

THE CITY OF TAKOMA PARK, MARYLAND

EXECUTIVE MEETING OF THE MAYOR AND CITY COUNCIL

May 12, 1975.

City Officials Present:

Mayor Roth
 Councilman Faulkner
 Councilman Forshee
 Councilman Garcia
 Councilwoman Medina
 Councilman Nishimoto
 Councilman Webb

City Administrator Gilsdorf
 City Treasurer Pridgen
 Police Chief Porter
 Public Works Director Barile
 Recreation Department Director Ziegler
 Corporation Counsel Gingerich
 Corporation Counsel Culpepper

Councilman Ricks was excused.

The Mayor and City Council met in Executive Session May 12, 1975 at 3:05 PM in the Council Chambers, 7500 Maple Avenue, Takoma Park, Maryland. Following the Pledge of Allegiance to the Flag, a motion to approve the minutes of the April 28 meeting and dispense with their reading was made, seconded and unanimously adopted.

MAYOR ROTH'S COMMENTS AND PRESENTATIONS:

- The Mayor expressed pleasure at reading newspaper publicity on Richard Dove's tulip garden.
- He told of receiving a response from Maryland State Forest Service concerning the PRESIDENTS' TREE; a survey had been made and the necessary action taken to have the tree included in the list of Maryland Hall of Fame Trees.
- He announced that the Principal of Piney Branch Middle School has accepted a new position and noted that Dr. Poore had been the first Principal of that school and had been most cooperative and helpful to the City during his 4 years here. He proposed designating him an Honorary Citizen. There was consensus to that, and Councilman Nishimoto added his personal praise of Dr. Poore, with whom - as chairman of the local evaluation committee of the school - he had worked closely.
- The Mayor read a PROCLAMATION, honoring senior citizens and proclaiming the month of May 1975 OLDER AMERICANS MONTH in the City of Takoma Park.
- He announced that VFW Post #350 plans a Memorial Day Ceremony on May 26 at 2 PM at the Memorial Park.

CITIZENS' REMARKS:

1. Ed. Hutmire, 21 Columbia Avenue, referred to his outline of the planned Bicentennial activities, presented at a previous Council meeting, and announced that these activities had now been confirmed and that a letter had been received from the American Revolutionary Bicentennial Administration - the national body - designating Takoma Park as a Bicentennial Community. There are plans for an official ceremony in the near future to receive the flag and meet with ARBA and Maryland Bicentennial Commission members. Furthermore plans for a kick-off January 1, 1976 are under way and will include the public unveiling of a major art production - a relief mural, designed by the Takoma Park Art Ass. for the large wall of the lobby in the Municipal Building. A scale model - 1 inch to 1 foot - has been prepared for the Mayor's and the Council's approval. Councilman Nishimoto requested - and Mr. Hutmire agreed - that the model be displayed at the Library. The Mayor suggested that a vote of thanks go to the Art Association and its president, Jack Hammond. The item would be discussed later in the meeting.

2. Kathryn T. Simpson, 7300 Cedar Avenue, reported on the annual Ride-Around of the C.I.B.: A list of 404 properties with a variety of deficiencies had been reported to the Code Enforcement Office. This included major and minor problems as well as a substantial number of derelict cars. - 202 thank-you cards will be

May 12, 1975.

sent out before June 1st. - She expressed her appreciation that the Mayor and City Councilmembers had met with the C.I.B. in March and hoped that the concerns voiced at that meeting would receive priority. - All vacancies on the Board have been filled. - The June meeting will be with Zone Chairpersons to consider what broad ideas may be useful to the City in conjunction with the responsibilities of the C.I.B. - She invited the Mayor and Council to attend CIB meetings; there will be no meetings in July and August unless a need develops.- As to noted deficiencies, most of them were for paint, second most for trash. It had been noted that when one house on a given street is fixed up, the tendency is for other houses on that street to follow suit. - She pointed out that a number of property owners had received a second thank-you card this year which meant that they had voluntarily kept their properties in attractive condition. - She praised City Administrator Gilsdorf and the Code Enforcement Office for their cooperation.

3. Mrs. Samuel Cohen, 7815 Takoma Avenue, spoke for the Parking Action Group which had met with the Mayor and Council on May 7 to discuss the problems of illegal parking around Montgomery College. As a result the Mayor had written a letter to Dean Wiley, Montgomery College, asking for his cooperation in support of a program calling for an increase in law enforcement activity in the College area to prevent illegal parking - and for painting yellow the curbs adjacent to driveways in the area. She thanked the Mayor and Council for their support and suggested - in order to get the program started - that a) a police officer be placed in the street near the College, and b) that funds be authorized to pay such an officer - if it is a new position - and also that funds be approved to cover the expense of paint for painting of the curbs - the latter to be reimbursed the City by the College. She said that Mr. Barile had estimated the expense at \$160 for 100 driveways. It was suggested that the painting should be done before summer and that \$220 be approved for the purpose (150 driveways). Councilman Nishimoto proposed that this item be added to the agenda.

**/see p. 64*

4. J. Aurel LeMay, 704 Philadelphia Avenue, concurred in the City Administrator's warning at the April 28 meeting concerning the responsibility for safety which the City must assume when a crosswalk is approved; he agreed that a crosswalk might give pedestrians a false sense of security. - As to parking around the College, he would favor no street parking at all; he pointed out that since the parking is in the City's streets, it is the City's problem.

FINANCIAL STATEMENT - City Treasurer Pridgen reporting:

BANK BALANCES
as of April 30, 1975

Suburban Trust Co. - General Funds		
Balance: March 31, 1975	125,511.89	
April Receipts	<u>52,908.76</u>	178,480.65
April Disbursements		<u>120,465.39</u>
Balance: April 30, 1975		<u><u>58,015.26</u></u>
Suburban Trust Co. - Payroll Account		
Balance: March 31, 1975	10,567.55	
April Receipts	<u>80,664.03</u>	91,231.58
April Disbursements		<u>78,529.47</u>
Balance: April 30, 1975		<u><u>12,702.11</u></u>
Citizens Bank of Maryland - General Funds		
Balance: March 31, 1975	528.06	
No transactions	<u>- 0 -</u>	
Balance: April 30, 1975		<u><u>528.06</u></u>

May 12, 1975.

Citizens Bank of Maryland - Special Assessment Fund			
Balance: March 31, 1975		866.67	
No transactions		<u>- 0 -</u>	
Balance: April 30, 1975			<u><u>866.67</u></u>
Citizens Bank of Maryland - Public Improvement Fund			
Balance: March 31, 1975		534.53	
No transactions		<u>- 0 -</u>	
Balance: April 30, 1975			<u><u>534.53</u></u>
Citizens Bank of Maryland - Savings Account			
Balance: March 31, 1975		182.26	
No transactions		<u>- 0 -</u>	
Balance: April 30, 1975			<u><u>182.26</u></u>
American National Bank - General Funds			
Balance: March 31, 1975		751.79	
No transactions		<u>- 0 -</u>	
Balance: April 30, 1975			<u><u>751.79</u></u>
Petty Cash			<u><u>200.00</u></u>
U.S. Treasury Bills		Cost	Maturity Value
Purchase Date	Maturity Date		
9/27/74	5/6/75	\$ 95,415.83	\$100,000.00
10/3/74	6/3/75	94,687.50	100,000.00
10/1/74	6/30/75	94,013.33	100,000.00
10/9/74	6/30/75	94,388.00	100,000.00
3/20/75	6/30/75	98,490.00	100,000.00
Total Treasury Bills:		<u>\$476,994.66</u>	<u>\$500,000.00</u>
2/25/75 Certificate of Deposit 5/25/75		<u>100,000.00</u>	<u>101,687.50</u>
Total Investments:		<u><u>\$576,994.66</u></u>	<u><u>\$601,687.50</u></u>

ITEMS FOR COUNCIL CONSIDERATION - City Administrator Gilsdorf reporting:(1) Communications

James Thorpe, president, Ritchie Citizens Association. Letter requesting a crosswalk on Maple Avenue, betw. Sherman and Ritchie Avenues.

(2) Administrative Reports and Recommendations for Council Action

Ordinance accepting bid on a refuse truck. Upon motion by Councilman Nishimoto, duly seconded, the below quoted ordinance was - after considerable discussion - unanimously adopted by roll call vote as follows: AYE: Councilmembers Faulkner, Forshee, Garcia, Medina, Nishimoto, Webb; NAY: None; EXCUSED: Councilman Ricks.

ORDINANCE NO.2341

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT, after having been duly advertised in accordance with law, bids on one refuse truck and body were opened on April 10, 1975; AND

SECTION 2. THAT, the Weber-White Truck Company amended their low bid of \$32,356 to include equipment capable of more versatile use for an additional sum of \$4,716.

SECTION 3. THEREFORE THAT the bid by Weber-White Truck Company for one Weber-White chassis @ \$24,072 and one Leach 2-R body @ \$13,000, be accepted for a total amount of THIRTY SEVEN THOUSAND SEVENTYTWO DOLLARS (\$37,072).

SECTION 4. FURTHER THAT funds to cover this purchase be appropriated from Federal Revenue Sharing Funds in the amount of THIRTY SEVEN THOUSAND SEVENTYTWO DOLLARS (\$37,072) to A/C 12.423 A.

During the discussion of the ordinance it was pointed out by Public Works Director Barile that in order to pick up the large household items during the present special pick-up period, he had been obliged to spend some \$600 for repair of an old truck. He recommended - and the City Administrator concurred - that the heavier equipment be purchased so that Public Works would be able to handle pick-ups of large household items on a more frequent basis - if authorized by the Council - thus offering the citizens better service.

Ordinance authorizing stop sign on Jackson Avenue at Sligo Creek Parkway. The City Administrator and Police Chief Porter both recommended that a stop sign be installed at this location. Upon motion by Councilman Faulkner, duly seconded, the below quoted ordinance was unanimously adopted by roll call vote as follows: AYE: Councilmembers Faulkner, Forshee, Garcia, Medina, Nishimoto, Webb; NAY: None; EXCUSED: Councilman Ricks.

ORDINANCE NO.2342

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF TAKOMA PARK, MARYLAND

SECTION 1. THAT all traffic on Jackson Avenue shall come to a complete stop at its intersection with Sligo Creek Parkway; AND

SECTION 2. THAT the Director of Public Works is hereby directed to erect a sign to effect the directive of Section 1; AND

SECTION 3. THAT the penalty for violation of this ordinance shall be as stated in Sec. 1-17 of the Code of Takoma Park, Maryland, 1972.

Crosswalk on Maple Avenue, betw. Sherman and Ritchie Avenues. In proposing the requested ordinance to authorize this crosswalk, the City Administrator pointed out that there were many varieties of crosswalks (a full signalized crosswalk with either a pushbutton red light or one on a cycle; a blinking warning light at some distance from the crosswalk; sign warnings; or a plain crosswalk, painted on the street). He recommended seeking professional advice from a traffic engineer on type and location. At an inquiry from Councilman Faulkner as to how long this would take, and whether the traffic engineer would understand that the problem here was pedestrian safety, the City Administrator estimated that it would take abt.30 days and stated that the person he had in mind would look at it from the pedestrian's point of view - not from a vehicular point of view, as may have been the case with the AAA engineer. Councilman Nishimoto, sharing the concern for pedestrians' safety - voiced by City Administrator Gilsdorf and Mr. LeMay - proposed placing a light at the crossing, saying that anything else can be too easily ignored by motorists. He suggested financing it by Revenue Sharing Funds. Mayor Roth added that the problem should be presented to the engineer as: getting pedestrians safely across the street --giving him a free hand as to how this can best be accomplished. There was consensus for having the City Administrator proceed with the proposed study and report back to the Council in 30 days.

#265 - Report on Sp.Ex. S-395, 8 Columbia Avenue (Child Care Center). The Montgomery County Board of Appeals had on May 1, 1975 dismissed the application with prejudice. (No-one can apply for a Child Care Center at that address within the next 3 years).

ANNOUNCEMENTS:

The City Budget Hearing (incl.planned use of RSF) will be held May 14 at 8:00 PM in the Council Chambers.

Public Works Department will be extending the special pick-up period of large items to several more Wednesdays because of the **number** of such items; however, there will be NO PICK-UP on Wednesday, May 28, because of the Memorial Day holiday.

The last Takoma, D.C. Plan workshop meeting was being held that night, May 12 at 7:30 PM, and Councilman Ricks was attending and would read a statement on behalf of the Mayor and Council. Councilman Nishimoto requested that the Mayor's letter

concerning the plan be made part of the minutes. It was agreed to obtain information on future public hearings. The letter to Mr. J. Kirkwood White, Asst. Director, Municipal Planning Office, D.C., dated May 7, 1975, reads as follows:

"The staff and officials of the City of Takoma Park have had the opportunity to review and discuss the March 1975 draft plan for Takoma - D.C.

Our recommendations and comments are as follows:

We agree with the proposed policy on page 18 that none of the major roadways will be widened.

We agree with the statement on page 18 that signalization will be needed at the intersection of Eastern and Piney Branch. This needs to be accomplished by the time METRO starts to operate at the Takoma station since feeder busses will be making a left turn from Piney Branch (southbound) into Eastern Avenue.

We agree with the statement on page 16 on the need for buffers between commercial and residential, and respectfully request that this policy be applied to commercial development along the District of Columbia line that adjoins residential in Takoma Park, Maryland.

We note the material on page 2 regarding inter-jurisdictional policy to be discussed with Montgomery County. The municipality of Takoma Park also has an interest in these items, and in fact has the legal responsibility and authority relating to on-street parking within the municipal boundaries (as specified in item 2). The City must be included in these discussions and the remarks on page 2 of the plan should be changed accordingly.

We note on page 9 (first paragraph) that Piney Branch and Blair Road are already substantially over capacity at p.m. peak load, and virtually incapable of taking more traffic; consequently, we are puzzled with the proposal to close Blair Road to thru traffic. We are even more perplexed when we read that the purpose is to permit additional development. The statement on page 10 (approximately in the middle of the page) reads as follows: "The Highway Department is studying the feasibility of this alternative and feels that this could be a benefit to the community, and would approximately double the present surplus capacity, thus permitting some development in the area." (underscoring supplied). Of course the proposal would permit more local traffic on Blair Road. However, it is of utmost importance to realize that this traffic would then exit onto Piney Branch Road which is already identified in the Plan as overloaded. The proposal is contradictory to the logic of the other material in the proposed plan and would make the traffic problems within the District of Columbia boundaries even more difficult. We strongly recommend rejection of the proposal to close Blair Road to thru traffic and we like-wise strongly recommend against the proposed development. We will continue to review this matter in an effort to evaluate whether such a proposal would cause pressure for a similar restriction on Takoma Avenue, in which event there would be a clear tendency for more traffic to use Butternut Street, N.W. or Aspen Street, N.W. as a cross-city route to Georgia Avenue.

On page 10 there is a reference to use of the 100 parking spaces at the METRO stop for off-peak local retail parking. When the number of parking spaces was reduced by METRO the purpose of the 100 spaces was clearly identified for physically handicapped METRO users and for off-peak use by persons who intended to use METRO for shopping trips. We recommend the comment be revised.

On page 12 there is a reference to the number of parking spaces for multi-family. It states that the minimum is one-half space per double unit. This is clearly inappropriate for this area. The apartment houses on Eastern

Avenue near Holly Avenue clearly do not have enough off-street parking. We strongly recommend that not less than one space per dwelling unit be required in this area and possibly more. The level of income is high enough that many residents are acquiring more than one car per dwelling unit.

We recommend that the classification of Eastern Avenue as an "arterial" between Cedar Street and Piney Branch be revised downward. It is too short a stretch of roadway and too narrow to be an arterial. Further, the term will not foster the desired residential stability in this critical area.

The "Existing Zoning" map should be changed to show the zoning plan adopted as of March 1975.

We view with concern the provisions for increased density on the East side of the Baltimore & Ohio tracks. The increased traffic that this will produce in the already overloaded arterial streets will not only interfere with the District of Columbia's citizens' use of the streets, but also can potentially interfere with quick response by the police to emergency calls and interfere with prompt access by fire equipment. We believe this increased density is not compatible with the wishes of the citizens of the Takoma - D.C. area. We would urge coordination and cooperation between the responsible officials of the District of Columbia and Takoma Park, toward the best interest of the citizens in the entire area.

We ask that these recommendations be made a part of the official record of the workshop sessions and that they be adopted in the next draft of the material.

cc: Donald Spivack, MNCP&P

William Middleton, Planning Coordinator, Takoma Park-District of Columbia "

ADDITIONAL AGENDA ITEMS:

Mr. Hutmire's proposal for general approval of the Bicentennial mural by members of the Takoma Park Art Association. Councilman Nishimoto moved to approve the art work and to authorize \$1,500 for the project. The motion was seconded by Councilwoman Medina. Councilman Forshee suggested taking the amount out of Revenue Sharing Funds; the motion carried unanimously by voice vote. Mr. Hutmire, The Art Association and its president, Jack Hammond, were praised for their good work.

Suggestions by the Parking Action Group. Mayor Roth referred to the May 7 meeting with the group and reported on a meeting with Montgomery County Council on May 9, where he and representatives of the PAG had been present and Mrs. Cohen had presented a statement. Jean Ross, Chairwoman of the College Board had at that meeting suggested giving students free passes to ride the minibusses. - Apropos the minibus system - the Mayor commented on its success. Councilman Nishimoto found that the request from the Parking Action Group was reasonable and the two proposals worthy of consideration; he moved that Chief of Police Porter develop an appropriate ordinance, placing an assistant in the College area to issue parking tickets. The motion was seconded. The Mayor pointed out that there were things to be considered such as perimeters of the area to be watched, what time of day, etc., and it was stressed that there would be a "break" at the College with exams ending this week and registration for summer classes not starting until June 11, during which period details might be worked out. Councilman Nishimoto suggested leaving the details to the Chief. There was some discussion. The motion carried unanimously by voice vote. There was much discussion concerning painting of the curbs and whether the College or the City should fund it. The general consensus was that the City should pay for the paint and the College provide the labor - under the City's supervision. The painting

of the curbs was opposed by Councilman Forshee, who considered it an unnecessary expense, since it ought to be possible to enforce the law without painted curbs. With the Council's consent the Mayor recognized Mrs. Cohen, who claimed that the painting of curbs would also help the police officers establish where there was illegal parking, avoiding disputes. It was suggested to paint small yellow stripes to indicate 5 feet on the curbs, rather than painting the entire curb. Councilman Garcia suggested having L-markings in the street, as they have it in D.C. Councilman Webb was also opposed to having the curbs painted; he found it an eyesore and possibly precedent-setting. He stressed that if the curbs in the College area are painted, it should be mandatory that they all be painted - otherwise it would only lead to confusion. Mrs. Cohen stated that most people were in agreement with the painting of the curbs, but only in the College area. She stressed that the only problem was finding the money for it. Councilman Nishimoto moved to have \$220 set aside for the painting of curbs in the area to be designated by the Police Chief, who would also investigate the legal aspects, the need for an ordinance, and whether the College would provide the labor. Councilwoman Medina's impression was that the College was concerned about jurisdiction - not money. Following further discussion, the motion carried by majority vote, with Councilman Forshee voting in the negative.

Mayor Roth mentioned reports in the newspapers on HUMAN KINDNESS DAY and tax money being spent on it. He referred to the violence and thefts which had taken place - one man had lost an eye - and found this to be a poor use of public funds, opposing the use of Federal tax money in this way.

ADJOURNMENT: 9:30 PM - the Council to reconvene Tuesday, May 27 at 8:00 PM.

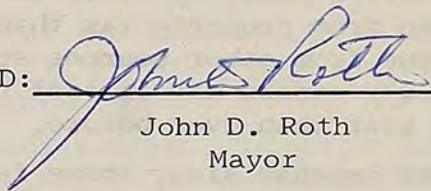
see page 57

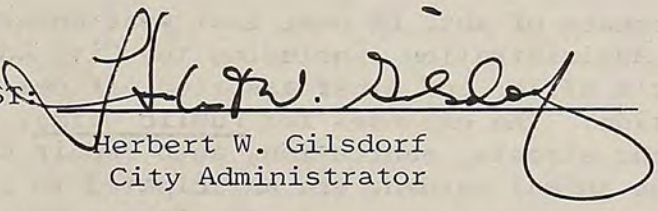
May 12, 1975.

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APPROVED: 
 John D. Roth
 Mayor

ATTEST: 
 Herbert W. Gilsdorf
 City Administrator

THE CITY OF TAKOMA PARK, MARYLAND

PUBLIC HEARINGProposed Budget for 1975/76

May 14, 1975.

Present at the Hearing were the following City Officials: Mayor Roth; Councilmembers Faulkner, Forshee, García, Medina, Nishimoto, Ricks and Webb; City Administrator Gilsdorf; City Treasurer Pridgen; Police Chief Porter; Public Works Director Barile; Recreation Department Director Ziegler; Deputy City Clerk Pusti; Library Director Barclay; Departmental Assistant McKenzie.

Mayor Roth opened the meeting at 8:00 PM, welcoming the audience and inviting suggestions and comments on the proposed budget, copies of which were available at the meeting. He expressed his pleasure that this was a balanced budget and asked City Administrator Gilsdorf to present it.

City Administrator Gilsdorf opened his comments on the budget by saying that - hopefully - he had learned from the 1974/75 budget, where in a couple of areas the estimates, due to the general economy, had been underestimated (office supplies, gasoline, and utilities) to be more realistic in the future. However, aside from these relatively minor things, the third quarter statement indicated that the City is in good shape and should be able to finish the fiscal year well within the budget and even have a sizeable surplus to carry forward.

He then presented the 1975/76 Budget Proposal, as prepared by the Administrator and his staff for the Mayor and Council's final decision after hearing the citizens' comments. The budget is based on the revenues and what the City spends its revenues on, i.e. the City Departments and activities. Most important is therefore the tax rate, and this budget does not anticipate a tax increase but is based on the tax rate remaining at \$1.30. On that basis abt. \$1,000,000 can be expected in property tax plus what the City gets from other sources, bringing the total to \$1,839,975, which is 6% up over last year's budget (\$1,736,245). This year's budget relies less on revenue from property tax than any budget in the City's past; in other words, a smaller portion of the City's revenue is coming from property tax than ever before, while there is greater reliance on revenue from other sources such as County, State and the Federal Government; property owners may in fact be paying less towards the operation of the City this year than ever before.

On the expense side, there is an increase of abt. 6% over last year under the Department headings, the Government Administration, including the City Administrator's office, the City Treasurer's office and other assorted offices such as Code Enforcement and Fire Prevention. The expenses for Public Works, which includes the Public Works' office, the streets, sanitation, auto repair shop, the maintenance of the parks, and the animal warden, are anticipated to increase to abt. \$700,000, i.e., a 6% increase over last year. In the Police Department there is an increase from abt. \$472,000 to abt. \$481,000 - or 2%. The Recreation Department with an estimated \$66,000 has a slight decrease, due to many of the Fourth-of-July activities having been allocated to the Departments involved - Public Works and Police. - The Library has a 10% increase from abt. \$94,000 to abt. \$103,000 suggested for this year. As to Personal Services it appears that abt. 75% of the budget go for salaries, and this budget recommends a 7% cost of living raise; this is in addition to certain merit increases based on performance.

The hearing was then opened to the citizens for comments and questions.

1. Evelyn Ferry, 24 Hickory Avenue, raised questions about social security, retirement, group hospitalization and Workmen's Compensation as well as life insurance for City employees. She also inquired about the Circuit Breaker bill and asked whether social security payments would have to be declared. The City

May 14, 1975.

Administrator replied in the affirmative, and assured her that, as he understood it, the bill would be as generous as the present system - perhaps even more so - in extending relief measures to the aged and the lower income group. As soon as more detailed information is available, he would report on it at a Council meeting or have it published in the City Newsletter.

2. Robert Mandel, 7003 Woodland Avenue, inquired about the CETA Program (3.5095) on page 3 of the proposed budget. Mayor Roth explained that this was the COMPREHENSIVE EMPLOYEE TRAINING ACT PROGRAM, providing Federal money for skilled training of persons unemployed or underemployed. It is parcelled out to the State and communities in an effort to put people to work in government jobs on county or city level, where they can gain new skills or training. In response to an inquiry from Mr. Mandel as to how the people who need and deserve it are reached, the City Administrator stated that Montgomery County has been running the CETA Program for the past year through a referral system through its public employment office, where persons are screened and go through an application process. The program not only pays 100% of the salaries but also reimburses the City for Workmen's Compensation. The persons are selected by the County and offered to the City to fill vacancies. Councilman Nishimoto added that the program had received some criticism in the larger cities for lack of flexibility; there are f.inst. certain eligibility requirements such as a person being unemployed for some time. The Mayor elaborated further on the procedure and stated that the City at present has 3 people employed under the program.

- Mr. Mandel commented on the proposed police salaries and said, referring to what had happened when the firemen wanted higher salaries and the Fire Department went to the County, that he would not like to see the City's Police Department go the same way. He asked how the salaries compared with those of the surrounding areas. The City Administrator stated that if the Counties would grant no cost of living increases - as they have indicated - then the City's starting salaries for the police would be a little higher than those of the Counties. Mr. Mandel was delighted to hear that and asked how they compared with D.C. salaries. Chief Porter responded that they were about the same.

3. Harry Wickline, 7812 Takoma Avenue, commented that the increase in salaries, coming to \$110,589, seemed excessive to him. The City Administrator pointed out that the cost of living had gone up at least that much.

- Mr. Wickline referred to page 5 - Government Administration, salaries, and complained that it was nowhere specified what the number of employees is in each department. The City Administrator stated that the City staff consists of a total of 131 persons and that there has been no increases in staff anywhere.
- Mr. Wickline suggested that the proposed increase in salaries to the Mayor and Council (10.111 on page 5) might be in violation of State Law about elected officials. Mayor Roth pointed out that this increase would only take effect after March 1, 1976, when the new Mayor and Council have been elected. - Mr. Wickline agreed that it was then in order.
- He wondered why the City was furnishing uniforms for crossing guards and clericals (11.1322 on page 7). Chief Porter responded that this was general practice everywhere in the U.S., because they deal with the public who should be aware of their status.
- Mr. Wickline inquired why nothing had been provided for police training in this budget (11.1422) - last year \$1200 had been foreseen for that purpose. He felt some training was sorely needed as many police officers did not know all the facts of law; he suggested having them trained by Corporation Counsel. City Administrator Gilsdorf stated that the item 24.9029 on page 15: EDUCATION AND TRAINING is for the use of all City employees, including the police; it was considered more practical and more economical to have just one account for that purpose.

May 14, 1975.

- Mr. Wickline, referring to the budgeted amount for street and curb repairs, pointed out that the sidewalk west of Piney Branch Road was in poor condition, actually dangerous. The City Administrator said he would report on this under the FRS Planned Use Report.
4. Mrs. Samuel Cohen, 7815 Takoma Avenue, inquired about the size of the Takoma Park Police force. Chief Porter responded that the total is 32 ; 26 sworn officers; 4 dispatchers; 1 secretary and 1 summons clerk - there are no vacancies - Lt. W. Dalrymple is Deputy Chief.
5. Phil. Vogel, 7117 Garland Avenue, noted the improved appearance of the City.
- He was in support of the suggested increase in salaries to the Mayor and Council who he felt on the whole had done an outstanding job, and only sorry to note that it will not take effect until after the next election. He also praised the City Administrator and all the Department Heads and favored increases for them as well.
 - He commented that the Library (page 14) may not have enough money for books since prices have gone up 10-15%, while the budgeted amount remains the same; he felt an increase would be necessary.
 - Under Capital Improvements he would like to see a projected program as to what is planned for the future and wondered whether the City has a long-term capital program.
 - Commenting on the proposed amount for Refuse Disposal Fee (12.4321 on page 11) he said he begrudged the County that \$50,000 and proposed that the City look for some way to reduce the amount of trash. He mentioned the City's try with paper recycling but felt an ordinance was needed to prohibit the sale of throw-away containers - following the City of Bowie's example. He realized that Takoma Park cannot go it alone but felt somebody has to start and that it might at least have a psychological effect on the Counties, making them realize that they too will have to go that route. On an inquiry from Councilman Nishimoto as to suggestions Mr. Vogel stated that it was his feeling that sooner or later laws would have to be passed for the separation of trash.
 - He supported the Landlord-Tenant Program as an excellent use of RSF money.
 - He commented on the House Renovation Fund of \$50,000 not having been spent and was informed by the Mayor that 2 loans had been approved and that a 3rd request was being processed.
 - He stated that if citizens thought that their views would be considered, they might have turned out in larger numbers for the budget hearing; but that the general impression was that although it was called a budget proposal, actually it might well be the final document, since nobody ever heard about any changes being made.
6. Ed. Hutmire, 21 Columbia Avenue, spoke on behalf of the Recreation Council of which he is president, and thanked the Mayor and Council for installing the folding doors upstairs in the Municipal Building, making the large room much more useable. He commended City Administrator Gilsdorf for carrying through this project.
- As to the proposed budget, he felt that Capital Outlays would help a little, supplementing the activities of the Recreation Department.
 - Commenting on the staff of the Recreation Department, he was glad to see Mrs. Ziegler supplemented by a young Assistant a couple of years ago. Since she is sometimes called upon to act on behalf of Mrs. Ziegler, he felt the title of "Secretary" did not describe her job; she should be titled Administrative Assistant or Assistant Director.
7. Donald Ramsay, 8300 Flower Avenue, commented that in general he found the budget good; he thought it commendable to avoid a tax increase. Noting an apparent elimination of Capital Outlay items and an increased reliance on Federal Revenue Sharing funds for such outlays he wondered what the long-range trend is going to be and whether cuts in services are envisaged. He referred to

Mr. Wickline's inquiry about an apparently eliminated item which then turned out to have been included in another account, and suggested that it would be helpful if more explanations were included in the budget proposals - perhaps as foot notes.

- Pointing to page 6, he asked how it had been possible to cut down the water bill that much. Public Works Director Barile explained that for some time he had tried to find out why the water bill was so high, looking for leaks in the pipe etc., until it was discovered that the WSSC had been sending the City water bills for the Middle School.
- Mr. Ramsay also wondered about item 10.9128 on page 6 - maintenance, where now no amount is foreseen. The answer was that the item had been moved to 10.9122 Subcontract work.
- Referring to page 7, Police Department salaries, he asked whether the increase was in salaries or whether there had been an increase in personnel. The City Administrator responded that this item was somewhat misleading since last year 3 of the police officers were on the Crime Control Team and federally funded; they are still on the police force but no longer federally funded but paid by the City.
- Mr. Ramsay noted that the increase in police salaries was 25%. Referring to what had been mentioned earlier, he felt that it would be helpful if the number of staff persons in each department would be mentioned in future budget proposals. He also suggested showing the pay scale for City employees in order to compare with pay scales elsewhere.
- He noted that the revenue from Parking Meter violations amounted to \$1000, while the expense for Parking Meter patrol came to almost double that amount (page 8) and suggested further study as to whether it is worthwhile to have the patrol. The City Administrator stated that this should be considered along with the revenue from the Parking Meters.
- Mr. Ramsay noted a number of reclassifications and stated that this made it difficult to determine the cost of individual departments from year to year and made it impossible to establish statistics; he particularly objected to the training funds being pooled into one account. Councilman Nishimoto explained that the reason for this was that when the training funds are separated into departments, chances are that they will be used by the departments whether strictly necessary or not, when at the same time other departments may have legitimate need for more training funds than allocated them; when the funds are pooled, the City Administrator can control their use more efficiently.
- Mr. Ramsay noted that Group Hospitalization (page 15) had gone down and wondered whether this meant any sacrifice in coverage. The City Administrator explained that the City had qualified for the lowest rate in the metropolitan area. Mr. Ramsay thought this too could have been explained in the budget.
- He declared himself in favor of the Landlord-Tenant Program and added that the basis for all his comments was a wish to have the budget proposal become as informative and understandable as possible for the citizens. He felt strongly that staying close to the citizens was what good municipal government was all about.
- He responded in the affirmative to an inquiry from the Mayor as to whether he approved of the \$9000 suggested for life insurance for City employees - only he wondered what had been cut out to be able to afford it.
- He proposed that future budget proposals show actually expended amounts for the previous year for comparison.

8. John Mitton, Jr., 501 Philadelphia Avenue, complimented City Administrator Gilsdorf on the budget, stating it was one of the finest ever. He felt that the reason for such a relatively small number of citizens showing up for the hearing was that they were happy with the proposed budget.

Councilman Faulkner also complimented the City Administrator and his staff on the budget and its presentation.

May 14, 1975.

Councilman Ricks asked whether item 11.1325 on page 7: Traffic Light Expense, covers the electricity for the City lights or maintenance. Being informed that the amount was for light maintenance, he suggested to have the City's correspondence with SHA reflect that it is costing the City \$5.63 per day - or abt. \$2000 a year - to maintain outdated lights that should have been replaced by SHA a long time ago as promised the City.

- He agreed with Mr. Hutmire as to Miss Phillips' reclassification in the Recreation Department.

Councilman Garcia asked whether additional Parking Meter patrol is considered in the proposed budget. The Mayor stated that no figure had been available for the budget until a report is received from the City Administrator and the Chief of Police, but that the amount can be taken out of the Reserve Fund later. There was a suggestion from Councilman Forshee to adjust the budget before it was adopted, if the report is received in time.

Councilman Forshee praised the City Administrator and those who had worked with him for the presented budget proposal saying that he was pleased with the result and also with the fact that no increase had been proposed in the tax rate. He did not want the citizens to think, however, that they would not have to pay higher taxes, since the Counties had increased the property assessments, so that the basis, on which the property tax is calculated, will be higher.

Councilman Faulkner pointed out that a 4% increase was expected in the collection of property taxes.

Mayor Roth, referring to par.3 of Mr. Gilsdorf's memorandum, stated that the City's expenses exceed the income by \$219,000, but that part of this would be recovered from the 5% reserve fund. He commented that discussions during the last 1½ year with officials of both Counties and with the Library Chief of Montgomery County Library had resulted in an increase in the amount the City gets from the County (from \$11,600 to \$18,800 - page 3), when the County had gotten more money from the State. He also pointed to an increase under item 3.5094 of more than \$5000, but could make no predictions as to the City getting further amounts since the Counties are in poor shape. Prince George's County has stated, however, that they would like to work with the cities to reevaluate the formulas used - he hoped to get money there particularly for police services. The City will work with Mr. Gleason on the Montgomery County amount, but it all depends on whether the Counties get increases in their revenues.

City Administrator Gilsdorf commented on the Planned Use Report on Federal Revenue Sharing Funds, 1975/76, saying that the Federal Government had indicated that the disbursements that the City can expect from the Program next year will amount to \$101,352. The following uses were proposed: (the headings are suggested by the Federal Government for the sake of uniformity)

For PUBLIC SAFETY: \$10,590 - covering the purchase of 2 police cruisers, radio equipment, a camera and office supplies for the Police Department, including writing desks for the cruisers to allow officers to write their reports on the spot, thus saving time.

For ENVIRONMENTAL PROTECTION (Fire Prevention): \$660 - covering portable radio and miscellaneous office equipment for the Fire Prevention Office.

For RECREATION: \$2,500 - covering folding machine, park benches, silk screen equipment, drum for the mimeograph machine, \$300 worth of miscellaneous gym equipment, \$1000 worth of play ground equipment, \$200 worth of woodworking tools and \$250 worth of office furniture, including a storage cabinet, a file cabinet and a table for the projector.

For the LIBRARY: \$1,125 - covering 2 banks of file drawers, a study table and a typewriter.

May 14, 1975.

For MULTI-PURPOSE AND GENERAL GOVERNMENT: a catch-all, which includes Public Works and related functions, the City Administrator's and Treasurer's offices, the Code Enforcement office, etc.: \$72,977 - covering such items as a tape recorder, a printing calculator, and a share of the folding machine, etc., with abt.\$43,000 having been identified for street, curb and sidewalk repairs;\$8500 for a flat-bed truck with a lift; \$1000 for an air-compressor; \$1000 for miscellaneous park improvements; and \$17,500 for a back-hole loader to replace an existing piece of equipment.

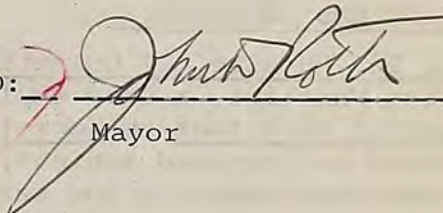
For SOCIAL DEVELOPMENT: \$13,500 - for the Landlord-Tenant Program.

All this adding up to a total of \$101,352.

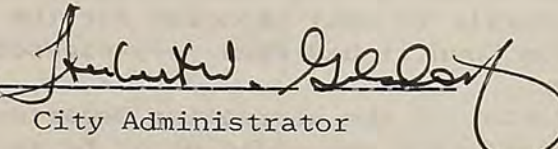
At an inquiry from the Mayor as to how the program for street, curb and sidewalk repairs would be developed, Mr. Gilsdorf mentioned a priority list to be presented to the Mayor and Council. He stressed that all the work could probably not be done within one year but might take 2-3 years to complete, during which time more work might be added; it was an ongoing process. Councilman Nishimoto pointed out the need for repair of sidewalks on Takoma Avenue, between Boston and Philadelphia Avenues and asked how the priorities are arrived at. City Administrator Gilsdorf responded that some were obvious - such as Philadelphia Avenue from Carroll to Maple Avenues - and asked Public Works Director Barile to elaborate on that point. Mr. Barile stated that first the condition of the curb would be considered; secondly drainage; and then the aesthetic part of it.

In response to Mr. Vogel's query, City Administrator Gilsdorf referred to Landlord-Tenant counseling and arbitration service already available to residents of the Prince George's County section of Takoma Park, and explained that the purpose of using Federal Revenue Sharing Funds was to extend the Landlord-Tenant Program to the Montgomery County section of the City as well. The problem in arranging this was that the program in Prince George's County is funded directly from property taxes, whereas in Montgomery County it comes from license fees for multi-family units. The City is therefore exploring the possibility of making up to Montgomery County the City's proportionate share - as if paying a license - and several meetings have been held. If the proposal is accepted, it will cost the City abt. \$13,500. Councilman Nishimoto, referring to a point brought up earlier by Mr. Vogel concerning the Council's reaction to citizens' comments, stated that as to Revenue Sharing, it might be noted that much of the planned efforts are directed toward ongoing, established programs, and that Social Development appears to be on the "back burner". However - thanks to the decided interest displayed by citizens, in having something under Social Development - the Council will no doubt consider that in the future. He pointed out that this area had been much neglected in most communities but that now the format would compel the communities to do something.

ADJOURNMENT: 9:35 PM.

APPROVED: 

Mayor

ATTEST: 

City Administrator

THE CITY OF TAKOMA PARK, MARYLAND
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL

May 27, 1975.

City Officials present:

Mayor Roth	City Administrator Gilsdorf
Councilman Faulkner	Police Chief Porter
Councilman Forshee	Public Works Director Barile
Councilman Garcia	Recreation Department Director Ziegler
Councilwoman Medina	Corporation Counsel Gingerich
Councilman Nishimoto	Corporation Counsel Culpepper
Councilman Ricks	
Councilman Webb	

The Mayor and City Council met in Regular Session May 27, 1975 at 8:00 PM in the Council Chambers, 7500 Maple Avenue, Takoma Park, Maryland. Following the invocation by Monsignor Patrick Begley of Our Lady of Sorrows Catholic Church and the Pledge of Allegiance to the Flag, a motion to approve the minutes of the May 12 meeting and dispense with their reading was made and seconded. The City Administrator, however, read a request for correction of the minutes, received from Public Works Director Barile. It referred to page 2, par.3, lines 12 and 13, where a citizen had stated that "...Mr. Barile had estimated the expense at \$160 for 100 driveways". According to Mr. Barile this was totally in error, and he asked that it be corrected to reflect that in response to a telephone request, he had advised that a conservative estimate would be \$1.00 per linear foot - no total number of driveways had been discussed. The Mayor pointed out that the May 12 minutes could not be changed, as they reflected correctly what had been said at the meeting; however, he agreed to adding the information from Mr. Barile's memorandum to the record. The minutes were then unanimously adopted.

MAYOR ROTH'S COMMENTS:

The Mayor told of receiving a Progress Report, dated May 14, on the new Minibus System. According to this, the patronage had risen each successive week and already surpassed the original projections, confirming that the selected routes for both loops are strategically sound. He expressed the hope that the ridership would continue to increase, as that would mean continued service to the citizens.

ADDITIONAL AGENDA ITEMS:

Councilman Ricks added a personnel item, which he proceeded to present; however, he was ruled out of order, and the item was added to the agenda for later discussion.

CITIZENS' REMARKS:

1. Ed. Hutmire, 21 Columbia Avenue, read a detailed presentation of the case of Miss Phillips, a City employee who, he stated, was being "demoted" from Departmental Assistant to Secretary in the new Pay Scale Plan, for which an ordinance would be proposed tonight; this in spite of her having been hired in the above-mentioned capacity and serving satisfactorily in that capacity for the past 2 years (since August 1973). The Recreation Council had been very pleased with Miss Phillips and would like to keep her.

- He also stated that Mrs. Ziegler, Director of the Recreation Department, is underpaid. He praised her highly and said that she could never be replaced. After considerable discussion it was suggested to postpone further debate until the item was presented by Councilman Ricks, who had added it to the agenda.

May 27, 1975.

2. Evelyn Ferry, 24 Hickory Avenue, speaking on behalf of the B.F. Gilbert Citizens Association and its president, Dr. Hiten, commended Public Works Director Barile for getting the SHA to improve Carroll Avenue.

- She inquired about the new Circuit Breaker Bill and how it would work for the elderly. City Administrator Gilsdorf responded that he would report on details later on the agenda but could assure her that the elderly would not receive less benefit this year than what they received last year, probably more. He referred her to a Special Report by Maryland Municipal League - copies of which were available at the meeting.

3. Moses Karkenny, 9 Pine Avenue, stated that he came to Takoma Park in 1960 together with his mother and 2 brothers, and that he and his family owned property in the City. He claimed that because of his and his family's limited knowledge of the English language, they had encountered difficulties with the trash and garbage collections. He also told of failure in trying to dispose of an old couch at 7122 Willow Avenue because Public Works claimed he was too late in calling for special pick-up service. The Mayor stated that all the citizens would have to adhere to the City's regulations but asked that the City Administrator and Mr. Barile look into Mr. Karkenny's problem.

4. Ellen Marsh, 7405 Maple Avenue, thanked Mr. Barile for having the City streets swept before the House & Garden Tour.

- She also thanked the Mayor and Council - particularly Councilman Ricks - for his excellently worded testimony at the Takoma, D.C. Plan workshop meeting on May 12.

5. Joe Ferrier, 7413 Maple Avenue, praised the new minibus system and thanked the Mayor and Council, Ernest Wolfe and others for their efforts to establish the present routes.

- Referring to Mr. Hutmire's statement, he urged the Mayor and Council to be fair toward the City employee concerned. Mayor Roth commented that his and the Council's objective was fairness to ALL City employees.

6. Doug. Ziegler, 109 Sheridan Avenue, referring to the Mayor's statement about fairness to all City employees, asked why in the new proposed Pay Scale a police corporal, the street supervisor in Public Works, the City Clerk and the Assistant Administrator - none of whom are Department Heads - are placed with the same pay as the Director of the Recreation Department. The Mayor said he could only give a general response, but having been involved with personnel matters for 32 years, he did know that one would never classify a position based on title alone - jobs are classified according to duties and responsibilities.

7. John Mitton, 501 Philadelphia Avenue, stated that listening to Mr. Karkenny brought to mind a problem which he encountered abt. 1½ years ago when some trash had been dumped on his property - apparently from a car, perhaps stolen. He reported it to the Police who promised to have Public Works pick up the items which included a mattress; however, it was not picked up because it did not conform to the specified measurements. He finally did succeed in having it removed but said that he could well understand how difficult it must be for someone not speaking or understanding English too well. Mayor Roth repeated that Mr. Karkenny's problem would be looked into.

8. Allan Marsh, 7405 Maple Avenue, stated that he would like to add something in defense of the City. Having lived here almost as long as Mr. Karkenny, he had only praise for the Public Works Department. He found the 4-foot rule a good one, and referred to the spring clean-ups for larger items. He said that he was reluctant to believe that someone owning several pieces of property in the City (some of them not too well tended), has language difficulties.

9. Catherine Gamble, 49 Oswego Avenue, inquired about the requested crosswalk on Maple Avenue between Sherman and Ritchie Avenues. The Mayor told her that a traffic engineer will look at the situation and recommend what would be the safest method of getting pedestrians across the street. Councilman Ricks said that he would do what he could in the matter.

ITEMS FOR COUNCIL CONSIDERATION - City Administrator Gilsdorf reporting :

(1) Communications:

Phil. Vogel, 7117 Garland Avenue. Letter calling attention to Sp.Ex.case No. 2830 - expansion of a SHELL service station, located at the southwest corner of the East-West Highway/Red Top Road intersection, outside the City limits, but fronting Takoma Park. So far no hearing has been scheduled. Mayor Roth appointed an ad hoc committee of Councilmen Faulkner, Garcia and Forshee to look into the matter.

(2) Administrative Reports and Recommendations for Council Action :

Ordinance (code amendment) increasing refuse fee. The City Administrator recommended adoption of the following ordinance which - upon motion by Councilman Nishimoto, duly seconded - was unanimously adopted by roll call vote as follows: AYE: Councilmembers Faulkner, Forshee, Garcia, Medina, Nishimoto, Ricks and Webb; NAY: None; EXCUSED: None.

ORDINANCE NO. 2343

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT Section 10-15 (Article 3, Chapter 10, Refuse) of the Takoma Park Code, 1972 be amended to read as follows:

Sec. 10-15. Multi-family unit refuse fee schedule

(a) The fees for collection and disposal of refuse placed for collection at ground level outside the dwelling in a position easily accessible to the refuse collector or at any point as may be designated by the Director of Public Works and not more than one hundred (100) feet distant from the side of the street or alley from which the collection is to be made not more than twice each week shall be as follows:

(1) There shall be no fee for the first unit in each multiple family dwelling.

(2) Dwellings not in excess of six (6) units or families: ~~Thirty-Dollars-(\$30.00)~~ Thirty-five Dollars (\$35.00) per year per family or unit ~~of~~ for each of the first five (5) units or families in excess of one (1) unit or family.

(3) Dwellings not in excess of eleven (11) units or families: ~~One-Hundred-Fifty-Dollars-(\$150.00)~~ One Hundred Seventy-five Dollars (\$175.00) per year for the first five (5) units or families in excess of one (1) unit or family, plus ~~Twenty-two-Dollars-and-Fifty-Cents-(\$22.50)~~ Twenty-five Dollars (\$25.00) per year per unit or family for each of those in excess of six (6) units or families.

(4) Dwellings in excess of eleven (11) units or families: ~~Two-Hundred-Sixty-Two-Dollars-and-Fifty-Cents-(\$262.50)~~ Three Hundred Dollars (\$300.00) per year for the first ten (10) units or families in excess of one (1) unit or family, plus ~~Fifteen-Dollars-(\$15.00)~~ Seventeen Dollars (\$17.00) per year per unit or family for each of those in excess of eleven (11) units or families.

May 27, 1975.

SECTION 2. THAT this ordinance and the fee schedule enumerated shall become effective on July 1, 1975, and the City Treasurer is hereby authorized to bill and collect such refuse collection fees on all such multi-family dwellings registered in the City.

Ordinance approving pay scale. The City Administrator said that he and his late Assistant, David Honan - both having formerly worked for personnel consultants and thus experienced in the field - had done a position classification analysis and, following that, worked out the proposed pay scale plan with over-all fairness in mind, weighing a job in one department against a job in another department. If the jobs were essentially the same, with similar duties and responsibilities, they were assigned to the same pay schedule; creating job titles in order to give a pay increase to an individual employee was avoided in all instances. He recommended adoption of the proposed ordinance. Councilman Ricks moved that the ordinance NOT be adopted but made the object of further review, stating that a City employee was being demoted and downgraded which he found to be unfair. Much discussion followed with the Mayor pointing out that the ordinance could later be amended if necessary. Councilman Garcia seconded the motion saying that he felt a breach of confidence was involved. The motion was defeated in a voice vote and a show of hands, with 3 in favor of the motion (Councilmen Faulkner, Garcia and Ricks), and 4 opposed. Councilman Forshee moved to adopt the ordinance, and the motion was seconded by Councilwoman Medina. After more discussion the ordinance, quoted below, was adopted by roll call vote as follows: AYE: Councilmembers Forshee, Medina, Nishimoto and Webb; NAY: Councilmen Faulkner, Garcia and Ricks; EXCUSED: None.

ORDINANCE NO. 2344.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. WHEREAS, Section 2-65 of Article 5, entitled Personnel, of the City of Takoma Park Code, 1972, provides that pay scales may be changed from time to time by resolution duly adopted by the City Council; AND

SECTION 2. THAT Section 8 of Ordinance No.1400, and subsequent amendments thereto known as the Pay Scale Plan for the City of Takoma Park, has been thoroughly reviewed; AND

SECTION 3. THEREFORE THAT Section 8 be revised to provide new salary scales in accordance with the schedule below, to be effective July 1, 1975.

POLICE DEPARTMENT:	STEP	A	B	C	D	E	F	G
Crossing Guards	6	1,773	1,933	2,096				
Clerk/Dispatcher	7	7,081	7,419	7,774	8,147	8,539	8,950	9,382
Private	16	10,812	11,337	11,891	12,486	13,111	13,767	14,455
Private First Class	17	11,337	11,891	12,486	13,111	13,767	14,455	15,180
Corporal	18	11,891	12,486	13,111	13,767	14,455	15,180	15,938
Sergeant	20	13,111	13,767	14,455	15,180	15,938	16,735	17,573
Lieutenant	23	15,180	15,938	16,735	17,573	18,452	19,375	20,343

May 27, 1975.

PUBLIC WORKS DEPARTMENT:	STEP							
	A	B	C	D	E	F	G	
Custodial Worker	6	6,759	7,081	7,419	7,774	8,147	8,539	8,950
Laborer	7	7,081	7,419	7,774	8,147	8,539	8,950	9,382
Assistant Driver	8	7,419	7,774	8,147	8,539	8,950	9,382	9,836
Driver Foreman	9	7,774	8,147	8,539	8,950	9,382	9,836	10,311
Equipment Operator I	9	7,774	8,147	8,539	8,950	9,382	9,836	10,311
Equipment Operator II	10	8,147	8,539	8,950	9,382	9,836	10,311	10,812
Equipment Operator III	11	8,539	8,950	9,382	9,836	10,311	10,812	11,337
Mechanic	10	8,147	8,539	8,950	9,382	9,836	10,311	10,812
Bldg. Maintenance Supervisor	16	10,812	11,337	11,891	12,486	13,111	13,767	14,455
Auto Equipment Supervisor	16	10,812	11,337	11,891	12,486	13,111	13,767	14,455
Parks Supervisor	16	10,812	11,337	11,891	12,486	13,111	13,767	14,455
Sanitation Supervisor	18	11,891	12,486	13,111	13,767	14,455	15,180	15,938
Streets Supervisor	20	13,111	13,767	14,455	15,180	15,938	16,735	17,573

RECREATION DEPARTMENT:

Recreation Attendant	1	5,363	5,616	5,881	6,159	6,452	6,759	7,081
Recreation Aide	6	6,759	7,081	7,419	7,774	8,147	8,539	8,950
Recreation Counselor	9	7,774	8,147	8,539	8,950	9,382	9,836	10,311

CODE ENFORCEMENT DIVISION:

Code Enforcement Officer I	14	9,836	10,311	10,812	11,337	11,891	12,486	13,111
Code Enforcement Officer II	17	11,337	11,891	12,486	13,111	13,767	14,455	15,180

FIRE PREVENTION DIVISION:

Fire Prevention Officer	18	11,891	12,486	13,111	13,767	14,455	15,180	15,938
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LIBRARY DEPARTMENT:

Library Assistant	8	7,419	7,774	8,147	8,539	8,950	9,382	9,836
Librarian	14	9,836	10,311	10,812	11,337	11,891	12,486	13,111
Asst. Library Director	18	11,891	12,486	13,111	13,767	14,455	15,180	15,938

ADMINISTRATIVE STAFF:

Clerk/Typist	7	7,081	7,419	7,774	8,147	8,539	8,950	9,382
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May 27, 1975.

ADMINISTRATIVE STAFF (continued):

		STEP A	B	C	D	E	F	G
Secretary	9	7,774	8,147	8,539	8,950	9,382	9,836	10,311
Accounting Clerk I	10	8,147	8,539	8,950	9,382	9,836	10,311	10,812
Accounting Clerk II	11	8,539	8,950	9,382	9,836	10,311	10,812	11,337
Accounting Supervisor	12	8,950	9,382	9,836	10,311	10,812	11,337	11,891
Assistant to Administrator	18	11,891	12,486	13,111	13,767	14,455	15,180	15,938
City Clerk	18	11,891	12,486	13,111	13,767	14,455	15,180	15,938
Recreation Director	18	11,891	12,486	13,111	13,767	14,455	15,180	15,938
Library Director	21	13,767	14,455	15,180	15,938	16,735	17,573	18,452
Treasurer	24	15,938	16,735	17,573	18,452	19,375	20,343	21,361
Public Works Director	25	16,735	17,573	18,452	19,375	20,343	21,361	22,429
Police Chief	25	16,735	17,573	18,452	19,375	20,343	21,361	22,429
City Administrator	28	19,375	20,343	21,361	22,429	23,551	24,729	25,966

Mayor Roth stated, for the benefit of Miss Phillips and Mr. Hutmire, that the adoption of this ordinance did not mean that the matter would not be investigated - it would - but based on all the facts, rather than on a one-sided presentation. The discussion continued with Councilman Ricks proposing a motion to re-establish the position of Departmental Assistant and place it in the proper place in the newly adopted pay scale and Councilman Nishimoto suggesting amending it to read: "...for the Recreation Department" as otherwise he feared that secretaries in other departments would also claim to be qualified for the status of Departmental Assistants; the amendment was not accepted by Councilman Ricks. At Councilman Faulkner's request Councilman Ricks re-stated his motion, wording it as follows: To insert into the newly adopted pay scale the position of Departmental Assistant, with the proviso that the City Administrator find the proper place for it in the pay scale. - Corporation Counsel Gingerich declared the motion improper, inasmuch as pay scale decisions cannot be delegated to the City Administrator but must be by action of the Mayor and Council, whereupon Councilman Ricks withdrew his motion, asking the parliamentarian's advice in formulating a proper motion for an ordinance. Mr. Gingerich pointed out that the position is in fact already established in the old ordinance - which has not been rescinded - but with the old pay scale. At Councilman Nishimoto's request the City Administrator explained how the situation had developed. When examining job descriptions, it was found that Miss Phillips performs the job and has the duties of a secretary, and this fact had on several occasions been discussed both with her and the Department Head. Councilman Faulkner commented that it was not proper to discuss personnel details at a public forum; there was consensus on that point. Mr. Gingerich - in an effort to clarify the situation - referred to Sect. 2-65 of Article 5 of the City Code, which provides for the pay scale being changed from time to time. This has nothing to do with positions, and if any position is not included in the newly adopted pay scale, the old pay scale remains in effect for such position. If reason is found to abolish a position, this must be done by an ordinance, just as it was established by an ordinance. Councilman Forshee suggested that the Mayor appoint a committee including the City Administrator and Councilmembers of his choice to study the situation; but Councilman Nishimoto objected strenuously as he felt the entire Council ought to participate in such a study - he so moved; the motion was seconded and carried by voice vote.

Ordinance: budget adoption. Upon motion by Councilman Forshee, seconded by Councilman Faulkner, the following ordinance was unanimously adopted by roll call vote as follows: AYE: Councilmembers Faulkner, Forshee, Garcia, Medina, Nishimoto, Ricks and Webb; NAY: None; EXCUSED: None.

ORDINANCE NO. 2345

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT a general tax rate of ONE DOLLAR THIRTY CENTS (\$1.30) on each ONE HUNDRED DOLLARS (\$100) assessed valuation be and is hereby levied and approved, and the City Treasurer is hereby authorized to collect taxes on the basis of the \$1.30 tax rate on all real and public utilities property lying within the corporate limits of the City of Takoma Park, Maryland, and to proceed to advertise for sale such delinquent properties that may be in arrears on the date specified by law. The tax rate of the City is for the purpose of any and all general expenses of the City for the Fiscal Year beginning July 1, 1975; AND

SECTION 2. THAT, in accordance with Section 73-8 of the Montgomery County Code (1972 ed.), and Section 74-10 of the Prince George's County Code (1963 ed.), the budget for 1975-76 is hereby approved and adopted for the fiscal year beginning July 1, 1975, providing estimated revenue of ONE MILLION, SEVEN HUNDRED SIX THOUSAND, TWO HUNDRED NINETY DOLLARS (\$1,706,290.00), less five percent (5%) charter emergency reserve fund of EIGHTY FIVE THOUSAND, THREE HUNDRED FIFTEEN DOLLARS (\$85,315.00), and appropriations of ONE MILLION, EIGHT HUNDRED THIRTY NINE THOUSAND, NINE HUNDRED, SEVENTY FIVE DOLLARS (\$1,839,975.00), and transfers of TWO HUNDRED NINETEEN THOUSAND DOLLARS (\$219,000.00); AND

SECTION 3. THAT the City Treasurer be hereby authorized to compute salaries for all City employees in accordance with past practices as related to various departments and disburse accordingly; to pay all rentals on the first of each month and all bills monthly, discounting such bills as possible; AND

SECTION 4. THAT all Capital Outlay items be expressly authorized by Council, with the exception of items costing less than FIVE HUNDRED DOLLARS (\$500), funds for which shall be properly authorized; AND

SECTION 5. THAT the City Treasurer be hereby authorized to transfer funds to the 1975-76 budget from the following fund balances:

(a) Anticipated prior years (1974-75) operating surplus	\$ 55,000.00
(b) General Fund Surplus	94,000.00
(c) Unappropriated Reserve Fund (1974-75)	70,000.00
	TOTAL: \$219,000.00

Councilman Ricks added, in the way of a footnote, that he personally resented paying the \$2000 for repairs of old traffic lights which should have been replaced by SHA long ago. Mayor Roth pointed out that in order to balance the budget this year, it had been necessary to take \$219,000 from the Reserve Fund, showing that the City had been spending more than it takes in - something he was not in favor of.

Recommended approval of Revenue Sharing Funds, 1975-76. Councilman Nishimoto moved to adopt the program as presented at the Budget Hearing, May 14, 1975:

Public Safety	\$ 10,590
Environmental Protection	660
Recreation	2,500
Library	1,125
Multi-purpose and General Government	72,977
Social Development	13,500
TOTAL	\$ 101,352

May 27, 1975.

The motion, duly seconded, carried unanimously by voice vote.

Ordinance authorizing demolition of 6909 Woodland Avenue and 6801 Wyatt Lane. The City Administrator stated that 6 months ago some properties were identified as fire hazards and a threat to public safety. As Fire Marshal and City Administrator he had asked for authorization to have the buildings torn down, but in the meantime two of the properties had been dealt with: Cory House on Piney Branch had been sold and will be renovated, and 110 Ritchie Avenue had been purchased by a firm intending to tear it down and then to build on the premises a structure for rental purposes. As to 6909 Woodland Avenue and 6801 Wyatt Lane, he asked for authorization to proceed in accordance with the proposed ordinance. Councilman Ricks asked what would happen once the properties had been cleared and were standing empty with grass and weeds growing and neighbors complaining of unkempt appearance and rats. The City Administrator agreed that this was a prospective problem but one worth trading for the present one. There was general consensus on that point, and upon Councilman Faulkner's motion, seconded by Councilman Ricks, the following ordinance was unanimously adopted by roll call vote as follows: AYE: Councilmembers Faulkner, Forshee, Garcia, Medina, Nishimoto, Ricks and Webb; NAY: None; EXCUSED: None.

ORDINANCE NO. 2346

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. WHEREAS, within the City there exist buildings which, for want of repair or because of damage done by storm, fire, explosion, natural wear and tear or other causes of damage or deterioration, are in such condition as to constitute an immediate and present danger to life, property, or public safety; AND

SECTION 2. WHEREAS, Section 5-1, Article 1, Chapter 5, Fire Prevention, of the Code of Takoma Park, 1972, empowers the Fire Marshal to proceed against any and all such properties in the manner prescribed; AND

SECTION 3. WHEREAS, the Fire Marshal has exhausted all authority otherwise, and recommends demolition of buildings on two sites within the City:

6801 Wyatt Lane

6909 Woodland Avenue

on which three bids for demolition have been received.

SECTION 4. THEREFORE THAT the demolition projects be hereby awarded to the low bidder, Ace Wrecking Company, for the amounts set forth below:

6801 Wyatt Lane, pt. Lot 8, Block 19, Pinecrest Subdivision

SEVEN HUNDRED NINETY-FIVE DOLLARS (\$795)

6909 Woodland Avenue, Lot 44, Block 24, B.F. Gilberts Subdivision

ONE THOUSAND THREE HUNDRED FIFTY DOLLARS (\$1,350); AND

SECTION 5. THAT a City purchase order shall be issued for each project and, upon completion of each operation and approval of the Fire Marshal, the accounts shall be paid by the City Treasurer from Special Assessment funds; AND

SECTION 6. THAT the Fire Marshal and/or the Director of Public Works shall furnish the City Treasurer complete and adequate documentation to support the charges as above outlined, including any incidental costs, and the items shall be a levy against the specific property according to the Land Records, and shall be a lien in the same form as taxes and shall be so collected by the City Treasurer, including sale for delinquent taxes.

May 27, 1975.

Ordinance (code amendment) to Chapter 13, Vehicles and Traffic. Upon motion by Councilman Nishimoto, seconded by Councilwoman Medina, the following ordinance was unanimously adopted by roll call vote as follows: AYE: Councilmembers Faulkner, Forshee, García, Medina, Nishimoto, Ricks and Webb; MAY: None; EX-CUSED: None.

ORDINANCE NO. 2347

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND

SECTION 1. THAT the Code of Takoma Park, Maryland, 1972, be amended by the addition of Sec. 13-64.1, entitled "Enforcement of parking and standing regulations", under Article 7, Chapter 13, VEHICLES AND TRAFFIC, to read as follows:

Sec. 13-64.1. Enforcement of parking and standing regulations.

For the purpose of enforcement of parking and standing regulations contained in this article, the Mayor and Council may designate a parking enforcement official (or officials), who shall have concurrent jurisdiction with police officers in the enforcement of Article 7; AND

SECTION 2. THAT this ordinance shall become effective upon adoption.

Councilman Nishimoto asked Police Chief Porter whether he had someone in mind for the job and how soon that person could start. Chief Porter responded in the affirmative, stating that he thought of using a present Meter Maid who would take over as soon as school starts, June 11.

Report on parking situation in Montgomery College area. City Administrator Gilsdorf expressed the hope that now, with parking patrol and painting of curbs there would no longer be a problem in that area. Councilman Nishimoto suggested that Dean Wiley be asked to publicize the new program among the students. On an inquiry from the Mayor, the Police Chief outlined the area to be covered by the new parking patrol as follows: from Boston Avenue, a section of Chicago, to Fenton; out to Piney Branch Road and back to the intersection of Philadelphia and Boston Avenues. He stated that Montgomery County Police had also been asked to cooperate in the parking enforcement program.

Report on pedestrian crossing - Maple Avenue between Sherman and Ritchie Avenues. The services of a traffic engineer had been secured, and his recommendations were expected to be ready for presentation at the next Council meeting. Mayor Roth explained - for the benefit of Mrs. Gamble - that the reason for seeking the advice of a traffic engineer was a concern for the safety of pedestrians crossing the street at that point as visibility was poor. Councilman Nishimoto suggested that estimates be obtained for the cost of stop lights, which he felt would be necessary if a crosswalk is to be established.

Report on Circuit Breaker Bill. The City Administrator reiterated that under no circumstances would anybody in the City receive less in property tax relief this year than they got last year, and that more people would be eligible under the new plan. He outlined the eligibility qualifications as follows: A person must be a homeowner on July 1 of the taxable year in which the credit is to be allowed; be 60 years of age or older; reside in the dwelling he or she owns - or jointly owns; have net assets not exceeding \$150,000. He pointed to a table contained in the Special Report, referred to earlier, showing the graduated figures and stated that Social Security income must be included and that taxpayers must apply to their County for this tax credit - NOT to City Hall -. The intent of the Circuit Breaker Bill is not only to aid the taxpayer but also to eliminate the cost of tax credit programs for local governments, transferring those costs to the State,

THE CITY OF TAKOMA PARK, MARYLAND

ANNUAL BUDGET

1975-76 FISCAL YEAR

AS ADOPTED BY THE MAYOR AND COUNCIL

MAY 27, 1975

726

CITY OF TAKOMA PARK, MARYLAND

ADOPTED BUDGET 1975-76

SUMMARY OF REVENUE, ANALYSIS, RESERVES AND ASSESSMENTS

ACCOUNT CODE NO	REVENUE SOURCE	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
1.0	Taxes - Local (Rate \$1.30-1974; \$1.30-1975)	\$ 1,006,550	\$ 1,043,230
1.5	Taxes - State Shared	91,800	95,300
2.0	Licenses & Permits	9,000	8,350
3.0	Revenue from other agencies	388,000	441,700
4.0	Service Charges for Current Services	71,550	70,250
5.0	Fines & Forfeitures	12,000	12,000
6.0	Miscellaneous Revenues	38,200	35,460
		<u>\$ 1,617,100</u>	<u>\$ 1,706,290</u>
	Less: Emergency Fund (5%)	<u>80,855</u>	<u>85,315</u>
	NEW FUNDS AVAILABLE	1,536,245	1,620,975
	Add: Anticipated Prior Year's Surplus		55,000
	Transfer Surplus (General Fund)	52,101	94,000
	Unappropriated Reserve Fund	70,000	70,000
	Sale of Property	25,000	-
	Special Reserve - Mayor & Council	<u>52,899</u>	<u>-</u>
	TOTAL FUNDS AVAILABLE FOR APPROPRIATIONS	<u>\$ 1,736,245</u>	<u>\$ 1,839,975</u>

TAX RATE: \$1.30 per hundred assessable base

ASSESSABLE BASE

	<u>1974-75</u>	<u>1975-76</u>
MONTGOMERY COUNTY:		
Real Property	\$41,800,000	\$42,800,000
Railroad & Public Utilities	4,400,000	4,010,000
PRINCE GEORGE'S COUNTY:		
Real Property	30,600,000	33,400,000
Public Utilities	<u>1,800,000</u>	<u>1,700,000</u>
	<u>\$78,600,000</u>	<u>\$81,910,000</u>

REVENUE ANALYSIS

ACCOUNT CASE NO	REVENUE DETAIL	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
<u>TAXES - LOCAL</u>			
1.11	Real Property, Mont. Co. (\$1.30, \$42,800,000)	\$ 543,400	\$ 556,400
1.12	Real Property, P.G. Co. (\$1.30, \$33,400,000)	397,800	434,200
1.13	Railroad & Public Utilities (\$1.30, \$5,710,000)	80,600	74,230
1.2	Penalties & Interest-Delinquent	3,000	3,000
1.32	Tax Credit for Elderly	(25,000)	(25,000)
1.43	Admission & Amusement	200	400
1.491	Bank Share Tax	6,550	-
	<u>TOTAL TAXES - LOCAL</u>	<u>\$1,006,550</u>	<u>\$1,043,230</u>
<u>TAXES - STATE SHARED</u>			
1.51	Franchise Tax	\$ 300	\$ 300
1.53	Horse Racing	15,500	15,000
1.56	Highway	76,000	80,000
	<u>TOTAL TAXES - STATE SHARED</u>	<u>\$ 91,800</u>	<u>\$ 95,300</u>
<u>LICENSES & PERMITS</u>			
2.11	Street Privileges & Permits	\$ 1,000	\$ 1,000
2.191	Excavation & Driveway	200	200
2.23	Traders Licenses	7,150	6,500
2.24	Occupational	600	600
2.391	Taxicab Badge Deposits	50	50
	<u>TOTAL LICENSES & PERMITS</u>	<u>\$ 9,000</u>	<u>8,350</u>

* Account No. Changed to 3.501 for FY'76

ACCOUNT CODE NO	REVENUE DETAIL	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
<u>REVENUE FROM OTHER AGENCIES</u>			
3.101	Public Safety	\$ 21,700	\$ -
3.304	Police Protection	38,000	62,500
3.319	W I N Program	-	10,000
3.501	Bank Share Tax	-	6,450
3.5091	Montgomery Co. - Library Aid	11,600	18,800
3.5092	Montgomery Co. in Lieu of Police	57,400	56,000
3.5093	Montgomery Co.-Refuse Disposal Credit	2,100	2,100
3.5094	Montgomery Co. & P.G. Co. Revenue Sharing	50,000	55,600
3.5095	CETA Program	-	20,000
3.601	Income Taxes	200,000	200,000
3.701	Montg. Co. Rev. Auth-in Lieu of Taxes	7,200	10,250
	TOTAL REVENUE FROM OTHER AGENCIES	<u>\$388,000</u>	<u>\$441,700</u>
<u>SERVICE CHARGES FOR CURRENT SERVICES</u>			
4.102	Fines - Library	\$ 2,800	\$ 2,800
4.1091	Local Cards	450	400
4.1092	Non-Resident Cards	450	400
4.1093	Telephone Booth	50	50
4.23	Protective Inspection Fees	23,500	22,000
4.291	Animal Warden Fees	100	100
4.33	Public Parking Facilities	5,000	3,500
4.43	Waste Collection & Disposal Charges	39,200	41,000
	TOTAL SERVICE CHARGES FOR CURRENT SERVICES	<u>\$ 71,550</u>	<u>\$ 70,250</u>
<u>FINES & FORFEITURES</u>			
5.91	Parking Meter Violations	\$ 1,000	\$ 1,000
5.92	Summons & Forfeitures	11,000	11,000
	TOTAL FINES & FORFEITURES	<u>\$ 12,000</u>	<u>\$ 12,000</u>
<u>MISCELLANEOUS REVENUES</u>			
6.1	Interest & Dividends	\$ 30,000	\$ 30,000
6.2	Rents & Concessions	3,400	360
6.91	Sale of Impounded Property	2,000	2,000
6.	Xerox	-	500
6.	Cash Discount Earned	600	400
6.	Miscellaneous - Other	2,200	2,200
	TOTAL MISCELLANEOUS REVENUES	<u>\$ 38,200</u>	<u>\$ 35,460</u>

72e

SUMMARY OF APPROPRIATIONS

CODE		1974-75 ADOPTED BUDGET	OPERATING EXPENSE	PERSONAL SERVICES	CAPITAL OUTLAY	1975-76 ADOPTED BUDGET
7.0	Gov't Administration	\$ 177,404	\$ 67,080	\$ 121,460	-	\$ 188,540
10.9	Gov't Buildings	86,620	48,550	42,671	-	91,221
11.1	Police Department	472,559	38,832	442,955	-	481,787
11.2	Fire Prevention	17,395	1,970	15,938	-	17,908
11.3	Code Enforcement Division	35,378	2,035	34,845	-	36,880
11.4	Animal Warden	5,600	1,800	3,800	-	5,600
12.1	Public Works - Office	30,600	3,445	30,179	-	33,624
12.32	Public Works-Streets	214,985	91,325	110,288	-	201,613
12.39	Public Works-Repair Shop	86,560	65,470	41,662	-	107,132
12.4	Public Works-Sanitation	181,709	56,150	158,165	-	214,315
18.1	Recreation Department	70,761	12,190	53,817	-	66,007
18.3	Parks	50,947	3,890	42,411	-	46,301
19.1	Library	94,715	20,760	82,870	-	103,630
22.2	Miscellaneous	150,000	185,785	-	-	185,785
24.9	Debt Service	61,012	59,632	-	-	59,632
TOTAL		<u>\$1,736,245</u>	<u>\$658,914</u>	<u>\$1,181,061</u>		<u>\$1,839,975</u>

CODE NO	APPROPRIATIONS	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
<u>GOVERNMENT ADMINISTRATION</u>			
10.111	Mayor & Council Salaries	\$ 6,800	\$ 8,850
10.112	Mayor & Council Expense	5,000	6,000
10.391	Salaries - City Admin. & Staff	57,391	65,550
10.3921	Office Supplies - City Administrator	1,000	1,250
10.3922	Telephone & Telegraph	2,200	2,580
10.3923	Contingent Fund - City Administrator	1,300	1,800
10.3924	Car Allowance - City Administrator	400	600
10.3925	Maintenance - Office Machines	150	150
10.3926	Postage	1,400	1,850
10.3927	Car Allowance - Asst. Administrator	400	600
10.3931	Capital Outlay - Folding Machine	200	-
10.421	Election Expense	-	3,100
10.511	Salaries - Treasurer & Staff	50,608	47,060
10.5121	Office Supplies - Treasurer	1,000	1,250
10.5122	Telephone & Telegraph	1,800	1,650
10.5123	Printing Tax Bills	2,000	800
10.5124	Contingent Fund - Treasurer	300	300
10.5125	Collection Expense	300	300
10.5126	Maintenance - Office Machines	250	250
10.5127	Office Equipment - Lease	2,645	3,000
10.5128	Car Allowance - Treasurer	360	-
10.5129	Postage	1,400	1,850
10.542	Independent Auditing	6,000	6,000
10.611	Retainer - Legal Counsel	12,500	12,500
10.6921	Codification of City Laws	500	500
10.6922	Legal Counsel Expense	2,500	1,500
10.10121	Advertising, Notices, etc.	1,000	1,000
10.10122	City Newsletter	12,000	12,000
10.10321	Association Dues	6,000	6,250
	TOTAL GOVERNMENT ADMINISTRATION	<u>\$177,404</u>	<u>\$188,540</u>

729

CODE NO	APPROPRIATIONS	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
<u>GOVERNMENT BUILDINGS</u>			
10.921	Salaries - Building Maint. & Custodial	\$48,590	\$42,671
10.9121	Repair Materials	3,000	2,200
10.9122	Subcontract Work	4,000	5,200
10.9123	Custodial Supplies	4,200	4,400
10.9124	Uniform Rental & Laundry	410	450
10.9125	Electricity	15,000	29,500
10.9126	Gas for Heat & Water	6,000	6,000
10.9127	Water	2,500	600
10.9128	Maint. Contract - Control System	2,000	-
10.9129	Maint. Contract - Elevator	400	200
	SUBTOTAL	<u>\$86,100</u>	<u>\$91,221</u>
<u>CAPITAL OUTLAY</u>			
10.9131	Vacuum Cleaner - Gym Floor	<u>\$ 520</u>	<u>\$ -</u>
	Capital Outlay Subtotal	<u>\$ 520</u>	<u>\$ -</u>
	TOTAL GOVERNMENT BUILDINGS	<u>\$86,620</u>	<u>91,221</u>

72h

CODE NO.	APPROPRIATIONS POLICE DEPARTMENT	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
111	Salaries - Officer Personnel	\$336,169	\$418,775
1121	Contingent Fund	600	600
11.1122	Membership Dues	120	120
11.1123	Expense - Chief's Car	300	600
11.1124	Bicycle Registration Materials	150	-
11.1125	Maintenance - Office Machines	150	150
11.1126	Police Professional Liability Ins.	2,150	-
11.1224	Office Supplies	1,200	1,200
11.1225	Detective Bureau Supplies	500	600
11.1226	Expendable Supplies	500	500
11.1227	Court Expense & Transporting Prisoners	300	300
11.1228	Clothing Allowance - Police	10,200	9,840
11.1229	Rain Equipment	300	300
11.12210	Photographic Expense	1,200	1,800
11.131	Salaries - Crossing Guards	21,684	24,180
11.1321	Motorcycle Riders Extras	480	-
11.1322	Crossing Guards & Clerical - Clothing	1,000	1,200
11.1323	Leather Boots, Badges, Hardware, Holsters, etc.	400	400
11.1324	Safety Patrol Dinner	200	200
11.1325	Traffic Light Expense	2,000	2,000
11.1326	Removal of Junk Vehicles	1,500	750
11.1421	Ammunition	500	600
11.1422	Training, FBI Included	1,200	-
11.1521	Car Washing	400	400
11.1522	Service Radio	1,900	2,400
11.1523	Telephone & Telegraph	7,200	9,600
11.1524	Special Police	1,500	500
11.1525	Wales Project (Computer Terminal)	2,200	2,200
11.1526	Outside Labor & Parts - Vehicles	7,500	-
11.1527	Gas, Oil, Grease	8,000	-
11.1528	Auto Parts	300	-
11.1529	Tires, Tubes, Batteries	1,200	-
	Subtotal	<u>\$413,003</u>	<u>\$479,215</u>

CODE	APPROPRIATIONS	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
	<u>CRIME CONTROL TEAM</u>		
11.121	Salaries - Personnel	\$ 37,524	\$ -
11.1221	Office Supplies - Postage	300	-
11.1222	Reproduction - Film	60	-
11.1223	Telephone	240	-
	Crime Control Team Subtotal	<u>\$ 38,124</u>	<u>\$ -</u>
	<u>Parking Meter Maintenance Patrol</u>		
12.371	Parking Meter Maintenance	\$ 600	\$ 600
12.372	Parking Meter Patrol	1,922	1,922
12.373	Parking Meter Parts/Installation	50	50
	Parking Meter Subtotal	<u>\$ 2,572</u>	<u>\$ 2,572</u>
	<u>DEPARTMENTAL - CAPITAL OUTLAY</u>		
11.1131	Cruisers, Replacements (2)	\$ 7,400	\$ -
11.1132	Motorcycle Replacement (2)	6,200	-
11.1133	Miscellaneous	1,250	-
11.1134	Training Equipment - Films	360	-
11.1135	Radio Replacements	3,000	-
11.1136	Lighted Sign	650	-
	Capital Outlay Subtotal	<u>\$ 18,860</u>	<u>\$ -</u>
	TOTAL POLICE DEPARTMENT	<u>\$472,559</u>	<u>\$481,787</u>

CODE NO.	APPROPRIATIONS	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
<u>FIRE PREVENTION</u>			
11.231	Salary	\$14,895	\$15,938
11.232	Operating Expenses	2,500	-
11.2321	Contingent Fund	-	200
11.2322	Office Supplies	-	350
11.2323	Photographic Supplies	-	650
11.2324	Telephone	-	600
11.2325	Postage	-	50
11.2326	Association Dues	-	120
	TOTAL FIRE PREVENTION	<u>\$17,395</u>	<u>\$17,908</u>
<u>CODE ENFORCEMENT DIVISION</u>			
11.311	Salaries	\$32,423	\$34,845
11.3121	Office Supplies	325	400
11.3122	Contingent Fund	110	240
11.3123	Printing	220	220
11.3124	Postage	220	220
11.3125	Maintenance - Office Machines	55	55
11.3126	Telephone	1,400	900
11.3127	N.Y.C. Project Supplies	625	-
	TOTAL CODE ENFORCEMENT DIVISION	<u>\$35,378</u>	<u>\$36,880</u>
<u>ANIMAL WARDEN</u>			
11.451	Salaries	\$ 3,800	\$ 3,800
11.4521	Operating Expense	100	100
11.4522	Truck Expense	1,700	1,700
	TOTAL ANIMAL WARDEN	<u>\$ 5,600</u>	<u>\$ 5,600</u>

CODE.	APPROPRIATIONS	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
<u>PUBLIC WORKS OFFICE</u>			
12.101	Salaries	\$ 26,875	\$ 30,179
12.1021	Office Supplies	435	100
12.1022	Dues	55	55
12.1023	Telephone	760	1,400
12.1024	Car Allowance - Director	600	600
12.1025	Contingent Fund	325	325
12.1026	Maintenance - Office Machines	110	80
12.1027	Postage	85	130
12.1028	Printing	55	55
12.1029	Radio Maintenance	1,080	400
12.10210	Nat'l. Public Works Conference	<u>220</u>	<u>300</u>
	TOTAL PUBLIC WORKS OFFICE	<u>\$ 30,600</u>	<u>\$ 33,624</u>
<u>PUBLIC WORKS - STREETS</u>			
12.3111	Salaries - Street Super. & Labor	\$118,880	\$110,288
12.3221	Road Materials	18,000	21,000
12.3222	Road Equipmant - Repair	4,325	2,200
12.3223	Uniform Rental & Laundry	1,500	1,500
12.3224	Equipment Rental	220	900
12.3225	Small Tools & Supplies	325	325
12.3226	Subcontracts	435	400
12.3227	Street Lights	<u>40,000</u>	<u>65,000</u>
	Subtotal	<u>\$183,685</u>	<u>\$201,613</u>
<u>Capital Outlay</u>			
12.3231	Street & Curb Repair	\$ 20,000	\$ -
12.3232	Leaf Machine	5,500	-
12.3238	Salt Spreaders	4,000	-
12.3239	Radio Equipment	<u>1,800</u>	<u>-</u>
	Total Capital Outlay	<u>\$ 31,300</u>	<u>\$ -</u>
	TOTAL PUBLIC WORKS - STREETS	<u>\$214,985</u>	<u>\$201,613</u>

CODE	APPROPRIATIONS	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
	<u>PUBLIC WORKS - REPAIR SHOP</u>		
12.391	Salaries & Labor	\$ 33,000	\$ 41,662
12.3921	Parts	8,650	10,000
12.3922	Gas, Oil, Grease	11,300	30,000
12.3923	Auto Parts	27,000	19,320
12.3924	Tires, Tubes, Batteries	4,900	4,800
12.3925	Shop Equipment - Repair	550	400
12.3926	Uniform Rental & Laundry	330	330
12.3927	Wipers & Fender Covers	110	200
12.3928	Car Allowance - Auto Supervisor	360	420
	Subtotal	<u>\$ 86,200</u>	<u>\$107,132</u>
	<u>Capital Outlay</u>		
12.3932	Electric Drills (1½" - 1 3/4")	<u>\$ 360</u>	<u>\$ -</u>
	Total Capital Outlay	<u>\$ 360</u>	<u>\$ -</u>
	TOTAL PUBLIC WORKS - REPAIR SHOP	<u><u>\$ 86,560</u></u>	<u><u>\$107,132</u></u>
	<u>PUBLIC WORKS - SANITATION</u>		
12.411	Sanitation Supervisor & Labor	\$148,509	\$158,165
12.4321	Refuse Disposal Fee	27,000	50,000
12.4322	Supplies - Burlap, etc.	4,000	4,200
12.4323	Uniform Rental & Laundry	1,950	1,950
	Subtotal	<u>\$181,459</u>	<u>\$214,315</u>
	<u>Capital Outlay</u>		
12.423	Curb Side Trash Cans	<u>\$ 250</u>	<u>\$ -</u>
	Total Capital Outlay	<u>\$ 250</u>	<u>\$ -</u>
	TOTAL PUBLIC WORKS - SANITATION	<u><u>\$181,709</u></u>	<u><u>\$214,315</u></u>

CODE NO	APPROPRIATIONS	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
<u>RECREATION DEPARTMENT</u>			
18.111	Salaries-Director, Clerical, Labor & Counselors	\$51,611	\$53,817
18.1121	Office Supplies	600	600
18.1122	Telephone	1,575	1,600
18.1123	Maintenance - Office Machines	125	150
18.1124	Contingent Fund	400	400
18.1125	Car Expense - Director	400	-
18.1126	Postage	200	300
18.1221	Gym - Expendable Supplies	200	200
18.1222	Special Programs *	650	-
18.1222	Special Community Programs	-	2,500
18.1223	Christmas Expenses *	650	-
18.1224	Equipment Maintenance	300	300
18.1225	Halloween Expense *	500	-
18.1226	Special Community Programs *	300	-
18.1227	Fireworks	-	1,000
18.1321	Playground - Expendable Supplies	1,200	1,300
18.1322	Summer Programs *	650	-
18.1323	Car Allowance - Summer Counselors	100	140
18.191	Fourth of July Expense	<u>7,000</u>	<u>3,700</u>
	Subtotal	<u>\$66,461</u>	<u>\$66,007</u>
<u>Capital Outlay</u>			
18.1131	Office Machines & Furniture	\$ 180	\$ -
18.1132	Folding Machine	200	-
18.1231	Walls for Gym (Cover)	500	-
18.1232	Ping Pong Table	160	-
18.1331	Playground	1,000	-
18.1334	Drinking Fountain	750	-
18.1335	Megaphone	120	-
18.1336	Park Improvements & Black Top	1,000	-
18.1932	Audio - Visual Equipment	<u>390</u>	<u>-</u>
	Total Capital Outlay	<u>\$ 4,300</u>	<u>\$ -</u>
	TOTAL RECREATION DEPARTMENT	<u>\$70,761</u>	<u>\$66,007</u>

These accounts have been consolidated into one; the "Special Community Programs" Account will be used to cover all existing programs.

72m

CODE	APPROPRIATIONS	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
	<u>PARKS DIVISION</u>		
18.321	Parks Supervision & Labor	\$45,822	\$42,411
18.3221	Parks - Supplies	1,300	2,330
18.3222	Azalea - Supplies	540	-
18.3223	Azalea Plants	110	-
18.3224	Azalea Committee	420	-
18.3225	Water Fountains	110	60
18.3226	Subcontracts Projects	325	200
18.3227	Uniform Rental & Laundry	550	550
18.3228	Tools	220	150
18.3421	Street Lights - Parks & Special	<u>650</u>	<u>600</u>
	Subtotal	<u>\$50,047</u>	<u>\$46,301</u>
	<u>Capital Outlay</u>		
18.3231	Miscellaneous Equipment	\$ 400	\$ -
18.3232	Lawn Mower	<u>500</u>	<u>-</u>
	Capital Outlay Total	<u>\$ 900</u>	<u>\$ -</u>
	TOTAL PARKS DIVISION	<u><u>\$50,947</u></u>	<u><u>\$46,301</u></u>

CODE	APPROPRIATIONS	1974-75 ADOPTED BUDGET	1975-76 ADOPTED BUDGET
<u>LIBRARY DEPARTMENT</u>			
19.101	Salaries	\$74,415	\$ 82,870
19.1021	Books - Adult	8,760	8,760
19.1022	Books - Children	4,500	4,500
19.1023	Periodicals, Magazines	1,650	1,650
19.1024	Records	1,050	1,050
19.1025	Binding	600	600
19.1026	Supplies & Materials	1,950	2,300
19.1027	Display Materials	100	100
19.1028	Service Rentals	100	100
19.1029	Telephone	500	750
19.10210	Postage	300	400
19.10211	Cleaning Supplies	100	100
19.10212	Contingent Fund	100	100
19.10213	American Library Assn. Conference	250	250
19.10214	Training *	240	-
19.10215	Maintenance - Office Machines	100	100
<u>TOTAL LIBRARY DEPARTMENT</u>		<u>\$94,715</u>	<u>\$103,630</u>

* Transferred to Miscellaneous Account

72p

MISCELLANEOUS
MAYOR & COUNCIL APPROPRIATIONS

1974-75
ADOPTED
BUDGET

1975-76
ADOPTED
BUDGET

MISCELLANEOUS

24.201	Social Security	\$ 40,000	\$ 46,300
24.2022	General Retirement Fund	40,500	51,385
24.3021	Group Hospitalization	21,500	18,500
24.3022	Workman's Compensation Insurance	20,000	24,500
24.3023	Group Life Insurance	-	9,000
24.9021	Treasurer's Office Fidelity Bonds	1,000	1,000
24.9022	Municipal Bldgs. & Contents - Fire Ins.	5,000	4,500
24.9023	Motorized Vehicles - Comprehensive & Fire Insurance	3,500	3,000
24.9024	Special Contractors	100	100
24.9025	Motor Vehicles - Gen. Liability Ins.	7,000	11,000
24.9026	City Property-Sts., Sidewalks-Liability Insurance	9,500	9,000
24.9027	Excess Liability Umbrella Policy	1,900	1,500
24.9028	Police Professional Liability Ins.	-	2,500
24.9029	Education and Training	-	3,500
	TOTAL MISCELLANEOUS	<u><u>\$150,000</u></u>	<u><u>\$185,785</u></u>

DEBT SERVICE

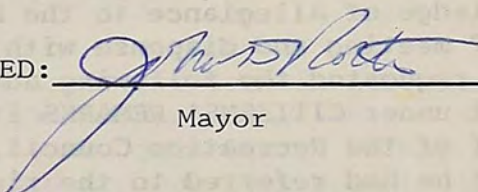
24.9031	Interest on Building Debt	\$ 26,450	\$ 25,070
24.9032	Due to other Agencies	-	-
	1. Montgomery County	2,345	2,345
	2. Prince George's County	2,217	2,217
24.9033	Principal Payment on Building Debt	<u>30,000</u>	<u>30,000</u>
	TOTAL DEBT SERVICE	<u><u>\$ 61,012</u></u>	<u><u>\$ 59,632</u></u>

May 27, 1975.

which means that Municipal property tax credits for the elderly and disabled no longer exist. He told of a "Hold Harmless" clause, insuring that taxpayers receive at least the amount of tax credit which they received from municipalities prior to the Circuit Breaker Bill - or it will be made up to them. Tax credit, he pointed out, can only be applied toward the first \$30,000 of the assessed property value. On an inquiry from Councilman Ricks as to whether the City would get less tax income, the City Administrator responded that the City would receive the whole tax on the properties with the portion that the homeowner does not have to pay being paid by the State through the Circuit Breaker program. Councilman Faulkner proposed having this information published in the City Newsletter, and Mr. Gilsdorf stated that not only did he plan to do this, but copies of the Special Report on the Circuit Breaker Bill would be mailed out to all recipients of tax credits last year. Furthermore, copies of the Special Report will be available at the City Office upon request.

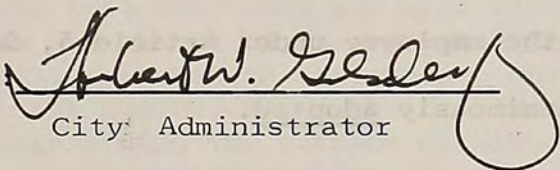
ADJOURNMENT: 10:20 PM - Council to reconvene Monday, June 9, at 8:00 PM.

APPROVED: _____



Mayor

ATTEST:



City Administrator