Request to park emergency vehicle (ambulance) on Fire Department or Police Department (impounding) parking lot. Referred to Law Enforcement Committee.

16. Mr. Gibson E. McKenzie Jr., Secretary, City Fire Board. Recommendation that third Sergeants position in Volunteer ranks not be filled at this time. Referred to Fire Protection Committee.

17. Mr. James A. Hash, President, Lincoln Valley Citizens Association. Offer of volunteer services in connection with Sabin Polio Immunization program. Referred to Public Welfare Committee.

18. Mrs. Conrad A. Nix Sr., 7104 Central Ave., City. Commendation of Takoma Park Fire and Police Department in connection with a recent fire at their home. Referred to Fire Protection Committee and Law Enforcement Committee.

19. Mr. Henry E. Marschalk, 415 Browning Terrace, City. Commendation of Takoma Park Fire Department. Referred to Fire Protection Committee.

20. Captain Charles E. Miller (U. S. Army), 6517 Second Ave., City. Commendation of Takoma Park Fire and Police Departments in connection with two recent accidents. Referred to Fire Protection Committee and Law Enforcement Committee.

21. Pvt. Phalam J. Jordan Jr. (Metropolitan Police Department). Commendation of Takoma Park Fire Department in connection with "Community Child Fire Safety Campaign". Referred to Fire Protection Committee.

After the reading of the correspondence received, Mayor Miller welcomed those present to the second Meeting of the Council during the Month of June, and announced that each year the Takoma Park Women's Club sponsors a Juniou and Senior Contestant in the Vogue Fashion Sewing contest which is held on a National level. Last year Mrs. Ross Beville, the wife of the former Mayor of the City, won First Place receiving an all-expense paid trip to Miami and another to Europe.

This year Miss Catherine Fondren, a student at Montgomery Blair High School, residing at 9101 First Avenue, Silver Spring won First Place in the Junior Division. As a result, she will be presented with \$1,000.00 Scholarship, apparently for the College of her choice, the Home Economics Department of Montgomery Blair will receive \$500.00 and the Women's Club will receive \$500.00. Mrs. Grant O. Olson, 10425 Huntly Avenue, Silver Spring, a member of the Takoma Park Women's Club won Second Place in the Senior Division. This years awards will be presented on Tuesday afternoon, June 26th at the Sheraton Park Hotel at the Meeting of the General Foundation of Women's Clubs. Nine students from Montgomery Blair High School participated in the elementary contest sponsored by the Takoma Park Women's Club of which Mrs. Joseph J. Mansolf, 7620 Morning Side Drive, is President.

Mayor Miller further announced, that as a result of an error in the placing of a "No Baseball Playing" sign at Hodges Field, intended for Forest Park, a petition with the signatures of eighty-three young boys and girls had been received protesting the sign. The Mayor commended these boys and girls for the manner in which they handled their protest. He commented that the petition was directed through the proper channels strictly through the efforts of the boys and girls. Mayor Miller pointed out the action taken by this group of boys and girls, as a result of the error, certainly brings to mind our Democratic form of government that we in the U. S. have an opportunity to enjoy. It is significant, the Mayor stated, that this incident **occurred** just before our Independence Day Celebration to be held July 4th.

OPEN MEETING

1. Mrs. George Mitz, 6714 Allegheny Ave., City, again requested the Mayor and City Council to consider returning Allegheny Avenue to two-way traffic. She stated that recently she was compelled to rush her ill husband to the doctors, and had to travel the street in the wrong direction in order to get out, because a truck was unloading and blocking the one-way direction. Mrs. Mitz stated she travelled the wrong way because she could not wait at least one hour for the truck to unload. Mrs. Mitz further stated that she has observed numerous cars and trucks either backing out of the street or travelling the wrong way. Mayor Miller informed Mrs. Mitz that the Chairman of the Law Enforcement Committee, Councilman Kennedy, would give a report in regard to this matter at the Meeting tonight.

Mrs. Mitz further requested that gravel be placed on the lot in front of her home. Mayor Miller stated that this particular request is being considered by the Public Works Committee.

2. Mr. Richard Ellis, Takoma Realty, inquired if ZAP C-711 and C-741 would be discussed at this meeting. Mayor Miller informed Mr. Ellis that they would be.

3. Mrs. Vera Hash, 424 Lincoln Avenue, City, a member of the Independence Day Celebration Committee and the Lincoln Valley Citizens Association, extended greetings from the Independence Day Celebration Committee, but stated that her reason for being present at this meeting was to urge the Mayor and Council to follow up on the proposed Sabine Oral Vaccine Immunization Program. Mrs. Hash stated that Russia has successfully administered the oral vaccine, free of charge. Mrs. Hash further stated that the Lincoln Valley Citizens Association will be happy to offer their full cooperation and to assist in this matter. Mayor Miller stated that the Public Welfare Committee, of which Councilman McKenzie is Chairman, has been working with the County Health Department in connection with the proposed program. Councilman Turner stated that he recently read an article in which it was disclosed that the Salk Vaccine has proven 95% effective and that he feels the people in the U. S. are definitely interested in controlling the disease.

At this time Mayor Miller stated that if there was no one else to address the Mayor and Council, the Council would deviate from the Agenda in order to hear a report on the Civic Improvements Committee first since there were a number of items to be discussed.

CIVIC IMPROVEMENTS COMMITTEE, Councilman Roth reporting:

1. Councilman Roth announced that ZAP C-809, the Wuerstlin property located on Maple Avenue near Lincoln Avenue is scheduled for hearing before the County Council on July 26th.
2. Councilman Roth reported that the Committees involved in ZAP C-711 and C-741 have had several Meetings, including one with the Contract Purchasere and their Attorneys in an effort to reach a satisfactory resolution to the matter, but was unable to do so. He stated that the Committee still maintains their original position of opposition to the petitions and suggested it would be to the applicant's advantage to withdraw their applications at this time since: (1) It is not presently in the best interest of the City or the surrounding area to the properties to develop Niagara and Oswego Avenues as presently dedicated. Any immediate re-zoning of the property might create a demand for improvement of roadways and thereby forclose the possibility of doing a better job of roadway planning in the area. (2) To permit the R-10 Zoning of these properties would be in conflict with a policy previously established by the Mayor and Council requiring all high density property in the Maple Avenue Valley to have direct access into Maple Avenue. (3) The problem of the Center line for the right of way of Ritchie Avenue, scheduled for future improvement, has not yet been settled. The location of the center line for the right of way width of Ritchie Avenue would not only have an impact upon the properties, but would also involve the set-back requirements of an existing apartment structure, the Winchester-Takoma. If the present center line is maintained, and if Ritchie Avenue is widened to the recommended eighty foot width, this would be in violation of set-back requirements for the Winchester-Takoma. Also It would further extend the degree to which the Winchester-Takoma has too many apartments for it's zoning classification and square foot area. (4) There is no apparent overwhelming Public need for an additional supply of apartment units within the area at this time. This is particularly true considering construction now under way and soon to be started as a result of petitions recently granted along the Maple Avenue Valley. There are upwards of four hundred units either now under construction or planned for construction in the near future.

Mr. Ellis, Takoma Realty, stated he did not feel that consideration to the contract purchasers had been given and wondered why the long delay in regard to the matter.

Councilman Roth stated that Mr. Lee's letter had been discussed in the various meetings and the Committees were in sympathy with the Purchasers, and that the long delay was due to the fact that the Committees were trying to find a satisfactory solution before having to recommend disapproval of the applications. Councilman Roth further stated that the Committee is hopeful that there will be some satisfactory answers to the problems in the future. Councilman Roth therefore moved that the Council submit a letter to the County Council in opposition to the petitions. Councilman Turner seconded the Motion which upon the question was unanimously passed.

2. A Mr. Dixon, of "Home Sweet Home, Inc." presented plans for a proposed one-story Masonry Nursing Home to be located on the land abutting Lincoln, Jefferson and Freemont Avenues. Mr. Dixon stated the home would accomodate approximately one hundred patients, the Visiting Hours would be over at 7:00 PM, thereby eliminating any excess lighting in the parking area. He further stated that there would be a four foot hedge screen around the building to afford privacy to nearby residents. The proposal was discussed thoroughly, without any apparent opposition by the Council but no formal action was taken because a Special Exception Application has to be filed with the Montgomery County Board of Appeals. After filing and referral the Council will be in a position to take formal action.

Mrs. Irving Sawtell of #24 Jefferson Avenue, City, inquired as to how nearby residents can be sure that Plot Plan "B" for the structure would be submitted. She was informed that a specific Plot Plan has to be submitted at the time of filing for a Special Exception Application, the Montgomery County Board of Appeals has the authority to request certain conditions, as does the City Council. Councilman Kennedy expressed that he thinks the City needs a home of this type. Councilman Turner agreed, stating he feels there is a need for such a home not only within the City, but in the surrounding Metropolitan Area as well.

Dr. Joseph Francus, one of the applicants, requested the Mayor and Council to please write a letter indicating that the proposal has been presented before the Mayor and Council so a report of progress can be submitted to the Federal Housing Administration. The Clerk-Treasurer was instructed to do so.

PARKS AND RECREATION, Councilman Jones reporting:

1. Councilman Jones reported that plans for the U. S. Chess Tournament, to be held in Takoma Park in September, are progressing. Reservations for the Takoma Park Junior High School Gymnasium have been confirmed and it appears there will be ample Motel and Hotel space.

2. In regard to the proposed shelter for Spring Park, Councilman Jones stated that progress is being made. The Public Works Department has come forth with a plan for construction of the shelter and prices for rustic log material have been solicited.

3. Councilman Jones referred to the Sister City affiliation reported that there is progress being made through the efforts of Mr. William V. Moscotelli of Rio de Janerio.

At this time Councilman Turner reported that thirty-six foreign students, their Chaperones and the bus driver are expected in Takoma Park on July 9th. He further stated that all final arrangements have been made and the students will remain in the City a few days longer than last year since Takoma Park is their last stopping point before returning home. Councilman Turner commended the Chairman and Co-Chairman of the Foreign Student Committee for a job well done.

3. Councilman Jones announced that the Recreation Department of Prince Georges County has initiated the teaching of tennis to children, age 9 and up, for a small fee.

PUBLIC WORKS COMMITTEE, Councilman Collison reporting:

1. In referring to the North Takoma Storm Drainage Project, Councilman Collison suggested that since the City has been unable to obtain right of way, that the matter be referred back to the WSSC. Councilman Kennedy reported that he brought the matter before the North Takoma Citizens Association, the project was discussed and considerable interest in the project was evident. Councilman Kennedy stated he feels sure the City has the majority of the North Takoma residents in favor of the project. Councilman Collison moved that a letter be prepared to the WSSC outlining the City's status in the matter and inform them as to the reason why the City has not been able to obtain all the rights of way. Councilman Kennedy seconded the motion which was duly passed.

2. Councilman Collison proposed that the lighting situation on Kentland Avenue and Willow Avenue be referred to PEP CO.

3. Councilman Collison moved that since Walter Winegar and Vincent Powell, Public Works Department employees, have completed the required one year probationary period, under the Merit Plan, and since the Director of Public Works reports that the work of these men have been satisfactory, that permanent appointments be granted to these men. The motion was seconded by Councilman Jones and unanimously carried.

FINANCE COMMITTEE: Councilman Forshee reporting:

1. Councilman Forshee moved the approval of the expenditures in the amount of \$51,880.21 during the month of May. Councilman Roth seconded the motion which was duly carried.

2. Councilman Forshee read with regrets a letter of resignation submitted by Kenneth E. Bandy, Administrative Assistant in the City Office, effective June 29th. Mr. Bandy has accepted a position in the Administrative Headquarters of the U. S. Air Force in the Pentagon. Councilman Forshee moved the resignation be accepted. Councilman Jones seconded the motion which was duly carried.

3. Councilman Forshee stated that he was happy to report that the State shared income tax in the total amount of \$89,400.00 has been received during the year, \$77,000.00 within recent days. This is considerable more than the amount estimated in the Budget.

PUBLIC WELFARE COMMITTEE, Councilman McKenzie reporting:

1. In regard to the proposed Sabin Oral Vaccine Immunization Program, Councilman McKenzie reported that the Committee is continuing to work with Dr. Peeples and the Montgomery County Health Department in regard to the matter and extended the Committees thanks for the offer of their assistance. Further reports will be given as progress is made.

2. Councilman McKenzie reported that the bad conditions of grass and weeds at 7335 Carroll Avenue has been handled by the Police Department.

LAW ENFORCEMENT COMMITTEE, Councilman Kennedy reporting:

1. In regard to one-way traffic on Allegheny Avenue, Councilman Kennedy reported that the Committee has carefully studied and judged the street and upon recommendation of Chief Foster of the Police Department, Councilman Kennedy moved that Ordinance NO. 1697 be **repealed** and proposed the following Ordinance:

ORDINANCE NO. 1705

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT SECTION 1 of Ordinance NO. 1697 be hereby repealed, AND

SECTION 2. THAT Allegheny Avenue be designated as one-way South bound from the North West line of Lot 6 (Block 19, Pinecrest Subdivision) and in line with Lot 16 (Block 18, Pinecrest Subdivision) to Second Avenue, AND

SECTION 3. FURTHER THAT this Ordinance is to become effective June 27th, 1962, AND

SECTION 4. THEREFORE THAT the Director of Public Works is hereby authorized to erect the necessary signs in appropriate locations, AND

SECTION 5. FURTHER THAT the penalties for the Violation of this Ordinance shall be the same as prescribed by Ordinances governing traffic violations in the City of Takoma Park.

Councilman Turner seconded the motion and after considerable discussion the Ordinance was adopted with a roll call vote recorded as follows: Ayes: Councilmen Collison, Jones, Kennedy, McKenzie, Roth and Turner. Nays: Councilman Forshee, Absent; None.

2. In regard to the request for "Children Playing - Caution" signs at Columbia and Hickory Avenues, Councilman Kennedy reported that Mr. Rhodes of the Public Works Department is obtaining estimates as to the cost of the signs and is making a survey as to the specific locations of the signs.

3. In connection with the Police Department's Special Drive on old cars, and parts of old cars, without current license plates that are parked in drive-ways, alley-ways and behind buildings, Councilman Kennedy reported that the Police Department has observed a total of 336 old cars at 226 locations. Councilman Kennedy pointed that it is apparent that this project will take time but the Police Department is progressing with the issuance of a copy of the Ordinance governing the old Cars.

4. Councilman Kennedy stated that all radar warning signs have been posted, but since there was a delay in the receiving and erection of the signs, the Police Department will issue Courtesy Citations only until about the 15th of July, thus allowing the Citizens a warning period of two weeks after the erection of all the radar signs. Councilman Roth suggested it would be interesting to the Council to receive a report from Chief Foster, from time to time, as to where the citations were being given. The Council as a whole thought this a good idea and asked Chief Foster to submit such a report. Chief Foster agreed to do this.

LAW ENFORCEMENT COMMITTEE (continued):

5. Councilman Kennedy reported he has been informed by Chief Foster that a number of copper-head snakes have been killed in the Northwest Branch Area, and suggested this fact be inserted in the City Newsletter as a warning to Citizens.

Councilman Roth reported that it has been suggested that the sign located on Carroll Avenue, just this side of Flower Avenue, in the Washington Sanitarium and Hospital area that reads "Speed Limit, 30 Miles Per Hour", be eliminated and a sign reading "Slow Hospital Entrance" be erected.

FIRE PREVENTION COMMITTEE, Councilman Turner reporting:

1. Councilman Turner reported that the Old Manor House, scheduled to be burned last Sunday, was not burned because of threatening weather, that due to weather conditions the smoke would have rolled along the ground causing discomfort to residents in the Area. He further stated that further plans for the burning of the house would be announced later.

2. Councilman Turner moved that the Rules and Regulations of the Fire Department, Article 11, Section 4, Line 9, be changed to read "2 Captains, 2 Lieutenants and 3 Sergeants". Councilman Kennedy seconded the Motion. After considerable discussion, upon the question the motion was duly passed.

Councilman Turner moved the appointment of Pvt. D. B. Weimer, Pvt. Charles Prince Jr. and Pvt. T. Jarboe to the rank of Volunteer Sergeant. Councilman McKenzie seconded the Motion and after considerable discussion, the Motion carried.

At this time Councilman Turner read with regret a letter of resignation submitted by Sergeant Weimer and moved the resignation be accepted. The motion was seconded by Councilman Forshee and duly passed.

Councilman Roth moved that Sergeant Weimer's vacancy not be filled, Acting, temporary or otherwise until Council action is taken. Councilman Collison seconded the Motion which was duly passed with a Roll Call Vote recorded as follows: Ayes: Councilmen Collison, Forshee, McKenzie and Roth. Nays: Councilmen Jones, Kennedy and Turner, absent: None.

3. Councilman Turner reported that estimates have been received for repairs to the Ladder Truck and since they are much more in excess than originally thought, the Committee will make a further study of the repairs actually needed, keeping in mind safety first and economy second.

At this time Councilman Roth moved that a Public Hearing, for the purpose of discussing the possible closing of a portion of Lincoln Avenue, be held at 8:00 PM, in the Council Chambers, #8 Columbia Avenue, on July 16th. Councilman Forshee seconded the motion which was carried.

There being no further business to come before the Mayor and Council, upon Motion made, seconded and duly carried, the Meeting adjourned at 10:59 PM.

George M. Miller
Mayor

Haynes M. Pridgen
City Clerk - Treasurer