

THE CITY OF TAKOMA PARK, MARYLANDEXECUTIVE MEETING OF THE MAYOR AND COUNCIL

January 14, 1963

The Mayor and Council for the City of Takoma Park convened in Executive Session in the Council Room, #8 Columbia Avenue, Takoma Park, Maryland, on Monday, January 14, 1963 at 8:04 p.m.

CITY OFFICIALS PRESENT

Mayor Miller	Clerk-Treasurer Pridgen
Councilman Collison	Chief Foster, Police Dept.
Councilman Forshee	Captain Merson, Police Dept.
Councilman Jones	Chief LaScola, Fire Dept.
Councilman Kennedy	Deputy Chief DeKalb, Fire Dept.
Councilman McKenzie	Director of Public Works Rhodes
Councilman Roth	Building Inspector Williams
Councilman Turner	Corporation Counsel Gingerich

Mayor Miller led in the Pledge of Allegiance to the Flag.

Mayor Miller called for a Motion to dispense with the reading of the minutes of the meeting held on December 10, 1962. A motion was presented, seconded and duly carried to approve the minutes as submitted.

CORRESPONDENCE RECEIVED: Clerk-Treasurer Pridgen reporting

1. The Fischer Family: Acknowledgement and appreciation for expression of sympathy. (Council Files)
2. Mrs. Betty Ruth McDevitt; Mr. and Mrs. Freeman Slye; Mrs. Dorothy Lewis; Mr. James (Jimmy) Jarboe: Cards and letters expressing appreciation for Christmas remembrance. (Council Files)
3. Honorable Louis Goldstein, Comptroller of the Treasury, State of Maryland: Invitation to attend swearing-in ceremony and reception at 3:00 p.m., Monday, January 21, 1963 at the State House in Annapolis. (Council Files)
4. Mrs. Barbara Fiske, Secretary, Takoma Park Volunteer Fire Department, Inc., Ladies Auxiliary: Expression of appreciation to Mayor Miller for his participation in the Annual Christmas Party for the children. (Council Files)
5. Mrs. Melva M. Boatright, Secretary, Takoma Park Volunteer Fire Department, Inc., Ladies Auxiliary: Information as to new officers for the year 1963. (Council Files with a copy to the Fire Protection Committee)
6. Mr. and Mrs. Benjamin Rockman, 7105 Carroll Avenue, City: Commendation of Firemen McDonald and Jarboe and Police Officers Dalrymple and Hilton for prompt and efficient action in connection with the sledding accident of their son, Neal. (Personnel Files with copies to the Fire Protection and Law Enforcement Committees)
7. Honorable James R. Miller, Jr., Chairman, Montgomery County Delegation, House of Delegates, Annapolis, Maryland: Request for review and opinion concerning House Bill No. 3 dealing with fiscal matters. (Council as a Whole)

CORRESPONDENCE RECEIVED, continued

8. Mrs. Adele Hutchins, #18 Hickory Avenue, City: Suggesting a home beautification contest similar to the one held in the Palisades area of the District of Columbia. (Civic Improvements and Public Welfare Committees)
9. Mr. William Emory Hutchinson, Supervisor of Assessments, Prince George's County: Concerning re-assessment of the Cohen property on New Hampshire Avenue. (Civic Improvements and Finance Committees)
10. Mr. S. Michael Derato, Secretary, Police and Firemen's Association: Concerning proposed retirement plan for City employees. (Finance Committee)
11. Mr. Egbert H. Walker, 7413 Holly Avenue, City: Complaint of dirt erosion onto sidewalk on North side of Philadelphia Avenue, between Holly and Chestnut Streets. (Public Welfare Committee)
12. Mr. John B. Kenkel, Esq., General Counsel, Washington Suburban Sanitary Commission: Regarding probable costs of Rights of Way Acquisitions needed for the Spring Branch Storm Drainage Project 0208E. (Public Works Committee)
13. Colonel Isaac H. Horton, 7520 Maple Avenue, City: Suggesting public transportation service on Maple Avenue to serve new apartments in the area. (Council as a Whole)
14. Mr. Herbert W. Wells, Chairman, The Maryland-National Capital Park and Planning Commission: Report concerning status of "Powell Tract" on New Hampshire Avenue as related to acquisition of land for Park or Youth Center purposes. (Civic Improvements Committee)
15. Mr. Howard Lee Cook, Clerk to the Montgomery County Council: Regarding request for postponement of Hearing date on Zoning Applications No. C-886 and No. C-894. (Civic Improvements Committee)
16. Mr. Howard Lee Cook, Clerk to the Montgomery County Council: Regarding reconsideration of Zoning Application No. C-531. (Civic Improvements Committee)
17. Mrs. Dorothy I. Thompson, 109 Sheridan Avenue, City, and Petitioners: Recommendation for disapproval of Zoning Application No. C-886 (7416 Hancock Avenue, Pt. Lot 2, Section 6, S. S. Carroll's Addition to Takoma Park) (R-60 to R-10). (Civic Improvements Committee)
18. Mrs. W. R. Thom, Corresponding Secretary, Sligo Park Hills Citizen's Association: Request for postponement of Council consideration of Z.A.P. C-940 until the fourth Monday in February. (Civic Improvements Committee)
19. Mr. E. W. Bucklin, Director, Department of Inspections and Licenses, Montgomery County: Schedule of Hearing dates for Zoning Applications: C-886 and C-894, January 23rd; C-940, June 24th. (Civic Improvements Committee)
20. Mr. John P. Hewitt, Director of Parks, Maryland-National Capital Park and Planning Commission: Regarding Commission property on Maple Avenue between Grant Avenue and Lee Avenue. (Council Files)
21. Prince George's County Municipal Association: Notice of meeting, January 17th at 8:00 p.m. at Cheverly, Maryland. (Council Files)

Mayor Miller commented that the interest and hospitality shown by the citizens of Takoma Park to the visiting foreign students has prompted one of the students from East Pakistan to write requesting the loan of \$681.20 for his passage to the United States in order to further his studies in Aeronautical and Astronautical Engineering. Mr. Shamsher Wadud was one of the visiting students in 1961 to whom Takoma Park presented Honorary Citizen Certificates during their week-long visit. Mayor Miller stated that the furthering of this young mans education is certainly a worthwhile thing and urged consideration of this request for a loan, noting that the loan is promised to be repaid in approximately one year. He encouraged local service and citizens groups to consider sponsorship.

Mayor Miller called attention to the fact that after nearly four years the Park and Planning Commission has completed the Preliminary Master Plan for the Takoma Park-Langley Park Planning Area. He noted that the Public Hearing on this Preliminary Plan is to be held at the Takoma Park Junior High School on March 6th at 8:00 p.m. and urged all of the property-owners in the City to study the plan and write their personal recommendations or the recommendations of their respective Citizens Association to the Council to enable the Council members to have a composite picture of the over-all feeling of the citizens in each area of the City. Mayor Miller stated that in order to get the opinions of the citizens considered at the Public Hearing, the Council and individual citizens as well as the various Citizens Associations should be united in their recommendations. Copies of the Preliminary Plan may be obtained at the Park and Planning Commission, The Takoma Park Library and the Takoma Park City Office.

PUBLIC PARTICIPATION:

1. Mrs. Lester Geib, 7509 Hancock Avenue, City: Stated that she was one of the signers of the Petition protesting Zoning Application C-886 for the R-10 (High Density Apartment) Zone. Noted various problems arising from the apartments on Maple Avenue such as smoke from the incinerators, and the lack of parking space. Further noted that the residents of the apartment buildings share in the services provided by the City, yet show little or no civic interest. Mayor Miller referred the matter to the Civic Improvements Committee and requested that the complaint of excessive smoke be investigated by the Fire Department.

2. Dr. Stephen Hiten, President, B. F. Gilbert's Citizens Association, #7 Hickory Avenue, City: Speaking in behalf of the Citizens Association in reference to Z.A.P. C-894. The Zoning Committee of the Association has raised question as to the advisability of registering protest of this Application at the next meeting of the Montgomery County Council. Stated that the Association is not against progress but rather against the type of progress that removes the finer things of life. Requested that the City Council recommend the denial of the Application to the County Council.

Councilman Roth stated that the case has been scheduled for Hearing on January 23rd but will be continued until a later date, possibly April or May. Further stated that it would be unreasonable for the Council to make a recommendation before the Public Hearing on the Preliminary Zoning Plan is held. Mayor Miller suggested that Dr. Hiten attend the Public Hearing on March 6th.

Mr. Phillip W. Huck, 27 Pine Avenue, City: Stated that he was speaking "out of the past" and referred to a brochure published in 1901 entitled "Takoma Park, The Sylvan Suburb of the National Capital". Expressed his sympathy to the people on Hancock Avenue due to the development of high density apartments. Commented that the Council should go slow on this type of progress. Stated that people are being deprived of things when Takoma Park is developed in a manner it was not intended for.

Councilman Forshee remarked that recommendations have been made for the denial of C-894 but no recommendations have been made as to what should be done with the property. Dr. Hiten stated that the property should remain as C-2 for the present time.

3. Mr. Charles Kimble, 316 Mississippi Avenue, City: Spoke regarding Z.A.P. C-940 and requested that the Application be considered at a later date, preferably the last meeting in February, or after Public Hearing on the Preliminary Master Plan. The matter was referred to the Civic Improvements Committee.

COMMITTEE REPORTS

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

1. Z.A.P. C-886, Z.A.P. C-894 and Z.A.P. C-940: Stated that it would be unreasonable for the Council to make recommendations on any of the pending Zoning Applications at this time. Hearings on C-886 and C-894 scheduled for January 23rd will be reconvened by the County Council after the Public Hearing is held on the Preliminary Master Plan possibly in April or May. Requested that a letter be directed to the Sligo Park Hills Citizens Association advising them that the Council will postpone making a recommendation on C-940 until after the Public Hearing is held on the Master Plan on March 6th.

Councilman Roth expressed his appreciation to the citizens who have taken an active interest in the pending Zoning Applications and stated that the Council appreciates their opinions and that such expressions help the Council in making recommendations to the Counties.

2. Request for grounds of J. Enos Ray School to be included in Azalea planting program: This request will be considered at the time that the Azaleas are ready for planting, in the meantime, will be referred to the Azalea Committee of the City.

3. Recommendation on re-zoning of Powell Tract, Z.A.P. A-4577: Referred to a letter received from the Park and Planning Commission advising that negotiations were being made for the acquisition of a two-acre tract of the property for use as a Youth Center. Requested that a letter be directed to the Park and Planning Commission requesting further information, i.e., particular functions of the Youth Center, what facilities it will include, hours, when center is proposed to begin.

4. Re-assessment of Cohen property on New Hampshire Avenue: Requested that file be held for 45 days, at the expiration of such time, if no reply has been received advising that the re-assessment has been completed, the matter should be checked into again.

5. Suggested that other property in the same area which has recently been re-zoned be checked to determine if re-assessment has been completed by Prince George's County.

6. Stated that a positive position has been taken in the requesting of re-assessment of property located in Prince George's County and inquired of the Council if same position should be taken with Montgomery County. Mayor Miller suggested that the request for information on re-assessment should be handled as individual cases as they arise. Noted that there have been several re-zoning cases in recent months passed by Montgomery County which should be checked into individually. Corporation Counsel Gingerich stated that it was his impression that a re-zoning case went immediately to the assessor and was re-assessed accordingly. Councilman Roth proposed that an inquiry be directed to Montgomery County regarding re-assessment.

7. Referred to copy of letter addressed to the Assessor, Prince George's County in regards to the property located on New Hampshire Avenue where buildings have recently been removed. The letter, written by the owner of the property, advised the Assessor to remove the buildings from the Tax Rolls.

PUBLIC WORKS COMMITTEE: Councilman Collison reporting

1. Purchase of three-quarter ton pick-up truck for Public Works Department: Bids were advertised for, received, and opened at 4:00 p.m. on January 8th. The low bidder was Hicks Chevrolet with the bid of \$1,639.54 (with trade-in). Motion presented that the contract be awarded to Hicks Chevrolet and that the purchase be authorized by the following Ordinance.

ORDINANCE NO. 1724

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

- SECTION 1. THAT after having been duly advertised in accordance with law bids have been received and publically opened for a pick-up truck to be used by the Public Works Department AND
- SECTION 2. THAT the low bid submitted by Hicks Chevrolet, Inc., Washington, D.C. for one 1963 Model 2534, three-quarter ton Chevrolet pick-up truck meets all specifications of Public Works Job #62-2, AND
- SECTION 3. THAT the contract be awarded to Hicks Chevrolet, Inc. in the net sum of ONE THOUSAND SIX HUNDRED THIRTY NINE DOLLARS AND FIFTY FOUR CENTS (\$1,639.54) AND
- SECTION 4. THAT the City Clerk-Treasurer is hereby authorized upon delivery of the new Chevrolet pick-up truck to transfer title to Hicks Chevrolet on one three-quarter ton Ford truck, Serial Number F2-D2NR-12679, Title No. E-706563 AND
- SECTION 5. FURTHER THAT the sum stated in Section 3 of this Ordinance be transferred from the reserve fund to account No. 12.203.

The motion was seconded and the Ordinance was adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nay: None. Excused: None.

2. Installation of additional street light at College crossing on Flower Avenue: The proposal from PEPCO for the installation of two 20,000 lumen lights on Flower Avenue at the Morrison Hall crossing at Columbia Union College was referred to the College. A reply stating that the College will assume the \$89.52 per annum additional cost has been received and the contract has been signed with PEPCO. Columbia Union College is to be billed quarterly for the additional yearly cost of these lights.
3. Improvement of Service Drive parallel to New Hampshire Avenue, between Merwood Drive and Glenside Drive: The plans drawn up by McNeill Surveys have been submitted to the Sanitary Commission and were approved in one day.
4. Request for statement of policy regarding use of seal by professional engineers or land surveyors registered in the State of Maryland for plans prepared for Public Works under City jurisdiction: The City has used the services of McNeill Surveys, Inc., registered as a land surveyor, but not a professional engineer. Motion presented that the State Board of Registration be advised that we use the services of McNeill Surveys, motion seconded and carried with Councilman Jones voting negative. Councilman Collison stated that through past years of experience, McNeill Surveys has proven to be very efficient and should the occasion arise where the project may require more technical training and experience than McNeill Surveys can offer, consideration will be given to using the services of another firm.

PUBLIC WORKS COMMITTEE, continued

5. Spring Branch Storm Drainage Project: Letter was written to the Washington Suburban Sanitary Commission advising them of the Rights-of-Way situation in regards to the installation of the storm drainage project, and an estimate of the cost of the Commission acquiring the remaining Rights-of-Way. A reply has been received stating that the cost of such acquisitions would run as high as \$10,000.00. Councilman Collison pointed out that we originally were faced with a cost of approximately \$36,000.00 until the Sanitary Commission proposed to construct the project at no cost to the City providing the City would acquire the necessary Rights-of-Way. Motion presented that the Washington Suburban Sanitary Commission be advised to proceed with the acquisition of the remaining Rights-of-Ways. Motion seconded and duly carried.

6. Drainage of water from the Texaco Service Station located at Carroll and Grant Avenues: Memo to the Public Works Committee from Mr. Rhodes stating that waste water from the service station onto Grant Avenue is causing an undesirable condition on the street as well as damaging the sidewalk. Motion presented that a letter be directed to the Texaco Company advising them of the condition and that such condition is in violation of the Municipal Code. Chief LaScola noted that this is also covered in the new Fire Code of the City. Motion seconded and duly carried.

FINANCE COMMITTEE: Councilman Forshee reporting

1. Approval of Disbursements for the month of November: Motion presented for the approval of disbursements for the month of November in the amount of \$53,106.15. Motion seconded and duly carried.

2. Approval of Disbursements for the month of December: Motion presented for the approval of disbursements for the month of December in the amount of \$45,974.43. Motion seconded and duly carried.

3. Certificate of Indebtedness: Bids were advertised for in accordance with law for one Certificate of Indebtedness in the amount of \$53,600.00. Bids were submitted by the Citizens Bank of Maryland at an interest rate of 1.7/8% per annum and the Suburban Trust Company at an interest rate of 1.70% per annum. Motion presented for the adoption of an Ordinance awarding the Certificate of Indebtedness to the Suburban Trust Company as follows:

ORDINANCE NO. 1725

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT after being duly advertised in accordance with Ordinance No. 1720, bids for the issuance of \$53,600.00 in a Certificate of Indebtedness have been opened on January 10, 1963, AND

SECTION 2. THAT the bid submitted by the Suburban Trust Company be accepted at the rate of 1.70% per annum on the Certificate maturing February 1, 1964, AND

SECTION 3. FURTHER THAT Certificate No. 1 of 1963, in the amount of FIFTY THREE THOUSAND SIX HUNDRED DOLLARS (\$53,600.00) being issued and dated February 1, 1963, and to mature and become payable February 1, 1964, at the interest rate of 1.70% per annum.

The motion for the adoption of the Ordinance was seconded and Ordinance No. 1725 was adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nay: None. Excused: None.

FINANCE COMMITTEE, continued

4. Front-Foot-Benefit charge in connection with Maple Avenue improvement: The Washington Suburban Sanitary Commission has requested \$644.19 for the payment of the remaining front-foot benefits in connection with the abandonment of Cumberland Avenue at Maple Avenue. Noted that pipes in this area have to be sealed off. Motion presented for the authorization of payment in the amount of \$644.19 to the Sanitary Commission. Motion seconded and duly carried.

5. Study of Insurance coverage by the Insurance Buyer's Council: A study was made by the Insurance Buyer's Council recently and proved to be very satisfactory. A meeting between Mr. Emory of the Insurance Buyer's Council, Clerk-Treasurer Pridgen and Councilman Forshee was held for the purpose of drawing up specifications for obtaining bids for certain policies due to expire on February 15th. Stated that through competitive bidding for the policies, the City may be able to obtain more complete coverage at a lesser annual cost. Councilman Kennedy commented that the survey of insurance coverage conducted by the Insurance Buyer's Council was quite complete and with insurance becoming more involved every day, their services are certainly worthwhile.

6. Budget Comparisons: Stated that each department should check their budgets and make every effort to operate within the departmental appropriation, noting that internal transfers may become necessary.

7. 1963-64 Budget: Stated that Department Heads should begin compiling figures in order to submit their tentative budgets during the month of February.

8. Letter from Police and Firemen's Association regarding Retirement study: Commented as to whether or not such a study should originate with the City Office rather than an individual organization. Mayor Miller stated that the Lampson-Ashley Insurance Agency is presently conducting such a study for the City and that the Police and Firemen's Association is merely attempting to obtain ideas from the Werber Agency as they were the company that set up the Retirement Fund for Prince George's County.

PUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting

1. Permission to rent rooms at #12 Jefferson Avenue: Owners were informed that they would have to remove two kitchens from the building in order to rent rooms. Stated that the changes have been made and item may be removed from the Agenda.

2. Councilman Jones inquired as to why the mail from the Takoma Park Post Office must go to Washington to be cancelled and then returned to the Takoma Park Post Office for delivery. Councilman Turner, an employee of the Post Office Department stated that the time and money element involved makes this type of operation much more economical. He further stated that a letter mailed at 10:00 p.m. is returned to the Takoma Park Post office by 3:00 a.m. for delivery the next day. Noted that the Post Office does not observe geographical boundries but rather postal boundries, hence the Washington, D.C. cancellation.

3. Councilman Jones noted that the Manor Circle property has been cleaned up and at this time resembles a park area.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting

1. Second reading of proposed Ordinance to amend Article 10, Traffic Regulations, of the Municipal Code (1961): Motion presented for the adoption of the following Ordinance:

ORDINANCE NO. 1726

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT Article 10 of the Municipal Code (1961) be amended as follows:

SECTION 46. SALES OF ABANDONED, ETC. VEHICLES - PROCEDURE GENERALLY

Whenever any motor vehicle or part thereof is in the custody of the Police Department and whenever the owner or person entitled to the possession thereof cannot be located and fails to claim such motor vehicle or part thereof for a period of sixty days after such motor vehicle, or part thereof, came into the custody of such Department, the same may be disposed of by the City Treasurer at public sale, at some place which shall be convenient and accessible to the public, at any time between the hours of 10:00 a.m. and 6:00 p.m. provided that an advertisement of the time, place and terms of the sale, together with a full, detailed description of such motor vehicle, or part thereof, shall be inserted in at least one newspaper of general circulation in the City, at least once each week for two successive weeks prior to the sale provided, further, that a notice by Certified Mail shall be sent at least ten days prior to the sale to the owner and lien holder, if any, shown on the records of the Department of Motor Vehicles of Maryland, or the person entitled to the possession of such motor vehicle, or part thereof, if his address be known, or it can be ascertained by the exercise of reasonable diligence. If such address cannot be ascertained, then such notice shall not be required.

SECTION 47. SAME - EVIDENCE OF TITLE.

The Certificate of the City Treasurer that he has sold any motor vehicle at public auction to a purchaser shall constitute sufficient evidence of title to any motor vehicle so sold, in order to enable any such purchaser to obtain a Certificate of Title and Registration from the Department of Motor Vehicles of Maryland.

SECTION 48. SAME - DISPOSITION OF PROCEEDS; PAYMENT OF LIENS, ETC.

After payment of the expenses of any sale held pursuant to Section 46 of this Article and the amount of storage and repair charges incurred by the City on account of the motor vehicle, or part thereof, sold at such sale and after payment of all liens filed against the motor vehicle or part thereof, the balance, if any, received by the City at any such sale shall be held by the City Treasurer for a period of six months from the date of such sale. The City Treasurer shall pay such balance to any person who shall file his verified claim prior to the expiration of such six month period establishing that he is the owner or person entitled to the possession of such motor vehicle. If no claim is filed within such period, the balance shall be transferred to the General Fund of the City.

SECTION 49. DISPOSITION OF VALUELESS ARTICLES.

If the impounded vehicle shall be determined by the Chief Police Officer and the City Treasurer to be of no value or of insufficient value to warrant sale, and if the person entitled to the possession thereof shall not appear to redeem such valueless property or cannot be located within thirty days after such vehicle came into police custody, such vehicle shall be conclusively deemed of no value and to be abandoned, and may be destroyed or otherwise disposed of, and there shall be no claim against the City by reason of such destruction or disposition provided, that a

ORDINANCE NO. 1726, continued:

notice by Certified Mail shall be sent at least ten days prior to such disposition to the owner shown of the records of the Department of Motor Vehicles and to each known lien holder, if any, or the person entitled to the possession of such motor vehicle, or part thereof, if his address be known, or it can be ascertained by the exercise of reasonable diligence. If such address cannot be ascertained then such notice shall not be required.

SECTION 50. OTHER ABANDONED PROPERTY.

Wherever any readily movable property of any kind, such as, but not limited to, furniture, appliances, personal effects, and so forth, shall be abandoned or left in violation of any law, Ordinance or order, on public or private premises, it may be removed by order of the Mayor. Such property shall be dealt with respectively as in the case of abandoned, unattended, junked or wrecked vehicles in Section 46 through 49.

SECTION 51. ABANDONED, ETC. VEHICLES.

It shall be unlawful to park, store or leave any vehicle of any kind in a wrecked, junked or abandoned condition, whether attended or not, or for the owner of any vehicle of any kind in such condition or the owner of any property to allow, permit, or suffer the same to left upon any privately owned property, in violation of the Zoning Ordinance of the respective County in which such property is situated or in violation of Section 1 of Article 36 of the Municipal Code (1961). Should any vehicle of any kind be found upon private property in a wrecked, junked or abandoned condition, or parked in violation of any law, ordinance or order regarding any vehicle of any kind, the Police Department or such other authority as the Mayor may designate, shall have the authority to seize, remove and impound such vehicle and charge to the owner thereof, the costs of towing, storage, and any other charges incurred in connection therewith, provided that no vehicle shall be towed away if at the time of the intended removal the owner or person in charge for the time being thereof is present and shall remove such vehicle as soon thereafter as practicable.

SECTION 52. RECORDS OF IMPOUNDING.

The Chief Police Officer, or whomever he may designate, shall keep a record of all vehicles impounded, and shall be able at all times to furnish the owners, or agents thereof, with information as to place of impounding.

SECTION 2. FURTHER THAT, the provisions outlined in the foregoing sections shall be effective as of February 1, 1963.

The Ordinance was seconded and adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Collison, Forshee, Jones, Kennedy, McKenzic, Roth and Turner. Nay: None. Excused: None.

2. Report on traffic and parking conditions on Boston Avenue: Spoke with Mrs. Miers, the Principal of the Silver Spring Intermediate School to determine if parking situation is due to teachers parking their cars on Boston Avenue. She stated that the teachers do not park there, but rather on Chicago Avenue. A study was made by Councilman Kennedy, Chief Foster and Director of Public Works Rhodes and it was determined that the cars that are parked all along Boston Avenue create a dangerous condition for the school children who have a tendency to cross at various points along the street between the parked cars.

LAW ENFORCEMENT COMMITTEE, continued

Stated that parking restrictions should be made on the South side of Boston Avenue from Chicago Avenue to the end of the playground, from the hours of 8:00 a.m. to 4:00 p.m. on school days only. Motion presented for the adoption of the following Ordinance:

ORDINANCE NO. 1727

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT parking be prohibited on the south side of Boston Avenue between Chicago Avenue and the playground adjacent to the Silver Spring Intermediate School on school days between the hours of 8:00 a.m. and 4:00 p.m. AND

SECTION 2. THAT the Director of Public Works is hereby authorized to erect appropriate signs in the area described in Section 1 of this Ordinance AND

SECTION 3. FURTHER THAT the penalty for violation of this Ordinance shall be the same as prescribed by Ordinances governing traffic violations in the City of Takoma Park, Maryland.

The Ordinance was seconded and adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nay: None. Excused: None.

3. Problem was presented by Mrs. Miers, Principal of the Silver Spring Intermediate School regarding the low grade on Philadelphia Avenue. Councilman Kennedy stated that the storm sewer is located too far up on the grade and that water collects in the middle of the street after a rain or the melting of snow. School children have to pass the area four times each day and if splashed on the way to school, either have to return home to change clothing or sit in classroom all day with wet clothing on. Motion presented that a letter be directed to the State Roads Commission as they have jurisdiction over Route #410, calling their attention to this problem and putting particular emphasis on the fact that the school children have to pass this hazard so frequently. Motion seconded by Councilman Forshee and duly carried.

4. Petition concerning hazardous traffic conditions along Sligo Creek Parkway particularly at the Jackson Avenue intersection: A study of the hazard has been made and feel that improved lighting may prove helpful. Motion presented that a letter be directed to the Park and Planning Commission stating that a study has been made of the area and that the City suggests that improved lighting as well as guard rails be installed to eliminate the number of serious accidents occurring at that location. It was pointed out that the guard rails are used at dangerous curves in other sections of the Parkway. The motion was seconded by Councilman Turner and duly carried.

5. Request by the Takoma-Langley Taxi Association for clarification of certain sections of Article 17 of the Municipal Code: Captain Merson spoke with the new President of the Association who suggested that the previous letter be cancelled and that the matter would be brought up at the next Association meeting for the purpose of up-dating the request.

6. Appointment of Special Police Officer: Motion presented for the appointment of Mr. Robert E. Harrah as a Special Police Officer for the City. Noted that Mr. Harrah was previously on the police force and proved very satisfactory. Motion seconded by Councilman Collison and duly carried.

LAW ENFORCEMENT COMMITTEE, continued:

7. Request for authorization to purchase new Police cruiser: Referred to a memo from Chief Foster stating that C-5 is in need of replacement. Presented motion for the authority to advertise for bids for one police car, built to police specifications, such bids to be opened on February 4, 1963 at 4:00 p.m. The motion was seconded by Councilman Turner and duly carried, with Councilman Forshee voting nay.
8. Personnel Resignation: Motion presented for the acceptance of Private John Saunders resignation from the Police Department to be effective January 10, 1963. Seconded by Councilman Turner and duly carried.
9. Consideration of five-day work week for Police Department: Tentative schedule has been prepared by Chief Foster showing an operating minimum of four officers and a maximum of five officers for each shift. According to previous leave figures, each shift would have one officer on leave for a total period of 20 days during the year. Motion presented that the Police Department begin operating on a five-day work week basis as of April 1, 1963 through October 1, 1963 on a six-month trial basis, with the Police Department as well as the City Office keeping an accurate record of the leave used by each officer. The motion was seconded by Councilman Collison and duly carried.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

1. Stated that three members of the Fire Department will attend the Maryland Fire Service Staff and Command School being held at Maryland University on their own time. They are Chief LaScola, Deputy Chief DeKalb and Drill Master Kearns.
2. Personnel Appointment: Motion presented for the appointment of William Taylor as Volunteer Sargeant in the Fire Department. Stated that a Doctor's certificate has been obtained stating that he is capable of wearing an oxygen mask and performing fire fighting suties. Motion seconded by Councilman Kennedy and duly carried.
3. Motion presented by Councilman Forshee for the acceptance of needed items listed by Chief LaScola in regards to the repair of the Seagrave Ladder truck repair. Councilman Turner stated that various items were found to be in need of replacement during the trip to Columbus to the Seagrave Factory plus several new items were requested. The motion was seconded and duly carried authorizing the additional expenditure of \$659.00 or more for the repairs, to be transferred from the Reserve Account.
4. Fire Department Budget: The fire fighting budget has a balance of \$7.91 at this time. Motion presented that the Fire Department be permitted to proceed with deficit spending until April or May when possibly an internal transfer of fund can be made, rather than transferring funds from the reserve fund. Noted that the deficit spending should not exceed the Fire Department total budget. Motion seconded by Councilman Forshee and duly carried.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. Progress report on Sister-City Affiliation: Stated that the Mayor of Jecquie, Bahia, Brazil, will be in Washington soon and inquired as to whether the Council desired to hold a dinner-party as was done when Dr. and Mrs. Mella were here. After discussion, it was determined that a dinner would be held, with the arrangements as to time and place to be set up by the Clerk-Treasurer.

REMARKS:

1. Councilman Turner stated that he wished to express his appreciation to the Public Works Department for their efforts in keeping the streets clear during the recent snow storms.

2. Chief Foster noted that the Police Department will be on Traffic Court, Channel 4, on February 20th.

There being no further business to come before the Mayor and Council at this time, the meeting was adjourned at 11:20 p.m. to reconvene in Regular Session on January 28, 1963

BANK BALANCES AS OF DECEMBER 31, 1962 - Clerk-Treasurer Pridgen reporting:

SUBURBAN TRUST COMPANY - CITIZENS BRANCH

GENERAL FUND

Balance as of November 30, 1962	\$41,453.49	
Plus: December 1962 receipts	49,191.07	
	<u>\$90,644.56</u>	
Less: December 1962 disbursements	45,902.46	
December 31, 1962 Balance		<u>\$44,742.10</u>

SUBURBAN TRUST COMPANY - TAKOMA BRANCH

GENERAL FUND

Balance as of November 30, 1962	\$ 2,326.03	
Plus: December 1962 receipts	532.87	
December 31, 1962 Balance		<u>\$ 2,858.90</u>

SUBURBAN TRUST COMPANY - CITIZENS BRANCH

SPECIAL IMPROVEMENTS FUND

Balance as of November 30, 1962	\$ 4,846.17	
Plus: December 1962 receipts	3,309.98	
	<u>\$ 8,156.15</u>	
Less: December 1962 Disbursements		
Transfer Funds to Citizens Bank of Maryland	8,156.15	----0----

CITIZENS BANK OF MARYLAND

SPECIAL IMPROVEMENTS FUND

Deposit December 21, 1962		\$ 8,156.15
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SUBURBAN TRUST COMPANY - CITIZENS BRANCH

Certificate of Deposit Account		\$130,000.00
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George M Miller
Mayor

Clerk-Treasurer

FINANCIAL STATEMENT AS OF DECEMBER 31, 1962

GENERAL FUND

ASSETS

CURRENT ASSETS

Cash in Bank and On Hand	\$ 53,186.09	
Certificate of Deposit	130,000.00	
Taxes Receivable - 1962 Levy	14,655.82	
Taxes Receivable - Prior Levies	836.81	
Other Receivables	4,481.80	
Inventories	<u>644.39</u>	\$203,804.91
Projects in Process		54,502.97
Prepaid Expenses		5.40
Contracts Receivable		<u>10,776.60</u>
	TOTAL ASSETS	<u>\$269,089.88</u>

LIABILITIES

CURRENT LIABILITIES

Payroll Tax Payable	\$ 4,998.85	
Payroll Trust Accounts	73.38	
Accrued Payroll	1,678.93	
Escrow Deposit Accounts	1,101.67	
Unclaimed Overpayment of Taxes	231.26	
Accounts Payable	<u>21,302.58</u>	\$ 29,386.67
Certificates of Indebtedness	92,000.00	
Accrued Interest Payable	<u>1,138.87</u>	93,138.87
Reserve for Prepaid Expenses		362.40
Reserve for Pending Abandonment		644.19
Sale of City Property Pending		<u>12,776.60</u>
	TOTAL LIABILITIES AND RESERVES	\$136,308.73

SUMMARY OF FUND ACCOUNTS

Excess Revenue over Disbursements thru 12/31/62	\$208,326.78	
Plus: 1962 Taxes Billed - Not Collected	14,655.82	
Commercial Trash Billing - Not Collected	109.50	
	<u>\$223,092.10</u>	
Less: Prior Years Over-Expenditures	\$87,095.44	
Taxes Collected - Prior Years Accounts	<u>3,215.51</u>	90,310.95
Capital Asset Fund Account	\$1,175,558.95	<u>\$132,781.15</u>
		<u>\$269,089.88</u>

OPERATIONAL STATEMENT FOR PERIOD ENDED DECEMBER 31, 1962

REVENUES

CODE NO.	BASIC SOURCE	PERCENTAGE COLLECTED	ACTUAL REVENUE	BUDGET ESTIMATE	BUDGET BALANCE
1.0	Taxes - Local	96.1%	\$421,975.37	\$438,844.66	\$ 16,869.29
1.5	Taxes - State Shared	25.6%	35,839.11	139,800.00	103,960.89
2.0	Licenses and Permits	103.6%	768.25	7,410.00	6,641.75
3.0	Fines and Forfeitures	82.7%	2,730.45	3,300.00	569.55
4.0	Use of Money and Property	164.4%	5,344.52	3,250.00	(2,094.52)
5.0	From Other Agencies	97%	43,492.95	44,816.82	1,323.87
6.0	Service Charges and Fees	18.3%	3,215.94	17,600.00	14,384.06
	TOTAL	78.3%	\$513,366.59	\$655,021.48	\$141,654.89

MONTHLY PERCENTAGE QUOTA - 50%

APPROPRIATIONS

CODE NO.	BASIC SOURCE	PERCENTAGE EXPENDED	EXPENDED	BUDGET	TRANSFER	BUDGET BALANCE
10.0	Government Administration	51.3%	\$22,689.13	\$44,202.50		\$21,513.37
10.8	Government Buildings	47%	11,178.41	23,780.00		12,601.59
11.1	Police Department	50.9%	72,057.86	141,343.65	1,589.45	70,875.24
11.2	Fire Department	51.6%	51,515.89	99,739.00	12,399.85	60,622.96
11.3	Protective Inspection	44.3%	4,359.40	9,820.00		5,460.60
12.1	Public Works-Office	48.9%	7,044.91	14,400.00		7,355.09
12.2	Public Works-Highways	58.3%	41,064.50	70,422.50		29,358.00
12.9	Public Works-Repair Shop	62.5%	17,923.14	28,660.00		10,736.86
13.0	Public Works-Sanitation	50.8%	32,451.72	63,840.00		31,388.28
19.1	Recreation Division	43.6%	24,125.95	55,335.77		31,209.82
21.0	Retirement and Insurance	54.1%	19,647.90	36,280.00		16,632.10
22.0	Council Appropriations	61%	1,119.17	1,834.08		714.91
	10% Legal Reserve Fund	----	-----	65,502.15	(13,989.30)	51,512.85
		46.5%	\$305,177.98	\$655,159.65	--0--	\$349,981.67

TOTAL REVENUE TO 12/31/62 \$513,366.59
 PLUS HALLOWEEN FUND 138.17
 TOTAL DISBURSEMENTS TO 12/31/62 305,177.98
 EXCESS REVENUE OVER DISBURSEMENTS \$208,326.78

THE CITY OF TAKOMA PARK, MARYLANDREGULAR MEETING OF THE MAYOR AND COUNCIL

January 28, 1963

The Mayor and Council for the City of Takoma Park convened in Regular Session in the Council Room, #8 Columbia Avenue, Takoma Park, Maryland, on Monday, January 28, 1963, at 8:04 p.m.

CITY OFFICIALS PRESENT

Mayor Miller	Clerk-Treasurer Pridgen
Councilman Collison	Chief Foster, Police Department
Councilman Forshee	Captain Merson, Police Department
Councilman Jones	Chief LaScola, Fire Department
Councilman Kennedy	Deputy Chief DeKalb, Fire Department
Councilman McKenzie	Director of Public Works Rhodes
Councilman Roth	Building Inspector Williams
Councilman Turner	Corporation Counsel Gingerich

Reverend Paul Williams, Assistant Pastor for Grace Methodist Church rendered the Invocation.

Mayor Miller led in the Pledge of Allegiance to the Flag.

Mayor Miller called for a Motion to dispense with the reading of the minutes of the meeting held on January 14, 1963. Councilman Turner requested that the minutes be corrected to read under the Fire Protection Committee, Item No. 4, Fire Department Budget, that the Fire Fighting Supplies Account rather than the Fire Fighting Budget has a balance of \$7.91 at this time. A motion was presented for the approval of the minutes as corrected, seconded and duly carried.

CORRESPONDENCE RECEIVED: Clerk-Treasurer Pridgen reporting

1. The Maryland-National Capital Park and Planning Commission: (a) Mr. Jesse F. Nicholson, Executive Director, Notice of Public Hearing, 8:00 p.m. Wednesday, March 6th, Takoma Park Junior High School, reference Preliminary Plan Area X, Takoma Park-Langley Park and Vicinity. (b) Mr. Perce L. Wolfe, Associate Director of Parks, reference storm drainage problem at 1001 Sligo Creek Parkway. (Council Files)
2. Takoma Park Volunteer Fire Department - City Fire Board, Mr. Robert W. Hamilton, Recording Secretary: (a) Expression of appreciation for salary increases recently granted personnel, (b) Expression of appreciation for Christmas candy presented to personnel, (c) Concurrence with Chief LaScola's letter of October 17th recommending appointment of Private Karl F. Kearns to rank of Volunteer Lieutenant. (Council Files and Fire Protection Committee)
3. Hervey G. Machen, Esq., Hyattsville, Md.: Reference Z.A.P. A-4486, request for hearing before Mayor and Council concerning subject Petition. (Civic Improvements Comm.)
4. Dr. Stephen S. Hiten, President, B.F. Gilbert's Citizens Association: Reference Z.A.P. C-894, copy of letter of January 16th to Montgomery County Council, requesting denial of subject Petition. (Civic Improvements Committee)
5. Mrs. Mabel C. Hayden, Assistant Treasurer, B. F. Gilbert's Citizens Association: Transmittal of check for \$15.00 toward Pakistan Student Fund. (Council Files)

6. Mr. James A. Hash, President, Lincoln Valley Citizens Association: Transmittal of commendation of three members in behalf of (a) Police Department (b) Mr. Harvey Williams (c) Public Works Department. (Council Files with copies to designated depts.)
7. Mr. Kermit A. Nelson, Jr., James Wong, John I. Lomo and Lillie Kidd, Maple Avenue Shopping Center merchants: Reference parking facilities serving the shopping center. (Law Enforcement Committee)
8. Mr. Kemp G. Moore and Petitioners: Reference hazardous conditions of sidewalks from snow and ice. (Public Works and Public Welfare Committees)
9. Mr. and Mrs. J. L. O'Brien, 815 Hayward Avenue, City: Reference enforcement of of Article 30, Sections 1, 2 & 3 relating to roaming dogs. (Public Welfare Committee)
10. Private Karl F. Kearns, Drillmaster, Takoma Park Volunteer Fire Department, Inc.: Letter of commendation of firemen participating in training exercise. (Fire Protection Committee)
11. Letter to Mr. Richard Oakland, American Municipal Association, from Antonio Lomanto Junior, Governor-Elect, Jecquie, Bahia, Brazil: Letter of acceptance of invitation to become Sister-City with Takoma Park. Advisement of arrival date in the United States and desire to visit Takoma Park. (Parks and Recreation Committee)

Mayor Miller stated that another group of girls have completed the baby-sitter's course conducted by the Fire Department. Mayor Miller and Sargeant Rhan of the Fire Department presented the following girls with certificates and identification cards: Kathleen Flaherty, Christine Haynes, Patricia Streiter, Kathleen Feldman, Margaret Gery, Mary Dunnigan, Clarice Markland, Sandra Park, Linda Jones, Mary McGillicuddy, Maryann Ingorvate, Veronica Duggan, Joanne Straub, Carole Jones, Patricia Gleason, Linda Yowaiski.

Mayor Miller announced that the Takoma Park Historical Society will hold its monthly Meeting at the Takoma Park Library on January 29th at 8:30 p.m. with the topic to be "Pioneers of the Potowmack", a book written by Mr. Horace P. Hobbs, Jr., the guest speaker.

In connection with the March of Dimes Campaign being conducted, Mayor Miller stated that the Heffner Park Teen Club donated approximately \$1500.00. The Teen Club raised the money by means of various activities such as baking and selling pizza pies. Some of the money was donated from the treasury of the Teen Club as well as the donations of individuals. Mayor Miller stated that with so much being said about the teenagers in trouble, not enough is said about the wonderful things that teenagers do such as this program. Further stated that the teenagers took time out from their activities to help persons less fortunate than they and that the Heffner Park Teen Club collected more than any other group in the Montgomery or Prince George's County areas. Mayor Miller noted that the teenagers are also very interested in the proposed Sister City Affiliation.

PUBLIC PARTICIPATION:

1. Mr. Andrew Buzik, 216 Grant Avenue, City: Spoke representing the Takoma Park Boys Club in requesting that the area behind the ball field at Hodges Field be filled in and several small bushes removed to eliminate the great number of baseballs lost each season. Stated that Montgomery County has written to the Park and Planning Commission requesting that fill dirt be dumped in the area and stated his desire for the Mayor and Council to take the same action. Further stated that due to the increase in membership in the Takoma Park Boy's Club and the fact that the ball field at Blair High School will not be available this season, would like to have more seating capacity installed at Hodges Field. Another matter submitted for consideration was the installation of a dug-out. Mayor Miller referred the matter to the Parks and Recreation Committee. Councilman Jones, Chairman of the Parks and Recreation Committee recommended that the requests be submitted in letter form for further consideration.

2. Mr. Charles Steinecke III, 904 Larch Avenue, City: Inquired as to whether citizens will have an opportunity to speak before the Hearing on the Preliminary Master Plan to be held March 6th. Mayor Miller stated that at the meeting held on January 14th a Special Committee composed of Councilman Collison, Councilman Roth, Mr. Rhodes and Mr. Williams, was appointed to study the Plan. Further stated that it is the desire of the Council for citizens to submit their recommendations in writing for the Special Committee to study in order to make a more unified recommendation at the Public Hearing. Mayor Miller noted that in addition to the submission of recommendations to the Council, citizens should also be present at the Public Hearing.

Mayor Miller expressed his appreciation to the members of the B. F. Gilbert's Citizens Association for their generous contribution toward the airplane fare for the student in Pakistan to come to the United States to further his education. The contribution has been deposited in a special account for the fund.

Mayor Miller commented that one of the City's new residents was in attendance at the meeting and that Mr. Hoffman of Park and Crest Avenues, has been a member of the Takoma Park Horticulture Society for some time but has just recently moved to the City. Mayor Miller welcomed Mr. Hoffman to the City and invited him to attend future meetings.

COMMITTEE REPORTS

PUBLIC WORKS COMMITTEE: Councilman Collison reporting

1. Improvement of Service Drive parallel to New Hampshire Avenue between Merwood Drive and Glenside Drive: Plans have been sent to the State Roads Commission for a permit.
2. Snow Removal Problem: Have given considerable discussion to this matter. There is an Ordinance covering this which states that if the property owner does not remove the snow, the City will do the work and levy an assessment for the work performed. Stated that it is impossible for the City to clear the sidewalks that are left in violation of this Ordinance, therefore, the intent of the Ordinance is lost. There was an open discussion of the problem wherein it was noted that persons unable to shovel snow could at least provide salt or sand. Councilman Kennedy stated that the Law Enforcement Committee would participate in any further discussion of the problem and that the Ordinance covering snow removal should be revised.
3. Installation of 20,000 lumen mercury vapor lights at the Morrison Hall crossing: Stated that lights have been installed and although the glare of on-coming headlights decreases the noticable difference, a definite improvement is evident when directly under the lights.

FINANCE COMMITTEE: Councilman Forshee reporting

1. Departmental Budgets for the coming Fiscal Year: Stated that Committee will need departmental budgets soon for the 1963-64 Fiscal Year.
2. Repayment of loan obtained for capital projects: Motion presented that \$25,000.00 be set aside for the purpose of redeeming the Certificate of Indebtedness due and payable on May 1, 1963.

ORDINANCE NO. 1728

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT the City Clerk-Treasurer be hereby authorized to transfer the sum of TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) from the Reserve Fund of the City, AND,

SECTION 2. FURTHER THAT the sum of \$25,000.00 thus transferred be held in the Reserve for Debit Reduction Account to be applied to the payment of the Certificate of Indebtedness due to be redeemed on May 1, 1963.

FINANCE COMMITTEE, continued

The Motion was seconded by Councilman Collison and the Ordinance was adopted by a Roll Call vote recorded as follows: Aye: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nay: None. Excused: None.

3. Transfer of Funds from Reserve Account: Stated that the City Charter requires that a Reserve Fund be established for each Fiscal Year. \$52,000.00 has been expended from the original amount of \$65,000.00 in the Reserve Account. Motion presented for the appropriation of funds from the Reserve Account to the Public Works Department Accounts as follows:

ORDINANCE NO. 1729

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT the sum of ELEVEN THOUSAND DOLLARS (\$11,000.00) be transferred from the Reserve Account, AND

SECTION 2. FURTHER THAT, the sum of \$11,000.00 thus transferred be applied to the following accounts in the amounts shown:

\$4,000.00	12-902B2	(Public Works Repair Shop Auto Parts)
\$3,000.00	12-902A	(Outside Labor and Parts)
\$4,000.00	12-202A	(Road Materials - Public Works Highways)

The Motion was seconded by Councilman Roth and the Ordinance adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nay: None. Excused: None.

PUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting

1. Complaint of dirt erosion onto sidewalk on north side of Philadelphia Avenue between Holly and Chestnut Avenues: Motion presented that a letter be directed to the owners of the property involved informing them that the condition is in violation of the City Code and that the sidewalks must be kept clean. Motion seconded and duly carried.

2. Court Decision in Housing Case: A change was made from 5 to 7 apartments in a particular building in violation of zoning. The court upheld the City in its decision and the owners are required to revert back to 5 apartments in the building. Stated that several cases have been held up pending this decision. Noted that one case pending is on the legality of inspection. Councilman Roth stated that the results of the cases should be published in the newsletter in order that citizens may be informed of the court decision.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting

1. Councilman Kennedy stated that the bids for the Police Crusier have not been received yet and no reply has been received from the State Roads Commission concerning the requests from Columbia Union College regarding traffic in the College area, hence unable to make report at this meeting.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

1. Complaint of excessive smoke from apartment buildings on Maple Avenue: Stated that investigation indicated that most of smoke was being created by the burning of concrete bags and tarpaper.

FIRE PROTECTION COMMITTEE, continued

2. Personnel Appointment: Motion presented for the appointment of Private Karl F. Kearns to the rank of Volunteer Lieutenant. Private Kearns also serves in the capacity of Drillmaster for the Volunteer Fire Department. Motion seconded and duly carried.
3. Permanent Personnel Appointment: Motion presented for the extension of the probationary period of Private Malcolm Riggs, such extension not to exceed June 30, 1963. Motion seconded and duly carried.
4. Councilman Turner stated that Chief LaScola reported the failure of the siren due to electricity being cut off. When electrical service was restored, one of the circuits controlling the siren failed. After considerable discussion, it was requested that the Public Works Committee and Director of Public Works Rhodes look into the matter and determine if the Public Works Department could handle the installation of the three-phase four wire circuit rather than pay the cost of an electrician.
5. Personnel Promotion: Motion presented that Sargeant Stanley Fickes be promoted to the rank of Acting Captain of the Fire Department. Motion seconded and duly carried.
6. Parking in front of Winchester-Takoma Apartments: Stated that there is a problem in getting the Fire Equipment up to the building due to the way cars are parked on both sides of the street on Ritchie Avenue, Oswego Avenue, down to Maple Avenue. Further stated that in a discussion with the resident manager of the apartments, it was pointed out that 90% of the cars parked along the street do not belong to tenants but rather visitors. A motion was presented that parking be prohibited on Oswego Avenue from its intersection with Ritchie Avenue, east to Maple Avenue.

ORDINANCE NO. 1730

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT parking be prohibited on Oswego Avenue from its intersection with Ritchie Avenue, East to Maple Avenue in front of the Winchester-Takoma Apartments, AND

SECTION 2. THAT the Director of Public Works is hereby authorized to erect appropriate signs in the area described in Section 1 of this Ordinance, AND

SECTION 3. FURTHER THAT the penalty for violation of this Ordinance shall be the same as prescribed by Ordinances governing traffic violations in the City of Takoma Park, Maryland.

The Motion was seconded and duly adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Collison, Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nay: None. Excused: None.

7. Parking Problem on Maple Avenue at the Maple Avenue Shopping Center: There was considerable discussion concerning the parking along Maple Avenue particularly, the parking of cars on the City property where the old Public Works Department Buildings were located. Councilman Forshee stated that possibly a railing could be installed in front of the property to prevent people from parking there. Councilman Turner stated that there should be a park strip along the street to enable the apartment tenants to have a place to take children out for walks, etc. No action was taken in this matter pending further discussion.

FIRE PROTECTION COMMITTEE, continued

8. Fire Department Budget: Stated that the letter from the Finance Committee to the Fire Chief was taken in good spirit and that the Department will cooperate in every way possible to stay within the budget.

9. Commendation of Fire Department: Councilman Turner stated that the efficiency displayed by the men of the Fire Department at the recent fire on Flower Avenue certainly is worthy of commendation. Commented that two men proceeded without hesitation into the house through a solid wall of flame and fought the fire from inside, and within a matter of minutes had the fire under control. Noted that the Department did a wonderful job in putting out the fire and preventing more serious damage.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. Progress report on Sister City Affiliation: Stated that a dinner-meeting with the Mayor of Jequie had been planned, however, he was called back to Brazil. The Mayor is due to arrive in Washington again on January 29th and a dinner-meeting is to be held at some time during his visit, possibly Thursday, January 31st. Stated that Mayor Antonio Lomanto Junior has officially requested that the Sister City Affiliation between the cities of Takoma Park and Jequie be consummated. Motion presented that a Resolution be presented to the Mayor of Jequie accepting the affiliation between the two cities. Further recommended that a letter be sent to the Steering Committee of the Sister City Affiliation Program advising them of the action taken and our understanding that they will take an active interest and work vigorously on the project. Councilman Forshee raised the question of the City position in the affiliation. Mayor Miller stated that the initial contact must come from the governing bodies of the City and then becomes a citizen obligation, through churches, services clubs, citizens associations, etc. to see that the program is carried on. The Sister City Affiliation Committee will make reports to the Council about the various activities from time to time. Councilman Jones stated that the Governmental Department in charge of such affiliations has prepared considerable material on the successful operation of such a program. The motion for a Resolution to be presented to the Mayor of Jequie as follows was seconded and duly carried.

RESOLUTION

Now, WHEREAS, on September 11, 1956, the President of the United States, Dwight D. Eisenhower at a White House Conference in Washington, D.C. presented a program for People-to-People Partnership for the purpose of creating better understanding between the peoples of the World, and

WHEREAS, an important and vital segment of the People-to-People Program has been the development of the Town Affiliation Program whereby an American Community joins hands with an overseas counterpart, each adopting the other as a Sister City, and

WHEREAS, the citizens of the City of Takoma Park, Maryland, U.S.A. have indicated their great interest in the Program and through a Special Steering Committee have requested the City to affiliate with a city in South America, and

WHEREAS, Honorable Antonio Lomanto, Junior, the Prefeito Deste Municipio of Jequie' in the State of Bahia, Brazil, has signified acceptance of the invitation of Mayor George M. Miller to affiliate thereby joining the City of Jequie' and the City of Takoma Park as Sister Cities, therefore,

BE IT RESOLVED by the Mayor and City Council of Takoma Park, Maryland, in session duly assembled do hereby welcome the City of Jequie', in the State of Bahia, Brazil, as our Sister City and express the hope that this Affiliation will be of long lasting duration and that it will promote a better understanding and goodwill between our citizens, and

BE IT FURTHER RESOLVED that this Resolution be presented to Honorable Antonio Lomanto, Junior upon the occasion of his visit to the City of Takoma Park as a token of esteem, goodwill and friendship.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

1. Sale of City Owned Property: Have deed to be signed by the Mayor transferring the property located at Cumberland Avenue to Weinkranz and Goldkind, developers of the apartments located nearby. The abandonment of this property has been completed and the sale price of \$13,500.00 obtained. \$2,000.00 has already been paid to the City as a "good faith" deposit. Motion presented to authorize the Mayor to sign the deed, seconded and duly carried. Councilman Collison questioned the terms of this sale and was informed by Clerk-Treasurer Pridgen that the terms agreed upon are cash.

Councilman Forshee suggested that the Finance Committee authorize the setting aside of the proceeds of this property in a Contingency Fund to be considered at a later date. Stated that due to the re-zoning in the Maple Avenue area, strongly urge that consideration be given to putting the funds toward the development of a park area. Further stated that the Park and Planning Commission may require financial help from the City in acquiring part of the Powell Tract. Councilman Jones stated that the City could not afford to acquire the Manor Circle property, but possibly Montgomery County would offer some assistance. Stated that possibly help could be obtained from the County if requested by the City and the money in the Contingency Fund would be helpful. Councilman Forshee stated that the Finance Committee is in concurrence with the suggestion that the money be placed in a Contingency Fund and recommended that the Maple Avenue area be given first consideration in the appropriation of this money for park use. A motion was presented that the money from the sale of the City property be placed in a Contingency Fund, seconded by Councilman Forshee and duly carried.

2. Home Beautification Contest: Stated that the suggestion appears to be a good idea. Suggested that a letter be sent to each of the citizens associations informing them of the letter and details of the contest and pointing out the fact that the associations could best handle something of this nature as the homes and yards within a particular association area would be more comparable than taking the entire City into consideration. Stated that if each citizens association would adopt such an idea it would prove beneficial to the entire neighborhood and City. Further suggested that a letter be written to the Azalea Committee informing them also of the possibility of such a contest and possibly the Azalea Committee and the citizens associations could work together.

3. Applications for Building Permits: Copies of applications for building permits have been received. One apartment to be located at Tulip and Spruce at a cost of \$77,000.00 and the other application covering property at Flower and Eastridge for apartment construction at a cost of \$210,000.00.

4. Meeting with Mr. Hervey G. Machen: Letter has been received from Mr. Machen requesting a meeting with the Mayor and Council regarding the Glaise property located behind the old Co-Op Shopping Center at Ethan Allen Avenue and New Hampshire Avenue. Mayor and Council will meet with him at his convenience.

5. Property located at New Hampshire Avenue and Sligo Creek Parkway: Have received number of inquiries concerning the future use of the land. Requested that letter be directed to the owner of the property inquiring as to the plans for development, if any.

6. Councilman Roth commented on the fine job done by the Public Works Department recently in the snow and ice removal.

7. Councilman Turner inquired as to the developments of the discussion on the cost of refuse collections for apartment buildings. Councilman McKenzie stated that if the owners of multiple unit dwellings had to pay the Sanitary Commission for refuse collection, the amount would be at least as high as the total amount of taxes now paid to the City, therefore, the other City services are being given at no cost. Councilman Forshee stated that he and Clerk-Treasurer Pridgen are planning to go to Rockville and speak with the Assessor and find out how the County handles the costs in the case of multiple unit dwellings.

The being no further business to come before the Mayor and Council at this time the meeting was adjourned at 10:17 to reconvene in Executive Session on February 11, 1963 at 8:00 p.m.

Clerk-Treasurer
Mayor