

**CITY OF TAKOMA PARK, MARYLAND
CITY COUNCIL BUDGET WORK SESSION**

Monday, April 17, 2023

MINUTES

Minutes adopted Sept. 6, 2023

CALL TO ORDER/ROLL CALL

Present: Mayor Searcy, Councilmember Fulcher, Councilmember Dyballa, Councilmember Gibson, Councilmember Seamens, Councilmember Honzak, Councilmember Small

Also Present: Acting City Manager Eubanks, IT Director Abbas, Finance Director Cheung, Communications Manager Wright, Recreation Director Clark, Recreation Assistant Director Huffman, and City Clerk Carpenter

The City Council convened at 6:32 PM in the Auditorium of the Takoma Park Community Center, 7500 Maple Avenue, to vote to convene in closed session to receive a briefing by City public safety staff on safety protocols and emergency plans for City Council meetings. After making the necessary findings, the meeting was closed pursuant to Annotated Code of Maryland, General Provisions Article, §3-305(b)(10). Present: Mayor Searcy and Councilmembers Fulcher, Dyballa, Gibson, Seamens, Honzak, and Small. (Findings attached.)

Councilmember Small made a motion to convene in closed session and adopt the statutorily required findings. Councilmember Seamens seconded the motion. VOTING FOR: Mayor Searcy, Councilmembers Fulcher, Dyballa, Gibson, Seamens, Honzak, and Small.

The public was asked to leave the Auditorium for the remainder of the closed session. Present: Mayor Searcy, Councilmembers Fulcher, Dyballa, Gibson, Seamens, Honzak, Small. Also present: Acting City Manager Eubanks, City Clerk Carpenter, Police Chief DeVaul, Emergency Manager Hardy, and AV Specialist Martinez.

The City Council was briefed by Ron Hardy and Chief DeVaul on the planning and procedures for emergency situations.

The closed session was adjourned at 7:05 PM and the Council recessed until 7:30 PM.

The Council reconvened in the Community Center Auditorium at 7:30 p.m. to go into the budget work session.

BUDGET WORK SESSION

Operations Budget and Capital Budget (City Manager, Communications, City Clerk, Human Resources, Finance, Information Systems, Recreation)

Mr. Eubanks stated that he and staff would be presenting and discussing the operations and capital improvement budget. He asked the Council to keep in mind the assumed budget increases that were mentioned in the introduction of the budget on April 10 and that efforts were made to preserve the existing level of service.

Mr. Eubanks presented the assumed budget increases and the expected general fund balance projections and the actual reserve fund balances from 2016 through 2022. He stated that one of the best measures of the City's fiscal health was the fund balance. He gave an overview of the operations and capital improvement budget related to the Legislative Division, City Manager's Office, City Clerk's Office, Finance Department, Human Resources, Information Systems, Communications and Media Department, and the Recreation Department. (Presentation attached.)

Ms. Searcy asked the Council to review the budget and identify specific items to discuss in more detail to prepare for the budget reconciliation.

ADJOURNMENT

The meeting was adjourned at 9:37 PM.