

THE CITY OF TAKOMA PARK, MARYLANDEXECUTIVE MEETING OF THE MAYOR AND COUNCIL

SEPTEMBER 9, 1963

The Mayor and Council for the City of Takoma Park convened in Executive Session in the Council Room, #8 Columbia Avenue, Takoma Park, Maryland, on Monday, September 9, 1963 at 8:03 p.m.

CITY OFFICIALS PRESENT

Mayor Miller	Clerk-Treasurer Pridgen
Councilman Forshee	Chief LaScola, Fire Dept.
Councilman Jones	Captain Merson, Police Dept.
Councilman Kennedy	Director of Public Works Rhodes
Councilman Roth	Building Inspector Williams
Councilman Turner	Deputy Chief DeKalb, Fire Dept.

EXCUSED

Councilman Collison  
Councilman McKenzie  
Corporation Counsel Gingerich

Mayor Miller led in the Pledge of Allegiance to the Flag.

Mayor Miller called for a motion to dispense with the reading of the minutes of the meeting held on August 12. The Motion was presented by Councilman Kennedy and seconded by Councilman Roth. The minutes were approved as submitted.

CORRESPONDENCE RECEIVED: Clerk-Treasurer reporting:

1. Mrs. Victoria Mello, Salvador, Bahia, Brazil: Supporting Mrs. Lomanto's suggestion for an exchange student program with Sister City, Jequeie. (Parks and Recreation)
2. Miss Rose K. Dawson, Board of Supervisors of Elections, Montgomery County: Request for use of Fire House for Voters' Registration, September 23, 7:30 to 9:30 P.M. (Fire Protection)
3. Mr. John J. Broda, Land Planning Engineer, The Maryland-National Capital Park and Planning Commission: Request for comments and recommendation concerning the petition for abandonment of Division Street. (Civic Improvements)
4. The Maryland-National Capital Park and Planning Commission: Notice of Public Hearing 8:00 P.M., Monday, October 7, 8787 Georgia Avenue, concerning the proposed Silver Spring bypass. (Takoma Avenue) (Civic Improvements)
5. Maryland Municipal League: Notice of 16th Annual Convention October 24, 25 and 26 at Easton, Maryland.
6. Rev. William Loveless, Pastor, Sligo S.D.A. Church: Invitation to Mayor Miller to speak at ground breaking ceremony for new Elementary School, Sunday, September 22, 3:00 P.M.
7. Rev. Edward R. Bley, Zion Evangelical Lutheran Church: Expression of appreciation for work performed by City employees on sidewalk near Church. (Public Works)



8. Mrs. Ruth B. Pratt, 7324 Piney Branch Road: Expression of appreciation for sponsoring reception and plaque. (Council Files)
9. (Mr.) Clifford J. Waldron, Corresponding Secretary, Spring Park Community Association:  
 (a) Suggestion that Ethan Allen Avenue be painted white from "Stop Here" sign to intersection with Carroll Avenue. (Public Works)  
 (b) Suggestion that hedge be trimmed from over sidewalk in front of 210 and 212 Spring Avenue. (Law Enforcement)
10. Mrs. Louis L. Cornwell, 7005 Westmoreland Avenue: Suggestion that sidewalk and curbing in front of 7109 Carroll Avenue be widened. (Public Works and Public Welfare)
11. Mrs. Emma C. Weiler, 7107 Cedar Avenue: Complaint of conditions and behavior of children next door to 7107 Cedar Avenue. (Law Enforcement)
12. Mr. Walter Prichard, 521 Albany Avenue: Complaint of vandalism at Washington Park. (Law Enforcement and Public Works)
13. Mrs. Gertrude L. Silverman, 7428 Carroll Avenue: Complaint of conditions at 7426 and 7504 Carroll Avenue. (Law Enforcement)
14. Mrs. A. E. McDonnell, 240 Manor Circle: Suggestion to change parking lot entrance to Manor Circle Apartments. (Law Enforcement and Civic Improvement)
15. Mr. Robert B. McCann, 15 Columbia Avenue: Complaint of condition of impounding lot, across from #8 Columbia Avenue. (Law Enforcement and Civic Improvement)
16. Mr. and Mrs. Edgar C. Leister, 13 Columbia Avenue: Complaint of condition of impounding lot, across from #8 Columbia Avenue. (Law Enforcement and Civic Improvement)
17. Takoma Park Volunteer Fire Department and City Fire Board:  
 (a) Recommendation for purchase of 2½" fire hose. (Fire Protection and Finance)  
 (b) Inquiry Concerning additional finances for Takoma Park Volunteer Fire Department. (Fire Protection)  
 (c) Annual Auditors report. (Fire Protection and Finance)
18. Dr. Donald S. Detwiler, 711 Hudson Avenue: Commendation of Fire Department. (Fire Protection)
19. Miss Theresa Marie Ross, 8210 Greenwood Avenue: Commendation of Police Department. (Law Enforcement)

FINANCIAL STATEMENT: Clerk-Treasurer Pridgen reporting

See last page of minutes for statement.

Mayor Miller welcomed the Lions Club delegation present and spoke on the tremendous job the Lions Clubs nationally and internationally are doing on the prevention of blindness. Also commented on the wonderful work accomplished with the local boys and girls, their welfare work and their community service in Takoma Park. Mayor Miller commented that selling light bulbs to help light the way for those not as fortunate as we are is a very good cause and urged everyone's support and proclaimed the week of September 23, 1963 as "LIONS CLUB LIGHT BULB WEEK." The proclamation was presented to Lion Club President, Dr. Dudley, Doran Platt, Jr., and Ray Borgman by Mayor Miller at which time he highly recommended the "Eye Bank" program, wherein a person may will their eyes for transplant to relieve blindness in another.



PUBLIC PARTICIPATION:

1. Mr. Clyde Cleveland, Business Manager, Columbia Union College, City: Spoke concerning the closing of Division Street. He pointed out the great need for improving the Athletic Field owned by the College adjacent to Division Street and mentioned in detail the improvements planned. He urgently requested the Mayor and City Council's favorable consideration of the matter.
2. Mr. Sidney W. Tymeson, 8118 Flower Avenue, Columbia Union College, City: Spoke in favor of the Division Street abandonment and suggested that the Mayor and City Council give favorable consideration to the matter.
3. Mrs. Evelyn Ferry, 24 Hickory Avenue, City: Suggested that students and citizens should appear before the Montgomery County Council to speak in favor of the retention of the Montgomery Junior College campus in Takoma Park.
4. Mr. Leedham, 6718 Poplar Avenue, City: Spoke of the erosion occurring to the curbing along Poplar Avenue.
5. Mr. Robert McCann, 15 Columbia Avenue, City: Spoke in support of his letter urging the relocation of the Police Department Impounding Lot. He indicated that there would be no objection to city employees' cars being parked on the lot but the junk car situation is unsightly.
6. Mr. Michael Derato, 314 Lincoln Avenue, City: Spoke as Secretary of the Takoma Park Police and Firemen's Association - Thanked the Mayor and City Council for permitting them to hold the circus in August which developed to be a financial success. He pointed out that a large number of tickets were purchased by business houses and local individuals, which in turn were donated to retarded children through orphanages and schools and also to children in the local playgrounds through the Montgomery County and Prince George's County Recreation Departments. He read four letters received by the Association from different organizations commending the association for providing the opportunity for the children to see a circus who might not otherwise be able to do so.
7. Mr. Richard Dempsey, 6708 Poplar Avenue, City: Stated there is a tremendous improvement from New Hampshire Avenue to Spring Avenue. Highly commended the Police Department, the Fire Department and the Public Works Department on their prompt attention to all matters.
8. Mr. Lloyd Reed, Takoma-Langley Jaycees: Introduced himself as Chairman of the Governmental Affairs Committee, Takoma-Langley Jaycees and stated they were working toward closer ties between the Jaycees and Governmental Jurisdictions. Mayor Miller welcomed Mr. Reed and highly commended the work the Jaycees are doing in the community.
9. Mr. Leedham, 6718 Poplar Avenue, City: Spoke further, calling attention to the need for additional protection for the school children crossing New Hampshire Avenue at Larch Avenue. He indicated that this crossing is so hazardous that it is more than one guard can handle alone and suggested that a police car with a revolving dome light be also placed at the intersection to slow down traffic.

COMMITTEE REPORTS:CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

1. Reported that to his knowledge, there had been no objections raised on the part of the residents of Greenwood Avenue to the closing of Division Street and therefore, he proposed a motion that the City go on record in favor of the proposal. Motion was seconded by Councilman Turner and duly carried.



CIVIC IMPROVEMENTS COMMITTEE, continued

2. Zoning of property at 7116 Sycamore Avenue: Reported that the matter is still under consideration.

3. Proposed Takoma Park-Langley Park Master Plan: Reported that Public Hearings were held in March of 1963 by the Park and Planning Commission in connection with the proposed Takoma Park-Langley Park Master Plan. The Mayor and Council met with members of the Commission and reviewed some of the changes recommended by the Park and Planning Commission staff as a result of the opinions expressed by citizens at the hearing and in subsequent letters. A great deal of consideration was given by the Commission to the opinions of citizens and the major changes affecting Takoma Park were reported as follows:

(a) Area of Columbia, Elm, Pine, Walnut, and Eastern Avenues, South of Carroll Avenue: Changed to R-20 from from proposed RH.

(b) Area of Larch, Heather and Elm Avenues: Changed to R55 from proposed R18.

(c) Cohen Tract (New Hampshire Avenue south of Car Wash): Changed to C-1 from proposed C-2.

(d) Powell Tract (New Hampshire Avenue south of Cohen Tract): Changed to R-10 from proposed R-55 with a 50 foot buffer strip along the east and south sides of the Tract. Two acre reservation for Youth Center.

(e) Ritchie Avenue: Lots on west side, north of Maple Avenue, held to the R-60 to conform to the zoning line on the eastern side.

(f) Maple Avenue area between Maple and Sligo Creek Parkway, south of Kennebec Avenue: Changed to R-60 instead of the proposed R-40.

Reported that it is apparent that Rt. 410 will ultimately be improved, at least to the extent of the initial stage. Also reported that the Park and Planning Commission is planning to seek state wide legislation to relieve property owners in connection with rights-of-way acquisition.

4. Public Hearing - Proposed Silver Spring By-Pass: Stated that the Maryland-National Capital Park and Planning Commission is holding a Public Hearing on the proposed Silver Spring By-Pass Monday, October 7, 1963 at 8:00 P.M. in the Auditorium of the Commission's Regional Headquarters Building, 8787 Georgia Avenue, Silver Spring.

Councilman Kennedy inquired if Mr. Gingerich is to represent the City at this Hearing and if there are any objections to his presentation of the North Takoma Citizens opinions as well. There were no objections voiced.

*correction pg. 288 - 9/23/63  
B.Z.*

PUBLIC WORKS COMMITTEE: Councilman Forshee reporting

1. North Takoma - Spring Branch Storm Drainage: Reported that it appears the only way to complete this project is by condemnation proceedings. The Washington Suburban Sanitary Commission would like the Council to reaffirm its position toward obtaining the Rights of Way and presented a Motion for the adoption of the following Ordinance:



PUBLIC WORKS COMMITTEE, continuedORDINANCE NO. 1755

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

- SECTION 1. THAT on August 15, 1961 the Washington Suburban Sanitary Commission held a Public Hearing concerning Storm Drainage Area No. 11 D also known as Storm Drain Contract No. 0208-DE, Spring Branch, Takoma Park, at an approximate cost of \$79,400.00, AND,
- SECTION 2. THAT this project is considered an essential improvement in the North Takoma area needed for many years, AND,
- SECTION 3. THAT the Washington Suburban Sanitary Commission has requested a reaffirmation of the City's commitment toward Right of Way expenses,
- SECTION 4. THEREFORE, a sum not to exceed TEN THOUSAND DOLLARS (\$10,000.00) is hereby appropriated from the RESERVE FUND as the City's participation in the acquisition of Rights of Way for Contract No. 0208-DE as described in SECTION 1 of this Ordinance.

The Motion was seconded by Councilman Turner and discussion ensued as follows:

Councilman Kennedy inquired of Mr. Rhodes as to the effect on the one property where the existing pipe line runs under the house and would this Right of Way cause the loss of the use of the property at some future date.

Mr. Rhodes, Director of Public Works, stated that the use of the land conceivably could be restricted by the Building Inspection Department at some future time in the event of more than fifty percent damage to the house. Mr. Rhodes pointed out that this situation would also prevail under the present circumstances and there is much more likelihood of flood damage with the existing pipe line as it is. He further pointed out that an alternative pipe realignment proposal had been rejected by the Commission for the reason that to exclude properties along Albany Avenue would defeat the primary purpose of the project, i.e., to adequately drain all of the area in the particular storm drainage district. Mr. Rhodes noted that the existing terra cotta line under the house presently serves to drain Buffalo Avenue and that exactly the same condition prevails today should any need rise for a building permit. Mr. Rhodes further stated that in his opinion should a future situation arise that probably the County authorities could make a special exception in the particular case.

The Ordinance was adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Forshee, Jones, Kennedy, Roth, and Turner. Nay: None. Excused: Councilmen Collison and McKenzie.

2. Ball Fields: Reported that the back stop at Hodges Field has been repaired.
3. Maple Avenue Shopping Center: Reported that three hour parking signs were erected. A question was raised as to why the three hour limit was provided since the meters above only provide two hour parking.
4. Public Works Congress: Motion presented to authorize Mr. Rhodes, Director of Public Works, to attend Congress in Detroit, September 29 through October 2. Motion was seconded by Councilman Turner and duly carried.
5. Personnel Action: Reported that Charles G. Fiske should be able to return to light duty work on September 16. Motion presented to advance credit for one year's sick leave (15 days). Motion was seconded by Councilman Turner and duly carried.



PUBLIC WELFARE COMMITTEE: Councilman Forshee reporting

1. Bids for Refuse Truck - Sanitation Division: Reported bids were requested, received and opened. Bids received from General Truck Sales, Inc., Diamond T Motor Truck Company, and International Harvester Company. Low bid was submitted by General Truck Sales, Inc. with same Heil body, in the amount of \$13,500.00, with a trade-in allowance of \$50.00. Delivery approximately 90 days. The following Ordinance was proposed:

ORDINANCE NO. 1756

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT after having been duly advertised as required by law, bids were publicly opened on September 3, 1963 for a new refuse collection truck to be used by the Sanitation Division, AND,

SECTION 2. THAT the low bid submitted by General Truck Sales, Inc., Washington D. C. for a 1964 GMC Model LA6011 equipped with 20 cubic yard capacity, Heil Collectomatic Mark II body meets all specifications of Public Works #63-2;

SECTION 3. THEREFORE the contract be awarded to General Truck Sales, Inc. in the sum of THIRTEEN THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$13,450.00) the aforesaid being the net amount after a trade-in allowance of \$50.00 for 1952 Ford Truck with Gar-wood Body, AND

SECTION 4. FURTHER THAT the City Clerk-Treasurer is hereby authorized to assign to General Truck Sales, Inc. Title No. E749194 AND for 1952 Ford Truck Model F8 Serial #K2HM33128 AND

SECTION 5. THAT the sum specified in Section 3 of this Ordinance be transferred from the RESERVE FUND to Account No. 13.403, Capital Outlay Sanitation.

The Motion was seconded by Councilman Kennedy and the Ordinance was adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Forshee, Jones, Kennedy, Roth and Turner. Nay: None. Excused: Councilmen Collison and McKenzie.

FINANCE COMMITTEE: Councilman Forshee reporting

1. Personnel Appointment: Councilman Forshee pointed out that Mrs. Ziegler has been assisting in the City Office as secretary since July, along with her duties as Summer Recreation Director and she has made the decision to accept the position on a full time basis. Motion was presented for the appointment of Mrs. Belle Ziegler as secretary in the City Office for the one year probationary period under the Merit Plan, retro-active to July 18, 1963 at the salary of \$3800.00 per annum. Councilman Turner asked for the privilege of seconding the Motion which was duly carried.

2. City Code Amendment: Stated that it would be of benefit to all concerned to change the requirement in the purchase order system from \$10.00 to \$50.00 and proposed the following Ordinance:



FINANCE COMMITTEE, continuedORDINANCE NO. 1757

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT Article 7, Section 6 (e) of the Municipal Code (1961) be amended to read as follows:

- (e) that, if the item is a matter of capital expenditure, it has been specifically provided for in the budget, or has been approved by the action of the Council. A capital expenditure shall be interpreted to mean any article or items of equipment or fixture nature of a value in excess of fifty dollars (\$50) that is generally considered as a "fixed asset" in accounting parlance.

The Motion was seconded by Councilman Jones and the Ordinance was adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Forshee, Jones, Kennedy, Roth and Turner. Nay: None. Excused: Councilmen Collison and McKenzie.

3. Voters' Registration: Noted that the Board of Elections, Supervisors for Montgomery County, will register new voters at the Fire House September 23, 1963 from 7:30 to 9:30 P.M. if there were no objections on the part of the Council to the use of the Fire House. No objections being raised the Clerk-Treasurer was instructed to notify the Board accordingly.

4. Ackerman property: Reported that the house will be vacated in October by Mr. and Mrs. Ackerman and there is a question as to whether it should be rented again. Councilman Forshee inquired of Mr. Rhodes as to the condition of the boiler and Mr. Rhodes stated he would inspect again.

LAW ENFORCEMENT COMMITTEE, Councilman Kennedy reporting

1. Justice of Peace, Prince George's County: Suggested that letters be written to Citizens Associations in an effort to obtain a replacement Justice of Peace for Prince George's Co.

2. Bus Stop Carroll and Laurel Avenues: Reported that the District Transit System is satisfied with the present location and since there have been no complaints, the item may be removed from the agenda.

3. Ice and Snow Removal: Reported that Mr. Gingerich has been requested to draft an amendment to the existing regulation to make it more practical.

4. Holton Lane: Reported that Chief Foster recommended that no additional meters are required in this location.

5. Personnel Resignation: Motion was presented to accept, with regret, the resignation of Officer Volly K. Stafford, effective September 13, 1963, to accept a position with Montgomery County. The motion was seconded by Councilman Turner and duly carried.

6. Special Police Officer Appointment: Motion was presented for the appointment of Kermit A. Nelson, Jr., 8312 Flower Avenue, as a Special Police Officer effective as of September 9, 1963. The motion was seconded by Councilman Turner and duly carried.



SPECIAL LIBRARY COMMITTEE: Councilman Roth reporting

1. Personnel Appointment: It was called to the attention of the Council that Mrs. Robinson had been appointed as Librarian at the last Council meeting to take charge of the Library upon Mrs. Pratt's retirement in August and this action had left the position of Assistant Librarian vacant. Motion presented to confirm the appointment of Mrs. Phoebe Sidwell as Assistant Librarian for the one year probationary period under the Merit Plan effective September 1, 1963, at an annual salary of \$3375 on a thirty hour work week basis. Councilman Roth pointed out the high qualifications of Mrs. Sidwell and the committee had taken prior action to engage her services. Motion was seconded by Councilman Turner and duly carried.
2. Library Operations: Reported that the Committee had met last week and discussed various aspects of the continued operation, such as citizen participation, operational budget and capital expenditure program. Stated that a detailed report would be forthcoming in due course.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

1. Personnel Promotion: Motion presented for promotion of Pfc. Roland W. Schwartzbeck to the rank of Sergeant, effective September 1, 1963, at the annual salary of \$5800.00 under the Merit Plan upon his satisfactory completion of the examination. Motion was seconded by Councilman Kennedy and duly carried.
2. Personnel Promotion: Motion presented for promotion of Pvt. Paul E. Bishop to the rank of Pfc., effective September 1, 1963, at the annual salary of \$5100.00 under the Merit Plan. Motion was seconded by Councilman Kennedy and duly carried.
3. Personnel - Permanent Appointment: Motion presented for the permanent appointment of Pvt. Earl E. Riggs, retro-active to July 1, 1963 at a salary of \$4700.00 per annum under the Merit Plan. It was pointed out that Pvt. Riggs had received an injury in line of duty which caused him to be placed on injury leave for nearly two months during his probationary period. Motion was seconded by Councilman Kennedy and duly carried.
4. City Code Amendment: An Ordinance was proposed to authorize police powers for the Fire Chief and Deputy Chief for the investigation of fires under incendiary origin as follows:

ORDINANCE NO. 1758

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT WHEREAS Ordinance No. 998, adopted by the Mayor and City Council on July 17, 1950 carried wording to the same intent in Section 3d,

SECTION 2. THEREFORE THAT Article 4 of the Municipal Code (1961) be amended as follows:

INVESTIGATION OF FIRES

Section 21. If the circumstances of any fire indicate the possibility of an incendiary origin, The Fire Chief or the Deputy Fire Chief shall report this fact to the State Insurance Commissioner or his regional Deputy. In any such case the Fire Chief and the Deputy Fire Chief shall have the powers of a regular member of the Takoma Park Police Department in making arrests or in enforcing the laws of the State of Maryland.



FIRE PROTECTION COMMITTEE, continued

The Motion was seconded by Councilman Roth and the Ordinance was adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Forshee, Jones, Kennedy, Roth and Turner. Nay: None. Excused: Councilmen Collison and McKenzie.

5. Commendation: Expressed commendation to the Police, Fire and Public Works Departments for the excellent work performed in connection with a recent storm at which time many electrical wires and trees were down in the streets.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. Portuguese Language Lessons: Reported that the Brazilian-American Institute is sponsoring language lessons and that information may be obtained by calling the Cultural Affairs Officer at the Brazilian Embassy.
  2. Takoma Chess Club:(a)Reported that unfortunately there are no quarters or storage space available in City buildings. (b) Reported that the matter of financing the Tournament will require further consideration by the Committee.
  3. Sister City - Jequeie, Brazil: Reported emergency meeting of the Sister City Steering Committee to be held September 10, 8:00 P.M. at 8 Columbia Avenue. Stated that The People to People Program are anxious we step up our program, particularly regarding the exchange student proposal.
- Mayor Miller invited anyone in the audience to attend this Committee Meeting and commented on the vital importance of the Sister City Program concerning international relations. He pointed out that Jequeie is one of the two cities in Brazil that are affiliated with American cities. Governmental authorities are extremely anxious that the People to People Program be promoted to its fullest extent.
4. Halloween:- Reported that steps are being taken to reserve the band stand and booking an orchestra and that a Committee Meeting will be held soon with the various organizations.

There being no further business to come before the Council, the meeting was adjourned at 10:45 P. M. to reconvene in Regular Session on September 23, 1963 at 8:00 P.M.



FINANCIAL STATEMENT: Clerk-Treasurer Pridgen reportingBANK BALANCES AS OF AUGUST 31, 1963SUBURBAN TRUST COMPANY - CITIZENS BRANCH  
GENERAL FUND

Balance as of July 31, 1963	\$ 225,094.51	
Plus August Receipts	38,184.63	
	<u>263,279.14</u>	
* Less August Disbursements	190,288.64	
AUGUST 31, 1963 BALANCE		\$ <u>72,990.50</u>

\* (Includes Cert. of Indebtedness of \$70,000.00 pd.  
8/15/63 to Citizens Bank of Maryland and  
\$60,000.00 Cert. of Dep. acquired.)

SUBURBAN TRUST COMPANY - TAKOMA BRANCH  
GENERAL FUND

Balance as of July 31, 1963	\$ 15,981.19	
Plus August Receipts	574.37	
	<u>16,555.56</u>	
Less August Disbursements	-----	
AUGUST 31, 1963 BALANCE		\$ <u>16,555.56</u>

CITIZENS BANK OF MARYLAND  
GENERAL FUND

Balance as of July 31, 1963	\$ 1,416.40	
Plus August Receipts	184.07	
	<u>1,600.47</u>	
Less August Disbursements	-----	
AUGUST 31, 1963 BALANCE		\$ <u>1,600.47</u>

CITIZENS BANK OF MARYLAND  
SPECIAL IMPROVEMENT FUND

Balance as of July 31, 1963	\$ 8,605.62	
Plus August Receipts	212.97	
	<u>8,818.59</u>	
Less August Disbursements	-----	
AUGUST 31, 1963 BALANCE		\$ <u>8,818.59</u>

CERTIFICATES OF DEPOSIT

SUBURBAN TRUST COMPANY, CITIZENS BRANCH	\$ 160,000.00	
CITIZENS BANK OF MARYLAND	60,000.00	
TOTAL CERTIFICATES AS OF AUGUST 31, 1963		\$ <u>220,000.00</u>

Attest:

Haynes Pridgen  
City Clerk-Treasurer

Approved

George M Miller  
Mayor



THE CITY OF TAKOMA PARK, MARYLAND

Pre-Audit Financial Statement as of June 30, 1963

General Fund

ASSETS

CURRENT ASSETS:

Cash in Bank and on Hand	\$137,084.64	
Taxes Receivable - 1962 Levy	880.43	
Taxes Receivable Prior Levies	832.40	
Other Receivables	5,258.88	
Inventories	<u>644.78</u>	<u>\$144,701.13</u>

DEFERRED CHARGES:

Projects in Process	8,329.71	
Prepaid Expenses	9,784.34	
Capital Outlay Committed	8,147.00	
Maple Ave. Project - Cost Pending (State Assessment)	<u>13,439.62</u>	<u>39,700.67</u>

TOTAL ASSETS

\$184,401.80

LIABILITIES

CURRENT LIABILITIES:

Payroll Taxes Payable	\$ 5,236.51	
Payroll Trust Accounts	143.83	
Accrued Payroll	863.06	
Escrow Deposit Accounts	1,371.67	
Accounts Payable (Includes \$8,147.00 C. O. Committed)	51,574.61	
Reserve For Car Auction Claims	<u>211.05</u>	<u>\$ 59,400.73</u>
Certificates of Indebtedness	\$133,500.00	
Accrued Interest Payable	<u>277.77</u>	<u>133,777.77</u>

DEFERRED LIABILITIES AND REVENUE:

Reserve For Cost Pending Project (Maple Ave.)	\$ 13,439.62	
Sale of City Land Pending	<u>300.00</u>	<u>13,739.62</u>

TOTAL LIABILITIES AND DEFERRED ITEMS

\$206,918.12

FUND BALANCES

Net Fund Deficit (See Attached Statements)	\$ 29,024.99	
Less: Reserve For Future Expense (Halloween)	\$ 619.35	
Reserve For Azalea Gardens	1,228.75	
Reserve For Library Fund	<u>4,660.57</u>	<u>6,508.67</u>
<u>TOTAL LIABILITIES AND FUND BALANCES</u>		<u>\$184,401.80</u>
Capital Asset Fund Account	\$1,199,987.54	



THE CITY OF TAKOMA PARK, MARYLAND

PRE-AUDIT SUMMARY OF FISCAL OPERATION

YEAR ENDED JUNE 30th 1963

NET DEFICIT June 30th 1962  
(Per Audit Statement)

\$ 84,147.84

Additions 1962/63 Fiscal year

Insurance Adjustments for Prior Years

\$ 6,932.32

Refunds and Charges For Prior Years

10.83

6,943.15

\$ 91,090.99

Deductions 1962/63 Fiscal Year

Refunds and Credits For Prior Years

\$ 86.57

Overhead Charge To Special Assessments Fund

2,286.55

Unclaimed Overpayments 1960/61

231.26

2,604.38

\$ 88,486.61

Operational Credit 1962/63 Fiscal Year

Budgeted Revenue

\$655,021.48

Add: Excess Revenue Over Budget

29,811.11

\$684,832.59

Budget Including Reserve

\$655,021.48

Less: Unexpended Reserve

34,987.75

620,033.73

Excess Revenue Over Expenditures

\$ 64,798.86

Add: Net Prior Year Accounts in Budget:

Payment on Prior Year C. of I.

3,500.00

Less: Collections on Prior Years Taxes

3,219.92

280.08

\$ 65,078.94

Less: Transfers To Reserve Funds:

Library Fund

\$ 4,660.57

Azalea Gardens

956.75

5,617.32

Net Operational Credit

\$ 59,461.62

Net Fund Deficit June 30th 1963

\$ 29,024.99



THE CITY OF TAKOMA PARK, MARYLAND

PRE-AUDIT OPERATIONAL STATEMENT

YEAR ENDED JUNE 30TH 1963

REVENUES

CODE NO.	BASIC SOURCE	PERCENTAGE TO BUDGET	ACTUAL REVENUE	BUDGET ESTIMATE	UNDER OVER
1.0	Taxes, Local	100.4%	\$ 441,019.59	\$ 438,844.66	\$ + 2,174.93
1.5	Taxes, State Shared	111.1%	155,308.99	139,800.00	+ 15,508.99
2.0	Licenses & Permits	71.4%	5,288.86	7,410.00	- 2,121.14
3.0	Fines & Forfeitures	132.7%	4,379.65	3,300.00	+ 1,079.65
4.0	Use of Money & Property	586.2%	19,051.46	3,250.00	+ 15,801.46
5.0	Other Agencies	97.0%	43,492.95	44,816.82	- 1,323.87
6.0	Service Charges & Fees	92.6%	16,291.09	17,600.00	- 1,308.91
TOTALS		104.5%	\$ 684,832.59	\$ 655,021.48	\$ + 29,811.11

EXPENDITURES

CODE NO.	DEPARTMENT	PERCENTAGE EXPENDED	EXPENDED	BUDGET APPROPRIATION	NET RESERVE USED	FUND RETD. CREDIT
10.0	Government Admin.	101.9%	\$ 45,048.16	\$ 44,202.50	\$ 845.66	\$
10.8	Government Bldgs.	99.9%	23,747.03	23,780.00		32.97
11.1	Police Department	105.2%	148,779.68	141,343.65	7,436.03	
11.2	Fire Department	115.6%	115,261.93	99,739.00	15,522.93	
11.3	Protective Inspection	82.8%	8,130.07	9,820.00		1,689.93
12.1	Public Works - Office	102.4%	14,742.99	14,400.00	342.99	
12.2	Public Works - Highway	102.3%	72,049.45	70,422.50	1,626.95	
12.9	Public Works - Repair	114.1%	32,690.72	28,660.00	4,030.72	
13.0	Public Works - Sanitation Shop	104.4%	66,637.74	63,840.00	2,797.74	
19.1	Recreation & Cultural	96.5%	52,802.56	54,705.00		1,902.44
21.0	Retirement & Insurance	105.2%	38,182.55	36,280.00	1,902.55	
22.0	Interest	84.3%	1,960.85	2,326.68		365.83
	Reserve Fund	46.6%		65,502.15	34,505.57	3,991.17
TOTALS			\$ 620,033.73	\$ 655,021.48		\$34,987.75
				Reserve Fund		\$65,502.15
				Plus: Dept. Ret'd.		3,991.17
				Less: Dept. Used		34,505.57
						\$34,987.75



288

THE CITY OF TAKOMA PARK, MARYLAND

REGULAR MEETING OF THE MAYOR AND COUNCIL

SEPTEMBER 23, 1963

The Mayor and Council for the City of Takoma Park convened in Regular Session in the Council Room, #8 Columbia Avenue, Takoma Park, Maryland, on Monday, September 23, 1963 at 8:07 p.m.

CITY OFFICIALS PRESENT

Mayor Miller  
Councilman Forshee  
Councilman Jones  
Councilman Kennedy  
Councilman Roth  
Councilman Turner

Clerk-Treasurer Pridgen  
Chief LaScola, Fire Dept.  
Director of Public Works Rhodes  
Building Inspector Williams  
Deputy Chief DeKalb, Fire Dept.  
Acting Corporation Counsel Schap

EXCUSED

Councilman Collison  
Councilman McKenzie  
Corporation Counsel Gingerich

The Reverend Raymond Brown, Pastor, Grace Methodist Church rendered the Invocation.

Mayor Miller led in the Pledge of Allegiance to the Flag.

Mrs. Ruth Pratt, retired Librarian, was presented a certificate for her contribution to the community as a first such presentation by Mr. James A. Hash, President of the Lincoln Valley Citizens Association.

Mayor Miller displayed a trophy awarded the Takoma Park Police Department for the second best motor cycle unit in the City of Greenbelt Labor Day Parade.

Mayor Miller called for a motion to dispense with the reading of the minutes of the meeting held on the evening of September 9. Councilman Kennedy requested that Item 4 under Civic Improvements Committee be changed to read "Clarence Smith et al" instead of North Takoma Citizens. The motion was presented for the approval of the minutes as corrected, seconded and duly carried.

CORRESPONDENCE RECEIVED: Clerk-Treasurer reporting:

1. Mrs. Emma Paul and Family: Card of appreciation for expression of sympathy extended by Mayor and Council upon death of Mr. Paul. (Council Files)
2. Congressman Charles McC. Mathias, Jr.: Request for expression of City's position regarding report and recommendations of the National Capital Transportation Agency. (Council as a Whole)
3. Mr. John T. Bonifant, Secretary, Washington Suburban Sanitary Commission: Acknowledgment of letter reaffirming the City's position in support of right of way acquisition program for the Spring Branch Storm Drainage Project. (Public Works)
4. Mrs. Mary B. Maiers, Principal, Silver Spring Intermediate School: Expression for appreciation for elected officials' interest in the welfare and safety of school children. (Council Files)



CORRESPONDENCE RECEIVED, continued

5. Mr. K. F. Kearns, Recording Secretary, City Fire Board: Report of concurrence with Chief LaScola's recommendation of a change in the working schedule of the paid personnel. (Fire Protection)
6. Mr. C. A. Heinlen, Takoma Motor Company, Inc.: Requesting removal of three parking meters in front of 7011-31 Carroll Avenue to reduce traffic hazard. (Law Enforcement)
7. Mr. Robert L. King, 1309 Erskine Street, City: Request for more police patrol to reduce speed on Erskine Street. (Law Enforcement)
8. Mr. Frederick C. Tingley, Ambassadors of Friendship: Referral of letter from young lady, foreign student (Italy) residing in Silver Spring, desirous of developing friendships with American neighbors. (Mayor's File)
9. Mr. William M. Goldenzweig, Washington, D. C.: Commendation of Officer Thorowgood's conduct in connection with auto accident. (Law Enforcement)
10. Notice of Maryland Municipal League Convention to be held in Easton, Maryland, October 24 through the 26th. (Council as a whole)

PUBLIC PARTICIPATION:

On the invitation of Mayor Miller any citizen present wishing to speak was invited to do so. There was no response.

PUBLIC WORKS COMMITTEE: Councilman Forshee reporting

No specific report, all matters under consideration.

FINANCE COMMITTEE: Councilman Forshee reporting

1. Hardisty property: Stated reappraisal of the property has been requested due to the zoning plan for Takoma Park.
2. Hartford Insurance Compensation Case: Stated case is basically settled, Hartford was to receive \$25,000 from other insurance company but due to a gentleman trying to acquire part of the \$25,000, Hartford is contesting it. An amount of \$3901.00 has been due to Hartford since August of 1962, payment of which had been with-held pending the final settlement of the case. Councilman Forshee recommended that in view of the apparent further delay of the final settlement of the case that the Clerk-Treasurer be authorized to pay the sum due at this time if there are no objections on the part of the Council. There being no objections raised the Clerk-Treasurer was so instructed.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy, Chairman

1. Justice of Peace, Prince George's County: Motion presented to recommend Mr. Ralph E. Lancaster of 7904 Cole Avenue, Takoma Park, Prince George's County, as a Justice of Peace for the Prince George's County section of the City to the State Senator. The motion was seconded by Councilman Jones and duly carried.
2. Complaint of hedge in front of 210-212 Spring Avenue: Reported that the Police Department had taken care of this matter.
3. Cedar Avenue resident's complaint: Reported that the Police Department had handled this matter to the satisfaction of the complainant.



LAW ENFORCEMENT COMMITTEE, continued

4. Vandalism complaint at Washington Park: Reported that Police Department had checked into this matter.
5. Ice and Snow Removal: Reported that Mr. Gingerich, Corporation Counsel, is drafting an amendment to the existing regulation to make it more practical.
6. Complaint relative to conditions existing at 7426 and 7504 Carroll Avenue: Reported that Mr. Williams, Building Inspector, and Deputy Chief DeKalb inspected premises and found complaint unjustifiable. Requested that item be removed from agenda.
7. Parking Lot Entrance to Manor Circle apartment: Reported that Police Department had checked into the suggested entrance change and recommended that entrance stay as is.
8. Impounding Lot complaint: Reported that acquisition of property for impounding lot is being handled by Mr. Gingerich.
9. Wink-o-Matic Signals: Reported that the school warning signals which have been in service since 1957, last school year slipped many times in the time device causing signals to flash inappropriately. Mr. Pridgen contacted Hawkins Electric Company and after their investigation it was found that the timing and flashing mechanism needed to be replaced. A motion was presented to appropriate \$359.68, cost of the necessary overhaul of each of the eight units, from the Reserve Fund and to maintain the service contract with Hawkins Electric Company at \$2.60 per month. The motion was seconded by Councilman Turner and duly carried.
10. Personnel - Permanent Appointments: Motion presented for the permanent appointment of Pvt. Edgar R. Gibson, effective October 1, 1963 and Pvt. Howard C. LeCompte, October 8, 1963. Motion seconded by Councilman Jones and duly carried.
11. Personnel Appointment: Motion presented that Mr. Otha Dale Flanagan of 1520 Kanawa Street, Adelphi, Maryland be appointed to the Police Department on a one year probationary period at an annual salary of \$4500.00, effective October 1, 1963. Motion was seconded by Councilman Turner and duly carried.
12. "Scientific Investigation of Crime" Course: Motion presented that recommendation be adopted to send Detective Rodney T. Ingels to the seminar on "Scientific Investigation of Crime" at The Southern Police Institute, Louisville, Kentucky January 6 through January 17, 1964 at a total cost of \$341.91 (Tuition \$175.00, Round trip transportation \$106.91, Misc. expenses (meals, etc.) \$60.00). Motion seconded by Councilman Roth and duly carried.

SPECIAL LIBRARY COMMITTEE: Councilman Roth reporting

Reported one meeting has been held since last Council Meeting and there will be further reports as matters develop.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

1. Fire Hose: Motion presented to authorize the Clerk-Treasurer to advertise for bids on the necessary hose as recommended by Chief LaScola. Motion seconded by Councilman Kennedy and duly carried.
2. Photographic Equipment: Motion presented to purchase a Photorite Rapid Print Processor, Standard 14" Model from the Reserve Fund at a cost of \$244.00, not including paper and chemicals. Motion seconded by Councilman Kennedy and duly carried.



FIRE PROTECTION COMMITTEE, continued

3. Volunteer Fire Department: There was a brief discussion concerning the matter of additional funds for the use of the Volunteer Fire Department. It was decided that this should be discussed in more detail by the Council as a Whole, at which time the subject of the proceeds of the abandoned cars will also be considered. Councilman Forshee having pointed out that the City is already obligated under the City Code to provide benefits for widows and orphans.

4. Change in Fire Department Rules and Regulations: There was an explanation as to the need for changing the hours of work for one Platoon of the Fire Department during the day and upon the recommendation of Chief LaScola to amend the rules and regulations the following Ordinance was proposed:

ORDINANCE NO. 1759

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT the Rules and Regulations of the Fire Department, Article 8, Section 1, titled "Hours of Duty" be amended to read as follows:

Section 1. The hours of duty for employees of the Fire Service, other than the Chief and Deputy Chief, shall be from 7:00 A.M. to 5:00 P.M. and from 8:00 A.M. to 6:00 P.M. on day duty, and from 6:00 P.M. to 8:00 A.M. on night duty except on Saturday, Sunday and Holidays, when the Night Platoon shall change at 5:00 P.M. The one Platoon reporting for duty at 7:00 A.M. shall be relieved at 5:00 P.M.

The motion was seconded by Councilman Roth and the Ordinance was adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Forshee, Jones, Kennedy, Roth and Turner. Nay: None. Excused: Councilmen Collison and McKenzie.

5. Personnel: Reported that Pvt. Hartung will be discharged from the Armed Services approximately October 11, 1963 and would like to resume his duties with the Fire Department approximately October 15. Reported letter expressing commendation of Pvt. Hartung was received from Colon T. Smith, Chief, Fort Bragg Fire Department. Chief LaScola instructed by Mayor and Council to advise Pvt. Hartung that his request to resume his duties with the Fire Department has been accepted and they will be proud to have him back on the staff.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. Halloween: Reported that plans are under way for the annual party.
2. Takoma Chess Club: Requested that the item concerning the Tournament for the Takoma Chess Club be deleted from the agenda as it appears the Club has ceased operations.
3. Sister City Steering Committee: Stated there would be a meeting of the Committee September 26, 8 Columbia Avenue, 8:00 P.M. and would appreciate it if Councilmen would attend and any interested citizens, hope to have a good turn out.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

1. Public Hearing, Park and Planning Commission: Reported that the Park and Planning Commission have scheduled a Public Hearing October 7, 1963 to reconsider the proposed



CIVIC IMPROVEMENTS COMMITTEE, continued

plan to use Takoma Avenue as part of the Silver Spring By Pass Route. In view of the pending Public Hearing, it is appropriate the Mayor and Council reaffirm their position at this time and the following resolution was presented:

R E S O L U T I O N

WHEREAS, the Mayor and City Council of Takoma Park have consistently and vigorously opposed the use of Takoma Avenue as a By Pass route as proposed and adopted by the Maryland National Capital Park and Planning Commission in December 1957 under the Silver Spring Business District Plan AND

WHEREAS, this proposal is maintained as item A-7 in Table 3 of the Plan for Takoma Park-Langley Park and vicinity adopted by the Maryland National Capital Park and Planning Commission on September 4, 1963, NOW,

THEREFORE, the Mayor and City Council of Takoma Park, Maryland once again declare their opposition to the use of Takoma Avenue within the City as a By Pass route and again state that they have no intention of implementing this proposal through the use of local tax funds, AND

FURTHER, request the Corporation Counsel to represent the Mayor and City Council in an unanimous approval of the proposed amendment to the Master Plan of Street and Highways for the Silver Spring Business District and Vicinity deleting that portion of the proposed Silver Spring By Pass from its proposed intersection with Thayer Avenue on the north to its proposed crossing with the Baltimore and Ohio Railroad on the south; at the Public Hearing before the Maryland National Capital Park and Planning Commission scheduled at 8:00 P.M. October 7, 1963.

The motion was seconded by Councilman Kennedy and duly carried.

2. Delete Items 2 and 3: Requested Items 2 and 3 on the agenda be deleted, taken care of by previous reports.
3. Resubdivision - File 1-63185: A preliminary plan for Part of Block 89 has been received from the Park and Planning Commission. Motion presented to approve the Plan subject to the Right of Way dedications as recommended by Mr. Rhodes as follows:
  - 10 feet on Maple Avenue side to provide for 70 foot R/W.
  - 5 feet on Grant Avenue side to provide for 50 foot R/W.
 and approving the radial corner at the intersection of Grant and Maple Avenues. The Motion was seconded by Councilman Turner and duly carried.
4. Zoning Petition C-894, Takoma Park, Lots 2, 3, 4, 5 and parts Lots 6, 7 and 8, Block F "Gilbert and Wood", Lots 5 and 6, Block 16, B. F. Gilberts Subdivision (7000 Block Carroll Avenue): It was pointed out that this Petition for the R-10 Zoning has been pending since the Public Hearing in January awaiting the Master Plan for Takoma Park. Motion presented to recommend the subject Petition be denied for the reason that it does not conform to the Master Plan. The Motion was seconded by Councilman Turner and duly carried.



-6-

5. Trees - 72/7300 Block Willow Avenue: Motion presented by Councilman Jones to authorize an appropriation of \$495.00 from the Reserve Fund to engage the services of Al's Tree Service to prune and remove dead wood from trees along Willow Avenue. Motion seconded by Councilman Turner and duly carried.

COUNCIL AS A WHOLE

1. Councilman Turner brought to the attention of the Council that over the years there has been discussion concerning increasing the remuneration paid to the Mayor and Council. The existing rate of \$300.00 per year for each Councilman and \$600.00 for the Mayor has not been changed for a period of over ten years. All other cities of comparable size have increased the amounts paid to their elected officials. It was suggested that an amendment to the City Charter be considered in the near future in order that this problem be resolved.

PUBLIC PARTICIPATION:

1. Mr. James T. Brown, 6610 Westmoreland Avenue: Having arrived late, Mr. Brown asked permission to speak at this time, request granted. Issued a complaint against the residents at 6613 Westmoreland Avenue concerning the repair of automobiles, particularly at late hours of the night. It was pointed out that many of the vehicles are bearing out of state license plates and it appears that this practice is a commercial activity. Mr. Brown indicated that the foul language and the noise generated creates a public nuisance. Mr. Brown has requested the Council provide him relief from the problem and wondered if an Ordinance could be adopted to hinder this type of activity.

Mayor Miller indicated that this was not the first complaint of this general type and an Ordinance should be drafted.

There being no further business to come before the Council, the meeting was adjourned at 10:29 P. M. to reconvene in Executive Session on October 14, 1963 at 8:00 P. M.

Attest:

*Haynes M. Ludwig*  
City Clerk-Treasurer

Approved:

*George M. Miller*  
Mayor