

Introduced by: Councilmember Clay

First Reading: May 23, 2011

Second Reading: June 13, 2011

Effective Date: June 13, 2011

CITY OF TAKOMA PARK, MARYLAND

**ORDINANCE NO. 2011-23
ESTABLISHING A FACILITY MAINTENANCE RESERVE**

WHEREAS, Section 804 of the Takoma Park Charter provides for two reserve funds, the Emergency Reserve and the Equipment Replacement Reserve; and,

WHEREAS, Section 804(c) authorizes the City Council to establish and maintain additional reserves by adoption of an ordinance; and,

WHEREAS, the Equipment Replacement Reserve has contained a number of items that are facility-related; and,

WHEREAS, the Equipment Replacement Reserve does not provide an adequate mechanism to address all of the City's future facility maintenance needs; and,

WHEREAS, the Council desires to create a Facility Maintenance Reserve to provide a more focused mechanism to ensure that the City identifies and plans for future facility maintenance needs; and,

WHEREAS, the Fiscal Year 2012 Budget includes an initial funding contribution of \$250,000 to the Facility Maintenance Reserve.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. There shall be established a separate reserve for the replacement of major capital items related to City facilities. The Facility Maintenance Reserve shall be separate and apart from the Emergency Reserve and the Equipment Replacement Reserve. Each year's budget shall clearly delineate expenditures to be made from the Facility Maintenance Reserve. Each year's budget shall also include the amount of unreserved fund balance to be transferred to the Facility Maintenance Reserve in order to address future facility maintenance needs. The Council shall enact, by ordinance, such additional criteria and procedures as are necessary to operate the Facility Maintenance Reserve.

SECTION 2. This ordinance shall become effective upon adoption. The Facility Maintenance Reserve shall be established upon the initial funding of the reserve on July 1, 2011.

Adopted this 13th day of June, 2011 by roll-call vote as follows:

AYE: Williams, Wright, Clay, Robinson, Seamens, Snipper, Schultz

NAY: None

ABSTAIN: None

ABSENT: None