

THE CITY OF TAKOMA PARK, MARYLANDEXECUTIVE MEETING OF THE MAYOR AND COUNCIL

NOVEMBER 12, 1962

The Mayor and Council for the City of Takoma Park convened in Executive Session in the Council Room, #8 Columbia Avenue, Takoma Park, Maryland, on Monday, November 12, 1962 at 8:00 p.m.

CITY OFFICIALS PRESENT

Mayor Miller
Councilman Collison
 Councilman Forshee
 Councilman Jones
 Councilman McKenzie
 Councilman Roth
 Councilman Turner

Clerk-Treasurer Pridgen
Chief Foster, Police Dept.
 Chief LaScola, Fire Dept.
 Director of Public Works Rhodes
 Deputy Chief DeKalb, Fire Dept.
 Building Inspector Williams
 Corporation Counsel Gingerich

EXCUSED

Councilman Kennedy

Mayor Miller led in the Pledge of Allegiance to the Flag.

Mayor Miller called for a motion to dispense with the reading of the minutes of the meeting held on the evening of October 22, 1962. There being no corrections or additions, the minutes were approved as submitted.

CORRESPONDENCE RECEIVED: Clerk-Treasurer Pridgen reporting

1. Mr. Irwin M. Jarrett, President, Silver Spring Intermediate School P. T. A.: Expression of appreciation for black-top sidewalk installed near school. (Council Files)
2. Mr. Bernard H. Michels, 904 Davis Avenue, City: Expression of appreciation for rodent control equipment supplied by Mr. Williams. (Public Welfare Committee)
3. Mr. H. A. Cumberland, Jr., Superintendent, Takoma Park Post Office: Reply to letter from Mayor Miller explaining the personnel problems which have contributed to mail delivery errors. (Council Files)
4. Mrs. Jno. T. Hicks, 7307 Holly Avenue, City: Expression of appreciation for help in alleviating problem at 7303 Holly Avenue. (Public Welfare Committee)
5. Mr. Lee Jordan, Pres., and Daniel M. Lewis, Secy., Ritchie Avenue Citizens Association: Request for street light at Geneva Avenue west of Sligo Creek Parkway. (Public Works Committee)
6. Mrs. Millicent Christ, Corresponding Secretary, Takoma Park Women's Club: Request for storage room for hospital equipment. (Public Welfare Committee)
7. Mr. and Mrs. Paul K. Quisenberry, 8206 New Hampshire Avenue, City: Request that City install temporary gravel road for their use until such time as permanent improvement is begun on the Service Drive. (Public Works Committee)
8. Mrs. Joseph C. Gooch, Corresponding Secretary, Associated Health & Welfare Agencies of Takoma Park: Request for permission to use Health Center for Christmas Bureau this year. (Public Welfare Committee)

Correspondence Received, continued

- 9. Mr. Lester H. Ahlswede, 1302 Erskine Street, City: Request for Council's recommendation to Park and Planning Commission for use of Powell Tract as recreation center. (Civic Improvements Committee)
- 10. Mr. George N. Lewis, Jr., Chief, Bureau of Traffic, State Roads Commission: Results of survey made on Flower Avenue crossing at Columbia Union College. (Law Enforcement Committee)
- 11. Mrs. Julius C. Peter, 8202 Flower Avenue, City: Complaint regarding cars parking in front of driveway. (Law Enforcement Committee)
- 12. Mr. S. Michael Derato, Secretary, Police and Firemen's Association: Recommendation for salary increase for Police and Fire Department personnel. (Finance Committee and Council as a Whole)
- 13. Mr. Robert W. Hamilton, Recording Secretary, City Fire Board: Report on action taken at meeting held on October 17, 1962. (Fire Protection Committee)
- 14. Mrs. Marie F. Hopper, Leader, Girl Scout Troop #398: Copy of letter to Fire Dept. expressing appreciation for Baby Sitter's Course recently completed by the Troop. (Fire Protection Committee)
- 15. Mr. Joseph F. Lilly, Chairman, Prince George's Municipal League: Notice of meeting to be held on November 15th in the Council Chambers, City Hall, Capitol Heights, Maryland. (Council Files)

FINANCIAL STATEMENT: Clerk-Treasurer Pridgen reporting

SUBURBAN TRUST COMPANY - CITIZENS BRANCH

General Fund

Balance as of September 30, 1962	\$ 35,763.77
Cancellation of outstanding checks credited to surplus	16.49
Balance after adjustment	\$ 35,780.26
October, 1962 Receipts	40,936.00
	<u>\$ 76,716.26</u>
October, 1962 Disbursements	48,493.71
October 31, 1962 BALANCE	<u>\$ 28,222.55</u>

SUBURBAN TRUST COMPANY - TAKOMA BRANCH

General Fund

Balance as of September 30, 1962	\$ 1,473.26
October, 1962 Receipts	686.99
October 31, 1962 BALANCE	<u>\$ 2,160.25</u>

SUBURBAN TRUST COMPANY - CITIZENS BRANCH

Special Improvement Fund

Balance as of September 30, 1962	\$ 6,561.37
No transactions in October, 1962	
October 31, 1962 BALANCE	<u>\$ 6,561.37</u>

Certificates of Deposit: \$130,000.00

PRESENTATION OF AWARD: Mayor Miller commented that for the past three years, the Kress Store in Langley Park has made window space available during Fire Prevention Week for a display by the Fire Department. Mr. George P. Culbertson was presented a Certificate of Award for "outstanding achievements in fire prevention in the saving of lives and property". Mr. Culbertson, Manager of the store, stated that they are happy to be of service.

Mayor Miller stated that tonight would mark the Graduation of the 5th class to complete the Baby Sitter's Course conducted by the Fire Department. He noted that participation in such a course indicated an interest in the community. Mayor Miller presented certificates to each of the girls, all but four of which are members of Girl Scout Troop #398. The graduates are as follows: Kathy McCarthy, Maureen Scyford, Treadene Treadwell, Patty Staub, Shiela McKeivitt, Susan Hatley, Ann Marie Dillon, Vivian Padgett, Chris Hopper, Mary Gardner, Kathleen McQueeny, Kathy Barbee, Kathy Doering, Mary Bieber, Mary Harper, Eileen McCarthy, Deirdre O'Donovan, Dale Cutler, Margaret Draper, Madeline Heidkamp, Claudia Tomlinson, Debbie Warfield.

Mayor Miller noted that Girl Scout Troop #88 was present to observe the Council Meeting in connection with earning their badges for Citizenship.

PUBLIC PARTICIPATION:

1. Mr. Frank Robbins, 38 Freemont Avenue, City: Presented plans for Mercy Home to the Council for their consideration, which would be located at 38 Freemont Avenue. Mayor Miller stated that the matter would have to be referred to the Civic Improvements Committee for recommendations.
2. Mr. Vincent Amoroso, 8111 Carroll Avenue, City: Spoke in relationship to letter read earlier from Mr. Derato requesting salary increases for Police and Fire Department personnel. Mr. Amoroso stated that the "human factor" must be considered as most of the personnel find it necessary to work two jobs. He noted that we are losing trained men to more fortunate communities due to the insufficient salaries paid here. Mr. Amoroso further stated that if an increase in the City Taxes would be necessary for an increase to be granted that he, for one, would be in favor and felt that other residents would concur. Mayor Miller thanked Mr. Amoroso for his remarks and noted that he is a member of the Special Police force of the City and that he and the other Special Officers receive no pay for their faithful work such as directing Church traffic.
3. Mr. Michael Derato, 413 Lincoln Avenue, City: Mr. Derato noted that his letter had previously been read, which was written by him as Secretary of the Police and Firemens Association. He stated that as a private citizen, he would be in favor of a tax increase if necessary in order to grant a pay increase for the Police and Fire Department personnel.
4. Mr. Ralph Sidell, 606 Boston Avenue, City: Stated that he was speaking for the Police, Firemen, and other City Personnel in a plea for salary increases so that part-time jobs might be discontinued. He stated that we must stop thinking of Takoma Park as a small town, but rather, as a City in the Metropolitan Washington Area with City problems, and we must pay adequate wages. He questioned whether we would feel comfortable going to bed at night when we are losing our trained Police and Firemen due to the salary problem. Mr. Sidell further noted that he would also be in favor of a tax increase if necessary to alleviate this losing of qualified men. Mr. Sidell noted that having been a member of the Council in the past, he knows that the present members of the Council consider the requests and recommendations presented to them. On other matters, Mr. Sidell congratulated the Fire Department for their Baby Sitter's Course, and thanked the Council for their prompt action in the installation of the black-top sidewalk in the area of the Silver Spring Intermediate School. He further noted that there is a problem regarding parking in the same area and that a Petition had been circulated at the Silver Spring Intermediate School P.T.A. meeting requesting that the Council take action in this matter also.
5. Mr. Clayton Railey, 7410 Cedar Avenue, City: Spoke regarding the need for a substantial salary increase for employees in the various departments of the City. Stated that when person is hired, trained, and then leaves, the time and money involved in his training is wasted. Mr. Railey further noted that the City demands high caliber personnel and should pay accordingly. He referred to the letter from the Police and Firemens Association and stated that employees with long service records possibly should receive even more than the \$500.00 across the board increase proposed.

COMMITTEE REPORTS

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy excused, Councilman Turner reporting

Mayor Miller noted that Councilman George B. Kennedy has recently retired as Vice President of the R. P. Andrews Paper Company and was excused to take a much needed vacation.

1. Noted that persons speaking in favor of a pay increase for the Police and Fire Departments had mentioned the congeniality and high morale of the Departments. Stated that in each case of the recent resignations in the Police Department the resigning officer had stated that he was leaving "with regret", and always because of insufficient salary. He further noted that, if possible, the Department would welcome back these officers.
2. Permanent Appointment: One year probationary period completed by John R. McGathey. Motion presented for permanent appointment effective November 1, 1962, seconded by Councilman Jones and duly carried.
3. Personnel Appointment: Motion presented that the appointment of Mr. Andrew C. Hilton as a Private in the Police Department effective November 15, 1962, at the starting salary of \$4,400.00 per annum under the Merit Plan as recommended by Major Foster, be approved. Motion seconded by Councilman Collison and duly carried.
4. Personnel Appointment: Motion presented that the appointment of Mr. Fred W. Frye as a Private in the Police Department effective November 15, 1962, at the starting salary of \$4,400.00 per annum under the Merit Plan as recommended by Major Foster, be approved. Motion seconded by Councilman Collison and duly passed.
5. Suggestion that over-head blinker light be installed on Flower Avenue in College area: Recommended by the State Roads Commission that a light does not appear to be justified at this time in conformity with nationally used and accepted requirements. Noted that records of the survey were submitted with the letter which show the hours, number of students, etc. Councilman Jones noted that the area is insufficiently lighted at night and that students crossing in front of the new dormitory are very difficult to see. Councilman Turner noted that although the crosswalk is outlined, the students cross Flower Avenue at various points. Councilman Forshce commented that there should be no parking in front of the College Store on Flower Avenue. Councilman Turner suggested that Major Foster look into the parking situation and report to Councilman Kennedy so that he can make recommendations. Mayor Miller recommended that Columbia Union College be advised of the State Roads Commission's decision.
6. Request for "NO BALL PLAYING" sign at Memorial Park: It was pointed out that the location of Memorial Park is only one block from the ball field and there should be no need to play ball on the Memorial Park Grounds. It was further noted that the Park should serve as a memorial, as the name implies, rather than a ball field. Councilman Collison stated that frequently residents of a nearby rest home use the park and that ball playing constitutes a hazard to them. Motion presented for the adoption of the following Ordinance.

ORDINANCE NO. 1715

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT Section 18 of Article 24 of the Municipal Code (1961) be amended to add a sub-paragraph as follows:

- "(a) Ball playing of any nature, including but not limited to, football and baseball, is hereby prohibited in Memorial Park, located at Maple and Philadelphia Avenues", AND

ORDINANCE NO. 1715, continued

SECTION 2. THAT the Director of Public Works is hereby authorized to erect an appropriate sign in a proper location at the Park, AND

SECTION 3. FURTHER THAT, penalties for the violation of this Ordinance shall be the same as provided in Section 19 of Article ~~20~~ 24.

The Ordinance was adopted by a Roll Call Vote recorded as follows: *Hansen in Park*
Collison Ayes: Councilmen
 Collison, Forhsee, Jones, McKenzie, Roth and Turner. Nays: None. Excused: Councilman
 Kennedy.

7. SECOND READING OF PROPOSED ORDINANCE:

ORDINANCE NO. 1716

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT parking be prohibited at any time on the South side of Carroll Avenue from the first driveway entrance, West, approximately ninety feet to Westmoreland Avenue, AND

SECTION 2. THEREFORE, the Director of Public Works is hereby authorized to remove parking meter number twenty four (24) from the location as described in Section 1 of this Ordinance and to relocate the sign reading "No Parking Here to Corner" to the location formerly occupied by parking meter No. 24, AND

SECTION 3. FURTHER THAT, the penalties for the violation of this Ordinance shall be the same as prescribed by Ordinances governing traffic violations in the City of Takoma Park.

The Ordinance was adopted by a Roll Call Vote recorded as follows: Ayes: Councilmen
 Collison, Forshee, Jones, McKenzie, Roth and Turner. Nays: None. Excused: Councilman
 Kennedy.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

1. Personnel Resignation: Motion presented that the resignation of Private James Hanson as submitted to Chief LaScola be accepted with regret, effective November 15, 1962. Motion seconded by Councilman Collison and duly passed.

2. Personnel Appointment: Private Jon Savary is to move up to a permanent Merit Plan position with the one year probationary period, effective November 16, 1962, at the starting salary of \$4,400.00 per annum to fill the vacancy left by the resignation of Private James L. Hanson. This appointment is pending endorsement of the City Fire Board, therefore, formal action was withheld awaiting the City Fire Board action on recommendation. Councilman Turner noted that the appointing of Private Savary to a permanent position will leave the six-month temporary position open and suggested that Mayor Miller and Chief LaScola work together on this appointment as in the past.

3. Permanent Appointment: Motion presented for permanent appointment of Private Malcolm Ridgely at the completion of his one year probationary period, effective November 1, 1962. Motion seconded by Councilman Jones and duly carried.

FIRE PROTECTION COMMITTEE, continued

4. SECOND READING OF PROPOSED ORDINANCE:

ORDINANCE NO. 1717

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT Section 20 of Article 4 of the Municipal Code shall be amended as follows:

"All of the provisions, rules, regulations and penalties as set forth in the Montgomery County Fire Prevention Code known as Chapter 86 of the Montgomery County Code (1960), together with all amendments thereto and hereafter, is hereby, adopted by reference and is ordained by the Mayor and City Council to be the Fire Prevention Code of the City of Takoma Park and an Ordinance of the City the same as if it was physically incorporated herein, substituting the words "The Mayor and City Council" in all appropriate references to the words "County Council" or "County Manager" and the Fire Marshal of the City of Takoma Park is hereby empowered to enforce all the provisions, rules and regulations of the Fire Code within the corporate limits of the City of Takoma Park, Maryland".

The Ordinance was adopted by a Roll Call Vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, McKenzie, Roth and Turner, Nays: None. Excused: Councilman Kennedy.

Councilman Roth questioned whether the Montgomery County Fire Prevention Code would also apply to the part of the City located in Prince George's County. Chief LaScola noted that the Montgomery County Fire Prevention Code was originally adopted as the Fire Prevention Code for the City of Takoma Park in July, 1950, and stated that it is more comprehensive than the Prince George's County Fire Prevention Code.

5. Consideration of Seagrave Ladder Truck Repair: Councilman Turner stated that this matter has been given thorough consideration and as a result, proposed the following Ordinance. Noted that the Seagrave Corporation only is qualified for the repairs.

ORDINANCE NO. 1718

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT the Seagrave Ladder Truck Ell70 is in need of repairs in accordance with revised specifications submitted by the Fire Chief on October 14, 1962, AND,

SECTION 2. THEREFORE THAT the proposal and agreement submitted by the Seagrave Corporation on November 1, 1962 be hereby accepted in the sum of TWELVE THOUSAND, THREE HUNDRED, NINETY NINE DOLLARS, EIGHTY FIVE CENTS (12,399.85) FOB Factory, AND,

SECTION 3. THAT any "exceptions" or "extra charges" relating to such repair proposal are to be further negotiated and authorized by the Mayor and Council after inspection, examination and submission by the Seagrave Corporation, AND,

SECTION 4. THAT a reasonable sum be hereby authorized for use of the Fire Department in transporting apparatus to Columbus, Ohio, AND,

SECTION 5. THAT the amount specified in Sections 2 and 4 be transferred from the RESERVE FUND.

FIRE PROTECTION COMMITTEE: Continued

The Ordinance was adopted by a Roll Call Vote recorded as follows: Ayes: Councilmen Collison, Forhsee, Jones, McKenzie, Roth and Turner. Nays: None. Excused: Councilman Kennedy.

Motion presented by Councilman Turner that Mr. Pridgen be authorized to request the use of a ladder truck from the Silver Spring Fire Department while repairs are being completed. Chief LaScola noted that the Silver Spring Fire Department has agreed to loan the truck with the provision that, in case of an accident the Takoma Park Fire Department would pay the \$500.00 deductible insurance clause carried on the truck. The motion was seconded and duly carried.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. Report on Halloween Party: Stated that report has not yet been completed on the party and will make report at next meeting.
2. Report on U. S. Chess Federation Tournament: Financial statement and audit was submitted by the Clerk-Treasurer which indicated discrepancies in the Chess Clubs financial records. Motion presented that the City issue a check for \$140.00, which would make a total of \$507.00 contributed to the Club. Motion seconded by Councilman Turner and duly carried.
3. Motion presented to authorize a letter to be sent to the owner of the Manor Circle property advising him that unless the property is cleaned up within thirty days the City would bring in a bull-dozer and assess the owner for same. Noted that it should be pointed out to the owner that by the City burning the building, considerable money was saved on his part. The motion was seconded by Councilman Collison and duly carried.
4. Councilman Turner commented that the Halloween Party appeared to be very successful despite the cold weather. He further noted that the Lion's Club was well represented at the party.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

1. Reference was made to the letter from Mr. Lester Ahlswede concerning the possibility of the Powell Tract being used as a recreation center. Councilman Roth noted that the particular area that the Tract is located in does not have any park and that the children have to go quite a distance to play ball. He further pointed out that there are approximately 300 homes in that area that have been paying taxes, participating in P. T. A., Civic Associations, etc. while the Powell Tract property has been sitting idle, paying eager taxes and now will reap huge benefits from the sale of the property. Councilman Roth stated that if he could see any feasible way to make the property a park, he would be leading the parade. Councilman Jones commented that the Prince George's Park and Planning Commission has been considering using the property South of the car wash as a teen-age center for some time now. Suggested that the Clerk-Treasurer address an inquiry to the Park and Planning Commission and inquire as to the status of the teen-age center. Councilman Turner recommended that the fact that a recreation center is badly needed in this particular area should be incorporated in the letter also. Councilman Roth commented that the desire to have the Powell Tract turned into a recreation center has been a subject of discussion in the local citizens association meetings for some time and they realize that unless something is done soon, it will be too late as the Powell Tract is the only large undeveloped piece of property in the area.
2. Question concerning the improvement of alley at rear of 8216 Roanoke Avenue: Director of Public Works Rhodes has looked at the property. Feel that only method of handling would be to advise that the City would be glad to consider the improvement, with the understanding that surrounding property-owners would be assessed for the work.

PUBLIC WORKS COMMITTEE: Councilman Collison reporting

1. Conference with Fire Protection Committee concerning stairs in Fire House: Have discussed matter thoroughly and feel that the job can be handled by the Public Works Department at a cost of approximately \$100.00, to be charged to the Public Works Budget. Stated that Public Works Department has been authorized to proceed with the work.
2. Request for street light on Geneva Avenue: Stated that actually two lights have been requested at separate locations. Motion presented that light be approved for in front of the Parker Memorial Baptist Church at an annual cost of \$20.42. Motion seconded by Councilman Forshee, and duly carried. Regarding the other request for a street light at Geneva Avenue and Hilltop Avenue, stated that the Committee is not opposed, however, wishes to withhold recommendations until a later date.
3. Installation of street light on Flower Avenue crossing at College: Stated that the Committee requires the Council's authorization to refer the street light matter to PEPCO. Motion presented, seconded and duly carried.
4. Request for drain under street at 1001 Sligo Creek Parkway: In process of setting up meeting date with individual submitting the request in order to go over some of the details.
5. Improvement of service drive parallel to New Hampshire Avenue between Merwood Drive and Glenside Drive: Commented on the letter received from Mr. and Mrs. Quisenberry requesting the installation of a temporary gravel road for their use during winter months until the improvement is begun. Stated that Committee feels that this is improper. Noted that the property is located in the middle of the area of the service drive scheduled for improvement and that property-owners on either side of them have made their own temporary roads awaiting the improvement. Recommended that they be advised that as far as the City is concerned, they may proceed with a temporary road on their own, but the City will not install one.

FINANCE COMMITTEE: Councilman Forshee reporting

1. Results of Merit Plan Study: Committee has met and will meet again and will have something for the Council to consider soon.
2. Motion presented for the approval of a \$2.50 service charge on impounded cars due to the volume of work involved in the impounding of them, to be effective January 1, 1963. The motion was seconded and duly carried.

PUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting

1. Request for permission to rent rooms at #12 Jefferson Avenue: Committee will not make recommendations until the owners of the property have removed two kitchens from the building in question.
2. Request for use of Health Center: Regarding the request from Mrs. Gooch, the Health Center will be available for their use as a Christmas Bureau for needy families in Takoma Park.
3. Councilman McKenzie commented on the apparent "no care" attitude of people in their parking practices. He noted that they don't hesitate to park in front of a driveway, fire hydrant, or "no parking" signs. Mayor Miller instructed Chief Foster to look into the

REMARKS:

Corporation Counsel Gingerich stated that he is proceeding with the abandonment of Cumberland Avenue with publication to begin this week.

There being no further business to come before the Mayor and Council the meeting was adjourned at 10:25 p.m. with the Council to reconvene on November 26, 1962 at 8:00 p.m.

Daqued m.
George M Miller Mayor

THE CITY OF TAKOMA PARK, MARYLAND

FINANCIAL STATEMENT AS OF SEPTEMBER 30, 1962

GENERAL FUND

ASSETS

CURRENT ASSETS

Cash in Banks and on hand	\$ 42,167.21	
Certificates of Deposit	130,000.00	
Taxes Receivable - 1962 Levy	48,688.53	
Taxes Receivable - Prior Levies	862.93	
Other Receivables	1,725.09	
Inventories	<u>601.91</u>	\$224,045.67

PROJECTS IN PROCESS

53,418.93

PREPAID EXPENSES

4,672.53

CONTRACTS RECEIVABLE

2,300.00

TOTAL ASSETS

\$284,437.13

LIABILITIES

CURRENT LIABILITIES

Payroll Taxes Payable	\$ 4,672.57	
Payroll Trust Accounts	53.03	
Escrow Deposit Accounts	3,361.67	
Unclaimed overpayment of taxes	231.26	
Accounts payable	<u>19,054.76</u>	\$ 27,373.29

CERTIFICATES OF INDEBTEDNESS

92,000.00

Accrued interest payable	<u>1,030.47</u>	93,030.47
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RESERVE FOR PREPAID EXPENSES

103.80

SALE OF CITY PROPERTY - PENDING

2,300.00

TOTAL LIABILITIES AND RESERVES

\$122,807.56

Excess Revenue over Disbursements
thru September 30, 1962

\$203,679.45

Plus: Capital Asset a/c adjustment

187.50
\$203,866.95

Less: Prior Years over-expenditures

87,249.99

\$116,616.96

Plus: 1962 Taxes billed - not collected

45,012.61
\$161,629.57

TOTAL LIABILITIES AND APPROPRIATION ACCOUNTS

\$284,437.13

THE CITY OF TAKOMA PARK, MARYLAND

OPERATIONAL STATEMENT FOR PERIOD ENDED SEPTEMBER 30, 1962

REVENUES

CODE NO.	BASIC SOURCE	ACTUAL REVENUE	BUDGET ESTIMATE	BUDGET BALANCE
1.0	Taxes, Local	\$331,314.16	\$438,844.66	\$107,530.50
1.5	Taxes, State Shared	19,537.10	139,800.00	120,262.90
2.0	Licenses and Permits	563.54	7,410.00	6,846.46
3.0	Fines and Forfeitures	1,738.60	3,300.00	1,561.40
4.0	Use of Money & Property	1,168.61	3,250.00	2,081.39
5.0	From other agencies	--	44,816.82	44,816.82
6.0	Service Charges and Fees	1,466.18	17,600.00	16,133.82
	<u>TOTAL</u>	<u>355,788.19</u>	<u>655,021.48</u>	<u>299,233.29</u>

APPROPRIATIONS

CODE NO.	BASIC SOURCE	EXPENDED	BUDGET	BUDGET BALANCE
10.0	Government Administration	\$ 10,079.66	\$ 44,202.50	\$ 34,122.84
10.8	Government Buildings	4,701.56	23,780.00	19,078.44
11.1	Police Department	34,006.90	141,343.65	107,336.75
11.2	Fire Department	24,227.53	99,739.00	75,511.47
11.3	Protective Inspection	2,170.67	9,820.00	7,649.33
12.1	Public Works Office	3,462.68	14,400.00	10,937.32
12.2	Public Works Highways	19,741.19	70,422.50	50,681.31
12.9	Public Works Repair Shop	7,413.23	28,660.00	21,246.77
13.0	Public Works Sanitation	15,558.94	63,840.00	48,281.06
19.1	Recreation Division	19,892.30	54,705.00	34,812.70
21.0	Retirement and Insurance	9,531.35	36,280.00	26,748.65
22.0	Council Appropriations	1,322.73	2,326.68	1,003.95
	10% Legal Reserve Fund		65,502.15	65,502.15
		<u>\$152,108.74</u>	<u>\$655,021.48</u>	<u>\$502,912.74</u>

Total Revenue to 9/30/62	\$355,788.19
Total Disbursements to 9/30/62	152,108.74
Excess Revenue over Disbursements	<u>\$203,679.45</u>

THE CITY OF TAKOMA PARK, MARYLAND

SPECIAL ASSESSMENTS FUND

September 30, 1962

ASSETS

Cash in Bank		\$ 6,561.37
Special Assessments Receivable		11,684.12
Accrued Interest Receivable		<u>524.76</u>
	TOTAL ASSETS	<u>\$18,770.25</u>

LIABILITIES

CURRENT LIABILITIES

Due to General Fund	\$ 60.00	
Certificates of Indebtedness due less than one year	10,160.00	
Accrued Interest Payable	<u>122.75</u>	\$10,342.75

LONG TERM OBLIGATIONS

Certificates of Indebtedness Maturity over one year		<u>3,520.00</u>
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TOTAL LIABILITIES \$13,862.75

FUND BALANCE

Unappropriated Surplus		<u>4,907.50</u>
Total Liabilities and Fund Balance		<u>\$18,770.25</u>

THE CITY OF TAKOMA PARK, MARYLAND

REGULAR MEETING OF THE MAYOR AND COUNCIL

NOVEMBER 26, 1962

The Mayor Pro-Tem and Council for the City of Takoma Park convened in Regular Session in the Council Room, #8 Columbia Avenue, Takoma Park, Maryland, on Monday, November 26, 1962 at 8:00 p.m.

CITY OFFICIALS PRESENT

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|------------------------|---------------------------------|
| Mayor Pro-Tem Collison | Clerk-Treasurer Pridgen |
| Councilman Forshee | Chief Foster, Police Dept. |
| Councilman Jones | Chief LaScola, Fire Dept. |
| Councilman Kennedy | Director of Public Works Rhodes |
| Councilman McKenzie | Deputy Chief Dekalb, Fire Dept. |
| Councilman Roth | Building Inspector Williams |
| Councilman Turner | |

Reverend Thomas Kopko of the Takoma Park Seventh Day Adventist Youth Group rendered the Invocation.

Mayor Pro-Tem Collison led in the Pledge of Allegiance to the Flag.

Mayor Pro-Tem Collison called for a motion to dispense with the reading of the Minutes of the meeting held on the evening of November 12, 1962. There being no corrections or additions, the motion was presented, seconded, and the minutes were approved as submitted.

Mayor Pro-Tem Collison noted that Mayor Miller's absence at tonight's meeting is due to his being in New Orleans in attendance at the Executive Committee Meeting of the American Municipal Association and is to return to the City on November 28th.

CORRESPONDENCE RECEIVED: Mr. Pridgen reporting

1. Major Samuel Foster, City Police Department: Expression of appreciation of sympathy extended in the recent death of his mother. (Council Files)
2. Mr. Clifford J. Waldron, Corresponding Secretary, Spring Park Community Association: Request for consideration of planting azaleas in front of the J. Enos Ray School grounds along Poplar Avenue. (Civic Improvement and Azalea Committees)
3. Mr. Clifford J. Waldron, Corresponding Secretary, Spring Park Community Association: Request for sign reading "Not a Through Street - School Yard" on Woodland Avenue at the entrance of the J. Enos Ray School. (Law Enforcement and Public Works Committees)
4. Mr. Clifford J. Waldron, Corresponding Secretary, Spring Park Community Association: Request that residents be informed of the proper time for placing trash at curb for special pick-up in order to alleviate unsightly appearance. (Public Welfare Committee)
5. Mrs. Ruth K. Shapiro, Chairman, Safety Committee, Silver Spring Intermediate School P.T.A.: Letter and petition requesting a hard surface walk from school driveway to Chicago Avenue and that a study be made of parking regulations along Boston Avenue. (Law Enforcement and Public Works Committees)
6. Mr. Robert Mandel, 7003 Woodland Avenue, City: Letter of support for pay increase for all City Employees. (Finance Committee)
7. Mr. Howard Ashley, Jr., Lampson and Ashley Insurance Agency, City: Recommendation for consideration by the Council regarding the City Retirement Plan. (Finance Committee)
8. Mr. Irving W. Johnson, Sr., Takoma Park Del. of Mont. County Vol. Firemen's Association: Request for consideration of pay increase for City Firemen. (Finance Committee)

CORRESPONDENCE RECEIVED, continued

10. Howard Lee Cook, Clerk to the Montgomery County Council: Announcement of series of Public Hearings to be held concerning the 1963 ninety-day Session of the General Assembly.

December 3, 1962	Congressional Redistricting and Reapportionment
December 6, 1962	Washington Suburban Sanitary Commission Legislation
December 7, 1962	Maryland-National Capital Park and Planning Commission Legislation
December 12, 1962	General Legislation (All meetings at the Mont. Co. Council Hearing Rm.)

11. Newspaper announcement of Public Hearings to be held by the Prince George's County Legislative Delegation.

December 6, 1962	County Service Building, Hyattsville
December 11, 1962	County Commissioners' Hearing Room, Court House, Upper Marlboro
December 12, 1962	Municipal Hall, Forest Heights
December 13, 1962	County Service Building, Hyattsville

(Spokesmen for the Maryland-National Park and Planning Commission and the Washington Suburban Sanitary Commission will be heard at the meeting on the 13th.)

12. Announcement from the Maryland-National Park and Planning Commission regarding six Public Hearings to be held on the technical staff's Preliminary General Plan for Montgomery and Prince George's Counties.

January 3, 1963	Montgomery Blair High School, Girls Gymnasium
January 10, 1963	Army Reserve Center, Riverdale
January 17, 1963	Montgomery County Building Auditorium, Rockville
January 24, 1963	Prince George's County Courthouse, Commissioners' Hearing Room, Upper Marlboro
January 31, 1963	Damascus High School
February 7, 1963	John Hanson Junior High School, Oxon Hill

Mayor Pro-Tem Collison stated that the Annual Christmas Tree Lighting Ceremony will be held again this year at the Library. He noted that a fine program is planned again this year including special choirs and group carol singing with Santa Claus making his appearance for the very young.

Mayor Pro-Tem Collison announced that the Regular Meeting of the Mayor and Council scheduled for the evening of December 24th will not be held due to the fact that this falls on Christmas Eve.

PUBLIC PARTICIPATION

1. Mr. Walter McClennon, ^{#1 Montgomery Hill} 42 Philadelphia Avenue, City: Inquired as to the status of the "Sister-City" Program. Mayor Pro-Tem Collison stated that a letter has been written to the City of Jeque, Bahia, Brazil, officially requesting that they consider an affiliation with Takoma Park. Mr. McClennon further inquired as to what happened with the City in Greece that was being considered at one time for the affiliation. Mayor Pro-Tem Collison stated that apparently they grew tired of waiting for a decision and made other arrangements.

2. Mr. Michael Derato, 413 Lincoln Avenue, City: Congratulated Council on their action to obtain a better retirement plan for City employees and suggested that the City follow Mr. Ashley's recommendation that a request be submitted to the General Assembly for permission to withdraw from the State Retirement Plan. He further noted that this should be done soon or we may have to wait for legislative action at the 1964 session.

FIRE

COMMITTEE REPORTS

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

Board for Personnel Appointment: Appointment of Jon Savary was brought before the City Fire Board and it was recommended that the Council approve the appointment. Motion presented for the appointment of Private Jon Savary for the one year probationary period under the Merit Plan at the starting salary of \$4,400.00 per annum to be effective as of October 4, 1962. Motion seconded by Councilman Forshee and duly carried.

FIRE PROTECTION COMMITTEE, continued

2. FIRST READING OF FIRE PREVENTION CODE: Ordinance No. 1717 was adopted at the last meeting of the Council, however, the Corporation Council felt that the wording should be changed in order to give the Fire Marshal authority to enforce Section 86-16 (a) second paragraph, without having to come back to the Mayor and Council for approval each time.

FIRST READING OF PROPOSED ORDINANCE:

SECTION 1. THAT Section 86-16, City of Takoma Park Fire Code (1960), titled "Removal of Dangerous Conditions.", be amended to read as follows:

"(a) Whenever the Fire Marshall shall find in any building or upon any premises combustible or explosive matter or dangerous accumulations of rubbish or unnecessary accumulations of waste paper, boxes, shavings, or any other highly inflammable materials which are so situated as to endanger life or property, or shall find obstructions to or on fire escapes stairs, passageways, corridors, halls, loading platforms, doors or windows, liable to interfere with the operations of fire departments or emergency equipment or egress of occupants in case of fire, he shall order the same to be removed immediately. If he shall find private entrance or exit, sidewalks or vehicular driveways or interior private driveways or sidewalks obstructed by snow, debris, construction material, vehicles, or other matter liable to interfere with the ingress of the operation of fire departments or other emergency vehicles in case of fire, he shall order the obstructions removed.

To effectuate the foregoing as to vehicles parked on private property, the Fire Marshal may order "No Parking" signs be erected, may designate the placement thereof, and may order that curbs be painted a distinctive color. The parking of any vehicle, on private property or otherwise, in violation of the foregoing shall constitute a misdemeanor; and any person convicted thereof will be subject to the penalty provided in Sections 25 and 27, Article 10 of the Municipal Code (1961) of the City of Takoma Park, Maryland. In addition, the vehicle parked in violation of this Article may be impounded by the Police Department and held until the penalty provided and the towing and storage charges incurred are paid,"

3. REQUESTS FROM TAKOMA PARK CIVIL AIR PATROL SQUADRON: Referred to letter received requesting permission to install a high frequency radio antenna on the roof of the Fire House; also requesting space for a 5KW gasoline driven generator for use in emergencies; and parking space for a Chevrolet Carry-all communications vehicle with a 5KW mobile generator. After considerable discussion, it was decided that the Squadron should be granted permission to install the antenna and park the vehicle, however, more study will be required before permission to install the generator will be granted. Councilman Turner called attention to the fact that the Takoma Park Civil Air Patrol Squadron was one of the first units on the scene of the recent airplane crash near Baltimore and remained there through the night.

4. Councilman Turner stated that Drill Master Karl Kearns, on his own time and initiative, has prepared a training manual. Drill Master Kearns has taken a course in New York and is a part-time instructor at the University of Maryland in the subject of the Manual which is Radiological Training. Motion presented that a letter of recognition be placed in his personnel file with a copy to him. The motion was seconded and duly carried.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. REPORT ON THE HALLOWEEN PARTY: Noted that the Bandstand rented from the Park and Planning Commission only cost \$25.00 and was certainly a worthwhile investment as the Public Works Department has had to construct temporary stands in the past. Stated that the bandstand was a unique trailer device with electric outlets, etc. and the \$25.00 was to cover the cost of transporting the vehicle. The following is a summary of the party expenditures and contributions.

PARKS AND RECREATION COMMITTEE: Continued

Contributions from various organizations, private businesses and individuals totaled \$72.00. The expenditures for the Party which included the music, prizes, refreshments, and labor from the Public Works Department totaled \$338.17. The Fiscal Budget Appropriation for the party was \$200.00 with a carry-over reserve from last year of \$90.71 leaving a total of \$24.54 to be carried over for the next years event.

2. CHRISTMAS TREE LIGHTING CEREMONY: The Annual Christmas Tree Lighting Ceremony is to be held at the Library Building on Sunday, December 16th at 5:00 p.m. Santa Claus is scheduled to make an appearance and the program will include special choirs and group carol singing and, of course, the lighting of the Christmas Tree on the Library Grounds. An announcement of the party will be distributed to the schools, etc.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

1. Z.A.P. C-894: Have received several inquiries from interested and concerned citizens in the area of the property which is located on Carroll Avenue between Columbia Avenue and Westmoreland Avenue. The petition is to change the zoning from Commercial to R-10 (High-Density Apartments). The application has not been scheduled by the County for a hearing as of this date.

2. A complaint has been received from a resident in the area of Baltimore and Philadelphia Avenues concerning the unusual number of automobiles being repaired in that area. The property is thought to be located at 7440 Baltimore Avenue and there have been numerous complaints on this activity in the past with the owners being notified and charged with violating the Zoning Ordinance for that area. A question was raised as to the property at Carroll Avenue and Manor Circle where similar activities have been going on for some time. Chief Foster stated that he would look into the matter and put pressure on the owners for cleaning up of the property and the discontinuance of the car repairing activities. Mayor Pro-tem Collison stated that along this same line, it would be in order to have a report on the 300 or so cars that were found to be without current license plates in the City.

3. CONSIDERATION OF THE REQUEST TO OPERATE A NURSING HOME AT 38 FREEMONT AVENUE: Have met with Mr. and Mrs. Robbins but have nothing to report at this time. They are planning to file with the County soon and will wait until such time for recommendations.

4. RECOMMENDATIONS ON RE-ZONING OF POWELL TRACT: Letter has been written to the Park and Planning Commission requesting that we be advised of the present disposition of the proposed recreation center for part of the property next to the Car Wash. Have not yet received a reply.

5. RESULTS OF PROPOSALS TO SELL CITY OWNED LAND: Abandonment proceedings have begun on the property at Cumberland Avenue. After the filing procedure is completed, the City will take steps to collect the money due the City.

PUBLIC WORKS COMMITTEE: Councilman McKenzie reporting

1. REQUEST FOR DRAIN UNDER STREET AT 1001 SLIGO CREEK PARKWAY: Recommend that letter be directed to the Prince George's County Section of the Maryland-National Park and Planning Commission enclosing a copy of the statements made by Mr. Preston at the meeting of August 27, 1962 in his request for the drain and at the same time, send Mr. Preston a copy of the letter. Noted that we should cite the fact that Mr. Preston stated that he has discussed the matter with Mr. Wolfe of the Park and Planning Commission who stated that if Mr. Preston could get the interest and support of the City that the Park and Planning Commission would meet us half-way in the matter. Further suggested that the entire matter be turned over to the Park and Planning Commission.

2. REQUEST FOR STREET LIGHT AT ELSON PLACE AND ELSON COURT: Motion presented that PEPCO be requested to submit an estimate for the installation of such a street light. Motion seconded by Councilman Jones and duly carried.

PUBLIC WORKS COMMITTEE: Continued

3. REPAIR OF DETECTOR PADS AT MAPLE AND PHILADELPHIA AVENUES: Letter received from Mr. Hawkins regarding the detector pads states that the pads were not installed properly and require grouting in order to prevent having to replace the entire steel frame. The approximate estimated cost of the work would be about \$300.00. Mr. Rhodes stated that he would inspect each one of the pads before having the work done. Mr. Pridgen noted that there may not be sufficient funds to cover this in the Public Works Budget for the year, and that they may have to appropriate additional funds before the end of the Budget year. Motion presented that Hawkins Electric Company be authorized to perform the necessary work after inspection has been completed by the Director of Public Works. Motion seconded and duly carried.

Mr. Pridgen, Clerk-Treasurer, noted that a letter had been received from a resident requesting that the lights at Philadelphia and Maple be changed so that the green light remains on on Philadelphia Avenue unless tripped by an automobile on Maple Avenue. Mr. Pridgen further noted that he had requested Hawkins Electric Company to make the necessary adjustments to the light's timing device, however, did not know if the work had been completed. Councilman Forshee requested that Mr. Pridgen inquire as to what has been done. Councilman Jones stated that a light is needed at Ethan Allen and Sycamore Avenues. Councilman McKenzie noted that approval would have to be obtained from the State Roads Commission for the installation of a repeater light. Mayor Pro-Tem Collison stated that the Public Works Committee would obtain an estimate from the Hawkins Electric Company for the installation of such a light.

PUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting

1. REQUEST FOR SPACE FOR STORAGE OF HOSPITAL EQUIPMENT: Councilman Jones stated that the Hospital Equipment owned by the Takoma Park Women's Club has previously been stored in the home of Mrs. George Cook, however, she is no longer able to handle this. Councilman Turner noted that the Associated Health and Welfare Agencies of Takoma Park use the basement of #8 Sherman Avenue year - round. Councilman McKenzie recommended that a letter be written to Mrs. Christ of the Women's Club suggesting that she contact the group now using the space and work something out among themselves. Councilman Turner remarked on the work done by the Christmas Bureau operated by the Associated Health and Welfare Agencies of Takoma Park for the needy families in the area and suggested that anyone wishing to contribute food, clothing, etc. contact either Mrs. Gooch on Piney Branch Road or Mrs. Turner on Grant Avenue.

2. AUTHORITY FOR PURCHASE OF BURLAP BAGS FOR THE SANITATION DEPARTMENT: Bids have been received for the purchase of 1200 burlap bags with the Bemis Brothers Bag Company being the low bidder at \$74.50 per hundred. Noted that the prices fluctuate from day to day for these bags.

ORDINANCE NO. 1719

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT it has been determined that the Sanitation Division is in need of burlap squares for trash removal, bids having been received from three firms specializing in this type of material with the low bid of \$894.00 for the 1200 lot of squares being submitted by Bemis Bros. Co., THEREFORE,

SECTION 2. THAT the purchase of ONE THOUSAND TWO HUNDRED (1,200) burlap squares 80" x 80", 10 ounce burlap, unhemmed, is hereby authorized for the total sum of EIGHT HUNDRED NINETY FOUR DOLLARS (\$894.00) order to be placed with Bemis Bros. in accordance with their low bid, sum to be charged to Account 13.402B.

The Ordinance was adopted by a Roll Call Vote recorded as follows: Ayes: Councilmen Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nays: None. Mayor Pro-Tem Collison presiding.

PUBLIC WELFARE COMMITTEE: Continued

3. REPORT ON RAT CONTROL PROGRAM: Memo submitted by Mr. Williams, Building Inspector, indicated that the total cost of the metal feeding stations and bait amounts to \$103.67. Stated that the program is greatly appreciated by the citizens and recommended that the activity be continued indefinitely.

4. LEAF COLLECTIONS: Stated that signs indicating a leaf collection are put up in the morning and by evening are all down. Motion presented that letters be sent to the principals of the schools requesting that they impress the students with the importance of these signs and their purpose. Suggested that letters also be sent to the various P.T.A.'s in the City. Motion seconded and duly carried.

FINANCE COMMITTEE: Councilman Forshee reporting

1. Motion presented for the opening of a bank account at the Citizens Bank of Maryland for the Special Improvements Fund.

RESOLUTION

"Be it Resolved, that The Citizens Bank of Maryland be, and it is hereby, designated a depository of this Corporation and that funds so deposited may be withdrawn upon a check, draft, note or order of the Corporation.

Be it further Resolved, that all checks, drafts, notes or orders drawn against said account be signed by any one of the following:

Haynes M. Pridgen (City Clerk)-Treasurer

(Alternate) George M. Miller Mayor

whose signatures shall be duly certified to said Bank, and that no checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed."

"Be it further Resolved, that said Bank is hereby authorized and directed to honor and pay any checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders be payable to the order of any such person signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or to the individual credit of any of the other officers or not. This Resolution shall continue in force and said Bank may consider the facts concerning the holders of said offices, respectively, and their signatures to be and continue as set forth in the certificate of the City Clerk-Treasurer, accompanying a copy of this resolution when delivered to said Bank or in any similar subsequent certificate, until written notice to the contrary is duly served on said Bank."

The motion was seconded by Councilman Roth and duly carried.

2. Upon recommendation as presented at this meeting, the following Resolution was presented:

RESOLUTION

"Be it Resolved that the City seek Legislation by the General Assembly of Maryland during the 1963 Session to permit withdrawal from the State Employees Retirement System and the return of all accumulated contributions held in trust for City Employees and the return of all or part of the contributions made by the City".

Resolution seconded by Councilman Kennedy and upon the question duly carried.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy

1. STREETS TO BE BARRICADED FOR SLEDDING: Motion presented for the approval of the listing of streets to be barricaded this winter as submitted by list last year. Noted that only one complaint had been received concerning the barricaded streets last winter. Suggestion made that the listing of streets be publicized and that the residents of the particular areas be asked to cooperate by parking their cars in driveways whenever possible. The motion was seconded by Councilman Turner and duly carried authorizing the below listed streets to be barricaded for sledding:

Baltimore Avenue between New York and Philadelphia Avenues.
 Boston Avenue from Takoma Avenue to Alfred Drive.
 Willow Avenue from Tulip Avenue to Valley View Avenue.
 Prince George's Avenue from Ethan Allen Avenue to Elm Avenue.
 Cole Avenue from Anne Street to Kirklyn Avenue.
 Thirteenth Avenue from Elson Place to Erskine Avenue.
 Hopewell Avenue from Larch Avenue to Kentland Avenue.
 Boyd Avenue from Aspen Avenue to Lincoln Avenue
 Central Avenue from Garland Avenue to Dead End.

2. CONSIDERATION OF THE REQUESTS: (a) THAT TRAFFIC SPEED BE REDUCED TO 10 OR 15 MPH ON FLOWER AVENUE BETWEEN CARROLL AVENUE AND MAPLEWOOD AVENUE. (b) THAT SIGNS BE CHANGED ON CARROLL AVENUE DENOTING "HOSPITAL ENTRANCE". (c) THAT PARKING BE ELIMINATED ON FLOWER AVENUE BETWEEN CARROLL AVENUE AND DIVISION AVENUE: Recommendation made that the State Roads Commission be requested to submit their recommendations on the above requests. The survey conducted in connection with the request for a pedestrian light on Flower Avenue at Morrison Hall submitted by the State Roads Commission did not include the above requests, however, from the results of the survey the Commission may now be in position to make recommendations.

3. PERSONNEL APPOINTMENT: Motion presented for the appointment of Private Rodney T. Ingels to the Detective Bureau due to the resignation of Private James P. Turner. Appointment recommended by Chief Foster in memo, further stating that Private Ingels has talent to add to the efficiency of the Detective Bureau. An additional \$150.00 clothing allowance is allocated for this assignment. Motion seconded by Councilman Turner and duly carried, making the appointment effective December 1, 1962.

REMARKS:

Chief LaScola stated that a letter has been received from the Seagrave Corporation stating that repairs on the Seagrave Ladder Truck can begin on the week of January 7, 1963. Further noted that the Fire Chief of Wheeling, West Virginia has offered accommodations for the men taking the truck to the factory as the truck cannot be driven at night.

Chief Foster noted that the Takoma Park Police Department would be represented on Traffic Court to be televised on Friday, November 30th.

There being no further business to come before the Mayor and Council at this time, the meeting was adjourned at 10:04 p.m. to reconvene in Executive Session on December 10, 1962.

Hayward P. Ingels
by L. L. L. L. L.

George M. Miller
 Mayor

THE CITY OF TAKOMA PARK, MARYLANDFINANCIAL STATEMENT AS OF OCTOBER 31, 1962GENERAL FUNDASSETSCURRENT ASSETS

Cash in Bank and On Hand	\$ 34,678.88	
Certificates of Deposit	130,000.00	
Taxes Receivable-1962 Levy	60,922.62	
Taxes Receivable-Prior Levies	865.77	
Other Receivables	3,180.60	
Inventories	<u>629.89</u>	\$230,277.76

PROJECTS IN PROCESS

53,315.18

PREPAID EXPENSES

2,912.36

CONTRACTS RECEIVABLE

300.00

TOTAL ASSETS

\$286,805.30LIABILITIESCURRENT LIABILITIES

Payroll Tax Payable	\$ 4,019.48	
Payroll Trust Accounts	88.51	
Escrow Deposit Accounts	3,211.67	
Unclaimed Overpayment of Taxes	231.26	
Accounts Payable	<u>21,064.68</u>	28,615.60

CERTIFICATES OF INDEBTEDNESS

92,000.00

Accrued Interest Payable	<u>899.52</u>	92,899.52
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RESERVE FOR PREPAID EXPENSES

37.63

SALE OF CITY PROPERTY - PENDING

300.00

TOTAL LIABILITIES AND RESERVES

\$121,852.75SUMMARY OF FUND ACCOUNTS

Excess Revenue over Disbursements thru 10/31/62	\$194,097.42	
Plus: 1962 Taxes billed-not collected	60,922.62	
Commercial Trash Billing-not collected	<u>214.50</u>	
	\$255,234.54	
Less: Prior Years over-expenditures	\$ 87,095.44	
Taxes collected-prior years accts.	<u>3,186.55</u>	
	<u>90,281.99</u>	\$164,952.55
		<u>\$286,805.30</u>

CAPITAL ASSET FUND ACCOUNT

\$1,160,789.03

THE CITY OF TAKOMA PARK, MARYLAND

OPERATIONAL STATEMENT FOR PERIOD ENDED OCTOBER 31, 1962

REVENUES

CODE NO.	BASIC SOURCE	ACTUAL REVENUE	BUDGET ESTIMATE	BUDGET BALANCE
1.0	Taxes - Local	\$352,544.28	\$438,844.66	\$ 86,300.38
1.5	Taxes - State Shared	35,829.11	139,800.00	103,970.89
2.0	Licenses and Permits	617.61	7,410.00	6,792.39
3.0	Fines and Forfeitures	2,110.10	3,300.00	1,189.90
4.0	Use of Money and Property	4,193.08	3,250.00	(943.08)
5.0	From Other Agencies	-- -- -- --	44,816.82	44,816.82
6.0	Service Charges and Fees	2,081.50	17,600.00	15,518.50
	<u>TOTAL</u>	<u>\$397,375.68</u>	<u>\$655,021.48</u>	<u>\$257,645.80</u>

APPROPRIATIONS

CODE NO.	BASIC SOURCE	EXPENDED	BUDGET	BUDGET BALANCE
10.0	Government Administration	\$ 14,629.10	\$ 44,202.50	\$ 29,573.40
10.8	Government Buildings	6,748.41	23,780.00	17,031.59
11.1	Police Department	46,639.97	141,343.65	94,703.68
11.2	Fire Department	33,234.65	99,739.00	66,504.35
11.3	Protective Inspection	2,892.87	9,820.00	6,927.13
12.1	Public Works - Office	4,794.86	14,400.00	9,605.14
12.2	Public Works - Highways	27,501.87	70,422.50	42,920.63
12.9	Public Works - Repair Shop	11,589.54	28,660.00	17,070.46
13.0	Public Works - Sanitation	21,520.22	63,840.00	42,319.78
19.1	Recreation Division	21,562.75	55,050.20	33,487.45
21.0	Retirement and Insurance	11,291.52	36,280.00	24,988.48
22.0	Council Appropriations	872.50	1,981.48	1,108.98
	10% Legal Reserve Fund	-- -- -- --	65,502.15	65,502.15
		<u>\$203,278.26</u>	<u>\$655,021.48</u>	<u>\$451,743.22</u>
	Total Revenue to 10/31/62	\$397,375.68		
	Total Disbursements to 10/31/62	203,278.26		
	Excess Revenue over Disbursements	\$194,097.42		