

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2011-51**

**AUTHORIZATION TO ENTER INTO
A RENTAL CONTRACT FOR PHOTOCOPIERS**

- WHEREAS, the City's current lease contracts for photocopiers will soon expire; and,
- WHEREAS, the City of Takoma Park desires to enter into a rental contact for photocopiers that will best meet staff needs by improving efficiency and decreasing cost; and,
- WHEREAS, proposals were solicited from Nauticon Imaging Systems, Océ Document Printing Systems, Commonwealth, and OneSource; and,
- WHEREAS, the City received proposals for ten photocopiers from the four vendors; and,
- WHEREAS, the four proposals are comparable in the type of photocopiers and their features; and,
- WHEREAS, three of the four proposals included an account management software with the use of a proximity card reader that City staff believes would be beneficial; and,
- WHEREAS, the Océ Document Printing Systems' proposal best meets the needs of City staff and offers the most cost effective pricing; and,
- WHEREAS, the proposal from Océ is for approximately \$38,887 per year; and,
- WHEREAS, the Océ Document Printing Systems' proposal is based on a competitively bid State of Maryland contract; and,
- WHEREAS, since this is a cooperative purchase based on a State of Maryland contract, competitive bidding is not required.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

- Section 1. The City Manager is authorized to enter into a three-year rental contract with Océ Document Printing Systems for Canon copiers in the amount of \$38,887 per year.
- Section 2. This Ordinance shall become effective upon adoption.

ADOPTED this 24th day of October, 2011 by roll-call vote as follows:

AYE: Williams, Wright, Clay, Robinson, Seamens, Snipper, Schultz
NAY: None
ABSTAIN: None
ABSENT: None