

THE CITY OF TAKOMA PARK, MARYLANDEXECUTIVE MEETING OF THE MAYOR AND COUNCIL

January 11, 1965

The Mayor and Council for the City of Takoma Park convened in Executive Session in the Council Room #8 Columbia Avenue, Takoma Park, Maryland on January 11, 1965 at 8:05 p.m.

Mr. James Forehand, Mr. William Kathmeyer, President of the Lions Club, students Bruce Hermann and LeClare Litchfield of John Nevins Andrews School were introduced and their pictures taken. They represented the School Patrol Christmas Party sponsored annually by the Takoma Park Lions Club.

CITY OFFICIALS PRESENT

Mayor Miller	Clerk-Treasurer Pridgen
Councilman Collison	Corporation Counsel Gingerich
Councilman Forshee	Chief Foster, Police Department
Councilman Jones	Chief LaScola, Fire Department
Councilman Kennedy	Director of Public Works Rhodes
Councilman McKenzie	Building Inspector Williams
Councilman Roth	Deputy Chief DeKalb, Fire Department
Councilman Turner	

Mayor Miller led in the Pledge of Allegiance to the Flag.

Mayor Miller called for a motion to dispense with the reading of the minutes of the meeting held on December 14, 1964. Upon motion of Councilman Collison, duly seconded by Councilman Kennedy, the minutes were approved as submitted.

CORRESPONDENCE RECEIVED: Clerk-Treasurer Pridgen reporting

1. Mr. Merlin Kretschmar, Mission of Bahia, SDA, Salvador, Brazil: Concerning date of Mayor Miller's visitation to Jeque. (Parks and Recreation) (Sister City Committee)
2. Mr. Alan L. Daugharthy, President and Mr. Harry Hayman, Secretary-Treasurer, Takoma Realty Rentals, Inc., City: Appreciation for excellent work of City Fire Department in connection with recent fire at 7811 Greenwood Avenue, City. (Fire Protection)
3. Mr. S. Michael Derato, 413 Lincoln Avenue, City: Comments and suggestions concerning proposed Ordinance providing a City Administrator. (Finance)
4. Mr. James S. Baker, Director of Inspections, Prince George's County: Ordinance proposed for referral of building permits to City. (Public Welfare)
5. The Maryland National Capital Park and Planning Commission: Zoning Petition referrals -
 - (a) ZAP E-15, Gordon & Perlis, Attorneys for Takoma Joint Venture, Contract Purchasers, Applicant, Lots 13,14,36,45 and Pt. 15, Block 50. B.F.Gilbert's Subdivision, located at Jefferson and Lincoln Avenue, 70,935 sq. ft., R-60 to R-10 Zone (Hearing June 17) (Civic Improvements)
 - (b) ZAP E-128, Harold Simon & Meyer G. Kushner, Contract Purchasers, Applicants, Lots 14, 26, 27 and 28, Block 7, S. S. Carrolls Addition, located at Hancock and Carroll Avenues, 34,973 sq. ft., R-60 to R-10 or R-20 Zone (Hearing June 24) (Civic Improvements)

Correspondence Received, continued
Zoning Petition Referrals

- (c) ZAP E-129, Harold Simon and Meyer G. Kushner, Contract Purchasers, Applicants, Lots 13, 14, 15, 16, 17 and 18, Block 9, S.S. Carroll's Addition, located between Hancock Avenue and Carroll Avenue, 54,000 sq. ft., R-60 to R-10 or R-20 Zone. (Hearing June 24) (Civic Improvements)
- (d) ZAP E-162, Warren Browning, Attorney for Thomas H. Ryon Company, Applicant, Part of a tract of land called Girl's Portion, adjacent to Lot 1, Blair East, located at Blair Road and Eastern Avenue, Silver Spring, 18,253 sq. ft., R-60 to R-10 Zone. (Hearing January 23) (Civic Improvements)
- (e) ZAP E-173, Theodore Wresche, Contract Owner Applicant, Lots 8, 42, 43 and 51, Parts of lots 9, 12 and 13, Block 37, B.F.Gilbert's Addition, located on Carroll Avenue and Grosmere Place, 125,481 sq. ft., R-60 to R-H. (Hearing June 24) (Civic Improvements)
- (f) ZAP E-185, R. Robert Linowes, Attorney for Irving Fleishman et al, Contract Purchasers, Applicant, Lot 15, Block 56-A, B.F.Gilbert's Subdivision, located on Sligo Creek Parkway and Wabash Avenue, 8,559 sq. ft., R-60 to R-10. (Hearing February 1) (Civic Improvements)
- (g) ZAP E-186, R. Robert Linowes, Attorney for Irving Fleishman, et al, Contract Purchaser, Applicant, Parts of Lots 1 and 2, Block 57, Takoma Park, located at 710 Wabash Avenue and 8403 Sligo Creek Parkway, 1.3146 acres, R-60 to R-10. (Hearing February 1) (Civic Improvements)
6. Mrs. Evelynne Ferry, 24 Hickory Avenue, and Petitioners, City: Petition signed by thirty four petitioners who are over seventy years old, own their homes and will have adequate income to live on if they are not displaced by the proposed freeway. (Council As a Whole)
7. Mrs. H. N. Boyer, 800 Hayward Avenue, City: Appreciation for the courteous and thoughtful treatment received by her daughter from Officer Thorowgood at the time of her automobile accident. (Law Enforcement) (Personnel File)
8. Mr. F. T. Grant, 7517 Dundalk Road, City: Commending the Fire Department for the prompt and efficient service rendered at a recent fire in his home. (Fire Protection)

FINANCIAL STATEMENT: Clerk-Treasurer Pridgen reporting
 See last page of minutes.

Mayor Miller welcomed the audience and referred to the numerous zoning applications which have a trend toward high density zoning. Questioned why the citizens of Takoma Park have to circulate petitions every 18 months, in most cases engage attorneys and appear before the zoning authorities to defend their R-60 zoning --- a zoning which was adopted in the Takoma Park-Langley Park Master Plan a little over two years ago and which was six years in the making. Requested Corporation Counsel Gingerich to check into filings by contract purchasers on frequent repeat basis. Commented there is a definite need, where a Master Plan has been adopted, for legislation by the Prince George's and Montgomery County delegates to restrict frequent filings by speculators unless the character of the neighborhood has completely deteriorated or changed.

PUBLIC PARTICIPATION:

1. Mrs. Anne Weimer, 8213 Sligo Creek Parkway, City: Spoke in behalf of her husband and neighbors in opposition to Zoning Applications E-185 and E-186 requesting R-10 zoning. Stated that if R-10 zoning were permitted the building would look like the Empire State Building since the elevation of the land is so high. Commented that they were at the Council Meeting a year ago in opposition to rezoning of the property next to them and felt it was a shame to have to fight for their rights and their homes in this way. Stated the trash problem also remained the same. Inquired as to the advisability of appearing before the Park and Planning Commission. Mayor Miller replied it would be advisable to have a representation.
2. Mr. S. Michael Derato, 413 Lincoln Avenue, City: Commented that he had not taken a stand on the North Central Freeway but he certainly did not want to see Takoma Park dissected. Read an article from the evening paper giving death statistics on deaths that could have been averted if the freeway had been built in 1960. Felt this was giving a false impression and a one sided picture.
3. Mrs. Peggy Bruton, Save Takoma Park Committee: Remarked the Save Takoma Park Committee would have a full report tomorrow on the statement read by Mr. Derator.
4. Mr. Roderick Davis, Chairman, Save Takoma Park Committee: Gave a brief resume of what had transpired since December 20th. Commented that the Maryland and D. C. committees were forming a Metropolitan Citizens Council for Rapid Transit and a copy of the proposed charter had been given to Mr. Pridgen.
5. Mr. Joseph Brown, 405 Boyd, City: Speaking as a citizen and in behalf of the 74th Democratic Club of Prince George's County. Stated they would do all they could to fight the freeway and save Takoma Park. Commented that members of the Club planned to attend the Prince George's Delegation Hearing next week and would appreciate the support of the Council and any interested citizens. Commented that he was supporting the proposed ordinance for a City Administrator and felt Mr. Pridgen would be the appropriate person for the position.

Mayor Miller commended the Suburban Record and the Washington Post for their editorials on the North Central Freeway and for their excellent press coverage.

Councilman Turner thanked Mr. Brown for their support in opposing the proposed freeway and pointed out that they were the first group outside the sphere to join in the fight and indicated that other citizen groups in the Sligo Creek area should spring into action.

COMMITTEE REPORTS:PUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting

1. Trash Containers: Commented on Mr. Gibson's letter commending the use of the new containers. Stated they had only one problem and that was with pranksters unlocking the containers and pulling them down. Agreed with Mrs. Weimer relative to the trash problem on Sligo. Commented Mr. Williams has checked into the situation many times and that he will check into it again this week.
2. Housing Inspection, etc.: Reported the following for the month of November: 19 housing inspections; 12 re-inspections; 19 investigations concerning trash and debris; 7 rodent control inspections and 3 inspections with Montgomery County Health Department. The month of December: 22 housing inspections; 16 re-inspections; 24 investigations concerning trash and debris; 10 rodent control inspections and 2 inspections with Montgomery County Health Department.

COMMITTEE REPORTS, continued

Councilman Collison remarked that in the January issue of the Reader's Digest there is an article on rodent control, which discusses the one shot rat exterminator called Raticate. Suggested that Mr. Williams check into it for possible use in the City.

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting

Reported that items 1, 3 and 5 on the agenda are being considered on a long range plan and that items 2, 4 and 6 will be considered at the Law Enforcement Committee Meeting January 19. Commented that the parking meter situation will be discussed at the same meeting and so will the feasibility of making the foot of Sycamore Avenue a stop street with no parking within forty feet of the intersection.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

1. Transit Development Program, 1965 - National Capital Transportation Agency: Motion proposed to endorse in principle the draft report of the Transit Development Program 1965. The motion was seconded by Councilman Collison and unanimously carried.

2. Requested that Item 4, under Council as A Whole, be deleted from the agenda since this matter has been taken care of with the last fund raising program sponsored by the Volunteer Fire Department.

3. Fire Pumper #23: Reported that it was found, while attempting to repack the pump, that the wrong type of bolts had been used the last time and they had corroded to the point that they adhered to the pump. Commented that if it is found necessary to remove the pump it will involve a great many hours of labor. Quoted a price from Mr. Robert E. Colvin, Maryland Fire Equipment & Supply Co., Inc., of \$5.00 per hour at a maximum of 80 hours, with the total not to exceed \$400.00. Stated Chief LaScola feels the dismantling and installation can be done at the Fire House but would like authority to call in a pump man in case they run into difficulties. Stated that it will still be necessary to have the pump repacked by an authorized company. Therefore, proposed a motion that Chief LaScola be given authority to proceed with the dismantling and reinstallation of the pump and if necessary call in the assistance of a pump man. The motion was seconded by Councilman Jones and duly carried.

4. Ambulance: Reported that the ambulance had broken down and since the parts can not be obtained locally, are awaiting their arrival. Reported that Chief Ryan, of the Wheaton Rescue Squad, had called Chief LaScola and offered the use of one of their ambulances and not only did they loan the ambulance, but they also man it at night until 6 a.m. The Clerk-Treasurer was requested, at the appropriate time, to transmit a letter of appreciation to Chief Ryan.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

1. Z.A.P. Nos. E-185, E-186 (Sligo Creek Parkway and Wabash Avenue); R-60 to R-10 Zone: Reported that the Technical Staff Report has recommended denial of the R-10 Zoning and the applications will be considered by the Planning Board tomorrow. After some discussion proposed a motion that the Council recommend denial of the R-10 Zoning for both Petitions and concurs with the Technical Staff Report in that the requested changes do not conform to the Master Plan and would be out of character with the surrounding uses. The motion was seconded by Councilman Turner and duly carried.

2. Z.A.P. E-162 (Blair Road and Eastern Avenue) R-60 to R-10: Reported that this application covers an area on the other side of the B & O Railroad tracks, outside the City limits and would have no particular impact upon the City. Requested a letter be transmitted to the Planning Board so notifying them and thanking them for their consideration.

SPECIAL LIBRARY COMMITTEE: Councilman Roth reporting

1.. Library Board Meeting: Reported that the new Library Board would hold its first meeting, Wednesday, January 13.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. Save Takoma Park Committee: Stated that the Committee is trying to establish an office with telephones, etc. where the women can work evenings. Asked for suggestions. Mr. Davis, Chairman of the Committee, stated there was a possibility of setting up a general office after the Council had been formed, therefore, withdrew the request for the time being.

PUBLIC WORKS COMMITTEE: Councilman Collison reporting

No report at this time.

Councilman Collison extended sincere sympathy to Public Works Director, Mr. Rhodes, in his recent bereavement, in behalf of the Mayor and Council and the Public Works Committee. Mayor Miller also expressed sincere sympathy from the citizens and all those who knew Mrs. Rhodes.

FINANCE COMMITTEE: Councilman Forshee reporting

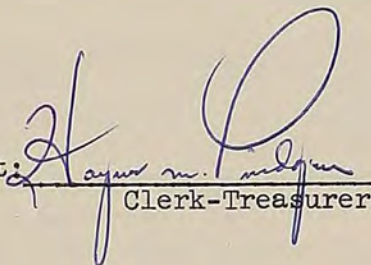
1. Regional Meeting of NIMLO: Proposed a motion that Mr. Gingerich be authorized to attend the Southeastern Regional Conference of the National Institute of Municipal Law Officers to be held at Columbia, South Carolina, January 31 - February 2, 1965, funds to be drawn from Other Legal Expense Account. The motion was seconded by Councilman Jones and duly carried.

2. Proposed Ordinance - City Administrator: Reported that a second reading and action on the proposed ordinance had been planned but in view of the suggestions submitted and those that might be forthcoming, will hold action until a future meeting.

3. 1965-66 Budget: Requested all Department Heads to submit their budgets to the City Office by February 1.

There being no further business to come before the Council, the meeting was adjourned at 9:40 p.m. to reconvene in Regular Session, January 25, 1965 at 8:00 p.m.

Attest:


Clerk-Treasurer

Approved


Mayor Pro-tem

FINANCIAL STATEMENT: Clerk-Treasurer Pridgen reporting

BANK BALANCES AS OF DECEMBER 31, 1964

SUBURBAN TRUST COMPANY
GENERAL FUND

Balance as of November 30, 1964	\$ 78,386.70	
*Plus: December Receipts	<u>213,690.47</u>	\$292,077.17
**Less: December Disbursements		<u>238,251.59</u>
Balance as of December 31, 1964		<u>\$ 53,825.58</u>
*Includes \$150,000.00 Treasury Bills matured and \$49,982.42 Income Tax		
**Includes \$50,000.00 Certificate of Indebtedness redeemed and \$123,272.90 Treasury Bills Purchased		

CITIZENS BANK OF MARYLAND
GENERAL FUND

Balance as of November 30, 1964	\$ 4,118.37	
No Transactions during December 1964	---	
Balance as of December 31, 1964		<u>\$ 4,118.37</u>

CITIZENS BANK OF MARYLAND
SPECIAL IMPROVEMENT FUND

Balance as of November 30, 1964	\$ 15,173.68	
Plus: December Receipts	<u>1,380.65</u>	\$ 16,554.33
Less: December Disbursements (\$1760.00 Cert. Ind. Redeemed)		<u>1,782.00</u>
Balance as of December 31, 1964		<u>\$ 14,772.33</u>

SUBURBAN TRUST COMPANY
PAYROLL ACCOUNT

Balance as of November 30, 1964	\$ 6,713.41	
Plus: December Transfers from General Fund	<u>40,325.32</u>	\$ 47,038.73
Less: December Disbursements		<u>39,467.18</u>
Balance as of December 31, 1964		<u>\$ 7,571.55</u>

CITIZENS BANK OF MARYLAND
RECREATION SAVINGS A/C T-63

Balance as of November 30, 1964	\$ 667.59	
Plus: December Receipts	<u>12.00</u>	
Balance as of December 31, 1964		<u>\$ 679.59</u>

PETTY CASH FUND

Balance as of December 31, 1964		<u>\$ 200.00</u>
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U. S. Treasury Securities

		<u>COST</u>	<u>MATURITY VALUE</u>
Balance as of November 30, 1964	\$247,386.12		\$250,000.00
Less: Bonds Matured	<u>148,730.92</u>	\$ 98,655.20	Less- 150,000.00
Plus: Bonds Purchased		<u>123,242.90</u>	Plus 125,000.00
Balance as of December 31, 1964		<u>\$221,898.10</u>	<u>\$225,000.00</u>

THE CITY OF TAKOMA PARK, MARYLANDREGULAR MEETING OF THE MAYOR AND COUNCIL

January 25, 1965

The Mayor Pro-tem and Council for the City of Takoma Park convened in Regular Session in the Council Room #8 Columbia Avenue, Takoma Park, Maryland on January 25, 1965 at 8:00 p.m.

CITY OFFICIALS PRESENT

Mayor Pro-tem Collison	Corporation Counsel Gingerich
Councilman Forshee	Clerk-Treasurer Pridgen
Councilman Jones	Chief LaScola, Fire Department
Councilman Kennedy	Chief Foster, Police Department
Councilman McKenzie	Director of Public Works Rhodes
Councilman Roth	Building Inspector Williams
Councilman Turner	Deputy Fire Chief DeKalb, Fire Department

Excused: Mayor Miller

The Invocation was rendered by Reverend F. W. Kemper of the Calvary Lutheran Church, who is also the Chaplain of the Takoma Park Fire Department.

Mayor Pro-tem Collison led in the Pledge of Allegiance to the Flag.

Mayor Pro-tem Collison called for a motion to dispense with the reading of the minutes of the meeting held on January 11, 1965. Upon motion of Councilman Kennedy, duly seconded by Councilman McKenzie, the minutes were approved as submitted.

CORRESPONDENCE RECEIVED: Clerk-Treasurer Pridgen reporting

1. Maryland Municipal League: Request for an opinion concerning proposed annexation legislation for 1965 General Assembly.
2. Mr. W. C. Austin, Manager, Chevy Chase Village, Maryland: Copy of Resolution adopted concerning limitation of high rise buildings in Montgomery County. (Civic Imp.)
3. Petition by City residents (50 Overage seventy): Protesting the North Central Freeway. (Council as a Whole)
4. The Honorable Louis L. Goldstein, Comptroller of the Treasury, Maryland: Acknowledgment of Mayor Miller's letter, enclosing copy of letter to Mr. Funk. (North Central Freeway - Council as a Whole)
5. Mr. Perry B. VanVleck, 806 Burlington Avenue, Silver Spring: Proposal for changing routing of North Central Freeway with map enclosed. (Council As a Whole - NCF Councilman Roth)
6. Mrs. Virginia K. Freer, 7108 Maple Avenue, City: Requesting permission to use apartment units at 7106-7108 Maple Avenue as rooming house. (Public Welfare)
7. Mr. and Mrs. R. M. McGuire, 7212 Willow Avenue, City: Transmitting copy of letter to Mr. Williams, Housing Inspector, concerning 7217 Willow Avenue: (Public Welfare)
8. Mrs. Belle Ziegler, Secretary, City Library Board: Endorsement by the Board of Mrs. Robinson's (Librarian) report and request for increase in book budget. (Library Committee - Council Files)

Mayor Pro-tem Collison welcomed the audience and explained that Mayor Milley was unable to attend the meeting this evening due to a speaking engagement.

PUBLIC PARTICIPATION:

None

COMMITTEE REPORTS:

LAW ENFORCEMENT COMMITTEE: Councilman Kennedy reporting

1. Sycamore Avenue: Reported that the feasibility of a stop sign at the intersection of Sycamore and Elm Avenues had been discussed and it was the opinion of the Committee that vehicular traffic would be entering the intersection before the stop sign could be seen. Upon the recommendation of the Committee, Chief Foster and Mr. Rhodes, proposed a motion to erect a "Slow, Dangerous Intersection" sign at a point where it will be observed before entering the intersection. The motion was seconded by Councilman McKenzie and duly carried. Further discussion ensued relative to parking on the arc and the possibility of painting the curb yellow 40 ft. back from the intersection. This matter will be given further consideration and reported on at a later date.

2. Larch Avenue: Reported that Reverend Begley, Pastor of Our Lady of Sorrows Church, had advised the Police Department that the "No Parking" signs on Larch Avenue in front of the school and auditorium may no longer be needed since the 1000 Block of Larch is no longer a two-way street and the children are picked up and discharged in the parking lot in the rear of the school. Upon the recommendation of Chief Foster the following Ordinance was proposed:

ORDINANCE NO. 1821

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT Section Two of Ordinance No. 1784 adopted March 23, 1964 prohibiting all parking between the hours of 8:00 a.m. to 4:00 p.m. on the NORTH side of Larch Avenue between PEPCO pole No. N4630 to the City line be hereby repealed, AND

SECTION 2. THAT the Director of Public Works is hereby authorized to remove all existing "No Parking" signs on the NORTH side of Larch Avenue between PEPCO pole No. N4630 and the City line.

The motion was seconded by Councilman Forshee and the Ordinance was adopted by a Roll Call Voted recorded as follows: Aye: Councilman Forshee, Councilman Kennedy, Councilman McKenzie, Councilman Roth and Councilman Turner. Nay: None. Excused: Councilman Jones.

Councilman Kennedy also reported that the removal of this restriction will enable more automobiles to park during religious services at the Church.

3. Police Dogs: Reported that the matter of police dogs had thoroughly been considered several months ago at the time the Mt. Rainier Police Department had offered a dog to the City. It is the opinion of the Committee there has been no major change since that time that would require any further consideration and it was, therefore, moved that the item be removed from the agenda. The motion was seconded by Councilman McKenzie and duly carried with Councilman Jones voting nay. Councilman Jones commented that there is a need based on a review of the monthly police reports and cited a recent incident just outside the City on Willow Street. Also commented concerning the value of the dog in connection with the Halloween parties.

4. Maple and Erie Avenues: Motion proposed that the Director of Public Works be authorized to erect a "Slow, Dangerous Intersection" sign at a location on Erie Avenue at the intersection near Maple Avenue as recommended by the Police Department. The motion was seconded by Councilman Jones and duly carried.

5. Maple Avenue: Reported that the "No Parking" situation on Maple Avenue between the Parkway and Philadelphia Avenue will be held in abeyance due to the proposed North Central Freeway but that a further study will be made on the parking situation near the Sligo Creek Bridge on Maple Avenue.

6. Wabash Avenue: Reported that further study is necessary on the suggestion that parking be prohibited on the south side of Wabash Avenue.

7. Repair of Vehicles: Reported that the Committee would be conferring with the Corporation Counsel and an appropriate ordinance would be presented at a later date.

FIRE PROTECTION COMMITTEE: Councilman Turner reporting

1. Personnel: Motion presented to accept, with regrets, Private Jon Wayne Savary's resignation, effective January 27, 1965. The motion was seconded by Councilman Jones and duly carried.

2. Personnel: Motion presented that Volunteer Pvt. Lawrence T. Edwards be appointed to the Fire Department on a one year probationary period, effective February 1, 1965. The motion was seconded by Councilman Jones and duly carried.

3. Equipment: Motion presented to authorize the Municipal Fire Chief to purchase one P-164SE 16" Smoke Ejector at a total cost of \$165.50 from account No. 11.212 E3. The motion was seconded by Councilman Jones and duly carried.

4. Pumper #23: Reported that the job for removing and repacking the pump on one of the fire engines which was expected to cost in the neighborhood of \$400.00, cost only \$60.00 as a result of the fire crew working on the machine themselves. Stated that the Council appreciated the time and effort put forth on this job by the paid members and the volunteers.

5. Honorable Mention: Reported that the Fire Department should be commended for receiving Honorable Mention for their booklet entered in the International Fire Prevention Contest (1800 entries) and also for receiving 1st place Honorable Mention in the State contest. Chief LaScola stated that Deputy Chief DeKalb was responsible for the booklet. Deputy Chief DeKalb commented that the Fire Prevention men had worked with him throughout the year and the volunteer men had also done a remarkable job in assisting him. He then introduced Volunteer Officer Jenkins, a new member of the Fire Board, who had also helped with the booklet.

CIVIC IMPROVEMENTS COMMITTEE: Councilman Roth reporting

No report at this time.

Expression of Sympathy: Requested that an appropriate letter be written to Senator Wheatley's family expressing sincere sympathy.

SPECIAL LIBRARY COMMITTEE: Councilman Roth reporting

1. Board Meeting: Reported that the first Library Board Meeting was held January 13. Commented that a report on the general status of the Library over the past twelve months was discussed and also some suggestions as to what might be done in the coming year. Reported that Mr. Franklin G. Connor was elected Chairman of the Board and Mrs. Joan Sidell, Vice Chairman. Commented that Mr. Connor has been ill and is still on the sick list but believes his recovery is underway.

PARKS AND RECREATION COMMITTEE: Councilman Jones reporting

1. Sister City: Reported that a letter was received from Mr. Merlin Kretschmar stating things were going very well in Jequie. Also stated that Mayor Andrade would be honored if Mayor Miller and a delegation could arrange to visit Jequie during the time of their special commemoration which will be held on April 9. Stated that the Sister City Committee is hopeful that the Mayor will be able to go. Stated Takoma Park's exchange student, Lesley Zark, is doing very well, not only as an exchange student but as a volunteer office worker in the hospital four hours a day.

2. Tumbling Program: Reported that the program was a huge success and that two additional mats will be needed when the program resumes in the Spring. Therefore, proposed a motion that the Clerk-Treasurer be instructed to purchase two additional mats at a cost of approximately \$49.50 each. The motion was seconded by Councilman Turner and duly carried.

PUBLIC WORKS COMMITTEE: Councilman Collison reporting

No report at this time.

FINANCE COMMITTEE: Councilman Forshee reporting

1. City Administrator: Recalled the first reading of the proposed Ordinance to create the position of City Administrator, stating that slight changes were made in the format as a result of Mr. Derato's recommendations. The revised proposal was then read in its entirety and proposed the adoption of the Ordinance. The motion was seconded by Councilman Jones. There was considerable discussion concerning the duties, responsibilities and authority of the proposed position as related to Council Committees and Department Heads. Concern was expressed that the wording is not strong enough in some respects and ambiguous in others. The possibility of misinterpretation and problems may be encountered by future administrations. Question was raised on the need to more clearly define some paragraphs of the proposed ordinance. It was pointed out that the wording of necessity must be in generalities rather than specifics. Question was raised as to the wording in paragraph (3) relating to "control over all expenditures in accordance with budget appropriations". Councilman Forshee moved that the word "all" be deleted. The motion was seconded by Councilman McKenzie and duly carried. Since his name had already been mentioned for the position, Mr. Pridgen made a few brief comments relating to the prior discussion.

ORDINANCE NO. 1822

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK

SECTION 1. THAT by authority of Section 1425, sub-paragraph (f) of the City Charter, the Municipal Code (1961) Article 2, titled "The City Council" is hereby amended by the addition of new sections reading as follows:

Section 12. (a) The Council may appoint a City Administrator to be the chief executive officer of the City Government. He shall be responsible to the Council for the proper administration of all affairs of the City and shall determine that the Ordinances of the City are faithfully executed. He shall be vested authority and shall perform the duties incidental thereto as follows:

- (1) He shall have general administrative supervision of the several departments of the City through the Department Heads to direct the proper execution of the City Charter, Ordinances, regulations and policies as established by the City Council and shall be responsible for any special assignments in accordance with specific instructions of the City Council.
- (2) In the event the position of City Administrator is occupied by the same individual serving as City Clerk-Treasurer he shall have the authority for the appointment and/or dismissal of a Deputy City Clerk and/or Deputy City Treasurer. The salaries recommended by him shall be subject to the approval of the City Council and such Deputy and/or Deputies shall not be subject to the provisions of the Merit Plan, known as Article 6 of the Municipal Code.
- (3) He shall prepare and submit an annual budget to the Council and supervise the administration of the budget as adopted. He shall supervise the disbursement of all funds of the City and have control over expenditures in accordance with budget appropriations.
- (4) He shall prepare and submit to the Council as of the end of the fiscal year a complete report relating to the finances and administrative activities for the preceding year.
- (5) He shall keep the Council informed of the financial condition and future needs of the City and make recommendations as may seem to him necessary and desirable.
- (6) He shall attend all Council Meetings, except when excused by the Mayor, and may participate in the discussion but shall have no vote.
- (7) He shall perform such other duties as may be required of him by the Mayor and Council not inconsistent with the City Charter or the Municipal Code.

(b) The City Administrator shall be chosen by the Council solely on the basis of his executive and administrative qualifications with special reference to his actual experience in, or his knowledge of, accepted practice in respect to the duties of his office.

(c) The City Administrator shall receive such compensation as the Council shall determine from time to time.

SECTION 2. AND THAT Section 2 (a) of Article 1 of the Municipal Code (1961) is hereby amended by the insertion of the words "City Administrator" immediately after the word "Council".

SECTION 3. AND FURTHER THAT this Ordinance shall become effective and in full force on February 1, 1965.

Finance Committee, continued

The Ordinance was adopted by a Roll Call Vote recorded as follows: Aye: Councilman Forshee, Jones, Kennedy, McKenzie and Roth. Nay: Councilman Turner. Councilman Turner stated that he has the greatest respect for Mr. Pridgen and feels he is doing a far better job than we are expecting but because of the way the Ordinance is written, he will have to vote No. Excused: None.

2. Appointment: Proposed a motion that Haynes M. Pridgen be appointed to the position of City Administrator, effective as of February 1, 1965, maintaining the salary being paid in the continuing position of City Clerk-Treasurer. The motion was unanimously carried

3. Capital Asset Labels: Motion was presented to appropriate the sum of \$188.50 from the Reserve Fund for the purchase of 3000 adhesive aluminum numerically sequenced labels for the identification of Capital Assets. The motion was seconded by Councilman Turner and duly carried.

PUBLIC WELFARE COMMITTEE: Councilman McKenzie reporting

1. Trash Receptacles: Reported that some of the old trash containers, which were never satisfactory, are now worn out and broken and need to be replaced. Reported that Mr. Rhodes has checked into the most satisfactory type and upon Mr. Rhodes recommendation proposed the following Ordinance:

ORDINANCE NO. 1823

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT the Director of Public Works be authorized to purchase ten (10) Lawson all-weather, steel receptacles from Daycon Products Company, Inc., Washington, D. C. for a total price of \$520.00, AND

SECTION 2. FURTHER THAT the sum stated in Section One of this Ordinance be transferred from the RESERVE FUND to Account No. 13.403

The motion was seconded by Councilman Jones and was adopted by a Roll Call Vote recorded as follows: Aye: Councilmen Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nay: None. Excused: None.

2. Burlap Squares: Reported that the Public Works Department is in need of burlap squares to be used by the Sanitation Division and proposed the following Ordinance:

ORDINANCE NO. 1824

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT it has been determined that the Sanitation Department is in need of Burlap Squares for trash removal, bids having been received from two firms specializing in this type of material with the low bid of approximately \$992.10 for the 1500 lot of squares being submitted by the Bemis Brothers Bag Company, THEREFORE

SECTION 2. THAT the purchase of ONE THOUSAND FIVE HUNDRED (1,500) burlap squares 80" x 80", 10 oz. burlap, unhemmed, is hereby authorized for the approximate total sum of NINE HUNDRED NINETY TWO DOLLARS AND TEN CENTS (\$992.10), order to be placed with the Bemis Brothers Bag Company in accordance with their low bid, sum to be charged to Account No. 13.402B.

Public Welfare, continued

The motion was seconded by Councilman Roth and was adopted by a Roll Call Vote recorded as follows: Ayes: Councilmen Forshee, Jones, Kennedy, McKenzie, Roth and Turner. Nay: None. Excused: None.

There being no further business to come before the Council, the meeting was adjourned at 10:00 p.m. to reconvene in Executive Session February 8, 1965 at 8:00 p.m.

Attest *Haynes M. Paulsen*
Clerk-Treasurer

Approved *R. W. Collison*
Mayor Pro-tem

Done in Council
W. J. [unclear]