

**CITY OF TAKOMA PARK, MARYLAND
ORDINANCE NO. 2012-35**

FY 2013 BUDGET AMENDMENT NO. 1

- WHEREAS, the Fiscal Year (FY) 2013 budget was adopted by the City Council on May 21, 2012; and,
- WHEREAS, since this date, certain events have transpired that require modification to the FY 2013 budget; and,
- WHEREAS, the FY 2013 budget anticipated the receipt of \$696,000 from the Maryland State Highway Administration for the Flower Avenue Green Street Project; and,
- WHEREAS, based on the reimbursement schedule provided for in the Memorandum of Understanding authorized by the City Council on July 16, 2012, the City is expected to receive only \$276,000 in FY 2013; and,
- WHEREAS, the FY 2013 budget also assumed grant funding from the Chesapeake Bay Trust in the amount of \$2,000 for the Flower Avenue Green Street Project; and,
- WHEREAS, based on the current draw down schedule, the City is expected to receive \$8,000 in grant funding in FY 2013; and,
- WHEREAS, the Capital Outlay budget envisioned the expenditure of \$666,000 on the Flower Avenue Green Street Project in FY 2013; and,
- WHEREAS, only project design is anticipated to take place during the fiscal year, requiring a modification to capital expenditures and the modification of the Capital Improvement Program; and,
- WHEREAS, the equipping of a police vehicle was not completed as of June 30, 2012, requiring the appropriation of additional Equipment Reserve Fund monies and the modification of the Capital Improvement Program; and,
- WHEREAS, a grant project was not completed by June 30, 2012, requiring the transfer of monies from the general contingency account to the grants line item in the Non-Departmental budgetary unit; and,
- WHEREAS, the FY 2012 City Clerk budget included \$5,000 for the scanning of old and fragile records; and,
- WHEREAS; due to the demands of other tasks, the scanning project did not get underway in FY 2012, necessitating a transfer of funding from the general contingency account to the City Clerk budget in FY 2013; and,
- WHEREAS, certain unbudgeted supplies and equipment were needed for the City's Automated External Defibrillators, necessitating a transfer from the general contingency account; and,

WHEREAS, since adoption of the FY 2013 budget, the City Manager resigned her position; and,

WHEREAS, the City Council intends to use the services of an executive search firm to assist with the recruitment of a new City Manager, requiring the allocation of funding to the Human Resources Department budget; and,

WHEREAS, the Non-Departmental budgetary unit included an allocation for wage adjustments and the resulting impact on fringe benefit costs; and,

WHEREAS, said allocation needs to be distributed among the various departmental operating budgets; and,

WHEREAS, monies are also being transferred from the general contingency account for bonus wage adjustments authorized by the City Council; and,

WHEREAS, funding in the amount of \$1,500 will be transferred from the general contingency account to the Recreation Department operating budget to support the community gardening initiative; and,

WHEREAS, the City Council wishes to provide financial support for the Seniors and Those Who Care for Them initiative; and,

WHEREAS, the Special Revenue Fund accounts for activity related to grant-funded projects; and,

WHEREAS, certain modifications related to grant funded projects must be made to the Special Revenue Fund budget; and,

WHEREAS, the Police Department ordered new rifles in FY 2012 that were not received by June 30, 2012 requiring the appropriation of funds in the Speed Camera Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2013 Budget is amended as follows:

General Fund – Transfers

1. Transfer \$1,400 from 9000-7010, General Contingency, to 9000-7150, Grants, for a Small Community Grants Program project that was not completed as of June 30, 2012 and for financial support for the Seniors and Those Who Care for Them initiative.
2. Transfer \$5,000 from 9000-7010, General Contingency, to 1170-6140, Contracts, for a scanning project that was not completed as of June 30, 2012.
3. Transfer \$2,910 from 9000-7010, General Contingency, to 9000-5600, Defibrillators, for unbudgeted supplies and equipment.
4. Transfer \$25,000 from 9000-7010, General Contingency, to 1160-6140, Contracts, for executive search firm services related to the recruitment of a new City Manager.
5. Transfer \$1,500 from 9000-7010, General Contingency, to 4800-7005, Miscellaneous, to support the community gardens initiative.
6. Transfer \$2,270 from 9000-4023, Other Fringe Benefits, to 1150-4010, Salaries.

7. Transfer \$243 from 9000-4023, Other Fringe Benefits, to 1150-4020, Fringe Benefits.
8. Transfer \$1,000 from 9000-4023, Other Fringe Benefits, to 1170-4010, Salaries.
9. Transfer \$77 from 9000-4023, Other Fringe Benefits, to 1170-4020, Fringe Benefits.
10. Transfer \$28,246 from account 9000-4023, Other Fringe Benefits, to account 2300-4010, Salaries.
11. Transfer \$5,613 from 9000-4023, Other Fringe Benefits, to account 2300-4020, Fringe Benefits.
12. Transfer \$4,949 from 9000-4023, Other Fringe Benefits, to 2400-4010, Salaries.
13. Transfer \$217 from account 9000-4023, Other Fringe Benefits, to account 2400-4020, Fringe Benefits.
14. Transfer \$5,383 from 9000-4023, Other Fringe Benefits, to 2500-4010, Salaries.
15. Transfer \$525 from 9000-4023, Other Fringe Benefits, to 2500-4020, Fringe Benefits.
16. Transfer \$2,978 from 9000-4023, Other Fringe Benefits, to 3200-4010, Salaries.
17. Transfer \$271 from account 9000-4023, Other Fringe Benefits, to account 3200-4020, Fringe Benefits.
18. Transfer \$9,822 from 9000-4023, Other Fringe Benefits, to 3400-4010, Salaries.
19. Transfer \$1,365 from 9000-4023, Other Fringe Benefits, to 3400-4020, Fringe Benefits.
20. Transfer \$5,436 from account 9000-4023, Other Fringe Benefits, to account 3500-4010, Salaries.
21. Transfer \$500 from 9000-4023, Other Fringe Benefits, to account 3500-4020, Fringe Benefits.
22. Transfer \$2,186 from 9000-4023, Other Fringe Benefits, to 3700-4010, Salaries.
23. Transfer \$274 from account 9000-4023, Other Fringe Benefits, to account 3700-4020, Fringe Benefits.
24. Transfer \$500 from 9000-4023, Other Fringe Benefits, to 3800-4010, Salaries.
25. Transfer \$38 from 9000-4023, Other Fringe Benefits, to 3800-4020, Fringe Benefits.
26. Transfer \$2,376 from 9000-4023, Other Fringe Benefits, to 4100-4010, Salaries.
27. Transfer \$360 from account 9000-4023, Other Fringe Benefits, to account 4100-4020, Fringe Benefits.
28. Transfer \$860 from account 9000-7010, General Contingency, to 4300-4010, Salaries.
29. Transfer \$85 from 9000-7010, General Contingency, to 4300-4020, Fringe Benefits.

30. Transfer \$1,489 from account 9000-7010, General Contingency, to account 4400-4010, Salaries.
31. Transfer \$227 from 9000-7010, General Contingency, to account 4400-4020, Fringe Benefits.
32. Transfer \$100 from 9000-7010, General Contingency, to 4500-4010, Salaries.
33. Transfer \$8 from account 9000-7010, General Contingency, to account 4500-4020, Fringe Benefits.
34. Transfer \$1,111 from 9000-7010, General Contingency, to 4600-4010, Salaries.
35. Transfer \$176 from 9000-7010, General Contingency, to 4600-4020, Fringe Benefits.
36. Transfer \$833 from 9000-7010, General Contingency, to 4700-4010, Salaries.
37. Transfer \$132 from 9000-7010, General Contingency, to 4700-4020, Fringe Benefits.
38. Transfer \$1,000 from 9000-7010, General Contingency, to 5100-4010, Salaries.
39. Transfer \$77 from account 9000-7010, General Contingency, to account 5100-4020, Fringe Benefits.
40. Transfer \$1,515 from 9000-7010, General Contingency, to 5200-4010, Salaries.
41. Transfer \$195 from 9000-7010, General Contingency, to 5200-4020, Fringe Benefits.
42. Transfer \$791 from account 9000-7010, General Contingency, to account 5300-4010, Salaries.
43. Transfer \$104 from 9000-7010, General Contingency, to account 5300-4020, Fringe Benefits.
44. Transfer \$9,182 from 9000-7010, General Contingency, to 5400-4010, Salaries.
45. Transfer \$1,501 from account 9000-7010, General Contingency, to account 5400-4020, Fringe Benefits.
46. Transfer \$450 from 9000-7010, General Contingency, to 5500-4010, Salaries.
47. Transfer \$34 from 9000-7010, General Contingency, to 5500-4020, Fringe Benefits.
48. Transfer \$587 from 9000-7010, General Contingency, to 5800-4010, Salaries.
49. Transfer \$71 from 9000-7010, General Contingency, to 5800-4020, Fringe Benefits.
50. Transfer \$2,268 from account 9000-7010, General Contingency, to account 6000-4010, Salaries.
51. Transfer \$332 from 9000-7010, General Contingency, to account 6000-4020, Fringe Benefits.
52. Transfer \$7,031 from 9000-7010, General Contingency, to 7000-4010, Salaries.
53. Transfer \$832 from 9000-7010, General Contingency, to 7000-4020, Fringe Benefits.
54. Transfer \$1,685 from 9000-7010, General Contingency, to 7200-4010, Salaries.

55. Transfer \$247 from 9000-7010, General Contingency, to 7200-4020, Fringe Benefits.

General Fund – Revenues

1. Reduce account 0001-3311, State and County MOU projects, by \$420,000 to reflect a timing change in the receipt of funds from the State Highway Administration for the Flower Avenue Green Street Project.
2. Appropriate \$6,000 to account 0001-3313, State Grants – Other, to reflect a timing change in the receipt of grant funds from the Chesapeake Bay Trust for the Flower Avenue Green Street Project.

General Fund – Expenditures

1. Reduce account 9100-8010, Street Projects, by \$390,000 to reflect a timing change in the Flower Avenue Green Street Project.
2. Appropriate \$13,978 to account 9100-8003, Equipment Reserve Expenditures, to complete the equipping of a police vehicle purchased in FY 2012.

Special Revenue Fund – Revenues

1. Appropriate \$4,000 to account 0010-3364, CDBG Mission Serve, due to the finalization of the Program Year 38 contract.
2. Appropriate \$117,032 to account 0010-3363, CDBG Façade Easement, due to unexpended Program Year 37 monies and the finalization of the Program Year 38 contract.
3. Appropriate \$6,010 to account 0010-3913, Crossroads Community Food Network, due to unexpended Program Year 37 monies.
4. Appropriate \$213 to account 0010-3392, Arts Commission Grants, due to unexpended FY 2012 monies.
5. Appropriate \$5,085 to 0010-3695, Election Expense, due to unexpended FY 2012 monies.

Special Revenue Fund – Expenditures

1. Appropriate \$4,000 to account 0010-6827, CDBG Mission Serve, due to the finalization of the Program Year 38 contract.
2. Appropriate \$117,032 to account 0010-6809, CDBG Façade Easement, due to unexpended Program Year 37 monies and the finalization of the Program Year 38 contract.
3. Appropriate \$6,010 to account 0010-7245, Crossroads Community Food Network, due to unexpended Program Year 37 monies.
4. Appropriate \$213 to account 0010-7008, Arts Commission Grants, due to unexpended FY 2012 monies.
5. Appropriate \$5,085 to 0010-7040, Election Expense, due to unexpended FY 2012 monies.

Speed Camera Fund – Expenditures

1. Appropriate \$9,339 to account 0060-7120, Public Safety Projects, due to a delay in the receipt of rifles ordered in FY 2012.

SECTION 2. The City's Capital Improvement Program for FY 2013 shall be amended to reflect the aforementioned changes in the General Fund budget.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this 30th day of July, 2012 by Roll Call vote as follows:

AYE:	Williams, Daniels-Cohen, Grimes, Male, Schultz, Seamens, Smith
NAY:	None
ABSTAIN:	None
ABSENT:	None