

THE CITY OF TAKOMA PARK, MARYLANDEXECUTIVE MEETING OF THE MAYOR AND COUNCIL
October 8, 1962

The Mayor and Council for the City of Takoma Park convened in Executive Session in the Council Room, #8 Columbia Avenue, Takoma Park, Maryland, on Monday, October 8, 1962 at 8:02 p.m.

CITY OFFICIALS PRESENT

Mayor Miller	Clerk-Treasurer Pridgen
Councilman Collison	Chief Foster, Police Dept.
Councilman Forshee	Chief LaScola, Fire Dept.
Councilman Kennedy	Director of Public Works Rhodes
Councilman Roth	Building Inspector Williams
	Corporation Counsel Gingerich

EXCUSED

Councilman Jones
Councilman McKenzie
Councilman Turner

Mayor Miller led in the Pledge of Allegiance to the Flag.

Mayor Miller called for a motion to dispense with the reading of the minutes of the meeting held September 24, 1962. The motion was presented by Councilman Forshee, seconded by Councilman Kennedy and duly carried.

CORRESPONDENCE RECEIVED: Clerk-Treasurer Pridgen reporting

1. Mrs. Katharine Abercrombie and Family: Card of appreciation for expression of sympathy. Referred to the Council files.
2. M's Ethel A. Johnson, Supervisor of Elementary Education, Columbia Union Conference: Commendation of City Newsletter and financial contribution to Azalea City promotion program. Referred to the Council files.
3. Mr. Irving W. Johnson, Sr., Takoma Park Volunteer Fire Department: Appreciation to Mayor Miller for participation in University of Maryland 29th Firemen's Short Course Annual Banquet. Referred to the Council files.
4. Mr. Hudson Wood, Treasurer, Takoma Park Chess Club: Appreciation for Mayor and City Council cooperation in connection with 1962 U. S. Chess Team Championship. Referred to the Parks and Recreation Committee.
5. Mr. Patrick Healy, Executive Director, American Municipal Association: Notice to Mayor Miller of Executive Meeting in New Orleans, La., Nov. 27-28. Referred to the Finance Committee.
6. D. Leonard Dyer, Clerk, County Commissioners, Prince George's County: Notice of Hearing for Special Exception to operate gasoline station at N.E. corner of New Hampshire Avenue and Eastern Avenue, October 19, 1962 at 1:30 p.m., County Service Bldg., Hyattsville, Md. Referred to the Civic Improvements Committee.
7. D. Leonard Dyer, Clerk, Board of License Commissioners, Prince George's County: Notice of Hearing for transfer of Liquor License at 1155 University Blvd., October 18, 1962 at 10:00 a.m., Upper Marlboro, Md. Referred to the Civic Improvements Committee.

Correspondence Received, continued:

8. Mr. C. Warren Giauque, Planning Engineer, Maryland-National Capital Park and Planning Commission: Notice of Zoning Amendment Application No. A-4577, Jan Stromph and Jerry Wolman, requesting reclassification from R-55 to R-10 for property known as the Powell Tract, New Hampshire Avenue. Referred to the Civic Improvements Committee.

9. Mr. Lee Jordan and Mr. Daniel M. Lewis, Ritchie Avenue Citizens Association: Request for street light on Geneva Avenue in front of Parker Memorial Church. Referred to the Public Works Committee.

10. Mr. and Mrs. King M. Lee, 1203 Merwood Drive, City: Request for extension of Service Drive from Lots 10 and 11 to Lots 12 and 13, New Hampshire Avenue and Glenside Drive, and the postponement of proposed improvement of entire Service Drive. Referred to the Public Works Committee.

11. Mr. Clifton H. Pohle, 700 Cherry Avenue, City: Request for permission to improve Cherry Avenue with request for erection of "No Parking" signs on same. Referred to the Public Works and Law Enforcement Committees.

12. Mr. Roderic F. Davis, Secy., North Takoma Citizen's Association: Request for study of traffic conditions at Albany and Buffalo Avenues. Referred to the Law Enforcement Committee.

13. Mayor Lewis Cutrer, Houston, Texas, President of the American Municipal Association: Invitation for City's membership in the Municipal Fire Defense Institute of the AMA. Referred to the Fire Protection Committee.

14. Mr. Robert W. Hamilton, Recording Secretary, City Fire Board: Request for 5% increase in salary for all paid personnel in the City Fire Service. Referred to the Fire Protection and Finance Committees.

15. Mr. Anton F. Nimmerrichter, 437 Ethan Allen Avenue, City: Request for permission to rent third floor of property as an unfurnished apartment. Referred to the Public Welfare Committee.

16. Mr. Arthur C. Stebbins, 12 Jefferson Avenue, City: Request for permission to rent rooms on second floor of property. Referred to the Civic Improvements and Public Welfare Committees.

FINANCIAL STATEMENT: Clerk-Treasurer Pridgen reporting

CITIZENS BANK OF TAKOMA PARK

General Fund

Balance as of August 31, 1962	\$16,826.09	
September 1962 receipts (Includes \$40,000.00 Certificate of Deposit)	71,258.23	
	<u>\$88,084.32</u>	
September 1962 disbursements	52,320.55	
September 28, 1962 Balance		<u>\$35,763.77</u>

SUBURBAN TRUST COMPANY

General Fund

Balance as of August 31, 1962	\$ 803.03	
September 1962 receipts	670.23	
September 28, 1962 Balance		<u>\$ 1,473.26</u>

CITIZENS BANK OF TAKOMA PARK

Special Improvement Fund

Balance as of August 31, 1962	\$6,315.78	
September 1962 receipts	185.59	
September 28, 1962 Balance		<u>\$ 6,561.37</u>

Mayor Miller noted that "Johnny" Brawner of the Suburban Record was present and commended Mr. Brawner's excellent work in the sports reporting field. Mayor Miller commented that "Johnny" Brawner has a place in the heart of every boy in the County and City for his outstanding coverage of sports on every level from Little League to High School and up.

Mayor Miller stated that a change has been made in the form of the Council Meeting Minutes and noted that the revision was initiated by Mrs. Jeanne Hornbeak, Secretary in the City Office, with his approval.

PUBLIC PARTICIPATION:

1. Mr. Clifton H. Pohle, 700 Cherry Avenue: Stated that he was the writer of the letter read by Mr. Pridgen requesting permission to improve Cherry Avenue and erect "No Parking" signs along the street. Mr. Pohle commented that he would appreciate any consideration the Council might give to this request.

2. Mr. John Hansen, Stebbins Memorial Foundation, Inc.: Stated that the Corporation has decided to sell the property located at #12 Jefferson Avenue due to the denial of the application for a Special Exception for the operation of a home for elderly persons by the Montgomery County Board of Appeals. He commented that considerable sums of money have been invested in the improvement of the property and in order to meet current expenses, the Corporation would like the permission of the Council to rent rooms to college students until such time as the property can be sold. Mayor Miller stated that the matter has been referred to the Civic Improvements Committee and the Public Welfare Committee and suggested that Mr. Hansen be contacted to set up a meeting in an effort to reach a decision.

COMMITTEE REPORTS

FINANCE COMMITTEE: Councilman Forshee reporting

1. Cash Disbursements - Month of September: Motion presented for approval of Cash Disbursements in the amount of \$52,320.55. Motion seconded by Councilman Collison and duly carried.

2. Duplicate Taxation in Annexed area: Directed question to Corporation Counsel Gingerich as to what action is being taken to correct the situation. Corporation Counsel Gingerich stated that he has received a letter from Mr. Spellman concerning this and that more correspondence would probably follow and eventually he would have to appear before the County Council. Corporation Council Gingerich further noted that he would follow through on the matter until it is resolved.

PUBLIC WELFARE COMMITTEE: Councilman McKenzie excused

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting

Have been unable to meet, however, a meeting is scheduled for Tuesday evening, October 16th.

FIRE PROTECTION COMMITTEE: Councilman Turner excused

1. Councilman Kennedy, Vice Chairman of the Committee reporting: Have received revised specifications for the repairs needed on the Seagrave Ladder Truck with a request for a firm bid on same as submitted to the Seagrave Company. Inquired of Chief LaScola if any word has been received concerning the bid. Chief LaScola noted that no information has been received as of this date, however, he had spoken to the Vice President of the Company while attending the Fire Chief's Conference in Toronto and considerable concern was expressed over the time element involved.

PARKS AND RECREATION COMMITTEE: Councilman Jones excused

1. Mayor Miller stated that Councilman Jones undoubtedly would have reported on the Annual Halloween Party sponsored by the Parks and Recreation Committee of the City. He further noted that this activity has considerably decreased the amount of vandalism on Halloween.

PUBLIC WORKS COMMITTEE: Councilman Collison reporting

1. Request from Ritchie Avenue Citizens Association for street light on Geneva Avenue: Motion presented that the request be referred to PEPCO for an estimate. Motion seconded by Councilman Forshee and duly carried.
2. Request for partial improvement of Service Drive parallel to New Hampshire Avenue between Merwood Drive and Glenside Drive: Stated that the Public Works Committee had received a different impression from Mr. Hoover of the State Roads Commission than conveyed by Mr. and Mrs. Lee in their letter read at this meeting. The subject will be investigated.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

1. Question concerning the improvement of alley at rear of 8216 Roanoke Avenue: Request for information directed to Mr. Rhodes, Director of Public Works: Stated that unless the majority of the local people in that particular area want the alley improved, cannot see any reason for it. Noted that a private road has been constructed where the alley would be. Councilman Roth stated that he and Mr. Rhodes would get together and discuss this further and make a report at the next meeting.
2. Results of proposals to sell City owned land: Upon inquiry, Corporation Counsel Gingerich reported that the obstacle in connection with the final settlement of the Cumberland Avenue project should be overcome during this week.
3. Consideration of recommendations to be submitted regarding the Powell Tract: Stated that although the Powell Tract is not actually within the City Limits, it does border on three sides, therefore, recommended that Council members look at the property in order to reach decision on comments to be submitted to the Prince George's Planning Board. Stated that application was somewhat puzzling as it had been thought the property was zoned R-R (Rural-Residential), however, on the petition is listed as R-55 (Single-family residential). Requested that Clerk-Treasurer Pridgen inquire as to the present zoning on the property. Councilman Roth further noted that the Park and Planning Commission is presently trying to obtain some of the property for use as a public park.
4. Recommendations on Special Exception Application for operation of a gasoline station at N.E. corner of New Hampshire Avenue and Eastern Avenue: Commented that the Committee was happy to receive notice of this, however, the property is located too far from the City Limits for the Council to make recommendations.
5. Recommendations on Application for the Transfer of Liquor License at 1155 University Blvd.: The Council has no basis for interfering with the change of ownership at the said location.

REMARKS:

Chief LaScola noted that a misleading article had appeared in the NEWS concerning the calling of the Fire Department. He commented that the article stated that "for large fires always call the Fire Department first." Chief LaScola pointed out that the Fire Department should be called immediately, regardless of the size of the fire, as it is the small fires that lead to the larger ones.

Chief Foster commented that the Takoma Park Police Department will participate in the television program "Traffic Court" on November 28th at 7:00 p.m.

Director of Public Works Rhodes commented that his trip to New Orleans to attend the National Public Works Show had been most interesting and educational. He noted that mutual problems had been discussed with various other Public Works Officials and would probably prove very beneficial.

REMARKS, continued:

Mr. Pridgen, Clerk-Treasurer, commented that he is planning to attend the International City Managers Association Conference being held in Philadelphia, October 14-17.

There being no further business to come before the Mayor and Council at this time, the meeting was adjourned at 9:02 p.m.

Attest: *Haynes M. Pridgen*
City Clerk-Treasurer

George M. Melew
Mayor

THE CITY OF TAKOMA PARK, MARYLANDREGULAR MEETING OF THE MAYOR AND COUNCIL

October 22, 1962

The Mayor and Council for the City of Takoma Park convened in Regular Session in the Council Room, #8 Columbia Avenue, Takoma Park, Maryland, on Monday, October 22, 1962 at 8:00 p.m.

CITY OFFICIALS PRESENT

Mayor Miller
 Councilman Collison
 Councilman Forshee
 Councilman Jones
 Councilman McKenzie
 Councilman Turner

Clerk-Treasurer Pridgen
 Deputy Chief DeKalb, Fire Dept.
 Captain Merson, Police Dept.
 Building Inspector Williams
 Corporation Counsel Gingerich

EXCUSED

Councilman Kennedy
 Councilman Roth

Elder Vernon D. Reese, Chaplain of the Washington Sanitarium and Hospital, rendered the Invocation. Mayor Miller led in the Pledge of Allegiance to the Flag.

Mayor Miller called for a motion to dispense with the reading of the minutes of the meeting held October 8th. Councilman Collison commented that under the Public Works Committee it was reported that a different impression had been received by Mr. and Mrs. Lee in their meeting with Mr. Hoover. Councilman Collison stated that the wording in the minutes should have been that the statements in their letter were basically correct, however, some things were left unsaid that have a bearing on the matter. The motion was seconded and the minutes were approved as corrected.

CORRESPONDENCE RECEIVED: Clerk-Treasurer Pridgen reporting

1. Dr. and Mrs. Jose M. Mello, Salvador, Bahia, Brazil: Appreciation for pleasant day and cordial evening visiting Takoma Park. Referred to the Council Files.
2. Mr. Charles J. Webster, 47 Philadelphia Avenue, City: Suggestion for sign "No Ball Playing on this Park" at Memorial Park. Referred to the Law Enforcement and Parks and Recreation Committees.
3. Mr. Irwin M. Jarrett, President, Silver Spring Intermediate School P. T. A., City: Petition for remedy of condition of public right of way at Southeast corner of Boston and Takoma Avenues. Referred to the Public Works Committee.
4. Mr. William E. Hutchinson, Supervisor of Assessments, State Department of Assessments and Taxation for Prince George's County: Report that certain properties recently re-zoned will be re-assessed for 1963. Referred to the Civic Improvements and Finance Committees.
5. Mr. Karl F. Kearns, Recording Secretary, Takoma Park Volunteer Fire Department, Inc.: Transmittal of Annual Auditor's Report. Referred to the Fire Protection Committee.

PUBLIC PARTICIPATION:

1. Mrs. Charles Kreinbihl, 1011 Elm Avenue, City: One of several property owners living in the area bounded by Elm, Linden, Heather and New Hampshire Avenues. Requested that they be notified if re-zoning proceedings come up for the vacant lots in that particular area.

PUBLIC PARTICIPATION, continued

2. Mr. Irwin Jarrett, President, Silver Spring Intermediate School P. T. A., 600 Ray Drive, City: Stated that he was the person that signed the letter requesting a sidewalk at Boston and Takoma Avenues. Pointed out that six children have been injured due to this hazardous condition.
3. Mrs. Vera Hash, 424 Lincoln Avenue, City: Contributed \$5.00 in behalf of the Lincoln Valley Citizens Association for the Halloween Party. Related incident of mail being delivered to the wrong address and noted that the mail delivery has been getting worse in recent months, with the mail either going to the wrong address or being received very late in the day. Mayor Miller stated that a letter would be directed to the Post Office from the Mayor and City Council stating that complaints have been received regarding the mail service in the City.

COMMITTEE REPORTSPUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting

1. Request for permission to rent rooms at #12 Jefferson Avenue: Noted that request was submitted by same party that had previously applied for a Special Exception to use the property as a home for aged persons. Public Welfare and Civic Improvement Committee Chairmen as well as Building Inspector Williams and Deputy Chief DeKalb met with Mr. Stebbins recently and came to some agreement but will have to hold up final decision until certain requirements are complied with.
2. Request for permission to rent apartment at 7312 Baltimore Avenue: Committee recommends denial of the request. Noted that City does not have authority to deny re-zoning, but if application is made to the County, the Council would submit the recommendation for denial. The motion was seconded and duly carried.
3. Request for Special Exception regarding light and ventilation requirements in apartment at 328 Boyd Avenue: Motion presented that tenant be given until June 1, 1963 to comply with the requirements due to this being a hardship case. The motion was seconded by Councilman Jones and duly passed.

LAW ENFORCEMENT COMMITTEE: Councilman Turner reporting

1. Request for study of traffic conditions at Albany and Buffalo Avenues: Survey has been made and the hedges around Washington Park will be trimmed to alleviate the hazardous condition.
2. Request that street center lines be painted with white retro-reflective paint: Action will be taken on this at future meetings as it will involve other committees.
3. Consideration of an Ordinance authorizing the removal of one parking meter on East side of Carroll Avenue, North of Westmoreland and "No Parking to Corner" signs erected: Recommended by Chief Foster and the Committee that Parking Meter #24 be removed.

FIRST READING OF PROPOSED ORDINANCE:

- SECTION 1. THAT parking be prohibited at any time on the South side of Carroll Avenue from the first driveway entrance, West, approximately ninety feet to Westmoreland Avenue, AND
- SECTION 2. THEREFORE, the Director of Public Works is hereby authorized to remove parking meter number twenty four (24) from the location as described in Section 1 of this Ordinance and to relocate the sign reading "No Parking Here to Corner" to the location formerly occupied by parking meter No. 24, AND
- SECTION 3. FURTHER THAT the penalties for the violation of this Ordinance shall be the same as prescribed by Ordinances governing traffic violations in the City of Takoma Park.

4. Request for opinion concerning proposal for standard procedure in the Metropolitan Area covering the issuance of traffic violation summonses for out-of-state drivers: Involves jurisdictional planning by all of Metropolitan Area and until all bodies can come together the Committee can do nothing. Requested the removal of the item from the Agenda at this time.
5. Petition concerning hazardous traffic conditions along Sligo Creek Parkway, particularly at Jackson Avenue intersection: Matter has been discussed but no recommendations have been made. Councilman Kennedy will make report at the next meeting.
6. Continuation or removal of barricades on Baltimore Avenue: Matter has been under consideration but no recommendations have been made. Councilman Kennedy will report at next meeting.
7. Consideration of the requests: (a) that traffic speed be reduced to 10 or 15 mph on Flower Avenue between Carroll and Maplewood Avenues. (b) that overhead blinker light be installed on Flower Avenue in College area. (c) that parking be eliminated on Flower Avenue between Carroll and Division Avenues. (d) request for changing of signs on Carroll Avenue denoting hospital entrance: Letters have been written to the State Roads Commission requesting surveys and recommendations on all of the above matters, however, no reply has been received to date.
8. Personnel Appointment: Motion presented that the appointment of Mr. Jack Herron as a Special Police Officer, effective November 1, 1962, as recommended by Major Foster and Mr. Derato (Police and Firemens Association) be approved. Motion seconded and duly passed.
9. Personnel Resignation: Motion presented that the resignation of Detective Private James P. Turner be accepted with regret, effective November 2, 1962 as submitted to Major Foster. Motion seconded and duly passed.
10. Personnel Resignation: Motion presented that the resignation of Private Robert E. Harrah be accepted with regret, effective November 12, 1962 as submitted to Major Foster. Motion seconded and duly passed.

Councilman Turner remarked that both of the resigning police officers are hard working, conscientious employees and that insufficient salaries was apparently the main reason for their resignations. Mayor Miller commented that the City has considered salary increases each year and that the Merit Plan has been revised a number of times since 1954. Mayor Miller instructed each Committee to study the Merit Plan and pay grades and consider putting the Police and Fire Departments on a five day work week. He requested that the Committees make recommendations at the next Council Meeting.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

1. Consideration of the request for additional stairs in the Fire House: Public Works Department would be able to do the work, however, Councilman Collison pointed out that the Committee must have the recommendations of the Fire Protection Committee. Councilman Turner requested the Public Works Committee to make an estimate of the cost of the project. Councilman McKenzie pointed out that since this is not repair work, the cost would have to come out of the Fire Department Budget.
2. Consideration of Seagrave Ladder Truck repair job at factory: Still awaiting reply from Seagrave Company on firm specifications.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. Plans for annual Halloween Party: Had meeting with various Civic Associations, etc. and we should have the usual cooperation. Letters have been sent to numerous groups and individuals requesting their assistance in the activity. Clerk-Treasurer Pridgen noted that the City will have the use of a bandstand rather than having to construct one. Councilman Jones commented that there may be a contest where the children paint pictures on the store windows, with the provision that they must wash them the next day. It was noted that the bandstand is being supplied for a nominal fee by the Maryland-National Park and Planning Commission.

PARKS AND RECREATION COMMITTEE continued

2. Report on U. S. Chess Federation Tournament: The City may be faced with an additional appropriation, however, the Committee is attempting to have the local Chess Club meet the additional expenses. Will not make complete report at this meeting.

3. Progress report on Sister City Affiliation: The City was honored by a visit from Dr. and Mrs. Mello, Salvador, Bahia, Brazil; Mr. William Brokaw of Salvador; Mr. John Flanagan, Former Vice-Consul for the State Department in Salvador and Mr. and Mrs. Oakland of the American Municipal Association, all of which attended a dinner-meeting on October 9th. Councilman Jones called the Council's attention to some pit-falls of Sister City Affiliations which could cause the program to fail. They are as follows:

1. The Committee has no constitution and bylaws.
2. Breakdown in communications because too few contacts are established between the cities.
3. Launching the program with an expensive project before the local citizens understand the program.
4. Spending money on a project that might be spent on one or more other better projects.
5. Committee stresses fund-raising rather than trying to get free "services."
6. Only one project a year is undertaken.
7. Exchanges of pleasantries without solid projects.
8. Lack of publicity on program...often the result of lack of active, continuing projects.
9. Biting off more than you can chew. Such as, promising to bring a plane-load of your civic leaders and cancelling out later because you couldn't sell the tickets.
10. Failure to have at least several meetings a year. Volunteers go off in different directions, singly or through their organizations and this results not only in local confusion but confusion in the sister-city.
11. Failure to have clear objectives for your sister-city program...and failing to make the objectives known to the participants and public.

Councilman Jones commented that with Mayor Miller's approval, he would like to set up a meeting for the Advisory Committee to discuss the possible affiliation with Jequie, Brazil. Mayor Miller noted that the fact that Takoma Park has no daily newspaper should not be a hindrance in the affiliation as the City of Forest Heights won recognition as doing the most to further international relationships and has no newspaper.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth excused

PUBLIC WORKS COMMITTEE: Councilman Collison reporting

1. Request for street light on Geneva Avenue: Voted at last meeting to write to PEPCO for estimate. No reply received to date.
2. Request for permission to improve Cherry Avenue and erect "No Parking" signs: Matter has been given careful study and Committee recommends that Mr. Pohle be allowed to proceed with the improving of the street. The Law Enforcement Committee would have jurisdiction over the request for "No Parking" signs. Motion seconded by Councilman Forshee and duly carried.
3. Request for sidewalk on Boston Avenue between Takoma Avenue and Margaret Drive: Motion presented that the City black-top the area and assume the burden of cost. Pointed out that the project would not directly benefit the abutting property owners, but would be done for the benefit and protection of the school children as well as the City. Motion seconded by Councilman Forshee and duly carried.

Mr. Jarrett, President of the Silver Spring Intermediate School P. T. A. thanked the Council for their prompt attention to the matter and stated that he would inform the P. T. A. of the decision.

PUBLIC WORKS COMMITTEE, continued

4. Requested repairwork at Fire House: Reference was made to a memorandum dated June 6, 1962 which listed five items of work needed to be done. Noted that three of the requests have been completed, two have not. One of the items is the request for additional stairs which was discussed under the Fire Protection Committee, and the other is the request for a fan in the kitchen area. Councilman Turner stated that he would inquire as to the type of fan needed.

FINANCE COMMITTEE: Councilman Forshee reporting

1. Councilman Forshee reported that as a result of the merger today, October 22nd of the Citizens Bank of Takoma Park with Suburban Trust Company, it is necessary that a Resolution be adopted officially designating the Suburban Trust Company as a depository of the City of Takoma Park General Fund and Payroll Account and that it is also desirable to authorize the Mayor for an alternate signature in case of the absence or incapacity of the Treasurer, therefore Councilman Forshee moved adoption of the following Resolution:

RESOLUTION

RESOLVED, that the Suburban Trust Company is hereby designated as a depository of this Corporation and that checking accounts be opened and maintained in the name of this Corporation with said bank; that two of the following officers of this Corporation: Treasurer and as an alternate, the Mayor, are hereby authorized on behalf of this Corporation, and in its name: to sign checks, drafts, notes, bills of exchange, acceptances, or other orders for the payment of money from said accounts; to indorse checks, notes, bills, certificates of deposit, or other instruments, owned or held by this Corporation, for deposit in said accounts, or for collection or discount by said Bank; to accept drafts, acceptances, and other instruments payable at said Bank; to waive demand, protest, and notice of protest, or dishonor of any check, note, bill, draft or other instrument made, drawn, or indorsed by this Corporation; AND

FURTHER RESOLVED, that said Bank be and it hereby is authorized to honor, receive, certify, or pay all instruments signed in accordance with the foregoing resolution even though drawn or indorsed to the order of any officer signing the same or tendered for cashing, or in payment of the individual obligation of such officer, or for deposit to his personal account, and said Bank shall not be required, or be under any obligation to inquire as to the circumstances of the issuance, or use of any instrument signed in accordance with the foregoing resolution, or the application, or disposition of such instrument, or the proceeds thereof; AND

FURTHER RESOLVED, that the City Clerk-Treasurer shall certify to said Bank the names of the presently duly elected and qualified officers of this Corporation and shall from time to time as changes in the personnel of said officers are made, immediately certify such changes to the bank, and said Bank shall be fully protected in relying on such certifications of the City Clerk-Treasurer and shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from, or growing out of, honoring the signature of any officer so certified or refusing to honor any signature not so certified; AND

FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect until written notice of the amendment or rescission shall have been received by said Bank, and that receipt of such notice shall not affect any action taken by the Bank prior thereto; AND

FURTHER RESOLVED, that the City Clerk-Treasurer be, and he hereby is, authorized and directed to certify to said Bank the foregoing resolution and that the provisions thereof are in conformity with the Charter and By-Laws of this Corporation.

FINANCE COMMITTEE, continued

Upon being seconded by Councilman Collison, the motion was unanimously adopted with the following Councilmen voting Aye: Councilmen Collison, Forshee, Jones, McKenzie, and Turner. Nays: None. Excused: Councilmen Kennedy and Roth.

COUNCIL COMMITTEE AS A WHOLE: Mayor Miller

1. Councilman Turner stated that at the time the City adopted their Fire Prevention Code it was done by means of adopting the Montgomery County Fire Prevention Code with certain revisions. In order to bring the City of Takoma Park Fire Prevention Code up to date, Councilman Turner made the First Reading of an amendment to Section 20, Article 4 of the Municipal Code as follows:

FIRST READING OF PROPOSED ORDINANCE:

SECTION 20. All of the provisions, rules, regulations and penalties as set forth in the Montgomery County Fire Prevention Code known as Chapter 86 of the Montgomery County Code (1960), together with all amendments thereto and hereafter, is hereby, adopted by reference and is ordained by the Mayor and City Council to be the Fire Prevention Code of the City of Takoma Park and an Ordinance of the City the same as if it was physically incorporated herein, substituting the words "The City of Takoma Park, Maryland", and substituting the words "The Mayor and City Council" in all appropriate references to the words "County Council" or "County Manager" and the Fire Marshall of the City of Takoma Park is hereby empowered to enforce all the provisions, rules, and regulations of the Fire Code within the corporate limits of the City of Takoma Park, Maryland.

2. Councilman Forshee noted that the City had lost one bank and gained another. He stated that he had visited the new Citizens Bank of Maryland and was considerably impressed with the facilities. He further noted that Mr. Smith, an officer of the bank, had expressed his desire to visit the Council and tell of plans that may benefit the City and discuss the possibility of opening an account with them.

3. Councilman Collison stated that there has been considerable discussion regarding the police vehicle repair work being done by the Public Works Department. He stated that the Chief of Police and Director of Public Works are in agreement that there should be nothing to prevent the Chief from "farming out" the repair works as he sees fit. Any repair work that is to be done by the Public Works Department should be authorized by a Purchase Order and a statement of what is to be done. Councilman Collison recommended that this procedure be followed and noted that the Law Enforcement and Public Works Committee Chairmen as well as the Chief of Police and the Director of Public Works all felt that this would be a satisfactory arrangement.

4. Deputy Chief DeKalb commented that he had attended the State Wide Fire Prevention Conference today and planned to attend tomorrow as well. He stated that methods of preventing loss of life as well as property damage were being stressed and should prove beneficial.

5. Building Inspector Williams remarked that there is to be a meeting of the Metropolitan Council of Governments, tomorrow, October 23rd, however, due to Mr. Rhodes being out of the City, is not certain if he shall be able to attend.

There being no further business to come before the Mayor and Council, the meeting was adjourned at 9:48 p.m.

Attest:

Harmon L. Lutz
City Clerk-Treasurer

George M. Miller
Mayor

THE CITY OF TAKOMA PARK, MARYLAND

FINANCIAL STATEMENT AS OF JUNE 30, 1962 (Pre-Audit)

ASSETS (General Fund)Current Assets:

Cash in Banks and On Hand	\$ 110,211.65	
Delinquent Taxes Receivable	4,046.34	
Other Receivables	2,180.16	
Inventories	589.96	\$ 117,028.11

Projects in Process

51,720.73

Prepaid Expenses

8,576.77

Contracts Receivable - Pending

2,300.00

Total Assets

\$ 179,625.61LIABILITIES (General Fund)Current Liabilities:

Payroll Taxes Payable	\$ 8,448.20	
Payroll Trust Accounts	209.32	
Escrow Deposit Accounts	3,361.67	
Unclaimed Overpayment Accounts	232.76	
Accounts Payable	71,184.57	\$ 83,436.52
Certificates of Indebtedness		177,000.00

Accrued Interest Payable

827.20

Reserve for Prepaid Expenses

90.71

Sale of City Property - Pending

2,300.00

Total Liabilities and Reserves

\$ 263,654.43

Less: Assets as above listed

179,625.61

General Fund Over Expenditure

\$ 84,028.82

June 30, 1962 General Fixed Assets Fund \$ 1,115,738.29

June 30, 1960 General Fixed Assets Fund 913,116.87

Fixed Assets Acquired - Two Years \$ 202,621.42
(Through General Fund Financing)

THE CITY OF TAKOMA PARK, MARYLAND

OPERATIONAL STATEMENT FOR FISCAL YEAR ENDED JUNE 30, 1962 (Pre-Audit)

EXPENDITURES

CODE NO.	FUNCTION	ACTUAL EXPENDITURE	APPROPRIATION	UNDER EXPENDED	OVER EXPENDED
10.0	Government Administration	\$ 44,467.12	\$ 44,862.00	\$ 394.88	\$
10.8	Government Buildings	25,067.68	25,640.00	572.32	
11.1	Police Department	134,379.04	135,593.63	1,214.59	
11.19	Police Vehicle Operation and Maintenance	10,494.38	6,660.00		3,894.38
11.2	Fire Department	103,656.97	102,944.40		712.57
11.3	Protective Inspection	7,913.72	9,715.00	1,801.28	
11.9	Other Protection		100.00	100.00	
12.1	Public Works Office	14,348.64	14,345.00		3.64
12.2	Public Works Highways	88,142.29	90,036.30	1,894.01	
12.9	Public Works Repair Shop	28,771.31	26,560.00		2,211.31
13.0	Public Works Sanitation	85,105.38	85,523.08	417.70	
19.1	Recreation Division	51,197.70	52,633.25	1,435.55	
21.0	Retirement & Insurance	36,907.47	37,215.00	307.53	
22.1	Council Special Appropriations	1,625.93	3,750.19	2,124.26	
	Special Capitol Outlay	51,954.98	59,869.40	7,914.42	
	TOTALS	\$684,032.61	\$695,387.25	\$18,176.54	\$ 6,821.90
	Net Under Expenditures of Appropriations	11,354.64			11,354.64
	BALANCING TOTALS	\$695,387.25	\$695,387.25	\$18,176.54	\$18,176.54

THE CITY OF TAKOMA PARK, MARYLAND

OPERATIONAL STATEMENT FOR FISCAL YEAR ENDED JUNE 30, 1962 (Pre-Audit)

REVENUES

CODE NO.	BASIC SOURCE	ACTUAL REVENUE	BUDGET ESTIMATE	ACTUAL UNDER ESTIMATE	ACTUAL OVER ESTIMATE
1.0	Taxes, Local	\$428,067.17	\$424,701.50	\$	\$ 3,365.67
1.5	Taxes, State Shared	146,875.35	149,800.00	2,924.65	
2.0	Licenses and Permits	6,575.64	5,475.00		1,100.64
3.0	Fines and Forfeitures	2,175.40	1,800.00		375.40
4.0	Use of Money and Property	8,426.72	8,240.00		186.72
5.0	From Other Agencies	42,768.88	44,257.00	1,488.66	
6.0	Service Charges and Fees	15,942.21	17,267.00	1,324.79	
TOTALS		\$650,831.37	\$651,541.04	\$ 5,738.10	\$ 5,028.43
Excess Estimate Net Over Actual Revenues		709.67			709.67
BALANCING TOTALS		\$651,541.04	\$651,541.04	\$ 5,738.10	\$ 5,738.10

SUMMARY OF OPERATIONS

Total Expenditures During Year (Attached Schedule)		\$684,032.61
Total Revenue During Year (above)	\$650,831.37	
Less: Collections on Prior Years Taxes	7,994.68	\$642,836.69
Plus: Current Years Taxes Delinquent Carried Forward		3,352.86
Over Expenditure - Current Year		\$ 37,843.06
Prior Years Over Expenditure Forward	\$ 39,197.99	
Plus: Insurance a/c adjustment - Prior Years	6,666.00	45,863.99
Un-Reconciled Difference		321.77
General Fund Over-Expenditure at June 30, 1962		\$ 84,028.82