

THE CITY OF TAKOMA PARK, MARYLAND

EXECUTIVE MEETING OF THE MAYOR AND COUNCIL

December 10, 1962

The Mayor and Council for the City of Takoma Park convened in Executive Session in the Council Room, #8 Columbia Avenue, Takoma Park, Maryland, on Monday, December 10, 1962 at 8:02 p.m.

CITY OFFICIALS PRESENT

- | | |
|---------------------|---------------------------------|
| Mayor Miller | Clerk-Treasurer Pridgen |
| Councilman Collison | Captain Merson, Police Dept. |
| Councilman Forshee | Chief LaScola, Fire Dept. |
| Councilman Jones | Director of Public Works Rhodes |
| Councilman Kennedy | Deputy Chief DeKalb, Fire Dept. |
| Councilman McKenzie | Building Inspector Williams |
| Councilman Roth | Corporation Counsel Gingerich |
| Councilman Turner | |

Mayor Miller led in the Pledge of Allegiance to the Flag.

Mayor Miller called for a Motion to dispense with the reading of the minutes of the meeting held on November 26, 1962. Councilman Kennedy requested that the wording in item 2 under the Law Enforcement Committee report which reads "Recommendation made that the State Roads Commission be requested to submit their recommendations on the above requests. The survey conducted in connection with the request for a pedestrian light on Flower Avenue at Morrison Hall submitted by the State Roads Commission did not include the above requests, however, from the results of the survey the Commission may now be in a position to make recommendations." In the first and second sentences, the word recommendation should be changed to decision. There being no further additions or corrections to the minutes, the minutes were approved as corrected.

Mayor Miller commented that five Seventh Grade Students of Our Lady of Sorrows School are attending the meeting in connection with their study of Civics. The girls are Vivian Hishmeh, Nancy Jenkins, Theresa Jordan, Sharon Dunn, and Patricia Barile. Mayor Miller stated that any students wishing to attend the meetings are welcome to do so in order to better understand the operations of the City Government.

CORRESPONDENCE RECEIVED: Clerk-Treasurer Pridgen

1. The Olmstead Family: Card of acknowledgement for expression of sympathy. (Council Files)
2. Mr. Karl H. Helfrich, Vice President, S. H. Kress Co.: Expression of appreciation for award presentation to Mr. G. P. Culbertson. (Fire Department and Council Files)
3. Copy of letter - Mrs. Victoria Mello to Mr. Richard Oakland of American Municipal League, concerning possible Sister City affiliation with Jecquie, Bahia, Brazil. (Parks and Recreation Committee)
4. Mr. John B. Funk, Director, State Roads Commission: Invitation to attend a meeting in the County Office Building at 10:00 a.m. December 17th concerning the Highway Needs Study. (Public Works Committee)
5. Mr. James R. Mecredy, Chairman, State Board of Registration for Professional Engineers and Land Surveyors: Request for a statement of policy regarding use of seal by professional engineers or land surveyors registered in the State of Maryland for plans prepared for public works under City jurisdiction. (Public Works Committee)

CORRESPONDENCE RECEIVED, continued

6. Mr. Jesse F. Nicholson, Executive Director, Maryland-National Capital Park and Planning Commission: Request for recommendations on Zoning Amendment Petitions as follows:

- (a) C-886 Ernest Jackson, Agent for Bessie M. Beaman, pt. lot 2, Sec. 6, S. S. Carroll's Addition to Takoma Park, 7416 Hancock Avenue, 12,144 sq. ft. R-60 to R-10.
- (b) C-894 Housing Development Corporation - Lots 2,3,4,5, and pt. of lots 6,7, and 8, Block F, Gilbert and Wood Subdivision, 7000 block of Carroll Avenue, 65,872 sq. ft. R-60 and C-2 to R-10.
- (c) C-940 John W. Neumann, Attorney for Myron Coonin, Lots 3 and 4 and pts. of lots 8 and 9, Block 61, located at Hilltop Road and Geneva Avenue. 99,810 sq. ft., R-60 to R-10.

FINANCIAL STATEMENT: Mr. Pridgen reporting

SUBURBAN TRUST COMPANY - CITIZENS BRANCH

GENERAL FUND

Balance as of October 31, 1962	\$ 28,222.55	
Plus: November 1962 receipts	66,311.53	
	<u>\$ 94,534.08</u>	
Less: November 1962 disbursements	53,080.59	
November 30, 1962 BALANCE		<u>\$ 41,453.49</u>

SUBURBAN TRUST COMPANY - TAKOMA BRANCH

GENERAL FUND

Balance as of October 31, 1962	\$ 2,160.25	
Plus: November 1962 Receipts	165.78	
November 30, 1962 BALANCE		<u>\$ 2,326.03</u>

SUBURBAN TRUST COMPANY - CITIZENS BRANCH

SPECIAL IMPROVEMENTS FUND

Balance as of October 31, 1962	\$ 6,561.37	
Plus: November 1962 receipts	215.80	
	<u>\$ 6,777.17</u>	
Less: November 1962 disbursements	1,931.00	
November 30, 1962 BALANCE		<u>\$ 4,846.17</u>

CERTIFICATES OF DEPOSIT \$130,000.00

Mayor Miller stated that the Regular Meeting of the Council scheduled for December 24th will not be held due to this being Christmas Eve.

Mayor Miller expressed the loss felt by he and the Council as well as the entire City by the recent death of Dr. Clifton E. Olmstead and stated that he was dedicated to the City of Takoma Park. Mayor Miller further stated that the Council would like to present a Resolution to Mrs. Olmstead in an effort to express this great loss.

RESOLUTION

WHEREAS, the passing of Dr. Clifton E. Olmstead has removed from this life the beloved husband of Mrs. Glenda Olmstead, and

WHEREAS, Dr. Olmstead was a dedicated citizen of Takoma Park, past president of the Takoma Park Historical Society, and a trustee of the Takoma Park Public Library as well as a devotee to his fellowman, community and country, therefore, be it

RESOLUTION, continued

RESOLVED that the heartfelt sympathy of the Mayor and members of the City Council is hereby extended to Mrs. Glenda Olmstead in her bereavement, and be it further

RESOLVED that this Resolution be presented to Mrs. Glenda Olmstead as a further token of sympathy in the loss of her husband.

The Resolution was seconded and duly adopted.

Mayor Miller stated that the Maryland-National Capital Park and Planning Commission has advised that the new Master Plan for the City of Takoma Park will be available for distribution on December 26th.

Mayor Miller commented on the huge mound of dirt which was dumped on the Park and Planning Commission property at Maple Avenue and Grant Avenue and noted that the Parks Division of the Commission has advised the City that the dumping will not continue and the dirt will be removed. Mayor Miller suggested that a Resolution be adopted requesting the Park and Planning Commission to transfer title for the property to the City in conjunction with the property acquired by the City for the proposed Municipal and Civic Center.

Mayor Miller stated that the Annual Christmas Tree Lighting Ceremony will be held on the Library grounds on Sunday, December 16th at 5:00 p.m. with the program consisting of carol singing and the appearance of Santa Claus.

PUBLIC PARTICIPATION:

1. Mr. Lester Ahlswede, 1302 Erskine Street, City: Representing the Hillwood Manor Citizens Association and a joint zoning committee composed of three citizens associations two of which are in the City of Takoma Park. Requested the Council's consideration of requesting the Powell Tract be used for recreational purposes to prevent commercialization and dense land use and stated that this is a problem all over Prince George's County. Mr. Ahlswede further stated that the citizens in the area are willing to form a special tax district in order to share the cost of the project and urged the Council to support the Association in this action.

2. Mr. Benjamin Kaplan, 606 Ray Drive, City: Stated that he is a resident of the Saratogo Estates area and that apparently Montgomery County has not been informed of the annexation of this section. He noted that this property is misclassified and requested the assistance of the Council in notifying Montgomery County of this situation.

Mayor Miller stated that the problem is now being considered by the County Attorney as it was presented by the Corporation Counsel for the City. He further noted that Montgomery County wanted the City to annex the area, therefore, certainly should have been aware of the action.

3. Mrs. Jacob Shapiro, 506 Margaret Drive, City: Representing the Silver Spring Intermediate School P.T.A. in their requests that consideration be given to the installation of a hard surface walk from the driveway of the school as well as a study made of the parking situation on Boston Avenue.

COMMITTEE REPORTS

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. Progress report on the Christmas Tree Lighting Ceremony: Consideration is being given to having carols sung outside around the tree on the Library grounds, weather permitting. Plans are progressing and will include group caroling, as well as individual groups performing. Santa Claus will also attend.

2. Recommendation on the re-zoning of the Powell Tract for recreational purposes: Letter has been written to the Park and Planning Commission requesting that they give consideration to the acquisition of the Powell Tract for use as a recreation area. Should receive reply soon.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

1. Action taken by Montgomery County Council on pending Zoning Applications:

C-531 - Located at Maple and Grant Avenues. One acre tract of land running between houses fronting on Grant Avenue and houses fronting on Lee Avenue. The Application was approved by the Montgomery County Council.

C-478 Located at 114 Grant Avenue on the east side of Maple Avenue. The Application was denied by the Montgomery County Council.

2. Recommendation on re-zoning of Powell Tract, Z.A.P. A-4577: Commented on remarks made by Mr. Ahlswede and stated that the area has a great need for open space such as the Powell Tract, and in accordance with numerous citizens requests as well as the recommendation of the Council, moved that the following Resolution be adopted and forwarded to the Maryland-National Capital Park and Planning Commission as well as the Prince George's County Commissioners.

RESOLUTION

WHEREAS the open space known as the Powell Tract bordering the corporate limits of the City of Takoma Park is particularly desirable for use as a recreational area for the benefit of citizens both within and without the corporate limits of the City, therefore be it

RESOLVED that the Mayor and City Council of Takoma Park in meeting duly assembled, hereby request the Maryland-National Capital Park and Planning Commission to give earnest consideration to the acquisition of this entire tract for the use and development as a recreational area including, but not limited to such things as football fields, baseball diamonds, tennis courts and accessories appropriate thereto.

In regards to the suggestion that possibly the citizens in the area could form a special tax district, Councilman Roth stated that this may be an alternate method of acquiring the park and suggested that a letter be sent to the General Counsel of the Park and Planning Commission requesting a legal opinion on the matter.

The Resolution was adopted by a unanimous vote and the motion for the writing of a letter requesting a legal opinion on the special tax district was seconded and duly carried.

3. Complaint of under-assessment on property located on New Hampshire Avenue: Motion presented that letter be directed to Mr. Hutchinson, Prince George's County Tax Assessor requesting further information on the re-assessment of the Cohen property as no reply has been received regarding the final action on this matter.

4. Z.A.P. 4435, Blair H. Smith, Attorney for Opha and Bell F. Mays, Lots 4 and part of 5, Block 35, B.F. Gilbert's Subdivision, (Colby and Cherry Avenues) RR to R-18: Motion presented that we inform the County Commissioners that the Council is opposed to the granting of the application for the following reasons:

- (a) The re-zoning of the area would definitely affect the stability of the residents of the Colby and Cherry Avenue area.
- (b) Access to the property can only be from Sligo Creek Parkway which is not desirable.
- (c) The problem of traffic along Sligo Creek Parkway which is extremely narrow at this point could develop into a hazardous condition.

Councilman McKenzie noted that a previous application for the re-zoning of this property was denied. The Motion was seconded by Councilman Collison and duly carried.

CIVIC IMPROVEMENTS COMMITTEE: continued

5. Councilman Roth spoke regarding the dirt which was hauled to the Park and Planning Commission property at Maple and Grant Avenues and presented a motion as suggested by Mayor Miller, that the City request the Park and Planning Commission to deed the property to the City of Takoma Park in order that the property may be used in conjunction with proposed Municipal and Civic Center to be erected on the adjacent property.

RESOLUTION

WHEREAS the citizens of Takoma Park are vitally interested in the continued and comprehensive development of Maple Avenue between Philadelphia Avenue and Sligo Creek Parkway particularly as this area is related to the site for the proposed Municipal and Civic Center, therefore, be it

RESOLVED that the Mayor and City Council of Takoma Park hereby request that the Maryland-National Capital Park and Planning Commission give earnest consideration to the transfer of the title to the City of Takoma Park of that strip of land on the north side of Maple Avenue between Grant Avenue and Lee Avenue.

The motion was seconded and the Resolution was duly adopted.

Councilman Turner stated that the trucks hauling the dirt to the Park and Planning Commission are damaging the streets and that it should be brought to their attention before the City is faced with a large street repair expense.

6. Complaint on property at Baltimore and Philadelphia Avenues: Police officer spoke to the tenants and advised them of the unsightly vehicles and the laws prohibiting the storing or repairing of such. Building Inspector Williams was instructed to make an observation of the property to see if car repairs are being made.

7. Councilman Roth stated that the apartments on Lincoln Avenue are nearing completion and that the parking lot is extended out to the sidewalk. Suggested that a letter be written to the developer requesting that a strip of land be left in front of the parking lot for shrubbery to be planted.

PUBLIC WORKS COMMITTEE: Councilman Collison reporting

1. Request for sign "No through street - School yard" on Woodland Avenue at J. Enos Ray School entrance: Matter did not require Council action as Mr. Rhodes, Chief Foster and the Principal of the school got together and worked the problem out.

2. Petition requesting hard surface walk from Silver Spring Intermediate School driveway to Chicago Avenue: Motion presented that the request be forwarded to the Montgomery County School Board as the sidewalk would be entirely for the benefit of the school and not the public at large. The motion was seconded and duly carried. Suggested that the P.T.A. follow through with their recommendations to the School Board. Directed that a letter be sent to the Montgomery County School Board with copies to the County Council and the Silver Spring Intermediate School P.T.A.

3. Request for street light at Elson Place and Elson Court: PEPCO will relocate the present street light thereby putting it to better use, with no additional cost to the City.

4. Installation of additional street light at College crossing on Flower Avenue: Matter was referred to PEPCO and the recommendation has been received that two 20,000 lumen mercury vapor lights be installed at an annual additional cost of \$89.52. Motion presented that the recommendation be referred to the College stating that if they wish to assume the additional cost, the City will authorize the installation of the lights. Motion seconded by Councilman Forshee and duly carried.

PUBLIC WORKS COMMITTEE: continued

5. Letter from John B. Funk, Director, State Roads Commission: Councilman Collison will attend the meeting in Rockville at 10:00 a.m. on December 17th concerning the Highway Needs Study.

6. Motion presented that the Public Works Department be authorized to request bids for a one-quarter ton pick-up truck as the one now in use is ten years old and is now being used by the Parks and Recreation Supervisor. Motion seconded by Councilman McKenzie and duly carried.

FINANCE COMMITTEE: Councilman Forshee reporting

1. Expenses for the month of October, 1962: Motion presented for the approval of disbursements in the amount of \$48,493.71 for the month of October. Motion seconded by Councilman Jones and duly carried.

2. Brashear's Run Storm Drainage Project: An Analysis of Cost For Assessment Purposes has been computed and submitted by the Clerk-Treasurer. The original agreement with the developer was that the City would do the work, pay the bill and then levy an assessment on the completed work. The developer intends to pay the levy during 1963, however, in the meantime, seems advisable to secure a Certificate of Indebtedness for a period of one year. Motion presented for the adoption of an Ordinance as follows:

ORDINANCE NO. 1720

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT, pursuant to Ordinance No. 1650 adopted by the Mayor and Council on April 24, 1961, subsequent Ordinances No. 1703 and No. 1710 were adopted authorizing certain Storm Drainage construction on private property parallel to the south-side of Maple Avenue between Lincoln Avenue and Sligo Creek Parkway identified as Public Works Project No. 62-1, such project now having been determined to be complete and having been approved by the Washington Suburban Sanitary Commission,

SECTION 2. NOW THEREFORE, real property specially benefited by said improvement is hereby assessed as of January 1, 1963, such assessment to become a lien against said property due and payable February 1, 1963 in full or in twenty equal semi-annual installments plus accrued interest on the unpaid principal at the rate of six percent per annum from February 1, 1963 as follows:

Part of Lot 46, Block 50, Plot 6657, B. F. Gilbert's Subdivision, Takoma Park, Maryland. \$53,684.07, AND,

SECTION 3. THAT to arrange temporary financing of the assessment as levied in Section 2 of this Ordinance and by virtue of the authority vested in the City Council of Takoma Park, Maryland under Section 1429(g) of the City Charter printed in 1953, also known as Section 48-12(g) of the Montgomery County Code (1960) and Section 1429(g) of the Prince George's County Code (1953), the said Council hereby directs that the City of Takoma Park shall borrow under the authority so vested, the sum of FIFTY THREE THOUSAND, SIX HUNDRED DOLLARS (\$53,600.00) for the purpose of replenishing the General Funds for monies expended on the Special Assessment Project, AND,

ORDINANCE NO. 1720, continued

SECTION 4. THAT a "NOTICE TO BIDDERS" be inserted in the Suburban Record in each of two successive weekly issues, December 20, 1962 and December 27, 1962 reading as follows: "In compliance with the provisions of the City Charter and in accordance with Ordinance duly adopted by the Mayor and City Council on December 10, 1962, the City of Takoma Park, Maryland will issue ONE Certificate of Indebtedness in the amount of FIFTY THREE THOUSAND, SIX HUNDRED DOLLARS (\$53,600.00) dated February 1, 1963 to mature ONE year from date and to be paid on February 1, 1964 with interest to be paid at the date of maturity, for the purpose of replenishing the General Fund of the City of Takoma Park for monies expended for Special Improvement Project PW 62-1. Sealed bids in writing for this Certificate will be received in the Office of the Clerk-Treasurer, #8 Columbia Avenue, Takoma Park, Maryland, until 4:00 p.m. January 10, 1963";

SECTION 5. THEREFORE THAT the Mayor and City Clerk-Treasurer are authorized and directed to execute ONE Certificate of Indebtedness to bear date of February 1, 1963 in the amount of FIFTY THREE THOUSAND, SIX HUNDRED DOLLARS (\$53,600.00) to be payable February 1, 1964 with interest payable at maturity, said Certificate to be in the following form:

THE CITY OF TAKOMA PARK, MARYLAND

CERTIFICATE OF INDEBTEDNESS
Issue of 1963

No. 1 of 1963

Takoma Park, Maryland

\$53,600.00

The City of Takoma Park, a body politic and Corporate, organized and existing under the laws of the State of Maryland, does hereby certify that it is indebted to the bearer hereof, or if registered otherwise than to bearer, then to the registered holder hereof, in the sum of FIFTY THREE THOUSAND, SIX HUNDRED DOLLARS (\$53,600.00), which said sum it promises to pay to the bearer, or the registered holder, as the case may be, on February 1, 1964 together with interest thereon from the date hereof at the rate of _____ per centum per annum, payable at maturity.

Both the principal and the interest of this Certificate of Indebtedness are payable in lawful money of the United States of America at the Suburban Trust Company, Carroll and Laurel Avenues, Takoma Park, Maryland.

This Certificate of Indebtedness is issued pursuant to the authority granted by the General Assembly of Maryland.

Said Certificate of Indebtedness is also issued in accordance with Ordinance No. 1720 duly adopted by the Mayor and Council of the City of Takoma Park on the 10th day of December, 1962.

This Certificate of Indebtedness is exempt from all state, county and municipal taxation in the State of Maryland and the full faith and credit of the Mayor and Council and of the City of Takoma Park is hereby irrevocably pledged for the payment of the same and of the interest to accrue hereon.

ORDINANCE NO. 1720, continued

This Certificate of Indebtedness may be registered both as to principal and interest in the owner's name on the Registration Books kept at the Office of the Mayor and Council of the City of Takoma Park at #8 Columbia Avenue, Takoma Park, Maryland.

It is hereby certified and recited that all Acts, conditions and things required to happen, exist and be performed, exist and have been performed in due time, form and manner as required by the laws and Constitution of Maryland and the Ordinance of the City Council of the City of Takoma Park, and that together with all other obligations of the City of Takoma Park issued and outstanding under the provisions of its Charter, the total of such obligations do not exceed the total amount authorized by law.

In Testimony Whereof, the Council of the City of Takoma Park, acting for and in behalf of said City, has caused this Certificate to be signed by its Mayor, its Corporate Seal to be affixed hereto, attested by its Clerk, this first day of February, A.D. 1963.

The City of Takoma Park

ATTESTED:

BY: _____
MAYOR

CLERK-TREASURER

The motion was seconded by Councilman Collison and the Ordinance adopted by a Roll Call vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nays: None. Excused: None.

3. Results of Merit Plan Study: After a comprehensive study of the present salaries under the Merit Plan as well as the salaries paid by surrounding Municipalities and the Counties, motion presented for the adoption of a new Pay Scale Plan as follows:

ORDINANCE NO. 1721

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT Section 8 of Ordinance No. 1400 and subsequent amendments thereto, known as the Pay Scale Plan for the City of Takoma Park, has been thoroughly reviewed in consideration of salary increases throughout the Metropolitan Area, AND

SECTION 2. THEREFORE, that Section 8 be amended to increase salary scales in accordance with the schedule below to be effective January 1, 1963:

"Section 8 - Pay Scale Plans"

OFFICE WORKERS

	START	'6	MOS.	2	3	4	5	6
Bookkeeper	4,000	4,100	4,200	4,400	4,575	4,750	4,900	
Cashier-Ass't. Bookkeeper	3,800	3,900	4,000	4,200	4,375	4,550	4,700	
Secretary	3,800	3,900	4,000	4,200	4,375	4,550	4,700	
Clerk-Stenographer	3,500	3,600	3,700	3,900	4,075	4,250	4,400	
Clerk	3,300	3,400	3,500	3,700	3,875	4,050	4,200	
Administrative Assistant	5,300	5,400	5,500	5,700	5,900	6,100	6,300	

FIRE DEPARTMENT

Private	4,500	4,600	4,700	4,900	5,075	5,250	5,400	
Private First Class	4,700		4,900	5,100	5,275	5,450	5,600	
Sergeant	5,000		5,200	5,400	5,600	5,800	6,000	
Lieutenant	5,400		5,600	5,800	6,000	6,200	6,400	
Captain	5,600		5,800	6,000	6,200	6,400	6,600	
Deputy Chief	5,900		6,100	6,300	6,500	6,750	7,000	

ORDINANCE NO. 1721, continued

	START	6 MOS.	2	3	4	5	6
<u>POLICE DEPARTMENT</u>							
Private	4,500	4,600	4,700	4,900	5,075	5,250	5,400
Private First Class	4,700		4,900	5,100	5,275	5,450	5,600
Corporal	5,000		5,200	5,400	5,600	5,800	6,000
Sergeant	5,400		5,600	5,800	6,000	6,200	6,400
Lieutenant	5,600		5,800	6,000	6,200	6,400	6,600
Captain	5,900		6,100	6,300	6,500	6,750	7,000
Detective Private	4,650		4,850	5,050	5,225	5,400	5,550
Detective Private First Class	4,850		5,050	5,250	5,425	5,600	5,750
Detective Corporal	5,200		5,400	5,600	5,800	6,000	6,200
Detective Sergeant	5,600		5,800	6,000	6,200	6,400	6,600
Detective Lieutenant	5,850		6,050	6,250	6,450	6,650	6,850
Detective Captain	6,150		6,350	6,550	6,750	7,000	7,250
Crossing Guards	850		900	950			
<u>PUBLIC WORKS DEPARTMENT</u>							
Public Works Supervisor	5,300	5,400	5,500	5,700	5,900	6,100	6,300
Street Supervisor	4,700	4,800	4,900	5,100	5,275	5,450	5,600
Sanitation Supervisor	4,700	4,800	4,900	5,100	5,275	5,450	5,600
Parks Supervisor	4,250	4,350	4,450	4,650	4,825	5,000	5,150
Auto Equipment Supervisor	4,900	5,000	5,100	5,300	5,500	5,700	5,900
Building Inspector	5,200	5,300	5,400	5,600	5,800	6,000	6,200
Building Maintenance Supervisor	4,700	4,800	4,900	5,100	5,275	5,450	5,600
<u>HOURLY WORKERS</u>							
Street Foreman	1.93		1.99	2.05	2.12	2.18	2.25
Equipment Operator No. 1	1.82		1.88	1.95	2.01	2.08	2.14
Equipment Operator No. 2	1.71		1.78	1.84	1.90	1.97	2.03
Equipment Operator No. 3	1.60		1.67	1.73	1.80	1.86	1.93
Sanitation Driver Foreman	1.77		1.83	1.89	1.96	2.02	2.09
Assistant Sanitation Driver	1.60		1.67	1.73	1.80	1.86	1.93
Laborer	1.39		1.45	1.52	1.58	1.65	1.71
Custodial Worker	1.34		1.40	1.47	1.53	1.59	1.66
Skilled Worker	1.82		1.88	1.95	2.01	2.08	2.14
Mechanical Helper	1.82		1.88	1.95	2.01	2.08	2.14

Councilman Forshee stated that the increases range in percent from 2½% to 9% and noted that the increases will cost the City an additional \$18,000.00 to \$19,000.00 per year.

The motion for the adoption of the Ordinance was seconded and duly carried by a Roll Call Vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nays: None. Excused: None.

4. Request for Leave: Memorandum received from the Clerk-Treasurer requesting permission to take a period of vacation from the office for the period of December 24th through December 31st, to return to the office on January 2nd. There were no objections voiced.

PUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting

1. Request that residents be informed of proper time for placing trash at curb: Trash should be placed at the curb on Tuesday evening or Wednesday morning at the earliest. Noted that the special trash pick-ups are by request only and if for some reason the collection is not made on Wednesday, the trash should be removed from the curb until the next pick-up.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting

1. Report on traffic and parking conditions on Boston Avenue: Matter was discussed by the Committee and it is felt that before any specific recommendations are made such as the installation of "No Parking" signs, the Committee should check with the school officials

LAW ENFORCEMENT COMMITTEE, continued

2. Complaint of flagrant parking violations: Committee has had considerable discussion on this matter and Chief Foster has instructed the Police Officers to keep a close watch for violations.
3. Request for sign denoting "Hospital Entrance" on Carroll Avenue: Matter has been taken care of by the State Roads Commission.
4. Request for replacement of motorcycle: Request submitted by Chief Foster for the replacement of Motorcycle #3 due to present condition and the cost of repairs needed. Motion presented for the authorization of the purchase of a motorcycle from the Harley Davidson Company at the quoted price as submitted by Chief Foster. Councilman McKenzie questioned the procedure of the purchase without obtaining bids from several companies. It was pointed out that the Harley Davidson Motorcycle has proven to be the most suitable as well as the fact that the local agency will service the motorcycle.

ORDINANCE NO. 1722

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT it has been determined that Motorcycle #3, a 1957 Model Harley-Davidson, has served its usefulness and is beyond economical repair, AND,

SECTION 2. THAT a quotation has been received from the Harley-Davidson Sales and Service, Washington, D.C. to furnish a new 1962-63 Harley-Davidson Police Model #74FL, chrome Police Group, fully equipped, in the sum of ONE THOUSAND, SEVEN HUNDRED THIRTY NINE DOLLARS AND FORTY FIVE CENTS (\$1,739.45 less trade in allowance of ONE HUNDRED AND FIFTY DOLLAR DOLLARS (\$150.00) for one used motorcycle.

SECTION 3. THEREFORE, the Chief of Police is hereby authorized to purchase the new motorcycle as outlined in Section 2 of this Ordinance, AND,

SECTION 4. FURTHER THAT the City Clerk-Treasurer is hereby authorized upon delivery of said new motorcycle to transfer title to Harley-Davidson Sales and Service on Harley-Davidson Model 57-FL, Serial No. 5924, AND,

SECTION 5. FURTHER THAT, the net sum of ONE THOUSAND, FIVE HUNDRED EIGHTY NINE DOLLARS AND FORTY FIVE CENTS (\$1,589.45) be transferred from the Reserve Fund to Account No. 11.113.

The motion was seconded by Councilman Turner and the Ordinance was adopted by a Roll Call Vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy, Roth and Turner. Nays: Councilman McKenzie. Excused: None.

5. Proposed Ordinance to amend Article 10 of the City Code concerning abandoned automobiles and other articles: The proposed amendment has been reviewed by the Corporation Counsel and is reported to be in order.

FIRST READING OF PROPOSED ORDINANCE TO AMEND ARTICLE 10:

AMENDMENT TO ARTICLE 10, TRAFFIC REGULATIONS, THE MUNICIPAL CODE (1961)

CITY OF TAKOMA PARK, MARYLAND

Section 46. SALES OF ABANDONED, ETC. VEHICLES - PROCEDURE GENERALLY.

Whenever any motor vehicle or part thereof is in the custody of the Police Department and whenever the owner or person entitled to the possession thereof cannot be located and fails to claim such motor vehicle or part thereof for a period of sixty days after such motor vehicle, or part thereof, came into the custody of such Department, the same may be disposed of by the City Treasurer at public sale, at some place which shall be convenient and accessible to the public, at any time between the hours of 10:00 a.m. and 6:00 p.m. provided that an advertisement of the time, place and terms of the sale, together with a full, detailed description of such motor vehicle, or part thereof, shall be inserted in at least one newspaper of general circulation in the City, at least once each week for two successive weeks prior to the sale provided, further, that a notice by certified mail shall be sent at least ten days prior to the sale to the owner and lien holder, if any, shown on the records of the Department of Motor Vehicles of Maryland, or the person entitled to the possession of such motor vehicle, or part thereof, if his address be known, or if it can be ascertained by the exercise of reasonable diligence. If such address cannot be ascertained, then such notice shall not be required.

Section 47. SAME - EVIDENCE OF TITLE.

The certificate of the City Treasurer that he has sold any motor vehicle at public auction to a purchaser shall constitute sufficient evidence of title to any motor vehicle so sold, in order to enable any such purchaser to obtain a certificate of title and registration from the Department of Motor Vehicles of Maryland.

Section 48. SAME - DISPOSITION OF PROCEEDS; PAYMENT OF LIENS, ETC.

After payment of the expenses of any sale held pursuant to Section 46 of this Article and the amount of storage and repair charges incurred by the City on account of the motor vehicle or part thereof sold at such sale and after payment of all liens filed against the motor vehicle or part thereof, the balance, if any, received by the City at any such sale shall be held by the City Treasurer for a period of six months from the date of such sale. The City Treasurer shall pay such balance to any person who shall file his verified claim prior to the expiration of such six month period establishing that he is the owner or person entitled to the possession of such motor vehicle. If no claim is filed within such period, the balance shall be transferred to the General Fund of the City

Section 49. DISPOSITION OF VALUELESS ARTICLES.

If the impounded vehicle shall be deemed by the Chief Police Officer and the City Treasurer to be of no value or of insufficient value to warrant sale, and if the person entitled to the possession thereof shall not appear to redeem such valueless property or cannot be located within thirty days after such vehicle came into police custody, such vehicle shall be conclusively deemed of no value and to be abandoned, and may be destroyed or otherwise disposed of, and there shall be no claim against the City by reason of such destruction or disposition provided, that a notice by certified mail shall be sent at least ten days prior to such disposition to the owner shown on the records of the Department of Motor Vehicles and to each known lien holder, if any, or the person entitled to the possession of such motor vehicle, or part thereof, if his address be known, or if it can be ascertained by the exercise of reasonable diligence. If such address cannot be ascertained then such notice shall not be required.

Section 50. OTHER ABANDONED PROPERTY.

Wherever any readily movable property of any kind, such as, but not limited to, furniture, appliances, personal effects, and so forth, shall be abandoned, or left in violation of any

AMENDMENT TO ARTICLE 10, continued

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law, ordinance or order, on public or private premises, it may be removed by order of the Mayor. Such property shall be dealt with respectively as in the case of abandoned, unattended, junked or wrecked vehicles in Section 46 through 49.

Section 51. ABANDONED, ETC. VEHICLES.

It shall be unlawful to park, store, or leave any vehicle of any kind, in a wrecked, junked, or abandoned condition, whether attended or not, or for the owner of any vehicle of any kind in such condition or the owner of any property to allow, permit, or suffer the same to be left upon any privately owned property, in violation of the Zoning Ordinance of the respective County in which such property is situated or in violation of Section 1 of Article 36 of the Municipal Code (1961). Should any vehicle of any kind be found upon private property in a wrecked, junked or abandoned condition, or parked in violation of any law, ordinance or order regarding any vehicle of any kind, the Police Department or such other authority as the Mayor may designate, shall have the authority to seize, remove and impound such vehicle and charge to the owner thereof, the costs of towing, storage and any other charges incurred in connection therewith, provided that no vehicle shall be towed away if at the time of the intended removal the owner or person for the time being in charge thereof is present and shall remove such vehicle as soon thereafter as practicable.

Section 52. RECORDS OF IMPOUNDING.

The Chief Police Officer, or whomever he may designate, shall keep a record of all vehicles impounded, and shall be able at all times to furnish the owners, or agents thereof, with information as to place of impounding.

Adopted _____

Ordinance No. _____

Certified to be a true and correct copy:

City Clerk-Treasurer

LAW ENFORCEMENT COMMITTEE: continued

6. Stated that the Police Department has submitted a report on previous violations to the City Code concerning abandoned automobiles as well as current violations and noted that the Police Department is closely following these violations and will take action if not corrected within the thirty day time limit.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

1. Proposed amendment to Section 86-16 of the City of Takoma Park Fire Code (1960):

ORDINANCE NO. 1723

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT Section 86-16, City of Takoma Park Fire Code (1960), titled "Removal of Dangerous Conditions.", be amended to read as follows:

"(a) Whenever the Fire Marshall shall find in any building or upon any premises combustibile or explosive matter or dangerous accumulations of rubbish or unnecessary accumulations of waste paper, boxes, shavings, or any other highly inflammable materials which are so situated as to endanger life or property, or shall find obstructions to or on fire escapes, stairs, passageways, corridors, halls, loading platforms, doors or windows, liable to interfere with the operations of fire departments or emergency equipment or egress of occupants in case of fire, he shall order the same to be removed immediately. If he shall find private entrance or exit sidewalks or vehicular driveways or interior private driveways or sidewalks obstructed by snow, debris, construction material, vehicles, or other matter liable to interfere with the ingress of the operation of fire departments or other emergency vehicles in case of fire, he shall order the obstructions removed.

To effectuate the foregoing as to vehicles parked on private property, the Fire Marshall may order "No Parking" signs be erected, may designate the placement thereof, and may order that curbs be painted a distinctive color. The parking of any vehicle, on private property or otherwise, in violation of the foregoing shall constitute a misdemeanor; and any person convicted thereof will be subject to the penalty provided in Sections 25 and 27, Article 10 of the Municipal Code (1961) of the City of Takoma Park, Maryland. In addition, the vehicle parked in violation of this Article may be impounded by the Police Department and held until the penalty provided and the towing and storage charges incurred are paid."

Upon presentation of the motion for the adoption of the Ordinance, seconded by Councilman McKenzie, the Ordinance was adopted by a Roll Call Vote recorded as follows: Ayes: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nays: None. Excused: None.

2. Motion presented for the appointment of Deputy Chief DeKalb as Alternate to the Montgomery County Fire Board for the year 1963. Motion seconded by Councilman Kennedy and duly carried.

There being no further business to come before the Mayor and Council the meeting was adjourned at 10:21 p.m. to reconvene in Executive Session on January 14, 1963.

[Handwritten signature]

[Handwritten signature]

George M. Miller

Mayor

THE CITY OF TAKOMA PARK, MARYLAND

OPERATIONAL STATEMENT FOR PERIOD ENDED NOVEMBER 30, 1962

REVENUES

CODE NO.	BASIC SOURCE	PERCENTAGE COLLECTED	ACTUAL REVENUE	BUDGET ESTIMATE	BUDGET BALANCE
1.0	Taxes - Local	95%	\$417,265.61	\$438,844.66	\$ 21,579.05
1.5	Taxes - State Shared	25.6%	35,839.11	139,800.00	103,960.89
2.0	Licenses and Permits	86.6%	642.11	7,410.00	6,767.89
3.0	Fines and Forfeitures	74.8%	2,466.95	3,300.00	833.05
4.0	Use of Money and Property	148.9%	4,840.30	3,250.00	(1,590.30)
5.0	From other Agencies	-----	-----	44,816.82	44,816.82
6.0	Service Charges and Fees	14.7%	2,579.35	17,600.00	15,020.65
	TOTAL	70.0%	\$463,633.43	\$655,021.48	\$191,388.05

MONTHLY PERCENTAGE QUOTA - 41.6%

APPROPRIATIONS

CODE NO.	BASIC SOURCE	PERCENTAGE EXPENDED	EXPENDED	BUDGET	BUDGET BALANCE
10.0	Government Administration	41.7%	\$18,418.63	\$44,202.50	\$25,783.87
10.8	Government Buildings	36.4%	8,644.94	23,780.00	15,135.06
11.1	Police Department	41.4%	58,485.10	141,343.65	82,858.55
11.2	Fire Department	43.9%	43,804.75	99,739.00	55,934.25
11.3	Protective Inspection	36.5%	3,583.26	9,820.00	6,236.74
12.1	Public Works - Office	40.8%	5,880.73	14,400.00	8,519.27
12.2	Public Works - Highway	46.6%	32,851.35	70,422.50	37,571.15
12.9	Public Works - Repair Shop	54.8%	15,716.10	28,660.00	12,943.90
13.0	Public Works - Sanitation	42.7%	27,250.61	63,840.00	36,589.39
19.1	Recreation Division	41.0%	22,699.50	55,335.77	32,636.27
21.0	Retirement and Insurance	50.1%	18,194.42	36,280.00	18,085.58
22.0	Council Appropriations	55.8%	1,023.07	1,834.08	811.01
	10% Legal Reserve Fund	-----	-----	65,502.15	65,502.15
		39.1%	\$256,552.46	\$655,159.65	\$398,607.19
	TOTAL RESERVE TO 11/30/62		\$463,633.43		
	PLUS: HALLOWEEN FUND		138.17		
	TOTAL DISBURSEMENTS TO 11/30/62		256,552.46		
	EXCESS REVENUE OVER DISBURSEMENTS		\$207,219.14		

THE CITY OF TAKOMA PARK, MARYLANDFINANCIAL STATEMENT AS OF NOVEMBER 30, 1962GENERAL FUNDASSETSCURRENT ASSETS

Cash in Bank and On Hand	\$ 48,352.70	
Certificate of Deposit	130,000.00	
Taxes Receivable - 1962 Levy	19,261.02	
Taxes Receivable - Prior Levies	862.73	
Other Receivables	3,850.37	
Inventories	<u>596.86</u>	\$202,923.68
Projects in Process		54,177.77
Prepaid Expenses		1,458.88
Contracts Receivable		10,776.60
		<u>\$269,336.93</u>
	<u>TOTAL ASSETS</u>	

LIABILITIESCURRENT LIABILITIES

Payroll Tax Payable	\$ 4,299.38	
Payroll Trust Accounts	98.80	
Escrow Deposit Accounts	1,071.67	
Unclaimed Overpayment of Taxes	231.26	
Accounts Payable	<u>20,832.67</u>	\$ 26,533.78
Certificates of Indebtedness	92,000.00	
Accrued Interest Payable	<u>1,041.19</u>	93,041.19
Reserve for Prepaid Expenses		24.54
Reserve for Pending Abandonment		644.19
Sale of City Property Pending		12,776.60
		<u>\$133,020.30</u>
	<u>TOTAL LIABILITIES AND RESERVES-</u>	

SUMMARY OF FUND ACCOUNTS

Excess Revenue over Disbursements Thru 11/30/62	\$207,219.14	
Plus: 1962 Taxes Billed - Not Collected	19,261.02	
Commercial Trash Billing - Not Collected	121.50	
	<u>\$226,601.66</u>	
Less: Prior Years Over-Expenditures	\$87,095.44	
Taxes Collected - Prior Years Accts.	<u>3,189.59</u>	90,285.03
		<u>\$136,316.63</u>
Capital Asset Fund Account	\$1,160,789.03	<u>\$269,336.93</u>